

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, OCTOBER 11, 2021 IN  
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt  
Councilman Woodard  
Councilman Taylor  
Councilman Burnette  
Councilman Brown  
Councilman Jenkins  
Councilmember Jordan  
Councilmember Bynum  
Councilman Mayo

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager  
Leslie Lunsford, Town Clerk  
Chad Hinton, Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

**2. INVOCATION**

Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

**5. REQUESTS AND PETITIONS OF CITIZENS**

Brian Pearce - 1902 Lewis Street - encouraged the Town to invest in things to do for the youth. He also mentioned concerns for his neighbors property.

James Dunham - 1900 Lewis Street - stated that he has been harassed by Councilman Taylor for his camper and box trucks used for his job. His camper is located on the side of his property opposite of the driveway, which is against the current Town ordinance.

**6. REPORTS OF BOARDS AND COMMISSIONS**

(1) The Planning Director will present the Planning Board Report.

Catherine Grimm, Planning Director, presented the Planning Board Report.

UDO Text Amendment #21-02 Updates to the Supplementary Use Standards, Driveways, Signs, and Definitions.

Council called for a public hearing at the November Council meeting.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

## **7. TOWN MANAGERS RECOMMENDATIONS**

### **Consent Items**

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

- (1) Approve minutes of the September 13, 2021 regular meeting.
- (2) 2021 Tax Levy Adjustment
- (3) Tax Collector's Report

### **Action Items**

#### **(4) Ward Redistricting Discussion**

Council reviewed the three (3) options provided and provided the Demographer with comments to make amendments as necessary. Council find as a fact that its current electoral districts are out of compliance with the one-person/one-vote principle and that redistricting is required by law. Council called for a public hearing at the November Council meeting.

Othar Woodard made a motion, which was seconded by John Jenkins and Passed, Motion.

#### **(5) NfinityLink Communications Broadband Service**

Council adopted the Master Right-of-Way Agreement and Pole Attachment Agreement between the Town of Tarboro and NfinityLink Communications, Inc.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

#### **(6) Lease Agreement - Tarboro River Bandits**

Council adopted the Lease and Concession Agreement for the 2022 Tarboro River Bandits season.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

#### **(7) Petition for Voluntary Annexation of Contiguous Property**

Council adopted the Resolution Directing the Clerk to Investigate a Petition, which is the first step in the voluntary annexation process.

Deborah Jordan made a motion, which was seconded by Tate Mayo and Passed, Motion.

**(8) NCDOT - New Year's Eve Event**

Council adopted Ordinance 21-11 declaring the closure of N. Main Street (NC 33) between St. James Street and Pitt Street.

ORDINANCE 21-11

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A NEW YEAR'S  
EVE EVENT

Deborah Jordan made a motion, which was seconded by Tate Mayo and Passed, Motion.

**(9) Home Investment Partnership Fund Reconciliation Agreement**

Council adopted the Home Investment Partnership Fund Reconciliation Agreement and related Budget Amendment.

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

**(10) Budget Amendment - Tourism Grant**

Council approved the Tourism Grant budget amendment.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

**(11) Budget Amendment - ESFRLP-19**

Council approved the ESFRLP-19 budget amendment.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

**(12) ESFRLP-19 Contract for Rehabilitation**

Council authorized the Town Manager and Finance Director to execute any necessary agreements.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**(13) HMGP - Matthew Demolition Bids**

Council accepted the low bidder of Bridgeview Contractors.

Final Bid Tabulation:

Timberline Forestry, LLC - \$29,850.00  
Bridgeview Contractors - \$25,300.00  
IMEC Group, LLC - \$47,500.00  
Crumb Construction, LLC - \$35,208.00  
Monster Demolition, LLC - \$45,072.00  
Rick Bostic Construction & Demolition - \$30,728.00  
H&H Enterprises of Knightdale, LLC - \$74,997.00  
4 Seasons Demolition, Inc - \$27,800.00

Tate Mayo made a motion, which was seconded by Leo Taylor and Passed, Motion.

**(14) Appointment for October - Edgecombe County Tourism Development Authority**

Council appointed Mr. Raj Patel to fill the expired term on the Edgecombe County Tourism Development Authority.  
Tate Mayo made a motion, which was seconded by Leo Taylor and Passed, Motion.

**(15) Appointment for October - Parking Authority**

Council appointed Jimmy Dupree to fill the expired term on the Parking Authority.  
Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

**(16) Appointment for October - Planning Board & Zoning Commission**

No action taken at this time.

**(17) Appointment for October - Redevelopment Commission**

Council appointed Jerry Spruell and Samuel Noble to fill the expired terms on the Redevelopment Commission.  
Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**(18) Appointment for October - Tarboro Main Street Façade Committee**

Council appointed Sylvia Nash, Bret Broadwater and Maggie Gregg to fill the expired terms on the Tarboro Main Street Façade Committee.  
John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.

**(19) Appointment for November - Parking Authority**

No action taken at this time.

**(20) Appointment for November - Redevelopment Commission**

No action taken at this time.

**8. OTHER REPORTS**

A. Town Manager

None.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - none.

Councilman Taylor - discussed his interaction with James Dunham. He asked that the current ordinance be followed. He also stated that he did not harass Mr. Dunham as he was accused of. Councilman Taylor stated that he had a citizen request for a dog park in Tarboro. Travis Stigge informed Council that he has a tentative plan for a dog park.

Councilman Mayo - none.

Councilmember Jordan - acknowledged October as Breast Cancer Awareness month and Domestic Violence Awareness month. She also mentioned a fundraiser hosted by Stephanie Walker to raise

money for the Edgecombe Cancer Support Foundation, Inc.

Councilman Jenkins - none.

Councilmember Bynum - none.

Councilman Burnette - none.

Councilman Brown - none.

## **9. ADJOURNMENT**

Meeting adjourned.

Tate Mayo made a motion, which was seconded by Deborah Jordan and Passed, Motion.