

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, FEBRUARY 12, 2024 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Mayo
Councilman Anderson
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown (Phone)
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Council amended the agenda to include a resolution honoring Black History Month. Amended agenda was approved.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

5. PRESENTATION BY COUNCIL

(1) Black History Month

The Mayor proclaimed the month of February as Black History Month.

(2) National FFA Week Proclamation

The Mayor proclaimed February 17th - February 24th, 2024 as National FFA Week. He presented the Proclamation to members of the North East Carolina Preparatory FFA Chapter.

6. REQUESTS AND PETITIONS OF CITIZENS

Melvin Muhammad, 1101 Bradley Avenue, Tarboro - requested an update on the splash pad at the M. A. Ray Center, including the final cost and completion date, as well as, activities at the center.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

- (1) Approve minutes of the January 8, 2024 regular meeting.
- (2) Budget Transfers
- (3) Tax Collector's Report
- (4) 2023 Tax Levy Adjustment

Action Items

(5) Edgecombe County Animal Shelter Update

Mike Matthews, Assistant County Manager, updated Council on the Edgecombe County Animal Shelter. Council tabled the discussion until the Council Retreat in March.

Othar Woodard made a motion, which was seconded by Leo Taylor and Other, Motion.

(6) Town of Tarboro-SESRP Baseball/Softball Agreement

Council authorized staff to enter into an agreement with South Edgecombe Summer Recreation Program to provide baseball/softball services utilizing Town facilities.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

(7) UCPRPO - Town Amended MOU Adoption

Council approved the amended Memorandum of Understanding regarding the rural planning organization for Edgecombe County.

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

(8) Award Contract - Auditing Services

Council awarded the audit contract for the fiscal year 2023-2024 to Joyce and Company, CPAs.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

(9) Grant Award - Bullet Proof Vests

Council authorized appropriate staff to execute the necessary documents to complete

and carry out the grant for Bureau of Justice Bullet Proof Vest Grant and further approved the budget amendment.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(10) Budget Amendment - Carolinas Gateway Partnership

Council adopted the budget resolution amending the FY 2023-24 Budget to contribute an additional \$20,000 to assist in the transition of leadership at the Carolinas Gateway Partnership.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

(11) Budget Amendment - Shell Building Interest Payment

Council adopted the Shell Building Interest Payment budget resolution, amending the FY 2023-24 Budget.

Clarence Brown made a motion, which was seconded by Steve Burnette and Passed, Motion. Ayes: Anderson, Brown, Burnette, Bynum, Jenkins, Jordan, Woodard; Nays: Taylor

(12) Budget Amendment - Commerce Center Sign

Council adopted the Commerce Center Sign budget resolution, amending the Town's FY 2023-24 budget.

Steve Burnette made a motion, which was seconded by Othar Woodard and Passed, Motion.

(13) Budget Amendment - Insurance Claim - Police

Council appropriated the funds to the police department's capital outlay budget for the purchase and outfitting of a new police patrol vehicle and further approved the budget amendment.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(14) Budget Admendment - Insurance Claim - Recreation

Council approved the Insurance Claim-Recreation budget amendment.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(15) NCDOT - SpringFest & ECU Health Edgecombe Hospital's Blue Ribbon Kidz Day

Council adopted Ordinance 24-01 declaring the closure of N. Main Street from Pitt Street to Park Avenue and the closure of Wilson Street from Trade Street to St. Andrew Street from 8 a.m. to 5 p.m.

Ordinance 24-01

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A
SPRINGFEST & ECU HEALTH EDGECOMBE HOSPITAL'S BLUE RIBBON
KIDZ DAY EVENT

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed,

Motion.

(16) NCDOT - Kidney Awareness Car, Bike & Truck Show Event

Council adopted Ordinance 24-02 declaring the closure of St. Andrew Street at Main Street (NC 33) at the roundabout to E. Granville Street and St. Andrew Street, and a portion of Granville Street from the Town-owned parking lot to St. Andrew Street from 8 a.m. to 6 p.m. for the Kidney Awareness Car, Bike and Truck Show Event.

Ordinance 24-02

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A
KIDNEY AWARENESS CAR, BIKE, AND TRUCK SHOW EVENT

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

(17) Appointment for February - Historic District Commission

No action taken at this meeting.

8. OTHER REPORTS

A. Town Manager

Troy Lewis reminded Council of the upcoming Town & State Dinner on April 10, 2024 and the City Vision Annual Conference on April 23-25, 2024. He asked that all interested Councilmembers contact Kim Whitehead in order to make reservations.

B. Town Attorney

No report.

C. Council Members

Councilman Woodard - no report.

Councilman Taylor - no report.

Councilmember Jordan - encouraged Council to observe the Fay Taylor art exhibit at the Blount Bridgers House in honor of Black History Month.

Councilman Jenkins - no report.

Councilmember Bynum - no report.

Councilman Brown - no report.

Councilman Burnette - no report.

Councilman Anderson - no report.

9. CLOSED SESSION

Council entered into Closed Session per NCGS § 143-318.11(a)(4).

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

Council resumed open session.

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

(1) Closed Session as per NCGS § 143-318.11(a)(4)

10. ADJOURNMENT

Meeting adjourned.

John Jenkins made a motion, which was seconded by Steve Burnette and Passed, Motion.