

A black and white photograph of a city skyline across a body of water. The skyline includes several multi-story buildings, a prominent water tower, and some smaller structures in the foreground. The water is calm, and the sky is clear.

MIRROR LAKE LHD INFORMATION MEETING

JANUARY 10, 2024



STPETE.ORG/MIRRORLAKE



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KEY DESCRIPTIVE TERMS

HISTORIC *means* the resource (e.g., house) is 50-years in age or more. The word “historic” does not signify any official designation.

NATIONAL REGISTER OF HISTORIC PLACES *means* the list of historic properties significant in American history, architecture, archaeology, engineering and culture, maintained by the U.S. Secretary of the Interior, as established by the National Historic Preservation act of 1966, as amended. National Register properties:

- Qualify for a federal income tax credit
- Qualify for a local ad valorem tax exemption
- Do not require a Certificate of Appropriateness for exterior modifications.

ST. PETERSBURG REGISTER OF HISTORIC PLACES *means* the list of local landmarks and archaeological sites that have been designated by the St. Petersburg City Council. The St. Petersburg Register is distinct from the National Register; however, certain properties may be listed in both. Local landmark properties:

- Qualify for a local ad valorem tax exemption
- Require a Certificate of Appropriateness for exterior modifications.



KEY DESCRIPTIVE TERMS

CONTRIBUTING and NONCONTRIBUTING RESOURCE: Within a historic district, all properties are listed as either “contributing” or “non-contributing” to label their significance within the larger district designation.

CERTIFICATE OF APPROPRIATENESS (COA) is a required approval for any exterior alteration, new construction, demolition, or relocation to a building, structure, or object within the designated boundary of a local landmark.

ST. PETERSBURG’S DESIGN GUIDELINES FOR HISTORIC PROPERTIES: A resource guide to help City staff, historic property owners, builders, architects, developers, and other interested parties in making decisions regarding the alterations, repair and maintenance, and other construction activities that affect properties determined to be historically significant. The Guidelines also provide an understanding of St. Petersburg’s development and the recognized architectural styles prevalent throughout the City.

COMMUNITY PLANNING AND PRESERVATION COMMISSION (CPPC): The Commission Planning and Preservation Commission (CPPC) is comprised of 10 volunteer citizens, seven (7) regular members and three (3) alternate members, appointed by the Mayor. CPPC is responsible for reviewing map amendments to the Future Land Use and Official Zoning maps, text amendments to the Comprehensive Plan, participating in other specialized zoning and land use planning projects, and reviewing all matters pertaining to historic and archaeological preservation.



ges

or Procedural
Questions, City Staff:

Urban Planning and
Historic Preservation
Division

history@stpete.org

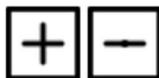
(727) 551-3259

stpete.org/mirrorlake



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MIRROR LAKE LOCAL HISTORIC DISTRICT

The City of St. Petersburg has received a citizen-initiated request to consider a local historic district designation for a portion of the Mirror Lake neighborhood. The historic significance of this area was previously recognized through the 2004 listing of the Downtown St. Petersburg Historic District in the National Register of Historic Places. This area's additional listing as a local historic district in the St. Petersburg Register of Historic Places would establish a layer of protection intended to preserve the area's character by encouraging sensitive changes over time.

In accordance with City Code [Section 16.30.070.2.5.B.2](#), the City of St. Petersburg's Urban Planning and Historic Preservation Division will facilitate the request starting with a public information meeting, followed by the distribution of ballots, and possible processing of an application for local historic district designation. This page is intended to provide regular updates, meeting dates and times, and links to relevant information.

Summary of Next Steps and Procedures

Upcoming Meetings

2024-01-10: Public Information Meeting, Starts at 6:30 PM | [Notice](#), Presentation

Map Resources

- [LHD Boundary Parcel Map PDF](#)



Upcoming Meetings

2024-01-10: Public Information Meeting, Starts at 6:30 PM | [Notice](#), Presentation

Map Resources

- [LHD Boundary Parcel Map PDF](#)
- [LHD Boundary Aerial Map PDF](#)
- [Interactive LHD Boundary Map](#) [↗](#)
- [Interactive Historic Preservation Map](#)
- [Interactive Zoning Map](#)

OTHER RESOURCES

- [Frequently Asked Questions](#)
- [Historic Preservation Home Page](#)
- [Downtown St. Petersburg National Register District, inc. Mirror Lake Neighborhood](#)
- [Land Development Regulations](#)
- [Historic and Archaeological Preservation Overlay](#)
- [St. Petersburg Design Guidelines for Historic Properties](#)
- [Certificate of Appropriateness Application](#)

