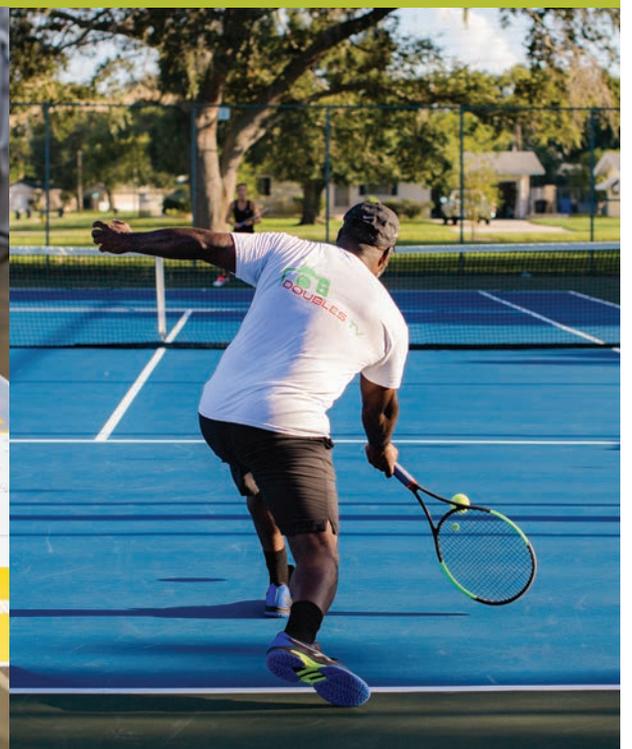




# CITY OF ST. PETERSBURG FISCAL YEAR 2021 ADOPTED BUDGET





## OFFICE OF THE MAYOR

CITY OF ST. PETERSBURG

RICK KRISEMAN, MAYOR

October 1, 2020

Members of City Council and Fellow Citizens:

Due to the global coronavirus pandemic, the development of the FY21 budget has been more dynamic than any budget on which this Administration and City Council has ever collaborated. The information presented in the budget documents changed more than usual between each stage of the budget process and the information we needed to make informed decisions was not always available exactly when we needed it. Even with these difficulties, we were flexible and worked together throughout the process to build the city's budget.

The information in this memorandum and the accompanying budget document is the result of this collaboration, as well as, the prioritizations that are built into the city's budget process.

### Strategic Investments and Funding Priorities

My priorities for FY21 are detailed below:

#### **AFFORDABLE HOUSING**

One of the city's top priorities shared by both Administration and City Council is housing affordability. This issue is complex and will need to be addressed through many initiatives. In FY20, the City created a comprehensive 10-year strategy to increase the supply of affordable and market rate multi-family housing, affordable single-family housing and accessory dwelling units. The plan establishes a goal of assisting approximately 7,000 households with housing. The City intends to achieve this goal through incentives in the land development regulations, additional funding and the use of City owned land. Plan implementation and monitoring began in January 2020 and new tools and programs may be added as opportunities arise to achieve our goals. In the FY21 adopted budget, there is a transfer of \$600,000 to the Housing Capital Improvement Fund to provide funding for affordable/workforce housing projects. Also, in the CIP Budget, there is \$5,000,000 over the five-year CIP plan for affordable housing land acquisition.

#### **SUSTAINABILITY & RESILIENCY**

Continuing our commitment to sustainability and resiliency, in the FY21 budget there is approximately \$3.075 million of new funding citywide that is connected to these initiatives (\$2.225 million in Operating and \$850,000 in CIP). This number is in addition to funding from prior years that will continue in FY21. Some of the items included on the operating side are a clean energy partnership with USF (\$15,000), the purchase of CNG trucks for Sanitation (\$2,093,000), dual trash and recycling receptacles installments in city parks (\$50,000), and electrical repairs and upgrades for energy efficiency at city libraries (\$14,550). The Green Fleet Initiative was also taken into consideration where possible when developing the FY21 budget for vehicle and equipment replacement.

## PUBLIC SAFETY

Providing for a safe community continues to be a priority for the city, and the FY21 budget reflects my commitment to keeping our citizens safe. In fact, \$153.465 million (52.41%) of the adopted FY21 General Fund budget will be invested in our Police and Fire Rescue Departments. All of the FY21 ad valorem revenue, an estimated \$148.252 million, will be used to fund Public Safety and will cover 96.60% of public safety costs.

**Police Department** – Many of the calls for service that the women and men of the Police Department are asked to respond to during a normal day are better addressed by a human services professional. In the FY21 Police Department Budget, we are creating a new program called the Community Assistance Liaison Program in which we will contract with a non-governmental organization to provide these services to our community. We estimate that on an annual basis, our Police Officers respond to 12,000 calls for service that include truancy, individuals with mental illness, homelessness, suicidal threats, and drug overdoses. This program will improve our response to mental illness, poverty, and addiction; providing assistance while reducing criminalization and stigma.

Our goal is to deliver better service to our community by having these trained community liaisons resolve issues, provide referrals for community resources, and conduct follow-ups. The other benefit is that our sworn officers will have more time to focus on community policing activities.

As public safety is a priority of the city, \$116.308 million in the General Fund will be invested into the people, equipment, and programs that keep our community safe. The FY21 operating budget maintains operational integrity with existing programs, and provides increases for employee salaries, essential operating systems, equipment, and vehicle maintenance and replacement.

**Fire/EMS** – The FY21 budget includes a total investment of \$37.156 million in the General Fund and \$17.485 million in the Emergency Medical Services (EMS) Fund for the Fire Rescue Department. In addition to this amount, there is a transfer in the General Fund to the General Capital Improvement Fund of \$700,000. \$600,000 to fund the replacement of bunker gear (PPE) for all sworn fire rescue personnel that is nearing the end of its useful life and \$100,000 to an assignment for the future replacement of the department's Self-Contained Breathing Apparatuses (SCBA). Within the EMS budget, funding in the amount of \$386,682 is included for a new peak medic unit for the city. The funding for the new unit covers five full-time civilian medic positions and an additional vehicle. There is also funding (\$541,500) for the replacement of one rescue vehicle, two peak medic units, and two staff vehicles.

## PUBLIC WORKS

The FY21 budget expands on our on-going commitment to the city's infrastructure including the needs of the water, wastewater, and stormwater systems. The continued implementation of the Consent Order, recommendations from the management and annual rate studies, and best practices/industry standards from the APWA accreditation process were all taken into account during the development of the budget. This budget balances the many needs of our utility systems with the resources available. The Water Resources Operating Fund budget of \$163.003 million includes 36 new full-time positions. The proposed position enhancements will improve operational efficiency, increase reliability, and reduce reliance on contract services. The staffing levels will bring resources more in line with the size of the utility and volume of work being requested. Additionally, proposed construction crews in the Water and Wastewater Maintenance Division will enable the Water Resources Department to be more responsive and cost effective than relying on contract services. The Stormwater Utility Operating Fund budget of \$22.540 million includes an addition of eight full-time positions, an increase in the transfer to the capital improvements fund for capital projects, and the purchase of needed equipment. This budget continues to reflect our unwavering commitment to improving our infrastructure and preparing our city for the future.

## OUTREACH AND PREVENTION

**Urban Affairs** – In FY21, reflecting continued commitment to our city’s at-risk youth, \$675,000 is again budgeted for intervention and prevention through the Cohort of Champions and My Brother’s and Sister’s Keeper (MBSK) programming. Additional Urban Affairs focused investments, aimed at opportunity creation, include \$35,000 for 2020 Administrative Funding, \$50,000 for the Tampa Bay Black Business Investment Corporation (TBBBIC), \$50,000 for the STEP program, \$30,000 for 2020 Wrap-Around Services, and \$25,000 for the USF Bridge to Doctorate Endowed Graduate Fellowship. Resources are again programmed in FY21 to fund the LGBTQ Liaison within the Mayor’s Office in order to maintain our commitment to equity for the LGBTQ community and our perfect score in the Human Rights Campaign’s Municipal Equality Index.

**Homelessness & Social Action Funding** – The ability to provide resources for homelessness, especially as it relates to homeless youth and families, continues to be a shared priority. In FY21, there is funding for rapid rehousing at \$300,000. This continues our progress toward ending homelessness for our children, the most vulnerable of this population. The FY21 budget includes funding for Social Action Grants (\$583,800), Pinellas Safe Harbor (\$150,000), Pinellas Hope (\$150,000), St. Vincent DePaul (\$148,633), Neighborly Care Network (\$50,000), Pinellas Homeless Leadership Board (\$25,000), and West Care (\$75,000).

**Youth Employment Programming** – The FY21 budget maintains the investments in the Year-Round Youth Employment program (\$400,000), both after school and summer, and the Workforce Readiness program (\$35,000).

## CITY DEVELOPMENT

**City Development Administration** – The FY21 budget continues to provide funding for strategic initiatives such as the Grow Smarter Economic and Workforce Development Incentives Program (\$270,000), Neighborhood Commercial Fund (\$175,000), Independent Corridor (Storefront Conservation) Fund (\$350,000), Economic Development Corporation (\$150,000), and the Greenhouse (\$96,000). Other investments maintained in our FY21 budget include \$220,000 for our four Main Street business organizations and \$80,000 for our Qualified Target Industry Commitments.

## ARTS AND CULTURE

The FY21 budget includes \$405,000, for the city’s Arts Grants Program. This maintains the funding level from the prior year adopted budget. The budget contains \$250,000 for the St. Petersburg Museum of History. This funding meets our commitment for the final year of a four-year agreement with the museum to participate in the funding effort for museum renovations. Also included in the budget is \$350,000 for the Holocaust Museum and \$100,000 for the Florida Orchestra.

## FISCAL STEWARDSHIP

Fiscal stewardship not only means that we are funding our priorities, but we are also setting aside resources for future use and strengthening our fiscal position.

**Economic Stability Fund** – An investment of \$500,000 in our reserves is again planned for FY21. When the FY21 contribution of \$500,000 to the Economic Stability Fund is combined with contributions from previous fiscal years (FY15-20), a total of \$4 million will have been invested in the financial stability of our city during my administration. We have also included approximately \$250,000 in the FY21 General Fund contingency that if unspent will be transferred to the Economic Stability Fund at the end of FY21.

**Technology and Infrastructure Fund Replenishment** – The budget includes a contribution to the Technology and Infrastructure Fund of \$852,120 to provide for future acquisition of hardware and software citywide.

Together, the contributions from the two funds equals a total budgeted investment in our general fund reserves of \$1,352,120 in FY21.

### INVESTMENT IN OUR PEOPLE

**Salary Increase** – In each of my previous budgets (FY15 – FY20), we provided salary increases for the men and women whose hard work, talent, and expertise make our city great. The FY21 budget includes the resources to provide the agreed upon salary increases for our various collective bargaining units as well as for employees not covered by a collective bargaining unit and the estimated resources needed for those collective bargaining units under negotiation.

I am looking forward to our continued efforts to make St. Petersburg a city where the sun shines on all who come to live, work, and play. I believe the FY21 budget reflects our priorities and builds upon the successes we have secured over the last six years.

Sincerely,



Rick Kriseman  
Mayor  
City of St. Petersburg

cc: Dr. Kanika Tomalin, Deputy Mayor  
Tom Greene, Assistant City Administrator  
Jacqueline Kovilaritch, City Attorney  
Chandrasahasa Srinivasa, City Clerk

# CITY OF ST. PETERSBURG

## OPERATING BUDGET & CAPITAL IMPROVEMENT PROGRAM

### FISCAL YEAR 2021

OCTOBER 1, 2020 – SEPTEMBER 30, 2021

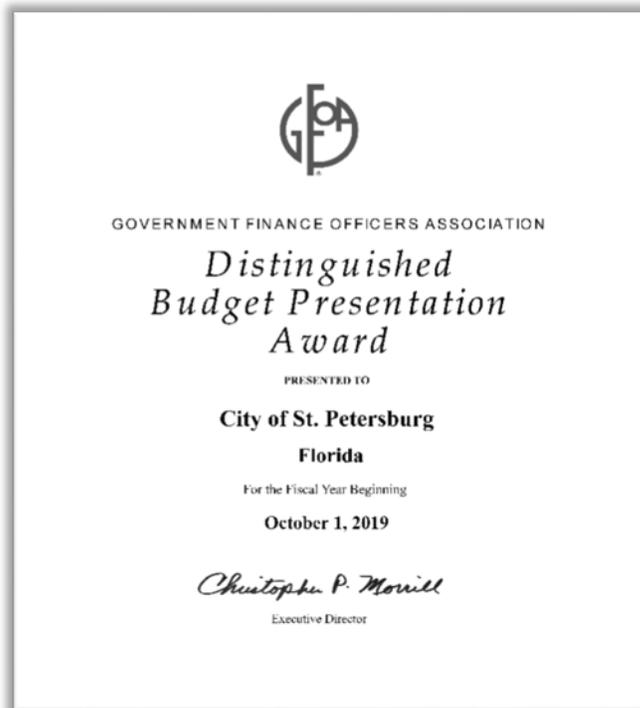
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Rick Kriseman, Mayor

Ed Montanari	Council Chair, District 3
Gina Driscoll	Council Vice-Chair, District 6
Robert Blackmon	Council Member, District 1
Deborah Figgs-Sanders	Council Member, District 5
Amy Foster	Council Member, District 8
Brandi Gabbard	Council Member, District 2
Darden Rice	Council Member, District 4
Lisa Wheeler-Bowman	Council Member, District 7

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of St. Petersburg, Florida, for its Annual Budget for the fiscal year beginning October 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



The Budget and Management Department prepares the Mayor's budget with the assistance of city department directors and their budget liaisons. Budget workshop sessions with the Mayor, City Council, organization staff, and members of the community help the department assess key strategic initiatives that drive the budget decision-making process. As well, the department prepares short and long-range revenue and expenditure forecasts, analyzes economic trends, and monitors current fiscal operations.

- Budget Director: Liz Makofske
- Budget Manager: Jim Chism
- CIP Coordinator, Budget Analyst III: Stacey McKee
- Revenue Coordinator, Budget Analyst III: Lance Stanford
- Position Coordinator, Budget Analyst II: Margaret Wahl
- Budget Analyst I: Christopher Griffin
- Administrative Assistant: Patricia Peña

The staff of the Budget and Management Department extends its sincere appreciation to the citizens, elected officials, executive managers, and all city departments and their respective staff for their input, assistance, and continued support in preparing the city's annual budget.

**This publication can be made available upon request in alternative formats, such as, Braille, large print, audiotape, or computer disk. Requests can be made by calling 727-893-7345 (Voice), 711 for the Florida Relay Service, or email the ADA Coordinator at [lendel.bright@stpete.org](mailto:lendel.bright@stpete.org). Please allow 72 hours for your request to be processed.**

**City of St. Petersburg**  
**FY21**  
**Operating and CIP Budget**  
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# Executive Summary



# Fiscal Year 2021 Operating and Capital Improvement Program Executive Summary

## Our Vision, Our Budget

The FY21 budget continues to advance us towards our vision by maintaining and building upon the investments we made in the six previous fiscal year budgets (FY15-FY20).

## Applying the Vision to the Fiscal Year 2021 Budget



For the FY21 budget building process, our goal, as in prior fiscal years, was to produce a values-based budget that balances competing investment requests and efficiently allocates limited city resources advancing us down our strategic pathways toward the city's vision of opportunity for all. The budget process is designed to ensure our resources are being deployed along at least one of the city's four strategic pathways: Stewardship & Fiscal Responsibility, Innovation, Impactful Service, and Community Engagement. To accomplish this goal the administration asked departments to review their services and/or functions provided to our residents and to present budget proposals that would evaluate their operations and ensure that our resources are being invested in the highest priority programs or services that will advance our vision. Additionally, departments were asked, to the extent possible, to find offsets for any newly requested expenditures. The administration reviewed and discussed these budget proposals with each department and many of the proposals are included in the FY21 Adopted Budget. The city has also developed a number of strategic initiatives including Sustainability, Resiliency, and Health in All Policies during the current administration. As these policies are implemented, they also become a guiding part of the annual budget process. The FY21 budget provides fiscal stewardship while striving to meet or exceed the city's priorities and commitments.

### Long-Range Strategic Plan

As a prelude to the annual budget process, a review and update of the strategic plan has occurred each year since the initial strategic pathway plan adoption in fiscal year 2015. Each department is asked to complete an inventory of services provided, review performance measures, and provide a three to five-year forecast of their challenges and opportunities. This review is designed to ensure that the resulting plan is consistent with City Council and the Mayor’s goals and objectives and is the basis by which the city’s resources are allocated.

In addition to meetings with administration, departments, and City Council, citizens have the opportunity through a budget open house and the two budget public hearings to share their priorities and concerns. The budget is a citywide effort to ensure that our funding priorities are aligned with the vision, strategic pathways, and values outlined on the previous page.

The following information presents the city’s goals, achievements, and objectives within the framework of the strategies developed through the city’s long-range planning initiative. Departmental goals, achievements, and objectives and how those relate to the overall city long range planning are included on each department’s page. The performance measures and objectives listed on these pages are designed to measure the progress the city makes toward accomplishing our vision.

Revenue Assumptions are based on estimates from the Property Appraiser, estimates from the Florida Department of Revenue, and estimated changes in future charges for services.

	2021	2022	2023	2024	2025
	<b>Assumptions</b>				
<b>REVENUES</b>					
Operating Revenue					
Property Taxes	9.68%	(2.50%)	0.00%	4.00%	6.50%
Other Taxes	3.06%	1.39%	1.33%	1.17%	1.17%
Intergovernmental	(8.89%)	1.05%	1.02%	1.02%	1.03%
Interfund Transfers	5.88%	7.74%	7.79%	7.90%	8.01%
Charges for Services	11.32%	3.00%	3.00%	3.00%	3.00%
Miscellaneous	(21.75%)	2.99%	2.84%	3.00%	3.15%

Requirement assumptions for the General Fund are based on known changes in union contracts, estimated changes in future costs for benefits, services, and commodities, and scheduled debt service and required transfers to reserves and capital improvement funds.

	2021	2022	2023	2024	2025
	<b>Assumptions</b>				
<b>REQUIREMENTS</b>					
Salaries	3.02%	4.24%	3.54%	3.61%	3.68%
Services / Commodities	7.35%	4.95%	3.75%	3.25%	3.50%
Grants & Aid	9.76%	9.00%	9.00%	9.00%	9.00%
Capital Outlay	(29.31%)	10.00%	10.00%	10.00%	10.00%
Transfers (Debt, CIP, Reserves)		Schedule*			

\*Amount transferred each year will vary based on required debt service payments, CIP projects, and the amount needed to maintain the fund balance target.

Based on the assumption for each of the forecasted years, the General Fund will be balanced and at the fund balance target set by the city's Fiscal Policies. Due to the ongoing coronavirus pandemic and the uncertainty on the length and amount of its effect on the city's economy, we have reduced our revenue assumptions over the next few fiscal years. The line item entitled, *Budget Change Needed*, is the amount needed to balance each year and could come from increased revenue or expenditure reductions. These proposals will be reviewed with departments and administration and are designed to encourage efficiencies and a responsible budget that aligns with the values, strategic pathways, and vision.

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
<b>REVENUES</b>					
Millage	6.7550	6.7550	6.7550	6.7550	6.7550
Operating Revenue					
Property Taxes	\$148,506	\$144,793	\$144,793	\$150,585	\$160,373
Other Taxes	62,810	63,684	64,534	65,288	66,054
Intergovernmental	30,510	30,830	31,144	31,462	31,785
Interfund Transfers	31,539	33,979	36,624	39,517	42,681
Charges for Services	14,519	14,955	15,403	15,865	16,341
Miscellaneous	4,941	5,089	5,233	5,390	5,560
<b>Total Operating Revenue</b>	<b>\$292,825</b>	<b>\$293,331</b>	<b>\$297,732</b>	<b>\$308,108</b>	<b>\$322,794</b>

	2021 Budget	2022 Forecast	2023 Forecast	2024 Forecast	2025 Forecast
<b>REQUIREMENTS</b>					
Salaries	\$193,042	\$201,223	\$208,343	\$215,862	\$223,802
Services / Commodities	63,266	66,395	68,885	71,124	73,613
Grants & Aid	5,792	6,313	6,881	7,501	8,176
Capital Outlay	972	1,069	1,176	1,294	1,423
Debt Service	5,086	5,086	5,014	5,014	5,014
Transfers	22,341	26,051	28,419	30,996	33,866
Reserves	500	500	500	500	500
Contingency	1,826	1,000	1,000	1,000	1,000
SUBTOTAL	292,825	307,638	320,218	333,291	347,394
<i>Budget Change Needed</i>	0	(14,307)	(22,486)	(25,183)	(24,600)
<b>Total Requirements</b>	<b>\$292,825</b>	<b>\$293,331</b>	<b>\$297,732</b>	<b>\$308,108</b>	<b>\$322,794</b>

## Key Strategic Initiatives or Drivers for Developing the Fiscal Year 2021 Budget

Many of the strategic initiatives for developing the FY21 budget are outlined in the Mayor's cover memorandum at the beginning of this document. Some additional initiatives and drivers are highlighted below.

### Covid-19 Pandemic

The Covid-19 pandemic started in March 2020 while we were in the middle of the FY21 budget process. The uncertainty around the pandemic made the development of the FY21 budget one of the most dynamic the city has seen to date. It required the different city entities (Mayor, City Council, City Administration, department personnel, etc.) to work more closely together and be flexible throughout the budget process. Often times the information needed to make informed budget decisions wasn't readily available. There were also major changes in the budget between the different stages due to the rapid changes in information, especially on the revenue side of the budget. As we moved through the budget process and had a better understanding of how the emergency affected the city's revenues, we had to adjust the revenue estimates and make corresponding changes to the budget. The uncertainty of the pandemic will still be an issue for future budget years as the pandemic is ongoing and its long-term effects on the city's economy, budget, and its various revenue sources are unknown.

### Affordable Housing

A significant number of households in the City of St. Petersburg are burdened by the cost of housing. As a result, the Mayor and City Council have identified increased housing opportunities as a priority. To achieve this goal, in FY20, the city created a comprehensive 10-year strategy to increase the supply of affordable and market rate multi-family housing, affordable single-family housing and accessory dwelling units. The plan establishes a goal of assisting approximately 7,000 households with housing. The city intends to achieve this goal through incentives in the land development regulations, additional funding, and the use of city owned land.

Key elements of the plan include:

- Subsidize the creation and preservation of 2,400 affordable multi-family dwelling units
- Encourage the construction of 300 accessory dwelling units
- Provide 150 buildable lots for the construction of affordable single-family housing
- Provide down payment assistance to 500 first time homebuyers
- Enable 3,200 low- and moderate-income homeowners to remain in their homes through rehab and improvement programs
- Increase the supply of market rate, multi-family housing through new and expanded zoning categories permitting higher densities

Plan implementation and monitoring began in January of 2020 and new tools and programs may be added as opportunities arise to achieve our goals.

During FY20, the city approved an ordinance to allow for an additional homestead exemption for certain eligible long-term, low-income seniors (65 years of age and older) that will be effective for the tax year beginning January 1, 2021. The new ordinance is consistent with the vision of the city's Housing Plan outlined above.

### Public Safety

Public Safety (Police and Fire Rescue Departments) continue to be a top priority for the city. Within the Fiscal Year 2021 General Fund budget, Public Safety represents 52.41% of the total investment or \$153.465 million with the Police Department making up \$116.308 million and the Fire Rescue Department making up \$37.156 million.

In Fiscal Year 2021, the Police Department is creating a new program called the Community Assistance Liaison Program in which the department will contract with a non-governmental organization for human services professionals to provide certain services to the community. For Fire Rescue, there is funding for the

replacement of bunker gear (PPE) for all sworn fire rescue personnel that is nearing the end of its useful life (\$600K) and \$100,000 for an assignment for the future replacement of the department's Self-Contained Breathing Apparatuses (SCBA). The FY21 Emergency Medical Services (EMS) budget, includes funding in the amount of \$386,682 for a new peak medic unit for the city. The funding for the new unit covers five full-time civilian medic positions and an additional vehicle. Also, the FY21 CIP Budget includes \$1.250 million in penny funding for land acquisition for a new Fire Station 2.

### Water Resources

Continued efforts of increasing the capacity and reliability of the city's water, wastewater, and reclaimed water systems, which includes both continued implementation of the Consent Order and recommendations from the management study conducted during FY17, are evident in both the FY21 operating and CIP budgets. The Water Resource Operating Fund budget for FY21 is \$163.003 million and decreased 0.57% over the FY20 Adopted Budget. Included in the FY21 operating budget is the addition of 36 new full-time positions which will improve operational efficiency, increase reliability, and reduce reliance on contract services. There is also a transfer from the Water Resources Operating Fund to the Water Resources Capital Improvement Fund. The total transfer in FY21 will be \$8.600 million and is part of the overall plan to achieve a 50/50 cash to debt funding ratio of the capital program. In FY21, the Water Resources Capital Improvement Fund budget is \$52.560 million.

### Stormwater

The Stormwater Utility Operating Fund implemented the Tiered Rate Billing Structure Program on October 1, 2019 after its adoption by City Council. Prior to adoption, all single-family residential parcels (SFRP's) were charged a flat fee, and all non-single-family residential parcels (Non-SFRP's) were charged based on the square footage of their property's impervious surface area, or area that does not allow water to seep into the ground. The new rate structure changes the SFRP's from a flat fee to a tiered rate based on impervious surface area.

The Tiered Rate Billing Structure program is revenue neutral, meaning the City did not modify the rate structure to receive additional revenues through this new fee structure, but it allowed for the distribution of costs to SFRP's to be based on the amount of square feet of impervious surface area on their property. This provides for a property's fee to more accurately reflect its impact to the City Stormwater System. The study also updated the impervious area for Non-SFRP's, which had not been updated in over twenty years. These updates provided for additional revenues identified in overall citywide impervious surface area measurements. Properties will continue to be reevaluated with any permit issued that would impact the impervious surface area measurement of that property and be updated on a regular basis.

### Salaries & Benefits

As more fully discussed in the Personnel Overview section later in this summary, the cost of providing salaries and benefits continues to drive budgetary considerations. In FY21, the citywide cost of salaries and benefits is \$310.825 million or 46.33% of the total operating budget of \$670.899 million. In the General Fund, salaries and wages are \$193.041 million or 65.92% of the \$292.825 million total budget.

## Key Long-Term Strategic Initiatives or Drivers

### Invest in Reserves

The investment into the city's reserves totals \$500,000 in FY21, the same as in the prior five years (FY16-FY20). Additionally, we have included approximately \$250,000 in the FY21 General Fund contingency that if unspent will be transferred to the Economic Stability Fund at the end of FY21. This transfer to the Economic Stability Fund ensures the city moves further along the strategic pathway of Stewardship and Fiscal Responsibility by maintaining sound reserves and a strong credit rating.

**Technology Fund Replenishment** – The FY21 budget continues to include citywide departmental charges that fund a contribution to the Technology and Infrastructure Fund. The FY21 amount is \$851,120. The goal of this charge is to grow the fund balance of the Technology and Infrastructure Fund to better position the city to keep up with future technology needs.

## Citywide Infrastructure

The investment in infrastructure throughout the city continues to be a major driver of both the city's operating and CIP budgets. As mentioned in the previous section, the city has invested heavily in Water Resources infrastructure and will continue to do so in the future. The city, while originally developed in the 1920's has undergone various stages of redevelopment, and in recent budget years we began prioritizing the planning and replacement of these systems with a focus on resilience and sustainability. The FY21 budget continues this focus.

Over the next few fiscal years, we will be implementing recommendations from the Integrated Water/Wastewater Master Plan, Stormwater Master Plan, and developing a citywide needs inventory of systems such as facilities, roadways, seawalls, and bridges. These needs assessments will outline the requirements for future year funding commitments to strategically replace and upgrade infrastructure essential to the services provided to our residents.

Penny for Pinellas funds are a major revenue source for the city's CIP budget and the new Penny Round 4 started during FY20. The Penny 4 Plan allocation of funding is different from previous penny rounds and reflects the current/future infrastructure needs of the city. The majority of Penny 4 funding will be invested in core infrastructure improvements including underground wastewater infrastructure (\$9M a year), streets and roads, bridges, seawalls, sidewalks, and neighborhood enhancements.

## Agreement with Pinellas County regarding Penny for Pinellas Funding

The city entered into an amended and restated agreement with Pinellas County with respect to mutually beneficial projects to be funded by the one percent local option sales surtax known as the "Penny for Pinellas." The shared investments span a series of fiscal years from FY16– FY20 and are anticipated to provide the city with a total of \$28.2 million in project funding. These investments are budgeted in our Capital Improvement Plan and the projects include the following:

FY16 - \$1,700,000 to be used to install missing sidewalk segments along county roads within city limits. (In November 2018, \$1,077,250 was moved from the sidewalk project to fund a new project 28<sup>th</sup> Street N Trail between Gandy Blvd and Roosevelt Blvd.)

FY16 - \$2,000,000 for the renovation of the existing units at the Jamestown complex.

FY17 - \$4,300,000 for West Central Avenue/CR150 (from Park Street to 58<sup>th</sup> Street) streetscape improvements to include but not limited to the installation of mast arm signalization at intersections.

FY20 - \$20,200,000 in additional funding for the construction of a new Police Headquarters Building.

The expenditure of these funds will continue during FY21.

## Sustainability and Resiliency

Mayor Kriseman previously issued an executive order in which he outlined the city's sustainability core values as community collaboration and partnership, creativity and quality outcomes, cost effective economics, environmental stewardship, and leadership in innovation. These sustainability goals are aggressive and include net zero energy, zero waste, protection and enhancement of natural systems, promulgation of shade and green space, safe and efficient multimodal transportation networks, and a healthier community.

In April 2019, the city's Integrated Sustainability Action Plan (ISAP) was adopted to provide a blueprint to work on ambitious goals for a transition to 100% Clean Energy, environmental stewardship, resiliency, and racial justice while growing smart to have a thriving economy and quality of life for the residents of St. Pete. It is the first of its kind in the region and includes the first effort for a Clean Energy Roadmap.

The work across departments and programs initiated in recent years while the ISAP was being developed also positioned the city to be part of a 25-city assistance award through the Bloomberg American Cities Climate Challenge – announced in January 2019. The city is currently receiving that assistance through a funded Climate Adviser position, community micro-grants, and many technical resources committed through calendar year 2020.

Like all city planning efforts, finalizing the ISAP is just the beginning of the work to engage the community, businesses, and city departments to implement actions to meet the city's ambitious targets. Implementation is an ongoing effort. The annual budget process and adopted budget should emphasize the current key priorities like energy efficiency, renewable energy, transportation options, and racial equity. With many competing priorities, financing, community collaboration's and additional grant or other assistance awards must also be leveraged.

For the FY21 budget, there is approximately \$3.075 million of new funding citywide that is connected to these initiatives (\$2.225 million in Operating and \$850,000 in CIP). This number is in addition to funding from prior years that will continue in FY21. Some of the items included on the operating side are a clean energy partnership with USF (\$15,000), the purchase of CNG trucks for Sanitation (\$2,093,000), dual trash and recycling receptacles installments in city parks (\$50,000), and electrical repairs and upgrades for energy efficiency at city libraries (\$14,550).

### BP Settlement Resources

During FY15, the city reached a settlement agreement with BP Exploration & Production, Inc., Transocean Ltd., (BP) with respect to the losses incurred during the April 20, 2010 Deepwater Horizon explosion in the Gulf of Mexico. The net proceeds from this settlement (\$6,477,796) were deposited in the General Fund. By design, these resources have been used as seed funding (one-time expenses) to advance many of the city's sustainability initiatives. A portion of these resources were appropriated during FY16 and FY17. The remaining balance of these resources was appropriated during FY18.

During FY16, BP resources funded the following strategic initiatives:

Bellows Research Vessel (city contribution)	\$250,000
Bike Share program	\$250,000
Seagrass Mitigation Bank (creation of)	\$426,250
Ferry Pilot Project (St. Petersburg ⇄ Tampa)	\$350,000
<b>Total FY16 Appropriations</b>	<b>\$1,276,250</b>

During FY17, BP resources were invested in the following strategic initiatives:

Sanitary Sewer Pipe Replacement	\$3,000,000
Tree Canopy Program	\$500,000
Renewable Energy Coop Project	\$375,000
Vulnerability Assessment	\$300,000
Sustainability Action Plan	\$250,000
Energy Efficiency Audit	\$250,000
Climate Action Plan	\$200,000
Tampa Bay Environmental Restoration	\$75,000
Central Chiller Plant Study	\$74,250
My Sistah's Place	\$50,000
<b>Total FY17 Appropriations</b>	<b>\$5,074,250</b>

The remaining available balance of the BP Settlement resources (\$127,296) was appropriated to the Energy Efficiency Retrofits at City Facilities project during FY18. Additionally, the \$200,000 for the Climate Action Plan was reallocated to the Energy Efficiency Retrofits at City Facilities project. In FY19, the \$300,000 allocated to the Vulnerability Assessment was reallocated to the Integrated Sustainability Action Plan (\$25,000) and the Energy Efficiency Retrofits at City Facilities (\$275,000) projects. Since these resources were added to the General Fund balance in FY15, each time they are appropriated it equates to a planned use of fund balance.

## Adherence to Fiscal Policies

The city's fiscal policies are a comprehensive series of fiscal policies that embody recognized financial management concepts. The policies were initially adopted in 1980 and have provided guidance on many budgetary decisions since their inception. These fiscal policies are intended to provide long-term fiscal stability for the city and outlast changes in administration, City Council, and city staff.

Annually, as part of the budget process, Administration reviews and evaluates the policies and may recommend modifications to them. During the FY21 budget process, the administration recommended several revisions to the fiscal policies which were approved by City Council. The city's fiscal policies are found in the Fiscal Policies section of this document.

## Local Economic Drivers

There are several characteristics of the local economy that drive the city's budget. Annual changes to these drivers have an effect on the city's current fiscal year budget process while long-term changes affect the city's long-range strategic plan. This section will briefly discuss them.

### Ad Valorem Revenues and Property Values

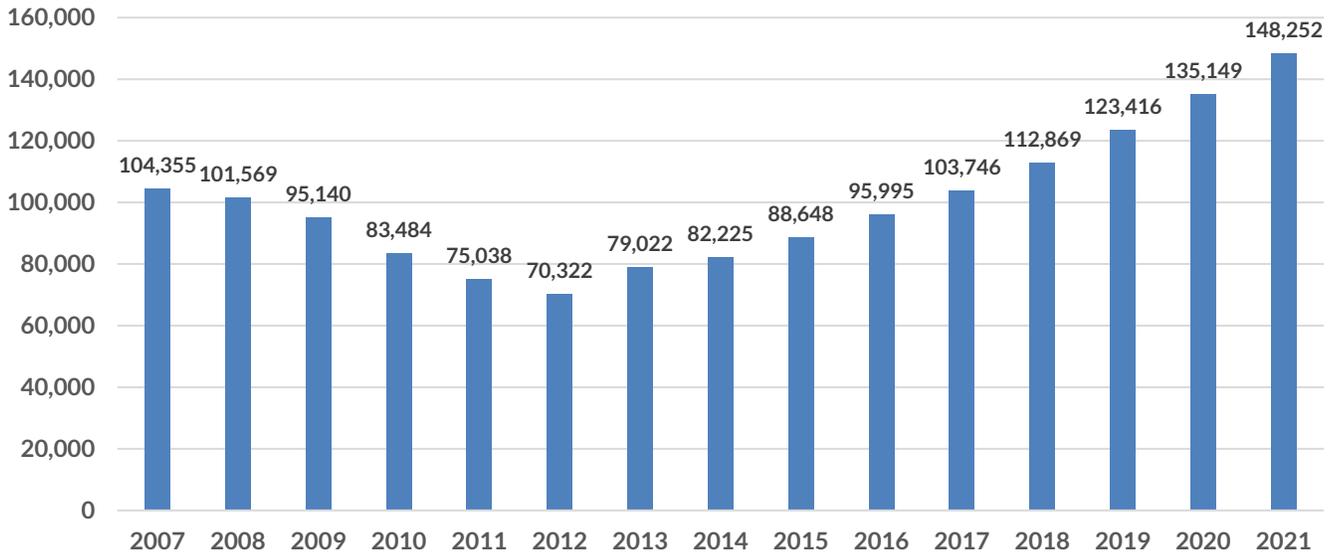
For Fiscal Year 2021 the city saw gross taxable property value increase by 9.43% to \$22.861 billion from \$20.890 billion in Fiscal Year 2020. The increase in property values will generate an additional \$13.403 million in ad valorem revenue from \$135.149 million in FY20 to \$148.252 million in FY21.

Fiscal Year 2021 is the eighth year in a row where gross taxable property values have increased. As illustrated in the following charts, from Fiscal Year 2008 to Fiscal Year 2012 the city experienced significant loss of ad valorem revenue due to the decline in property values during the great recession. It should be noted that the increase in ad valorem revenue in FY13 was associated with an increase in millage rate rather than an increase in underlying property values.

