
AGENDA
TOWN COUNCIL OF THE TOWN OF TARBORO, NC
REGULAR MEETING HELD AT 7:00 PM, MONDAY, FEBRUARY 14,
2022
IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NC

1. MEETING CALLED TO ORDER BY THE MAYOR

PLEASE TURN CELL PHONES OFF

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

5. REQUESTS AND PETITIONS OF CITIZENS

(Five minute time limit per person)

6. MATTERS SCHEDULED FOR PUBLIC HEARING

Proposed Golf Cart Operation Ordinance - A public hearing will be held to receive public input on the merits of establishing an ordinance for golf cart operation within the city limits of Tarboro and the inclusion of any additional restrictions that would make the ordinance as safe as possible.

A public hearing will be held on the assessment for demolition cost of \$5,444.72 for the structure located at 514 Edmondson Avenue.

A public hearing will be held on the assessment for demolition cost of \$6,274.62 for the structure located at 704 Martin Luther King Jr Drive.

A public hearing will be held on the assessment for demolition cost of \$5,032.98 for the structure located at 910 Martin Luther King Jr Drive.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

- (1) Approve minutes of the January 10, 2022 regular meeting.
- (2) Tax Collector's Report

Action Items

- (3) Edgecombe Community College - Water Tank Signage
- (4) Appointment for February - Planning Board & Zoning Commission
- (5) Appointment for February- Historic District Commission

8. OTHER REPORTS

- A. Town Manager
- B. Town Attorney

C. Council Members

9. ADJOURNMENT

Model Ordinance of the County/Town/City, North Carolina Establishing a Golf Cart Ordinance

The establishment of a golf cart ordinance is necessary to address the interests of public safety. Golf carts, are not designed or manufactured to be used on public streets, roads and highways, hereinafter "road(s)," and the County/Town/City in no way advocates or endorses their operation on roads. The County/Town/City, by regulating such operation is merely trying to address obvious safety issues, and adoption of this Ordinance is not to be relied upon as a determination that operation on roads is safe or advisable if done in accordance with this Ordinance. All persons who operate or ride upon carts on roads do so at their own risk and peril and must be observant of and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. The County/Town/City has no liability under any theory of liability for permitting carts to be operated on roads under special legislation granted by the State Legislature. Any person who operates a cart must procure liability insurance sufficient to cover the risks involved in using a cart on the roads of the County/Town/City.

(A) **PURPOSE:** The purpose of this ordinance shall be to establish a Golf Cart Ordinance within the County/Town/City to promote the health, safety and welfare of persons operating cart(s) within the County/Town/City and to protect the safety of their passengers and other users of roads.

(B) **DEFINITIONS:** For the purpose of this section, the following words and phrases shall have the following meanings.

1. **Golf Cart:** A vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 MPH. G.S. 20-4.01(12a).
2. **Driver's License:** A valid license issued to operate a motor vehicle issued by North Carolina or any other state.
3. **Financial Responsibility:** Liability insurance coverage on a golf cart in an amount not less than required by North Carolina law for motor vehicles operated on public highways in the State of North Carolina.
4. **Operator:** Only persons over 16 years of age and holding a valid driver's license may operate a golf cart on roads.

Section 1: Rules and Regulations

This ordinance is to establish guidance in the interest of public safety. Golf carts hereinafter:

1. Golf carts shall not be operated on or alongside a public road or street with a posted speed limit greater than 35 miles per hour.
2. Golf carts may cross a road with a posted speed limit greater than 35 mph. However, once this segment of road has been transversed, the golf cart is still required to travel only on or along a roadway with a speed limit of 35 mph or less. Golf carts must cross in a manner that is the most direct route in order to decrease crossing distance, i.e. no riding along a road or crossing at an angle. Under no circumstance is a golf cart allowed to cross a control access facility other than at bridges which cross over or under a control access facility.
3. Any person who operates a golf cart must be responsible for all liability associated with operation of the golf cart and must have liability insurance coverage which will cover the use of a golf cart in an amount not less than required by North Carolina law for motor

vehicles operated on public highways in the State of North Carolina.