Public Comments

Submit Public Comments

stpete.org/mirrorlake



WE ARE ST. PETE

EXISTING NATIONAL REGISTER OF HISTORIC PLACES

PROPOSED ST. PETERSBURG REGISTER OF HISTORIC PLACES

LOCAL LANDMARK DESIGNATION

CERTIFICATE OF APPROPRIATENESS

DESIGN GUIDELINES FOR HISTORIC PROPERTIES

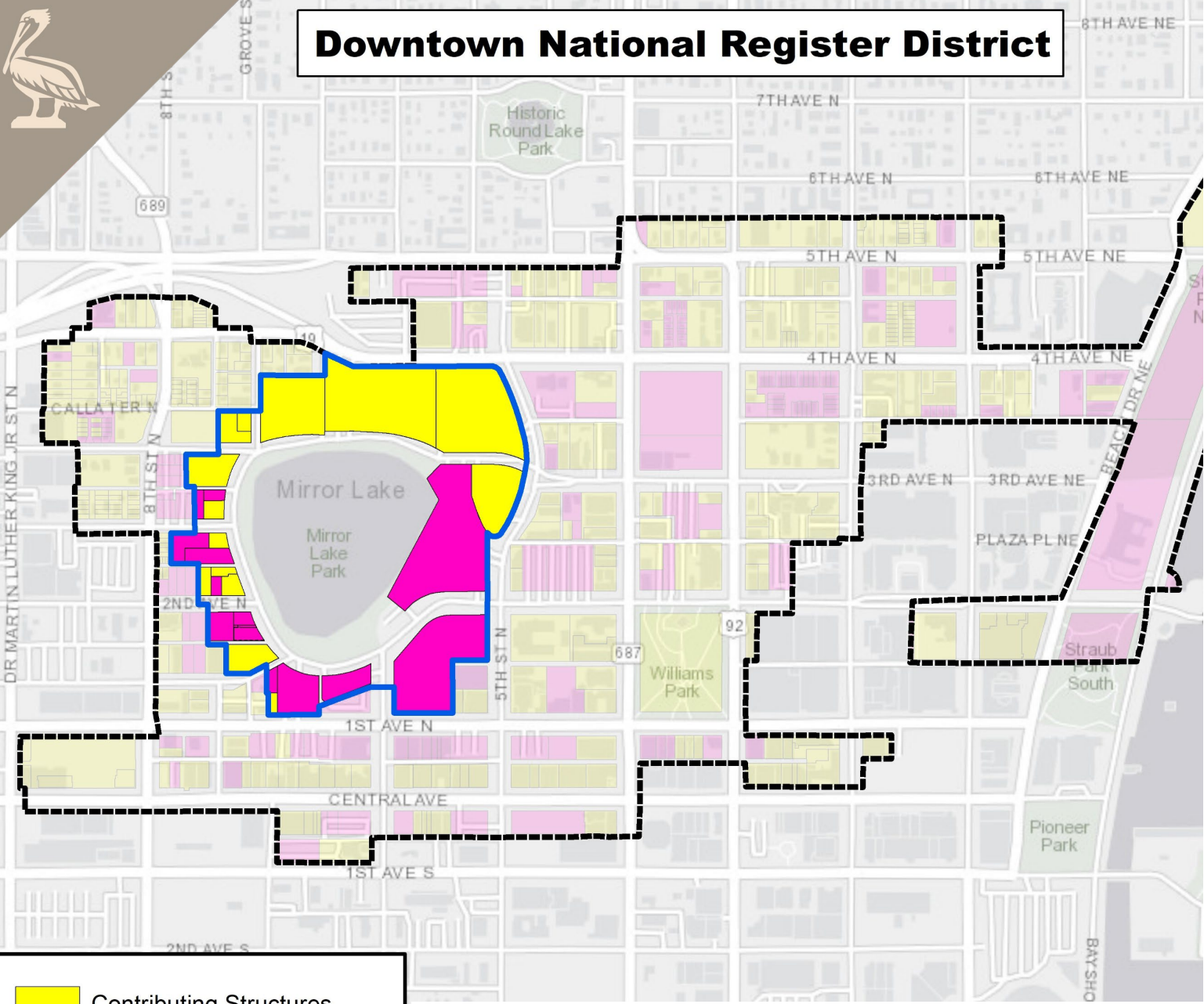
NEXT STEPS


QUESTIONS AND COMMENTS






Downtown National Register District



 Contributing Structures

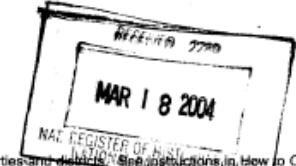
 Non-Contributing Structures

NPS Form 10-900
(Rev. 10-90)

United States Department of the Interior
National Park Service

NATIONAL REGISTER OF HISTORIC PLACES REGISTRATION FORM

This form is for use in nominating or requesting determinations for individual properties and districts. See instructions in How to Complete the National Register of Historic Places Registration Form (National Register Bulletin 16A). Complete each item by marking ☐ in the appropriate box or by entering the information requested. If any item does not apply to the property being documented, enter "N/A" for "not applicable." For functions, architectural classification, materials, and areas of significance, enter only categories and subcategories from the instructions. Place additional entries and narrative items on continuation sheets (NPS Form 10-900a). Use a typewriter, word processor, or computer, to complete all items.



OMB No. 1024-0018

1. Name of Property

historic name DOWNTOWN ST. PETERSBURG HISTORIC DISTRICT

other names/site number N/A

2. Location

street & number Bounded by 5th Ave. N; Beach Drive NE; Central Ave., 9th Street N N/A ☐ not for publication

city or town St. Petersburg N/A ☐ vicinity

state FLORIDA code FL county Pinellas code 103 zip code 33701

3. State/Federal Agency Certification

As the designated authority under the National Historic Preservation Act, as amended, I hereby certify that this ☒ nomination ☐ request for determination of eligibility meets the documentation standards for registering properties in the National Register of Historic Places and meets the procedural and professional requirements set forth in 36 CFR Part 60. In my opinion, the property ☒ meets ☐ does not meet the National Register criteria. I recommend that this property be considered significant ☐ nationally ☐ statewide ☒ locally. (See continuation sheet for additional comments.)

David P. Garber 3/3/04
Signature of certifying official/Title Date

State Historic Preservation Officer, Division of Historical Resources
State or Federal agency and bureau

In my opinion, the property ☐ meets ☐ does not meet the National Register criteria. (See continuation sheet for additional comments.)

Signature of certifying official/Title Date

State or Federal agency and bureau

4. National Park Service Certification

I hereby certify that the property is:

- ☒ entered in the National Register
☐ See continuation sheet
- ☐ determined eligible for the National Register
☐ See continuation sheet.
- ☐ determined not eligible for the National Register
☐ See continuation sheet.
- ☐ removed from the National Register.
- ☐ other, (explain) _____