In FY07, the city collected \$104.355 million in ad valorem revenue and in FY12 the city collected \$70.322 million for a net reduction of \$34.033 million from the pre-recession high to the trough of the recession. FY18 was the first year since the pre-recession high in FY07 that property values were higher.

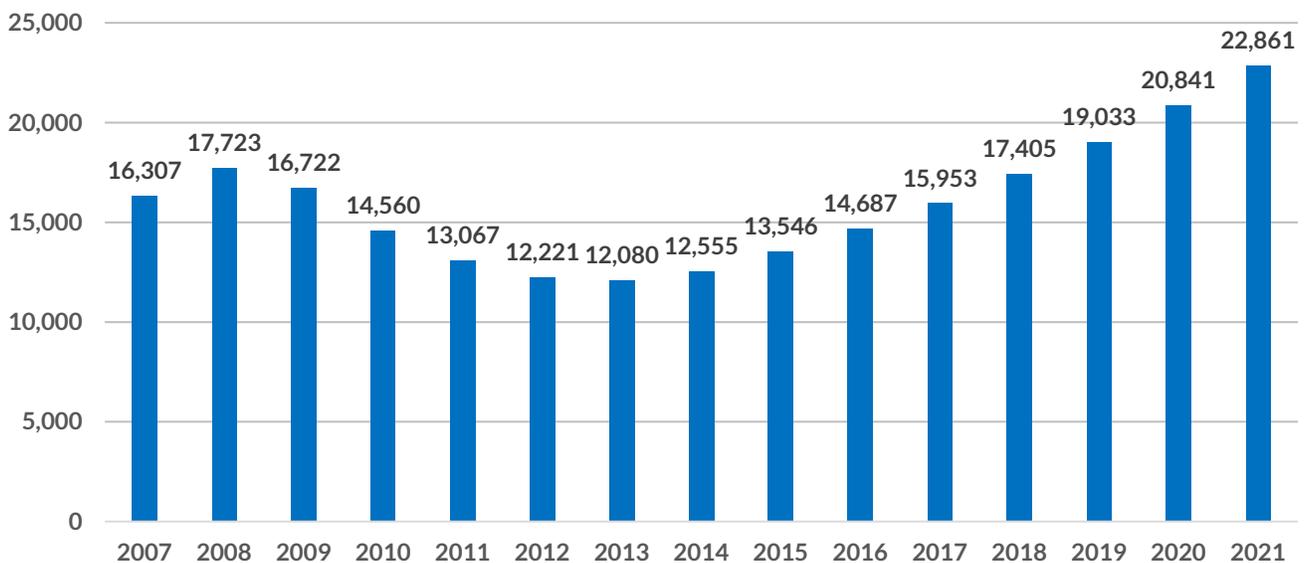
During FY20, the city, like the rest of the world, was in the midst of the coronavirus pandemic which started in March 2020. The effects of the pandemic on the city's property tax revenue and gross taxable value will not be felt until the FY22 budget due to the timing of information used for current year property value calculations. The information used for the FY21 budget were based on property value information from January of the previous year (January 2020), before the start of the pandemic.

### Property Tax Revenue (000's omitted)



Gross property value within the city continued to improve through FY21. Much of the growth in property values is attributed to the diversity of our tax base. For example, \$1.223 billion or 5.36% of the city’s taxable value comes from tangible personal property such as equipment owned by businesses. Additionally, for Fiscal Year 2021 the City of St. Petersburg added \$384.041 million in new property value to the tax rolls. Looking forward to FY22, we expect to start seeing the effects, if any, of the coronavirus pandemic on the city’s property values.

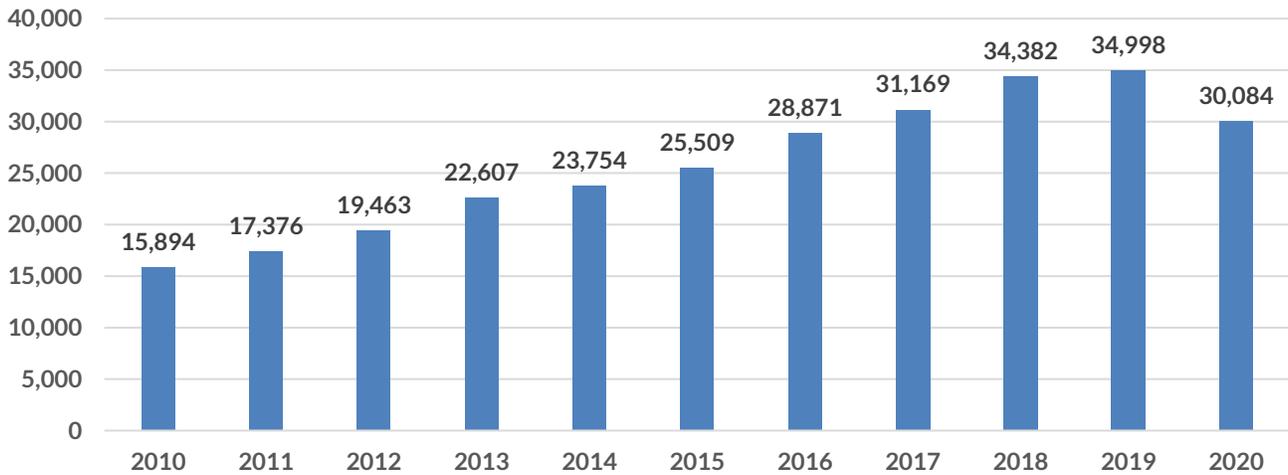
### Gross Taxable Value (millions)



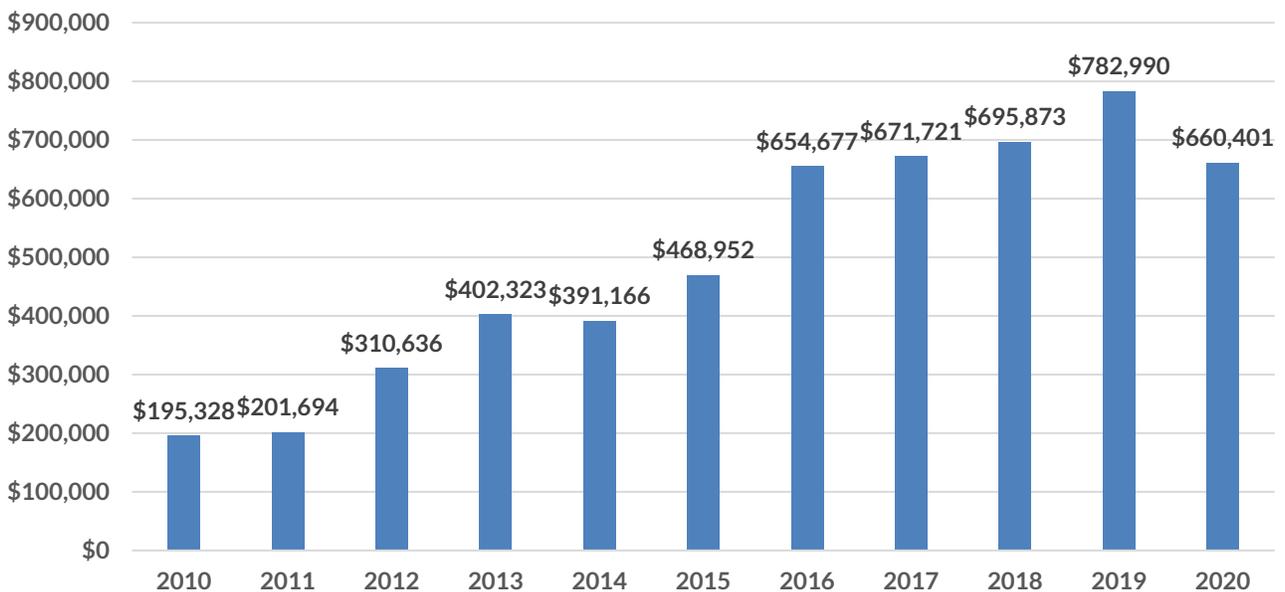
### Permitting Activity

Permitting activity is another leading indicator of the relative strength of the local economy. During the recently completed fiscal year (FY20) a total of 30,084 building permits were issued with an estimated construction value of \$660.401 million. The 30,084 permits issued were slightly less than the 34,998 issued during FY19. The total estimated construction value for the FY20 permits is \$660.401 million which is \$122.589 million lower than 2019. The reduction in the total construction value, number of permits issued, and permit revenue for FY20 resulted from the construction industry impact of the COVID-19 pandemic. A delay in material deliveries and available construction workforce due to COVID had a slight impact in both the future and current projects under construction. The charts below illustrate the number of permits issued and the annual permitted construction value from fiscal years 2010 through 2020.

#### Annual Permits Issued



#### Annual Construction Value (000's omitted)



## Fiscal Year 2021 Budget Adoption Process

The city's budget process is defined by state statute, the City Charter, and City Code (ordinances). The process also contains additional non-mandated steps, designed to provide the City Council and the general public with opportunities for early input into budgetary decisions. Each year City Council approves both an operating budget and a capital improvement budget. The adopted capital improvement budget becomes the first year of a multi-year capital improvement program.

### Adoption Process

The city's fiscal year begins October 1 and ends September 30, as specified by state law. Florida Statutes further require that budget appropriations occur each year and that each year's budget must be balanced. Additionally, there are very specific and detailed rules known collectively as the "Truth in Millage" or "TRIM" process as outlined in Florida Statute 200.065. These rules dictate the process for the budget in general and property taxes in particular. TRIM sets the timetable for the county property appraiser to deliver estimated and certified tax rolls to the taxing authorities, including the city. It further requires that a tentative millage rate be approved by the city by a certain date, that the appraiser mail notices of proposed taxes (TRIM notices) to all property owners by a certain date, that two public hearings be held within certain specific time periods, and that the city run newspaper advertisements with exact specifications for wording, size, and placement prior to the final public hearing. The hearings themselves must be conducted according to a prescribed format and sequence of Council actions. This process includes the calculation and announcement of a theoretical "rolled back" millage rate (the rate which would generate the same property tax revenue in the current year as the prior year given the updated property valuation). The percentage change in property tax from the prior year resulting from the proposed millage rate must also be announced. Finally, the city must document its compliance with the TRIM rules and submit this documentation to the state for review and approval.

The City Charter and City Code require that the Mayor submit a recommended budget to City Council by July 15<sup>th</sup>, containing specific information as outlined in the code. The code also requires additional supplementary line item detail not contained in the recommended document but provided to Council in a separate volume by July 15<sup>th</sup>. Additionally, two days prior to the second public hearing, state statutes require the city to post the tentative budget for citizen access online. Following the adoption of the budget, state statutes require that the adopted budget be posted online within 30 days.

Other major planning processes that impact the budget include the comprehensive plan, required by state statute to define infrastructure requirements and levels of service. The comprehensive plan includes a capital improvements element, which is updated in conjunction with the capital improvement program and budget. The city is required to make an annual report on budget compliance with the capital improvement element of the comprehensive plan. Beyond the requirements of state statute and the City Charter, the city adopts a series of fiscal policies that provide guidance in developing the annual budget. A discussion of these policies, which cover such areas as revenue forecasting, fund balances, and the issuance of debt, is included in the Fiscal Policies section of this document.

A series of workshops are held with City Council throughout the year to discuss City Council priorities and the economic, financial, and programmatic issues pertinent to the budget development process. The Mayor also held a budget open house in the community where the public was invited to give city officials input prior to the release of the Mayor's Recommended Budget on July 15<sup>th</sup>. A schedule of the budget process follows:

### Fiscal Year 2021 Budget Adoption Timeline:



## Timeline for Fiscal Year 2021 Budget Development

### THE START

#### December 2019

Budget Department prepared FY21 budget development

#### January 6, 2020

Capital Improvement Program Budget Kick-Off meeting

#### February 3, 2020

Operating Budget Kick-Off meeting

#### March 2-20, 2020

Line Item Review meetings: Deputy Mayor, City Administrator, and budget staff with each department

### COMMITTEE OF THE WHOLE MEETINGS WITH CITY COUNCIL

#### April 23, 2020

FY21 Capital Improvement Program Budget

#### May 5, 2020

FY21 Operating Budget

### OTHER BUDGET DEVELOPMENT MILESTONES

#### May 18, 2020

FY21 Budget Open House held virtually - Citizens have an opportunity to share their priorities with Mayor Kriseman and City Council

#### July 1, 2020

Certified Tax Roll from Pinellas County Property Appraiser

#### July 10, 2020

Mayor Kriseman submitted the balanced Fiscal Year 2021 Recommended Budget to City Council

#### July 16, 2020

City Council set the tentative millage rate

### ADOPTION

#### September 3, 2020

First Public Hearing on the FY21 Budget - This public hearing includes an opportunity for citizens to address the Administration and City Council through public comment period

#### September 17, 2020

Second (and final) Public Hearing on the FY21 Budget - This public hearing includes an opportunity for citizens to address the Administration and City Council through public comment period - City Council adopted the Fiscal Year 2021 Budget at this meeting

#### October 1, 2020

Fiscal Year 2021 begins and runs through September 30, 2021

### Fiscal Year 2021 Adopted Budget

The operating budget for the City of St. Petersburg for Fiscal Year 2021 totals \$670,898,674 for all funds, excluding internal service funds and dependent districts. This is an increase of \$30.100 million or 4.70% from the Fiscal Year 2020 Adopted Budget. The estimate included herein was used by City Council to set the millage rate as required by Florida Statutes. In addition, the FY21 capital improvement program budget totals \$99.416 million.

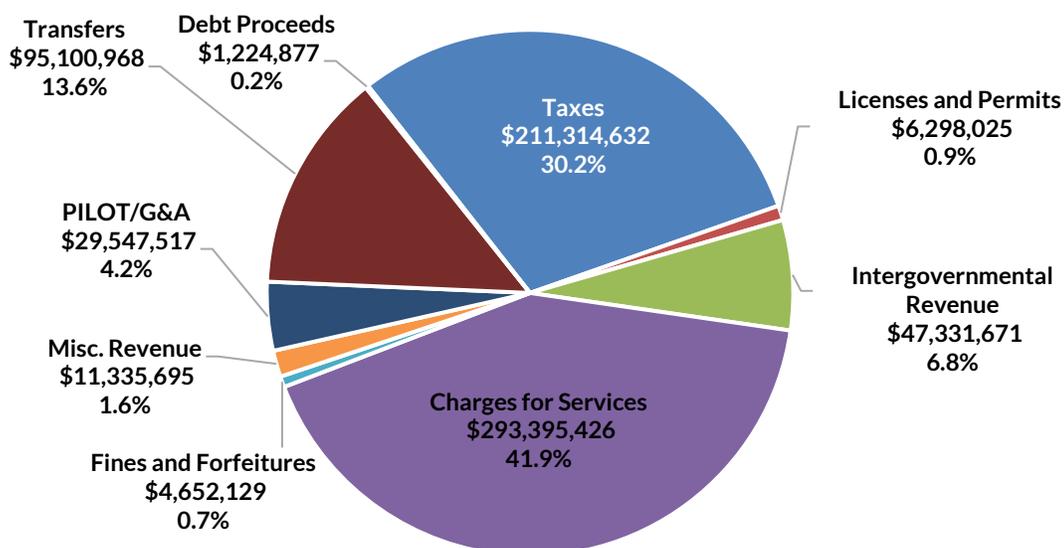
The city’s budget is comprised of a number of different funds which are set up to accomplish different functions. This allows for segregation and tracking of the full cost of different city operations and programs. The following table shows the dollar amount budgeted for the city’s operating funds:

FY21 Operating Budget Summary			
General Fund & Reserves	\$292,870,001	Water Resources	\$163,002,600
Special Revenue/Debt	\$105,122,844	Sanitation	\$ 50,862,752
Other Operating Funds	\$ 36,500,888	Stormwater	\$ 22,539,589
		<b>Total</b>	<b>\$670,898,674</b>

### Operating Budget Revenue

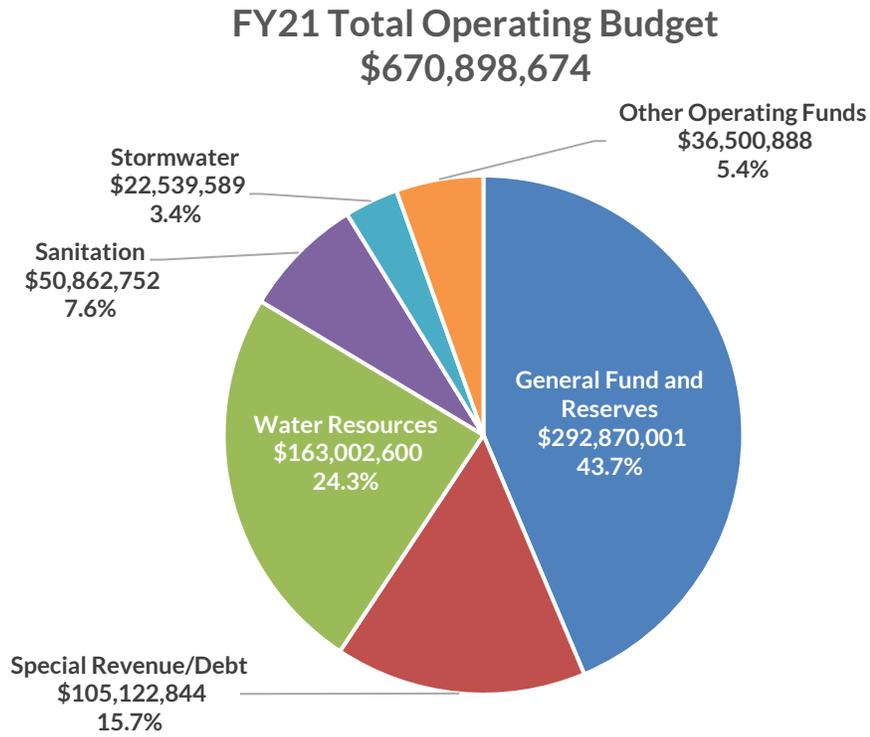
Revenues funding the operation of the government come from various sources as illustrated below. The single largest source of revenue comes from Charges for Services at \$293.395 million or 41.9% of the total operating budget. The majority of the city’s Charges for Services revenue is generated by the city’s enterprise systems such as Water Resources (water, wastewater, and reclaimed water services), Sanitation, and Stormwater. The second largest source of revenues is taxes at \$211.315 million or 30.2% of the total revenue. Included in the taxes category is ad valorem (property taxes), as well as other taxes such as utility taxes and franchise fees.

FY21 Operating Revenue by Budget Type  
\$700,200,940



### Operating Budget Expenditures

As indicated in the charts that follow, the General Fund, which is the fund that accounts for ad valorem and other tax revenues and includes traditional government services such as Police, Fire Rescue, and Parks and Recreation, makes up 43.7% of the total operating budget. The three largest enterprise funds, funded by fees paid by users of the services are: Water Resources, Stormwater, and Sanitation, and comprise 35.3% of the operating budget. The remaining funds are attributed to other operating, special revenue, and debt service funds.



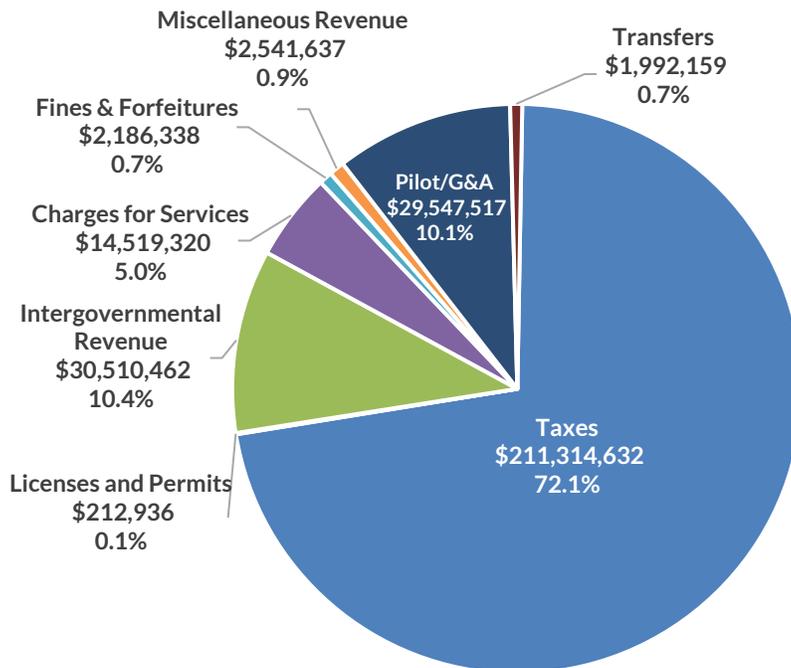
## General Fund Overview

### General Fund Revenue

The General Fund is the operating fund for general government services including Police, Fire Rescue, Parks and Recreation, and Codes. The Fiscal Year 2021 budget includes a total of \$292.825 million in General Fund revenue which is a 4.96% increase over the Fiscal Year 2020 budgeted revenues of \$278.975 million.

The General Fund is the only fund supported by ad valorem tax revenue. Ad valorem tax revenue of \$148.252 million or 50.6% of the total, represents the largest single source of General Fund revenue. Other taxes, including Utility Taxes (electricity, water, sewer, etc.), Franchise Fees (electricity and gas), Communications Services Tax, and Business Tax, account for a total of \$63.063 million or 21.5% of the total revenue. Intergovernmental revenue including federal, state, and local grants, and State Shared Revenue which includes the half-cent sales tax is the third largest source at \$30.510 million or 10.4%. General Administrative charges (G&A) and Payment in Lieu of Taxes (PILOT) represent 10.1% of the total General Fund revenue or \$29.548 million. The G&A charges are assessed on each enterprise fund and three internal service funds and represent the pro-rata share of citywide management and control functions such as accounting, personnel, and purchasing. The PILOT payments are charges to enterprise funds which are intended to replace General Fund revenue (ad valorem tax revenue) which the city would receive if the enterprise were a private sector operation.

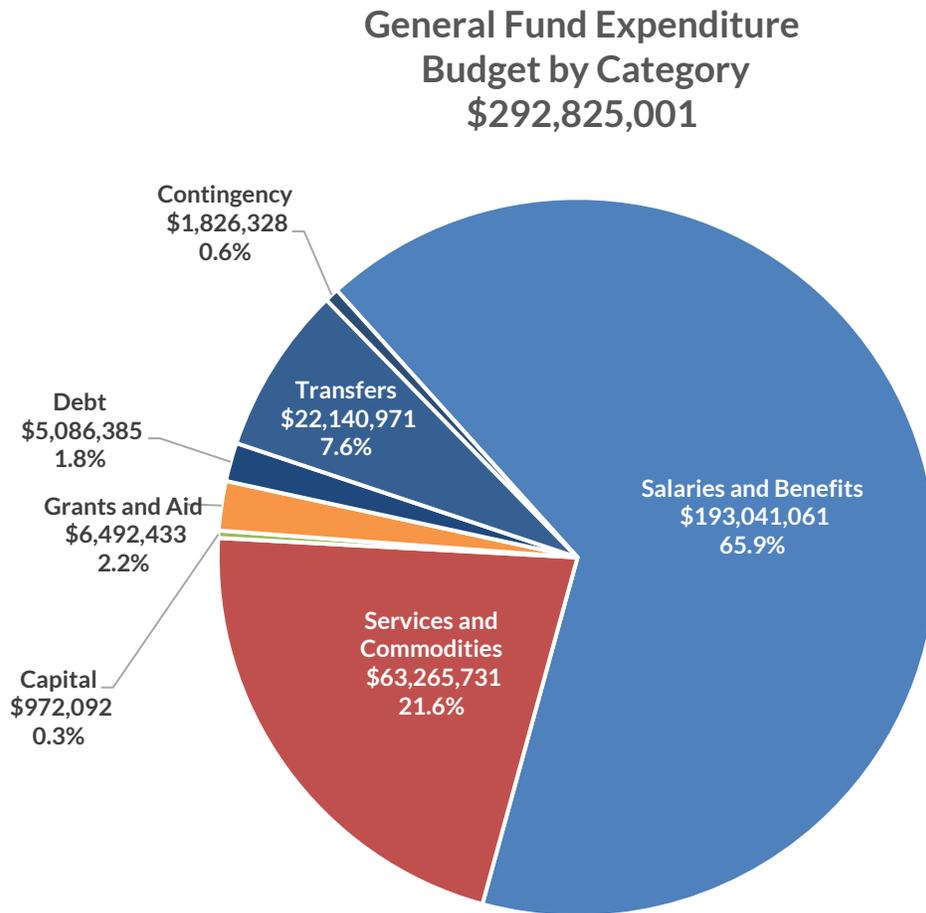
**General Fund Revenue**  
\$292,825,001



Overall, General Fund revenues are forecasted conservatively as required by city fiscal policy and are expected to increase 4.96% over the FY20 budget. The Revenue Highlights section of this document addresses all major revenue sources in greater detail.

### General Fund Expenditures by Category

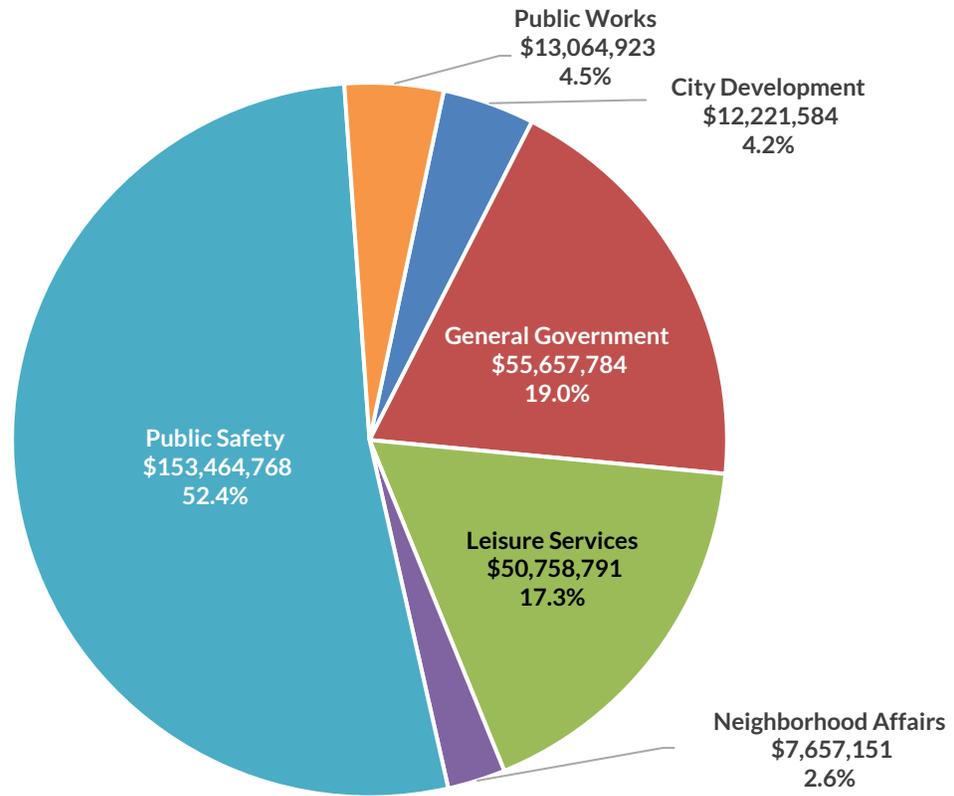
Looking at the General Fund by type of expenditure one can see that the single largest investment is in personnel at \$193.041 million or 65.9% of the total General Fund expenditure budget. Operating expenses, which include the General Fund cost for services and commodities, make up an additional \$63.266 million or 21.6% of the total General Fund expenditure budget.



### General Fund Expenditure by Administration

The General Fund is organized into six administrations. The largest investment in the General Fund is in public safety, which includes the Police and Fire Rescue Departments. The total investment for Public Safety in FY21 is \$153.465 million and represents 52.4% of total General Fund budgeted expense. Additionally, fiscal policies state that ad valorem revenue will be dedicated to support the Police and Fire Rescue Departments and in FY21 ad valorem revenues cover approximately 96.6% of the Police and Fire Rescue appropriations. The General Government Administration makes up the next largest category at \$55.658 million or 19.0%. Some of the departments included in this administration are Budget and Management, Finance, Legal, and Human Resources. The Leisure Services Administration, which includes quality of life type services provided by the city’s Parks and Recreation and Library Departments, is the third largest investment at \$50.759 million or 17.3% of the total General Fund.

**General Fund Expenditure Budget by Administration**  
**\$292,825,001**



## Personnel Overview

Salaries and benefits make up 38.48% of the total Operating Budget and 65.92% of the General Fund budget. These costs tend to increase at a higher rate than other operating costs. To provide better services to our citizens, the city’s full-time work force increased 2.49% over FY20 resulting in 77 additional full-time positions citywide.

### Salary and Benefits Costs

In FY21, total citywide salaries and benefits costs increased 4.25% from an adopted budgeted amount of \$298.158 million in FY20 to \$310.825 million. The notable changes include: full-time salaries which increased 7.23% from a budgeted amount of \$191.019 million in FY20 to \$204.831 million; part-time salaries which increased 6.71% from a budgeted amount of \$10.253 million in FY20 to \$10.942 million; health insurance costs, which increased 9.95% from \$36.437 million to \$40.061 million; and the city’s contribution to the 401A retirement plan (for employees not covered by one of the three pension plans) increased by 8.39% from \$1.871 million in FY20 to \$2.028 million.

The FY21 Adopted Budget includes all contractual labor agreement increases at the contracted amount.

- \*Blue & White and Professional (3% for GWI)

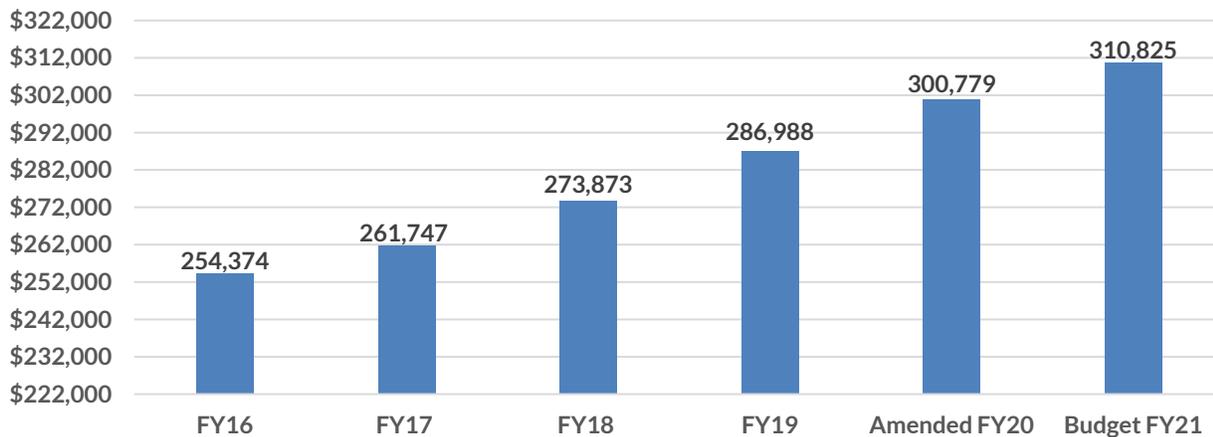
- \*Management and Non-union (3% GWI)

- \*Police and Fire Rescue (3% GWI)

In addition to the above, there are notable FY21 adjustments in the annual required contributions (ARC) to the three pension plans. Pension costs are determined by an independent actuarial study. The FY21 ARC for the Fire Rescue pension increased by 15.49% from \$2.410 million in FY20 to \$2.783 million in FY21. The ARC for the Police pension decreased by 50.33% from \$9.084 million in FY20 to \$4.513 million in FY21. Finally, the ARC for the Employee Retirement System increased by 10.66% from \$12.337 million in FY20 to \$13.652 million in FY21. Pension contributions are approximately 3% of Operating Budget and 5% of General Fund Budget.

As shown in the chart below, salaries and benefits costs are projected to increase by \$10.046 million or 3.34% when the FY20 amended is compared to the FY21 Adopted Budget.

### Salary and Benefits Actual Costs (000s omitted)



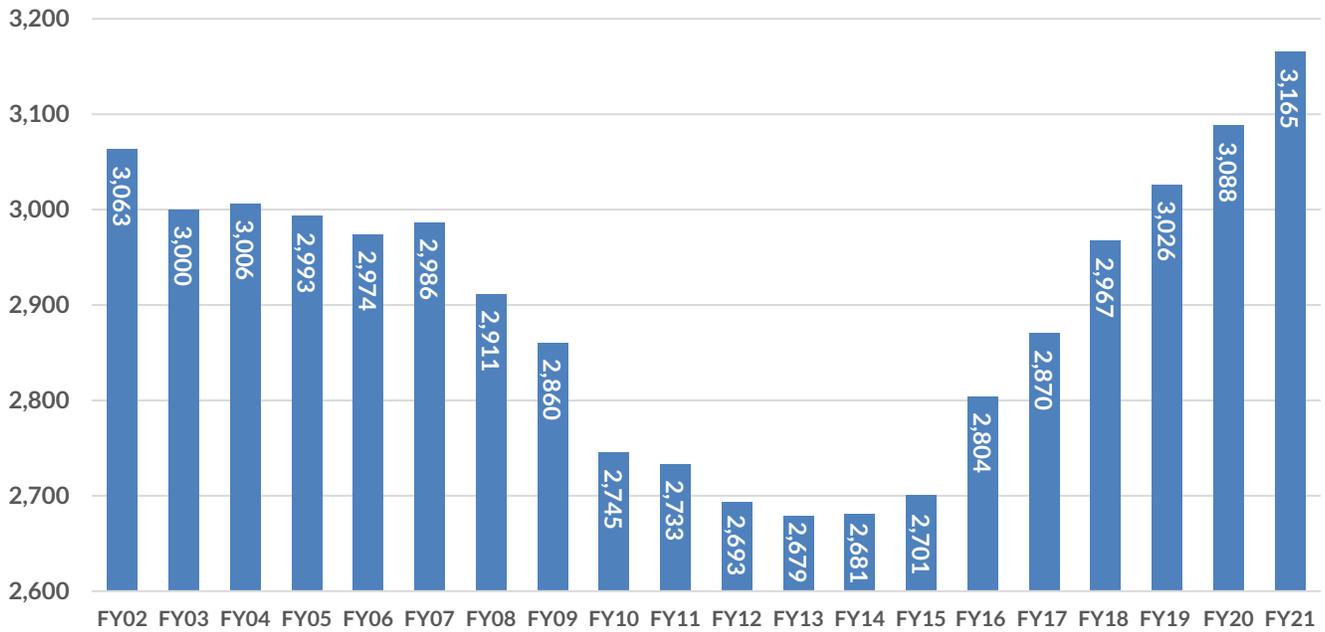
Note: FY16 - FY19 are actual expenses while the FY20 is amended and the FY21 are budgeted amounts.

### Full-Time Employee History

A net increase of 77 full-time positions is included in the FY21 budget as compared to FY20 budget. In the General Fund a net 21 full-time positions were added as follows: 12 in Engineering and Capital Improvements; three each in Procurement, and Stormwater, Pavement and Traffic Operations; two in Library; and one each in the Mayor’s Office and Planning and Development Services Departments. Conversely, one position was eliminated in the General Fund in the Public Works Administration.

A total of 56 full-time positions were added in other funds including 35 in Water Resources, nine in Emergency Medical Services (EMS), eight in Stormwater Utility Operating, two in Technology Services, and one each Building Permit Special Revenue and Municipal Office Buildings.

