
AGENDA
TOWN COUNCIL OF THE TOWN OF TARBORO, NC
REGULAR MEETING HELD AT 7:00 PM, MONDAY, NOVEMBER 8,
2021
IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NC

1. MEETING CALLED TO ORDER BY THE MAYOR

PLEASE TURN CELL PHONES OFF

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

5. REQUESTS AND PETITIONS OF CITIZENS

(Five minute time limit per person)

6. MATTERS SCHEDULED FOR PUBLIC HEARING

Redistricting Ward Boundaries - A public hearing will be held to receive public input on redistricting ward boundaries which is needed to correct population imbalances among the wards revealed by the new 2020 census data.

UDO Text Amendment #21-02 - A public hearing will be held to discuss several updates to the Unified Development Ordinance of the Town of Tarboro.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

- (1) Approve minutes of the October 11, 2021 regular meeting.
- (2) 2021 Tax Levy Adjustment
- (3) Tax Collector's Report

Action Items

- (4) Piedmont Natural Gas Rectifier Project Compensation and Easement
- (5) Annexation - Resolution for Consideration
- (6) Employee Classification and Pay Plan Update
- (7) Appointment for November - Parking Authority
- (8) Appointment for November - Planning Board & Zoning Commission
- (9) Appointment for November - Redevelopment Commission

8. OTHER REPORTS

- A. Town Manager
- B. Town Attorney
- C. Council Members

9. ADJOURNMENT

TOWN OF TARBORO

UNIFIED DEVELOPMENT ORDINANCE AMENDMENT REQUEST

To the Town Council and the Planning Board, of the Town of Tarboro:

The Planning Department does make application and petition the Town Council to amend the Unified Development Ordinance. In support of this application, the following facts are shown:

State the reasons for the proposed amendment:

The Unified Development Ordinance is a living document, which requires modifications and updates over time.

Staff recommends the following amendments to better clarify definitions and more clearly match building code and statewide standardized definitions, as well as update the Permitted Use Table and matching Supplementary Use Standards. Additionally, references referring to the existing Code of Ordinances will be added and a section regulating driveways will be redacted to ensure consistency in enforcement.

The ordinance is proposed to be amended as follows:

Chapter 3.2 Supplementary Use Standards shall be re-numbered to match the Permitted Use Table as indicated above.

Chapter 5.12.2 Access to Major Thoroughfare

1.12.2.B.2-D shall be redacted.

“Driveways and access regulations shall comply with Chapter 16 of the Code of Ordinances, ‘Driveways’ which regulates specifications for all driveways within the jurisdiction.” shall be included

Chapter 9.5.1 Driveway Access

“A” and “B” shall be redacted and Include “Driveways and access regulations shall comply with Chapter 16 of the Code of Ordinances, ‘Driveways’ which regulates specifications for all driveways within the jurisdiction.”

Chapter 10 Signs

10.10.6.B.1 shall read “Permitted Districts: CBD, HB, NB”

Chapter 17 Definitions

Internet Sweepstakes Facilities – “to include games of skill and no such device is allowed to operate within the jurisdiction, even as an accessory use.” shall be added to the end of the definition

Multi-Unit Supportive Housing Residence – facility housing persons who are disabled emotionally, mentally, physically, or otherwise possess a disability that is protected by the provisions of either the Americans with Disabilities Act 42 USC 12101 or NCGS Article 3 Chapter 168, along with support or supervisory personnel or family members who may reside, but are not required to reside, at the facility.

Supportive Housing Residence – a facility in which more than 4 unrelated persons reside who are battered individuals, abused children, pregnant women and their children, runaway children, temporarily or permanently disabled mentally, emotionally, or physically, individuals recovering from drug or alcohol abuse, and all other persons who possess a disability that is protected by the provisions of either the Americans with Disabilities Act 42 USC

12101 or NCGS Article 3, Chapter 168, along with a family members and support and supervisory personnel.

Mental Health and Substance Abuse Treatment Centers - Establishments administered by the N.C. Department of Health and Human Services, Division of Mental Health, Developmental Disabilities, and Substance Abuse Services, which provide services for adults and children to meet the treatment needs of the individual consumer in a structured setting. These services include therapeutic or rehabilitation goals and individually specific treatment objectives designed to enable the consumer to maintain his or her residence in a non-institutional setting or to function successfully in a mainstream educational setting. Consumers may be residents of their own home, a substitute home, or a group care setting; however the day treatment must be provided in a setting separate from the consumer's residence. This use does not include "adult day care centers" which are defined and regulated separately by this ordinance.

Detoxification Facilities – Facilities that provide treatment for substance abuse, serving care recipients who are incapable of self-preservation or who are harmful to themselves or others.

Respite Care – Facility that provides temporary overnight care for more than 14 calendar days per year per recipient

Family – individual or two or more persons related by blood, marriage, or law; or a group of no more than 5 persons living together in a dwelling unit; servants having in common housekeeping facilities are considered part of the family

Special Event facility – Structure where special events are permitted to occur subject to a use agreement between a private group or individual and the facility owner.

Chapter 2: Permitted Use Table Sections A, B.1, B.2, B.3, C, and F shall read as attached.

CATHERINE GRIMM
PLANNING DIRECTOR

A. RESIDENTIAL	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Class A Manufactured Housing	-	-	-	-	P	-	-	-	-	-	-
Class B Manufactured Housing	-	-	-	-	P	-	-	-	-	-	-
Class C Manufactured Housing	-	-	-	-	-	-	-	-	-	-	-
Dwelling, Accessory	P	P	P	P	P	P	-	-	-	-	-
Dwelling, Duplex	-	-	P	P	-	P	-	-	-	-	-
Dwelling, Multi-Family	-	-	-	SUP	-	SUP	SUP	-	-	-	-
Dwelling, Single-Family	P	P	P	P	-	P	P	-	-	-	-
Dwelling, Townhome	-	-	P	P	-	P	SUP	-	-	-	-
Manufactured Home Park	-	-	-	-	SUP	-	-	-	-	-	-
Planned Density Development	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
Upper-Story Residential	-	-	-	-	-	-	P	P	P	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
B.1 LODGING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Bed and Breakfast Homes	PS	PS	PS	PS	-	PS	PS	-	-	-	-
Hotel / Inn (less than 20 rooms)	-	-	-	-	-	P	P	P	P	-	-
Hotel / Inn (20 +)	-	-	-	-	-	SUP	SUP	SUP	P	-	-
Short-Term Vacation Rental	PS	PS	PS	PS	-	PS	PS	PS	-	-	-
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B.2. GROUP LIVING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
General											
Boarding or Rooming House (12 or less persons)	-	-	-	CUP	-	CUP	-	-	-	-	-
Halfway Homes	-	-	-	CUP	-	CUP	-	-	-	-	-
Congregate Care	PS						PS	-	-	-	-
Dormitory, Fraternity, Sorority	-	-	-	-	-	P	-	-	-	-	-
Continuing Care Retirement	-	-	-	PS	-	PS	PS	-	-	-	-
Nursing / Rest Home/Hospice	-	-	-	PS	-	PS	PS	-	P	-	-
Family Care Home	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Residential Care Facilities (more than 6 persons)	-	PS	PS	PS	PS	PS	-	-	-	-	-
Multi-Unit Supportive Housing	PS	PS	PS	PS	-	PS	-	-	-	-	-
Supportive Housing Residence	PS	PS	PS	PS	-	PS	-	-	-	-	-
Monastery/Convent	-	-	-	PS	-	PS	PS	-	-	-	-
Orphanage	-	-	-	PS	-	PS	PS	-	-	-	-
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B.3. SOCIAL SERVICE LIVING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Emergency Shelter type A					-		-			-	-
Emergency Shelter type B					-		-			-	-
Special Care Facility	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
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C. OFFICE / SERVICE	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
ATM	-	-	-	-	-	P	P	P	P	P	P
Business Support Services	-	-	-	-	-	P	P	P	P	-	-
Crematorium	-	-	-	-	-	-	-	-	P	P	P
Dry Cleaning & Laundry Services	-	-	-	-	-	-	P	P	P	-	-
Financial Services	-	-	-	-	-	P	P	P	P	-	-
Funeral Homes	-	-	-	-	-	P	P	P	P	-	-
Home Occupation	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Medical Clinic	-	-	-	-	-	P	P	P	P	-	-
Day Treatment/Mental Health	-	-	-	-	-	PS	-	PS	PS	-	-
Substance Abuse Rehab	-	-	-	-	-	PS	-	PS	PS	-	-
Personal Services	-	-	-	-	-	P	P	P	P	-	-
Personal Services, Restricted	-	-	-	-	-	-	PS	-	PS	-	-
Post Office	-	-	-	-	-	P	P	P	P	-	-
Professional Services	-	-	-	-	-	P	P	P	P	-	-
Small Equipment Rental / Repair	-	-	-	-	-	-	-	P	P	P	P
Veterinary Services	-	-	-	-	-	PS	PS	PS	PS	PS	P
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F. EDUCATIONAL / INSTITUTIONAL	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Adult / Child Day Care Home (8 persons or less)*	PS	PS	PS	PS	PS	-	-	-	-	-	-
Day Care Facility (more than 8 persons)	-	-	-	-	-	P	P	P	P	-	-
College/University	-	-	-	-	-	-	-	-	P	P	-
Community Support Facility	-	-	-	-	-	P	P	P	P	-	-
Correctional Institution	-	-	-	-	-	-	-	-	-	-	SUP
Halfway Homes	-	-	-	-	-	SUP	-	-	-	-	-
Hospital	-	-	-	-	-	PS	PS	PS	PS	-	-
Schools – Elementary & Secondary	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	-
Schools – Vocational/Technical	-	-	-	-	-	P	P	P	P	-	-
Studio – Art, Dance, Martial Arts, etc	-	-	-	-	-	P	P	P	P	-	-
Mental Health and Substance Abuse	-	-	-	-	-	P	-	-	P	-	-
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ORDINANCE NO. 21 - _____

AN ORDINANCE AMENDING THE TEXT OF THE UNIFIED DEVELOPMENT ORDINANCE.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF
TARBORO that:

Section 1. That the text of the Unified Development Ordinance shall be amended as follows:

Chapter 3.2 Supplementary Use Standards shall be re-numbered to match the Permitted Use Table as included below.

