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**AGENDA**  
**TOWN COUNCIL OF THE TOWN OF TARBORO, NC**  
**REGULAR MEETING HELD AT 7:00 PM, TUESDAY, NOVEMBER 12,**  
**2019**  
**IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NC**

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**1. MEETING CALLED TO ORDER BY THE MAYOR**

**PLEASE TURN CELL PHONES OFF**

**2. INVOCATION**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

**5. REQUESTS AND PETITIONS OF CITIZENS**

(Five minute time limit per person)

**6. MATTERS SCHEDULED FOR PUBLIC HEARING**

A public hearing will be held on the assessment for demolition cost of \$5,957.14 for the structure located at 206 Old Sparta Road.

**7. TOWN MANAGERS RECOMMENDATIONS**

**Consent Items**

- (1) Approve minutes of October 14, 2019 regular meeting.
- (2) 2019 Tax Levy Adjustment
- (3) Tax Collector's Report

**Action Items**

- (4) NCDOT - Tarboro Christmas Parade
- (5) NCDOT - New Year's Eve Event
- (6) Appointment - Edgecombe County Tourism Development Authority

**8. OTHER REPORTS**

- A. Town Manager
- B. Town Attorney
- C. Council Members

**9. CLOSED SESSION**

- (1) Closed Session as per NCGS § 143-318.11(a)(6)

**10. ADJOURNMENT**

**RESOLUTION CONFIRMING ASSESSMENT  
ROLL AND LEVYING ASSESSMENTS**

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at 206 Old Sparta Road; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the said Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro;

Section 1. That the Assessment for the demolition of the house at 206 Old Sparta Road, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. 4738-12-1171-00 on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216, and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$5,957.14 for demolition of house at 206 Old Sparta Road

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 12th day of November, 2019.



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** 2019 Tax Levy Adjustment

**Date:** 11/12/2019

**Memo Number:** 19-93

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The Schedule of 2019 Tax Levy Adjusted as of November 12, 2019, attached hereto, lists the valuation and tax amount of twenty-four (24) afterlists and two (2) releases. The releases have been approved by Edgecombe County Tax Assessor's Office.

It is recommended that Council:

1. Order the Tax Collector be charged with after lists 13 through 37 in the amount of \$161,166.84,
2. Enter into the minutes 2019 Tax Levy release number 21 in the amount of \$64.03,
3. Approve 2019 Tax Levy release number 22 in the amount of \$223.66, and
4. Approve the Schedule of 2019 Tax Levy Adjusted as of November 12, 2019, in the amount of \$3,431,510.65.

**ATTACHMENTS:**

Description	Upload Date	Type
2019 Tax Levy Adjustment	11/4/2019	Cover Memo

TOWN OF TARBORO, NORTH CAROLINA  
SCHEDULE OF 2019 TAX LEVY  
NOVEMBER 12, 2019

VALUATIONS

	Real	Personal	Public Service Companies	Dog Tax	GAP	Total
Balance October 14, 2019	583,966,397	209,438,692	0	0	6,184,072	799,589,161
After list: 13 - 37	0	176,013	39,077,788	0	0	39,253,801
Less Releases: 21 - 22	(70,166)	0	0	0	0	(70,166)
Balance as of November 12, 2019	583,896,231	209,614,705	39,077,788	0	6,184,072	838,772,796

TAX CALCULATIONS

	Real, Personal, & Pub. Ser. Co.	Late Listing Penalty	Auto Tax	Dog Tax	GAP	Total
Balance October 14, 2019	3,252,960.27	8,417.37	0.00	828.00	8,425.86	3,270,631.50
After list: 13 - 37	160,940.56	226.28	0.00	0.00	0.00	161,166.84
Less Releases: 21 - 22	(287.69)	0.00	0.00	0.00	0.00	(287.69)
Balance as of November 12, 2019	3,413,613.14	8,643.65	0.00	828.00	8,425.86	3,431,510.65