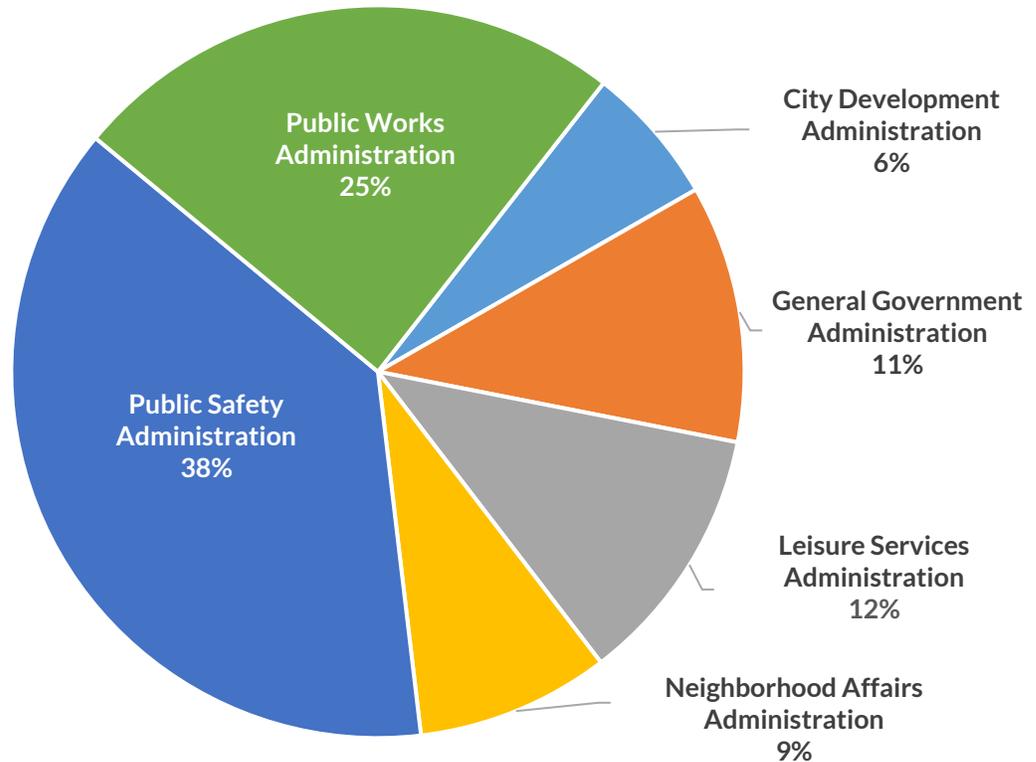
### Adopted Budget Full-Time Employees



### Full-Time Staffing by Administration

The chart below provides a breakdown of full-time staffing by Administration. Public Safety, made up of the Police and Fire Rescue Departments, accounts for 38% of the city’s total staffing. The Police Department has a total full-time equivalent (FTE) of 799 of which 72% or 588 FTE are the sworn men and women providing police protection to our community. The Fire Rescue Department has a total FTE of 391 and 358 FTE or 91% are the uniformed men and women providing emergency medical services and fire protection services to the city.

**FY21 Staffing Breakdown by Administration**  
**3,165 FTE**



### Reorganizations

There were three reorganizations in FY21.

The Latent Identification Division was moved to the Forensic Services Unit in the Police Department.

The Scooter Share Program Division was added to the Transportation and Parking Management Department.

The Streetscape Maintenance Division was renamed the Stormwater Quality Division in the Stormwater, Pavement and Traffic Operations Department.

### Enterprise Funds Overview

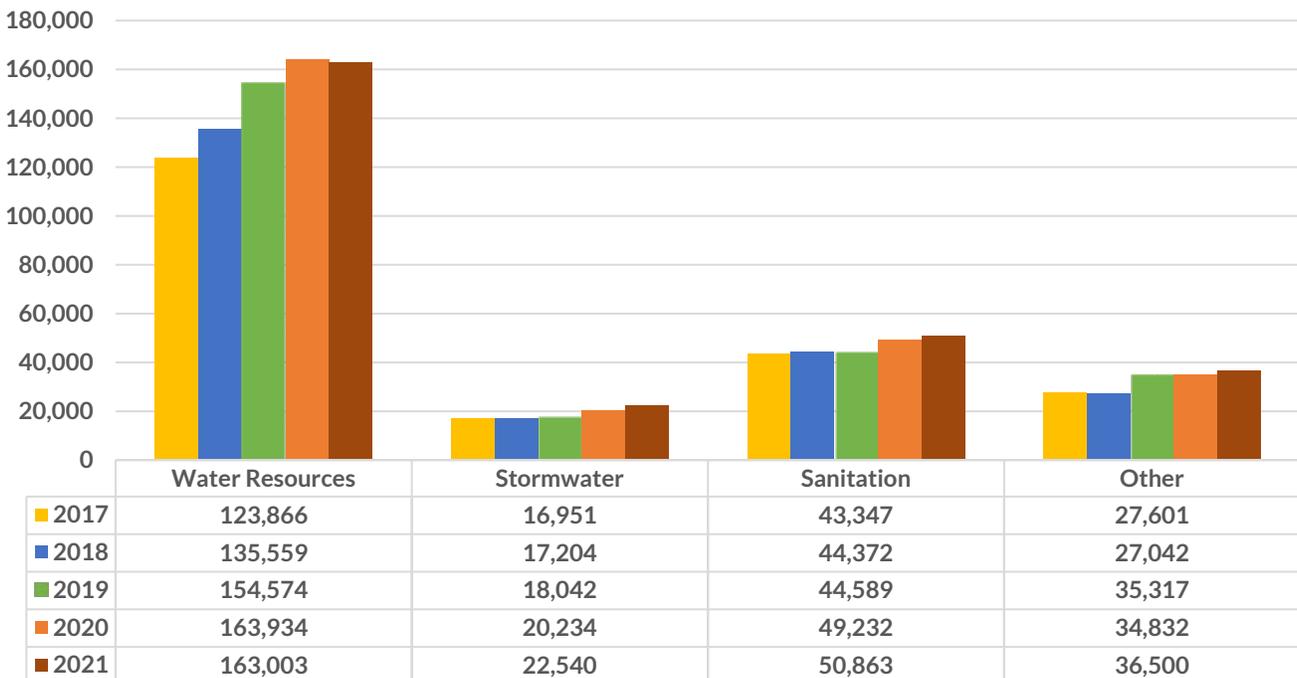
**Enterprise Operations:** Enterprise operations provide services that are of benefit to specific individuals and therefore charge a fee to the individuals who receive the service. The operations below seldom receive any direct general government support (when they do, it is in the form of an advance or loan) and are expected to cover all costs including capital costs and any debt. The amounts shown in the chart below are for the enterprise operating funds only and do not include any associated reserve funds.

**Rate Increases:** The FY21 budget includes rate increases for three of the city’s enterprise funds: Water Resources, Stormwater, and Sanitation. Annually, the city completes a comprehensive rate study for water, wastewater, reclaimed water, stormwater, and sanitation, and each year City Council is asked to approve the results of the rate study recommendations which are then incorporated into the budget adoption process. The adopted FY21 budget includes the FY21 retail rate adjustments as recommended by the rate study conducted in FY20, a 2.25% rate increase on water, an 7.25% increase on wastewater rates, a 0.00% on reclaimed rates, a 10.07% increase on the stormwater utility fee, and a 3.00% increase for sanitation rates.

In the Golf Courses Operating Fund, there are several rate adjustments for FY21 including a \$1.00 increase in green fees for regular 18 holes and tournament play, a \$0.70 increase for discount 18 holes and discount twilight play, a \$0.50 increase in green fees for regular nine holes and twilight summer rate, a \$0.35 increase for discount nine holes at Mangrove Bay, and a \$0.50 increase in electric car rental fees at Cypress Links and Twin Brooks.

**Cost Allocation Plan:** During FY15, a citywide cost allocation plan (CAP) was completed. The CAP quantifies the costs of providing our enterprise funds with the central services (General & Administrative or G&A) of the government and ensures that these enterprise operations pay their share of these central services. The FY21 G&A charges for enterprise funds include a 2% increase over the charges in the FY20 budget and are lower than the wage increases included in the FY21 Budget.

**Enterprise Funds Adopted Budget History  
(000s omitted)**



**Water Resources:**

- The adopted FY21 budget includes the FY21 retail rate adjustments as recommended by the rate study conducted in FY20, a 2.25% increase on water, an 7.25% increase on wastewater, and a 0.00% increase on reclaimed water.
- In FY21, \$2.267 million will be transferred to the Water Resources Operating Fund from the Water Cost Stabilization Fund (WCS Fund) to partially offset the cost of raw water from Tampa Bay Water. The WCS Fund was initially funded by the sale of well fields to Tampa Bay Water. Investment earnings on proceeds from this sale are transferred quarterly to help offset the cost of water as approved by City Council in 1999.
- The Water Resources Operating Fund will transfer \$15.930 million to the General Fund for payment in lieu of taxes in FY21.
- The transfer to the Water Resources CIP Fund from the operating fund is \$8.6 million in FY21 and is part of the overall plan to achieve a 50/50 cash to debt funding ratio of the capital program. The FY21 ratio is 40/60.
- In FY21, the G&A charges for Water Resources increased by \$62,169 over the FY20 to \$3.171 million.

**Stormwater:**

- The FY21 budget for the Stormwater Utility includes the 10.07% FY21 Stormwater Utility Fee increase, as recommended by the rate study conducted in FY20.
- The FY21 transfer to the Stormwater Drainage CIP Fund from the operating fund is \$1.675 million.
- The Stormwater Utility Operating Fund will transfer \$2.762 million to the General Fund for payment in lieu of taxes in FY21.
- G&A charges increased by \$8,539 to \$435,499.

**Sanitation:**

- The FY21 budget for Sanitation includes the 3.00% FY21 Sanitation rate increase, as recommended by the rate study conducted in FY20.
- The Sanitation Fund will transfer \$390,843 for return on equity and \$2.877 million for payment in lieu of taxes to the General Fund.
- G&A charges were increased by \$25,491 to \$1.299 million in FY21.

**Airport:**

- In FY21, the Airport Fund will transfer \$220,620 to the General Fund towards repayment of its outstanding loan in the amount of \$2,074,365 as of the end of FY20. The outstanding loan amount is made up of \$664,771 due to the General Fund and \$1,409,594 due to the Economic Stability Fund.
- G&A charges increased by \$690 to \$35,178 in FY21.

**Marina:**

- The transfer to the Marina Capital Projects Fund is \$250,000 in FY21.
- In FY21, the Marina Operating Fund will transfer \$310,000 for return on investment and \$133,656 for payment in lieu of taxes to the General Fund.
- G&A charges increased by \$1,826 to \$93,146 in FY21.

**Golf Course:**

- For FY21, several rate adjustments are included for the Golf Courses, including a \$1.00 increase in greens fees for regular 18 holes and tournament play, a \$0.70 increase for discount 18 holes and discount twilight play, a \$0.50 increase in greens fees for regular nine holes and twilight summer rate, a \$0.35 increase for discount nine holes at Mangrove Bay, and a \$0.50 increase in electric cart rental fees at Cypress Links and Twin Brooks.
- In FY21, the fund will transfer \$60,684 to the General Fund for payment in lieu of taxes.
- G&A charges increased by \$4,673 to \$238,325 in FY21.

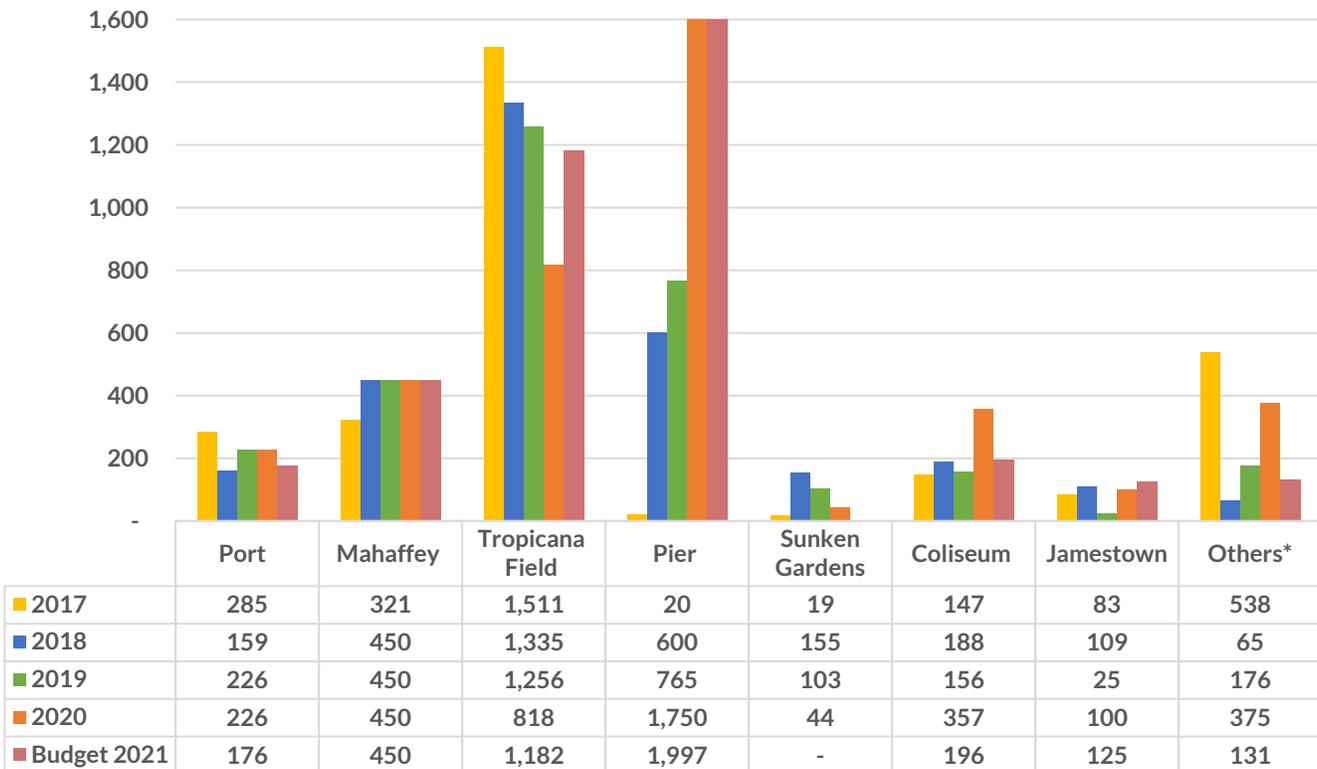
**Parking:**

- The Parking Revenue Fund will transfer \$525,000 for return on investment and \$101,436 for payment in lieu of taxes to the General Fund in FY21.
- G&A charges increased by \$4,884 to \$253,956 in FY21.

### General Fund Subsidies or Advances

In general, enterprise fund operations generate revenue which is expected to cover the cost of the operation plus any capital needs and debt service. However, some enterprise funds are deemed to have public benefit in addition to the specific benefits to the users and, as such, are provided a subsidy from the General Fund to cover any shortfalls between the cost of the operation and the revenue generated. The chart that follows shows the historical and budgeted amounts of the subsidy for each of these operations. For the Airport and Golf Courses, any support from the General Fund is in the form of an advance or loan and the enterprise is expected to make repayment.

### Subsidy History



\* Airport and Golf Courses

**Airport** - In FY21, there is a budgeted loan payment from the Airport to the General Fund of \$220,620. The total amount loaned to the Airport from the General Fund and the Economic Stability Fund is \$3,568,063 (\$1,692,469 in operating support and \$466,000 in debt payments from the General Fund and \$1,409,594 in debt payments from the Economic Stability Fund). Taking into consideration the payments made since FY11, the outstanding balance due to the General Fund from the Airport at the end of FY21 is estimated to be \$1,853,745.

**Golf Courses** - The city owns three golf courses, one championship course (Mangrove Bay) and two par three facilities (Twin Brooks and Cypress Links). The Golf Courses received operational support from the General Fund in the following amounts; \$27,000 in FY12, \$120,000 in FY13, \$166,000 in FY14, \$82,000 in FY15, \$325,380 in FY16 (\$130,380 in operational support and \$195,000 in equipment support), \$538,000 in FY17, \$176,000 in FY19, and \$375,100 (equipment support) in FY20. Additionally, the Golf Courses received \$260,000 from the Economic Stability Fund in FY13. During FY21, the General Fund will advance the Golf Courses \$131,000 in operational support. The total amount of advances received is \$2,200,480 and \$344,000 of repayments have been made. The total amount of the outstanding advances at the end of FY21 is estimated to be \$1,856,480 and will be repaid from future Golf Courses revenue.

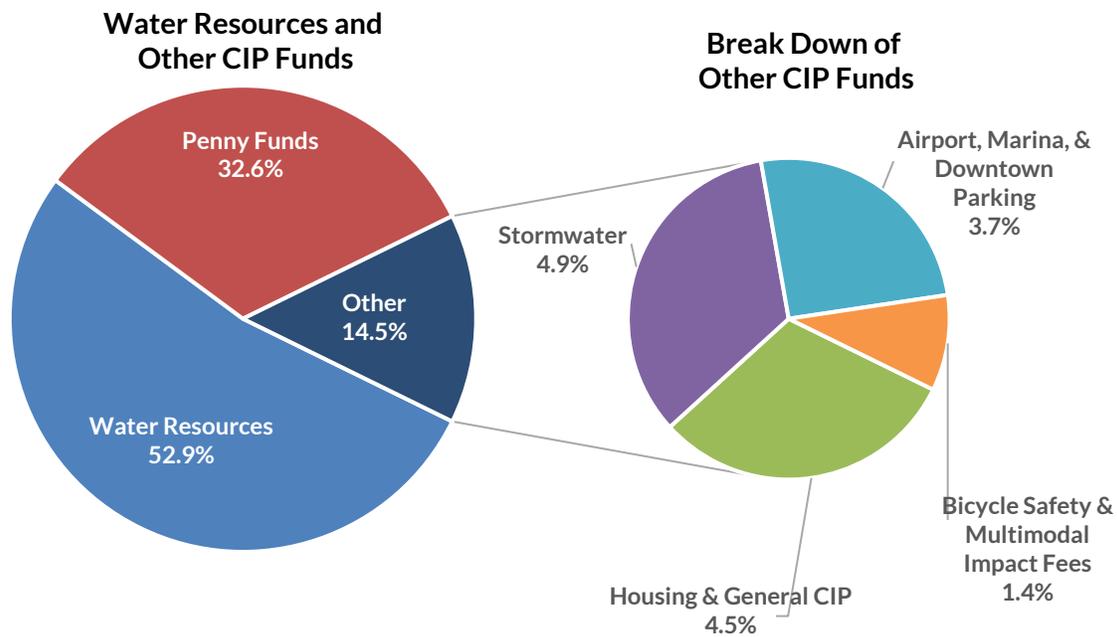
### Capital Improvement Program

The Fiscal Year 2021 adopted capital improvement program (CIP) budget is \$99.416 million and the five-year CIP plan covering FY21 – FY25 provides for an estimated \$666.502 million in total capital improvements. The CIP section of this book includes a complete listing of proposed capital projects to be implemented during Fiscal Year 2021, including project descriptions for each project. There are fund summaries for each capital improvement fund and each summary provides a five-year look into the future. The FY21 budget presents the funding expected to be available for capital improvements over the five-year planning period Fiscal Year 2021 through Fiscal Year 2025 and the projects which are being proposed.

The capital expenditures for Fiscal Year 2021 in the Water Resources Department are projected to be \$52.560 million or 52.9% of the total FY21 CIP, while the Penny for Pinellas projects account for \$32.417 million or 32.6% of the total FY21 CIP.

The first year of the CIP is appropriated by City Council as the FY21 capital projects budget and is \$99.416 million for all funds. The budget is shown by fund in the chart and table that follow. As indicated, 85.5% of the budget is comprised of Water Resources projects and projects funded from the Local Option Sales Surtax which is commonly known as the “Penny for Pinellas”. The remaining portion is comprised of a number of funds as shown in the smaller circle.

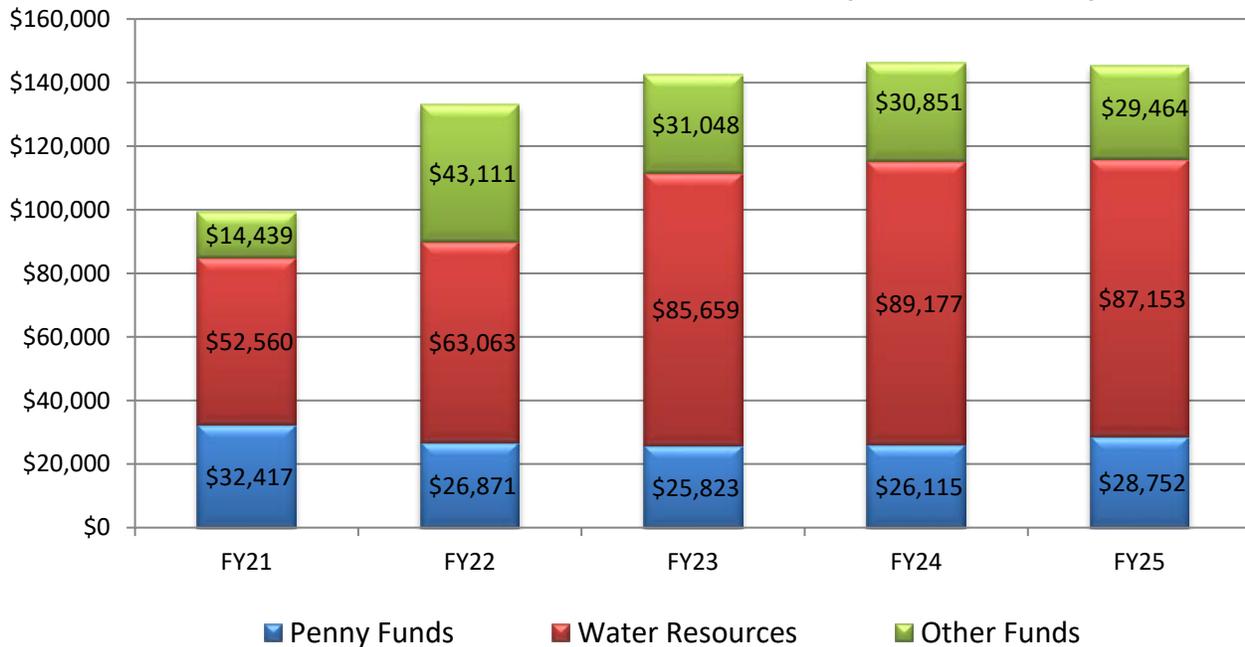
**FY21 Capital Improvement Program (CIP)**  
**\$99,416,000**



CIP Funds FY21			
Water Resources	\$ 52,560,000	Downtown Parking	\$ 200,000
Public Safety (Penny Fund)	\$ 7,998,769	Stormwater	\$ 4,910,000
Citywide Infrastructure (Penny Fund)	\$ 20,657,944	Airport	\$ 3,200,000
Recreation & Culture (Penny Fund)	\$ 3,280,324	Marina	\$ 270,000
City Facilities (Penny Fund)	\$ 479,732	Bicycle/Pedestrian Safety	\$ 241,000
Housing	\$ 625,000	Multimodal Impact Fees	\$ 1,100,000
General CIP	\$ 3,893,231	<b>Grand Total</b>	<b>\$ 99,416,000</b>

The five-year CIP totals \$666.502 million. All funds are balanced in all years. Water Resources projects comprise \$377.612 million or 57% of the five-year CIP. Penny Funds comprise \$139.978 million or 21% of the five-year CIP.

### CAPITAL IMPROVEMENT PROGRAM FIVE-YEAR PLAN - \$666.502 MILLION (000s omitted)



Funding for enterprise fund (Water, Stormwater, Airport, Marina, Golf Courses, Port, Parking, and Tropicana Field) CIP projects comes from operating fund transfers on a pay-as-you-go basis, as well as from debt or grant funding. Although enterprise funds are expected to fully fund all aspects of their operations, Penny for Pinellas funds are programmed for some Stormwater projects and Sanitary Sewer Collection System buried wastewater infrastructure improvement projects. Funding for other non-general government projects (Bicycle/Pedestrian, Weeki Wachee, Transportation, and Housing) comes from grants and various special revenue funds.

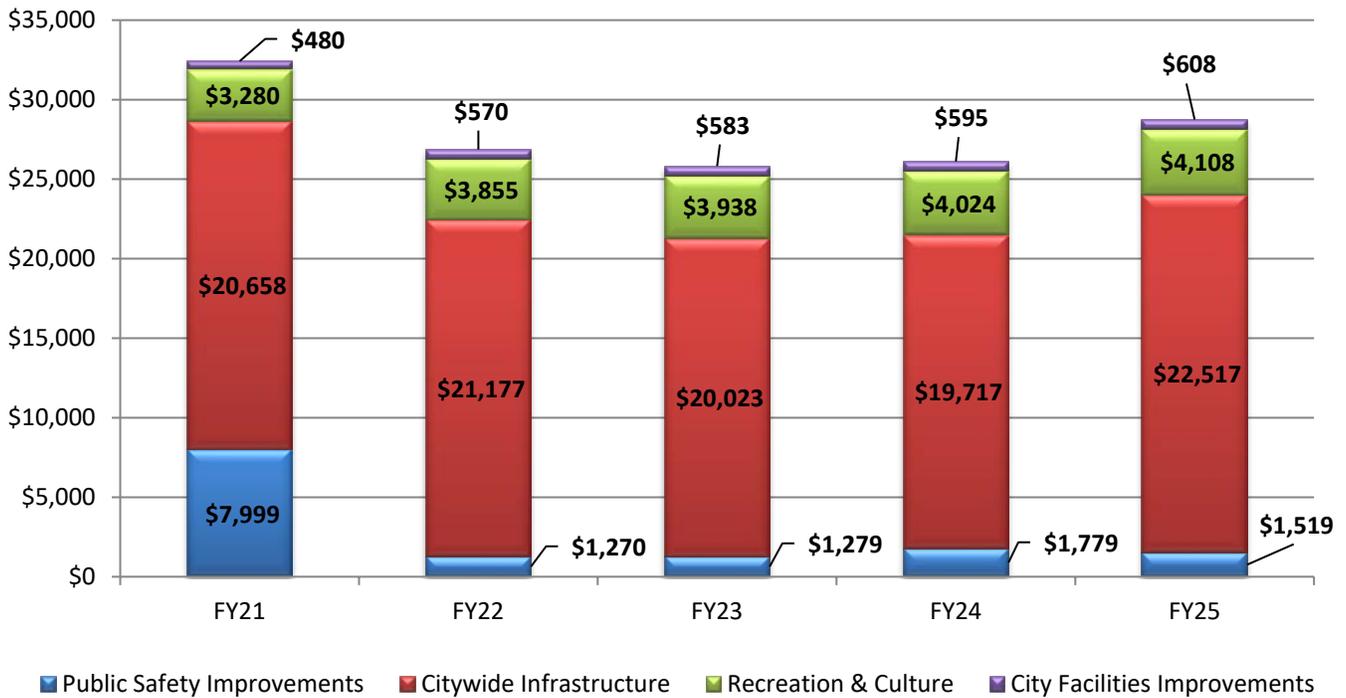
The majority of projects in the General CIP Fund are funded by grants, but a portion of funding is provided by transfers from other funds including the General Fund. The primary revenue source for general government projects, such as streets, roadways, and parks, is the Local Option Sales Surtax, which is commonly known as the "Penny for Pinellas."

On November 7, 2017, the voters of Pinellas County authorized the third extension of the Penny for Pinellas for a fourth ten-year period January 1, 2020 to December 31, 2029. The Penny 4 allocation is different from previous penny rounds and reflects the current infrastructure needs of the city. The current estimate for the City of St. Petersburg's portion of the fourth round of penny is \$282 million. The following provides key provisions of the tax:

- The basis for the Penny for Pinellas is rooted in state law. With voter approval, the state legislature authorized counties to levy a sales surtax for infrastructure.
- The tax has been approved by voters four times beginning in 1989.
- Although Pinellas County has chosen to implement the tax on a ten-year time basis, the law allows the tax to be levied for up to 15 years.
- The tax cannot exceed one cent. In Pinellas County, the Penny for Pinellas is the seventh cent of sales tax.

- Pinellas County shares that one cent with all municipalities in the county according to an inter-local agreement that specifies distribution on a population-based formula after removal of a specified amount for county projects which benefit all parts of the county. St. Petersburg’s annual share of approximately 18% of the balance has averaged \$22.985 million for the years FY10-FY20.
- In FY21, Penny for Pinellas projects total \$32.417 million and for the FY21 – FY25 period total \$139.978 million. The penny plan approved by the voters provides for projects in four priority areas and established funding goals for each of these areas. The following chart shows the allocations for each of the four areas (not including the assignments) in the FY21 – FY25 period.

### Penny Fund Allocations (000s Omitted)



### Dependent Districts

The Health Facilities Authority issues bonds for health care facilities, and annually includes a budget of \$4,000 for minor administrative and legal expenses. During FY19, the funds associated with the city’s tax increment financing (TIF) districts (Downtown Redevelopment, Intown West, South St. Petersburg Redevelopment, and Bayboro Harbor) were reclassified from dependent districts to special revenue funds.

### Fund Structure

The City of St. Petersburg uses “funds” and “account groups” to manage and report revenues and expenditures as required by the City Charter, state statutes, and generally accepted accounting principles (GAAP). Each of the city funds is a financial/accounting entity, and in a sense, a legal entity. Each fund has its own fund balance, which is accounted for separately. The target fund balance amount for each fund is stated in the city’s fiscal policies.

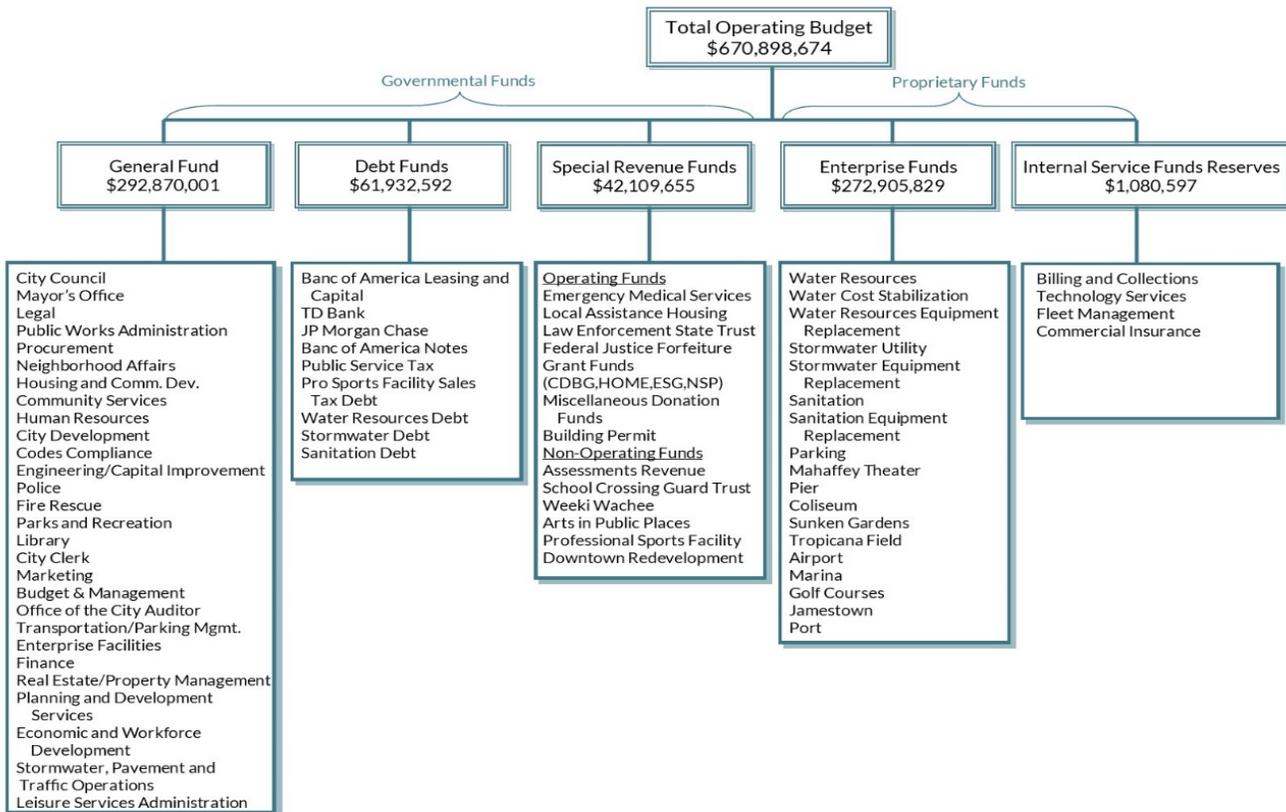
The following are the various fund categories the city uses:

**GOVERNMENTAL FUNDS** are designed to focus on near-term liquidity. Consequently, governmental funds do not present fixed assets, long-term receivables, or long-term liabilities. Governmental Funds typically are used to account for activities supported by taxes, grants, and similar resources. There are four types of Governmental Funds: General Fund, Special Revenue Funds, Capital Improvement Funds, and Debt Service Funds.

**PROPRIETARY FUNDS** are used to account for the delivery of services similar to those found in the private sector. The services can be provided to outside parties for a profit, or internally to other departments for payment based on cost. There are two types of Proprietary Funds: Enterprise and Internal Service Funds.

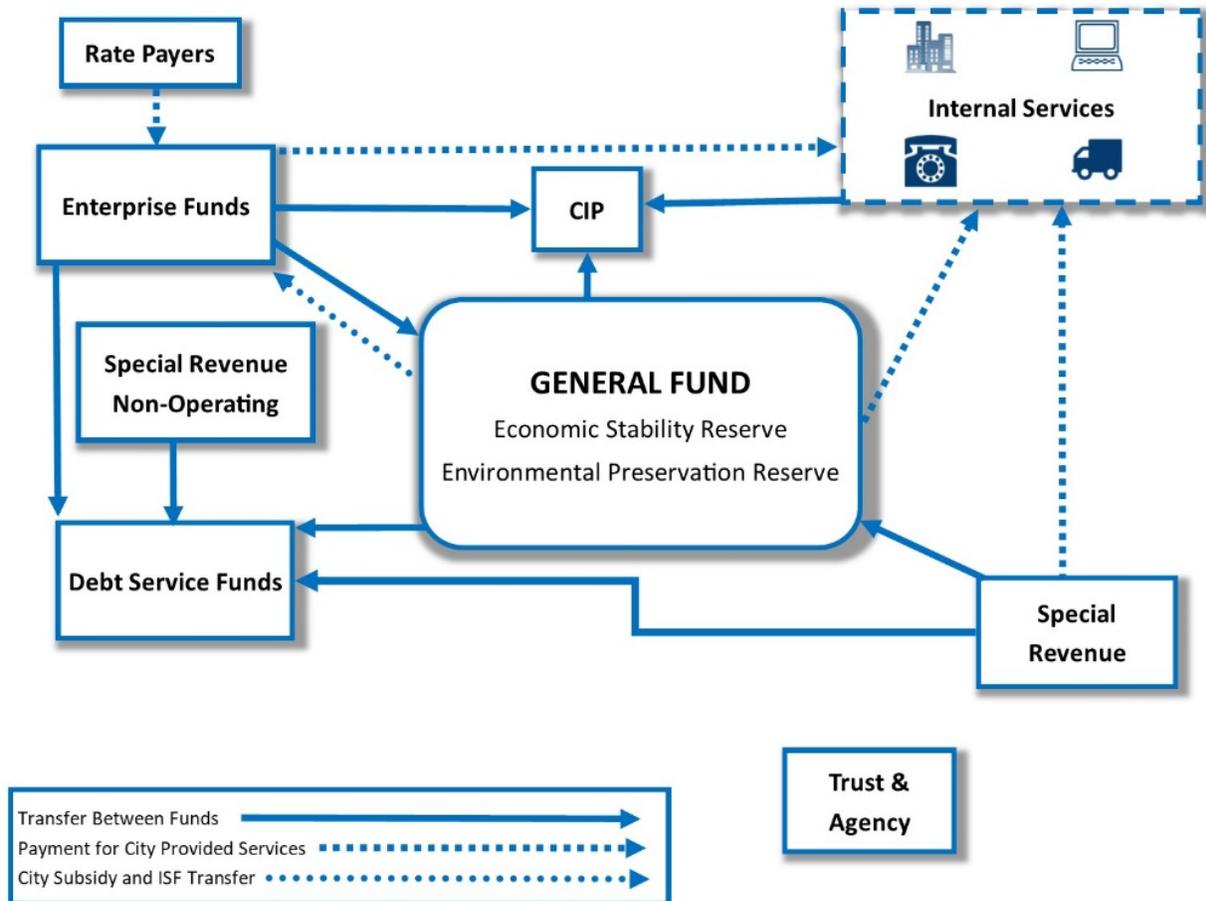
**FIDUCIARY FUNDS** are used to account for assets held on behalf of outside parties or other funds. There are four types of Fiduciary Funds: Pension Plans and Agency Funds, Non-Expendable Trust Funds, and Expendable Donation Funds.

The city’s FY21 operating budget is \$670,898,674 and is a 4.70% increase over the FY20 operating budget of \$640,798,937. The chart below illustrates the fund structure of the city’s appropriated funds.



### Fund Relationship

The chart that follows illustrates the interrelationship between funds. Dollars are transferred between funds for various purposes. For example, both the General Fund and the enterprise funds transfer dollars to CIP funds for “pay-as-you-go” projects (as shown by the solid lines in the table). Also, certain enterprise funds transfer dollars to the General Fund in the form of payments in lieu of taxes (PILOT) and general and administrative charges. Additionally, the General Fund provides support in the form of subsidy or loans to several enterprise funds (as shown by a dotted line in the table). Finally, the General Fund, enterprise funds and special revenue funds pay internal service funds for city provided services (also shown by the dashed lines in the table). Although each fund is a distinct entity, all funds contribute to the overall operation of the city.