4. Any person who operates a golf cart must be at least sixteen (16) years of age or older. No person may operate a golf cart unless that person is licensed to drive upon the public streets, roads and highways of North Carolina and then, only in accordance with such valid driver's license. Golf cart operators must carry their driver's license on their person at all times while operating a golf cart on public roads.
5. Any person who operates a golf cart on public streets and roads must adhere to all applicable State and local laws, regulations and ordinances, including but not limited to those banning the possession and use of alcoholic beverages, and all other illegal drugs. In addition, no golf cart containing any open container of alcohol shall be operated on public roads.
6. The operator of the golf cart shall comply with all traffic rules and regulations adopted by the State of North Carolina and the County/Town/City which governs the operation of motor vehicles.
7. An operator may not allow the number of people in the golf cart at any one time to exceed the maximum capacity specified by the manufacturer. The operator shall not allow passengers to ride on any part of a golf cart not designed to carry passengers, such as the part of the golf cart designed to carry golf bags.
 - a. In no instance shall a golf cart be operated at a speed greater than 20 miles per hour. No golf cart may be operated at a speed greater than reasonable and prudent for the existing conditions.
8. Golf carts must be operated at the right edge of the roadway and must yield to all vehicular and pedestrian traffic.
9. Golf carts must park in designated spaces in such a manner that multiple golf carts can utilize the space. All parking rules and limits apply. No parking on sidewalks is allowed.
10. Golf carts must have basic equipment supplied by the manufacturer, including a vehicle identification or serial number. Such equipment must include all safety devices as installed by said manufacturer, including rear view mirror and a rear triangle reflector of the same type required by North Carolina law.
11. Golf carts with out lights may be operated only during daylight hours. Golf carts meeting the requirements set forth below may operate at any time:
 - a. Golf carts having two (2) operating headlights, one on each side of the front of the golf cart and two (2) operating tail lights, one on each side of the rear of the cart, all four (4) lights must be visible from a distance of 500 feet; and
 - b. If a mechanical turn signal indicator is not installed, then hand signals are required for turns.

Section 2: Registration, Inspection and Fee Prior to Usage

1. All golf carts must complete a golf cart registration application and submit to County/Town/City Department for approval. Before driving on public roads, the operator of a golf cart must have a valid issued registration.

2. Each owner must have proof of ownership, and liability insurance, and a completed Waiver of Liability, releasing the County/State/Town/City from liability that may arise as a result of operation of a golf cart inside County/State/Town/City. These documents must be in the golf cart at all times while in operation on public roads.
3. All golf carts must meet the requirements or minimum standards of safety equipment as set forth above in this Ordinance.
4. All golf cart operators must present a valid driver/s license while operating a golf cart on a public road.
5. The registration sticker shall be valid for no more than (insert number here) year and must be visible on a golf cart operated on a public road.
6. Lost or Stolen Permit/Stickers are the responsibility of the owner and must be replaced before the golf cart is operated on a public road.

Section 3: Enforcement

Violation of the provisions of this Ordinance shall constitute an infraction in accordance with Chapter 20 of the North Carolina General Statutes, the maximum penalty for which shall be (\$ insert dollar amount here)dollars.

Operation of Golf Carts on Public Streets in North Carolina

Legislation

GENERAL ASSEMBLY OF NORTH CAROLINA

SESSION 2009

SESSION LAW 2009-459

HOUSE BILL 121

AN ACT TO ALLOW ALL UNITS OF LOCAL GOVERNMENT TO REGULATE GOLF CARTS.

The General Assembly of North Carolina enacts:

SECTION 1. Chapter 153A of the General Statutes is amended by adding a new section to read:

"§ 153A-245. Regulation of golf carts on streets, roads, and highways.

(a) Notwithstanding the provisions of G.S. 20-50 and G.S. 20-54, a county may, by ordinance, regulate the operation of golf carts, as defined in G.S. 20-4.01(12a), on any public street, road, or highway where the speed limit is 35 miles per hour or less within the county that is located in any unincorporated areas of the county or on any property owned or leased by the county.