Chapter 3.2 Supplementary Use Standards shall include:

Multi-Use Supportive Housing Residence (MUSHR)

- a. The total number of individuals cannot exceed 6.
- b. Each multi-unit supportive housing residence must be treated as single-unit living, except for parking
- c. No MUSHR can be located within 300' of another MUSHR as determined by a straight line from property line to property line.
- d. The MUSHR must conform to one of the following:
 - i. It is licensed by the federal or state government; or
 - ii. It is funded in part by a government grant or loan
- b. Nothing in this section can prevent 4 or fewer persons with disabilities from occupying an lawful dwelling as a household.

Supportive Housing Residence (SHR)

- c. The total number of individuals occupying a SHR cannot exceed 12.
- d. A resident manager must reside permanently on the premise.
- e. No SHR can be located within 1,125 feet of another MHSHR or SHR, determined by a straight line from property line to property line.
- f. The SHR must conform to one of the following:
 - i. It is licensed by the federal or state government; or
 - ii. It is funded in part by a government grant or loan

Chapter 5.12.2 Access to Major Thoroughfare

1.12.2.B.2-D shall be redacted.

“Driveways and access regulations shall comply with Chapter 16 of the Code of Ordinances, ‘Driveways’ which regulates specifications for all driveways within the jurisdiction.” shall be included.

Chapter 9.5.1 Driveway Access

“A” and “B” shall be redacted and Include “Driveways and access regulations shall comply with Chapter 16 of the Code of Ordinances, ‘Driveways’ which regulates specifications for all driveways within the jurisdiction.”

Chapter 10 Signs

10.10.6.B.1 shall read “Permitted Districts: CBD, HB, NB”

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Internet Sweepstakes Facilities – “to include games of skill and no such device is allowed to operate within the jurisdiction, even as an accessory use.” shall be added to the end of the definition

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members who may reside, but are not required to reside, at the facility.

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Family – individual or two or more persons related by blood, marriage, or law; or a group of no more than 5 persons living together in a dwelling unit; servants having in common housekeeping facilities are considered part of the family

Special Event facility – Structure where special events are permitted to occur subject to a use agreement between a private group or individual and the facility owner.

Chapter 2: Permitted Use Table Sections A, B.1, B.2, B.3, C, and F shall read as below.

A. RESIDENTIAL	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
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Class B Manufactured Housing	-	-	-	-	P	-	-	-	-	-	-
Class C Manufactured Housing	-	-	-	-	-	-	-	-	-	-	-
Dwelling, Accessory	P	P	P	P	P	P	-	-	-	-	-
Dwelling, Duplex	-	-	P	P	-	P	-	-	-	-	-
Dwelling, Multi-Family	-	-	-	SUP	-	SUP	SUP	-	-	-	-
Dwelling, Single-Family	P	P	P	P	-	P	P	-	-	-	-
Dwelling, Townhome	-	-	P	P	-	P	SUP	-	-	-	-
Manufactured Home Park	-	-	-	-	SUP	-	-	-	-	-	-
Planned Density Development	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
Upper-Story Residential	-	-	-	-	-	-	P	P	P	-	-
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B.1 LODGING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Bed and Breakfast Homes	PS	PS	PS	PS	-	PS	PS	-	-	-	-
Hotel / Inn (less than 20 rooms)	-	-	-	-	-	P	P	P	P	-	-
Hotel / Inn (20 +)	-	-	-	-	-	SUP	SUP	SUP	P	-	-
Short-Term Vacation Rental	PS	PS	PS	PS	-	PS	PS	PS	-	-	-
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Halfway Homes	-	-	-	CUP	-	CUP	-	-	-	-	-
Congregate Care	PS						PS	-	-	-	-
Dormitory, Fraternity, Sorority	-	-	-	-	-	P	-	-	-	-	-
Continuing Care Retirement	-	-	-	PS	-	PS	PS	-	-	-	-
Nursing / Rest Home/Hospice	-	-	-	PS	-	PS	PS	-	P	-	-
Family Care Home	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Residential Care Facilities (more than 6 persons)	-	PS	PS	PS	PS	PS	-	-	-	-	-
Multi-Unit Supportive Housing	PS	PS	PS	PS	-	PS	-	-	-	-	-
Supportive Housing Residence	PS	PS	PS	PS	-	PS	-	-	-	-	-
Monastery/Convent	-	-	-	PS	-	PS	PS	-	-	-	-
Orphanage	-	-	-	PS	-	PS	PS	-	-	-	-
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B.3. SOCIAL SERVICE LIVING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Emergency Shelter type A					-		-			-	-
Emergency Shelter type B					-		-			-	-
Special Care Facility	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
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C. OFFICE / SERVICE	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
ATM	-	-	-	-	-	P	P	P	P	P	P
Business Support Services	-	-	-	-	-	P	P	P	P	-	-
Crematorium	-	-	-	-	-	-	-	-	P	P	P
Dry Cleaning & Laundry Services	-	-	-	-	-	-	P	P	P	-	-
Financial Services	-	-	-	-	-	P	P	P	P	-	-
Funeral Homes	-	-	-	-	-	P	P	P	P	-	-
Home Occupation	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Medical Clinic	-	-	-	-	-	P	P	P	P	-	-
Day Treatment/Mental Health	-	-	-	-	-	PS	-	PS	PS	-	-
Substance Abuse Rehab	-	-	-	-	-	PS	-	PS	PS	-	-
Personal Services	-	-	-	-	-	P	P	P	P	-	-
Personal Services, Restricted	-	-	-	-	-	-	PS	-	PS	-	-
Post Office	-	-	-	-	-	P	P	P	P	-	-
Professional Services	-	-	-	-	-	P	P	P	P	-	-
Small Equipment Rental / Repair	-	-	-	-	-	-	-	P	P	P	P
Veterinary Services	-	-	-	-	-	PS	PS	PS	PS	PS	P
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Halfway Homes	-	-	-	-	-	SUP	-	-	-	-	-
Hospital	-	-	-	-	-	PS	PS	PS	PS	-	-
Schools – Elementary & Secondary	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	-
Schools – Vocational/Technical	-	-	-	-	-	P	P	P	P	-	-
Studio – Art, Dance, Martial Arts, etc	-	-	-	-	-	P	P	P	P	-	-
Mental Health and Substance Abuse	-	-	-	-	-	P	-	-	P	-	-
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Section 2. All provisions of any Town ordinance in conflict with this ordinance are repealed.

Section 3. That this Ordinance shall be effective immediately upon its adoption.

Adopted this 8th day of November, 2021.

Town of Tarboro

Joseph W. Pitt, Mayor

ATTEST:

Leslie M. Lunsford, Town Clerk

**A RESOLUTION ADOPTING A STATEMENT EXPLAINING THE COUNCIL’S
REASONS FOR APPROVING AN AMENDMENT TO THE TEXT OF THE
UNIFIED DEVELOPMENT ORDINANCE**

WHEREAS, an amendment to the text of the Tarboro Unified Development Ordinance has been proposed, which amendment is described or identified as follows:

Section 1.

Chapter 3.2 Supplementary Use Standards shall be re-numbered to match the Permitted Use Table as included below.

Chapter 3.2 Supplementary Use Standards shall include:

Multi-Use Supportive Housing Residence (MUSHR)