for Signature of the Keeper Date of Action
Daniel J. White 4/30/04

LINK TO NATIONAL REGISTER REPORT

WE ARE ST. PETE

EXISTING NATIONAL REGISTER OF HISTORIC PLACES

PROPOSED ST. PETERSBURG REGISTER OF HISTORIC PLACES

LOCAL LANDMARK DESIGNATION

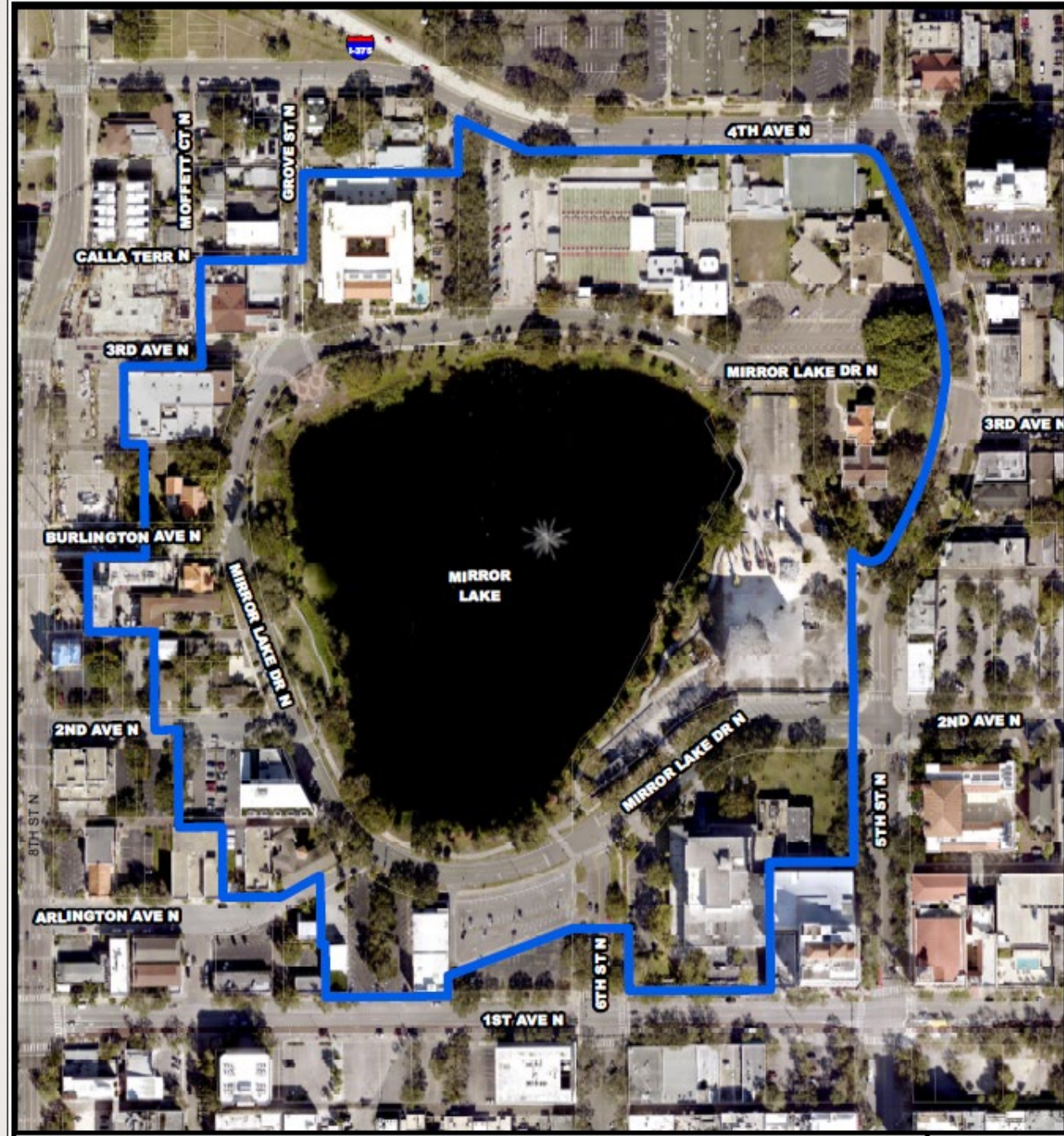
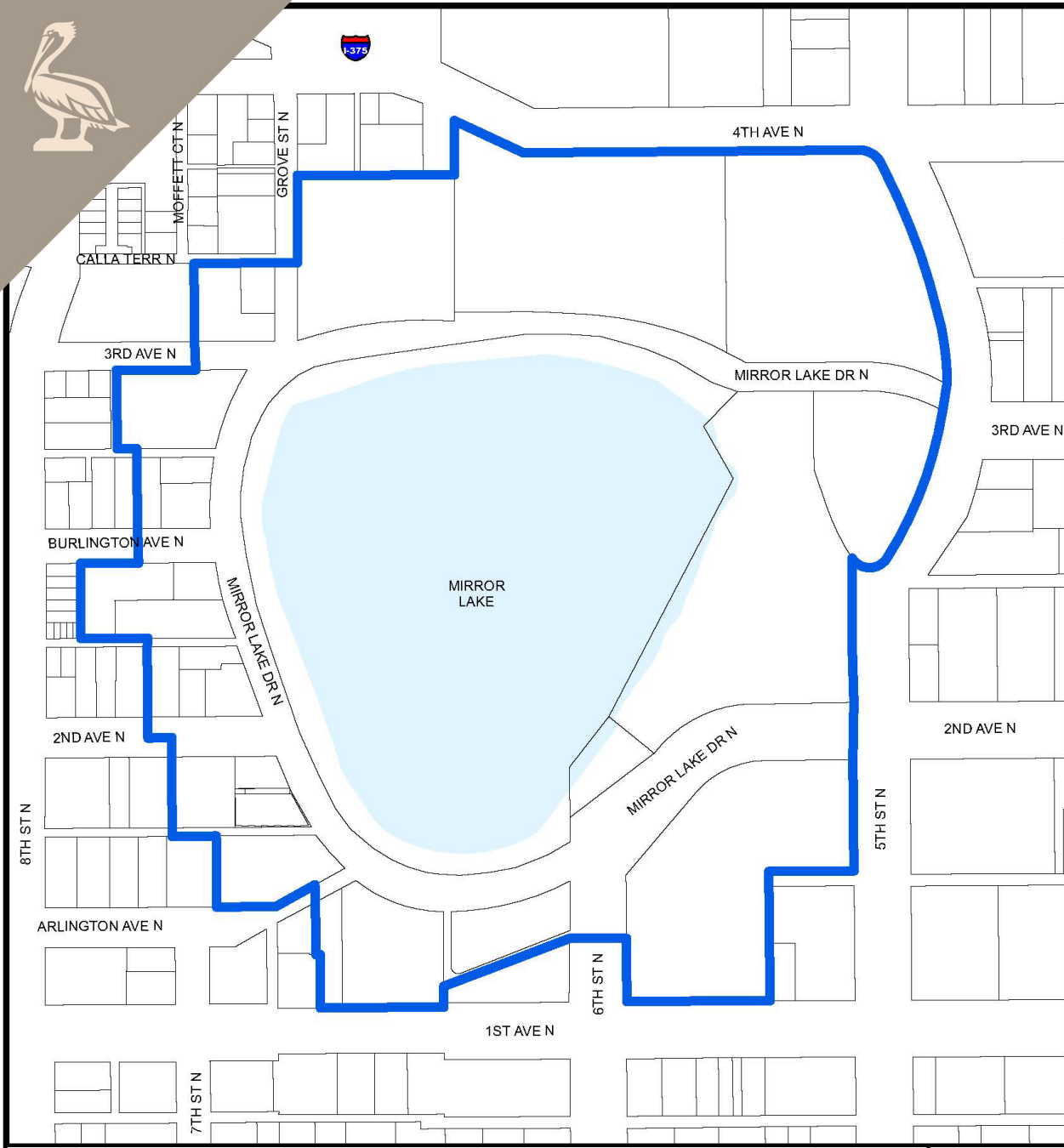
CERTIFICATE OF APPROPRIATENESS

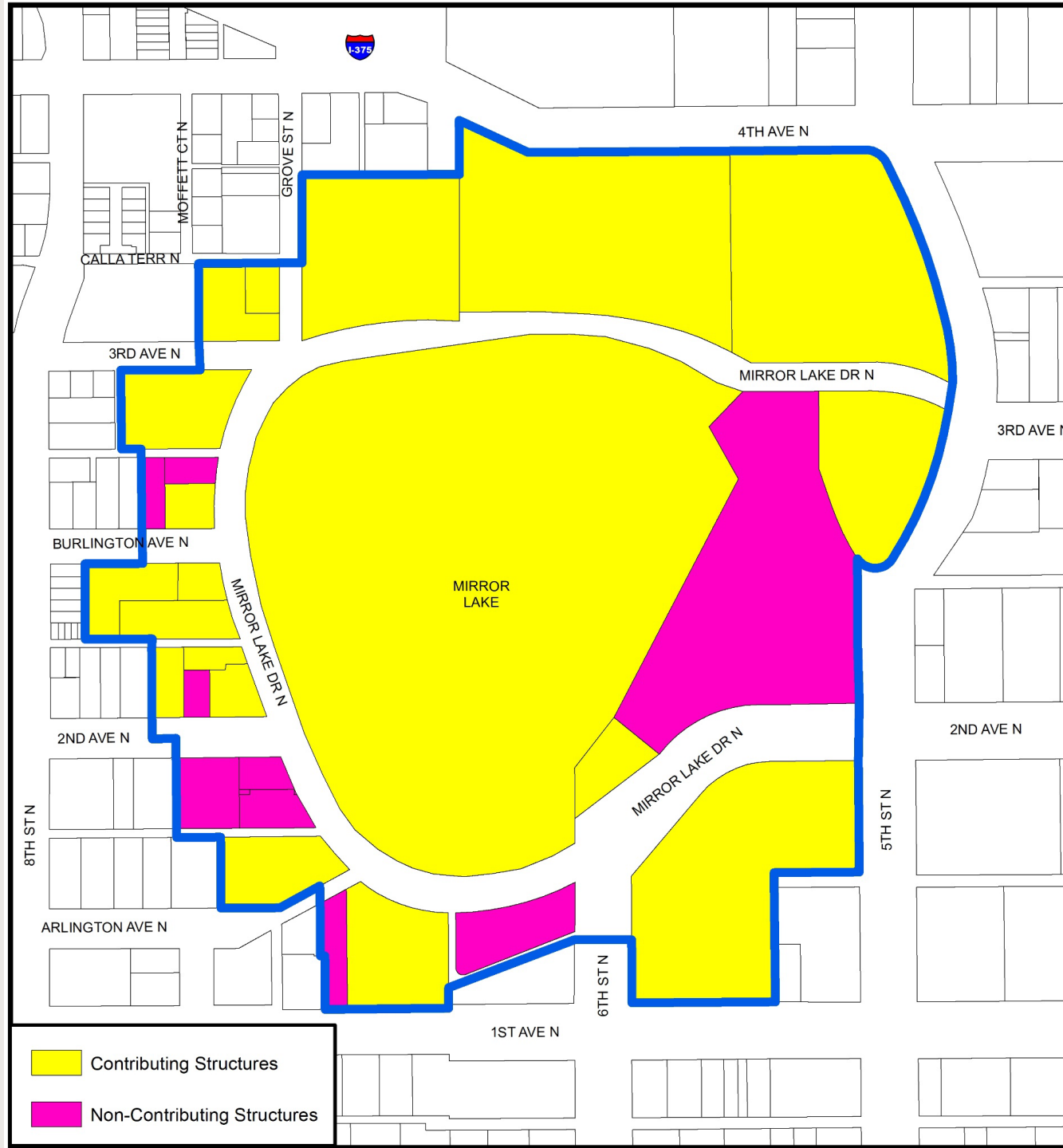
DESIGN GUIDELINES FOR HISTORIC PROPERTIES