(b) By ordinance, a county may require the registration of golf carts, charge a fee for the registration, specify who is authorized to operate golf carts, and specify the required equipment, load limits, and the hours and methods of operation of golf carts. No person less than 16 years of age may operate a golf cart on a public street, road, or highway."

SECTION 2. G.S. 160A-300.5 is repealed.

SECTION 3. Chapter 160A of the General Statutes is amended by adding a new section to read:

"§ 160A-300.6. Regulation of golf carts on streets, roads, and highways.

(a) Notwithstanding the provisions of G.S. 20-50 and G.S. 20-54, a city may, by ordinance, regulate the operation of golf carts, as defined in G.S. 20-4.01(12a), on any public street, road, or highway where the speed limit is 35 miles per hour or less within its municipal limits or on any property owned or leased by the city.

(b) By ordinance, a city may require the registration of golf carts, charge a fee for the registration, specify who is authorized to operate golf carts, and specify the required equipment, load limits, and the hours and methods of operation of golf carts. No person less than 16 years of age may operate a golf cart on a public street, road, or highway."

SECTION 4. Section 6 of S.L. 2001-356 is repealed.

SECTION 5. Section 1 of S.L. 2003-124, as amended by S.L. 2004-58, S.L.

2007-204, and S.L. 2007-259, reads as rewritten:

"SECTION 1. Notwithstanding the provisions of G.S. 20-50 and G.S. 20-54, the Towns of Beech Mountain, North Topsail Beach, and Seven Devils, and the City of Conover may, by ordinance, regulate the operation of golf carts and utility vehicles on any public street or road

within the City or Town. By ordinance, the City or Town may require the registration of golf carts and utility vehicles, specify the persons authorized to operate golf carts and utility vehicles, and specify required equipment, load limits, and the hours and methods of operation of the golf carts and utility vehicles."

SECTION 6. Section 1 of S.L. 2005-11, as amended by S.L. 2007-18, is repealed.

SECTION 7. Section 3 of S.L. 2005-11, as amended by S.L. 2006-149, S.L.

2006-152, and S.L. 2007-18, reads as rewritten:

"**SECTION 3.** Section 1 of this act applies only to the Towns of Benson, Bladenboro, Chadbourn, Clarkton, Elizabethtown, Four Oaks, Rose Hill and Tabor City. Section 2 of this act applies only to Moore County."

SECTION 8. Section 9.4 of the Charter for the Town of Cary, as enacted by Section 1 of S.L. 2005-117, is repealed.

SECTION 9. S.L. 2006-27, S.L. 2006-149, S.L. 2006-152, S.L. 2007-18, S.L. 2007-72, S.L. 2007-336, and S.L. 2008-71 are repealed.

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SECTION 10. Section 5.2 of the Charter for the Town of Whispering Pines, as enacted by Section 1 of S.L. 2008-105, is repealed.

SECTION 11. This act becomes effective October 1, 2009. A county may adopt an ordinance under G.S. 153A-245, and a city may adopt an ordinance under G.S. 160A-300.6 when this act becomes law, but the ordinances may not become effective prior to October 1, 2009. The repeal herein of any act does not affect the rights or liabilities of a local government that arose during the time the act was in effect, or under an ordinance adopted under such an act. If any county or city had adopted an ordinance under any act repealed by this act, and the ordinance would be permitted under G.S. 153A-245 or G.S. 160A-300.6 as enacted by this act, that ordinance shall remain in effect until amended or repealed by that county or city.

In the General Assembly read three times and ratified this the 30th day of July, 2009.

s/ Marc Basnight

President Pro Tempore of the Senate

s/ Joe Hackney

Speaker of the House of Representatives

s/ Beverly E. Perdue

Governor

Approved 12:26 p.m. this 7th day of August, 2009

**RESOLUTION CONFIRMING ASSESSMENT
ROLL AND LEVYING ASSESSMENTS**

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at **514 Edmondson Avenue**; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the said Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro;

Section 1. That the Assessment for the demolition of the house at **514 Edmondson Avenue**, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. **4738-47-608900** on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216, and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$5,444.72 for demolition of house at **514 Edmondson Avenue**

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the _____ day of _____, 2022 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 14th day of February, 2022.