- a. The total number of individuals cannot exceed 6.
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Class B Manufactured Housing	-	-	-	-	P	-	-	-	-	-	-
Class C Manufactured Housing	-	-	-	-	-	-	-	-	-	-	-
Dwelling, Accessory	P	P	P	P	P	P	-	-	-	-	-
Dwelling, Duplex	-	-	P	P	-	P	-	-	-	-	-
Dwelling, Multi-Family	-	-	-	SUP	-	SUP	SUP	-	-	-	-
Dwelling, Single-Family	P	P	P	P	-	P	P	-	-	-	-
Dwelling, Townhome	-	-	P	P	-	P	SUP	-	-	-	-
Manufactured Home Park	-	-	-	-	SUP	-	-	-	-	-	-
Planned Density Development	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
Upper-Story Residential	-	-	-	-	-	-	P	P	P	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
B.1 LODGING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Bed and Breakfast Homes	PS	PS	PS	PS	-	PS	PS	-	-	-	-
Hotel / Inn (less than 20 rooms)	-	-	-	-	-	P	P	P	P	-	-
Hotel / Inn (20 +)	-	-	-	-	-	SUP	SUP	SUP	P	-	-
Short-Term Vacation Rental	PS	PS	PS	PS	-	PS	PS	PS	-	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
B.2. GROUP LIVING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
General											
Boarding or Rooming House (12 or less persons)	-	-	-	CUP	-	CUP	-	-	-	-	-
Halfway Homes	-	-	-	CUP	-	CUP	-	-	-	-	-
Congregate Care	PS				-		PS	-	-	-	-
Dormitory, Fraternity, Sorority	-	-	-	-	-	P	-	-	-	-	-
Continuing Care Retirement	-	-	-	PS	-	PS	PS	-	-	-	-
Nursing / Rest Home/Hospice	-	-	-	PS	-	PS	PS	-	P	-	-
Family Care Home	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Residential Care Facilities (more than 6 persons)	-	PS	PS	PS	PS	PS	-	-	-	-	-
Multi-Unit Supportive Housing	PS	PS	PS	PS	-	PS	-	-	-	-	-
Supportive Housing Residence	PS	PS	PS	PS	-	PS	-	-	-	-	-
Monastery/Convent	-	-	-	PS	-	PS	PS	-	-	-	-
Orphanage	-	-	-	PS	-	PS	PS	-	-	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
B.3. SOCIAL SERVICE LIVING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Emergency Shelter type A					-		-			-	-
Emergency Shelter type B					-					-	-
Special Care Facility	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
C. OFFICE / SERVICE	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
ATM	-	-	-	-	-	P	P	P	P	P	P
Business Support Services	-	-	-	-	-	P	P	P	P	-	-
Crematorium	-	-	-	-	-	-	-	-	P	P	P
Dry Cleaning & Laundry Services	-	-	-	-	-	-	P	P	P	-	-
Financial Services	-	-	-	-	-	P	P	P	P	-	-
Funeral Homes	-	-	-	-	-	P	P	P	P	-	-
Home Occupation	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Medical Clinic	-	-	-	-	-	P	P	P	P	-	-
Day Treatment/Mental Health	-	-	-	-	-	PS	-	PS	PS	-	-
Substance Abuse Rehab	-	-	-	-	-	PS	-	PS	PS	-	-
Personal Services	-	-	-	-	-	P	P	P	P	-	-
Personal Services, Restricted	-	-	-	-	-	-	PS	-	PS	-	-
Post Office	-	-	-	-	-	P	P	P	P	-	-
Professional Services	-	-	-	-	-	P	P	P	P	-	-
Small Equipment Rental / Repair	-	-	-	-	-	-	-	P	P	P	P
Veterinary Services	-	-	-	-	-	PS	PS	PS	PS	PS	P
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
F. EDUCATIONAL / INSTITUTIONAL	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Adult / Child Day Care Home (8 persons or less)*	PS	PS	PS	PS	PS	-	-	-	-	-	-
Day Care Facility (more than 8 persons)	-	-	-	-	-	P	P	P	P	-	-
College/University	-	-	-	-	-	-	-	-	P	P	-
Community Support Facility	-	-	-	-	-	P	P	P	P	-	-
Correctional Institution	-	-	-	-	-	-	-	-	-	-	SUP
Halfway Homes	-	-	-	-	-	SUP	-	-	-	-	-
Hospital	-	-	-	-	-	PS	PS	PS	PS	-	-
Schools – Elementary & Secondary	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	-
Schools – Vocational/Technical	-	-	-	-	-	P	P	P	P	-	-
Studio – Art, Dance, Martial Arts, etc	-	-	-	-	-	P	P	P	P	-	-
Mental Health and Substance Abuse	-	-	-	-	-	P	-	-	P	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											

NOW THEREFORE, the Town Council of the Town of Tarboro Resolves:

Section 1. The Council concludes that the above-described amendment is consistent with the adopted Tarboro Unified Development Ordinance and Land Development Plan.

Section 2. The Council concludes that its approval of the above-described amendment is reasonable and in the public interest because: the amendment is consistent with the intent of the Unified Development Ordinance and the Tarboro Land Use Plan.

Section 3. This resolution becomes effective upon adoption.

**A RESOLUTION ADOPTING A STATEMENT EXPLAINING THE COUNCIL’S
REASONS FOR REJECTING AN AMENDMENT TO THE TEXT OF THE
UNIFIED DEVELOPMENT ORDINANCE**

WHEREAS, an amendment to the text of the Tarboro Unified Development Ordinance has been proposed, which amendment is described or identified as follows:

Section 1.

Chapter 3.2 Supplementary Use Standards shall be re-numbered to match the Permitted Use Table as included below.

Chapter 3.2 Supplementary Use Standards shall include:

Multi-Use Supportive Housing Residence (MUSHR)

- e. The total number of individuals cannot exceed 6.
- f. Each multi-unit supportive housing residence must be treated as single-unit living, except for parking
- g. No MUSHR can be located within 300’ of another MUSHR as determined by a straight line from property line to property line.
- h. The MUSHR must conform to one of the following:
 - iii. It is licensed by the federal or state government; or
 - iv. It is funded in part by a government grant or loan
- g. Nothing in this section can prevent 4 or fewer persons with disabilities from occupying an lawful dwelling as a household.

Supportive Housing Residence (SHR)

- h. The total number of individuals occupying a SHR cannot exceed 12.
- i. A resident manager must reside permanently on the premise.
- j. No SHR can be located within 1,125 feet of another MSHSR or SHR, determined by a straight line from property line to property line.
- k. The SHR must conform to one of the following:
 - i. It is licensed by the federal or state government; or
 - ii. It is funded in part by a government grant or loan

Chapter 5.12.2 Access to Major Thoroughfare

1.12.2.B.2-D shall be redacted.

“Driveways and access regulations shall comply with Chapter 16 of the Code of Ordinances, ‘Driveways’ which regulates specifications for all driveways within the jurisdiction.” shall be included.

Chapter 9.5.1 Driveway Access

“A” and “B” shall be redacted and Include “Driveways and access regulations shall comply with Chapter 16 of the Code of Ordinances, ‘Driveways’ which regulates specifications for all driveways within the jurisdiction.”

Chapter 10 Signs

10.10.6.B.1 shall read “Permitted Districts: CBD, HB, NB”

Chapter 17 Definitions

Internet Sweepstakes Facilities – “to include games of skill and no such device is allowed to operate within the jurisdiction, even as an accessory use.” shall be added to the end of the definition

Multi-Unit Supportive Housing Residence – facility housing persons who are disabled emotionally, mentally, physically, or otherwise possess a disability that is protected by the provisions of either the Americans with Disabilities Act 42 USC 12101 or NCGS Article 3 Chapter 168, along with support or supervisory personnel or family members who may reside, but are not required to reside, at the facility.

Supportive Housing Residence – a facility in which more than 4 unrelated persons reside who are battered individuals, abused children, pregnant women and their children, runaway children, temporarily or permanently disabled

mentally, emotionally, or physically, individuals recovering from drug or alcohol abuse, and all other persons who possess a disability that is protected by the provisions of either the Americans with Disabilities Act 42 USC 12101 or NCGS Article 3, Chapter 168, along with a family members and support and supervisory personnel.

Mental Health and Substance Abuse Treatment Centers - Establishments administered by the N.C. Department of Health and Human Services, Division of Mental Health, Developmental Disabilities, and Substance Abuse Services, which provide services for adults and children to meet the treatment needs of the individual consumer in a structured setting. These services include therapeutic or rehabilitation goals and individually specific treatment objectives designed to enable the consumer to maintain his or her residence in a non-institutional setting or to function successfully in a mainstream educational setting. Consumers may be residents of their own home, a substitute home, or a group care setting; however the day treatment must be provided in a setting separate from the consumer's residence. This use does not include "adult day care centers" which are defined and regulated separately by this ordinance.

Detoxification Facilities – Facilities that provide treatment for substance abuse, serving care recipients who are incapable of self-preservation or who are harmful to themselves or others.

Respite Care – Facility that provides temporary overnight care for more than 14 calendar days per year per recipient

Family – individual or two or more persons related by blood, marriage, or law; or a group of no more than 5 persons living together in a dwelling unit; servants having in common housekeeping facilities are considered part of the family

Special Event facility – Structure where special events are permitted to occur subject to a use agreement between a private group or individual and the facility owner.

Chapter 2: Permitted Use Table Sections A, B.1, B.2, B.3, C, and F shall read as below.

A. RESIDENTIAL	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Class A Manufactured Housing	-	-	-	-	P	-	-	-	-	-	-
Class B Manufactured Housing	-	-	-	-	P	-	-	-	-	-	-
Class C Manufactured Housing	-	-	-	-	-	-	-	-	-	-	-
Dwelling, Accessory	P	P	P	P	P	P	-	-	-	-	-
Dwelling, Duplex	-	-	P	P	-	P	-	-	-	-	-
Dwelling, Multi-Family	-	-	-	SUP	-	SUP	SUP	-	-	-	-
Dwelling, Single-Family	P	P	P	P	-	P	P	-	-	-	-
Dwelling, Townhome	-	-	P	P	-	P	SUP	-	-	-	-
Manufactured Home Park	-	-	-	-	SUP	-	-	-	-	-	-
Planned Density Development	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
Upper-Story Residential	-	-	-	-	-	-	P	P	P	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
B.1 LODGING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Bed and Breakfast Homes	PS	PS	PS	PS	-	PS	PS	-	-	-	-
Hotel / Inn (less than 20 rooms)	-	-	-	-	-	P	P	P	P	-	-
Hotel / Inn (20 +)	-	-	-	-	-	SUP	SUP	SUP	P	-	-
Short-Term Vacation Rental	PS	PS	PS	PS	-	PS	PS	PS	-	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
B.2. GROUP LIVING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
General											
Boarding or Rooming House (12 or less persons)	-	-	-	CUP	-	CUP	-	-	-	-	-
Halfway Homes	-	-	-	CUP	-	CUP	-	-	-	-	-
Congregate Care	PS				-		PS	-	-	-	-
Dormitory, Fraternity, Sorority	-	-	-	-	-	P	-	-	-	-	-
Continuing Care Retirement	-	-	-	PS	-	PS	PS	-	-	-	-
Nursing / Rest Home/Hospice	-	-	-	PS	-	PS	PS	-	P	-	-
Family Care Home	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Residential Care Facilities (more than 6 persons)	-	PS	PS	PS	PS	PS	-	-	-	-	-
Multi-Unit Supportive Housing	PS	PS	PS	PS	-	PS	-	-	-	-	-
Supportive Housing Residence	PS	PS	PS	PS	-	PS	-	-	-	-	-
Monastery/Convent	-	-	-	PS	-	PS	PS	-	-	-	-
Orphanage	-	-	-	PS	-	PS	PS	-	-	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
B.3. SOCIAL SERVICE LIVING	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Emergency Shelter type A					-		-			-	-
Emergency Shelter type B					-					-	-
Special Care Facility	SUP	SUP	SUP	SUP	-	SUP	-	-	-	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
C. OFFICE / SERVICE	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
ATM	-	-	-	-	-	P	P	P	P	P	P
Business Support Services	-	-	-	-	-	P	P	P	P	-	-
Crematorium	-	-	-	-	-	-	-	-	P	P	P
Dry Cleaning & Laundry Services	-	-	-	-	-	-	P	P	P	-	-
Financial Services	-	-	-	-	-	P	P	P	P	-	-
Funeral Homes	-	-	-	-	-	P	P	P	P	-	-
Home Occupation	PS	PS	PS	PS	PS	PS	-	-	-	-	-
Medical Clinic	-	-	-	-	-	P	P	P	P	-	-
Day Treatment/Mental Health	-	-	-	-	-	PS	-	PS	PS	-	-
Substance Abuse Rehab	-	-	-	-	-	PS	-	PS	PS	-	-
Personal Services	-	-	-	-	-	P	P	P	P	-	-
Personal Services, Restricted	-	-	-	-	-	-	PS	-	PS	-	-
Post Office	-	-	-	-	-	P	P	P	P	-	-
Professional Services	-	-	-	-	-	P	P	P	P	-	-
Small Equipment Rental / Repair	-	-	-	-	-	-	-	P	P	P	P
Veterinary Services	-	-	-	-	-	PS	PS	PS	PS	PS	P
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											
F. EDUCATIONAL / INSTITUTIONAL	RD	GR3	GR5	GR10	MHP	OI	CBD	NB	HB	LI	HI
Adult / Child Day Care Home (8 persons or less)*	PS	PS	PS	PS	PS	-	-	-	-	-	-
Day Care Facility (more than 8 persons)	-	-	-	-	-	P	P	P	P	-	-
College/University	-	-	-	-	-	-	-	-	P	P	-
Community Support Facility	-	-	-	-	-	P	P	P	P	-	-
Correctional Institution	-	-	-	-	-	-	-	-	-	-	SUP
Halfway Homes	-	-	-	-	-	SUP	-	-	-	-	-
Hospital	-	-	-	-	-	PS	PS	PS	PS	-	-
Schools – Elementary & Secondary	PS	PS	PS	PS	PS	PS	PS	PS	PS	-	-
Schools – Vocational/Technical	-	-	-	-	-	P	P	P	P	-	-
Studio – Art, Dance, Martial Arts, etc	-	-	-	-	-	P	P	P	P	-	-
Mental Health and Substance Abuse	-	-	-	-	-	P	-	-	P	-	-
"P" = Permitted; "PS" = Permitted with Standards; "SUP" = Special Use Permit; "-" = Not Permitted											

