

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, DECEMBER 11, 2017 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

BY ORDER OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TARBORO.

This the 27th day of November, 2017.

MEMBERS PRESENT

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

A. Invocation – Councilman Shephard

The Mayor congratulated Tarboro High School Football team for winning the 1AA State Championship title on December 9, 2017.

B. Receipt and Acceptance of Certificate of Municipal Election – Wards 1, 3, 5, 7 and Mayor - Councilman Brown made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council accept the Certificate of Municipal Election, attached at page 73-67a.

C. Oaths of Office – administered by Carol White, Clerk of Superior Court.

D. Election of Mayor Pro Tem - Councilman Woodard made a motion, which was seconded by Councilman Brown and passed unanimously, that Council appoint Councilman Leo Taylor to continue to serve as Mayor Pro Tem.

E. Appointments to Boards and Committees – The Planning Board and Citizen Advisory Committee required no changes. Councilman Woodard resigned from the Upper Coastal Plains board, Councilman Brown made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council appoint Councilman Taylor to fill the vacant seat.

2. APPROVAL OF AGENDA BY COUNCIL

Troy Lewis requested Council replace Memo 17-123 with the amended copy provided and move Memo 17-127 to 5. Matters Scheduled for Public Hearing. Councilman Taylor made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council approve the amended agenda.

3. PRESENTATION OF RESOLUTION – Bobby O’Neal

The Mayor presented Mr. Bobby O’Neal a with Resolution honoring his years as Santa Claus.

4. REQUESTS AND PETITIONS OF CITIZENS

None.

5. MATTERS SCHEDULED FOR PUBLIC HEARING

A. Tree Ordinance

The following Notice of Public Hearing was published in The Tar River Times:

NOTICE OF PUBLIC HEARING

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of the Town of Tarboro will conduct a public hearing beginning at 7:00 p.m. on Monday, December 11, 2017, in the Council Room of the Town Hall of the Town of Tarboro for the purpose of considering and taking action on the following:

1. To adopt a tree ordinance that Town staff has developed in order for the Town of Tarboro to seek application for Tree City USA. To qualify as a Tree City Community, Tarboro must meet standards established by the Arbor Day Foundation and the National Association of State Foresters.

The full text of this ordinance is on file in the office of the Director of Planning and in the office of the Town Clerk of the Town of Tarboro in the Town Hall and is available for review by interested parties during normal business hours prior to the holding of the public hearing.

All citizens and interested parties are urged to be present at said Public Hearing and make their views known on said proposed matter.

The Mayor declared the public hearing open.

Catherine Grimm, Planning Director provided background information.

No one spoke in favor of or against the tree ordinance.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Brown introduced and moved the adoption of an ordinance entitled:

ORDINANCE NO. 17-18

TOWN OF TARBORO TREE ORDINANCE.

which motion was seconded by Councilman Jenkins and passed unanimously.

B. Application for Certificate of Convenience and Necessity to Operate Taxicabs in the Town of Tarboro in 2018

The following Notice of Public Hearing was posted in the Town Hall and mailed to all current holders of Certificates of Convenience and Necessity:

NOTICE OF PUBLIC HEARING

NOTICE is hereby given pursuant to Tarboro Code of Ordinances, Section 18-48, that a PUBLIC HEARING will be conducted by the Town Council at its regular meeting in the Council Room in the Town Hall at 7:00 P.M., Monday, December 11, 2017, to consider and act upon the applications of Blanche Lee Jenkins T/A Checker Cab Co., PO Box 382 (4 taxis) and Kermit Dupree T/A On Demand Transport Service, LLC, 2433 St Andrew Street (5 taxis) for a Certificate of Convenience and Necessity to operate in the Town of Tarboro for the year 2018.

All interested citizens and all parties of interest will be given an opportunity to be heard. Any interested person may file with the Town Clerk a memorandum in support or opposition to the issuance of such a certificate.

This 1st day of December, 2017.

The Mayor declared the public hearing open.

Kermit Perkins, Kermit Dupree and Lotrala Perkins spoke in favor of.

No one spoke against.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council approve Blanche Lee Jenkins T/A Checker Cab Co. for a Certificate of Convenience and Necessity to operate four taxicabs in Tarboro for 2018 and Kermit Dupree T/A On Demand Transport Services, LLC for a Certificate of Convenience and Necessity to operate five taxicabs in Tarboro for 2018.

6. REPORTS OF BOARDS AND COMMISSIONS

Petway, Mills & Pearson, PA presented the Audit Report.