**RESOLUTION CONFIRMING ASSESSMENT
ROLL AND LEVYING ASSESSMENTS**

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at 704 Martin Luther King Jr. Drive; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the said Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro;

Section 1. That the Assessment for the demolition of the house at 704 Martin Luther King Jr. Drive, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. 4738-57-172500 on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216, and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$6,274.62 for demolition of house at 704 Martin Luther King Jr. Drive

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the _____ day of _____, 2022 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 14th day of February, 2022.

**RESOLUTION CONFIRMING ASSESSMENT
ROLL AND LEVYING ASSESSMENTS**

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at **910 Martin Luther King Jr. Drive**; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the said Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro;

Section 1. That the Assessment for the demolition of the house at **910 Martin Luther King Jr. Drive**, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. **4738-58-704900** on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216, and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$5,032.98 for demolition of house at **910 Martin Luther King Jr. Drive**

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the _____ day of _____, 2022 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 14th day of February, 2022.

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, JANUARY 10, 2022 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Mayo

MEMBERS ABSENT

Mayor Pitt

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

5. PRESENTATION BY COUNCIL

(1) Recognition of Tarboro High School Vikings - 1A State Football Championship

Mayor Pro Tem Woodard presented Coach Jeff Craddock and staff with a resolution honoring the Tarboro High School Vikings as the 2021 NCHSAA 1A State Champions.

6. REQUESTS AND PETITIONS OF CITIZENS

None.

7. MATTERS SCHEDULED FOR PUBLIC HEARING

Starbucks Development Annexation - A public hearing will be held to discuss the question of

annexing approximately 1.24 acres of contiguous area on the south side of U.S. Hwy 64, east of U.S. Hwy 258 described as displayed on the survey included with the annexation petition. It is recommended that Council adopt the attached Ordinance of Annexation

The Mayor Pro Tem declared the public hearing open. Catherine Grimm provided information on the Starbucks Development Annexation. No one spoke in favor of or against. The Mayor Pro Tem declared the public hearing closed. Council adopted ordinance 22-01.

Ordinance 22-01

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF TARBORO, NORTH CAROLINA.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

8. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by John Jenkins and Passed, Motion.

- (1) Approve minutes of the December 13, 2021 regular meeting
- (2) 2021 Tax Levy Adjustment
- (3) Tax Collector's Report

Action Items

(4) Proposed Golf Cart Operation Ordinance

Council called for a public hearing on the adoption of a Golf Cart Operation Ordinance to be held at the February 14, 2022 Council meeting.

Clarence Brown made a motion, which was seconded by Tate Mayo and Passed, Motion. Ayes: Brown, Burnette, Bynum, Jenkins, Mayo; Nays: Jordan, Taylor; Abstain: Woodard

(5) Budget Amendment - Electric

Council adopted the Electric budget resolution.

John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.

(6) Budget Amendment - Law Enforcement Fund

Council adopted the Law Enforcement budget resolution.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

(7) Budget Amendment - Nutrition

Council adopted the Nutrition budget resolution.

Leo Taylor made a motion, which was seconded by Tate Mayo and Passed, Motion.

(8) Minimum Housing Code Enforcement - 514 Edmondson Ave

Council called for a public hearing on the assessment for demolition cost of \$5,444.72 for the structure located at 514 Edmondson Avenue at the February Council meeting. John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

(9) Minimum Housing Code Enforcement - 704 Martin Luther King Jr. Drive

Council called for a public hearing on the assessment for demolition cost of \$6,274.62 for the structure located at 704 Martin Luther King Jr. Drive at the February Council meeting. John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

(10) Minimum Housing Code Enforcement - 910 Martin Luther King Jr. Drive

Council called for a public hearing on the assessment for demolition cost of \$5,032.98 for the structure located at 910 Martin Luther King Jr. Drive at the February Council meeting. Deborah Jordan made a motion, which was seconded by Tate Mayo and Passed, Motion.