NOW THEREFORE, the Town Council of the Town of Tarboro Resolves:

Section 1. The Council concludes that the above-described amendment is inconsistent with the adopted Tarboro Unified Development Ordinance and Land Development Plan.

Section 2. The Council concludes that its rejection of the above-described amendment is reasonable and not in the public interest because: the amendment is inconsistent with the intent of the Unified Development Ordinance and the Tarboro Land Use Plan.

Section 3. This resolution becomes effective upon adoption.

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, OCTOBER 11, 2021 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Mayo

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

Brian Pearce - 1902 Lewis Street - encouraged the Town to invest in things to do for the youth. He also mentioned concerns for his neighbors property.

James Dunham - 1900 Lewis Street - stated that he has been harassed by Councilman Taylor for his camper and box trucks used for his job. His camper is located on the side of his property opposite of the driveway, which is against the current Town ordinance.

6. REPORTS OF BOARDS AND COMMISSIONS

(1) The Planning Director will present the Planning Board Report.

Catherine Grimm, Planning Director, presented the Planning Board Report.

UDO Text Amendment #21-02 Updates to the Supplementary Use Standards, Driveways, Signs, and Definitions.

Council called for a public hearing at the November Council meeting.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

- (1) Approve minutes of the September 13, 2021 regular meeting.
- (2) 2021 Tax Levy Adjustment
- (3) Tax Collector's Report

Action Items

(4) Ward Redistricting Discussion

Council reviewed the three (3) options provided and provided the Demographer with comments to make amendments as necessary. Council find as a fact that its current electoral districts are out of compliance with the one-person/one-vote principle and that redistricting is required by law. Council called for a public hearing at the November Council meeting.

Othar Woodard made a motion, which was seconded by John Jenkins and Passed, Motion.

(5) NfinityLink Communications Broadband Service

Council adopted the Master Right-of-Way Agreement and Pole Attachment Agreement between the Town of Tarboro and NfinityLink Communications, Inc.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

(6) Lease Agreement - Tarboro River Bandits

Council adopted the Lease and Concession Agreement for the 2022 Tarboro River Bandits season.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

(7) Petition for Voluntary Annexation of Contiguous Property

Council adopted the Resolution Directing the Clerk to Investigate a Petition, which is the first step in the voluntary annexation process.

Deborah Jordan made a motion, which was seconded by Tate Mayo and Passed, Motion.

(8) NCDOT - New Year's Eve Event

Council adopted Ordinance 21-11 declaring the closure of N. Main Street (NC 33) between St. James Street and Pitt Street.

ORDINANCE 21-11

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A NEW YEAR'S
EVE EVENT

Deborah Jordan made a motion, which was seconded by Tate Mayo and Passed,
Motion.

(9) Home Investment Partnership Fund Reconciliation Agreement

Council adopted the Home Investment Partnership Fund Reconciliation Agreement and related Budget Amendment.

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed,
Motion.

(10) Budget Amendment - Tourism Grant

Council approved the Tourism Grant budget amendment.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

(11) Budget Amendment - ESFRLP-19

Council approved the ESFRLP-19 budget amendment.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed,
Motion.

(12) ESFRLP-19 Contract for Rehabilitation

Council authorized the Town Manager and Finance Director to execute any necessary agreements.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed,
Motion.

(13) HMGP - Matthew Demolition Bids

Council accepted the low bidder of Bridgeview Contractors.

Final Bid Tabulation:

Timberline Forestry, LLC - \$29,850.00
Bridgeview Contractors - \$25,300.00
IMEC Group, LLC - \$47,500.00
Crumb Construction, LLC - \$35,208.00
Monster Demolition, LLC - \$45,072.00
Rick Bostic Construction & Demolition - \$30,728.00
H&H Enterprises of Knightdale, LLC - \$74,997.00
4 Seasons Demolition, Inc - \$27,800.00

Tate Mayo made a motion, which was seconded by Leo Taylor and Passed, Motion.

(14) Appointment for October - Edgecombe County Tourism Development Authority

Council appointed Mr. Raj Patel to fill the expired term on the Edgecombe County Tourism Development Authority.
Tate Mayo made a motion, which was seconded by Leo Taylor and Passed, Motion.

(15) Appointment for October - Parking Authority

Council appointed Jimmy Dupree to fill the expired term on the Parking Authority.
Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

(16) Appointment for October - Planning Board & Zoning Commission

No action taken at this time.

(17) Appointment for October - Redevelopment Commission

Council appointed Jerry Spruell and Samuel Noble to fill the expired terms on the Redevelopment Commission.
Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(18) Appointment for October - Tarboro Main Street Façade Committee

Council appointed Sylvia Nash, Bret Broadwater and Maggie Gregg to fill the expired terms on the Tarboro Main Street Façade Committee.
John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

(19) Appointment for November - Parking Authority

No action taken at this time.

(20) Appointment for November - Redevelopment Commission

No action taken at this time.

8. OTHER REPORTS

A. Town Manager

None.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - none.

Councilman Taylor - discussed his interaction with James Dunham. He asked that the current ordinance be followed. He also stated that he did not harass Mr. Dunham as he was accused of. Councilman Taylor stated that he had a citizen request for a dog park in Tarboro. Travis Stigge informed Council that he has a tentative plan for a dog park.

Councilman Mayo - none.

Councilmember Jordan - acknowledged October as Breast Cancer Awareness month and Domestic Violence Awareness month. She also mentioned a fundraiser hosted by Stephanie Walker to raise

money for the Edgecombe Cancer Support Foundation, Inc.

Councilman Jenkins - none.

Councilmember Bynum - none.

Councilman Burnette - none.

Councilman Brown - none.

9. ADJOURNMENT

Meeting adjourned.

Tate Mayo made a motion, which was seconded by Deborah Jordan and Passed, Motion.



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: 2021 Tax Levy Adjustment

Date: 11/8/2021

Memo Number: 21-91

The Schedule of 2021 Tax Levy Adjusted as of November 8, 2021, attached hereto, lists the valuation and tax amount of twenty one (21) afterlists and zero (0) releases.

It is recommended that Council:

1. Order the Tax Collector be charged with afterlists 2 through 23 in the amount of \$161,589.55, and
2. Approve the Schedule of the 2021 Tax Levy Adjusted as of November 8, 2021, in the amount of \$3,492,428.47.

