

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, MARCH 11, 2019 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Joe Pitt - Mayor
C.B. Brown
Steve Burnette
Sabrina Bynum
John Jenkins
Deborah Jordan
Garland Shephard
Leo Taylor
Othar Woodard

MEMBERS ABSENT

None

ALSO PRESENT

Troy Lewis - Town Manager
Angie Braswell - Asst Town Clerk
Chad Hinton - Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Invocation given by Councilman Shephard.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Approve agenda as presented.
Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

5. PRESENTATION BY COUNCIL

(1) National Cerebral Palsy Awareness Proclamation

Proclamation presented by the Mayor.

6. REQUESTS AND PETITIONS OF CITIZENS

None.

7. MATTERS SCHEDULED FOR PUBLIC HEARING

A public hearing will be held on the assessment for demolition cost of \$5,711.52 for the structure located at 805 Bradley Avenue.

The Mayor declared the public hearing open.

No one spoke in favor of or in opposition to the assessment roll for the cost of demolition.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Council adopted the following resolution:

RESOLUTION CONFIRMING ASSESSMENT
ROLL AND LEVYING ASSESSMENTS

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at 805 Bradley Avenue; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro:

Section 1. That the Assessment for the demolition of the building at 805 Bradley Avenue, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. 4738-57-8102-00 on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216 and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$5,711.52 for demolition of house at 805 Bradley Avenue

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the 1st day of November, 2017 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 11th day of March, 2019

Garland Shepherd made a motion, which was seconded by John Jenkins and Passed, Motion.

A public hearing will be held on the assessment for demolition cost of \$12,478.71 for the structure located at 1201 Elm Street.

The Mayor declared the public hearing open.

No one spoke in favor of or in opposition to the assessment roll for the cost of demolition.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Council adopted the following resolution:

RESOLUTION CONFIRMING ASSESSMENT
ROLL AND LEVYING ASSESSMENTS

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at 1201 Elm Street; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro:

Section 1. That the Assessment for the demolition of the building at 1201 Elm Street, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. 4738-68-6742-00 on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216 and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$12,478.71 for demolition of house at 1201 Elm Street

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the 1st day of November, 2017 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 11th day of March, 2019

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

8. REPORTS OF BOARDS AND COMMISSIONS

- (1) The Planning Director will present the Planning Board Report.

Planning Board Report presented by Catherine Grimm, Planning Director.

Council called for a public hearing to approve the zoning amendment application as presented.

9. TOWN MANAGERS RECOMMENDATIONS

Consent Items

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

- (1) Approve minutes of the February 11, 2019 regular meeting.
- (2) 2007 Tax Levy Adjustment
- (3) 2009 Tax Levy Adjustment

Action Items

(4) CDBG-NR Agreements, Budget Amendment, Certification

Council adopted the Grant Agreements, Budget Amendment, and the Certification of Officials.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

(5) NCDOT ADA Curb Improvements Agreement and Budget Amendment

Council adopted the NCDOT Construct Agreement and the Budget Amendment. Clarence Brown made a motion, which was seconded by Leo Taylor and Passed, Motion.

(6) TOT-Comprehensive Recreation Master Plan

Council adopted the final plan as submitted through a resolution.

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion.

(7) Minimum Housing Code Enforcement - 400-402 East Baker Street - File No. 18-10

Council adopted Ordinance 19-03 giving the owner(s) 30 days to comply with the Inspector's order. If the owner fails to comply with the Inspector's order, the Ordinance authorizes the Inspector to remove or demolish the dwelling at 400-402 East Baker Street. The cost of removal shall be a lien against the real property.

Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(8) Arbor Day Proclamation

Council adopted a Proclamation to celebrate Arbor Day on April 6, 2019. Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion.

(9) Appointment - Parking Authority

Council appointed Jonathan Coltrane to fill the vacated position on the Parking Authority Board. John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.

10. OTHER REPORTS

(1) CLOSED SESSION as per NCGS § 143-318.11.(a)(5)

Council moved to go into Closed Session.

John Jenkins made a motion, which was seconded by Garland Shephard and Passed, Motion.

(2) Tax Collector's Report

A. Town Manager

None.

B. Town Attorney

The Town Attorney discouraged Council from being involved in case by case personal issues, he encouraged them to let the Town Manager handle such cases.

C. Council Members

Councilman Shephard - expressed concerns regarding Department Heads living in the city limits of Tarboro. After much discussion amongst Council, Councilman Shephard made a motion which was seconded by Councilman Jenkins and passed by a 6 to 2 voted that all future Department Heads must live within the city limits of Tarboro. Councilmembers Brown, Burnette, Bynum, Jenkins, Shephard and Taylor voted in favor of the motion. Councilmembers Jordan and Woodard voted against the motion.

Councilmember Jordan - thanked the Mayor for the Cerebral Palsy Awareness Proclamation. She also stated that she did not think Council was moving in the right direction.

Councilman Taylor - None.

Councilman Woodard - thanked staff for doing a good job.

Councilman Brown - stated that he thought the Council Retreat went well.

Councilmember Bynum - thanked Department Heads for their efforts.

Councilman Burnette - None.

Councilman Jenkins - wants the Town to look at more lots for the Fire Training Facility.

11. ADJOURNMENT

Meeting adjourned.

Leo Taylor made a motion, which was seconded by Clarence Brown and Passed, Motion.