ITEMIZED RELEASES

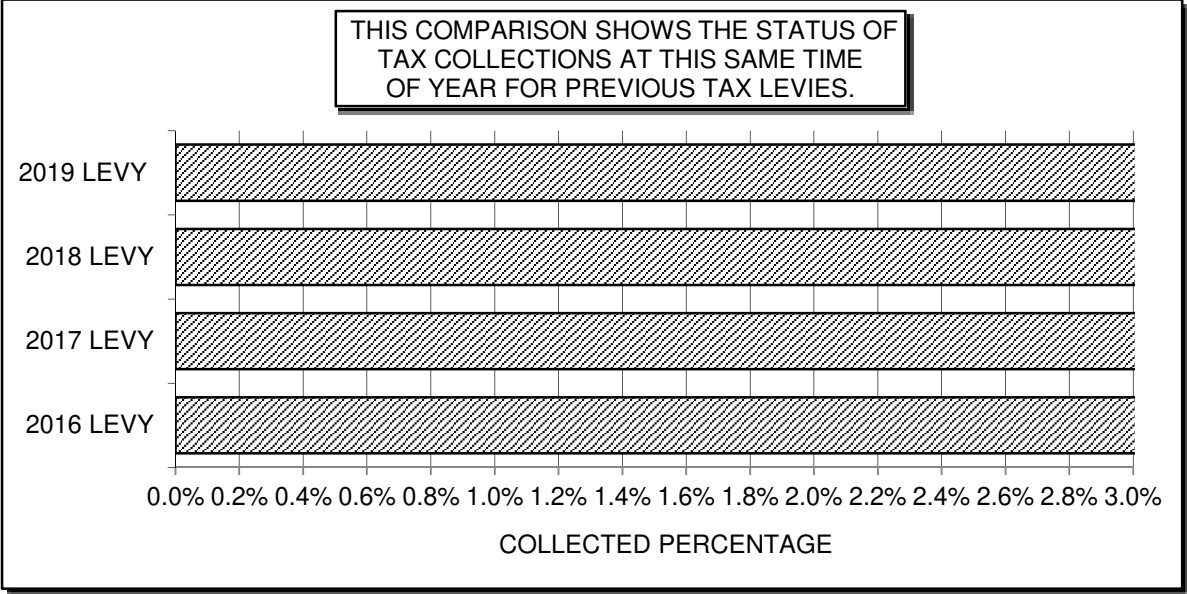
Rel. No.	Name/Description	Acct. No.	Real, Personal & Pub. Ser. Co.	Late Listing Penalty	Auto Tax	Dog Tax	GAP	Total
*21	J & W, Inc Building demo in 2018 4739-00-7224-00	2891	64.03	0.00	0.00	0.00	0.00	64.03
22	J & W, Inc Building demo in 2018 4738-24-2311-00	1325	223.66	0.00	0.00	0.00	0.00	223.66
Total Releases			287.69	0.00	0.00	0.00	0.00	287.69

\*approved by Finance Officer

TOWN OF TARBORO, NORTH CAROLINA  
TAX COLLECTOR'S REPORT  
For the Year Ended October 31, 2019

Levy Year	Current Fiscal Year Charges	COLLECTIONS		Uncollected Balance	Collected Percentage
		This Month	Fiscal Year-To-Date		
2019	3,255,326.38	272,284.29	272,284.29	2,983,042.09	17.90%
2018	119,861.78	3,179.12	60,835.21	59,026.57	98.19%
2017	39,121.34	2,443.76	7,289.35	31,831.99	99.01%
2016	27,200.68	1,536.16	3,176.31	24,024.37	99.27%
2015	22,038.29	1,044.96	2,752.17	19,286.12	99.43%
2014	15,446.54	772.27	1,434.00	14,012.54	99.59%
2013	11,606.09	892.79	1,035.03	10,571.06	99.70%
2012	10,342.53	627.11	975.98	9,366.55	99.74%
2011	6,552.14	368.11	567.97	5,984.17	99.83%
2010	4,251.40	324.84	334.49	3,916.91	99.88%
2009	3,105.40	296.19	296.19	2,809.21	99.91%
Prior	8,315.98	0.00	13.02	8,302.96	-
Subtotal	3,523,168.55	283,769.60	350,994.01	3,172,174.54	
		3,711.36	12,405.91	<== Interest on Taxes	
Net Tax Collections ==>		287,480.96	363,399.92		
		0.00	0.00	<== Privilege Licenses	
		0.00	0.00	<== Electronic Gaming	
		0.00	0.00	<== Beer & Wine Licenses	
TOTAL COLLECTED ==>		287,480.96	363,399.92		

prepared by: **Leslie M. Lunsford, Collector of Revenue**





## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** NCDOT - Tarboro Christmas Parade

**Date:** 11/12/2019

**Memo Number:** 19-94

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In order to receive approval from the North Carolina Department of Transportation (NCDOT) to close Main Street for the Tarboro Christmas Parade, it is necessary to adopt an ordinance declaring the road closure.