(11) Appointment for January - Parking Authority

Council appointed Mr. Charles Alford to fill an expired term on the Parking Authority. John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

(12) Appointment for January - Planning Board & Zoning Commission

No action taken at this time.

9. OTHER REPORTS

A. Town Manager

Town Manager, Troy Lewis asked Council to remember and pray for JR Bulluck, a Town of Tarboro Fireman who is in the Hospital battling COVID pneumonia.

(1) Town Council Retreat - Proposed Date March 5 & 6, 2022

Town Manager, Troy Lewis proposed March 5 & 6, 2022 for the annual Council Retreat. Final details will be announced at a later time.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - none.

Councilman Taylor - commended staff on the New Year's Eve event. He also acknowledged the ongoing issues with Suddenlink.

Councilman Mayo - congratulated Chip Dickson on his promotion to Electric Department Director.

Councilmember Jordan - asked if the Town offered or participated in any programs to help homeless individuals during freezing cold weather. She was informed that Tarboro Community Outreach helped as much as possible.

Councilman Jenkins - wished everyone a happy new year.

Councilmember Bynum - none.

Councilman Burnette - congratulated Chip Dickson on his promotion to Electric Department Director and commended staff on the New Year's Eve event. He also asked if citizens could serve on multiple Town boards and Commissions, he was informed that citizens could serve on multiple boards and commissions.

Councilman Brown - commended staff on the New Year's Eve event.

10. ADJOURNMENT

Meeting Adjourned.

Steve Burnette made a motion, which was seconded by Tate Mayo and Passed, Motion.