## Basis of Accounting

### Modified Accrual

The modified accrual basis of accounting is used for financial reporting purposes in the governmental funds. Under this basis, revenues are recognized when they become susceptible to accrual; i.e., when they become both measurable and available. "Available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting in the period that the liability is incurred. The exception to this general rule is that expenditures for principal and interest on general long-term debt are recognized when due and expenditures for compensated absences are recorded when paid.

### Accrual

The accrual basis of accounting is used for financial reporting purposes in the Proprietary and Fiduciary Funds. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liability is incurred. In contrast to Governmental Funds, depreciation is recorded.

### Budgetary Control and Amendments

The General Fund is subject to budgetary control on a combination of fund and administration levels (e.g., Leisure Services Administration includes the Parks and Recreation and Library Departments within the General Fund). The Mayor is authorized to transfer General Fund budgeted amounts between expenditure category and individual departments within administrations according to the original appropriation ordinance. These transactions are then approved at fiscal year-end by ordinance. The City Council approves supplemental appropriations and appropriation transfers between administrations by resolution during the fiscal year.

Major capital and improvements which are accounted for by the city within the capital projects funds are subject to budgetary control by project, except for many Water Resources Department projects which are subject to control on a parent/child and fund basis. Appropriations for a specific project do not lapse until completion of the project.

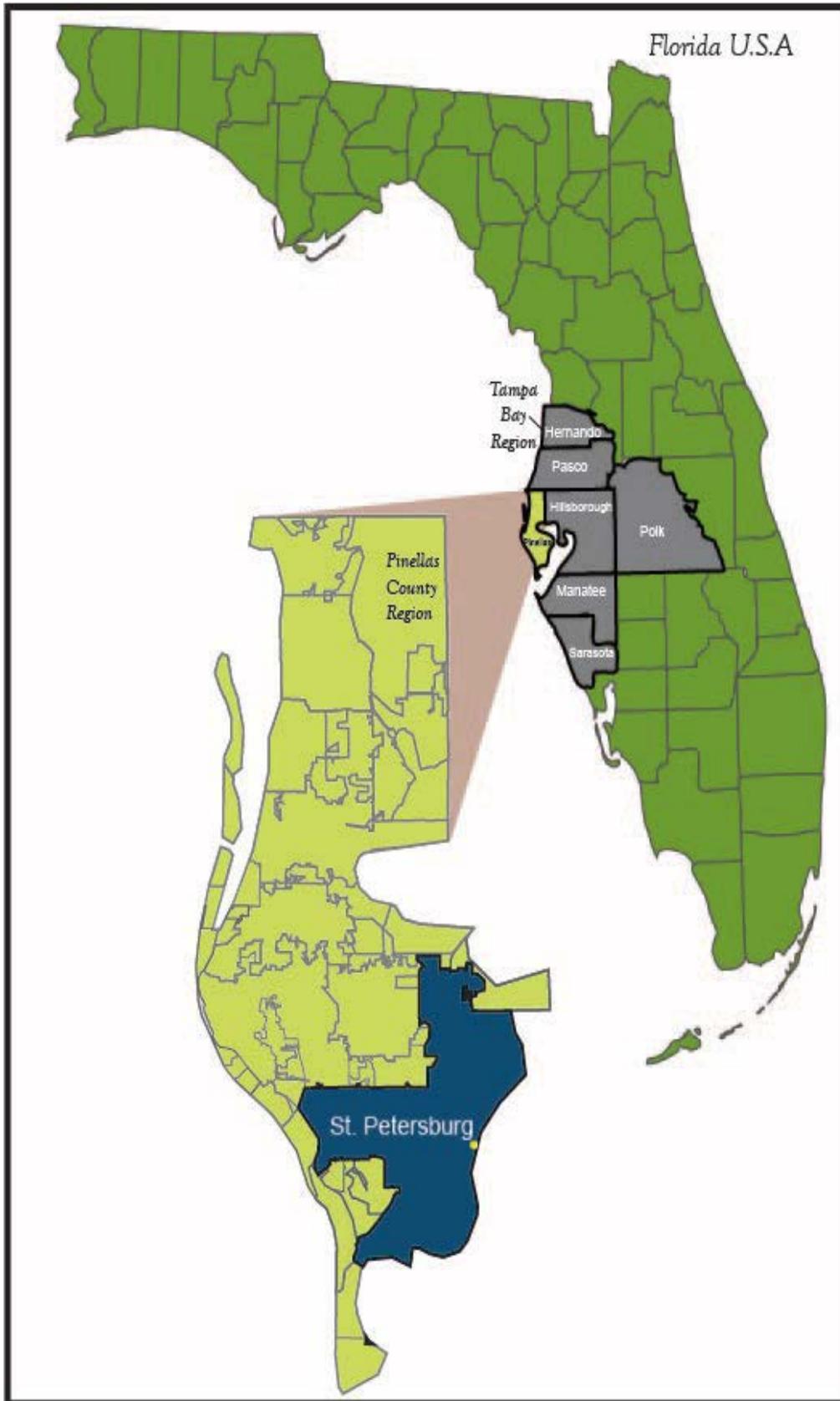
### Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration. Encumbrances outstanding at fiscal year-end are carried forward and re-appropriated in the following year to ensure all contractual obligations are met.

### Budgetary Basis of Accounting

Budgets presented for governmental funds have been prepared on the modified accrual basis of accounting, except for encumbrances and the net increase (decrease) in the fair value of investments. Encumbrances are part of the overall budgetary control process and thus are included in the actual column with the related expenditures when a comparison with budget is made. Similarly, the net increase (decrease) in the fair value of investments is excluded from related revenues when a comparison with budget is made. Depreciation is not included in budgetary statements since it is not a use of expendable resources. For management decision and control purposes, enterprise debt service, capital project funds, and some reserve accounts are budgeted separately, whereas in the financial statements, these funds are combined with the corresponding operating fund.

### At a Glance - City of St. Petersburg, Florida



The city of St. Petersburg was incorporated as a town in 1892 and later in 1903 as a city. It is located on the Pinellas peninsula, on the central west coast of Florida bordered by Tampa Bay on the east, the Gulf of Mexico on the west, and Boca Ciega Bay to the south. It has a land mass of 60.9 square miles with the highest elevation above sea level of 61 feet. It is the fifth largest city in Florida and the 79<sup>th</sup> largest city in the United States. The city had a 2020 population of 271,044. The city is governed by a strong mayor/council form of government; a system that combines the strong political leadership of a mayor with an elected City Council. The mayor is responsible for running the daily affairs of the city. The City Council has a chair and a vice chair and must approve city policies, the city budget, and the mayor's choices for city attorney, city administrator, and city clerk.

(Map Source: Economic Development Division, City of St. Petersburg Economic and Workforce Development Department)

The following charts provide demographic and household data and comparisons:

<b>Demographics</b>	<b>Population</b>
St. Petersburg	271,044 <sup>1</sup>
Pinellas County	984,054 <sup>1</sup>
Tampa-St. Petersburg-Clearwater MSA	3,197,637 <sup>1</sup>

<b>St. Petersburg</b>			
Median Age	42.5 <sup>2</sup>		
Female	51.5% <sup>2</sup>		
Male	48.5% <sup>2</sup>		
White	62.6% <sup>2</sup>		
African-American	22.3% <sup>2</sup>		
Hispanic	7.9% <sup>2</sup>		
Asian	3.7% <sup>2</sup>		
Two or more races, Native American, other race alone	3.5% <sup>2</sup>		
Total Households	132,622 <sup>2</sup>		
Average Household Income	\$76,319 <sup>2</sup>		
Average Household Size of owner-occupied units	2.42 <sup>2</sup>		
Average Household Size of renter-occupied units	2.28 <sup>2</sup>		
High School Graduate or Higher	91.0% <sup>2</sup>		
Bachelor's Degree or Higher	34.5% <sup>2</sup>		
Married (population age 15 and over)	38.6% <sup>2</sup>	<b>MSA</b>	<b>STATE</b>
Employees engaged in Manufacturing	7.66% <sup>3</sup>	5.16% <sup>3</sup>	4.32% <sup>3</sup>
Employees engaged in Health Services	18.52% <sup>3</sup>	15.02% <sup>3</sup>	13.98% <sup>3</sup>
Employees engaged in Financial Services	9.72% <sup>3</sup>	6.42% <sup>3</sup>	4.41% <sup>3</sup>
Unemployment Rate	7.4% <sup>4</sup>	6.1% <sup>5</sup>	6.5% <sup>5</sup>

<sup>1</sup>Source: Bureau of Economic and Business Research, University of Florida, 2020 Data; <http://www.bibr.ufl.edu>

<sup>2</sup>Source: 2018 American Community Survey, 5 – Year Estimates, US Census Bureau; <https://www.census.gov/acs/www/data/data-tables-and-tools/data-profiles/>

<sup>3</sup>Source: EQUI Database, City of St. Petersburg Economic Development Division, 2020 Data; [http://www.stpete.org/economic\\_development/data\\_demographics/index.php](http://www.stpete.org/economic_development/data_demographics/index.php)

<sup>4</sup>Source: Bureau of Labor Statistics, August 2020, Data; <http://www.bls.gov/data/#unemployment>

<sup>5</sup>Source: Bureau of Labor Statistics, November 2020, Data; <http://www.bls.gov/data/#unemployment>

## Civic, Cultural, and Recreational

### Major Annual Civic Events

- Food Truck Rally (January–December)
- Dr. Martin Luther King Jr. Celebrations (January)
- Southeast Guide Dogs Walkathon (February)
- Localtopia (February)
- Firestone Grand Prix of St. Petersburg (March)
- Skyway Bridge 10K (March)
- Green Thumb Festival (April)
- Mainsail Arts Festival (April)
- St. Anthony's Triathlon (April)
- Tampa Bay Blues Fest (April)
- St. Petersburg Pride Parade (June)
- St. Petersburg Pride Festival (June)
- Fourth of July Celebration (July)
- Arts Alive! Museum Day (September)
- Florida Orchestra in the Park (October)
- Saturday Morning Market (open October–May)
- Times Festival of Reading (October)
- St. Petersburg Science Festival (October)
- St. Petersburg International Folk Fair Fest (October)
- MarineQuest (October)
- St. Pete Run Fest (November)
- Chillounge Night (November)
- CraftArt (November)
- Beats by the Bay (November)
- Shopapalooza (November)
- Santa Parade/Christmas Tree Lighting (November)
- Savor St. Pete (November)
- Snowfest (December)
- First Night (New Year's Eve)



### Cultural Organizations and Venues

- African American Heritage Trail
- American Stage Theater Company
- The Arts Association of St. Petersburg
- A Simple Theater
- The Coliseum
- Creative Clay
- The Florida Orchestra
- FreeFall Theater
- Mahaffey Theater
- Morean Arts Center/Chihuly Collection
- Palladium Theater
- St. Petersburg ArtsAlliance
- St. Petersburg City Theatre
- St. Petersburg Historic Shuffleboard Courts
- St. Petersburg Opera Company
- Sunken Gardens
- Studio @620
- Seven Arts Districts: Central Arts, GrandCentral, The Edge, Deuces Live, ML King North, Warehouse and Waterfront Arts Districts



### Museums

- The Dali Museum
- Dr. Carter G. Woodson African American Museum
- Florida Holocaust Museum
- Great Explorations Children's Museum
- Imagine Museum
- The James Museum of Western & Wildlife Art
- St. Petersburg Museum of Fine Arts
- St. Petersburg Museum of History





### Institutions of Higher Learning

- Eckerd College
- Pinellas County Job Corps
- Pinellas Technical College
- Poynter Institute for Media Studies
- St. Petersburg College
- Stetson University College of Law
- University of South Florida St. Petersburg

### Recreational Facilities and Venues

- Two Neighborhood Skate Parks/ One Regional Skate Park
- Three Public Golf Courses
- Ten Outdoor Exercise Zones (with more underway)
- Five Free Public Beaches
- Six Dog Parks
- 9 Municipal Pools (North Shore Aquatic Complex and Walter Fuller Pool open year-round)
- 16 Community, Adult, and Neighborhood Centers
- 21 Boat Ramps at nine locations
- 33 Soccer/Football Fields
- 42 Baseball/Softball Fields
- 65 Tennis Courts and three Pickle Ball Courts
- 154 City Parks, 80 with Playground Equipment
- Boyd Hill Nature Preserve/Lake Maggiore Environmental Education Center
- Clam Bayou Nature Preserve
- Dell Holmes Park and Splash Pad
- Jai alai Court
- Main Library and six Community Libraries
- Municipal Marina/Port
- Pinellas Trail/City Trails Network

### Spectator Sports

#### Major League Baseball

- Home of the Tampa Bay Rays
- St. Petersburg International Baseball Spring Training
- Spring Training – 1914 to 2009

#### Tennis

- Home of Women’s Tennis Association
- Hosted the World Group Finals of the Davis Cup - 1990
- Hosted first round of Davis Cup - 1995
- Home of the Historic St. Petersburg Tennis Center, Site of Chris Evert’s First Professional Match

#### Sailing

- Host of Regatta Del Sol al Sol (bi-annual St. Pete to Isla Mujeres, Mexico race)
- Largest city Marina in Florida (648 slips)
- St. Petersburg Yacht Club (established 1909)
- St. Petersburg Sailing Center

#### Competitive Running/Triathlon

- St. Anthony’s Triathlon (April)

#### Football

- East-West Shrine Game

#### Soccer (NASL)

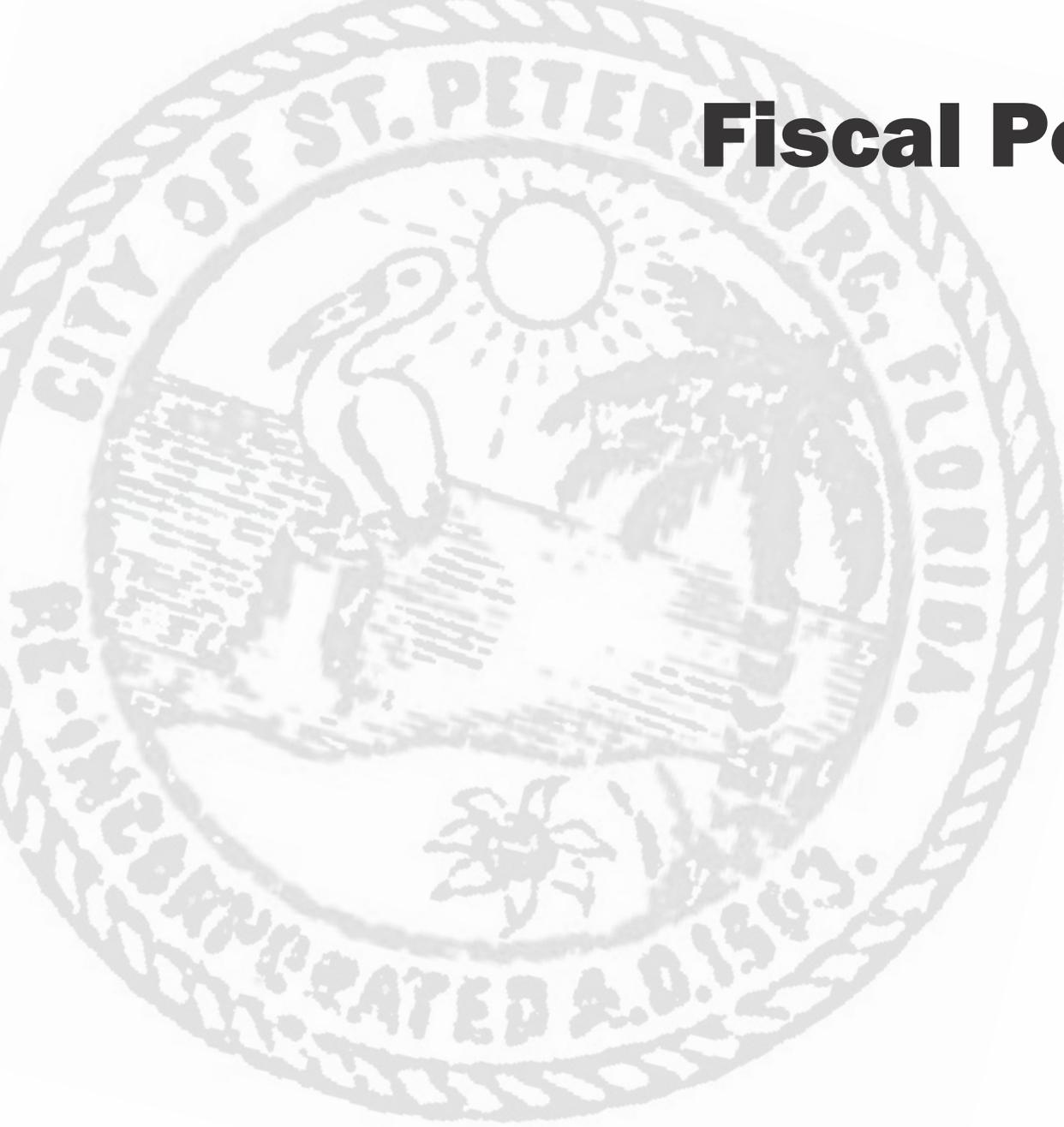
- Home of the Tampa Bay Rowdies

#### Racing (IndyCar)

- Firestone Grand Prix of St. Petersburg (March)



# Fiscal Policies



## FISCAL POLICIES

The city of St. Petersburg has adopted a comprehensive series of fiscal policies that embody recognized sound financial management concepts. These policies were originally approved by City Council in July 1980. Subsequently, the 1980 policies were updated and expanded, and codified in the city's Administrative Policies and Procedures. The previous revision to this policy statement was approved by City Council July 19, 2002 (Resolution 2002-406); the city's detailed Investment Policy was revised and approved April 16, 2009 (Resolution 2009-215). New changes to these policies, incorporated to keep them up to date and compliant with Governmental Accounting Standards Board Statement #54, were adopted by City Council on August 26, 2010 by Resolution 2010-442. In order to keep them up to date, these policies were updated again on August 4, 2011 by Resolution 2011-312. An amendment (Resolution 2012-276) to these policies was approved on June 14, 2012 which amended the policy to reflect that ad valorem shall be earmarked to support the Police Department. During fiscal year 2014, the policies were amended on April 17, 2014 (Resolution 2014-166) to restructure the fund balance target for the General Fund Group of Funds and the core General Fund. Another recent update to the policies was approved on September 20, 2018 by Resolution 2018-492 and included modifications to the fund target balances, individual fund guidelines, Penny for Pinellas, Enterprise Capital Improvements, and debt policy sections. It also added new language defining the working capital calculation. The most recent update was for fiscal year 2021 by Resolution 2020-375 which included adding a reference to the city's Integrated Sustainability Action Plan (ISAP), updates to fund balance targets for the Internal Service Funds and the Building Permit Special Revenue Fund, including the Revolving Energy Investment Fund in the General Fund Group of funds, and updating the language for the bond funding requirement ratio in the enterprise funds. It is anticipated that these policies will be amended as part of the city's annual budget process and reconfirmed each year as a part of budget development.

The fiscal policies are organized under four subject headings:

- I. **General Fiscal Policy** presents the overall guidelines for financial and accounting practices, including the basic framework for preparing the city's operating and capital budgets, maintaining accounting records, and funding services on a non-discriminatory basis.
- II. **Fiscal Policy for Annual Operating Revenue and Expenses** outlines the policies for budgeting and accounting for revenue and requirements, and provides adequate fund balances in the city's various operating funds. This section includes several references to capital project funding in relation to the amount and type of support to be provided by the operating funds.
- III. **Fiscal Policy on Investments** provides guidelines for investing, operating and capital balances.
- IV. **Fiscal Policy for Capital Expenditures and Debt Financing** directly relates to the resources and requirements of the capital improvement program. Included are overall policies on issuance of debt, as well as guidelines applicable to specific fund types.

The city attempts to adhere to these fiscal policies in the conduct of its operations. However, it must be noted that these policies are guidelines and not statutory limitations. Some of the policies, particularly with regard to recommended fund balances, are designed as goals to be pursued, not necessarily achieved on an annual or ongoing basis. The city reserves the right to deviate from any or all of the fiscal policies if such action is determined by City Council to be in the best interest of St. Petersburg as a whole.

## **I. GENERAL FISCAL POLICY**

### **A. GENERAL GUIDELINES**

1. The annual operating budget of the city of St. Petersburg, Florida shall balance the public service needs of the community with the fiscal capabilities of the city. It is intended to achieve those goals and objectives established by City Council for the next fiscal year. Service programs will represent a balance of services, but with special emphasis on the city's public safety, environmental health, economic development, employment, physical appearance, living conditions, and affordable housing. Services shall be provided on a most cost effective basis.
2. The city recognizes that its citizens deserve a commitment from the city to fiscal responsibility, and that a balanced operating budget is the cornerstone of fiscal responsibility. Annual operating expenditures (personal services, contracts, commodities, supplies, capital outlay, outside agency support, and transfers) will be fiscally balanced with revenues or income estimates that can reasonably and normally be projected to be received during the fiscal year. New programs, or changes in policies that would require the expenditure of additional operating funds, will either be funded through reduction in programs of lower priority or through adjustments to rates, service charges or taxes. Requests for new or modified programs or policies will be accompanied by an analysis of the short and long-term impact on the operating budget caused by such changed or new program or policy, with significant changes reported to the appropriate Council committee and/or full Council.
3. New programs, services, or facilities shall be based on general citizen demand, need, or legislated mandate.
4. The city shall prepare and implement a capital improvement program (CIP), consistent with state requirements, which shall schedule the funding and construction of projects for a five-year period, including a one-year CIP budget. The CIP shall balance the needs for improved public facilities and infrastructure, consistent with the city's comprehensive plan, within the fiscal capabilities and limitations of the city.
5. The city shall maintain its accounting records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as promulgated by the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB). In addition, federal and state grant accounting standards will be met.
6. Consistent with Council Resolution 2009-247, a financial report shall be distributed to City Council following the close of each fiscal quarter. This report shall include the city's investments, pension funds,

debt, revenues, expenditures/expenses and fund balances, and shall be presented in a form and forum specified by Council.

7. The city shall provide funding for public services on a fair and equitable basis, and shall not discriminate in providing such services on the basis of race, color, national origin, religion, sex, sexual preference, marital status, age or disability.
8. Budgets for all city departments and all other city expenditures/expenses shall be under City Council appropriation control.
9. Transfers between funds will be permitted with City Council approval, which are consistent with city policies, resolutions, ordinances and external restrictions.
10. Inter-fund loans must be supported by a fiscally sound source of funds available for repayment and must comply with any applicable bond covenants.
11. Preparation of the city's budget shall be in such format as to allow correlation with the expenditures/expenses reported in the city's Annual Comprehensive Financial Report, with content of said budget to include that required by Section 6.01 of the City Charter and section 13(c), Chapter 15505, Special Laws of the State of Florida, 1931, or as later revised by ordinance of the City Council and now codified in §2-126 St. Petersburg City Code. Detailed estimates per Section 13(c)(1) shall be by object code at the division or program level, and summarized by department.
12. An analysis shall be made to determine and project life cycle cost of ownership where appropriate, when it is proposed that the city lease or rent facilities or equipment from an outside source, if such costs will commit the city to \$50,000 or more in any one year.

## **B. FISCAL SUSTAINABILITY AND THE CITY'S INTEGRATED SUSTAINABILITY ACTION PLAN**

1. The city's Integrated Sustainability Action Plan (ISAP) was approved by City Council on April 18, 2019 and the goals and actions are incorporated into the City's fiscal policies.
2. The plan includes the following:

- Early action for equity and racial justice work
- Economic development and workforce development
- Built Environment
- Climate & Energy
- Economy & Jobs
- Education, Arts & Community
- Equity & Empowerment
- Health & Safety
- Natural Systems
- Innovation & Process Improvement
- Community & Business Partnerships

3. The city's fiscal policies and financial planning process are designed to incorporate the ISAP plan with a focus on the city's long-term fiscal sustainability through proper planning, prioritization, and processes.

## **II. FISCAL POLICY FOR ANNUAL OPERATING REVENUES AND EXPENSES**

### **A. ALL FUNDS**

1. Revenue
  - a. Revenue projections will be based on an analysis of historical trends and reasonable assumptions of future conditions using a conservative basis to ensure that estimates are realized.
  - b. The operating budget will be prepared based on 96% of the certified taxable value of the property tax roll.
  - c. The city will not use long-term debt to finance expenditures/expenses required for operations.
  - d. As a general rule, operating budgets will be balanced using current year revenues to finance current year expenditures. Minimum fund balances shall not normally be budgeted as a resource to support routine annual operating expenses. However, balances exceeding the policy targets may be budgeted as a resource to support capital, debt, or extraordinary major maintenance needs on a non-recurring basis, or for specific purposes, as assigned.
2. Expenditures/Expenses
  - a. Normal maintenance requirements necessary to sustain the basic asset value will be included in the budget of the proper operating fund.
  - b. Contractual obligations required by labor agreements and compensation plans for employees will be included in the budget or provided through supplemental appropriations, dependent upon available funds.
  - c. Capital funding will be provided for major improvements and automation of services based on multiple-year planning and appropriate cost benefit analysis.
  - d. Equipment replacement (capital outlay) not funded by a replacement fund will be included in the operating budget of the department requesting the equipment.
3. Fund Balance
  - a. Maintaining an adequate fund balance is essential to the financial health of the city, to maintain high bond ratings and to ensure its ability to serve its citizens, meet emergency needs and unforeseen circumstances. Accordingly, some of the funds will have fund balance reserve targets which are not requirements but are considered to be goals of the city. The General Fund "Group of Funds" fund balance target will be considered appropriate in the amount of 20% of the current year's operating appropriations for the General Fund "Group of Funds". The budgetary fund balance of the General Fund, the Economic Stability Fund, Preservation Reserve, Assessment Revenue, Arts in Public Places, Revolving Energy Investment Fund, and Technology and Infrastructure Fund are included

within the General Fund “Group of Funds” fund balance for purpose of determining if the target has been achieved.

- b. In compliance with governmental accounting standards the following terminology will be used in reporting the city’s fund balances:

*Nonspendable fund balance* – amounts that are not in a spendable form (such as inventory and prepaids) or are required to be maintained intact (such as the corpus of an endowment fund).

*Restricted fund balance* – amounts constrained to specific purposes by external providers (such as grantors, bondholders, and higher levels of government).

Unrestricted fund balance:

*Committed fund balance* – amounts constrained to specific purposes by City Council resolution or ordinance. To be reported as committed, amounts cannot be used for any other purpose unless the City Council reverses or amends the applicable resolution or ordinance to remove or change the constraint.

*Assigned fund balance* – amounts the city intends to use for a specific purpose. Intent can be expressed by the City Council or recommended by the mayor/administration. There are two essential differences between committed fund balance and assigned fund balance. First, committed fund balance requires action by the City Council, whereas assigned fund balance allows that authority to be delegated to some other body or official. Second, formal action is necessary to impose, remove, or modify a constraint reflected in committed fund balance, whereas less formality is necessary in the case of assigned fund balance.

*Unassigned fund balance* – The General Fund, as the principal operating fund of the government, often will have net resources in excess of what can properly be classified in one of the four categories already described. If so, that surplus is presented as unassigned fund balance.

*Budgetary fund balance* – It is essential for the government to maintain an adequate level of working capital in certain operating funds to mitigate current and future risks and to ensure stable services and fees. The City’s budgetary fund balance calculation is based on a working capital outlook to determine current assets or resources less liabilities that are reasonably expected to be realized in cash or consumed within one year. The City of St. Petersburg’s budgetary fund balance includes the certain current balance sheet line items plus outstanding encumbrances (purchase orders) less unrealized gain and loss on investments (asset). Detail on the calculation is included in the *Budgetary Fund Balance Policies and Procedures*.

- c. Fund Balance Reserve Targets
- i. ***The General Fund reserve target is 20% of the current year budgeted appropriations in that fund (excluding any internal transfers to other funds within the General Fund “Group of Funds”).*** For purposes of determining if the target has been met, the budgetary fund balance of the General Fund “Group of Funds,” as defined in the Comprehensive Annual Financial Report, is compared with the annual appropriation. The General Fund “Group of Funds” includes;

General Fund (0001), Preservation Reserve (0002), Economic Stability (0008), Assessment Revenue (1108), Arts in Public Places (1901), Revolving Energy Investment Fund (5007), and Technology and Infrastructure Fund (5019), as well as any additional funds that would be included in the future General Fund for financial reporting purposes per GASB Statement No. 54. There is further established a target of 5% of the current year adopted General Fund “Group of Funds” appropriations which is to remain in the core General Fund budgetary fund balance. Only amounts over the 5% budgetary fund balance may be assigned or committed.

- ii. ***Other governmental funds of the city do not have specified fund balance targets.*** Recommended levels of committed and/or assigned fund balance will be determined on a case by case basis, based on the needs of each fund and as recommended by city officials and approved by City Council
- iii. ***Fiduciary funds do not have fund balance targets.*** These funds do not represent resources available to support city activities and it would be inappropriate to establish fund balance targets.
- iv. ***Proprietary funds, which include both enterprise funds and internal service funds, have fund balance targets as shown in the list on the following page.*** Proprietary funds do not report fund balance amounts. However, for the purpose of setting targets, estimated fund balance amounts will be determined based on a budgetary fund balance calculation performed by the Finance Department and the calculated amounts will be compared with the established targets.

In most cases the specific targets for proprietary funds are a percentage of the annual, appropriated budget for that fund, excluding any transfer to related capital improvement funds or related replacement funds. Percentage targets can also be described in terms of a number of months of operating costs. For example, a fund balance reserve target equal to 8.3% is the same as a reserve target equal to one month of operating expenditures; 16.7% equals two months expenditures and 25% equals three months.

A few proprietary funds have targets that are not based on annual operating costs. In those cases, there will be a notation as to what the target is based on. An example is the Equipment Replacement Fund which has a target equal to 20% of the replacement cost of the equipment in the fund. The reason for the different approach is because this fund accounts for equipment that needs to be protected from loss due to natural disaster. Additionally, the fund balance target of three insurance funds, General Liability Claims, Workers’ Compensation and Health Insurance Funds, is set annually as the result of an actuarial study that looks at both short-term and long-term funding requirements. The Health Insurance Fund target will take into consideration the Florida Statutory requirement of 25% of the annual appropriation as well as the value of the incurred but not reported (IBNR) claims.

Some of the enterprise funds receive an annual subsidy from the General Fund. In those cases, there is no established fund balance target for the subsidized fund. If the fund becomes self-supporting, consideration will be given to establishing a fund balance target.

Unless otherwise noted, the following targets are a percentage of the annual, appropriated budget.

### Enterprise Funds

- \*^Water Resources – 25% (8.3% in operating fund, 16.7% in water cost stabilization fund)
- Water Resources Equipment Replacement Fund – 20% of equipment replacement cost
- \*^Stormwater Utility Fund – 16.7%
- Stormwater Equipment Replacement Fund – 20% of the equipment replacement cost
- ^Sanitation Operating Fund – 16.7%
- Sanitation Equipment Replacement Fund – 20% of equipment replacement cost
- Airport – no target
- \*Marina – 8.3%
- \*Golf Courses – 8.3%
- Jamestown – no target
- Port – no target
- Parking Fund – no target<sup>1</sup>
- Mahaffey Theater Fund – no target<sup>1</sup>
- Pier Fund – no target<sup>1</sup>
- Coliseum Fund – no target<sup>1</sup>
- Sunken Gardens Fund – no target<sup>1</sup>
- Tropicana Field Fund – no target<sup>1</sup>

<sup>1</sup>These funds were reclassified from special revenue funds to enterprise funds, effective with the fiscal year 2010 financial statements and the fiscal year 2011 budget.

\* Transfers to capital improvement fund excluded from target balance calculation.

^ Transfers to equipment replacement fund excluded from target balance calculation.

### Internal Service Funds

- Fleet Management Fund – 8.3%
- Equipment Replacement Fund – 20% of equipment replacement cost
- Municipal Office Buildings Fund – 8.3%
- Department of Technology Services – 8.3%
- Supply Management Fund – 8.3%
- Health Insurance Fund – 25% plus the IBNR claims.
- Life Insurance Fund – 16.70%
- General Liability Claims Fund – Set annually by an actuarial study.
- Commercial Insurance Fund – 50%.
- Workers' Compensation Fund – 75% of long-term liabilities
- Billing and Collections Fund – 8.3%

### d. Stabilization Funds

Stabilization funds are a type of reserve fund maintained to offset economic downturns, natural disasters, and other unforeseen events. Governmental stabilization funds will be reported in the Comprehensive Annual Financial Report (CAFR) as committed fund balances in the appropriate fund and the level of funding will be reviewed annually by City Council. Additions to or reductions from a stabilization fund will be approved by City Council as part of the budget process or the supplemental appropriation process. Establishing the proper balances in stabilization funds will

take into account risk exposure related to self-insurance and property insurance deductibles in the event of major storm damage to city assets. Transfers from stabilization funds will not be allowed if they would cause the fund to be in a deficit position. The city maintains two stabilization arrangements, the “Economic Stability Fund” and the “Water Cost Stabilization Fund”.

Permitted uses of this fund have been established by City Council with Resolution 2003-480 as amended by a new resolution adopted by City Council on August 26, 2010 by Resolution 2010-442. A portion of the balance in the Water Cost Stabilization Fund is pledged to meet two months (16.7%) of the three month (25%) fund balance reserve target established for the Water Resources Operating Fund. Permitted uses of this fund have been established by Resolution 91-549 for Revenue Bond Series 1999 as amended by Resolution 2008-257.

e. Economic Stability Fund

Balances in the Economic Stability Fund represent committed fund balances which are available for expenditure only with the approval of City Council and under the following conditions:

- i. The Economic Stability Fund may be used in the event of an estimated budget shortfall amounting to more than 2% of the most recent adopted budget. Only the amount of the shortage above 2% may be taken from the Economic Stability Fund, while other budget balancing measures will be employed to offset budget shortfalls up to and including 2%. If the 2% threshold has been met, the appropriate amount of resources to utilize from the Economic Stability Fund may take into account the economic climate, including the local unemployment rate, inflation rate, rate of personal income growth, assessed property values, and other factors as determined to be appropriate.
- ii. The Economic Stability fund may be used in the event of damage to city property or loss of city assets due to disasters such as hurricane, tornado, flood, wind, terrorism, or other catastrophic events when such an event results in a declaration of a state of emergency. Other funds of the city, such as the Equipment Replacement Funds, the Self Insurance Fund and the Technology/Infrastructure Fund will be used first, as appropriate to the circumstances, before relying on the Economic Stability Fund.
- iii. The Economic Stability Fund may be used to provide short-term (one year or less) advances, or long-term loans exceeding one-year in length, to other funds of the city for shortfalls due to economic impacts or for other purposes, as recommended by the mayor and approved by City Council. A plan for repayment of the funds will be established before any such advance or loan is made.
- iv. When economic stability funds are used for any purpose, the fund will be replenished in an amount to meet the fund balance target, either from the fund for which the resources were required or from another fund of the city, within the time frame recommended by the mayor or city administrator and approved by City Council.

f. Water Cost Stabilization Fund

Balances in the Water Cost Stabilization Fund represent committed fund balances which are available for expenditure only with the approval of city council and under the conditions specified in Resolution 91-549 for Revenue Bond Series 1999 as amended by Resolution 2008-257 for the Water Cost Stabilization Fund.

g. Other General Policies

- i. The balances of each fund will be maintained by using a conservative approach in estimating revenues and expenditures/expenses, based on historical and/or projected costs.
- ii. Funds which exceed their established fund balance target by 10% or more for two consecutive years will be reviewed and, if appropriate and permitted by law, the amount over target will be transferred to the General Fund, or other fund of the city, with approval of City Council.
- iii. Funds which fall below their established fund balance target by 10% or more for two consecutive years will be reviewed by administration. If it is determined that the fund balance target level is still appropriate, a corrective action plan to restore the fund to the appropriate level will be submitted to City Council for their approval.
- iv. All fund balance targets will be reviewed annually, as part of the budget process, to determine if adjustments need to be made.

## **B. SPECIFIC GUIDELINES FOR INDIVIDUAL FUNDS**

1. General Fund:

- a. The General Fund is the principal operating fund of the city and will account for activities that are not reported in another type of fund.
- b. It is the objective of the city to pay operating expenses of the General Fund from sources other than ad valorem taxes. Only when non-ad valorem tax sources of revenue are inadequate to support services at desired levels should ad valorem taxes be considered for assessment. Ad valorem taxes shall be allocated to cover the cost of providing public safety to the city. These revenues will first be used to fund the Police Department's annual budget with the excess (to the extent there is an excess) applied toward Fire Rescue Department's annual budget.
- c. Service charges and fees for all General Fund services will be analyzed to ensure an appropriate proportional recovery of direct costs and overhead.
- d. Available funds accruing in an Enterprise Fund which are not needed for working balance or future planned improvements may, at City Council's discretion, be transferred to the General Fund as an annual, budgeted return on investment or equity, except where prohibited by bond covenants or other legal requirements. This will be encouraged wherever feasible.