It is recommended that Council adopt the attached ordinance declaring the closure of N. Main Street from Granville Street to Hope Lodge Street for the purpose of holding the 2019 Tarboro Christmas Parade.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance	11/4/2019	Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR A  
CHRISTMAS PARADE**

**THE TOWN COUNCIL OF THE TOWN OF TARBORO ORDAINS:**

**WHEREAS**, the Town Council of the Town of Tarboro acknowledges a long tradition of co-sponsoring an annual Christmas parade for the pleasure of its citizens; and

**WHEREAS**, the Town Council of the Town of Tarboro acknowledges its citizens realize a financial benefit from holding an annual Christmas parade; and

**WHEREAS**, the Town Council of the Town of Tarboro acknowledges a parade requires approximately two (2) hours to install traffic control, and also requires approximately two hours for removing traffic control and litter;

**NOW THEREFORE BE IT ORDAINED** by the Town Council of the Town of Tarboro pursuant to the authority granted by N.C.G.S. 20-169 that they do hereby declare a temporary road closure during the day and time set forth below on the following described portion of a State Highway System route:

Date: Sunday, December 8, 2019

Time: 12:00 PM – 4:00 PM (Parade at 2:00 PM)

Route Description: N. Main Street (NC 33) between Granville Street and Hope Lodge Drive (SR 1213)

This ordinance to become effective when signs are erected giving notice of the limits and times of the closure, and implementation of adequate traffic control to guide through vehicles around the parade route.

Adopted this 12<sup>th</sup> day of November, 2019.

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Joseph W. Pitt, Mayor

Attest:

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Leslie M. Lunsford, Town Clerk



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** NCDOT - New Year's Eve Event

**Date:** 11/12/2019

**Memo Number:** 19-95

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Town staff is currently working on the 2019 New Year's Eve Event in Downtown Tarboro. In order to receive approval from NCDOT to close Main Street for the New Year's Eve Event, it is necessary to adopt an ordinance declaring the road closure.

It is recommended that Council adopt the attached ordinance declaring the closure of N. Main Street (NC 33) between St. James Street and Pitt Street.

### **ATTACHMENTS:**

Description	Upload Date	Type
Ordinance	11/4/2019	Ordinance



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR A  
NEW YEAR'S EVE EVENT**

**THE TOWN COUNCIL OF THE TOWN OF TARBORO ORDAINS:**

**WHEREAS**, the Town Council of the Town of Tarboro has a desire to establish a New Year's Eve event in the Town to attract visitors and provide entertainment for residents; and

**WHEREAS**, the Town Council of the Town of Tarboro acknowledges its citizens realize a social and economic benefit from holding such events; and

**WHEREAS**, the Town Council of the Town of Tarboro acknowledges this event requires approximately two (2) hours to install traffic control, and also requires approximately two hours for removing traffic control and litter;

**NOW THEREFORE BE IT ORDAINED** by the Town Council of the Town of Tarboro pursuant to the authority granted by N.C.G.S. 20-169 that they do hereby declare a temporary road closure during the day and time set forth below on the following described portion of a State Highway System route:

Date: Tuesday, December 31, 2019 – Wednesday, January 1, 2020

Time: 7:00 PM – 2:00 AM (Event from 9:00 PM to 12:00 AM)

Event Description: N. Main Street (NC 33) between St. James Street and Pitt Street

This ordinance to become effective when signs are erected giving notice of the limits and times of the closure, and implementation of adequate traffic control to guide through vehicles around the road closure.

Adopted this 12<sup>th</sup> day of November, 2019.

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Joseph W. Pitt, Mayor

Attest:

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Leslie M. Lunsford, Town Clerk



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Appointment - Edgecombe County Tourism Development Authority

**Date:** 11/12/2019

**Memo Number:** 19-96

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The (2) two year term for Raj Patel expired in October.

Mr. Patel is willing to serve another term and his application is attached.

It is recommended that Council appoint an individual to fill the expired term at the November Council meeting.

**ATTACHMENTS:**

Description	Upload Date	Type
Tourism Board Application	11/6/2019	Backup Material





# Town of Tarboro

## Application for Boards and Commissions

Please print or type the following information:

Name: RAJENDRA PATEL Daytime Telephone: 252-883-5000

Address: 1504 WESTERN BLVD Ward: — Zip Code: 27886

Email: Rajmota@gmail.com

Length of Residence in Tarboro: 20 years

Please indicate which board, commission, or committee on which you would like to serve:

Tourism

Why would you like to serve? yes

Please describe how your education, work experience, and community activities are relevant to your selections: \_\_\_\_\_

Community Activities: \_\_\_\_\_

Employment History: Self employee. (Quality Inn & Suites Tarboro)

HOTEL OWNER

Education: ELECTRICAL ENGINEER

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: \_\_\_\_\_

Edgecombe County Tourism

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant: [Signature] Date: 10/28/2019

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro  
Attn: Town Manager  
P.O. Box 220  
Tarboro, NC 27886

or Fax to: 252-641-4254