NEXT STEPS

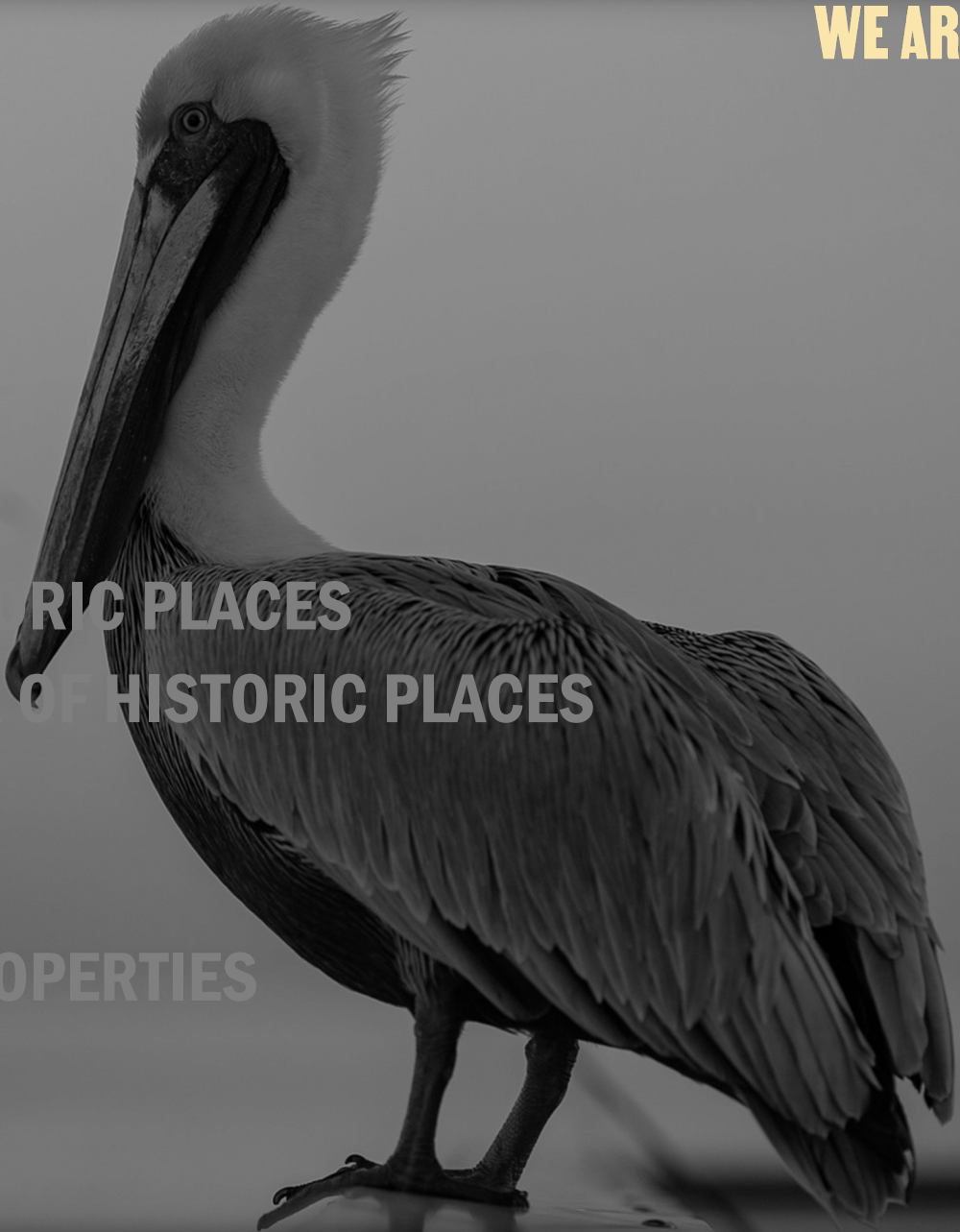
QUESTIONS AND COMMENTS







Map of *Contributing and Non-Contributing Resources* proposed by the citizen representatives.



EXISTING NATIONAL REGISTER OF HISTORIC PLACES
PROPOSED ST. PETERSBURG REGISTER OF HISTORIC PLACES
LOCAL LANDMARK DESIGNATION
CERTIFICATE OF APPROPRIATENESS
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NEXT STEPS
QUESTIONS AND COMMENTS



CRITERIA FOR DESIGNATION OF PROPERTY

The Commission shall recommend the designation of property as a local landmark after the public hearing if the principal structure is at least 50 years old and it meets one or more of the following criteria:

- a. Its value is a significant reminder of the **cultural or archaeological heritage of the City, state or nation**;*
- b. Its location is a **site of a significant local, state, or national event**;*
- c. It is identified with a **person who significantly contributed to the development of the City, state, or nation**;*
- d. It is **identified as the work of a master builder, designer, or architect** whose individual work has influenced the development of the City, state, or nation;*
- e. Its value as a building is recognized for the **quality of its architecture**, and it retains sufficient elements showing its architectural significance;*
- f. It has **distinguishing characteristics of an architectural style** valuable for the study of a period, method of construction, or use of indigenous materials;*
- g. Its character is a geographically definable **area possessing a significant concentration, or continuity of sites, buildings, objects or structures united in past events or aesthetically by plan or physical development**;*
- h. Its character is an **established and geographically definable neighborhood, united in culture, architectural style or physical plan and development**; or*
- i. It has contributed, or is likely to contribute, **information important to the prehistory or history of the City, state, or nation**.*



If a property meets the criteria for designation set forth in paragraph 1, above, then the Commission shall also consider the following seven factors of integrity as they apply to the property. The property shall meet at least one of the following factors of integrity; however, feeling and association, without meeting at least one other factor, are insufficient to support designation:

Location. *The place where the historic property was constructed or the place where the historic event occurred.*

Design. *The combination of elements that create the form, plan, space, structure, and style of a property.*

Setting. *The physical environment of a historic property.*

Materials. *The physical elements that were combined or deposited during a particular period of time and in a particular pattern or configuration to form a historic property.*

Workmanship. *The physical evidence of the crafts of a particular culture or people during any given period in history or prehistory.*

Feeling. *The property's expression of the aesthetic or historic sense of a particular period of time.*

Association. *The direct link between an important historic event or person and a historic property.*



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CITY OF ST. PETERSBURG, FLORIDA

CERTIFICATE OF APPROPRIATENESS APPLICATION PACKET

stpete.org/history

Urban Planning and Historic Preservation Division
Planning and Development Services Department



CERTIFICATE OF APPROPRIATENESS

CHECKLIST, ALTERATIONS

- ☐ Completed COA application
- ☐ Application fee (Confirm w/City Staff, based on type of review)
- ☐ Site plan or survey of the subject property:
 - To scale, no larger than 11" x 17" paper or digital submission
 - North arrow
 - Setbacks of structures to the property lines
 - Dimensions, locations of all property lines, structures, parking spaces
- ☐ Floor Plans and Elevations:
 - To scale, no larger than 11" x 17" paper
 - Depicts all sides of existing & proposed structure(s)
- ☐ Photographs of the subject property
- ☐ Written description explaining how the proposed work complies with the following evaluation criteria:
 1. A local landmark should be used for its historic purpose or be adaptively fit into a new use that requires minimal change to the defining characteristics of the building and its site and environment.
 2. The distinguishing historic qualities or character of a building, structure, or site and its environment shall be preserved. The removal or alteration of any historic material or distinctive architectural features shall be avoided when reasonable.
 3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings without sufficient documentary evidence, shall not be undertaken.
 4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved, as appropriate.
 5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
 6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, texture, and other visual qualities and, where reasonable, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
 7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
 8. Significant archaeological resources affected by a project shall be protected and preserved if designated pursuant to this section. If such resources must be disturbed, mitigation measures shall be undertaken.

