

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, DECEMBER 11, 2023 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Councilman Woodard
Councilman Taylor - Mayor Pro Tem
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Anderson

MEMBERS ABSENT

Mayor Mayo

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

(1) Invocation

Mayor Pro Tem Taylor.

(2) Pledge of Allegiance

(3) Acceptance of Certificate of Municipal Election – Wards 2, 4, 6, and 8

Certificate of Municipal Election read by Town Clerk, Leslie Lunsford.

(4) Oaths of Office

Oath of Office for Councilmembers Taylor, Brown, Jordan and Anderson were administered by the Honorable Carol White.

(5) Recognition of Outgoing Councilmember - Al Braxton

The recognition of outgoing Councilmember Braxton was presented by Mayor Pro Tem Taylor.

2. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

3. REQUESTS AND PETITIONS OF CITIZENS

Steve Redhage, 900 Saint Andrew Street - thanked Council for the progress made this year and hopes the progress will continue. He also congratulated Councilman Cutchin Anderson on his new position.

4. REPORTS OF BOARDS AND COMMISSIONS

- (1) Presentation of 2022-2023 Audit Report by Mr. Shelton Ennis from Joyce and Company, CPA

Presentation of the 2022-2023 Audit Report was presented by Mr. Shelton Ennis from Joyce and Company, CPA.

Anne Mann, Finance Director, answered questions and reported on water and sewer assets.

5. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

- (1) Approve minutes of the November 13, 2023 regular meeting.
- (2) Tax Collector's Report
- (3) Budget Transfers
- (4) 2023 Tax Levy Adjustment

Action Items

(5) Freedom Org Lease of Buyout Lots

Council entered into an amended long-term lease agreement with Freedom Org to develop a garden demonstration project on Town-owned property. The agreement will contain appropriate language addressing Hazard Mitigation Buyout Program deed restrictions and development standards associated with construction in the 100-year floodplain.

Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(6) Budget Amendment Insurance Claim

Council approved the Insurance Claim budget amendment.

Deborah Jordan made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(7) Appointment for December - Edgecombe County Memorial Library Board of Trustees

Council appointed Ronnie Daughtry to fill the term on the Edgecombe County

Memorial Library Board of Trustees.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(8) Appointment for December - Tarboro-Edgecombe Public Arts Commission (TEPAC)

Council appointed Reva Flowers to fill the term on the Tarboro-Edgecombe Public Arts Commission (TEPAC) by an 8 to 0 vote over Woodra Harrell.

6. OTHER REPORTS

A. Town Manager

No report.

B. Town Attorney

Chad Hinton wished everyone a Merry Christmas.

C. Council Members

Councilman Woodard - wished everyone a Merry Christmas.

Councilman Taylor - thanked the Public Works Department for working to restore safe water as quickly as possible and asked that the Town consider some type of alert system for emergency situations. Councilman Taylor also asked that Council consider discussing code enforcement at the upcoming Council Retreat. He wished everyone a Merry Christmas.

Councilmember Jordan - announced that it was her birthday. She thanked Anne Mann and the Electric Department and stated that she was looking forward to the Freedom Org project.

Councilman Jenkins - thanked the Public Works Department for restoring water quickly and stated that there were some individuals that were unhappy with the recently adopted downtown ordinances. Councilman Jenkins also wished Cutchin Anderson good luck as a new Councilmember.

Councilmember Bynum - stated that she was looking forward to the Freedom Org project and wished everyone a Merry Christmas.

Councilman Brown - thanked the Public Works Department and requested an update on larceny numbers. He also wished everyone a Merry Christmas and asked that everyone remember the less fortunate and our Servicemembers that were away during the holiday season.

Councilman Burnette - none.

Councilman Anderson - stated that he was looking forward to serving on the Council and wished everyone a Merry Christmas.

7. ADJOURNMENT

Meeting adjourned.

Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed, Motion.