7. TOWN MANAGER’S RECOMMENDATIONS

A. Consent Items

Councilmember Jordan made a motion, which was seconded by Councilman Taylor and passed unanimously, that the following consent item be approved:

(1) Memo 17-122 – 2017 Tax Levy Adjustment

Action taken: Council

- ordered the Tax Collector be charged with afterlist 24 in the amount of \$93.49,
- approved 2017 Tax Levy release number 21 in the amount of \$251.23, and
- approved the *Schedule of 2017 Tax Levy Adjusted as of December 11, 2017*, attached at page 73-67b, in the amount of \$3,313,610.71.

(2) Minutes

Action taken: Council approved the minutes of the November 13, 2017 regular meeting.

B. Action Items

(1) Memo 17-123 – NC Parks and Recreation Trust Fund Project Agreement

Councilman Burnette made a motion, which was seconded by Councilmember Jordan and passed by a 7 to 1 vote, that Council adopt the following budget resolution:

BUDGET RESOLUTION
TOWN COUNCIL OF THE TOWN OF TARBORO
December 11, 2017

he was interested in changing the stop signs on Wayne Avenue/Robin Drive and Wayne Avenue/Tammy Drive to yield signs.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the General Fund Capital Project Fund be amended by amending Revenue and Expenditure line item as follows:

9. ADJOURNMENT

Councilman Taylor made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the meeting be adjourned.

Account No.	Account Name	Current Budget	Amt of Change	Revised Budget
REVENUES				
813760.0100	Contributions from General Fund	0	+80,000	80,000
813760.0200	PARTF Grant Funds	0	+80,000	80,000
EXPENDITURES				
818510.7300	Capital Outlay - Improvements	0	+160,000	160,000

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

Joseph W. Pitt, Mayor

Councilmembers Woodard, Jordan, Bynum, Taylor, Brown, Jenkins and Burnette voted in favor of the motion. Councilman Shephard voted against the motion.

Leslie M. Lunsford, Town Clerk

(2) Memo 17-124 – MOU – Economic Development Plan from NC Dept. of Commerce

Councilman Jenkins made a motion, which was seconded by Councilman Brown and passed unanimously, that Council adopt the Memorandum of Understanding, attached at pages 73-68a and 73-68b, and the resolution, attached at page 73-68c, for requesting services.

(3) Memo 17-125 – Code of Ordinance and UDO Update Proposals

Councilman Taylor made a motion, which was seconded by Councilmember Bynum and passed unanimously, that Council accept staff recommendations by selecting the proposal from McAdams. A bid tabulation is attached at page 73-68d.

(4) Memo 17-126 – Bid Award – Tandem Axle Dump Truck

Councilman Woodard made a motion, which was seconded by Councilman Taylor and passed unanimously, that Council award the contract for (1) one 2018 International tandem axle dump truck to Lilley International Inc. for the amount of \$103,015.80. A bid tabulation is attached at page 73-68e.

(5) Memo 17-127 – Taxicabs – Certificates of Convenience and Necessity

Action taken during 5. B.

(6) Memo 17-128 – Appointment for December – Edgecombe County Memorial Library

Councilman Brown made a motion, which was seconded by Councilman Taylor and passed unanimously, that Council reappoint Ronnie Daughtry to fill another (6) six year term on the Edgecombe County Memorial Library board.

8. OTHER REPORTS

A. Town Manager

Troy Lewis invited Council to attend an Economic Development announcement on Wednesday, December 13, 2017 at 1:30 pm at Edgecombe Community College. He also acknowledged Buddy Harrison for 33 years of service to the Town of Tarboro and his upcoming retirement.

B. Town Attorney

None.

C. Council Members

Ward 1 – Councilman Woodard – thanked the Planning Department and Public Works Department for handling problems in his Ward. He also addressed concerns of speeding on Lincoln Road and Beechwood Drive, paving on Hasting Street and drainage issues in Whitehall Street.

Ward 2 - Councilman Taylor – requested an update on the drainage issue on Anaconda Road.

Ward 3 – Councilman Burnette – requested that Council recognize the Tarboro High School Football team for winning the 1AA State Championship game at the January Council meeting. He also stated that the THS Booster Club was planning to buy rings for all players and coaching staff and was currently taking donations for the project.

Ward 4 – Councilman Brown – requested the parking lines on Main Street be redone to mark off individual spaces. He also stated that the Christmas Parade was great and the LED lights on the Main Street Christmas decorations were horrible.

Ward 5 – Councilman Jenkins – wished everyone a Merry Christmas.

Ward 6 – Councilmember Jordan – acknowledged a parking problem on Wilson Street and Panola Street at the Headstart Child Care Center.

Ward 7 – Councilmember Bynum – wished everyone a Merry Christmas and wished Councilmember Jordan a Happy Birthday.

Ward 8 - Councilman Shephard – addressed concerns about street markings and leaves on streets in front of the curb. He also stated that