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## 2. Special Revenue Funds:

- a. Special revenue funds will be used to account for and report the proceeds of specific sources that are restricted, committed, or assigned to expenditure for specified purposes other than debt service or capital projects.
- b. The Emergency Medical Services Fund will be budgeted to be fully supported by revenue from Pinellas County.
- c. The Building Permit Special Revenue Fund will have as a target balance the average of the operating budget for the previous four fiscal years in accordance with F.S. 553.80 (which includes the changes set forth in 2019-75 Laws of Florida).

## 3. Capital Projects Funds:

- a. Are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition of construction of capital facilities and other capital assets.
- b. Exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

## 4. Debt Service Funds:

- a. Are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.
- b. Should be used to report resources if legally mandated.
- c. Are financial resources that are being accumulated for principal and interest maturing in future years should also be reported in debt service funds.

## 5. Permanent Funds:

- a. Are used to account for and report resources that are restricted to the extent that only earnings, not principal, may be used for purposes that support the city's programs.
- b. Do not include private purpose trust funds which are used to account for and report situations where the government is required to use the principal or earnings for the benefit of individuals, private organizations, or other governments.

## 6. Enterprise Funds:

- a. Enterprise funds will be used to account for those activities where the costs are expected to be funded substantially by external (non-city department) user fees and charges.
- b. Enterprise funds will pay the General Fund their proportionate share of the cost of general administrative departments and a payment-in-lieu-of-taxes, which will be computed in a fashion that will relate the tax to a comparable commercial use, as limited by outstanding bond resolutions. (Public Utilities bond restrictions limit payments-in-lieu-of-taxes to fifteen percent (15%) of gross revenues).

Water Resources (water, reclaimed water, and sewer), Stormwater, Sanitation, Golf Course, Airport, and Marina, are able to produce sufficient revenue from their service charges to fully recover all direct operating costs and overhead, plus provide for debt service and major capital outlay. Initial startup of operations or specific circumstances may require an individual enterprise to be subsidized for a limited period of time; however, it is fully expected that these operations will be totally self-supporting over time and will repay any subsidy to the General Fund, as revenues permit.

- i. Service charges, rent and fee structures will be established so as to ensure recovery of all costs.
- ii. The requirements of the enterprise operating funds will include all expenses of the operations (salaries, benefits, services, commodities and capital outlay), including allocation of general and administrative costs and payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds or return on investment/equity.
- iii. A review of cost of service and rate structures for Water Resources (water, sewer, and reclaimed water), Stormwater and Sanitation charges will be performed on an annual basis. The recommended budget will set forth the cost requirements to be recovered by the service charges that will be based on the cost of services provided. The impact of such cost of services on rate schedules charged for such services shall be presented to City Council in a timely manner to allow review and analysis prior to Council approval.
- iv. Any return on equity for these operations shall be computed using a methodology similar to that used by the Florida Public Service Commission.
- v. The Airport, Port, Golf Course, and Marina fee structures will be reviewed on an annual basis, and will relate to competitive rates in other local private and public operations, and to the City's operating and capital plan requirements.
- vi. As provided for in section 3, it shall be the goal of the Golf Course and Marina Enterprises to return to the General Fund an annual return on investment (ROI). This return on investment may vary in amount from year to year to assure that the necessary capital improvements are made to maintain high quality golf course and marina facilities, with needed improvements taking priority over the return on investment.

- vii. The Jamestown fee structure will be reviewed on an annual basis and will relate to competitive rates in similar facilities, the anticipated level of federal assistance to tenants, and to the city's operating and capital plan requirements.
- viii. The Parking Fund shall be used to account for operating revenue and expenditures, and capital outlay and debt service transfer requirements, associated with city parking assets. Any funds not required for these purposes may be transferred to the General Fund.
- ix. The Mahaffey Theater, Pier, Sunken Gardens, Tropicana Field, Coliseum, Port, and Jamestown Funds will be used to account for operating revenues, expenditures, and capital outlay associated with operating these facilities. The income generated by these facilities may not cover their costs and the shortfalls will require transfers from the General Operating Fund.

## 7. Internal Service Funds

- a. Internal service funds will be used to account for the cost of providing specific goods or services to city departments where those services can reasonably be apportioned to the users on a cost-reimbursement basis.
  - b. Charges to departments for internal services rendered will be sufficient to cover the total cost of performing services on an efficient basis. Rates or rate schedules for such charges shall be presented to City Council prior to planned date of implementation, and shall be accompanied by an analysis and justification.
  - c. Included in the cost of furnishing services will be the replacement of equipment considering inflationary cost factors.
  - d. Lease purchase or borrowing of funds will be considered appropriate only if it involves a major conversion from which the cost saving benefits will accrue in future years during the useful life of assets acquired by such methods.
8. Funds which are subsidized by the General Fund may be excused from paying general and administrative charges (G&A) and/or payment in lieu of taxes (PILOT), at the discretion of management, until the time that such funds would become self supporting.

## **III. FISCAL POLICY ON INVESTMENTS**

### **A. GENERAL GUIDELINES**

The deposit and investment of all city monies is governed to the extent permitted by Section 2-102 and 2-104 of the City Code, and in accordance with the Restated City of St. Petersburg Investment Policy for Municipal Funds and the Alternate Investment Policy (Preservation Reserve Fund, Weeki Wachee Fund, Environmental Preservation Fund, Water Cost Stabilization Fund). The policies were prepared in accordance with Chapter 218.415, Florida Statutes, which governs the city's investment activities. The policies are included as part of the overall city's Fiscal Policies.

## IV. FISCAL POLICY FOR CAPITAL EXPENDITURES AND DEBT FINANCING

### A. ALL FUNDS

1. Revenue
  - a. Revenue projections for the one-year capital improvement program budget and five-year Capital Improvement Program Plan shall be based on conservative assumptions of dedicated fees and taxes, future earnings and bond market conditions.
2. Requirements
  - a. Capital projects shall be justified in relation to the applicable elements of the city's Comprehensive Plan.
  - b. Estimated requirements for capital projects shall include all costs reasonably associated with the completion of the project and shall take into consideration both life cycle costs as well as the initial cost where appropriate
  - c. The impact of each project on the operating revenues and requirements of the city shall be analyzed as required by the General Fiscal Policy stated above.
  - d. Consistent with IRS regulations, timeframes for debt repayment will not exceed the average life of improvements.
3. Long Term Debt: Annual debt service payments will be level over the life of a bond issue, unless fiscal or other constraints dictate an alternative approach. A policy of full disclosure will be followed in all financial reports and official statements for debt.
4. Medium Term Debt: Lease-purchase methods, bonds or other debt instruments may be used as a medium-term (4 to 10 years) method of borrowing for the financing of vehicles, other specialized types of equipment, or other capital improvements. The equipment or improvement must have an expected life of more than four years. The city will determine and utilize the least costly financing methods available. Such debt arrangements will be repaid within the expected life of the equipment or improvement acquired.
4. Short Term Debt: Short-term borrowing may be utilized for temporary funding of anticipated tax revenues, anticipated grant payments, anticipated bond proceeds, or other expected revenues. Anticipated funding is defined as an assured source with the anticipated amount based on conservative estimates. Such borrowing may utilize a short-term note maturing before the end of the current appropriation period. Other short-term debt, such as tax exempt commercial paper, bond anticipation notes, tax anticipation notes, or grant anticipation notes, may be used when it provides immediate financing and an interest advantage, or delays long-term debt until market conditions are more

favorable. The city will determine and utilize the least costly method for short-term borrowing. Short-term debt may be refunded in accordance with applicable federal laws.

## **B. SPECIFIC GUIDELINES**

1. General Capital Improvements: General capital improvements, or those improvements not related to municipally-owned enterprises, shall be funded from Governmental Fund revenues or fund balances, the sale of revenue bonds or general obligation bonds, and from special revenues, assessments and grants.
  - a. Pay-As-You-Go Capital Improvements: Pay-as-you-go capital improvements shall be funded from Governmental Fund revenues or fund balances, state and federal grants, special assessments, or other sources of revenue which may become available to the city. In the case of special assessments, abutting property owners shall pay for local neighborhood improvements, unless exempted by City Council. Major capital projects related to the delivery of general public services shall be paid from general purpose revenues.

The one-cent infrastructure sales surtax, approved by referendum in November 1989 and approved for second and third ten-year periods in March 1997 and March 2007, shall be used on a pay-as-you-go basis. The city will strive to allocate the sales surtax funds in approximately the same proportions as presented in the 1989, 1997, and 2007 referendum materials. For the third round (2010-2020), the allocation of sales surtax dollars will be made in the following general proportions:

Public Safety Improvements:	15 - 21%
Neighborhood/Citywide Infrastructure Improvements:	44 - 54%
Recreation & Culture:	20 - 35%

On November 7, 2017, the voters of Pinellas County reauthorized the Penny for Pinellas for a fourth ten-year period covering the years 2020 – 2030. Prior to the election, City Council debated and approved an updated allocation of future Penny for Pinellas resources. This updated allocation reflects the changing infrastructure needs from past rounds of Penny for Pinellas. The primary focus is on the core infrastructure of the city to include improvements to underground wastewater pipes, bridges, street and roads as well as sidewalks and seawalls. During the fourth round (2020 – 2030) the allocation of local option state sales surtax dollars will be made in the following general proportions:

Public Safety Improvements:	4.36 – 6.52%
Citywide Infrastructure Improvements:	73.77- 84%
Recreation & Culture:	9.82 – 17.67%
City Facility Improvements:	1.25 – 2.61%

It is recognized that the allocation of funds in any given year of the program may vary significantly from these parameters due to prioritization and scheduling of projects, and that an amendment of these percentages may be needed to address any of the following factors, alone or in combination:

changes or clarifications to applicable law, changing needs or priorities of the community, fluctuations in the actual amount of proceeds from the Penny Program, or availability of other sources of infrastructure funding.

- b. Special Assessments: When special assessments are used for general capital improvements, demolitions, lot clearing, or reclaimed water system extensions, the interest rate charged will be established by City Council consistent with state law.
- c. Revenue Bond Debt Limit: Sale of revenue bonds shall be limited to that amount which can be supported from non-ad valorem revenues, including covenant revenue debt. The total net annual governmental revenue bond debt service shall not exceed 25% of the total governmental purpose revenue and other funds available for such debt service, less all ad valorem tax revenues. Net annual debt service shall be gross annual debt service less estimated interest on debt service reserve accounts and funds from other governmental units designated for payment of such debt service.
- d. Private Activity Revenue Bonds: Private activity revenue bonds will be limited to the issuing authority of the St. Petersburg Health Facilities Authority. The St. Petersburg Health Facilities Authority will review all bond applications and submit a recommendation to the City Council. The city and its Health Facility Authority will not be obligated either directly or indirectly for any debt service requirements.

## 2. Enterprise Capital Improvements:

- a. Pay-as-you-go Improvements: Enterprise funds should support needed capital improvements on a pay-as-you-go basis to the greatest extent possible, except where analysis shows that it is in the city's best interest to issue debt for such improvements. Water Resources funds pay-as-you-go projects in accordance with the minimum bond covenant requirement and current fiscal policies. As initiated in its FY18 Utility Rate Study, the City's Public Utility shall set a target for funding utility capital improvements of 50% cash and other resources and 50% bond funding. The annual rate study for FY21 was a 40% cash and other resources and 60% bond funding ratio, which shall be reviewed as part of the annual rate study to increase to the 50/50 target.
- b. Revenue Bond Debt Limit: Enterprise revenue bonds shall be used to finance revenue-producing capital facilities of the enterprise fund. Bond coverage will be provided from the enterprise revenue sources, and may include General Fund revenue support. The city's Public Utilities revenue debt contains a minimum coverage requirement of 1.15 of net revenues (as defined in the bond documents), and the city uses a target of 2.0 net revenue coverage as a goal in its rate studies.
- b. State Revolving Loan Fund: The Water Resources Fund has available a state-funded, below-market interest rate loan pool. This pool may be used whenever its use is feasible and in the best interest of the city.

## 3. Debt Issuance:

- a. The sale of debt shall be on a competitive basis if prudent. General and Non-general obligation debt financings may be sold on a negotiated basis if it is found that the sale by negotiation provides

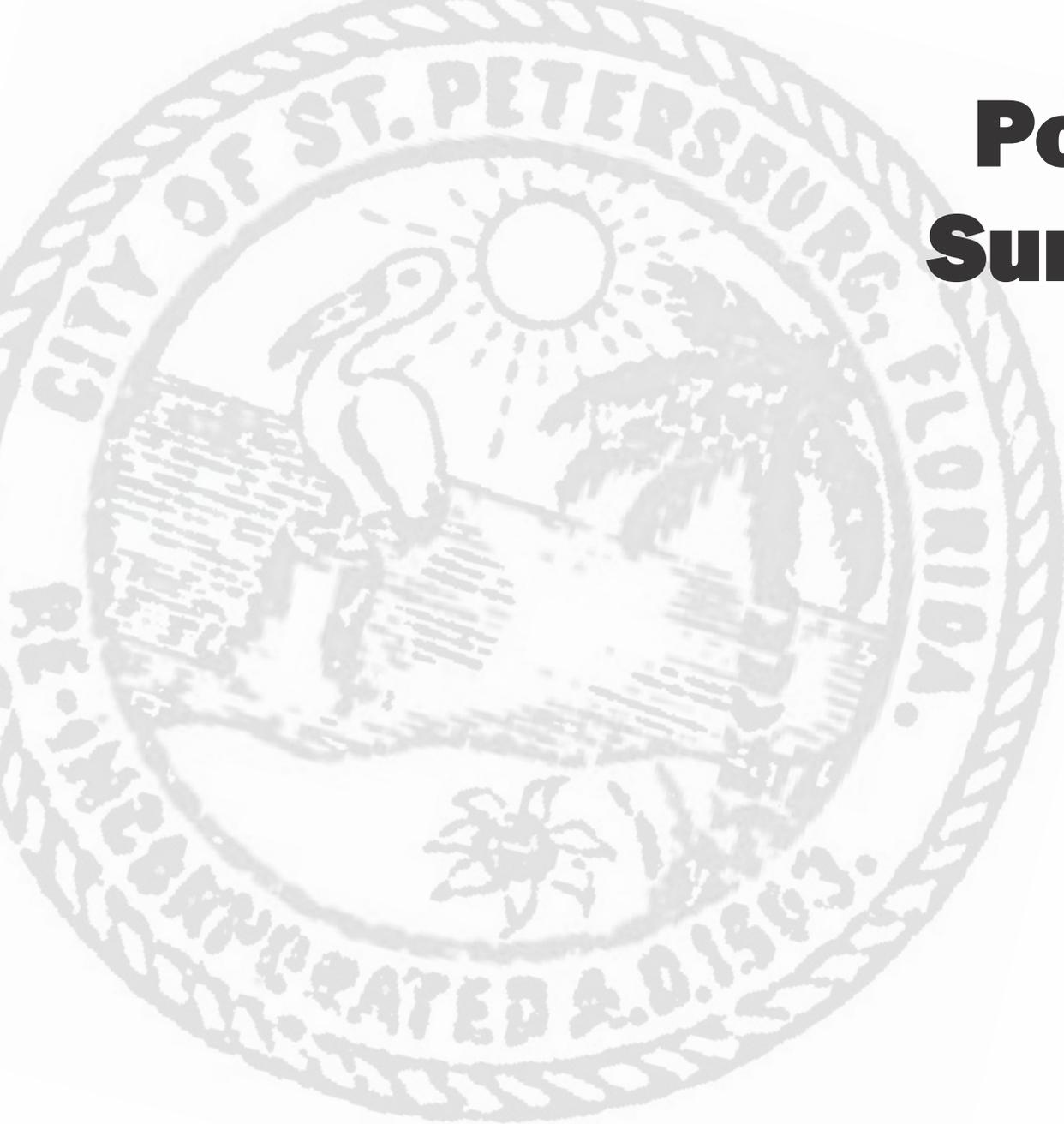
significant cost or other advantages.

- b. Agreements with commercial banks or other financial entities may be entered into for purposes of acquiring lines of credit that will provide access to credit under terms and conditions judged prudent and advantageous.
- c. Tax or Revenue Anticipation Notes will not be issued to fund operations. Cash will be managed in a fashion that will lessen the need for borrowing to meet working capital needs.
- d. When financing a project, Bond Anticipation Notes may be issued if such notes will result in a financial benefit. Revenue bonds will be used whenever possible to finance public improvements which can be shown to be self-supported by dedicated revenue sources and needed for the infrastructure and economic development.
- e. Tax-exempt commercial paper or variable rate demand notes may be issued when their use is judged prudent and advantageous. Careful consideration shall be used for any variable rate debt financing and would only be utilized when an independent financial advisor makes the recommendation in writing.
  1. Economic and cash flow projections for variable rate issues shall be calculated at the then applicable fixed rate.
  2. Total variable rate debt shall be limited to 5 percent of total debt outstanding.
  3. At least twice each year, an analysis of each outstanding variable rate bond issue shall be undertaken to determine the advisability of converting the issue to fixed-rate debt.
  4. Variable rate bonds shall be structured to protect against loss.
  5. The city should avoid any complex financing instruments involving variable debt.

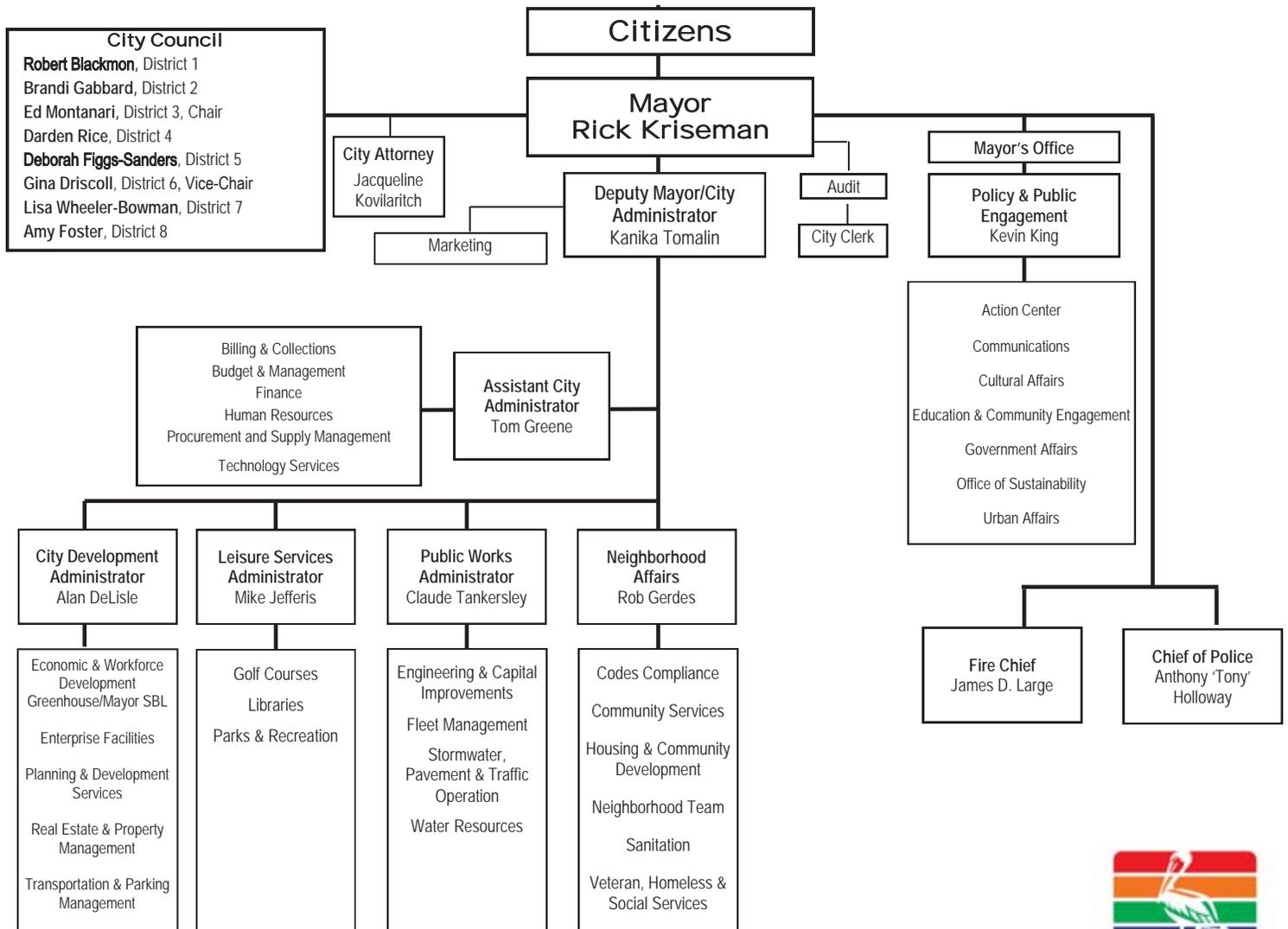
#### 4. Debt Compliance:

- a. Any debt issued by the City through this policy is also subject to the City's *Post-Issuance Compliance Policy for Tax-Exempt Bonds* which addresses tax reporting and other tax compliance matters relating to City issued debt instruments, as well as the *Policies and Procedures Relating to Primary and Continuing Disclosure Obligations Incurred in Connection with the Issuance of Public Debt*.
- b. The Chief Financial Officer shall monitor debt compliance related matters on an annual basis as part of the City's overall financial audit and prepare a separate Debt Supplement Report that includes all debt obligations and any required disclosures.

# **Position Summary**



# FY21 Citywide Organizational Chart



**FY21**

Rev. 9/28/20

## Position Summary

FTE By Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	FY 2021 Change
<b>General Operating Fund</b>						
<b>Full-Time</b>						
City Council	16.00	16.00	16.00	16.00	16.00	0.00%
Mayor's Office	19.00	22.00	23.00	23.00	23.00	0.00%
Legal	20.20	19.94	21.04	21.04	20.98	(0.32)%
Public Works Administration	4.53	2.53	2.53	1.53	0.86	(65.94)%
Procurement and Supply Management	15.82		16.82	19.82	19.82	17.84%
Neighborhood Affairs Administration	3.90	3.90	3.90	3.90	3.90	0.00%
Housing and Community Development	2.38	4.43	3.40	3.40	4.83	42.06%
Community Services	7.00	7.00	7.00	7.00	4.45	(36.43)%
Human Resources	23.50	23.65	23.65	23.65	23.45	(0.85)%
City Development Administration	5.90	5.65	5.65	5.65	5.65	0.00%
Codes Compliance	32.00	32.00	32.00	32.00	32.00	0.00%
Engineering and Capital Improvements	76.20	80.20	79.20	91.20	91.20	15.15%
Police	788.00	786.00	799.00	799.00	799.00	0.00%
Fire Rescue	284.00	285.00	285.00	281.00	281.00	(1.40)%
Parks and Recreation	257.00	267.00	267.00	267.00	267.00	0.00%
Library	69.00	72.00	72.00	74.00	74.00	2.78%
City Clerk	10.00	11.00	11.00	11.00	11.00	0.00%
Marketing	18.00	17.00	17.00	17.00	17.00	0.00%
Budget and Management	7.80	7.80	7.80	7.80	7.80	0.00%
Office of the City Auditor	6.20	5.20	5.20	5.20	5.20	0.00%
Transportation and Parking Management	6.65	7.74	6.60	6.60	6.60	0.00%
Enterprise Facilities	6.00	7.25	6.25	6.25	6.25	0.00%
Finance	20.00	22.00	22.00	22.00	22.00	0.00%
Real Estate and Property Management	7.00	7.00	7.00	7.00	7.00	0.00%
Planning and Development Services	30.45	19.45	18.95	19.95	19.95	5.28%
Economic and Workforce Development	0.00	13.00	13.00	13.00	13.00	0.00%
Stormwater, Pavement and Traffic Operations	62.30	63.37	63.70	66.00	71.05	11.54%
Leisure Services Administration	1.00	1.00	1.00	1.00	1.00	0.00%
<b>Full-TimeFTE:</b>	<b>1,799.82</b>	<b>1,825.92</b>	<b>1,836.68</b>	<b>1,851.98</b>	<b>1,854.98</b>	<b>1.00%</b>
<b>Part-Time</b>						
Mayor's Office	1.00	0.00	0.00	0.00	0.00	0.00%
Human Resources	0.50	0.50	0.00	0.00	0.00	0.00%
City Development Administration	0.50	0.50	0.00	0.00	0.00	0.00%
Codes Compliance	0.00	0.50	0.50	0.60	0.60	20.00%
Engineering and Capital Improvements	0.50	0.60	0.60	0.60	0.60	0.00%
Police	38.50	22.44	22.44	22.71	22.71	1.20%
Fire Rescue	0.60	0.00	0.00	0.00	0.00	0.00%
Parks and Recreation	314.50	317.00	243.70	243.70	243.70	0.00%
Library	9.50	8.50	9.00	9.50	9.50	5.56%
City Clerk	0.50	0.00	0.00	0.00	0.00	0.00%
Marketing	2.23	2.93	2.95	3.18	3.19	8.14%
Enterprise Facilities	0.80	0.80	0.80	0.80	0.80	0.00%
Finance	1.50	1.00	1.00	1.00	1.00	0.00%
Planning and Development Services	0.00	0.00	0.50	0.50	0.50	0.00%
<b>Part-TimeFTE:</b>	<b>370.63</b>	<b>354.77</b>	<b>281.49</b>	<b>282.59</b>	<b>282.60</b>	<b>0.39%</b>
<b>Grand Total:</b>	<b>2,170.44</b>	<b>2,180.69</b>	<b>2,118.17</b>	<b>2,134.57</b>	<b>2,137.58</b>	<b>0.92%</b>

## Position Summary

FTE By Fund	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2021 Adopted	FY 2021 Change
<b>Non-General Operating Funds</b>						
<b>Full-Time</b>						
Emergency Medical Services	98.00	102.00	105.00	105.00	110.00	4.76%
Parking Revenue	28.45	29.50	30.50	30.50	28.50	(6.56)%
Community Development Block Grant	10.52	9.09	10.26	10.26	8.76	(14.62)%
Emergency Solutions Grant	0.10	0.48	0.34	0.34	0.41	20.59%
Building Permit Special Revenue	53.55	69.55	69.05	74.05	74.05	7.24%
Coliseum Operating	5.10	5.35	5.10	4.10	5.10	0.00%
Sunken Gardens	5.90	7.90	7.90	8.90	8.90	12.66%
Water Resources	349.70	363.00	377.75	377.75	416.06	10.14%
Stormwater Utility Operating		108.17	120.09	119.79	127.94	6.54%
Sanitation Operating	206.29	212.25	213.25	213.25	214.06	0.38%
Airport Operating	3.80	3.80	4.00	4.00	3.80	(5.00)%
Marina Operating	11.20	10.20	11.10	11.10	11.20	0.90%
Golf Course Operating	21.00	21.00	21.00	21.00	21.00	0.00%
Jamestown Complex	4.00	4.00	4.00	4.00	4.00	0.00%
Port Operating	2.00	2.00	1.90	1.90	2.00	5.26%
Fleet Management	73.25	75.25	75.25	75.25	75.20	(0.07)%
Municipal Office Buildings	12.00	14.00	14.00	15.00	15.00	7.14%
Technology Services	60.00	60.00	60.00	60.00	62.00	3.33%
Supply Management	6.19	7.19	7.19	7.19	7.19	0.00%
Health Insurance	4.15	4.15	4.15	4.15	4.15	0.00%
Life Insurance	0.50	0.50	0.50	0.50	0.50	0.00%
General Liabilities Claims	4.50	4.50	4.50	4.50	4.50	0.00%
Commercial Insurance	1.10	1.10	1.10	1.10	1.25	13.64%
Workers' Compensation	4.05	4.05	2.95	2.95	2.80	(5.08)%
Billing and Collections	95.00	98.00	100.00	100.00	101.00	1.00%
Deferred Compensation - ICMA	0.60	0.45	0.45	0.45	0.65	44.44%
<b>Full-Time FTE:</b>	<b>1,168.18</b>	<b>1,217.47</b>	<b>1,251.32</b>	<b>1,257.02</b>	<b>1,310.02</b>	<b>4.69%</b>
<b>Part-Time</b>						
Building Permit Special Revenue	1.00	1.00	1.50	1.75	1.75	16.67%
Coliseum Operating	2.75	2.75	1.33	2.13	1.70	28.04%
Sunken Gardens	8.98	9.08	9.08	8.18	7.81	(14.02)%
Water Resources	1.90	1.50	1.50	1.00	1.00	(33.33)%
Sanitation Operating	3.20	3.18	2.70	2.70	2.70	0.00%
Marina Operating	4.70	4.50	3.95	3.95	4.15	5.06%
Golf Course Operating	25.51	25.54	25.75	25.75	25.75	0.00%
Port Operating	1.00	1.00	1.00	1.00	1.00	0.00%
Fleet Management	0.50	0.50	0.00	0.00	0.00	0.00%
Municipal Office Buildings	7.50	7.50	7.00	6.50	6.50	(7.14)%
Technology Services	2.50	2.50	1.00	1.00	1.00	0.00%
Supply Management	0.50	0.00	0.00	0.00	0.00	0.00%
Billing and Collections	0.00	1.00	1.00	1.00	1.00	0.00%
<b>Part-Time FTE:</b>	<b>60.04</b>	<b>60.05</b>	<b>55.81</b>	<b>54.96</b>	<b>54.36</b>	<b>(2.60)%</b>
<b>Grand Total:</b>	<b>1,228.22</b>	<b>1,277.51</b>	<b>1,307.13</b>	<b>1,311.98</b>	<b>1,364.38</b>	<b>4.38%</b>

# Revenue Highlights



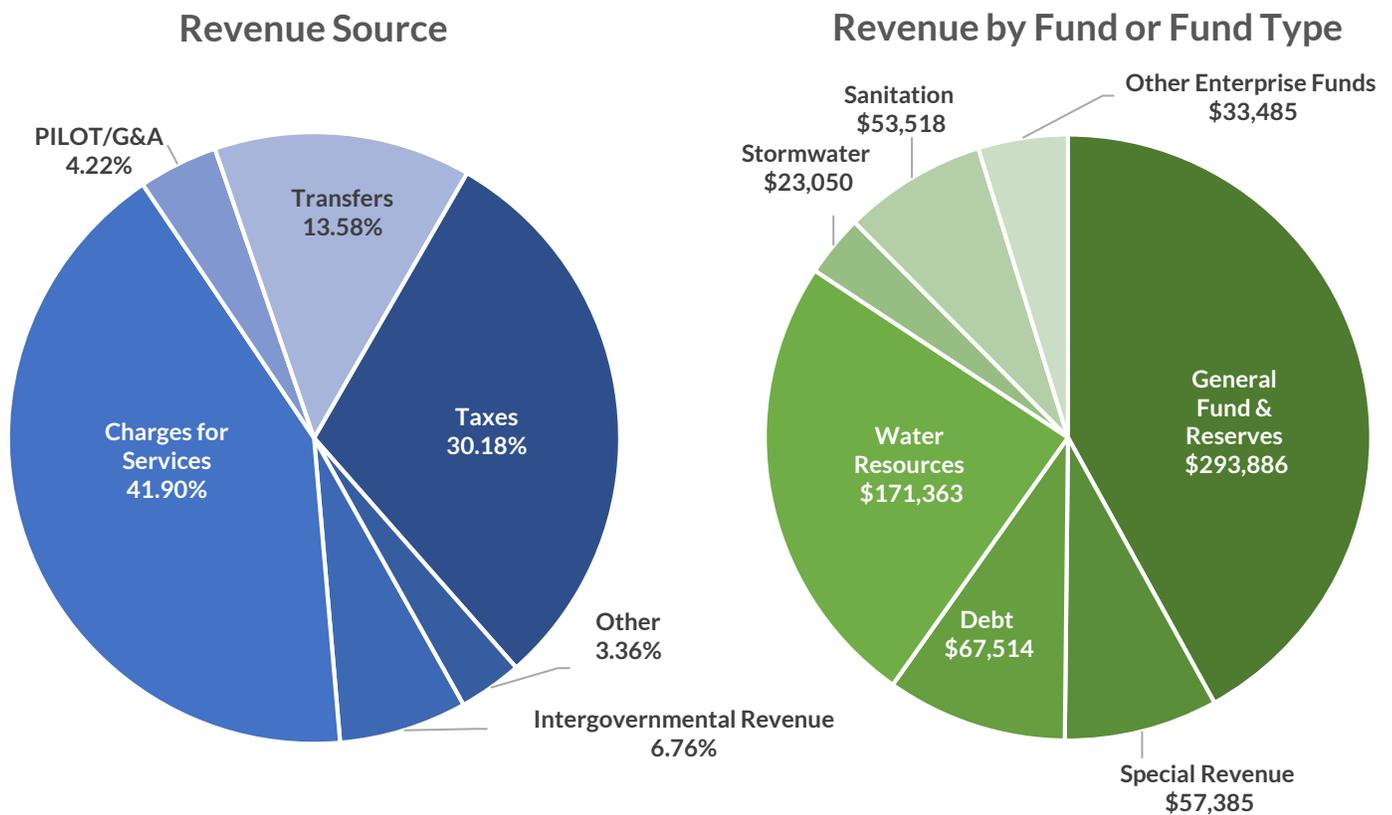
## Revenue Highlights

### Total Operating Revenue

The City of St. Petersburg adopted a revenue budget of \$700.200 million for all operating funds in FY 2021. This figure is exclusive of the internal service funds which are supported by internal charges. As indicated in the charts below, although revenues for the General Fund and General Fund Reserves constitute the city’s largest portion of revenue at \$293.886 million or 41.97%; taxes, which are devoted to the General Fund, make up only 30.18% of the total revenue budget.

As can be seen in the chart on the left, below, the largest percentage of the city’s revenues (41.90%) is borne solely by the users who benefit from a service, such as water and sewer, and others who choose to participate in a particular activity, such as golf. Enterprise funds such as Water Resources, Sanitation, Stormwater, and others are supported primarily by user fees. The total FY21 revenue budget for Enterprise Funds is \$281.415 million.

### Total FY 2021 Operating Revenue By Source and Fund or Fund Type

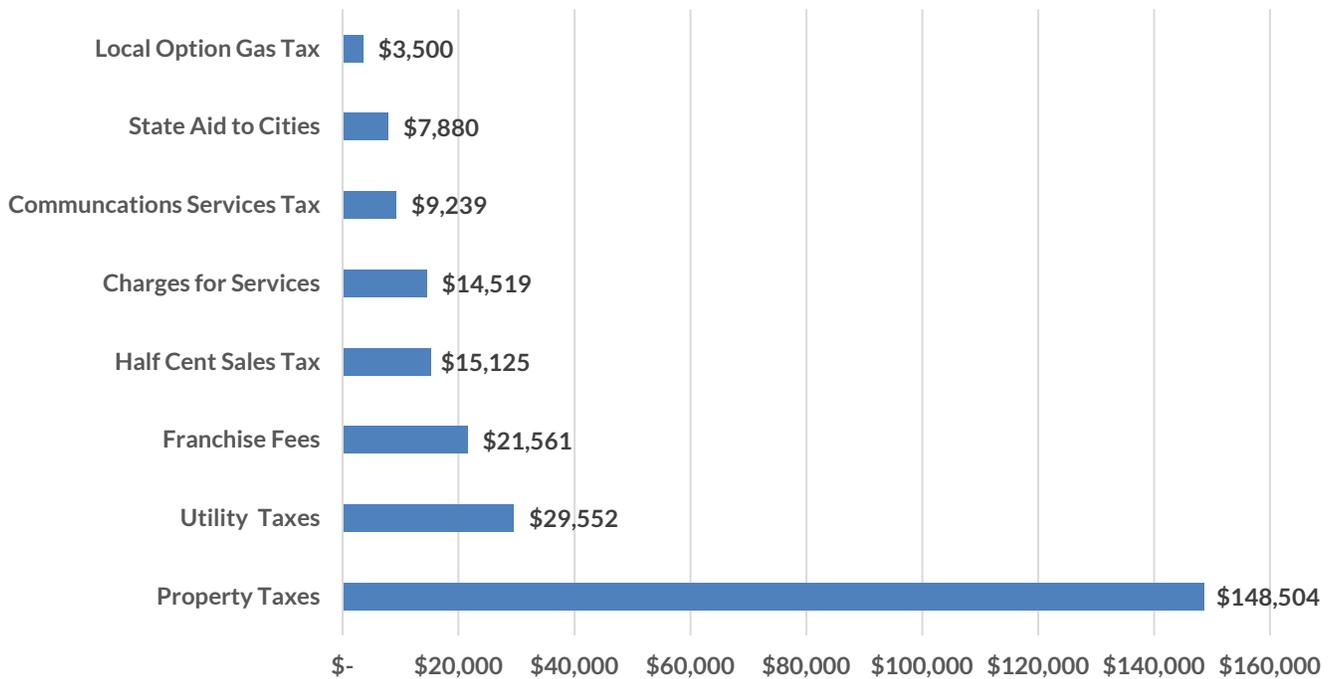


### General Fund Revenues

The chart below shows the major revenue sources of the General Fund. These eight categories of revenue make up 85.33% of all General Fund revenue. As indicated in the chart, ad valorem property tax revenues are a significant source of General Fund revenue at \$148.504 million or 50.7%, followed by utility taxes, which account for 10.1% of total General Fund revenue.