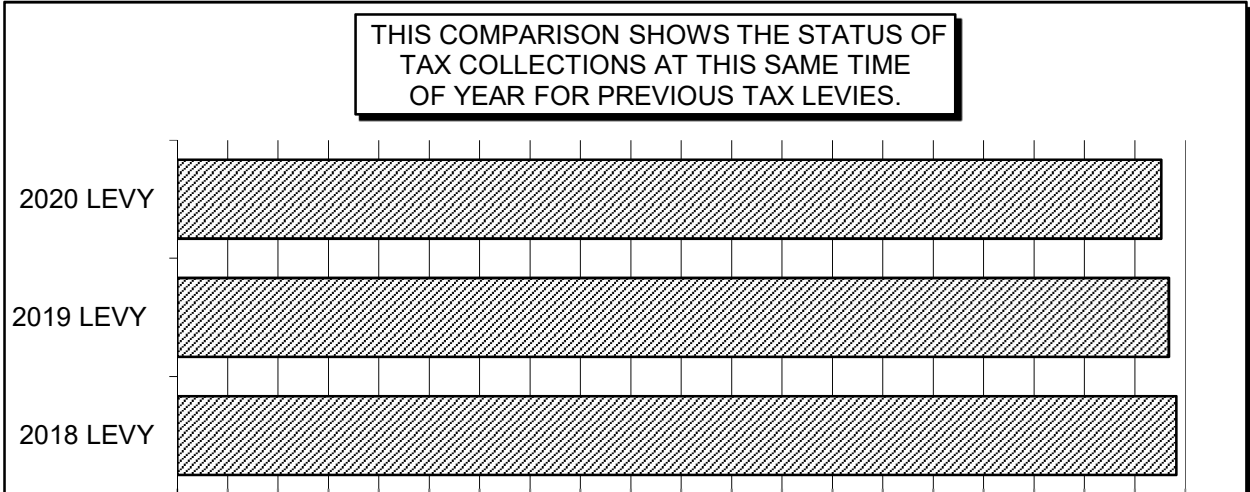
TOWN OF TARBORO, NORTH CAROLINA

TAX COLLECTOR'S REPORT

For the Year Ended January 31, 2022

Levy Year	Current Fiscal Year Charges	COLLECTIONS		Uncollected Balance	Collected Percentage
		This Month	Fiscal Year-To-Date		
2021	3,331,503.65	658,382.08	3,040,628.38	290,875.27	91.27%
2020	3,332,912.81	2,054.82	3,391,859.16	93,041.05	98.10%
2019	107,185.89	183.90	71,710.11	35,475.78	98.91%
2018	53,197.48	0.00	32,988.40	20,209.08	99.38%
2017	23,861.41	97.75	9,303.81	14,557.60	99.55%
2016	19,318.84	0.00	5,338.47	13,980.37	99.58%
2015	15,540.44	0.00	3,407.17	12,133.27	99.64%
2014	12,033.85	0.00	3,108.73	8,925.12	99.74%
2013	9,279.68	0.00	1,840.04	7,439.64	99.79%
2012	7,909.33	0.00	1,336.02	6,573.31	99.82%
2011	4,969.36	0.00	827.99	4,141.37	99.88%
Prior	10,912.25	0.00	731.45	10,180.80	-
Subtotal	6,928,624.99	660,718.55	6,563,079.73	517,532.66	
		7,490.81	46,832.24	<== Interest on Taxes	
Net Tax Collections ==>		668,209.36	6,609,911.97		
		0.00	390.00	<== Beer & Wine Licenses	
TOTAL COLLECTED ==>		668,209.36	6,610,301.97		

prepared by: Leslie M. Lunsford, Collector of Revenue





Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Edgecombe Community College - Water Tank Signage

Date: 2/14/2022

Memo Number: 22-11

Dr. Gregory McLeod, President of Edgecombe Community College will be present to request that the Tarboro Town Council consider allowing Edgecombe Community College to place signage on the Tarboro Commerce Center Water Tank. This particular tank is in close proximity to the campus and would highlight the campus' importance to the community. A rendering of the proposed signage is attached.

ATTACHMENTS:

Description	Upload Date	Type
ECC Water Tank Signage	2/9/2022	Cover Memo





Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Appointment for February - Planning Board & Zoning Commission

Date: 2/14/2022

Memo Number: 22-12

After much consideration, Elbert Dickens has decided to resign from his position for Ward 7 on the Planning Board and Zoning Commission.

It is recommended that Council appoint an individual to fill the vacancy on the Planning Board and Zoning Commission to represent Ward 7 at the February Council meeting.



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Appointment for February- Historic District Commission

Date: 2/14/2022

Memo Number: 22-13

The 4-year term for the following individuals will expire March 2022:

Susan Bamann (Vice-Chairman)
Frank Allen
Megan Funk
Brenda Ridgeway

All (4) individuals are interested in serving another term on the Historic District Commission and their applications are attached.

It is recommended that Council appoint (4) individuals to fill the expiring terms at the March Council meeting.

ATTACHMENTS:

Description	Upload Date	Type
Susan Bamann HDC Application	2/7/2022	Cover Memo
Frank Allen HDC Application	2/7/2022	Cover Memo
Megan Funk HDC Application	2/7/2022	Cover Memo
Brenda Ridgeway HDC Application	2/7/2022	Cover Memo



Town of Tarboro

Application for Boards and Commissions

Please print or type the following information:

Name: Susan Bamann Daytime Telephone: 252-955-6966
Address: 203 Bridgers Street Ward: 5 Zip Code: 27886
Email: susanbamann@chg-inc.com
Length of Residence in Tarboro: 23

Please indicate which board, commission, or committee on which you would like to serve:

Historic District Commission

Why would you like to serve? I am currently on the commission and would like to continue to serve. I am willing to continue to serve as Vice Chair.