ATTACHMENTS:

Description	Upload Date	Type
2021 Tax Levy Adjustment	11/2/2021	Cover Memo

TOWN OF TARBORO, NORTH CAROLINA
SCHEDULE OF 2021 TAX LEVY
November 8, 2021

VALUATIONS

	Real	Personal	Public Service Companies	Dog Tax	Total
Balance October 11, 2021	588,974,875	222,085,909	0	0	811,060,784
After list: 2 - 23	121,181	47,956	39,242,952	0	39,412,089
Less Releases:	0	0	0	0	0
Balance as of November 8, 2021	589,096,056	222,133,865	39,242,952	0	850,472,873

TAX CALCULATIONS

	Real, Personal, & Pub. Ser. Co.	Late Listing Penalty	Auto Tax	Dog Tax	Total
Balance October 11, 2021	3,325,349.93	5,409.09	0.00	0.00	3,330,759.02
After list: 2 - 23	161,589.55	79.90	0.00	0.00	161,669.45
Less Releases:	0.00	0.00	0.00	0.00	0.00
Balance as of November 8, 2021	3,486,939.48	5,488.99	0.00	0.00	3,492,428.47

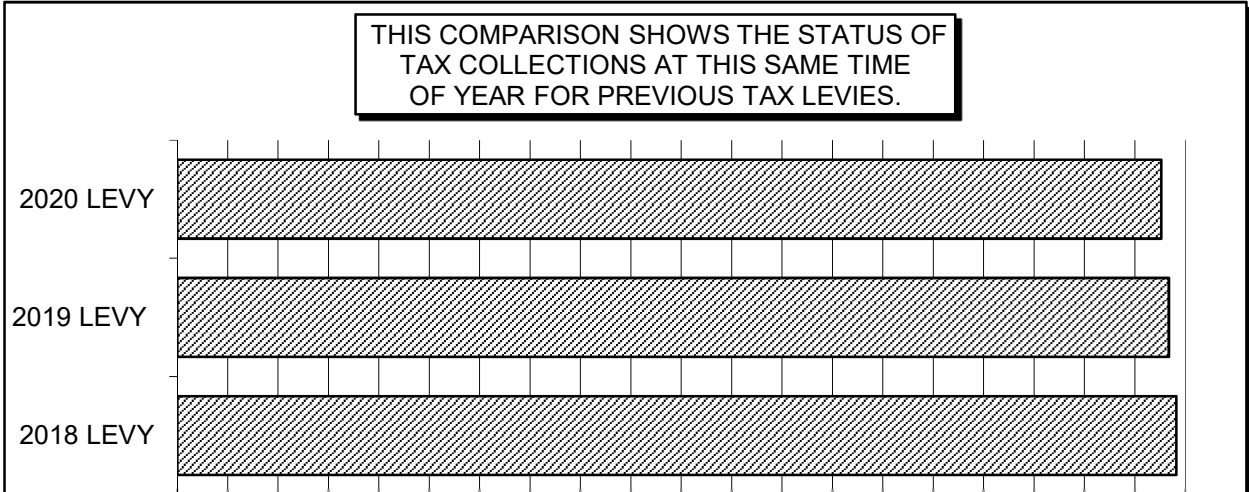
TOWN OF TARBORO, NORTH CAROLINA

TAX COLLECTOR'S REPORT

For the Year Ended October 31, 2021

Levy Year	Current Fiscal Year Charges	COLLECTIONS		Uncollected Balance	Collected Percentage
		This Month	Fiscal Year-To-Date		
2021	3,331,503.65	178,022.58	632,564.07	2,698,939.58	18.99%
2020	3,332,912.81	1,450.63	3,379,829.64	91,254.73	98.00%
2019	107,185.89	503.03	70,367.65	36,818.24	98.87%
2018	53,197.48	199.66	32,085.87	21,111.61	99.35%
2017	23,861.41	117.47	8,513.71	15,347.70	99.52%
2016	19,318.84	185.78	4,765.60	14,553.24	99.56%
2015	15,540.44	151.02	2,863.00	12,677.44	99.62%
2014	12,033.85	151.02	2,722.27	9,311.58	99.73%
2013	9,279.68	151.02	1,453.58	7,826.10	99.78%
2012	7,909.33	0.00	949.56	6,959.77	99.81%
2011	4,969.36	0.00	441.53	4,527.83	99.87%
Prior	10,912.25	0.00	731.45	10,180.80	-
Subtotal	6,928,624.99	180,932.21	4,137,287.93	2,929,508.62	
		734.78	35,792.25	<== Interest on Taxes	
Net Tax Collections ==>		181,666.99	4,173,080.18		
		0.00	390.00	<== Beer & Wine Licenses	
TOTAL COLLECTED ==>		181,666.99	4,173,470.18		

prepared by: Leslie M. Lunsford, Collector of Revenue





Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Piedmont Natural Gas Rectifier Project Compensation and Easement

Date: 11/8/2021

Memo Number: 21-92

At the February 8, 2021 Town Council Meeting, Council approved an easement and compensation agreement for Piedmont Natural Gas to install cathodic protection on Town property at 402 East Baker Street. Cathodic protection is necessary to prevent rust and prolong the life of underground gas lines. In order to complete the project, it has been determined that an additional 10 feet is needed as a Temporary Construction Easement.

It is recommended that the Tarboro Town Council approve the attached Compensation Agreement and Temporary Construction Easement for Piedmont Natural Gas to expand the existing approved easement area and allow for the installation of a Rectifier within the previous easement area as described.

ATTACHMENTS:

Description	Upload Date	Type
Piedmont Natural Gas Rectifier Additional Easement	11/3/2021	Cover Memo
Piedmont Natural Gas Rectifier Easement Compensation Agreement	11/3/2021	Cover Memo

EASEMENT

Prepared by, Record, and
Return To:
Piedmont Natural Gas
c/o Burns & McDonnell
7201 Glen Forest Drive, Suite 100
Richmond, VA 23226

STATE OF NORTH CAROLINA
COUNTY OF EDGECOMBE
PARCEL ID # 473547018600

LINE NO. 07

PROJECT NO. 0228455

THIS "**EASEMENT**" is made and granted as of this ____ day of _____, 2021, from **TOWN OF TARBORO, A North Carolina municipal corporation ("Grantor"**, whether one or more), to **PIEDMONT NATURAL GAS COMPANY, INC.**, a North Carolina corporation ("**Piedmont**").

WHEREAS, Grantor is the owner of, or has an interest in, that property situated in the County of Edgecombe, North Carolina, as more particularly described in the instrument recorded in Book 1702, Page 133, Edgecombe County Registry (the "**Property**").

NOW, THEREFORE, Grantor for and in consideration of the sum of Seven Hundred and Fifty Dollars (\$750.00) and other valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, hereby grants, bargains, sells, and conveys unto Piedmont, its successors and assigns the following easement(s) and right(s) of way under, upon, over, through, and across the Property, as shown on the survey attached hereto as **Exhibit A** and incorporated herein by reference (the "**Survey**"). For purposes of this EASEMENT, the term "**Easements**" shall refer collectively to all easements described herein and as depicted on the Survey and the term "**Easement Areas**" shall refer collectively to all the easement areas described herein and as depicted on the Survey.

Temporary Construction Easement. A temporary right to use the area designated "TCE" on the Survey (the "**TCE Area**") for the purposes of performing construction activities and laying, storing, erecting, parking, and/or protecting any equipment, vehicles, materials, fill, components, parts, and tools associated with the construction of Piedmont's natural gas pipelines and appurtenant facilities for which this temporary construction easement is given, which may or may not be located on the Property. Piedmont shall have the right, but not the obligation, to install temporary fencing around the TCE Area and to exclude all persons, including Grantor, from any fenced portions of the TCE Area.

The temporary construction easement shall terminate upon Piedmont placing all facilities for which this temporary construction easement is given in service and the release of Piedmont from its obligations under all permits issued for construction of such facilities including, without limitation, all sedimentation and erosion control permits. Upon completion of construction and all facilities being placed in service, Piedmont shall restore the TCE Area to substantially the same condition as it existed prior to Piedmont's entry thereon, ordinary wear and tear excepted. The temporary construction easement does not grant Piedmont the right to place any permanent natural gas pipelines or appurtenant facilities in the TCE Area.

Piedmont's Use. Piedmont shall have all rights necessary or convenient for the full use and enjoyment of the rights herein granted, including, without limitation: (1) reasonable access across the Property to and from the Easement Areas, and (2) the right, but not the obligation, to keep the Easement Areas cleared of vegetation, undergrowth, trees (including overhanging limbs and foliage and any trees standing outside the Easement Areas which are substantially likely to fall onto the Easement Areas), buildings, structures, installations, and any other obstructions which unreasonably interfere with the rights granted herein (collectively, "**Obstructions**"). Some or all of the natural gas pipelines and appurtenant facilities (collectively, as described in the Easements granted herein, the "**Facilities**") may be installed now and/or in the future. All Facilities shall be and remain the property of Piedmont and may be removed by it at any time and from time to time.

Grantor's Reservation of Rights. Grantor reserves the right to use the Property and Easement Areas for all purposes that do not unreasonably interfere with the rights granted herein and that are not inconsistent with the rules and regulations of the North Carolina Utilities Commission, or any applicable federal, state, or local law, rule, or regulation. Grantor shall obtain written approval from Piedmont prior to making any change in use of the Easement Areas, which approval shall not be unreasonably withheld, conditioned, or delayed. Anything to the contrary herein notwithstanding, Grantor shall not: (1) unreasonably interfere with Piedmont's access to or maintenance of the Facilities or the Easement Areas; (2) endanger the safety of Grantor, Piedmont, the general public, private or personal property, or the Facilities; or (3) install or maintain, or permit to be installed or maintained, any Obstructions within the Easement Areas except as approved in writing by Piedmont.

Damages. Piedmont shall be responsible for actual physical damage to: (1) the land within the Property and Easement Areas; and (2) improvements and annual crops located on the Property that are not in violation of the terms hereof, provided that such damage must be caused by Piedmont in exercising the rights granted herein, and provided further that a claim is

made by Grantor within one hundred and twenty (120) days after such damages are sustained. Piedmont shall restore and level the surface of the Easement Areas to, as nearly as can be reasonably done, the same condition as prior to Piedmont's use of the Easement Areas. Piedmont shall not be liable for any damage caused to Obstructions or improvements installed in violation of the terms hereof and may remove them at Grantor's expense without Grantor's prior approval or permission.

No Waiver or Additional Representations. The failure by Piedmont to exercise and/or enforce any of the rights, privileges, and Easements herein described shall not be construed as a waiver or abandonment of any such rights, privileges and Easements, and Piedmont thereafter may exercise and/or enforce, at any time and from time to time, any or all of them. It is understood and acknowledged by the undersigned that the person securing this grant on behalf of Piedmont is without authority to make any agreement with regard to the subject matter hereof which is not expressed herein, and that no such agreement will be binding on Piedmont.