Charges for Services are similar to user fees in as much as they are borne by the person using a specific service such as after school care or someone in need of a police report. These charges for specific purposes potentially relieve taxpayers of \$14.519 million in additional ad valorem tax. If the city were to provide these same services, but not charge fees, the millage rate would have to increase from 6.755 mills to 7.4116 mills to make up the revenue shortfall.

Major General Fund Revenues  
(000s omitted)



## Major General Fund Revenue Sources

The next six sections provide a ten-year history of actual General Fund receipts for select major revenue sources.

### Taxable Value and Ad Valorem Taxes:

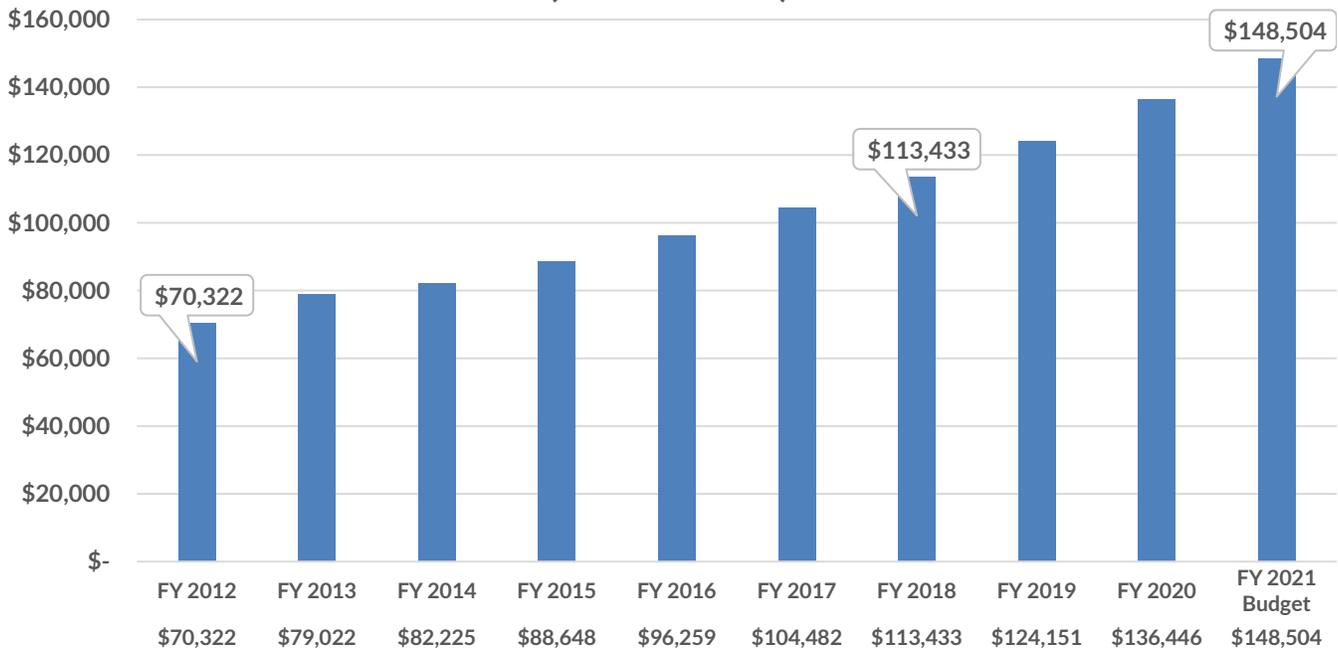
Ad valorem taxes result from the levy of taxes on personal tangible property and real property. The state constitution authorizes a city to levy up to 10 mills for citywide purposes on all taxable property within the city. All residents are allowed a \$25,000 exemption from the taxable value of their homesteaded property. Depending on the taxable value of a property, some residents can exempt up to \$50,000 of the taxable value. Some property owners are authorized an additional 15% exemption when qualifying age and total household income criteria are met. Each year the Pinellas County Property Appraiser provides each jurisdiction within the county with the certified property valuation (see chart below). State statutes require that local jurisdictions budget a minimum of 95% of estimated taxes based on the certified value. The City of St. Petersburg budgets 96% per the city’s fiscal policies.

**Gross Taxable Value  
(000s omitted)**

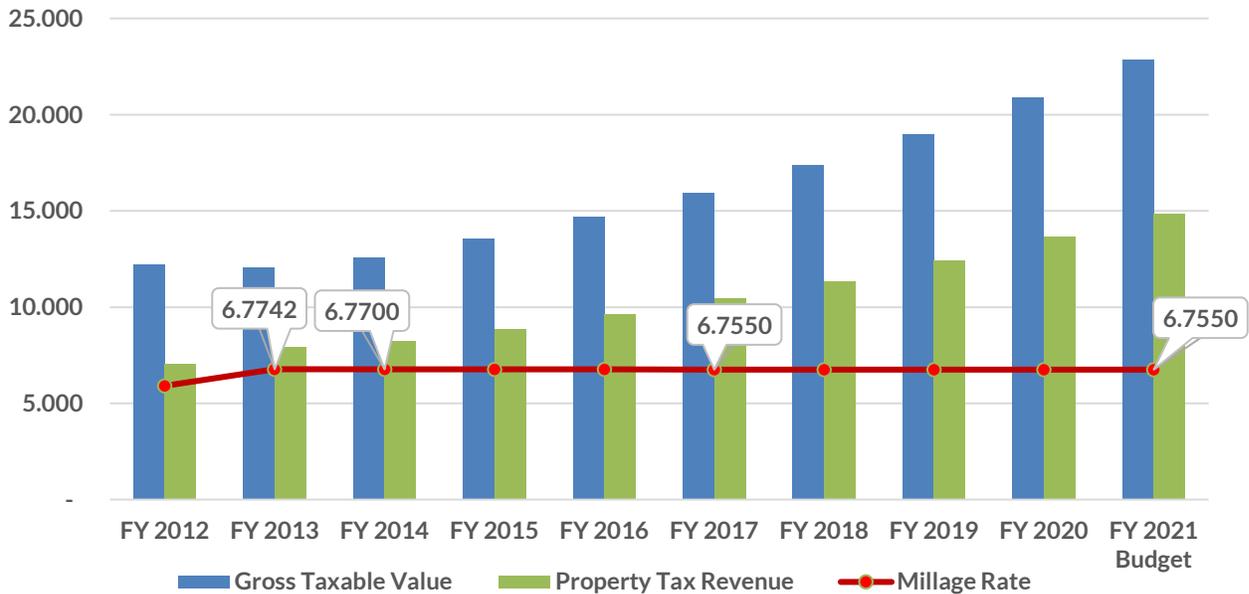


Ad valorem tax revenue decreased each year from 2007 through 2012 to what had been the lowest level since 2004. This decrease was due to property tax reforms, Amendment 1, and the effect of the recession on taxable property values. The ad valorem revenue would have declined in 2013 as property values declined slightly; however, a millage rate increase of 12.25% over the rolled back rate was adopted to allow the city to continue to provide the services the public demanded. In FY14, property tax revenue increased for the first time since 2007 as a result of a property value increase of 4.21%. This increase allowed the city to reduce its millage rate slightly from 6.7742 to 6.7700 in 2014. In 2015 property values rose 8.17% and property tax revenue was up \$6.287 million. In 2016, property values rose again (8.56%) and the trend of increasing property values continued in FY17 as taxable property values increased another 8.61%. This allowed the city to decrease its millage rate from 6.7700 to 6.7550 and still expect an additional \$7.571 million in property tax revenue in FY16. In FY18, with the fifth consecutive year of growth in property values and a constant millage rate, ad valorem revenue grew an additional \$8.951 million. Fiscal years 2019 and 2020 saw a continued increase in ad valorem revenue where the revenue grew by \$10.718 million and \$12.295 million respectively. In FY21, the property values increased 9.44% generating a gross increase in ad valorem revenue of \$13.103 million over the FY20 Adopted Budget. Historical data has been updated to reflect actual revenues received.

### Property Tax Revenue (000s omitted)



The following chart demonstrates in one concise location the relationship (only) of gross taxable value (blue bar), the city’s adopted property tax (millage) rate (red line) and the property tax revenue received by the city over the last ten years, the estimate for FY20 and the budget for FY21 as described in the previous text (green bar).

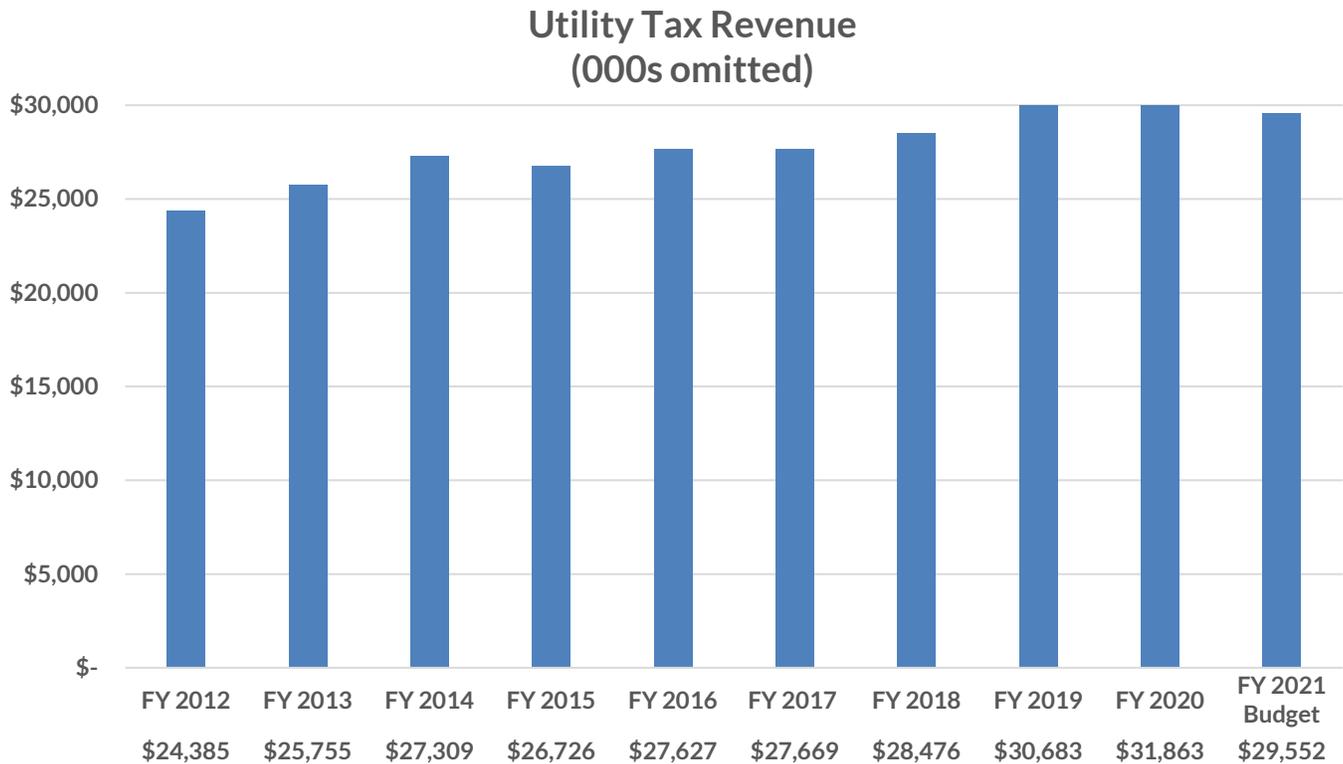


Up until the FY 2013 budget, all property tax revenue was applied toward the support of police and fire services per fiscal policy. With the decline in the tax base during the great recession, that policy was amended to apply property taxes exclusively to police services. During FY15, the fiscal policy was revised again to apply all property tax revenue towards the support of both police and fire services. All property taxes resulting from the city’s operating millage rate will cover approximately 96.60% of the cost of police and fire services in FY21.

## Utility Taxes:

In accordance with state law, a utility tax of 10% is levied by the city on the purchase of electricity, water, natural gas, fuel oil, and propane. The 10% levy is the maximum allowed by law. For electricity, the base includes gross receipt taxes and municipal franchise fees but excludes a majority of the cost of fuel. Given that a majority of the cost of fuel included in the rate base is exempt from taxation, the utility tax provides a more consistent revenue base than the franchise tax on electricity. However, the tax on electricity is very sensitive to variations in weather and is subject to rate adjustments.

Estimates are based on historical trends, with the more recent years given the most weight, and are adjusted for any known base rate changes. During FY14, Duke Energy implemented a 7.95% rate increase as approved by the Public Service Commission increasing the city’s utility tax receipts on electricity going forward. During the last quarter of FY16, Duke Energy added an “asset securitization charge” which amounted to an additional \$2.87 monthly for the average home. This charge will cover Duke’s costs for the closure of the Crystal River nuclear power plant in Citrus County. During 2020, there were a number of rate changes. In January 2020, there was a decrease of \$4.69 per 1,000 kWh. March saw an increase of \$5.34 per 1,000 kWh for storm recovery costs and will continue for 11 months. Then in April there was an increase of 42 cent per 1,000 kWh due to the Columbia Solar Power Plant coming online. In May, Duke energy reduced customer’s bills by a typical 21% due to annual fuel savings that are normally refunded over the following year in an effort to relieve some financial stress customers may be feeling due to the COVID pandemic. Finally, in September an increase of .251 cents per kWh was added for the Asset Securitization Charge, which resulted in an increase of approximately 0.1% in residential bills. Historical data has been updated to reflect actual revenues received.

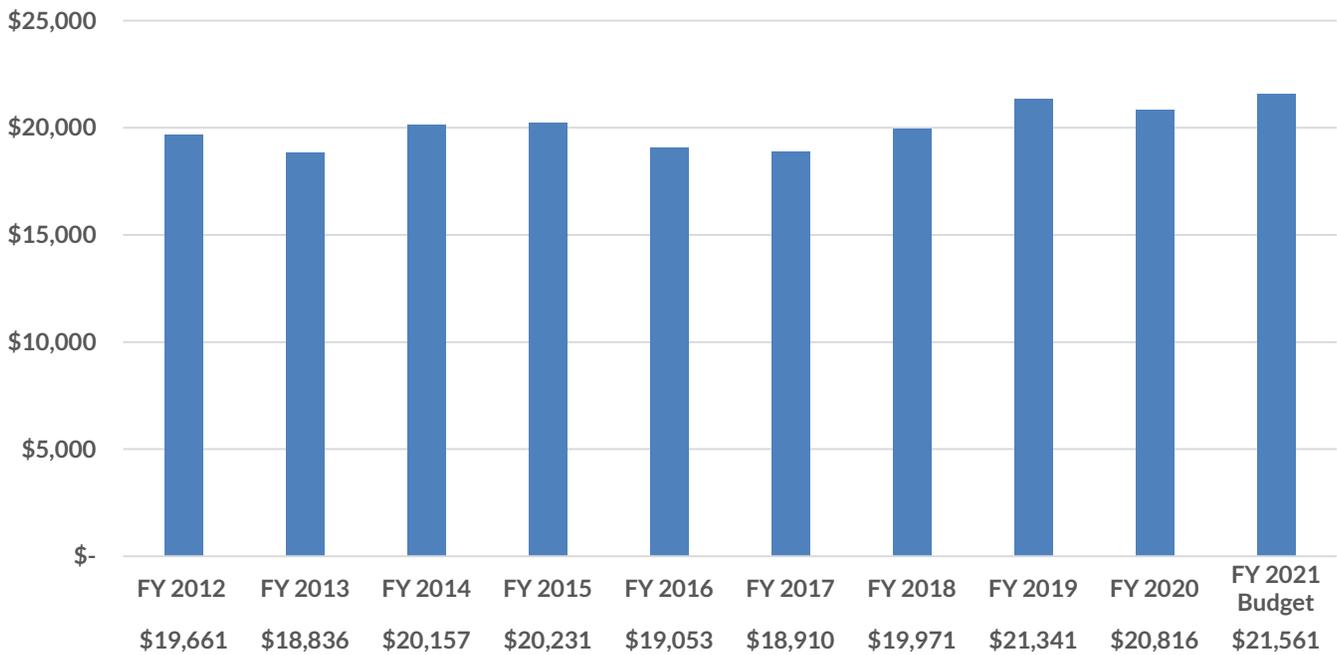


Note: Utility tax includes tax on electricity, water, natural gas, propane, and fuel oil.

## Franchise Fees:

Florida grants home-rule authority to impose a fee upon a utility for the granting of a franchise and the privilege of using the local government’s rights-of-way to conduct the utility business. A franchise fee of 6% is levied on a business’s (Duke Energy and TECO People’s Gas) gross receipts for the sale of electricity and natural gas within the city. Franchise fee revenue is somewhat volatile due to inclusion of the cost of fuel in the rate base of electricity. It is also sensitive to variations in weather and subject to rate adjustments. In April of FY16, Duke Energy reduced fuel costs charged to customers by 11% for residential customers and by 12-16% for industrial customers depending on their rate class. Historical data has been updated to reflect actual revenues received.

**Franchise Fee Revenue  
(000s omitted)**

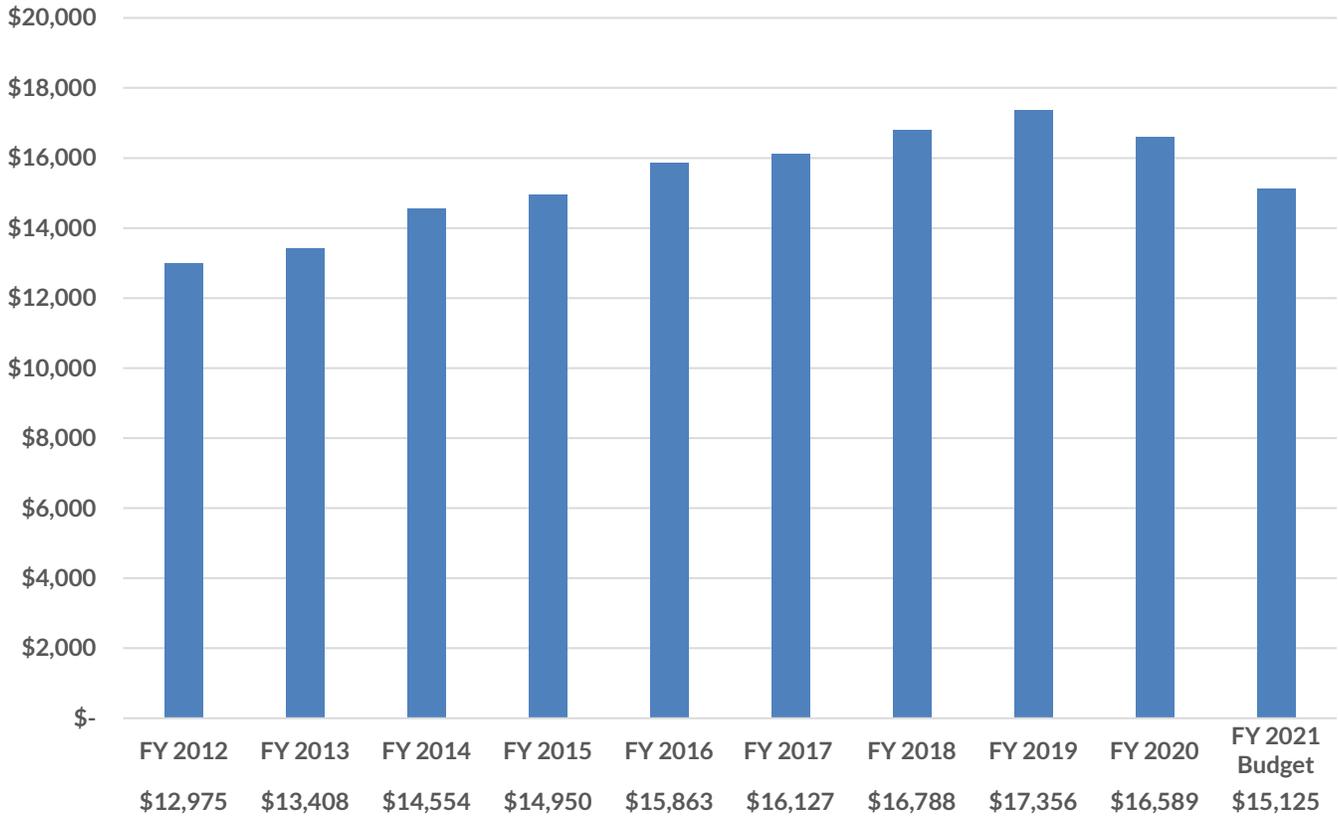


Note: Franchise Fees include fees on both electricity and gas.

## State Half Cent Sales Tax:

The state of Florida levies and collects a 6% sales tax on qualifying retail purchases. A portion of the revenue collected is distributed to county and municipal governments. The current distribution rate to the local municipalities is 9.653% of the 6%. The decreases in the FY20 estimate and FY21 Budget amounts reflect the effect of the COVID-19 pandemic on this revenue category. A decrease in sales taxes were seen due to a reduction in tourism and consumer spending during the pandemic. Current revenue projections are based on historical receipts and state provided estimates. Historical data has been updated to reflect actual revenues received.

**State Half Cent Sales Tax Revenue  
(000s omitted)**

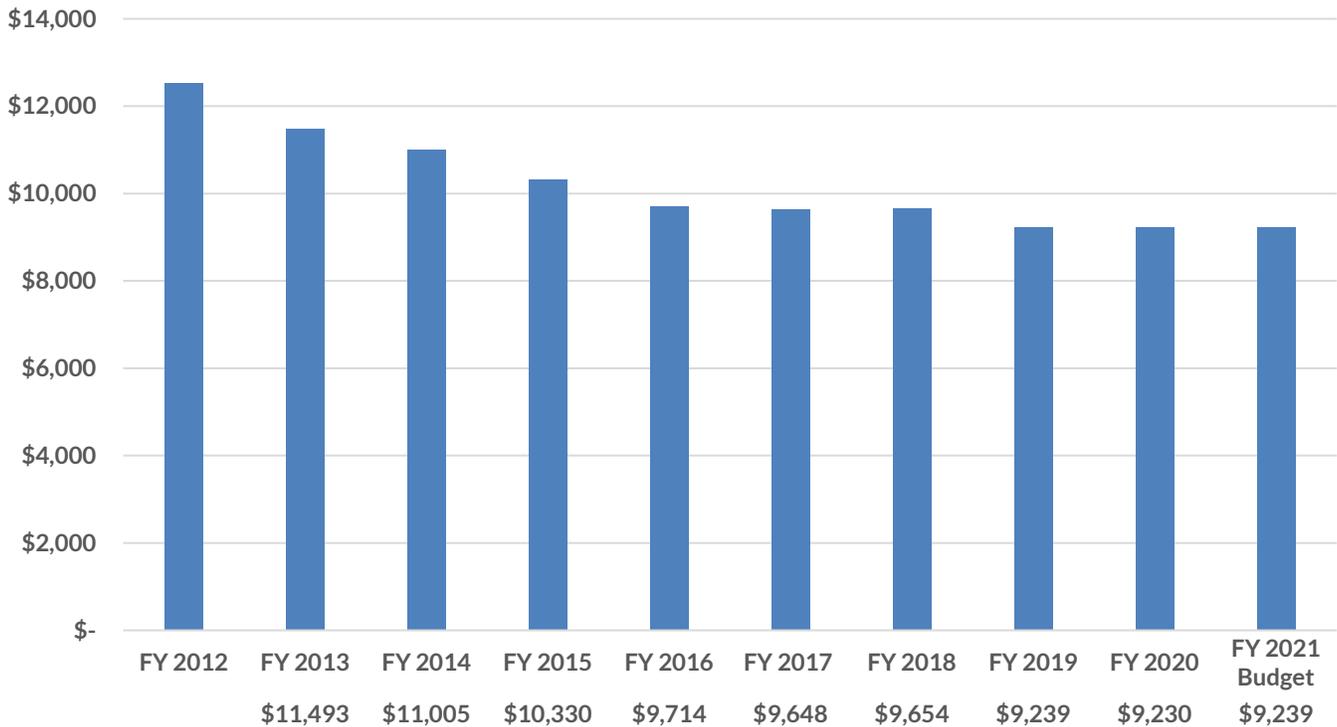


## Communications Services Tax:

The Communications Services Tax (CST) was created by the state in 2001 to restructure the rates paid throughout the state by telephone, cable, and other telecommunications services providers by removing city government utility taxes and franchise fees and consolidating them into a single, state-collected tax. Cities were to be held harmless by receiving a remittance from the state similar to past collections. The communications services tax applies to telecommunications, video, direct-to-home satellite, and related services. These services include, but are not limited to, local, long distance, and toll telephone; voice over internet protocol telephone; video services; video streaming; direct-to-home satellite; mobile communications; private line services; pager and beeper; telephone charges made at a hotel or motel; facsimiles; and telex, telegram, and teletype.

Several changes to the state statutes governing the CST became effective on July 1, 2012. The Revenue Estimating Conference estimated that the changes to dealer liability for incorrectly assigned service addresses would have a negative fiscal impact on local governments of \$4.3 million in FY13 and a recurring negative impact of \$4.7 million. That projected decline and subsequent revenue reductions have held true through FY17 for the City of St. Petersburg as can be seen in the following chart. FY18 was the first fiscal year that the city, using State Revenue Estimates, trending, and other economic information, forecasted more of a flattening of this revenue source. This trend continued through FY20 and into FY21. Historical data has been updated to reflect actual revenues received.

**Communications Services Tax Revenue  
(000s omitted)**

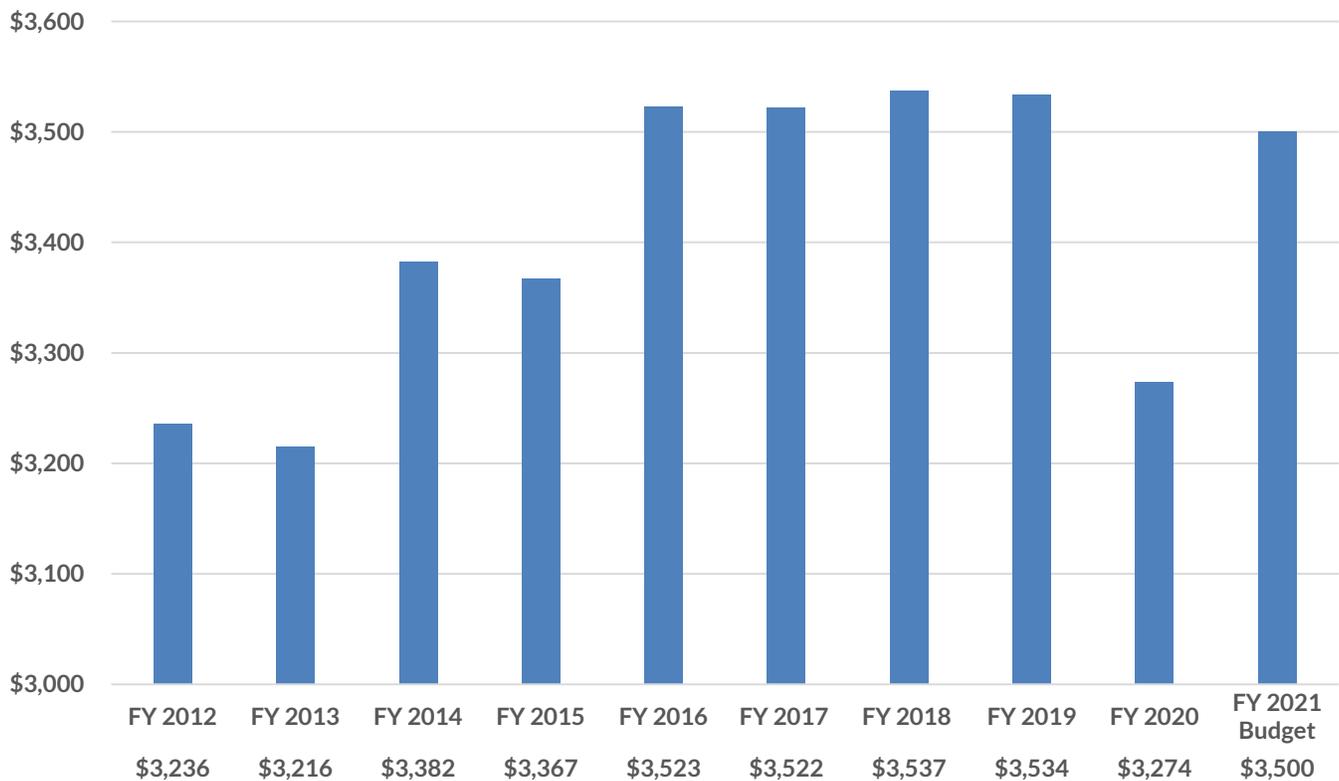


## Local Option Gas Tax:

The gas tax is levied on every net gallon of motor and diesel fuel sold within Pinellas County. Through FY 2007, the rate was \$0.06 on motor and diesel fuel sales with 75% of the revenue going to the county and the balance going to the municipalities within Pinellas County. The city's share of the remaining 25% was 40.28% or about 10.07% of the total. During FY07, the county passed an additional one-cent tax, referred to as the "ninth cent," and revised the distribution formula effective September 2007. As a result, the city receives substantially more revenue (about 15.35%) as indicated in the chart below. The county has amended the agreement for a second time and for the period commencing on January 1, 2018 (second quarter of FY18) and expiring December 31, 2027 the city can expect to receive a slightly smaller allocation based on current population estimates or about 15.27%. On March 9, 2020, the State of Florida entered a state of emergency for COVID-19, this was in coordination with a nation and world-wide pandemic response. This vastly reduced local, national, and international travel. As can be seen in the chart below the reduction in travel caused a reduction in fuel usage.

Current revenue projections are based on historical receipts and state provided estimates. Historical data has been updated to reflect actual revenues received.

**Local Option Gas Tax Revenue**  
(000s omitted)



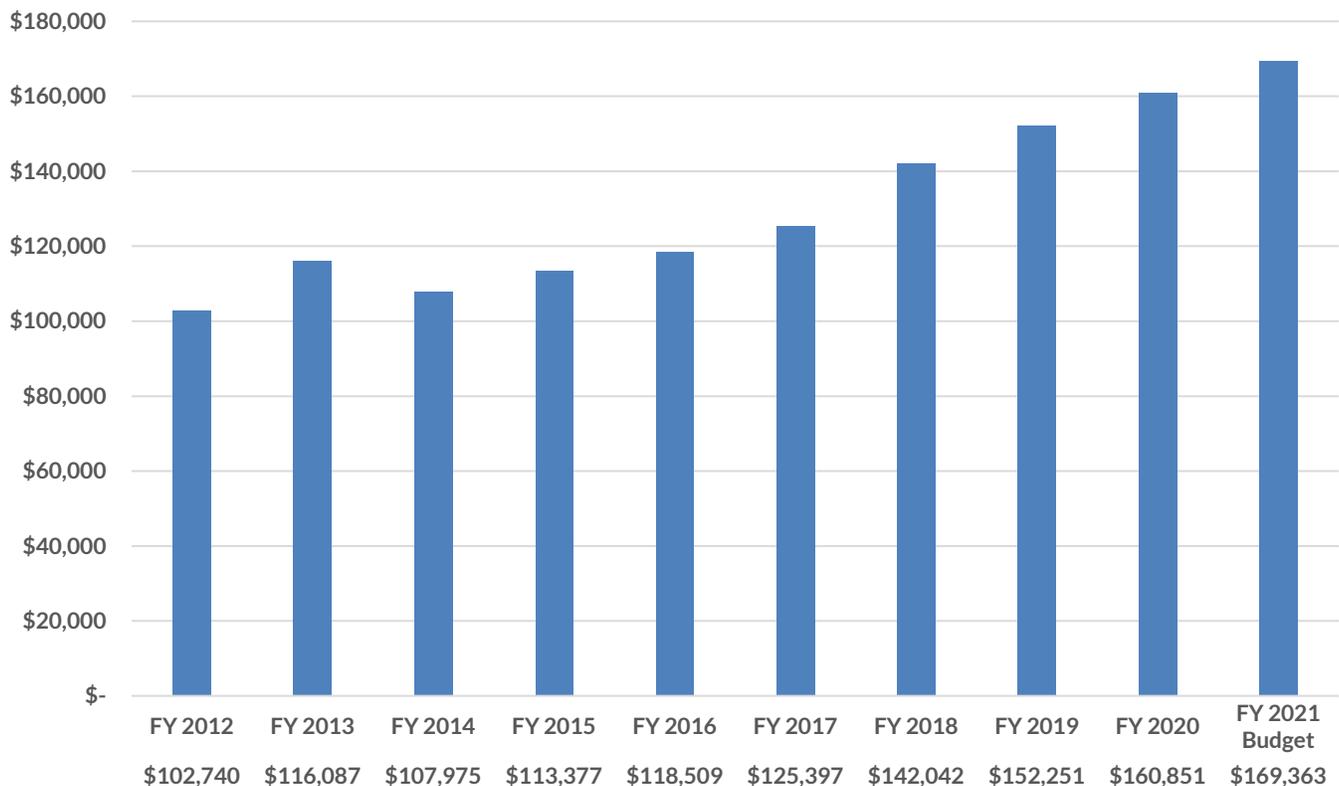
## Enterprise Fund Revenues

The city operates several enterprise operations funded primarily through user fees and charges. These operations are expected to recover total costs and do not receive general government support in the form of additional revenue. The revenue histories for the three largest of these funds follow.

### Water Resources Operating Fund:

Water Resources revenues are derived primarily from user fees which make up \$166.710 million of the \$169.363 million total revenue budget in FY21. Each year investment earnings from the Water Cost Stabilization Fund are transferred to the operating fund to help offset the amount the city pays to Tampa Bay Water for water. In FY21, this transfer is estimated to be \$2.267 million. Revenue estimates and rate proposals are based on the result of annual rate studies with subsequent approval from City Council. The FY21 revenue budget includes a 2.25% increase on water, a 7.25% increase on wastewater, and a 0.00% on reclaimed water, as recommended by the rate study conducted in FY20. Historical data has been updated to reflect actual revenues received.