Please describe how your education, work experience, and community activities are relevant to your selections: _____

Regional Director at Commonwealth Heritage Group in Tarboro (managing archaeological and architectural history research projects related to cultural resources management/regulatory compliance); familiar with architectural styles and major historical themes of the area as well as criteria of significance/integrity for National Register properties; owner of historic home in Ward 5

Community Activities: _____

Employment History: cultural resources management professional for more than 30 years

Education: Ph.D., Anthropology; Registered Professional Archaeologist

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: _____

Tarboro Historic District Commission; just completed six-year board term with American Cultural Resources Association (ACRA), ACRA Communications Committee member

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant:  Date: 1-20-2022

All information contained on this application is subject to public disclosure and will be reviewed by public officials. **Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.**

Submit Application by Mail to: Town of Tarboro
Attn: Town Manager
P.O. Box 220
Tarboro, NC 27886

or Fax to: 252-641-4254



Town of Tarboro

Application for Boards and Commissions

Please print or type the following information:

Name: H. FRANK ALLEN Daytime Telephone: 252 641 1800
Address: PO Box 1258 Ward: TARBORO NC Zip Code: 27886
Email: 1001 VANCE DR

Length of Residence in Tarboro: 46 years

Please indicate which board, commission, or committee on which you would like to serve:

Historic
Why would you like to serve? Been on board for several years

Please describe how your education, work experience, and community activities are relevant to your selections:

Experience serving on Historic District Board

Community Activities: Historic District

St James Methodist

Employment History: H Frank Allen Attorney at Law 29 years

Apples and Cider 17 years

Education: BS Appalachian Law degree UNC Law

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: n/a

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant: [Signature] Date: 1/20/22

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro
Attn: Town Manager
P.O. Box 220
Tarboro, NC 27886

or Fax to: 252-641-4254



Town of Tarboro

Application for Boards and Commissions

Please print or type the following information:

Name: Megan Funk Daytime Telephone: 270-307-2463
Address: 1007 Saint Patrick St. Ward: 1 Zip Code: 27886
Email: mfunk@chg-inc.com
Length of Residence in Tarboro: 4.5 years

Please indicate which board, commission, or committee on which you would like to serve:

Historic District Commission

Why would you like to serve? I've always been drawn to the character of historic houses, neighborhoods, and towns. Tarboro's Historic District is one of my favorite parts of this small town and I'd be honored to be a part of preserving it for future generations.

Please describe how your education, work experience, and community activities are relevant to your selections: I have a Masters degree in historic preservation and have worked for and with many preservation entities including the Kentucky State Historic Preservation Office, Legan's Fort Foundation, Duncan Tavern Historic Center, and multiple main street programs.

Community Activities: Current member of Historic District Commission, President of Tarboro Development Corporation, former member of ECC's Historic Preservation Program Advisory Committee

Employment History: Georgetown Main Street Director, Jan 2013 - June 2015; Stanford-Lincoln County Tourism Director, July 2015 - March 2016; UTA - Executive Assistant to the President, March 2016 - July 2017; Commonwealth Heritage Group - Architectural Historian, July 2017 -

Education: University of Kentucky, Bachelor of Science in Business Administration (present focus Marketing, 2010); Clemson/College of Charleston Masters of Science in Historic Preservation (2013)

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: Historic

District Commission, Tarboro Development Corporation Board and Design Committee

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant: E. Megan Funk Date: 2/1/2022

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro
Attn: Town Manager
P.O. Box 220
Tarboro, NC 27886

or Fax to: 252-641-4254



Town of Tarboro

Application for Boards and Commissions

Please print or type the following information:

Name: Brenda Ridgeway Daytime Telephone: 252-883-2161
Address: 1009 St. Andrew St. Ward: 5 Zip Code: 27886
Email: bridgeway@icloud.com
Length of Residence in Tarboro: 19 years, was born in Tarboro

Please indicate which board, commission, or committee on which you would like to serve:

Historic

Why would you like to serve?

I am already on it + would love to continue. It is so important to preserve the preservation of historical Tarboro

Please describe how your education, work experience, and community activities are relevant to your selections:

I majored in Art + design + worked 14 years with Builders + design in Texas

Community Activities:

Employment History:

Designer in Texas

Education:

5 years of College

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: NO

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant:

Brenda Ridgeway

Date:

1-25-22

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro
Attn: Town Manager
P.O. Box 220
Tarboro, NC 27886

or

Fax to: 252-641-4254