Ownership of the Property. Grantor represents, warrants and covenants that it is the lawful owner of the Property and has the right to convey the rights set forth herein and that the Property is free from all encumbrances, except for encumbrances of record. Grantor represents it has obtained any necessary approvals from any applicable tenant interests.

To have and to hold said rights, privileges, and Easements unto Piedmont, its affiliates, successors, and assigns. Piedmont, its successors and assigns, shall have the right to assign, license, lease, or otherwise transfer, in whole or in part, this EASEMENT, or any rights granted herein, to any person or entity, including but not limited to, any affiliated parent or subsidiary entity of Piedmont, for the uses and purposes expressly stated herein. This EASEMENT shall run with the land and inure to the benefit of and be binding upon Grantor, Piedmont and their respective heirs, successors and assigns.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, this EASEMENT has been signed under seal by Grantor, as of the date first above written.

**GRANTOR:
TOWN OF TARBORO**

Joseph Pitt, Mayor, Town of Tarboro

STATE OF _____
COUNTY OF _____

I, _____, a Notary Public for _____ County, _____, do hereby certify that _____ personally appeared before me this day and acknowledged that she is the Town Clerk of the Town of Tarboro, a municipal corporation of the state of North Carolina, and that by authority duly given and as the act of said municipal corporation, the forgoing instrument was signed in its name by its Mayor, sealed with its corporate seal, and attested by herself as its Town Clerk.

Witness my hand and official seal this the ____ day of _____, 20__.

[NOTARY SEAL]

_____ Sign

_____ Print

My commission expires: _____

AREA TABLE			EXHIBIT A	
EASEMENT TYPE	ACRES	SQ. FT.	<p>THIS MAP MAY NOT BE A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS AND HAS NOT BEEN REVIEWED FOR COMPLIANCE WITH RECORDING REQUIREMENTS FOR PLATS.</p>	
GROUND BED EASEMENT	0.005	200		
TCE	0.005	200		

CERTIFICATION

I, W. ANDREW EADES, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 1702, PAGE 133); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK AND PAGE AS SHOWN; THAT THE RATIO OF PRECISION IS 1:10,000; AND THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA 12 N.C.A.C. 56.1600; PURSUANT TO G.S. 47-30 (F)(11)(C)(4) THIS SURVEY IS OF A PROPOSED EASEMENT FOR A PUBLIC UTILITY AS DEFINED IN G.S. 62-3; AND MEETS THE ATTACHMENT RULES OF G.S. 47-30 (M)(1); THE PURPOSE OF THIS EXHIBIT IS FOR RIGHT OF WAY OR EASEMENT ACQUISITION ONLY AND IS NOT INTENDED TO BE A BOUNDARY SURVEY OF THE PROPERTY SHOWN HEREON.

THIS 12TH DAY OF MAY 2021

DocuSigned by:
W. Andrew Eades
44399B971BA3462

W. ANDREW EADES, PLS L-3413

JOHN J. MONTTOYA
DB 1693 PG 653
PARCEL ID:
473847025200

TOWN OF TARBORO
DB 1702 PG 133
PARCEL ID:
473847018600

LAURA KAREN GREESON
STALLS
DB 1537 PG 622
PARCEL ID:
473847124100

LOCATION MAP
NOT TO SCALE

NAD 83 (2011)

NORTH CAROLINA
PROFESSIONAL
SEAL
L-3413
LAND SURVEYOR
W. ANDREW EADES

COORDINATE NOTE

ALL BEARINGS ARE BASED ON THE NORTH CAROLINA STATE PLANE COORDINATE SYSTEM (NAD1983/11). THE COMBINED SCALE FACTOR FROM GROUND TO GRID = 0.999940243

Proposed Additional TCE

LEGEND

<p>☐ WATER METER</p> <p>⊙ IRON PIPE FOUND</p> <p>⊙ REBAR FOUND</p> <p>■ CONC. MONUMENT FOUND</p> <p>○ COMPUTED POINT (NOT SET)</p> <p>TCE TEMPORARY CONSTRUCTION EASEMENT</p> <p>USSE UTILITY STATION SITE EASEMENT</p> <p>POC POINT OF COMMENCEMENT</p> <p>POB POINT OF BEGINNING</p> <p>R/W RIGHT OF WAY</p>	<p>———— SUBJECT PARCEL</p> <p>----- SUBJECT EASEMENT</p> <p>----- R/W STREET RIGHT OF WAY</p> <p>----- ADJACENT PARCEL</p> <p>— W — UG WATER</p> <p>— G — UG GAS</p> <p>----- BACK OF CURB</p> <p>----- EDGE OF SOIL</p>
--	--

NOTES

- SUBJECT PROPERTY SURVEYED AND MAPPED FOR: (DUKE ENERGY/PIEDMONT NATURAL GAS)
- AREA BY COORDINATE COMPUTATION METHOD.
- ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES IN U.S. SURVEY FEET.
- PROPERTY SUBJECT TO ANY VALID & ENFORCEABLE EASEMENTS, RESTRICTIONS, & RIGHTS OF WAY.
- SURVEY IS BASED ON PHYSICAL EVIDENCE AND EXISTING MONUMENTATION FOUND DURING THIS SURVEY.

MCKIM & CREED
ENGINEERS, PLANNERS, SURVEYORS
8020 TOWER POINT DRIVE
CHARLOTTE, NORTH CAROLINA 28227
(P) (704) 841-2588
(F) (704) 841-2567
NC FIRM LICENSE NO. F-1222

PIEDMONT NATURAL GAS COMPANY, INC
EASEMENT EXHIBIT

EASEMENT ACROSS THE LAND OF
TOWN OF TARBORO

402 E. BAKER ST., TARBORO
EDGEcombe COUNTY, NORTH CAROLINA

DUKE ENERGY

PIEDMONT NATURAL GAS
SUBSIDIARY OF DUKE ENERGY

550 S. TRYON STREET
CHARLOTTE, N.C. 28202
TELEPHONE NO. (704)382-2361

REVISION	DATE: 05/12/2021	SCALE: 1" = 30'	DRAWN BY: ACG
	CHECK BY: WAE	SITE #: 107736	DEED: 1702-133
PROJ. #: 0228475		TRACT #: DIST-GROUND BED LSC MAP #: 107736-008640	

1 OF 1



Total Compensation Agreement for Permanent Easement(s), Temporary Easement(s), and/or Damages (“Agreement”)

Piedmont Natural Gas Company, Inc. ("Piedmont")

Project Name:

Distribution Section 07

Project Number:

228455

Project Tract #:

2

Consideration:

\$1,000

Landowner:

Town of Tarboro

% Ownership:

100.00%

Pay to the Order of:

Town of Tarboro

Deliver Check To:

Town of Tarboro

PO Box 220

Tarboro, NC 27886

Phone:

252-908-4675

In consideration of the right(s) of way and/or easement(s) dated _____, 20__ (collectively, "Easement") granted by Landowner to Piedmont, Piedmont agrees to pay Landowner the following amounts:

PER ACRE FAIR MARKET VALUE ("FMV")		\$0			
PERMANENT					
	Acres	%FMV			
Permanent Easement Area					\$0
Perm. Access Easement Area					\$0
USSE Area					\$0
Flare Site Easement Area					
PERMANENT TOTAL					\$0
TEMPORARY					
	Acres	%FMV			
TCE Area					\$1,000
Temp. Access Easement Area					\$0
CROP DAMAGES		SELECT ONE:	<input type="checkbox"/> Anticipated Damages	<input type="checkbox"/> Post-Construction Damages	
	Type	Acres	Yield per Acre	Price per Yield Unit	
Crops					\$0
Timber					\$0
TEMPORARY/CROP DAMAGE TOTAL					\$1,000
DAMAGES		SELECT ONE:	<input type="checkbox"/> Anticipated Damages	<input type="checkbox"/> Post-Construction Damages	
Detailed Description of Damages					\$0
DAMAGES TOTAL					\$0
GRAND TOTAL					\$1,000

Landowner agrees that all terms, provisions, and conditions of this Agreement and the Easement are and shall remain confidential and Landowner agrees not to disclose any such terms, provisions or conditions to any person or entity. Landowner agrees the amounts paid pursuant to this Agreement shall constitute full and final payment for the Easement and any damages, including crops and timber, described above. Landowner understands that trees, shrubs, crops and other landscaping Piedmont removes from the Easement Areas will not be restored or replaced upon completion of its activities on Landowner's property. This agreement shall be governed by [STATE] law.

Landowner:

(SIGN)

(PRINT)

(SIGN)

(PRINT)

Date:

Land Agent:

(SIGN)

(PRINT)

|

|

|

|

|

|



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Annexation - Resolution for Consideration

Date: 11/8/2021

Memo Number: 21-93

The Town of Tarboro has received a petition for annexation for the proposed Starbucks development and the sufficiency of the petition has been investigated by the Town Clerk.

It is recommended that Council adopt the Resolution Fixing the Date of Public Hearing on the the Question of Annexation.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Calling for Public Hearing of Annexation	11/3/2021	Resolution Letter
Starbucks Annexation Plat Area	11/3/2021	Backup Material
Petition for Annexation	11/3/2021	Exhibit

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58.2

WHEREAS, a petition requesting annexation of the contiguous area described herein has been received; and

WHEREAS, the Town Council of Tarboro has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Town of Tarboro, North Carolina that:

Section 1. A public hearing on the question of annexation of the contiguous area described herein will be held at the Town Hall of the Town of Tarboro at 7:00 p.m., on December 13th, 2021.

Section 2. The area proposed for annexation is described as follows:

That certain tract or parcel of land lying in No. 1 Township, Edgecombe County, North Carolina on the south side of Highway 258 and being more particularly described as a portion of tax parcel number 4738-00-4381 as displayed on the attached survey.

Section 3. Notice of the public hearing shall be published once in the Daily Southerner, a newspaper having general circulation in the Town of Tarboro, at least ten (10) days prior to the date of the public hearing.