LINK TO COA APPLICATION



Certificate of Appropriateness Approval Matrix

Urban Planning and Historic Preservation Division
Planning and Development Services Department

City Code Section 16.30.070 [\[LINK\]](#), requires issuance of a Certificate of Appropriateness (COA) prior to any exterior alteration to a locally designated landmark or property within a locally designated historic district. The intent of the COA is to ensure that the integrity and character of the individual landmark or historic district is maintained. Exterior alterations subject to COA review shall be compatible with the design, materials, styles, and other features, as prescribed in *The St. Petersburg Guidelines for Historic Properties* [\[LINK\]](#). The following COA Approval Matrix summarizes the decision authority for all exterior modifications. The following matrix is divided into designated, contributing, and noncontributing resources; the designation status of property may be researched using the Division's interactive map [\[LINK\]](#).

Special Note for Resources Located Within a Local Historic District: Except for new construction and additions 250 SF or more, demolitions (primary structures, historic accessory structures, and historic additions), relocations, and small cell wireless facilities, projects identified for CPPC review may qualify for Staff approval if the Historic Preservationist determines that the application complies with all submittal requirements and standards for review. The Staff's decision shall be in writing and shall state the reasons for such approval.

	INDIVIDUAL LANDMARKS and CONTRIBUTING RESOURCES WITHIN LOCAL HISTORIC DISTRICT			NON-CONTRIBUTING RESOURCES WITHIN LOCAL HISTORIC DISTRICT		
	Staff	CPPC	No Review	Staff	CPPC	No Review
MAJOR PROJECTS						
NEW CONSTRUCTION						
1. New construction less than 250 SF	X			X		
2. New construction, 250 SF or more		X			X	
ADDITIONS						
1. Additions less than 250 SF	X			X		
2. Additions 250 SF or more		X			X	
DEMOLITIONS						
1. Primary structures		X			X	
2. Accessory structures, historic		X		X		
3. Accessory structures, non-historic	X			X		
4. Historic additions		X			X	
5. Non-historic additions	X			X		
6. Partial demolition to accommodate new addition, less than 250 SF, located on rear elevations	X			X		
RELOCATION						
1. All, including on-site		X			X	
MINOR PROJECTS						
RESTORATION (A return to the original or historic condition based on historic evidence.)						
All	X			X		



Certificate of Appropriateness Approval Matrix

Urban Planning and Historic Preservation Division
Planning and Development Services Department

	INDIVIDUAL LANDMARKS and CONTRIBUTING RESOURCES WITHIN LOCAL HISTORIC DISTRICT			NON-CONTRIBUTING RESOURCES WITHIN LOCAL HISTORIC DISTRICT		
	Staff	CPPC	No Review	Staff	CPPC	No Review
AWNINGS AND SHUTTERS						
1. Installation, removal, or alterations	X			X		
PAINTING						
1. Painting previously painted surfaces			X			X
2. Changes in paint color			X			X
3. Painting unpainted masonry	X			X		
CLEANING						
1. Pressure washing, less than 100 psi			X			X
2. Other methods and applications	X			X		
INTERIOR ALTERATIONS						
1. Ad Valorem Tax Exemptions Only	X			Ineligible for program		
ELECTRICAL, MECHANICAL, AND PLUMBING SYSTEMS						
1. Electrical, plumbing, pool equipment	X			X		
2. HVAC	X			X		
3. Solar Panels	X			X		
4. Small Wireless Facility (Per City Code, Chapter 25)		X			X	
5. Other	X			X		
SHEDS AND ACCESSORY STRUCTURES						
See relevant section(s), i.e. New Construction, Additions, etc.						
DRIVEWAYS						
1. Change in materials, size, or configuration	X			X		
2. New or relocated driveway	X			X		
DECKS AND PATIOS						
1. Below 12 inches, not on primary or streetside elevations, and without a roof			X			X
2. Decks and patios between 12 inches and 18 inches, without a roof	X			X		
3. Elevated decks and patios, above 18 inches		X			X	
4. With a roof	See New Construction, Additions					
SWIMMING POOLS						

[LINK TO COA APPLICATION](#)



OF THE 225 REVIEW REQUESTS PROCESSED IN 2023:

- 147 (65.3%) COA required
- 78 (34.7%) No COA required

OF THE 147 COAS REQUIRED:

- 132 Approved
- 2 Denied
- 11 Currently in process
- 2 Withdrawn

[LINK TO COA APPLICATION](#)

WE ARE ST. PETE



EXISTING NATIONAL REGISTER OF HISTORIC PLACES
PROPOSED ST. PETERSBURG REGISTER OF HISTORIC PLACES
LOCAL LANDMARK DESIGNATION
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FOLK VERNACULAR

1800-1930

Many of the homes and businesses built during St. Petersburg's earliest period of construction are referred to as having a [Folk] Vernacular style. The term "vernacular" was originally applied to the local dialect of a native language, but is also applied to landscapes and buildings. In architecture, it refers to a building practice that reflects local traditions and materials. A vernacular type, therefore, usually describes buildings that do not adhere to a formal or academic architectural style, but are products of the materials and skills that were available and could be applied to fit the building's needs. Generally, these buildings were not designed by a trained architect, but built by community members or local builders with necessity and economy in mind. There are not many extant examples remaining in the city.

Although Vernacular resources might seem simple or even utilitarian to modern eyes, they are representative of the individuals and communities that produced them and their limitations and aspirations for St. Petersburg. Since St. Petersburg was developed by transplants from across the United States, some of the oldest buildings are representative of the traditions of their owners' hometowns or regions. This diffusion of influences resulted in what can also be referred to as a "National" Vernacular folk type.

The early Vernacular buildings are often classified as being Frame Vernacular, meaning that their structure is supported by wooden frames. Masonry Vernacular, meaning that their structure is supported by brick, concrete, clay tile, or stone developed as a later tradition mostly to non-residential buildings. These classifications can be deceptive, as wooden frames were sometimes clad in masonry veneers, and exterior wood siding has been applied to masonry structures. Most of the earliest buildings in St. Petersburg, especially houses, were Frame Vernacular. Many vernacular buildings that remain in use today feature a combination of the two, with masonry ground floors and wood frame second stories. This construction method is especially common in garage apartments. Most extant Masonry Vernacular buildings in St. Petersburg were built for commercial use out of hollow clay tiles or concrete block.