**Water Resources Operating Fund Revenue  
(000s omitted)**

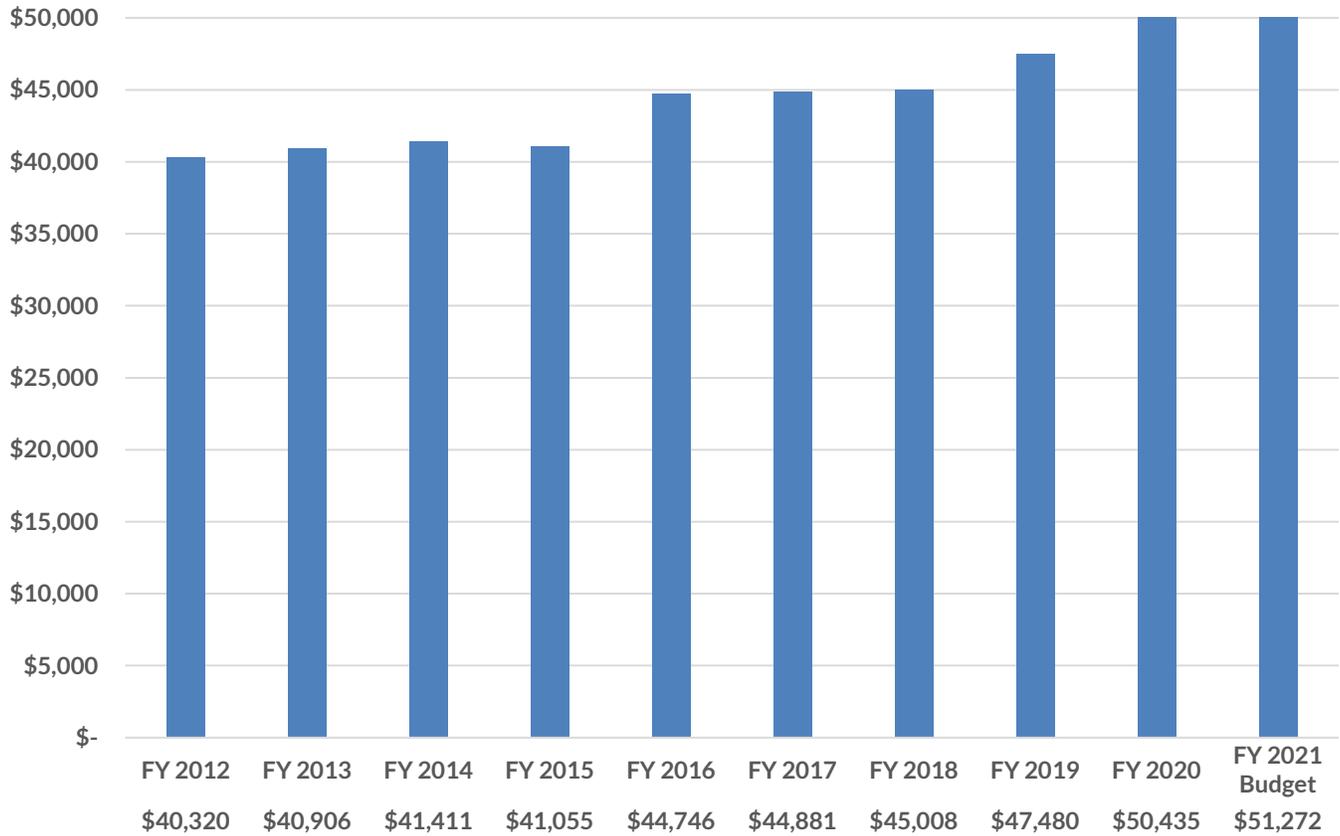


Note: In FY 2013, the Water Resources Capital Projects Fund repaid advances totaling \$12.069M from the Water Resources Operating Fund and the Economic Stability Fund.

### Sanitation Operating Fund:

Until FY 2004, the city maintained a Sanitation Rate Stabilization Fund which was used to offset operating costs for this service. Once the reserve was depleted, periodic rate increases were required. In FY19, a 5.25% rate increase was approved as recommended by a rate study conducted that year. Prior to FY19, there had not been a rate increase in nine years. In FY20, a 5.25% rate increase recommended by the rate study conducted in FY19 was included in the FY20 budget. In FY21, a 3.00% rate increase recommended by the rate study conducted in FY20 is included in the FY21 budget. Historical data has been updated to reflect actual revenues received.

**Sanitation Operating Fund Revenue  
(000s omitted)**

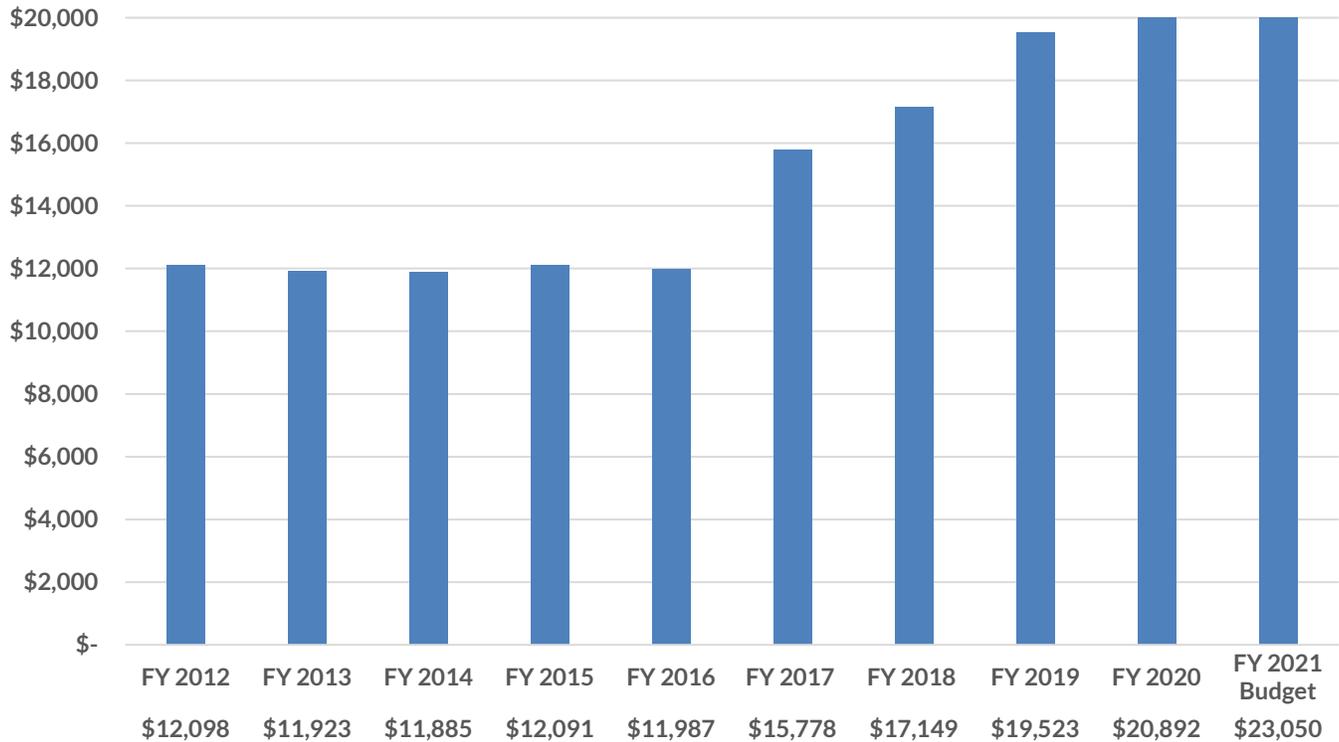


Note: FY16 began the first full year of the city's residential curbside recycling program.

## Stormwater Utility Operating Fund:

Stormwater revenue is derived almost exclusively from stormwater fees. City Council approved a change to the ordinance in FY 2009 that allowed City Council to vote on the potential annual Stormwater fee increase, using the CPI as a guide, but also taking into consideration other factors such as fund balance and current operating requirements. Because of this change in the ordinance and Stormwater’s healthy fund balance, Stormwater fees remained unchanged for seven years in a row. In FY17, however, Stormwater rates increased 31.58% to address a \$1.4 million increase in debt service in FY19 as well as an increase in operating expenses. The FY19 revenue budget included the FY18 11.11% Stormwater Utility Fee increase that went into effect on January 1, 2018 and the 10.00% FY19 Stormwater Utility Fee increase, as recommended by the rate study conducted in FY18, which was an increase of \$1.00 (from \$10.00 to \$11.00) per Equivalent Residential Unit (ERU). The FY20 revenue budget included a 9.09% Stormwater Utility Fee increase as recommended by the rate study conducted in FY19. Also, in FY20 the Tiered Rate Billing Structure Program was implemented by the fund, which changed the rate structure from a flat fee for single-family residential parcels to a tiered rate based on impervious surface area. In FY21, a 10.07% increase recommended by the rate study conducted in FY20 is included in the adopted budget. Historical data has been updated to reflect actual revenues received.

**Stormwater Operating Fund Revenue**  
(000s omitted)



# Fund Summaries



## FISCAL YEAR 2021 BUDGET - MILLAGE CALCULATION

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<b>CURRENT YEAR GROSS TAXABLE VALUE</b>	<b>\$</b>	<b>22,861,387,231</b>
<b>96.0% OF GROSS TAXABLE VALUE</b>	<b>\$</b>	<b>21,946,931,742</b>
<b>YIELD FROM ONE MILL</b>	<b>\$</b>	<b>21,946,932</b>

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### OPERATING MILLAGE:

General Fund Requirements	\$	292,825,001
Less: Sources Other Than Ad Valorem Taxes	\$	<u>(144,573,477)</u>
<b>Ad Valorem Taxes Required</b>	<b>\$</b>	<b>148,251,524</b>

<b>LEVY REQUIRED TO FUND BUDGET</b>	<b>6.7550</b>
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## Fund Balance Summary

Fund	Beginning Balance	Total Revenues	Total Appropriations	Change in Balance	Ending Balance
0001 - General Fund	33,056,409	292,825,001	292,825,001	0	33,056,409
0002 - Preservation Reserve	267,497	61,000	45,000	16,000	283,497
0008 - Economic Stability	28,522,869	1,000,000	0	1,000,000	29,522,869
0051 - Health Facilities Authority	52,816	5,000	4,000	1,000	53,816
1009 - Emergency Medical Services	2,829,539	16,782,925	17,484,662	(701,737)	2,127,802
1019 - Local Housing Assistance	1,490,189	600,000	600,000	0	1,490,189
1021 - Parking Revenue	5,229,336	8,155,267	7,917,239	238,028	5,467,364
1025 - School Crossing Guard	233,432	350,000	350,000	0	233,432
1041 - Weeki Wachee	14,503,013	200,000	170,000	30,000	14,533,013
1051 - Pro Sports Facility	142,725	2,000,004	1,973,357	26,647	169,372
1102 - Intown West-City Portion	0	672,246	0	672,246	672,246
1104 - South St. Petersburg Redevelopment	7,240,489	6,046,804	0	6,046,804	13,287,293
1105 - Downtown Redevelopment District	29,585,986	20,693,587	5,764,938	14,928,649	44,514,635
1106 - Bayboro Harbor Tax Increment District	999,068	5,000	0	5,000	1,004,068
1107 - Intown West Tax Increment District	9,015,036	324,801	0	324,801	9,339,837
1108 - Assessments Revenue	285,910	27,000	226,100	(199,100)	86,810
1111 - Community Development Block Grant	926,516	1,971,734	1,971,734		926,516
1112 - Emergency Solutions Grant	11,355	156,473	156,473	0	11,355
1113 - Home Program	98,953	1,182,784	1,182,784	0	98,953
1115 - Miscellaneous Donation	0	1,500,000	1,500,000	0	0
1117 - Community Housing Donation	316,829	500	0	500	317,329
1151 - Building Permit Special Revenue	15,628,806	7,448,317	10,587,588	(3,139,271)	12,489,535
1201 - Mahaffey Theater Operating	39,278	1,018,138	1,012,647	5,491	44,769
1203 - Pier Operating	629,507	3,902,327	3,901,514	813	630,320
1205 - Coliseum Operating	386	951,500	951,051	449	835
1207 - Sunken Gardens	36,641	1,907,609	1,944,199	(36,590)	51
1208 - Tropicana Field	496,884	2,046,234	2,046,234	0	496,884
1601 - Local Law Enforcement State Trust	427,896	0	85,607	(85,607)	342,289
1602 - Federal Justice Forfeiture	423,862	0	37,000	(37,000)	386,862
1603 - Federal Treasury Forfeiture	76,104	0	0	0	76,104
1702 - Police Grant	5,482	0	0	0	5,482
1720 - Operating Grant	228,849	0	0	0	228,849
1901 - Arts In Public Places	208,055	10,000	19,412	(9,412)	198,643
2010 - JP Morgan Chase Revenue Notes	2,043,061	2,219,615	2,219,615	0	2,043,061
2013 - Banc Of America Notes Debt Service	0	198,750	198,750	0	0
2017 - Banc of America Leasing & Capital LLC	3,460	223,390	226,495	(3,105)	355
2018 - TD Bank, N.A.	0	9,323,470	9,323,470	0	0
2019 - Key Government Finance Debt	2,952,500	0	0	0	2,952,500
2027 - Sports Facility Sales Tax Debt	1,820,076	1,973,357	1,952,520	20,837	1,840,913
2030 - Public Service Tax Debt Service	1,988,716	5,764,938	2,901,188	2,863,750	4,852,466
4001 - Water Resources	17,701,177	169,363,295	163,002,600	6,360,695	24,061,872
4002 - Water Resources Debt	47,901,833	42,716,315	42,626,517	89,798	47,991,631
4005 - Water Cost Stabilization	86,663,641	2,000,000	2,000,000	0	86,663,641
4007 - Water Equipment Replacement	3,546,971	3,040,370	1,847,000	1,193,370	4,740,341
4011 - Stormwater Utility Operating	2,778,265	23,049,530	22,539,589	509,941	3,288,206
4012 - Stormwater Debt Service	1,915,080	2,210,915	2,188,705	22,210	1,937,290
4017 - Stormwater Equipment Replacement	3,223,840	1,827,003	1,397,000	430,003	3,653,843
4021 - Sanitation Operating	18,434,594	51,271,631	50,862,752	408,879	18,843,473
4022 - Sanitation Debt Service	295,012	296,332	295,332	1,000	296,012
4027 - Sanitation Equipment Replacement	2,659,014	2,246,100	2,993,345	(747,245)	1,911,769
4031 - Airport Operating	121,826	1,277,800	1,261,393	16,407	138,233
4041 - Marina Operating	9,190	4,162,637	3,955,219	207,418	216,608
4061 - Golf Course Operating	264,591	4,051,122	4,124,444	(73,322)	191,269
4081 - Jamestown Complex	499	720,300	708,376	11,924	12,423
4091 - Port Operating	207,025	424,819	441,227	(16,408)	190,617

## Fund Balance Summary

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Appropriations</b>	<b>Change in Balance</b>	<b>Ending Balance</b>
5001 - Fleet Management	1,367,400	19,076,994	19,115,308	(38,314)	1,329,086
5002 - Equipment Replacement	16,638,493	10,478,759	10,107,136	371,623	17,010,116
5005 - Municipal Office Buildings	905	4,108,248	4,107,739	509	1,414
5007 - Revolving Energy Investment	1,000,000	0	0	0	1,000,000
5011 - Technology Services	2,687,197	13,623,192	13,787,414	(164,222)	2,522,975
5019 - Technology and Infrastructure	6,878,886	2,174,510	1,624,000	550,510	7,429,396
5031 - Supply Management	138,870	587,345	571,196	16,149	155,019
5121 - Health Insurance	14,759,432	57,418,101	56,815,990	602,111	15,361,543
5123 - Life Insurance	129,033	980,670	906,985	73,685	202,718
5125 - General Liabilities Claims	9,729,449	2,795,302	2,776,838	18,464	9,747,913
5127 - Commercial Insurance	8,821,646	5,044,044	5,708,890	(664,846)	8,156,800
5129 - Workers' Compensation	36,423,625	9,962,039	9,959,698	2,341	36,425,966
5201 - Billing and Collections	2,448,411	12,262,975	12,476,190	(213,215)	2,235,196

## General Fund (0001)

The General Fund is the principal fund of the city and is used to account for the receipt and expenditure of resources traditionally associated with local government and not required to be accounted for in another fund. Resources are provided primarily through taxes and intergovernmental revenues and are expended to provide basic services such as fire and police protection, parks, libraries, and code enforcement, as well as for administrative departments which perform support functions.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Taxes</b>							
Property Taxes	110,595,047	118,056,616	135,148,706	135,148,706	135,984,743	148,251,524	9.70%
Property Tax Penalties	2,837,986	6,094,839	252,500	252,500	431,938	252,500	0.00%
Franchise Taxes-Electricity	19,317,968	20,573,446	19,134,380	19,134,380	20,079,323	20,748,630	8.44%
Franchise Taxes-Other	769,023	768,145	774,656	774,656	736,961	812,012	4.82%
Utility Taxes-Electricity	22,776,920	24,657,456	23,097,552	23,097,552	25,634,298	23,559,503	2.00%
Utility Taxes-Natural Gas	575,625	581,726	557,024	557,024	581,273	532,203	(4.46)%
Utility Taxes-Water	4,969,755	5,268,246	5,137,635	5,137,635	5,486,033	5,268,246	2.54%
Utility Taxes-Other	153,929	175,510	165,278	165,278	161,947	192,249	16.32%
Communications Services	9,654,433	9,238,847	9,442,758	9,442,758	9,230,108	9,238,847	(2.16)%
Business Taxes	2,563,309	2,568,484	2,633,196	2,633,196	2,563,724	2,458,918	(6.62)%
<b>Total Taxes</b>	<b>174,213,997</b>	<b>187,983,316</b>	<b>196,343,685</b>	<b>196,343,685</b>	<b>200,890,347</b>	<b>211,314,632</b>	<b>7.62%</b>
<b>Licenses and Permits</b>							
Contractors Permits	83,939	110,628	93,076	93,076	94,590	88,076	(5.37)%
Other Licenses & Permits	140,828	137,485	152,860	152,860	127,363	124,860	(18.32)%
<b>Total Licenses and Permits</b>	<b>224,767</b>	<b>248,113</b>	<b>245,936</b>	<b>245,936</b>	<b>221,953</b>	<b>212,936</b>	<b>(13.42)%</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	1,742,033	1,383,941	210,123	2,032,372	6,466,131	210,123	0.00%
State Grants	66,441	226,479	450,000	740,801	271,635	473,643	5.25%
State Shared Half Cent	16,788,001	17,356,111	17,000,000	17,000,000	16,588,713	15,124,631	(11.03)%
State Revenue Sharing	9,602,861	9,933,480	9,100,000	9,100,000	9,204,183	7,880,433	(13.40)%
State Shared Other	1,025,702	1,112,513	1,139,252	1,139,252	918,497	1,158,196	1.66%
Local Option-Fuel	3,537,293	3,533,610	3,500,000	3,500,000	3,273,632	3,500,000	0.00%
Other Grants	1,998,313	2,755,779	2,151,436	2,631,019	2,854,739	2,163,436	0.56%
<b>Total Intergovernmental</b>	<b>34,760,644</b>	<b>36,301,912</b>	<b>33,550,811</b>	<b>36,143,444</b>	<b>39,577,530</b>	<b>30,510,462</b>	<b>(9.06)%</b>
<b>Charges for Services</b>							
General Government	582,068	663,907	572,781	572,781	641,420	630,619	10.10%
Public Safety	4,652,393	5,690,992	4,087,630	4,087,630	4,282,352	5,599,173	
Physical Environment Charges	411	103	0	0	(201)	0	0.00%
Transportation Charges	175,608	161,135	181,969	181,969	169,067	181,969	0.00%
Culture & Recreation Charges	6,122,499	6,177,926	6,306,262	6,306,262	3,791,295	5,207,706	(17.42)%
Other Charges for Services	1,860,875	2,016,665	2,451,279	2,451,279	1,653,315	2,899,853	18.30%
<b>Total Charges for Services</b>	<b>13,393,853</b>	<b>14,710,728</b>	<b>13,599,921</b>	<b>13,599,921</b>	<b>10,537,248</b>	<b>14,519,320</b>	<b>6.76%</b>
<b>Fines</b>							
Charges and Fees	9,618	21,720	0	0	75,065	5,000	0.00%
Traffic & Parking Fines	597,916	430,462	515,100	515,100	300,798	470,534	(8.65)%
Library Fines	88,590	72,803	88,062	88,062	24,714	53,357	(39.41)%
Violations of Local Ordinances	1,913,776	1,968,295	1,856,110	1,856,110	1,903,755	1,657,447	(10.70)%
<b>Total Fines</b>	<b>2,609,900</b>	<b>2,493,280</b>	<b>2,459,272</b>	<b>2,459,272</b>	<b>2,304,332</b>	<b>2,186,338</b>	<b>(11.10)%</b>

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	629,749	1,715,374	1,200,000	1,200,000	1,447,498	900,000	(25.00)%
Rents & Royalties	1,529,536	1,235,278	837,337	837,337	1,019,542	947,403	13.14%
Sales of Fixed Assets	366,102	255,365	122,850	122,850	177,377	147,850	20.35%
Sales of Surplus Materials	9,355	1,700	6,050	6,050	3,514	6,050	0.00%
Contributions & Donations	65,713	198,408	22,693	32,595	42,424	20,775	(8.45)%
Miscellaneous Revenues	1,350	401,578	698,432	698,432	722,566	419,559	(39.93)%
<b>Total Miscellaneous Revenue</b>	<b>2,601,805</b>	<b>3,807,702</b>	<b>2,887,362</b>	<b>2,897,264</b>	<b>3,412,923</b>	<b>2,441,637</b>	<b>(15.44)%</b>
<b>PILOT/G&amp;A</b>							
G&A	7,193,880	7,337,760	7,484,520	7,484,520	7,484,544	7,634,210	2.00%
PILOT	17,812,667	18,273,974	20,210,843	20,210,843	20,192,324	21,913,307	8.42%
<b>Total PILOT/G&amp;A</b>	<b>25,006,547</b>	<b>25,611,734</b>	<b>27,695,363</b>	<b>27,695,363</b>	<b>27,676,868</b>	<b>29,547,517</b>	<b>6.69%</b>
<b>Transfers</b>							
Preservation Reserve	0	45,000	45,000	45,000	45,000	45,000	0.00%
Parking Revenue	547,896	547,896	585,696	585,696	585,696	585,696	0.00%
School Crossing	435,814	420,977	450,000	450,000	232,630	350,000	(22.22)%
Weeki Wachee	20,000	20,000	20,000	20,000	20,004	20,000	0.00%
Sanitation	390,843	390,843	390,843	390,843	390,840	390,843	0.00%
Marina Operating	310,000	310,000	310,000	310,000	309,996	310,000	0.00%
Golf Course Operating	72,000	59,000	70,000	70,000	69,996	70,000	0.00%
Technology Services	0	100,000	0	0	0	0	0.00%
Airport Operating	220,620	220,620	220,620	220,620	220,620	220,620	0.00%
<b>Total Transfers</b>	<b>1,997,172</b>	<b>2,114,335</b>	<b>2,092,159</b>	<b>2,092,159</b>		<b>1,992,159</b>	<b>(4.78)%</b>
<b>Internal Charges</b>							
Department Charges	113,000	100,000	100,000	100,000	100,000	100,000	0.00%
<b>Total Internal Charges</b>	<b>113,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>254,921,686</b>	<b>273,371,119</b>	<b>278,974,509</b>	<b>281,577,044</b>	<b>286,595,983</b>	<b>292,825,001</b>	<b>4.96%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Wages &amp; Benefits</b>	173,225,984	183,867,737	187,374,232	190,289,208	190,210,838	193,041,061	3.02%
<b>Services &amp; Commodities</b>	59,445,263	57,536,568	58,931,620	64,069,477	58,241,253	63,265,731	7.35%
<b>Capital</b>	3,678,905	1,998,038	1,374,836	1,944,388	1,589,047	972,092	(29.29)%
<b>Debt</b>	1,037,026	3,453,614	3,796,192	3,796,192	3,398,200	5,086,385	33.99%
<b>Grants &amp; Aid</b>	5,078,521	6,674,615	5,276,933	8,176,335	12,306,125	6,492,433	23.03%

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Total Transfers</b>							
Preservation Reserve	0	0	0	0	12,160	0	0.00%
Economic Stability	500,000	500,000	500,000	500,000	500,004	500,000	0.00%
South St. Peter	1,228,424	1,916,567	2,602,834	2,602,834	2,593,728	3,530,936	35.66%
Redevelopment	8,638,634	8,143,307	9,935,832	9,935,832	9,981,665	11,447,412	15.21%
Bayboro Harbor	67,488	0	0	0	0	0	0.00%
Intown West Tax	619,740	727,867	1,247,366	1,247,366	1,247,714	817,653	(34.45)%
Mahaffey Theater	450,000	450,000	450,000	450,000	450,000	450,000	0.00%
Pier Operating	600,000	765,000	1,750,000	1,750,000	1,750,000	1,997,000	14.11%
Coliseum	188,000	156,000	156,000	156,000	356,800	195,500	25.32%
Sunken Gardens	155,000	103,000	0	0	44,200	0	0.00%
Tropicana Field	1,335,000	1,256,000	818,000	818,000	818,000	1,182,420	44.55%
Housing Capital	0	250,000	190,000	190,000	190,000	600,000	215.79%
General Capital	0	1,881,000	1,021,000	1,601,000	1,600,996	988,550	(3.18)%
Port Operating	159,000	226,000	226,000	226,000	226,000	176,000	(22.12)%
Port Capital	0	0	0	12,371	12,371	0	0.00%
Municipal Office Building	0	0	0	0	305,400	0	0.00%
Revolving Energy	0	0	0	1,000,000	1,000,000	0	0.00%
Tech & Infrastr	150,000	0	0	0	0	0	0.00%
Airport Operations	65,000	0	0	0	0	0	0.00%
Golf Course Operati	0	176,000	145,000	520,100	375,100	131,000	(9.66)%
Jamestown Complex	109,000	25,000	83,500	83,500	100,300	124,500	49.10%
<b>Total Transfers</b>	<b>14,265,286</b>	<b>16,575,741</b>	<b>19,125,532</b>	<b>21,093,003</b>	<b>21,564,438</b>	<b>22,140,971</b>	<b>15.77%</b>
<b>Contingency</b>	<b>0</b>	<b>0</b>	<b>3,095,164</b>	<b>120,148</b>	<b>0</b>	<b>1,826,328</b>	<b>(40.99)%</b>
<b>Total Appropriations</b>	<b>256,730,985</b>	<b>270,106,313</b>	<b>278,974,509</b>	<b>289,488,751</b>	<b>287,309,901</b>	<b>292,825,001</b>	<b>4.96%</b>
	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	
Change in Fund Balance	(1,809,299)	3,264,807	0	(7,911,707)	(713,918)	0	
Beginning Balance	21,013,157	23,620,703	29,444,468	30,528,670	30,528,670	33,056,409	
Adjustments	4,416,845	3,643,160	0	0	3,241,657	0	
Ending Balance	23,620,703	30,528,670	29,444,468	22,616,963	33,056,409	33,056,409	

**Notes:**

Each year City Council has committed a portion of the General Fund balance for specific purposes. \$3.710 million was committed at the end of FY19 and \$4.156 million was committed at the end of FY20.

In FY15, the city entered into a settlement with BP Exploration & Production with respect to the Deep Water Horizon oil spill. The net result of this settlement was an increase in the General Fund balance of \$6,477,796. The city planned to use these resources to fund one-time investments in sustainability initiatives. As of FY20, all BP resources have been appropriated. Any remaining unspent amount at the end of FY20 will be rolled over to FY21.

In FY20, the city committed the approximately \$6.8 million in reimbursement for Hurricane Irma to the Fighting Chance Fund. These funds provided assistance to individuals and businesses impacted by the COVID-19 pandemic. This investment is reflected in the FY20 Estimated Column above.

The city's fiscal policies call for a General Fund Operating Reserve target equal to 20% of the current year appropriation in the General Fund group of funds, made up of the General Fund (0001), Preservation Reserve Fund (0002), Economic Stability Fund (0008), Arts in Public Places Fund (1901), Special Assessment Fund (1108), Revolving Energy Investment Fund (5007), and the Technology and Infrastructure Fund (5019). Current year appropriations in each of these funds are included in the target calculation and then compared against their combined fund balance. Additionally, the core General Fund (0001) has a reserve target of 5% of the annual appropriation in that fund.

The adjustment in the FY20 estimated column is the prior year encumbrance.

## Preservation Reserve (0002)

The Preservation Reserve Fund was established (Resolution 88-180) to provide a funded reserve for environmental preservation enhancement activities as specified in the agreements relating to the sale of the former Sod Farm area to Pinellas County in 1988. In December 2014, ordinance 149-H, provided that permit revenue received for new and existing tree removal be placed in this fund.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Licenses and Permits</b>							
Contractors Permits	84,370	60,190	85,000	85,000	58,155	60,000	(29.41)%
<b>Total Licenses and Permits</b>	<b>84,370</b>	<b>60,190</b>	<b>85,000</b>	<b>85,000</b>	<b>58,155</b>	<b>60,000</b>	<b>(29.41)%</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	0	0	0	0	88	0	0.00%
<b>Total Charges for Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	99	1,128	1,000	1,000	1,600	1,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>99</b>	<b>1,128</b>	<b>1,000</b>	<b>1,000</b>	<b>1,600</b>	<b>1,000</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	0	0	0	12,160	12,160	0	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,160</b>	<b>12,160</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>84,469</b>	<b>61,318</b>	<b>86,000</b>	<b>98,160</b>	<b>72,003</b>	<b>61,000</b>	<b>(29.07)%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Total Transfers</b>							
General Fund	0	45,000	45,000	45,000	45,000	45,000	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>0.00%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	84,469	16,318	41,000	53,160	27,003	16,000
Beginning Balance	138,045	223,447	239,765	239,765	239,765	267,497
Adjustments	933	0	0	0	729	0
Ending Balance	223,447	239,765	280,765	292,925	267,497	283,497

**Notes:**

Revenue is expected to decrease by \$25,000 or 29.07% in FY21 when compared to the FY20 Adopted Budget to reflect anticipated lower permit revenue. The revenue in this fund is used to partially fund a full-time Urban Forester position in the General Fund with a transfer to the General Fund in the amount of \$45,000.

## Economic Stability (0008)

The Economic Stability Fund was established in FY04 (Resolution 2003-480) to offset economic impacts on the budget from significant or sustained increases in expenditures or significant decreases in revenue.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Miscellaneous Revenue</b>							
Interest Earnings	78,932	602,754	450,000	450,000	564,689	500,000	11.11%
<b>Total Miscellaneous Revenue</b>	<b>78,932</b>	<b>602,754</b>	<b>450,000</b>	<b>450,000</b>	<b>564,689</b>	<b>500,000</b>	<b>11.11%</b>
<b>Transfers</b>							
General Fund	500,000	500,000	500,000	500,000	500,004	500,000	0.00%
Water Resources Capital	3,800,000	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>4,300,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,004</b>	<b>500,000</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>4,378,932</b>	<b>1,102,754</b>	<b>950,000</b>	<b>950,000</b>	<b>1,064,693</b>	<b>1,000,000</b>	<b>5.26%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Total Transfers</b>							
Airport CIP	400,000	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	3,978,932	1,102,754	950,000	950,000	1,064,693	1,000,000
Beginning Balance	21,910,004	26,355,423	27,458,177	27,458,176	27,458,176	28,522,869
Adjustments	466,487	0	0	0	0	0
Ending Balance	26,355,423	27,458,176	28,408,177	28,408,176	28,522,869	29,522,869

### Notes:

Resources from the Economic Stability Fund were advanced to the Airport Operating Fund in FY09 to pay off the Airport debt in accordance with the Economic Stability Fund policy for one-time or non-recurring expenses only. The Airport Operating Fund will repay the Economic Stability Fund from its future earnings. Beginning in FY15, the Airport began making debt repayments to the General Fund. The FY21 payment to the General Fund is \$220,620. There are approximately three more years of payments due to the General Fund and beginning in FY24, the Airport will begin making payments to the Economic Stability Fund.

In May 2018, \$400,000 was provided to the Airport for the city match for an FDOT grant (Ordinance 322-H). This loan will extend the loan period by two years. The amount owed by the Airport to the Economic Stability Fund at the end of FY21 will be \$1,409,594.

In May of 2017, City Council adopted a Reimbursement Resolution (2017-282) that stated the intent of the city to incur certain expenses related to Water Resources capital projects and that the city intended to reimburse itself with proceeds of a future borrowing. Additionally, City Council approved Resolution 2017-320 that authorized an advance in the amount of \$3.8 million from the Economic Stability Fund (0008) to the Water Resources Capital Improvement Fund (4003). The purpose of the advance was to expedite certain projects that would increase capacity of the city's wastewater system. As provided in the Reimbursement Resolutions the advance was repaid during FY18 with proceeds of bonds secured by the Utility System.

## Health Facilities Authority (0051)

The Health Facilities Authority Fund accounts for revenues that are service charges to non-profit health care organizations benefiting from tax exempt debt issues. Expenditures are the administrative costs incurred by the authority.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Charges for Services</b>							
General Government	0	0	4,000	4,000	2,500	4,000	0.00%
<b>Total Charges for Services</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>2,500</b>	<b>4,000</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	128	1,188	1,000	1,000	823	1,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>128</b>	<b>1,188</b>	<b>1,000</b>	<b>1,000</b>	<b>823</b>	<b>1,000</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>128</b>	<b>1,188</b>	<b>5,000</b>		<b>3,323</b>	<b>5,000</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Services & Commodities	965	22,175	4,000	4,000	225	4,000	0.00%
<b>Total Appropriations</b>	<b>965</b>	<b>22,175</b>	<b>4,000</b>	<b>4,000</b>	<b>225</b>	<b>4,000</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(837)	(20,987)	1,000	1,000	3,098	1,000
Beginning Balance	70,339	70,705	49,718	49,718	49,718	52,816
Adjustments	1,203	0	0	0	0	0
Ending Balance	70,705	49,718	50,718	50,718	52,816	53,816

## Emergency Medical Services (1009)

The Emergency Medical Services Fund records pre-hospital advanced life support/rescue activity and is funded by Pinellas County.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Intergovernmental Revenue</b>							
State Shared Other	44,760	41,940	49,000	49,000	23,190	49,000	0.00%
Other Grants	0	0	0	0	10,820	0	0.00%
<b>Total Intergovernmental</b>	<b>44,760</b>	<b>41,940</b>	<b>49,000</b>	<b>49,000</b>	<b>34,010</b>	<b>49,000</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Public Safety	13,745,513	14,715,148	16,478,277	16,045,441	16,044,517	16,723,925	1.49%
Other Charges for Services	55	5,060	0	0	0	0	0.00%
<b>Total Charges for Services</b>	<b>13,745,568</b>	<b>14,720,208</b>	<b>16,478,277</b>	<b>16,045,441</b>	<b>16,044,517</b>	<b>16,723,925</b>	<b>1.49%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	4,795	19,962	10,000	10,000	30,653	10,000	0.00%
Sales of Fixed Assets	25,170	12,147	0	0	0	0	0.00%
Miscellaneous Revenues	4,372	1,800	0	0	0	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>34,337</b>	<b>33,909</b>	<b>10,000</b>	<b>10,000</b>	<b>30,653</b>	<b>10,000</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>13,824,665</b>	<b>14,796,057</b>	<b>16,537,277</b>	<b>16,104,441</b>	<b>16,109,180</b>	<b>16,782,925</b>	<b>1.49%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	11,766,603	12,804,480	14,518,178	14,518,178	13,788,982	15,565,028	7.21%
<b>Services &amp; Commodities</b>	1,210,879	1,073,981	1,387,184	1,453,206	1,160,166	1,244,634	(10.28)%
<b>Capital</b>	438,886	552,390	496,500	1,047,080	596,799		35.95%
<b>Total Appropriations</b>	<b>13,416,368</b>	<b>14,430,850</b>	<b>16,401,862</b>	<b>17,018,464</b>	<b>15,545,947</b>	<b>17,484,662</b>	<b>6.60%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	408,297	365,206	135,415	(914,023)	563,233	(701,737)
Beginning Balance	815,743	1,290,156	1,155,507	1,649,703	1,649,703	2,829,539
Adjustments	66,116	(5,659)	0	0	616,602	0
Ending Balance	1,290,156	1,649,703	1,290,922	735,681	2,829,539	2,127,802

### Notes:

The Emergency Medical Services (EMS) Fund's FY21 budget increased \$1,082,800 or 6.60% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$896,287 as compared to the FY20 Adopted Budget. Included in the FY21 budget is the addition of five full-time Paramedic positions for an additional peak load unit.

Other increases included in the FY21 budget include capital vehicles (\$186,500), of which (\$100,000) is for a new vehicle for the peak load unit, small equipment (\$41,000), facility repairs and renovations (\$5,000), and other miscellaneous line items (\$4,111). These increases are partially offset by decreases in personal protective equipment (\$39,000), capital equipment (\$8,000), and other miscellaneous line items (\$3,098).

Revenue is expected to increase by \$245,648 or 1.49% in FY21 as compared to the FY20 Adopted Budget primarily due to increases in EMS payments from Pinellas County.

## Local Housing Assistance (1019)

The Local Housing Assistance Fund accounts for revenue received under the State Housing Initiatives Partnership Program (SHIP) to produce and preserve affordable housing in St. Petersburg for low- to moderate-income earning households (Ordinance 90-G).

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
State Shared Other	1,115,725	363,709	378,209	1,559,296	466,844	0	(100.00)%
<b>Total Intergovernmental</b>	<b>1,115,725</b>	<b>363,709</b>	<b>378,209</b>	<b>1,559,296</b>	<b>466,844</b>	<b>0</b>	<b>(100.00)%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	19,816	46,847	25,000	25,000	42,331	25,000	0.00%
Miscellaneous Revenues	964,784	667,761	480,000	480,000	714,255	575,000	19.79%
<b>Total Miscellaneous Revenue</b>	<b>984,600</b>	<b>714,608</b>	<b>505,000</b>	<b>505,000</b>	<b>756,587</b>	<b>600,000</b>	<b>18.81%</b>
<b>Total Revenues</b>	<b>2,100,325</b>	<b>1,078,317</b>	<b>883,209</b>	<b>2,064,296</b>	<b>1,223,431</b>	<b>600,000</b>	<b>(32.07)%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	244,539	165,953	57,861	174,270	95,827	54,680	(5.50)%
Services & Commodities	1,598,820	1,737,741	820,348	1,899,617	1,013,306	545,320	(33.53)%
<b>Total Appropriations</b>	<b>1,843,359</b>	<b>1,903,695</b>	<b>878,209</b>	<b>2,073,887</b>	<b>1,109,132</b>	<b>600,000</b>	<b>(31.68)%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	256,966	(825,377)	5,000	(9,591)	114,298	0
Beginning Balance	1,986,116	2,186,837	1,368,974	1,361,299	1,361,299	1,490,189
Adjustments	(56,245)	(160)	0	0	14,591	0
Ending Balance	2,186,837	1,361,299	1,373,974	1,351,709	1,490,189	1,490,189

### Notes:

The Local Housing Assistance Fund's FY21 budget decreased by \$278,209 or 31.68% as compared to the FY20 Adopted Budget primarily due to no federal grant funding.