Mayor

ATTEST

Clerk

SITE DATA

TOTAL AREA: 1.24 AC
 NUMBER OF LOTS CREATED: 1
 AREA IN COMMON AREA: 0 AC
 AREA IN PARKS, RECREATION AREAS, CEMETERIES AND THE LIKE: 0 AC

NOTES:

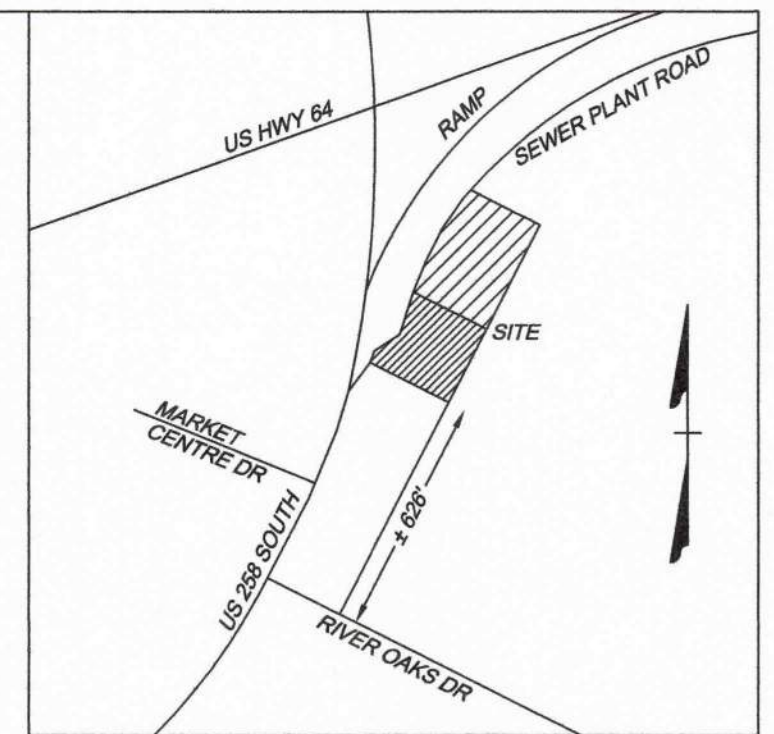
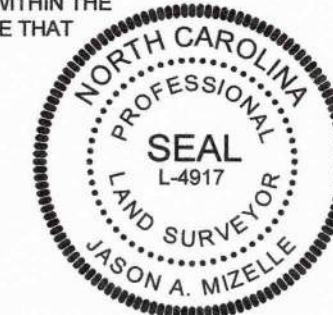
- 1.) ALL DISTANCES SHOWN ARE HORIZONTAL GROUND DISTANCES.
- 2.) AREA COMPUTED BY USING COORDINATE METHOD.
- 3.) THE PROPERTY IS LOCATED IN FLOOD ZONE X AS SHOWN ON FLOOD MAP PANELS 3720473700J, DATED NOVEMBER 03, 2004 & 3720473800K, DATED JUNE 02, 2015. SUBJECT TO CHANGE BY FEMA.
- 4.) CURRENT OWNER: LODESTAR INVESTMENTS, LLC
 PO BOX 1831
 DAVIDSON, NC 28036
 D.B. 1504, PG. 152
- 5.) PIN: 4738-00-4381-00
- 6.) CURRENT ZONING: TARBORO B-3 (INSIDE TARBORO ETJ)

I, JASON A. MIZELLE, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION; DEED DESCRIPTION RECORDED IN DEED BOOK 1504, PAGE 152; THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN THE REFERENCES SHOWN HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

F(11) A. THAT THE SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 7TH DAY OF SEPTEMBER, 2021.

Jason A. Mizelle
 JASON A. MIZELLE, PLS L-4917



VICINITY MAP
 (NOT TO SCALE)

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS WITHIN THE SUBDIVISION REGULATION JURISDICTION OF THE TOWN OF TARBORO, AND THAT I FREELY ADOPT THIS PLAN OF SUBDIVISION.

DATE _____ OWNER _____

I HEREBY CERTIFY THAT THE MINOR SUBDIVISION SHOWN ON THIS PLAT DOES NOT INVOLVE THE CREATION OF NEW PUBLIC STREETS OR ANY CHANGE IN EXISTING PUBLIC STREETS, THAT THE SUBDIVISION SHOWN IS IN ALL RESPECTS IN COMPLIANCE WITH APPENDIX B OF THE TARBORO TOWN CODE, AND THAT THEREFORE THIS PLAT HAS BEEN APPROVED BY THE TARBORO PLANNING DIRECTOR, SUBJECT TO ITS BEING RECORDED IN THE EDGECOMBE COUNTY REGISTRY WITHIN SIXTY DAYS OF THE DATE BELOW.

DATE _____ PLANNING DIRECTOR _____

NORTH CAROLINA, EDGECOMBE COUNTY

I, _____ REVIEW OFFICER OF
 EDGECOMBE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS
 CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR
 RECORDING.

REVIEW OFFICER _____ DATE _____

NORTH CAROLINA, EDGECOMBE COUNTY

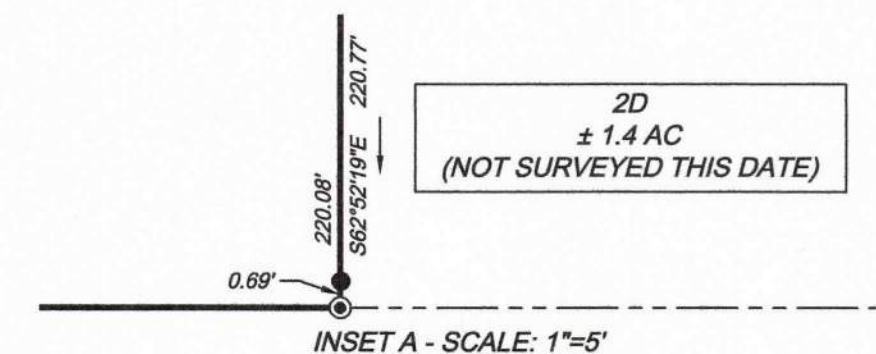
FILED FOR REGISTRATION THIS _____ DAY OF _____

_____ 2021 AT _____ O'CLOCK _____ AND DULY REGISTERED IN

BOOK _____, PAGE _____

REGISTER OF DEEDS

BY: _____



MINOR SUBDIVISION FOR

LODESTAR INVESTMENTS, LLC

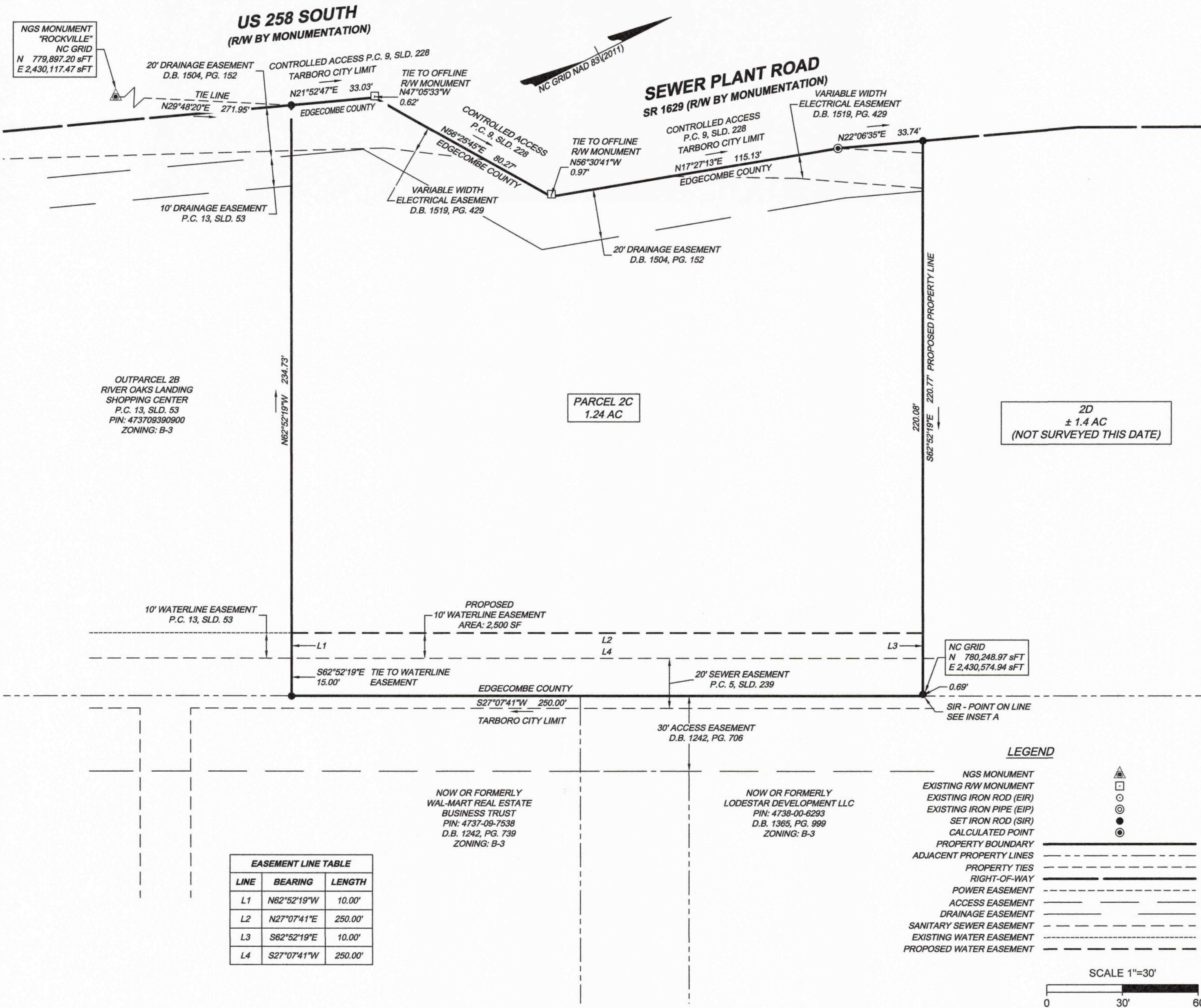
BEING A PORTION OF THE PROPERTY DESCRIBED AS OUTPARCEL 2C, RIVER OAKS LANDING SHOPPING CENTER,
 P.C. 13, PG. 53