GALLERY OF EXAMPLES



Roser Park



Old Southeast



Historic Uptown



Historic Uptown



Historic Uptown

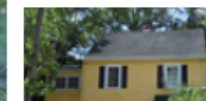
STYLISTIC FEATURES

Frame Vernacular

- Rectangular or L-shape
- Roof pitch 6 : 12 or steeper
- Gable
- Bevel or Novelty wood siding
- Exposed rafter ends
- Wood double-hung windows
- Pier foundations



Historic Uptown



[LINK TO DESIGN GUIDELINES](#)



GALLERY OF EXAMPLES



Old Northeast



Crescent Lake



Warehouse Arts District



Downtown



Downtown

STYLISTIC FEATURES

Masonry Vernacular

- Simple rectangular or L-shape most common
- Flat or shallow pitch roof
- Masonry/ Stucco walls
- Pressed concrete block in many residential examples
- Wood double-hung windows



WALLS, EAVES & ROOFS

WALLS

- Typical floor-to-ceiling heights are 9 feet for the first floor and 8 feet for the second floor.
- Cladding materials: Smooth-finish wood lap siding with 4- to 6- inch exposure, random width cut wood shingles, light sand-finish stucco.
- Siding and shingle cladding is mitered at corners or has 4- to 6- inch corner board trim.
- Typical base detail has 8- to 10- inch-wide skirting board with drip edge detail.
- Foundation walls and piers are typically brick, rusticated concrete block, stucco, or stone veneer; foundation wall vents are typically centered under windows.

EAVES

- Exposed 2 x 8- inch rafter tails cut plumb, 16 to 24 inches on center is by far the most common eave type.
- Hipped roofs may feature a cornice or a boxed eave with continuous fascia and outriggers 24 to 48 inches on center.

ROOFS

- Front-facing gable or hipped.
- Originally wood shingles, asphalt roll-roofing, galvanized metal shingles, or galvanized 5-V crimp metal panels.
- Replacement materials are often laminated asphalt or composition shingle; or standing seam metal panel roofing.

TYPICAL EAVE DETAILS



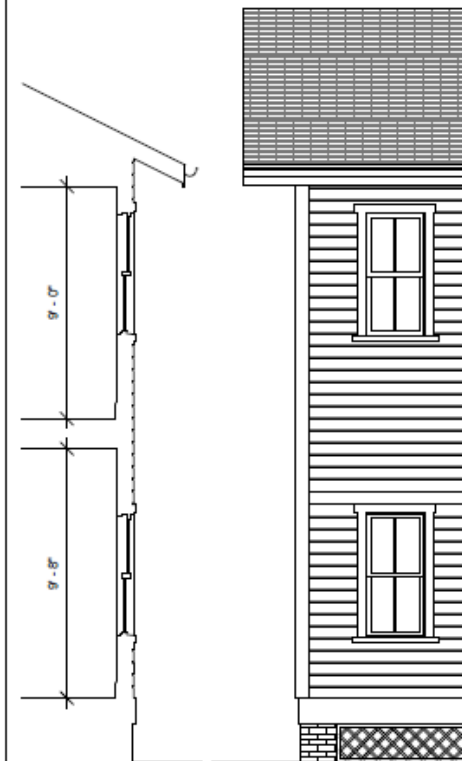
Exposed Rafter Tail



Boxed Eave



Corner Vignette


[LINK TO DESIGN GUIDELINES](#)



WINDOWS & DOORS

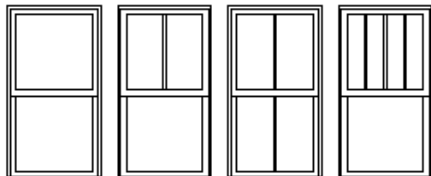
STANDARD WINDOWS

- Standard windows are typically double hung or casement and vertical in proportion.
- Common muntin patterns are 2 over 2, 4 over 4, or 6 over 6.
- Range of sizes:
Width: 2'-8" to 3'-8"
Height: 4'-4" to 6'-0"
- Materials: Painted wood, solid cellular PVC or clad wood; true divided light or simulated divided light (SDL) sash windows with traditional exterior muntin profile (7/8 inch wide)

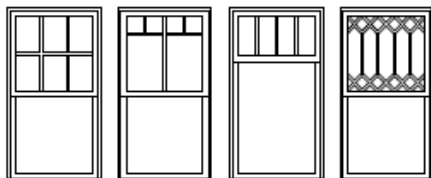
WINDOW ASSEMBLIES & ACCENT WINDOWS

- Dormer windows are multi-paned in the 6 over 6 pattern.
- Special windows are typically small accent windows with 6 panes or in a 4 over 4 muntin pattern. A single or double leaf shutter is often used.

STANDARD WINDOWS

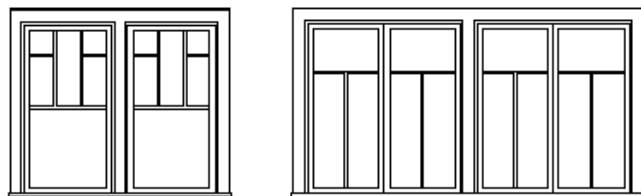


Simple



Cottage Sash

Ornate



Pair

Double Pair - Casements



DOORS

- Entry doors are typically 4 or 6-paneled, with traditional stile-and-rail proportions and raised panel profiles.
- Materials: Wood originally.
Replacement Materials: Steel, aluminum, fiberglass, or composite.

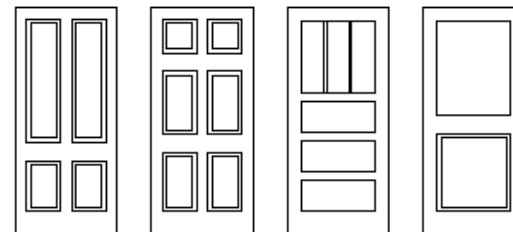
TRIM

- Typically, a simple 4-inch-wide trim. Sometimes includes drip edge trim above header trim.

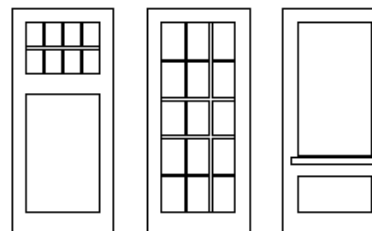
SHUTTERS

- Shutters can be louvered, raised panel or batten.
- Wood historically, sized to match window sash or door frame and mounted with hardware so that they are operable

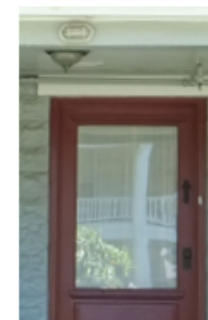
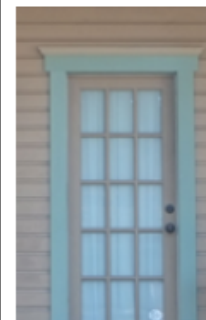
DOOR TYPES



