

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, OCTOBER 14, 2019 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Shephard

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

5. PRESENTATION BY COUNCIL

(1) Marrow Donation Awareness Month Proclamation

The Mayor proclaimed November as Marrow Donation Awareness Month in memory of former Councilman Taro Knight. He presented the Proclamation to Ms. Kimberly Knight.

(2) Government Finance Officers Association: Certificate of Achievement for Excellence in Financial Reporting - Anne Mann, Finance Director

The Mayor recognized Anne Mann, Finance Director, for earning the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

6. REQUESTS AND PETITIONS OF CITIZENS

John Walker - Mr. Walker gave an update on The Wall That Heals, it will arrive in Tarboro on October 15, 2019 around 5:00 pm. He thanked the Town for all the support and assistance.

Judith Moss - Ms. Moss gave an update on the Senior Games.

Naim Akbar, 1113 Martin Luther King Jr Drive - Mr. Akbar encouraged more advertising for Town events such as the Hometown Homecoming in the East Tarboro area. He offered to help advertise for such events.

Carol Banks, 1209 St Andrew Street - Ms. Banks addressed concerns regarding trees on Town easements that are causing problems in her yard. She requested the Town remove the trees or offer assistance in helping her keep the leaves raked.

Morris Mays, 802 E Wilson Street - Mr. Mays expressed interest in Town-owned property to develop aquaculture programs for the youth and elderly population. Council suggested Mr. Morris present a written request.

7. REPORTS OF BOARDS AND COMMISSIONS

- (1) The Planning Director will present the Planning Board Report.

Catherine Grimm, Planning Director, presented the Planning Board Report. No action taken at this time.

8. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

- (1) Approve minutes of the September 9, 2019 regular meeting.
- (2) 2019 Tax Levy Adjustment
- (3) 2018 Tax Levy Adjustment
- (4) 2017 Tax Levy Adjustment
- (5) Tax Collector's Report

Action Items

(6) Municipal Stadium - Lease and Concession Agreement

Council authorized staff to finalize a lease and concession agreement for Municipal Stadium with Game Time Prospects NC for a team to be named later.

Othar Woodard made a motion, which was seconded by Steve Burnette and Passed, Motion.

(7) CDBG-NR Bid Award

Council accepted the proposals from Mack Gay Associates P.A., Law Office of Allison L. Boyette, and W.F. Bulow Inspections, respectively and authorized the Town Manager to execute a contract for services.
Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

(8) HMGP Bid Award - Demolition

Council accepted the proposal from Corbett Clearing and authorized staff to execute the contract for services.
John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

(9) Budget Amendment - Insurance Claims

Council adopted the budget resolution as presented.
John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.

(10) Budget Amendment - Water Line Relocation

Council adopted the budget resolution appropriating \$16,303 from the Water and Sewer Fund to cover the Town of Tarboro's proportionate share of relocating utilities at the intersection of NC 122 and McKendree Church Road.
Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion.

(11) Minimum Housing Code Enforcement - 206 Old Sparta Road - File No. 18-08

Council called for and will hold a public hearing on the assessment for demolition cost of \$5,957.14 for the structure located at 206 Old Sparta Road at the November Council meeting.
Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

(12) Taxes – Charge Off of Uncollectible Personal Taxes – 2009 Tax Levy

Council:

1. Authorized the 2009 personal property tax for each taxpayer listed on the attached schedule in the amount of \$1,181.67, which is determined to be uncollectable, be charged off the books of the Tax Collector and the Tax Collector be relieved from the collection of same, and also be given credit for same in her settlement.
2. Authorized the outstanding 2009 motor vehicle tax receivable in the amount of \$4,715.66, which was billed and remains uncollected by Edgecombe County, be charged off the books of the Tax Collector and the Tax Collector be given credit for same in her settlement.
3. Authorized the accounts charged off be turned over to the Finance Director for verification and disposal in accordance with The Municipal Records Retention and Disposition Schedule.

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

(13) Appointment - Edgecombe County Tourism

Council re-appointed June Leland and Rosena Ricks to fill two of the three expired terms.

Raj Patel will be voted on after he submits an application.

Othar Woodard made a motion, which was seconded by Leo Taylor and Passed, Motion.

(14) Appointment – Tarboro Main Street Façade Committee

Council re-appointed Sylvia Nash, William Broadwater and Maggie Gregg to fill expired terms.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

(15) Appointment - Redevelopment Commission

Council appointed Annie Hinton and Jarvis Pettaway to fill expired terms.

(16) Appointment - Tarboro-Edgecombe Airport Authority

Council appointed Scott Fisher to fill an expired term.

Garland Shephard made a motion, which was seconded by Othar Woodard and Passed, Motion.

(17) Appointment - Historic District Commission

Council appointed John Walker to fill the vacancy.

Leo Taylor made a motion, which was seconded by Garland Shephard and Passed, Motion.

9. OTHER REPORTS

A. Town Manager

Troy Lewis reminded Council of some upcoming events: The Wall That Heals, Hometown Homecoming and the Winter World Series Baseball Tournament.

(1) Reschedule November Town Council Meeting

The November Council meeting has been rescheduled for Tuesday, November 12, 2019 at 7:00 pm.

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

B. Town Attorney

Chad Hinton reminded Council that he was still working on the Joint Use Agreement with Edgecombe County Public Schools.

C. Council Members

Councilman Woodard - thanked Town staff for continued hard work. He also recognized Shirley Mays, citizen attending the meeting, as a mother figure for many years in East Tarboro.

Councilman Taylor - None.

Councilman Burnette - thanked Town staff and John Walker for hard work on The Wall That Heals.

Councilman Brown - thanked Town staff, citizens and local business for working and supporting The Wall That Heals.

Councilman Jenkins - thanked Town staff and John Walker for hard work on The Wall That Heals. He also thanked Public Works staff for working on implementing the Blue Frog system at the Wastewater Treatment Plant.

Councilmember Jordan - addressed concerns from a citizen about the structure at 909 W St James Street, she requested the Building Inspector and Planning review the house to possibly condemn.

Councilmember Bynum - requested an update on the WIFI at the Recreation Centers, WIFI is currently provided by a hotspot.

Councilman Shepheard - informed Council that a possible grant may soon be available to assist with installing WIFI in community centers.

10. ADJOURNMENT

Meeting adjourned.

John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.