TOWN OF TARBORO EDGECOMBE COUNTY NORTH CAROLINA

TIMMONS GROUP

1805 West City Drive, Unit E, Elizabeth City, NC 27909
 TEL 252.621.5030 www.timmons.com
 North Carolina License Number C-1652

SCALE: 1"=30' FILE NO: 41389.059 DATE OF SURVEY: JUNE 15, 2021 DRAFTED: JHS DATE: SEPTEMBER 07, 2021 CHECKED: JAM



TOWN OF TARBORO

PETITION FOR ANNEXATION OF CONTIGUOUS PROPERTY

TO THE TOWN COUNCIL OF THE TOWN OF TARBORO:

1) THE UNDERSIGNED, BEING THE OWNER OF ALL REAL PROPERTY LOCATED WITHIN THE AREA DESCRIBED IN PARAGRAPH #2 BELOW, REQUESTS THAT SUCH AREA BE ANNEXED TO THE TOWN OF TARBORO, NORTH CAROLINA.

2) THE AREA TO BE ANNEXED IS CONTIGUOUS TO THE TOWN OF TARBORO, AND IS LOCATED AT 106 RIVER OAKS DRIVE AND TAX MAP REFERENCED 4738-00-4381. THE BOUNDARIES OF SUCH TERRITORY ARE AS SHOWN ON THE METES AND BOUNDS DESCRIPTION ATTACHED HERETO.

3) A MAP (NO LARGER THAN 18" X 24") OF THE FOREGOING PROPERTY, SHOWING ITS RELATIONSHIP TO THE EXISTING CORPORATE LIMITS OF THE TOWN, IS ALSO ATTACHED HERETO.

4) THE TOTAL ACREAGE AND DWELLING UNITS LOCATED ON THIS PROPERTY ARE AS FOLLOWS:

1.24 ACRES 1 DWELLING UNITS * non residential structure / *Ch*

RESPECTFULLY SUBMITTED THIS 8 DAY OF SEPTEMBER, 2021.

NAME:	TNV Capital, LLC
ADDRESS:	3825 Barrett Dr, Suite 100
	Raleigh, NC 27609
OWNER/PRESIDENT:	George Venters <i>9/8/21</i>

ATTEST: *Shawn Hepps 9-8-21* SECRETARY

I, Leslie Lunsford, Town Clerk of the Town of Tarboro, do hereby certify that the sufficiency of the above-reference petition has been checked and found to be in compliance with G.S. 160A-31.

This the 3rd day of November, 2021.

TOWN CLERK: *Leslie Lunsford*



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Employee Classification and Pay Plan Update

Date: 11/8/2021

Memo Number: 21-94

In an effort to identify potential employees and better hire qualified firefighters, it is requested that the Employee Classification and Pay Plan be amended to provide for a "Firefighter Trainee" rate. This will allow the Town to hire potential employees that are currently attending a certified Fire Training Academy or do not possess all qualifications to be a Firefighter I. This grade will be similar to other "trainee" positions in other departments whereby non qualified applicants can be hired and trained to be productive employees of the Town of Tarboro.

Therefore, it is recommended that the Town Council amend the Employee Classification and Pay Plan to add the position of Firefighter Trainee to Grade 8.

ATTACHMENTS:

Description	Upload Date	Type
Employee Classification and Pay Plan	11/3/2021	Cover Memo

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2021 - 2022

Grade	Minimum	Maximum	Position Title
1	23,895	35,843	Kitchen Aide
2	25,091	37,637	Cook Groundskeeper Stormwater Maintenance Worker Streets Maintenance Worker
3	26,344	39,516	Lines Maintenance Worker Solid Waste Collector
4	27,661	41,492	General Services Specialist Nutrition Manager
5	29,044	43,566	Equipment Mechanic I Equipment Operator Plant Maintenance Worker Stormwater Equipment Operator
6	30,497	45,746	Equipment Operator - Sanitation Labor Crew Leader I Metering & Control Technician I Office Assistant I Warehouse Specialist Wastewater Treatment Plant Operator I
7	32,023	48,035	Animal Control Officer Labor Crew Leader II Telecommunicator/Records Clerk Plant Maintenance Specialist Tree Trimmer Technician Waste Water Treatment Operator II Water Treatment Plant Operator C
8	33,622	50,433	Customer Support Specialist I <i>Firefighter Trainee</i> Metering & Control Technician II Office Assistant II Utilities Service Technician

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2021 - 2022

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>	<u>Position Title</u>
9	35,304	52,956	Customer Support Specialist II Equipment Mechanic II Labor Crew Leader III Maintenance Specialist Metering and Control Technician III Office Assistant III Police Officer Trainee Wastewater Treatment Plant Operator III Water Treatment Plant Operator B
10	37,070	55,605	Accounting Specialist Apprentice Power Line Technician Athletics Coordinator Billing Specialist Customer Support Specialist III Executive Assistant Firefighter I Metering, Control, and Warehouse Technician Recreation Center Coordinator
11	38,922	58,383	Assistant Collector of Revenue Detective Police Officer Senior Firefighter Wastewater Treatment Plant Operator IV Water Treatment Plant Operator A
12	40,869	61,304	Detective Corporal Fire Engineer Police Corporal Power Line Technician I
13	42,911	64,367	Building Inspector Trainee Commercial Development/Main Street Coordinator Equipment Services Supervisor Fire Lieutenant Senior Center Supervisor Power Line Technician II Senior Wastewater Plant Operator Senior Water Plant Operator Supervisor of Athletics Supervisor of Recreation Centers and Pools Supervisor of Recreation Maintenance

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2021 - 2022

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>	<u>Position Title</u>
14	45,057	67,586	Building Inspector Level 1 Detective Sergeant Fire Captain Tree Trimmer Police Sergeant
15	47,309	70,964	Building Inspector Level 2 Collector of Revenue / Town Clerk Human Resources Officer Power Line Technician III
16	49,675	74,513	Building Inspector Level 3 Electric Service Crew Leader Police Lieutenant Tree Trimmer Supervisor Wastewater Treatment Plant Supervisor Water Plant Supervisor Water Services Supervisor
17	52,159	78,239	Buildings & Grounds Supervisor GIS Coordinator Power Line Crew Leader Streets & Sanitation Supervisor
18	54,767	82,151	Accounting Manager Chief Building Inspector Electric Support Supervisor
19	57,507	86,261	Police Captain
20	60,382	90,573	Electric System Superintendent Planning Director
21	63,401	95,102	Fire Chief Parks & Recreation Director
22	66,569	99,854	Police Chief
23	69,900	104,850	Finance Director
24	73,393	110,090	Electric Utility Director Public Works Director

**Town of Tarboro
Classification And Pay Plan
Fiscal Year 2021 - 2022**

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>	<u>Position Title</u>
25	77,063	115,595	N/A
26	80,916	121,374	N/A
27	84,963	127,445	N/A
28	89,212	133,818	N/A
29	93,670	140,505	N/A



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Appointment for November - Parking Authority

Date: 11/8/2021

Memo Number: 21-95

The five-year term for Carlton Jones expired in October. Mr. Jones is unable to serve another term.

It is recommended that Council appoint an individual to serve on the Parking Authority at the November Council meeting.



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Appointment for November - Planning Board & Zoning Commission

Date: 11/8/2021

Memo Number: 21-96

The untimely death of Morris Mays has left a vacancy for Ward 6 on the Planning Board and Zoning Commission.

It is recommended that Council appoint an individual to serve on the Planning Board and Zoning Commission to represent Ward 6 at the November Council meeting.



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Appointment for November - Redevelopment Commission

Date: 11/8/2021

Memo Number: 21-97

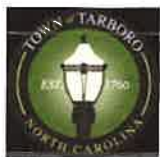
After much consideration, Jay Boykin has resigned from his position as a member of the Redevelopment Commission.

Robert Cherry is interested in serving a five-year term on this board and his application is attached.

It is recommended that Council appoint an individual to fill the vacant position on the Redevelopment Commission at the November Council meeting.

ATTACHMENTS:

Description	Upload Date	Type
Cherry Application	11/1/2021	Backup Material



Town of Tarboro

Application for Boards and Commissions

Please print or type the following information:

Name: Robert Cherry Daytime Telephone: 252-883-7402
Address: 1401 CAPTAINS Rd Ward: 8 Zip Code: 27886
Email: robertcherry34@gmail.com

Length of Residence in Tarboro: 45 years

Please indicate which board, commission, or committee on which you would like to serve:

Redevelop Commission

Why would you like to serve?

Because I worked with the Commission while serving as Chief of Police and was involved with helping Public Housing find a safe place for their tenants.

Please describe how your education, work experience, and community activities are relevant to your selections: I am familiar with operation of the Housing Authority from my career in law enforcement in Tarboro, and worked with commission during his time

Community Activities: Trash Pickup in Tarboro, volunteered at local Hospital, coached Girls softball team

Employment History: Retired from Tarboro Police Dept serving in positions of Police Officer, Narcotic Officer, Detective Sgt, Police Major, Chief of Police

Education: ASSOCIATE DEGREE IN CRIMINAL JUSTICE, studies in Police Science at NC Shaw University & Wesleyan College

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below:

Not at this time

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant: Robert Cherry Date: 10-14-2021

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro
Attn: Town Manager
P.O. Box 220
Tarboro, NC 27886

or Fax to: 252-641-4254