Simple

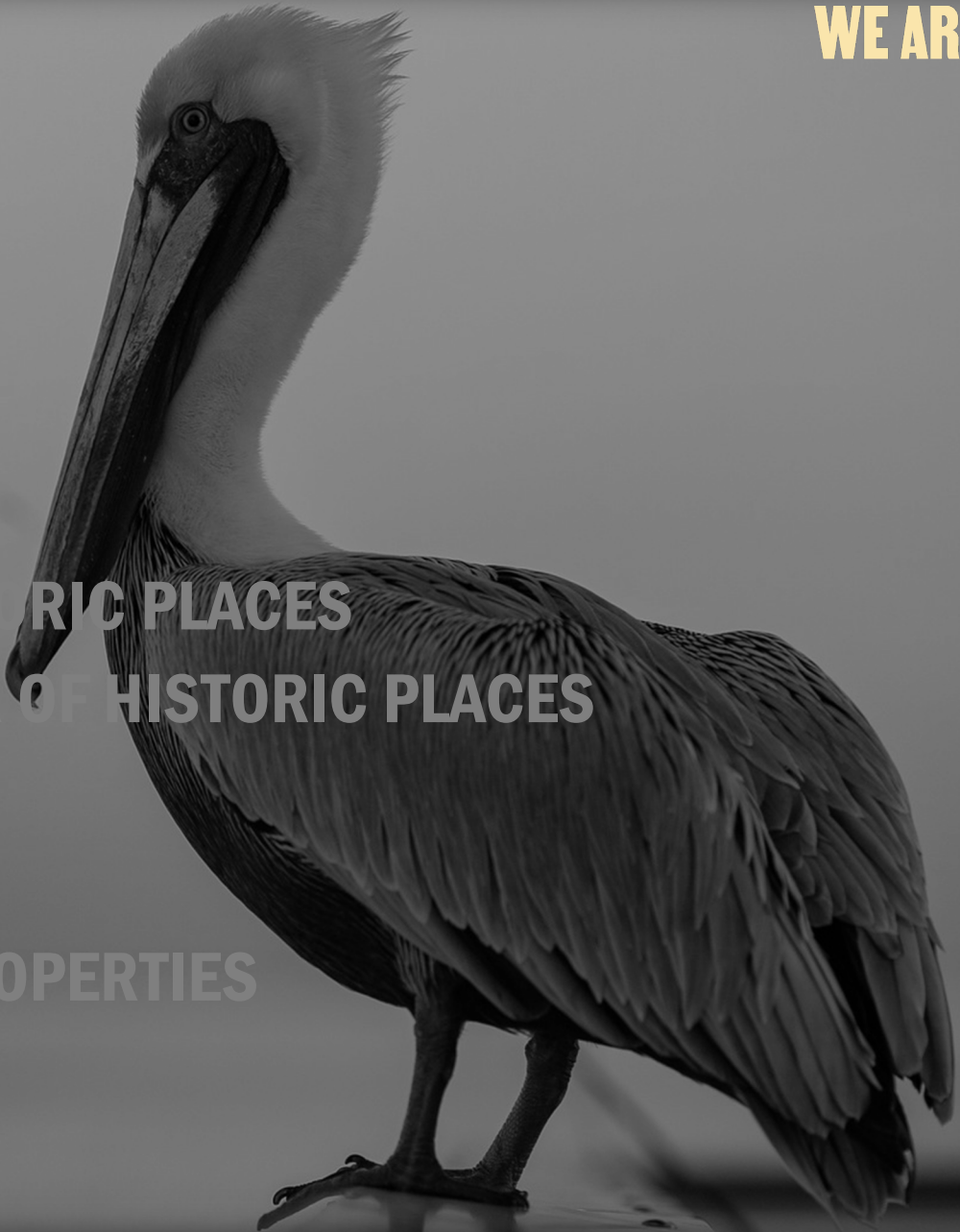


Ornate



[LINK TO DESIGN GUIDELINES](#)

WE ARE ST. PETE



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QUESTIONS AND COMMENTS

MIRROR LAKE LOCAL HISTORIC DISTRICT DESIGNATION APPLICATION

The City of St. Petersburg has received a citizen-initiated request to consider local historic district designation for a portion of the Mirror Lake neighborhood. The historic significance of this area has been previously recognized through the 2004 listing of the Downtown St. Petersburg Historic District in the National Register of Historic Places. This area's additional listing as a local historic district in the St. Petersburg Register of Historic Places would establish a layer of protection intended to preserve the area's character by encouraging sensitive changes over time.

In accordance with City Code [Section 16.30.070.2.5.B.2](#), the City of St. Petersburg's Urban Planning and Historic Preservation Division is required to facilitate the request starting with a public information meeting, followed by the distribution of ballots, and possible processing of an application for local historic district designation. This document is intended to summarize the applicable process with additional details cross-referenced in City Code.

- **Public Information Meeting.** A public information meeting is scheduled for Wednesday, January 10, 2024, starting at 6:30 PM. The purpose of the public information meeting is to present background information related to the subject request, explain related terminology, describe what it means to become a local historic district, explain the Certificate of Appropriateness ("COA") process for exterior modifications, explain how St. Petersburg's Design Guidelines for Historic Properties are used in the COA process, and describe next steps in the application process, including balloting and what is required for a designation application to be determined complete for consideration.

January 10, 2024, 6:30 PM
Sunshine Senior Center
330 5th Street North
St. Petersburg, FL 33701

SPECIAL NOTES: Currently, there is no official application for local landmark designation, and no votes or other actions regarding the pursuit of designation will take place at this public information meeting. An official application for district designation can only follow a balloting process that exceeds the minimum threshold required by City Code (50-percent of tax parcels, plus one).

- **Balloting.** Following the public information meeting, ballots will be issued by direct mail to all registered owners of property within the proposed designation boundary. The issuance of ballots must occur no less than 15-days and no more than 90-days after the public information meeting. The balloting period shall remain open for 60 days after the date of mailing regardless of the number of ballots received in support of the application.
 - The response for each tax parcel shall be counted as one vote. If more than one owner of a tax parcel responds and one or more owners show opposition/nonsupport, then the property shall be counted as not supporting the application; each tax parcel (which may be more than one lot) shall be considered one "property" for purposes of balloting.

PUBLIC INFORMATION MEETING

BALLOTING

- Ballots shall be distributed no less than 15-days (January 25, 2024), but no more than 90-days (April 9, 2024) after the public information meeting.
- Balloting period shall remain open for 60 days after the date of mailing. For example:
 - January 25 (15 days after info meeting) = March 25
 - April 9 (90 days after info meeting) = June 8

LINK TO NEXT STEPS AND PROCEDURES



OFFICIAL BALLOT

Ballot Issued on [insert date]
Must be returned or postmarked on or before [insert date].

I, _____ (Print One Name Per Ballot) _____ owner of the property located at
_____, _____ (Street Address or Parcel ID No.) _____ St. Petersburg, Florida 33701,

- ☐ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the *Mirror Lake Local Historic District* in the St. Petersburg Register of Historic Places. [insert geographic description, and as shown on the attached map.]

A forged signature is an illegal signature that may be prosecuted accordingly; the City of St. Petersburg reserves the right to verify signature authenticity with the ballot recipient.

Date Stamp

(Signature)

(Date)

For Your Records

Ballot Instructions:

Please sign and return this ballot on or before [insert day and date]. The ballot may be:

- Delivered in person to the Urban Planning and Historic Preservation Division, 8th Floor of the Municipal Services Center, One Fourth Street North, St. Petersburg, FL 33701;
- Mailed to Official Ballot, Mirror Lake LHD, Urban Planning & Historic Preservation Division, PO Box 2842, St. Petersburg, FL 33731-2842.

A demonstration of support from 50% + one (1) of the tax parcels located within the proposed boundary is required for this application to proceed to the Community Planning & Preservation Commission (CPPC) and City Council. The final decision regarding this application will be determined by City Council action, not by the outcome of this vote. The application will be deemed complete immediately upon receipt of: "support" votes representing at least [insert threshold number; for e.g. x of y] tax parcels within the proposed district, a complete application for the designation of the proposed area as a local historic district, an application detailing the proposed district's historic significance, integrity, and contributing/noncontributing properties, and a processing fee from the applicant.

