

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF TARBORO, HELD AT 7:00 PM ON TUESDAY, NOVEMBER 12, 2019  
IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt  
Councilman Woodard  
Councilman Taylor  
Councilman Burnette  
Councilman Brown  
Councilman Jenkins  
Councilmember Jordan  
Councilmember Bynum  
Councilman Shephard

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager  
Leslie Lunsford, Town Clerk  
Chad Hinton, Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

**2. INVOCATION**

Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Agenda approved as presented.

Leo Taylor made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

**5. REQUESTS AND PETITIONS OF CITIZENS**

None.

**6. MATTERS SCHEDULED FOR PUBLIC HEARING**

A public hearing will be held on the assessment for demolition cost of \$5,957.14 for the structure located at 206 Old Sparta Road.

The Mayor declared the public hearing open.

No one spoke in favor of or in opposition to the assessment roll for the cost of demolition.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Council adopted the following resolution:

**RESOLUTION CONFIRMING ASSESSMENT  
ROLL AND LEVYING ASSESSMENTS**

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at 206 Old Sparta Road; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro:

Section 1. That the Assessment for the demolition of the building at 206 Old Sparta Road, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. 4738-12-1171-00 on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216 and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$5,957.14 for demolition of house at 206 Old Sparta Road

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the 12th day of December, 2019 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 12th day of November, 2019

Garland Shepherd made a motion, which was seconded by Othar Woodard and Passed, Motion.

**7. TOWN MANAGERS RECOMMENDATIONS**

**Consent Items**

Consent Items approved as presented.

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

- (1) Approve minutes of October 14, 2019 regular meeting.
- (2) 2019 Tax Levy Adjustment
- (3) Tax Collector's Report

**Action Items**

**(4) NCDOT - Tarboro Christmas Parade**

Council adopted Ordinance 19-09 declaring the closure of N. Main Street from Granville Street to Hope Lodge Street for the purpose of holding the 2019 Tarboro Christmas Parade.

ORDINANCE NO. 19-09

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A CHRISTMAS PARADE

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**(5) NCDOT - New Year's Eve Event**

Council adopted Ordinance 19-10 declaring the closure of N. Main Street (NC 33) between St. James Street and Pitt Street.

ORDINANCE NO. 19-10

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A NEW YEAR'S EVE EVENT

Leo Taylor made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

**(6) Appointment - Edgecombe County Tourism Development Authority**

Council appointed Raj Patel to fill an expired term.  
Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

**8. OTHER REPORTS**

A. Town Manager

Troy Lewis reminded Councilmembers of the Employee Appreciation Luncheon on Tuesday, November 26, 2019 12:00 pm at the Electric Department. He encouraged everyone to bring an unwrapped toy for the Towns Toy Drive to help local kids in need.

Troy Lewis also announced that John Moore, Public Works Director, would be retiring as of November 30, 2019.

B. Town Attorney

Chad Hinton stated that the Edgecombe County Public School Board would be meeting on November 13, 2019, he hoped to get the joint use agreement signed following the meeting.

C. Council Members

Councilman Woodard - stated that he would miss Councilman Shephard. He stated that he was impressed with the support for The Wall That Heals and the recent Brick Ceremony. Councilman Woodard also wished everyone a Happy Thanksgiving.

Councilman Taylor - informed Council that he had distributed handouts from the Upper Coastal Plain Council of Governments. He also congratulated Tate Mayo and stated that he would miss Councilman Shephard.

Councilman Burnette - none.

Councilman Brown - stated he has enjoyed the recent Town events.

Councilman Jenkins - welcomed Tate Mayo, new Councilman for Ward 8.

Councilmember Jordan - thanked the Town Manager for working with the Special Olympics on a possible local program. Councilmember Jordan also requested an update on the abandoned house at 909 W Saint James Street. Catherine Grimm informed her that the Code Enforcement Officer and the Police Department were handling the property.

Councilmember Bynum - none.

Councilman Shephard - stated that he has enjoyed working with Councilmembers and staff while serving as a Councilman. He also congratulated Tate Mayo as the new Councilman of Ward 8.

## **9. CLOSED SESSION**

Councilman Jenkins made a motion, which was seconded by Councilman Brown and passed unanimously that Council enter into Closed Session per NCGS § 143-318.11(a)(6).

Councilman Woodard made a motion, which was seconded by Councilman Burnette and passed unanimously that Council enter into Open Session.

(1) Closed Session as per NCGS § 143-318.11(a)(6)

## **10. ADJOURNMENT**

Meeting Adjourned.

Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed, Motion.