The response for each tax parcel will be counted as one (1) vote; in the case of conflicting votes among multiple owners of a single tax parcel, the vote will be counted as nonsupport. If there are multiple owners of a property and only one ballot has been received by [insert day and date], then the vote indicated on the returned ballot will be counted for the entire parcel. Following return of the ballot, your position may not be changed; please remember to check the box indicating your position.

Ballots not received or postmarked on or before [insert day and date] will be recorded as a nonresponse and counted as a "do not support" vote, except among multiple owners of a single tax parcel where one or more ballots have been remitted. These will be recorded as described above.

This vote is to initiate the application process only; it does not finalize the decision of whether a historic district will be

PUBLIC INFORMATION MEETING

BALLOTING

- Sample Ballot
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- City-owned tax parcels shall not have a vote and shall not be counted toward the total number of tax parcels.
- Once a signed ballot is received by the City, the signor's position may not be changed for the purposes of meeting the requirements of the application minimum (such persons may express any change of opinion or vote in any other legal manner).

LINK TO NEXT STEPS AND PROCEDURES



OFFICIAL BALLOT

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_____ (Street Address or Parcel ID No.) _____ St. Petersburg, Florida 33701,

☐ SUPPORT

☐ DO NOT SUPPORT

the initiation of an application for designation of the *Mirror Lake Local Historic District* in the St. Petersburg Register of Historic Places. [insert geographic description, and as shown on the attached map.]

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(Signature)

(Date)

For Your Records

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PUBLIC INFORMATION MEETING

BALLOTING

- A ballot received with a signature and for which no choice is indicated is not a position for purposes of this subsection and shall remain open until the close of the ballot period. The City reserves the right to contact the signor and inform them of the blank status of the received ballot. An owner may correct a blank ballot to indicate a position at any time before the conclusion of the 60-day balloting window. Ballots that remain blank at the end of the balloting period shall be counted as a non-response. Each non-response is equivalent to a vote of non-support.
- If affirmative ballots exceed the minimum threshold required by City Code for initiating a designation application, the citizen-applicant(s) must officially file the application within six months of a determination by the City certifying the results of the balloting process.

LINK TO NEXT STEPS AND PROCEDURES



PUBLIC INFORMATION MEETING

BALLOTING

OFFICIAL APPLICATION

Pursuant to City Code, when a complete application for designation has been filed, no permits shall be issued for any exterior alteration, new construction, demolition, or relocation on the property until one of the following has occurred:

1. City Council designates the property and a Certificate of Appropriateness is issued;
2. The application is withdrawn; or
3. The designation is denied by City Council.
4. This prohibition shall not apply to a noncontributing resource within the boundaries of the application (e.g. 2nd DCA Court House), nor shall it apply to permits for ordinary repair and maintenance of contributing resources, as determined by POD.

LINK TO NEXT STEPS AND PROCEDURES



PUBLIC INFORMATION MEETING

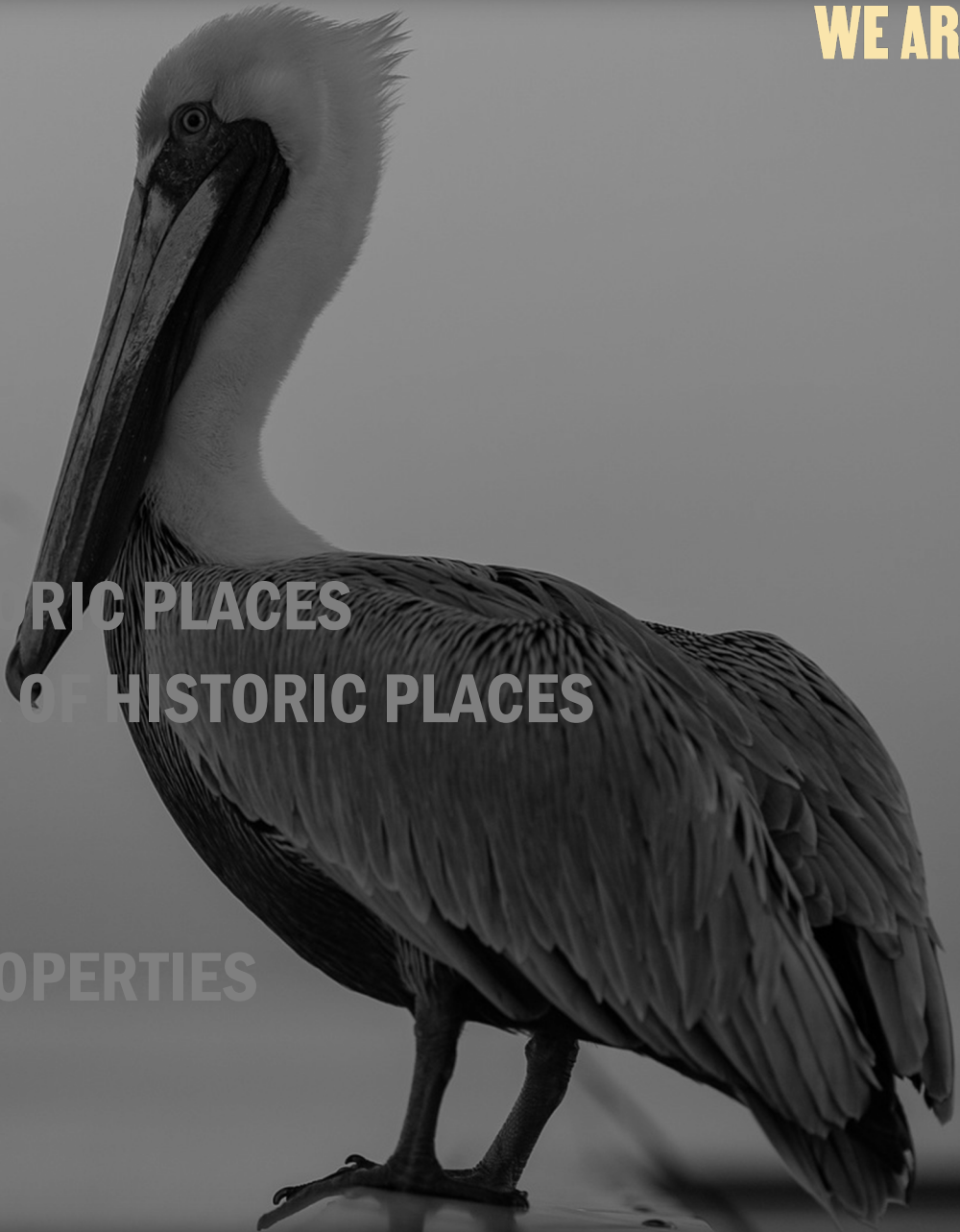
BALLOTING

OFFICIAL APPLICATION

- Community Planning and Preservation Commission
Second Tuesday of the month, 2:00 PM
- City Council
Third Thursday of the following month, 5:01 PM

LINK TO NEXT STEPS AND PROCEDURES

WE ARE ST. PETE



EXISTING NATIONAL REGISTER OF HISTORIC PLACES
PROPOSED ST. PETERSBURG REGISTER OF HISTORIC PLACES
LOCAL LANDMARK DESIGNATION
CERTIFICATE OF APPROPRIATENESS
DESIGN GUIDELINES FOR HISTORIC PROPERTIES
NEXT STEPS
QUESTIONS AND COMMENTS

A black and white photograph of a city skyline across a body of water. The skyline includes several multi-story buildings, a prominent water tower, and some smaller structures along the waterfront. The water is calm, and the sky is clear.

MIRROR LAKE LHD INFORMATION MEETING

JANUARY 10, 2024