Salaries, benefits, and internal service charges decreased \$3,181 as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include training and conference (\$1,240), and miscellaneous line item adjustments (\$1,120). These increases are offset by reductions in other reimbursables (\$125,000), loan disbursement (\$100,388), rehabilitation (\$50,000), and miscellaneous line item adjustments (\$2,000).

Revenue is expected to decrease \$283,209 or 32.07% as compared to the FY20 Adopted Budget primarily due to a reduction in federal grant revenue.

## Parking Revenue (1021)

The Parking Revenue Fund accounts for the operation of city parking facilities. A portion of the fund balance (\$110,624) is committed for the Committee to Advocate Persons with Impairments (CAPI).

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Licenses and Permits</b>							
Other Licenses & Permits	7,541	7,475	7,000	7,000	4,620	7,000	0.00%
<b>Total Licenses and Permits</b>	<b>7,541</b>	<b>7,475</b>	<b>7,000</b>	<b>7,000</b>	<b>4,620</b>	<b>7,000</b>	<b>0.00%</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	0	20,738	0	0	24,597	0	0.00%
State Grants	0	3,456	0	0	(2,074)	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>24,194</b>	<b>0</b>	<b>0</b>	<b>22,524</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Transportation Charges	6,462,823	7,199,725	6,201,464	6,199,783	5,601,938	5,998,464	(3.27)%
Culture & Recreation Charges	0	0	0	0	(206)	0	0.00%
Other Charges for Services	231,193	61,725	49,000	49,000	56,450	49,000	0.00%
<b>Total Charges for Services</b>	<b>6,694,016</b>	<b>7,261,450</b>	<b>6,250,464</b>	<b>6,248,783</b>	<b>5,658,182</b>	<b>6,047,464</b>	<b>(3.25)%</b>
<b>Fines</b>							
Charges and Fees	200	260	0	0	0	0	0.00%
Traffic & Parking Fines	1,994,235	1,982,434	2,115,791	2,115,791	1,679,245	2,115,791	0.00%
<b>Total Fines</b>	<b>1,994,435</b>	<b>1,982,694</b>	<b>2,115,791</b>	<b>2,115,791</b>	<b>1,679,245</b>	<b>2,115,791</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	(8,779)	147,172	100,000	100,000	104,919	100,000	0.00%
Rents & Royalties	227,138	275,000	185,000	185,000	215,138	185,000	0.00%
Sales of Fixed Assets	0	0	0	0	5,000	0	0.00%
Miscellaneous Revenues	(4,012)	10,342	(299,988)	(299,988)	1,232	(299,988)	0.00%
<b>Total Miscellaneous Revenue</b>	<b>214,347</b>	<b>432,514</b>	<b>(14,988)</b>	<b>(14,988)</b>	<b>326,289</b>	<b>(14,988)</b>	<b>0.00%</b>
<b>Transfers</b>							
Downtown Parking	0	0	0	0	121,563	0	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>121,563</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>8,910,338</b>	<b>9,708,327</b>	<b>8,358,267</b>	<b>8,356,586</b>	<b>7,812,423</b>	<b>8,155,267</b>	<b>(2.43)%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Wages &amp; Benefits</b>	2,208,455	2,124,893	2,318,588	2,318,588		2,411,167	3.99%
<b>Services &amp; Commodities</b>	3,805,548	4,399,907	4,528,209	4,629,672	4,041,627	4,590,376	1.37%
<b>Capital</b>	232,244	510,175	197,000	650,022	438,531	130,000	(34.01)%
<b>Total Transfers</b>							
General Fund	547,896	547,896	585,696	585,696	585,696	585,696	0.00%
General Capital	0	0	0	140,000	140,000	0	0.00%
Downtown Parkin	400,000	4,750,000	200,000	450,000	450,004	200,000	0.00%
<b>Total Transfers</b>	<b>947,896</b>	<b>5,297,896</b>	<b>785,696</b>	<b>1,175,696</b>	<b>1,175,700</b>	<b>785,696</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>7,194,144</b>	<b>12,332,871</b>	<b>7,829,493</b>	<b>8,773,978</b>	<b>7,949,485</b>	<b>7,917,239</b>	<b>1.12%</b>

	<b>FY 2018</b>		<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	1,716,195	(2,624,544)	528,774	(417,392)	(137,062)	238,028
Beginning Balance	6,015,628	7,529,903	5,172,758	4,810,233	4,810,233	5,229,336
Adjustments	(201,920)	(95,126)	0	0	556,166	0
Ending Balance	7,529,903	4,810,233	5,701,532	4,392,840	5,229,336	5,467,364

**Notes:**

The Parking Revenue Fund's FY21 budget increased \$87,746 or 1.12% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$130,705 as compared to the FY20 Adopted Budget. In FY20, there was a change in the salary allocation of two full-time Traffic Technicians from the Stormwater, Pavement and Traffic Operations Department, decreasing the FTE by 2.00. This is a change in accounting only, allowing the Stormwater, Pavement and Traffic Operations Department to charge the Transportation and Parking Management Department directly instead of allocating a percentage of salary and benefits to the Transportation and Parking Management Department.

Other increases include insurance charges (\$65,000), interfund reimbursements commodities (\$50,000), credit card settlement fees (\$25,000), facility repairs and renovations (\$20,000), transportation charter (\$15,000), data processing external (\$5,800), operating supplies (\$6,000), and miscellaneous line items (\$8,222).

Reductions include management fees (\$72,454), equipment (\$67,000), electric (\$6,550), sewer (\$3,720), copy machine costs external (\$3,000), and miscellaneous line items (\$3,562).

Included in FY21 is an increase in transportation management fees (\$975,805) and an offsetting reduction in other specialized services (\$1,057,500) due to accounting changes that track contractual obligations differently.

The amount of the return on investment (ROI) is expected to remain the same in FY21 at \$525,000. Included in the FY21 budget are transfers to the General Fund (\$37,800) for bike share support, to the General Fund (\$22,896) for CAPI support, and Downtown Parking Capital Improvement Fund (\$200,000) for future CIP projects.

Revenue in the Parking Revenue Fund is expected to decrease \$203,000 or 2.43% in FY21 as compared to the FY20 Adopted Budget primarily due to the Edge Lot and the 800 Lot being developed by a private company which will end the ability to use the properties for parking.

## School Crossing Guard (1025)

The School Crossing Guard Fund records the revenue collected from the parking ticket surcharge. Revenue is then transferred to the General Fund to reimburse the cost of the program in accordance with F.S. 318.21(11)(b).

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Fines</b>							
Traffic & Parking Fines	479,780	472,690	450,000	450,000	408,109	350,000	(22.22)%
<b>Total Fines</b>	<b>479,780</b>	<b>472,690</b>	<b>450,000</b>	<b>450,000</b>	<b>408,109</b>	<b>350,000</b>	<b>(22.22)%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	3	0	0	0	0	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>479,784</b>	<b>472,690</b>	<b>450,000</b>	<b>450,000</b>	<b>408,109</b>	<b>350,000</b>	<b>(22.22)%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Services & Commodities	0	30	0	0	0	0	0.00%
<b>Total Transfers</b>							
General Fund	435,814	420,977	450,000	450,000	232,630	350,000	(22.22)%
<b>Total Transfers</b>	<b>435,814</b>	<b>420,977</b>	<b>450,000</b>	<b>450,000</b>	<b>232,630</b>	<b>350,000</b>	<b>(22.22)%</b>
<b>Total Appropriations</b>	<b>435,814</b>	<b>421,007</b>	<b>450,000</b>	<b>450,000</b>	<b>232,630</b>	<b>350,000</b>	<b>(22.22)%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	43,970	51,683	0	0	175,478	0
Beginning Balance	63,704	60,758	112,441	57,954	57,954	233,432
Adjustments	(46,916)	(54,488)	0	0	0	0
Ending Balance	60,758	57,954	112,441	57,954	233,432	233,432

**Notes:**

The FY21 School Crossing Guard Fund budget decreased \$100,000 or 22.22% as compared to the FY20 Adopted Budget. The transfer to the General Fund has been reduced due to decreased parking ticket surcharge revenue (\$100,000). The revenue in the School Crossing Guard Fund is transferred to the General Fund to partially offset the cost of the program.

## Weeki Wachee (1041)

The Weeki Wachee Fund was established during FY01 (Ordinance 530-G). In 1940, the city of St. Petersburg acquired property in Weeki Wachee Springs, Florida, as a potential future water source. For both economic and environmental reasons, this use was impractical and ultimately unachievable. On March 23, 1999, city voters approved a referendum authorizing the sale of the property. The referendum applied to the portion of the property west of U.S. 19 and required that "any sale proceeds shall be deposited in an account from which monies can only be expended for parks, recreational, preservation and beautification purposes." By ordinance, this restriction was applied to the proceeds from the sale of the entire parcel. Revenue will be transferred to other funds for capital or operating expenses as authorized in the referendum approving the sale.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	706,925	466,964	200,000	200,000	389,011	200,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>706,925</b>	<b>466,964</b>	<b>200,000</b>	<b>200,000</b>	<b>389,011</b>	<b>200,000</b>	<b>0.00%</b>
<b>Transfers</b>							
Weeki Wachee Capital	0	186,422	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>186,422</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>706,925</b>	<b>653,386</b>	<b>200,000</b>	<b>200,000</b>	<b>389,011</b>	<b>200,000</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Services &amp; Commodities</b>	112,269	110,440	150,000	150,000	118,619	150,000	0.00%
<b>Total Transfers</b>							
General Fund	20,000	20,000	20,000	20,000	20,004	20,000	0.00%
Weeki Wachee Capital	1,618,820	650,000	0	200,000	200,000	0	0.00%
<b>Total Transfers</b>	<b>1,638,820</b>	<b>670,000</b>	<b>20,000</b>	<b>220,000</b>	<b>220,004</b>	<b>20,000</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>1,751,089</b>	<b>780,440</b>	<b>170,000</b>	<b>370,000</b>	<b>338,623</b>	<b>170,000</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(1,044,164)	(127,054)	30,000	(170,000)	50,387	30,000
Beginning Balance	15,204,862	14,309,544	14,182,490	14,452,626	14,452,626	14,503,013
Adjustments	148,846	270,136	0	0	0	0
Ending Balance	<b>14,309,544</b>	<b>14,452,626</b>	<b>14,212,490</b>	<b>14,282,626</b>	<b>14,503,013</b>	<b>14,533,013</b>

**Notes:**

Appropriations in the Weeki Wachee Fund in FY21 include support for investment management services (\$150,000) and a transfer to the General Fund (\$20,000) to support Weeki Wachee project maintenance.

## Pro Sports Facility (1051)

The Pro Sports Facility Fund accounts for revenue from the State of Florida used to support debt service for Professional Sports Facility Sales Tax Revenue Bonds (F.S. 125.0104). Final maturity is October 1, 2025.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Intergovernmental Revenue</b>							
State Shared Half Cent	2,000,004	2,000,004	2,000,004	2,000,004	2,000,004	2,000,004	0.00%
<b>Total Intergovernmental</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	5	61	0	0	329	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>5</b>	<b>61</b>	<b>0</b>	<b>0</b>	<b>329</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>2,000,009</b>	<b>2,000,065</b>	<b>2,000,004</b>	<b>2,000,004</b>	<b>2,000,333</b>	<b>2,000,004</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Debt</b>	1,982,107	1,990,680	1,979,000	1,979,000	1,979,004	1,973,357	(0.29)%
<b>Total Appropriations</b>	<b>1,982,107</b>	<b>1,990,680</b>	<b>1,979,000</b>	<b>1,979,000</b>	<b>1,979,004</b>	<b>1,973,357</b>	<b>(0.29)%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	17,902	9,385	21,004	21,004	21,329	26,647
Beginning Balance	94,059	112,011	121,396	121,396	121,396	142,725
Adjustments	50	0	0	0	0	0
<b>Ending Balance</b>	<b>112,011</b>	<b>121,396</b>	<b>142,400</b>	<b>142,400</b>	<b>142,725</b>	

### Intown West-City Portion (1102)

This Intown West-City Portion Fund was created in FY20 to record the city portion of contributions to the Intown West Tax Increment District. The original Tax Increment District expires in November 2020. The City Council and County Commission agreed to extend the Intown West CRA until April 7, 2032, while sunsetting the County's TIF obligations by October 1st. The new fund records the city-only TIF contributions. The original Intown West Tax Increment District Fund (1107) will remain blended between City and County contributions until all funding deposited in the fund is expended.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Transfers</b>							
General Fund	0	0	0	0	0	672,246	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>672,246</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>672,246</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	0	0	0	0	0	672,246
Ending Balance	0	0	0	0	0	672,246

**Notes:**

Currently there are no projects planned in FY21 for the Intown West-City Portion Fund. Future projects will be brought forward to City Council for approval. Property value estimates in the Intown West Redevelopment District increased 14.75% for FY21.

## South St. Petersburg Redevelopment District (1104)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. This Community Redevelopment Area was established in June 2015 with a base year of 2014. The value of property in the base year was \$528.623 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of this Community Redevelopment Area and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the South St. Petersburg District. This fund receives the city and county tax increment financing (TIF) payments for the South St. Petersburg District which is an established tax management district. The boundaries generally encompass Second Avenue North, Interstate 275, Interstate 175 and Booker Creek on the North; Fourth Street on the east; 30th Avenue South on the south; and 49th Street on the west.

In FY19, this fund was reclassified as a Special Revenue Fund.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Intergovernmental Revenue</b>							
County Tax Increment	873,622	1,362,533	1,923,398	1,919,398	1,843,460	2,505,868	30.28%
<b>Total Intergovernmental</b>	<b>873,622</b>	<b>1,362,533</b>	<b>1,923,398</b>	<b>1,919,398</b>	<b>1,843,460</b>	<b>2,505,868</b>	<b>30.28%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	(17,330)	37,148	10,000	10,000	97,211	10,000	0.00%
Miscellaneous Revenues	0	920	0	0	16,424	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>(17,330)</b>	<b>38,068</b>	<b>10,000</b>	<b>10,000</b>	<b>113,635</b>	<b>10,000</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	1,228,424	1,916,567	2,606,834	2,606,834	2,593,728	3,530,936	35.45%
General Capital	0	5,122,833	0	0	18,606	0	0.00%
<b>Total Transfers</b>	<b>1,228,424</b>	<b>7,039,400</b>	<b>2,606,834</b>	<b>2,606,834</b>	<b>2,612,334</b>	<b>3,530,936</b>	<b>35.45%</b>
<b>Total Revenues</b>	<b>2,084,716</b>	<b>8,440,001</b>	<b>4,540,232</b>	<b>4,536,232</b>	<b>4,569,429</b>	<b>6,046,804</b>	<b>33.18%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
Services & Commodities	0	443,737	0	3,000	2,027,316	0	0.00%
Capital	0	100	0	0	0	0	0.00%
Grants & Aid	0	0	0	9,142,341	0	0	0.00%
<b>Total Transfers</b>							
General Capital	0	5,372,834	0	0	0	0	0.00%
	0	5,372,834	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>5,816,671</b>	<b>0</b>	<b>9,145,341</b>	<b>2,027,316</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	2,084,716	2,623,330	4,540,232	(4,609,109)	2,542,113	6,046,804
Beginning Balance	0	2,102,046	4,795,531	4,695,376	4,695,376	7,240,489
Adjustments	17,330	(30,000)	0	0	3,000	0
Ending Balance	2,102,046	4,695,376	9,335,763	86,267	7,240,489	13,287,293

### Notes:

There are no current projects planned in FY21. Future projects will be brought forward to City Council for approval.

The transfer in FY19 was to fund the redevelopment plan. FY19 projects included elements of the South St. Petersburg Redevelopment District plan which include workforce, education, job readiness, housing and neighborhood revitalization, business and commercial development, and a portion of the administrative costs associated with these programs. This redevelopment plan has continued in FY20

and is funded directly by the South St. Petersburg Redevelopment Fund. In FY19, a change from previous fiscal years was made to allocate funding directly from the fund as opposed to a transfer to a CIP fund.

Revenue is expected to increase \$1,506,572 or 33.18% as compared to the FY20 Adopted Budget due to increased property values in the designated Tax Increment District. Property value estimates in the South St. Petersburg Redevelopment District increased 15.66% for FY21.

## Downtown Redevelopment District (1105)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. This Community Redevelopment Area was established in 1981 (the base year). The value of property in the base year was \$107.877 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of the Community Redevelopment Area and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the Downtown District.

This fund accounts for revenue used to fund the debt service for outstanding Public Improvement Revenue Bonds. It was established in the Series 1988A Bonds. The district covers the city's waterfront from 7th Avenue North to Albert Whitted Airport in the south, and west to 16th Street.

In FY19, this fund was reclassified as a Special Revenue Fund.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
County Tax Increment	6,132,695	6,461,055	7,473,145	7,473,145	7,919,438	9,046,175	21.05%
<b>Total Intergovernmental</b>	<b>6,132,695</b>	<b>6,461,055</b>	<b>7,473,145</b>	<b>7,473,145</b>	<b>7,919,438</b>	<b>9,046,175</b>	<b>21.05%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	12,728	365,400	200,000	200,000	332,024	200,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>12,728</b>	<b>365,400</b>	<b>200,000</b>	<b>200,000</b>	<b>332,024</b>	<b>200,000</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	8,638,634	8,143,307	9,935,832	9,935,832	9,981,665	11,447,412	15.21%
General Capital	0	0	0	0	150,196	0	0.00%
<b>Total Transfers</b>	<b>8,638,634</b>	<b>8,143,307</b>	<b>9,935,832</b>	<b>9,935,832</b>	<b>10,131,861</b>	<b>11,447,412</b>	<b>15.21%</b>
<b>Total Revenues</b>	<b>14,784,057</b>	<b>14,969,762</b>	<b>17,608,977</b>	<b>17,608,977</b>	<b>18,383,323</b>	<b>20,693,587</b>	<b>17.52%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Services &amp; Commodities</b>	0	0	0	0	250,000	0	0.00%
<b>Debt</b>	11,822,268	2,743,688	2,768,057	2,768,057	2,768,052	5,764,938	108.27%
<b>Grants &amp; Aid</b>	0	0	0	806,112	0	0	0.00%
<b>Total Transfers</b>							
General Capital	5,595,302	12,748,976	0	101,225		0	0.00%
TIF Capital Projects	0	1,592,197	0	3,610,000	3,610,000	0	0.00%
<b>Total Transfers</b>	<b>5,595,302</b>	<b>14,341,173</b>	<b>0</b>	<b>3,711,225</b>	<b>3,711,225</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>17,417,570</b>	<b>17,084,861</b>	<b>2,768,057</b>	<b>7,285,394</b>	<b>6,729,277</b>	<b>5,764,938</b>	<b>108.27%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(2,633,513)	(2,115,099)	14,840,920	10,323,583	11,654,046	14,928,649
Beginning Balance	22,287,756	20,047,039	17,931,940	17,931,940	17,931,940	29,585,986
Adjustments	392,796	0	0	0	0	0
Ending Balance	20,047,039	17,931,940	32,772,860	28,255,523	29,585,986	44,514,635

**Notes:**

The FY21 Budget includes \$5,764,938 for payment on the Public Service Tax Debt to cover annual principal and interest on the Public Service Tax Debt Service Fund that was issued for the St. Pete Pier and the Pier Uplands projects. There are no projects currently planned in the Downtown Redevelopment District Fund. Future projects will be brought forward to City Council for approval.

The FY20 Adopted Budget included \$2,768,057 for the Public Service Tax Debt payment.

Projects during FY20 brought forward to City Council for approval included additional transfers to the General Capital Improvement Fund for the Pier Visioning Project (\$101,225), a transfer to the TIF Capital Projects Fund for the Downtown Parking Facility (\$3,610,000), and funding for Redevelopment Historic Rehabilitation Grants (\$806,112).

The first scheduled payment on the Public Service Tax Debt which provided \$40 million for the Pier Project and \$20 million for the Pier Uplands Project was budgeted in FY16.

In March of 2018 in Resolution 2018-149, the JP Morgan Chase and BB&T Notes were paid off.

Property value estimates in the Downtown Redevelopment District increased 13.92% for FY21. In September 2018, a new interlocal agreement was signed with Pinellas County that reduced the city's and county's contribution into this fund to 75% of the increased increment value, down from 95%.

## Bayboro Harbor Tax Increment District (1106)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. This Community Redevelopment Area was established in 1988 (the base year). The value of property in the base year was \$28.050 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of the Community Redevelopment Area and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the Bayboro Harbor District. This fund receives the city and county tax increment financing (TIF) payments for the Bayboro Harbor District that is an established tax management district. The boundaries run along 4th Street South from 5th Avenue South to around 18th Avenue South.

In FY19, this fund was reclassified as a Special Revenue Fund.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Intergovernmental Revenue</b>							
County Tax Increment	47,964	0	0	0	0	0	0.00%
<b>Total Intergovernmental</b>	<b>47,964</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	856	12,972	5,000	5,000	19,183	5,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>856</b>	<b>12,972</b>	<b>5,000</b>	<b>5,000</b>	<b>19,183</b>	<b>5,000</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	67,488	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>67,488</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>116,308</b>	<b>12,972</b>	<b>5,000</b>	<b>5,000</b>	<b>19,183</b>	<b>5,000</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	116,308	12,972	5,000	5,000	19,183	5,000
Beginning Balance	842,544	966,913	979,884	979,885	979,885	999,068
Adjustments	8,061	0	0	0	0	0
Ending Balance	966,913	979,885	984,884	984,885	999,068	1,004,068

**Notes:**

The Bayboro Harbor District expired in March 2018. There will be no further city or county payments into this fund. The remaining fund balance will be used for the construction of Phase I improvements as outlined in the Innovation District Streetscape & Connectivity Plan. Past legislative guidance had limited the usage of the contributions to three years after the expiration of the CRA agreement; however the 2019 Florida State legislative session provided amendments to the Community Redevelopment Act 163.387, which removed the previous requirement that funding not encumbered within three years needed to be returned to the contributing entities

## Intown West Tax Increment District (1107)

The Community Redevelopment Agency (CRA) was established under Florida Law to act as the Redevelopment Agency for all Redevelopment Districts. This Community Redevelopment Area was established in 1990 (the base year). The value of property in the base year was \$24.529 million. Property taxes generated by any value above this base go into this fund. The St. Petersburg City Council is the governing body of the Community Redevelopment Area and conducts business as the CRA in sessions that are separate from the regular Council meetings. State regulations require the inclusion of all dependent districts in local government budgets. The fund balance is the amount available for improvements in the Intown West District. This fund receives the city and county tax increment financing (TIF) payments for the Intown District that is an established tax management district. The boundaries run to the north and west of the Downtown District from Dr. MLK Street N to 18th Street.

In FY19, this fund was reclassified as a Special Revenue Fund.

The Intown West Tax Increment District expires in November 2020. In FY20, City Council approved an extension to the city portion of the contributions until April 7, 2032. This new agreement will provide a city only contribution which will be deposited into a new fund, the Intown West-City Portion Fund (1102). The original Intown West Tax Increment District Fund (1107) will remain blended between City and County contributions until all contributions deposited in the fund are expended.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
County Tax Increment	491,664	577,445		663,255	989,859	114,394	(82.75)%
<b>Total Intergovernmental</b>	<b>491,664</b>	<b>577,445</b>	<b>663,255</b>	<b>663,255</b>	<b>989,859</b>	<b>114,394</b>	<b>(82.75)%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	9,514	108,652	65,000	65,000	141,818	65,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>9,514</b>	<b>108,652</b>	<b>65,000</b>	<b>65,000</b>	<b>141,818</b>	<b>65,000</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	619,740	727,867	1,247,366	1,247,366	1,247,714	145,407	(88.34)%
General Capital	0	0	0	0	34,384	0	0.00%
<b>Total Transfers</b>	<b>619,740</b>	<b>727,867</b>	<b>1,247,366</b>	<b>1,247,366</b>	<b>1,282,098</b>	<b>145,407</b>	<b>(88.34)%</b>
<b>Total Revenues</b>	<b>1,120,918</b>	<b>1,413,964</b>	<b>1,975,621</b>	<b>1,975,621</b>	<b>2,413,775</b>	<b>324,801</b>	<b>(83.56)%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	1,120,918	1,413,964	1,975,621	1,975,621	2,413,775	324,801
Beginning Balance	3,972,867	5,167,297	6,581,262	6,601,262	6,601,262	9,015,036
Adjustments	73,512	20,000	0	0	0	0
Ending Balance	5,167,297	6,601,262	8,556,883	8,576,883	9,015,036	9,339,837

**Notes:**

There are no projects currently planned in FY21. Future projects will be determined as needed and brought to City Council for approval.

Revenue is expected to decrease \$1,650,820 or 83.56% as compared to the FY20 Adopted Budget due to the agreement with Pinellas county ending on November 15, 2020. In FY20, City Council approved an extension to the city portion of the contributions until April 7, 2032. This new agreement will provide a city only contribution which will be deposited into a new fund, the Intown West-City Portion Fund (1102). Property value estimates in this district increased 14.75% for FY21.

## Assessments Revenue (1108)

The Assessments Revenue Fund accounts for revenue from collection of principal and interest on special assessments for capital improvements. Revenue is transferred to the General Capital Improvement Fund after collection expenses are paid to provide funding for capital projects.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	13,423	15,903	9,000	9,000	30,820	15,000	66.67%
Special Assessments	16,851	7,873	46,035	46,035	13,629	12,000	(73.93)%
<b>Total Miscellaneous Revenue</b>	<b>30,275</b>	<b>23,776</b>	<b>55,035</b>	<b>55,035</b>	<b>44,449</b>	<b>27,000</b>	<b>(50.94)%</b>
<b>Total Revenues</b>	<b>30,275</b>	<b>23,776</b>	<b>55,035</b>	<b>55,035</b>	<b>44,449</b>	<b>27,000</b>	<b>(50.94)%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Services &amp; Commodities</b>	16,476	28,978	38,743	38,743	38,748	26,100	(32.63)%
<b>Total Transfers</b>							
General Capital	0	0	0	0	0	200,000	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>16,476</b>	<b>28,978</b>	<b>38,743</b>	<b>38,743</b>	<b>38,748</b>	<b>226,100</b>	<b>483.59%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	13,799	(5,202)	16,292	16,292	5,701	(199,100)
Beginning Balance	253,929	271,621	266,419	280,209	280,209	285,910
	3,893	13,790	0	0	0	0
Ending Balance	271,621	280,209	282,711	296,501	285,910	86,810

**Notes:**

The budget in FY21 represents internal service charges for collection expenses and a transfer of \$200,000 to the General CIP Fund for the Magnolia Heights Special Assessment Project.

Revenue is expected to decrease by \$28,035 or 50.94% in FY21 as compared to the FY20 Adopted Budget due to a decrease in special assessment and impact fees (\$34,035) and is partially offset by an increase in interest earnings (\$6,000).

## Community Development Block Grant (1111)

The Community Development Block Grant Fund accounts for annual entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) that provide community block grants to expand economic opportunities, and provide decent housing and a suitable living environment principally for low- and moderate-income earning persons.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	1,505,029	1,396,110	1,780,777	4,126,350	39,473	1,871,734	5.11%
<b>Total Intergovernmental</b>	<b>1,505,029</b>	<b>1,396,110</b>	<b>1,780,777</b>	<b>4,126,350</b>	<b>39,473</b>	<b>1,871,734</b>	<b>5.11%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	1,197	18,032	9,000	9,000	44,179	9,000	0.00%
Rents & Royalties	93,030	73,203	68,690	68,690	72,925	67,090	(2.33)%
Sales of Fixed Assets	0	3,672	0	0	7,572	0	0.00%
Miscellaneous Revenues	59,282	214,717	29,310	29,310	294,261	23,910	(18.42)%
<b>Total Miscellaneous Revenue</b>	<b>153,509</b>	<b>309,624</b>	<b>107,000</b>	<b>107,000</b>	<b>418,937</b>	<b>100,000</b>	<b>(6.54)%</b>
<b>Total Revenues</b>	<b>1,658,538</b>	<b>1,705,734</b>	<b>1,887,777</b>	<b>4,233,350</b>	<b>458,410</b>	<b>1,971,734</b>	<b>4.45%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	587,544	735,614	708,445	956,516	848,325	729,496	2.97%
Services & Commodities	628,595	800,661	974,379	3,270,110	1,569,935	1,043,488	7.09%
Capital	0	0	0	2,052,904	0	0	0.00%
Debt	462,814	196,618	197,953	197,953	197,952	198,750	0.40%
<b>Total Appropriations</b>	<b>1,678,952</b>	<b>1,732,892</b>	<b>1,880,777</b>	<b>6,477,483</b>	<b>2,616,212</b>	<b>1,971,734</b>	<b>4.84%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(20,414)	(27,157)	7,000	(2,244,133)	(2,157,801)	0
Beginning Balance	794,451	882,771	3,056,792	3,047,858	3,047,858	926,516
Adjustments	108,734	2,192,244	0	0	36,459	0
Ending Balance	882,771	3,047,858	3,063,792	803,725	926,516	926,516

### Notes:

The Community Development Block Grant Fund's FY21 budget increased by \$90,957 or 4.84% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$21,051 as compared to the FY20 Adopted Budget. This is due primarily to an increase in administrative dollars due to an increase in grant revenue.

Increases in the FY21 budget include loan disbursement (\$64,293), CDBG services budget (\$7,676), and miscellaneous line item adjustments (\$4,887).

Reductions include copy machine costs – external (\$6,000), memberships (\$500), and miscellaneous line item adjustments (\$450).

Revenue is expected to increase \$83,957 or 4.45% as compared to the FY20 Adopted Budget primarily due to an increase in federal grant revenue (\$90,957). This increase is partially offset by reductions in miscellaneous revenue (\$5,400) and rents and royalties (\$1,600).

## Emergency Solutions Grant (1112)

The Emergency Solutions Grant Fund accounts for grant revenue from the U.S. Department of Housing and Urban Development (HUD) to provide homeless persons with basic shelter and essential supportive services by assisting with the operational costs of the shelter facilities.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	122,623	198,161	150,543	3,592,244	211,701	156,473	3.94%
<b>Total Intergovernmental</b>	<b>122,623</b>	<b>198,161</b>	<b>150,543</b>	<b>3,592,244</b>	<b>211,701</b>	<b>156,473</b>	<b>3.94%</b>
<b>Total Revenues</b>	<b>122,623</b>	<b>198,161</b>	<b>150,543</b>	<b>3,592,244</b>	<b>211,701</b>	<b>156,473</b>	<b>3.94%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Wages & Benefits	10,837	11,008	11,290	128,290	13,411	11,735	3.94%
Services & Commodities	168,880	192,869	139,253	3,469,670	670,331	144,738	3.94%
<b>Total Appropriations</b>	<b>179,716</b>	<b>203,877</b>	<b>150,543</b>	<b>3,597,960</b>	<b>683,742</b>	<b>156,473</b>	<b>3.94%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(57,093)	(5,716)	0	(5,716)	(472,041)	0
Beginning Balance	(35,057)	(57,093)	(5,716)	(5,716)	(5,716)	11,355
Adjustments	35,057	57,093	0	0	489,112	0
Ending Balance	(57,093)	(5,716)	(5,716)	(11,432)	11,355	11,355

**Notes:**

The Emergency Solutions Grant Fund's FY21 budget increased by \$5,930 or 3.94% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$445 as compared to the FY20 Adopted Budget. This is due primarily to an increase in administrative dollars available through the ESG Grant Program.

Other increases include Community Development Block Grant services budget (\$5,485).

Revenue is expected to increase \$5,930 or 3.94% as compared to the FY20 Adopted Budget primarily due to an increase in federal grant revenue.

## Home Program (1113)

The Home Program Fund accounts for grant revenue from the U.S. Department of Housing and Urban Development (HUD) that provides resources to fulfill the city's Consolidated Plan initiatives that assist low- and moderate-income earning persons in meeting their affordable housing needs.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	1,075,165	698,551	839,730	2,614,090	1,011,648	882,784	5.13%
<b>Total Intergovernmental</b>	<b>1,075,165</b>	<b>698,551</b>	<b>839,730</b>	<b>2,614,090</b>	<b>1,011,648</b>	<b>882,784</b>	<b>5.13%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	39,790	39,350	40,000	40,000	38,910	40,000	0.00%
Miscellaneous Revenues	271,957	501,674	260,000	260,000	234,435	260,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>311,747</b>	<b>541,024</b>	<b>300,000</b>	<b>300,000</b>	<b>273,345</b>	<b>300,000</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>1,386,913</b>	<b>1,239,575</b>	<b>1,139,730</b>	<b>2,914,090</b>	<b>1,284,993</b>	<b>1,182,784</b>	<b>3.78%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Wages &amp; Benefits</b>	87,455	65,340	123,533	207,533	109,556	129,778	5.06%
<b>Services &amp; Commodities</b>	1,298,580	956,760	1,016,197	2,852,983	1,564,900	1,053,006	3.62%
<b>Total Appropriations</b>	<b>1,386,036</b>	<b>1,022,099</b>	<b>1,139,730</b>	<b>3,060,516</b>	<b>1,674,456</b>	<b>1,182,784</b>	<b>3.78%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	877	217,476	0	(146,426)	(389,463)	0
Beginning Balance	2,525	133,343	470,835	341,991	341,991	98,953
Adjustments	129,941	(8,828)	0	0	146,426	0
Ending Balance	133,343	341,991	470,835	195,564	98,953	98,953

### Notes:

The Home Program Fund's FY21 budget increased by \$43,054 or 3.78% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$6,245 as compared to the FY20 Adopted Budget. This is due primarily to an increase in administrative dollars available through the Home Program Grant.

Increases in the FY21 budget include loan disbursement (\$38,749) and miscellaneous line item adjustments (\$1,560).

Reductions include copy machine costs – external (\$3,000) and training and conference travel (\$500).

Revenue is expected to increase \$43,054 or 3.78% as compared to the FY20 Adopted Budget primarily due to an increase in federal grant revenue.

## Neighborhood Stabilization Program (1114)

The Neighborhood Stabilization Program Fund is used to account for funds received from the U.S. Department of Housing and Urban Development (HUD) to assist local governments to address the effects of abandoned and foreclosed properties. The uses of these funds are to establish financing mechanisms, purchase and rehabilitate abandoned and foreclosed homes, establish land banks for homes that have been foreclosed, demolish blighted structures, and redevelop demolished or vacant properties.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	0	123,576	0	1,392,921	36,046	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>123,576</b>	<b>0</b>	<b>1,392,921</b>	<b>36,046</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	831	2,914	0	0	0	0	0.00%
Sales of Fixed Assets	1	0	0	0	0	0	0.00%
Miscellaneous Revenues	24,947	6,248	0	0	(3,571)	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>25,779</b>	<b>9,162</b>	<b>0</b>	<b>0</b>	<b>(3,571)</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>25,779</b>	<b>132,738</b>	<b>0</b>	<b>1,392,921</b>	<b>32,475</b>	<b>0</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	20,109	19,954	0	13,892	8,757	0	0.00%
<b>Services &amp; Commodities</b>	230,528	319,397	0	1,379,216	251,381	0	0.00%
<b>Total Appropriations</b>	<b>250,637</b>	<b>339,350</b>	<b>0</b>	<b>1,393,108</b>	<b>260,138</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	(224,859)	(206,613)	0	(187)	(227,663)	0
Beginning Balance	644,749	425,252	224,660	224,767	224,767	0
Adjustments	5,362	6,127	0	0	2,897	0
Ending Balance	425,252	224,767	224,660	224,579	0	0

**Notes:**

There is no budget in FY21 for the Neighborhood Stabilization Program Fund.

The Housing and Community Development Department has closed both Neighborhood Stabilization Programs (NSP-1 and NSP-3) as requested by the U.S. Department of Housing and Urban Development (HUD).

Remaining funding after closure of these programs will be transferred to the Community Development Block Grant Fund (1111).

## Miscellaneous Donation (1115)

The Miscellaneous Donation Funds are an aggregate of more than 70 diverse donation funds. Proceeds from each fund can only be used for the specific purpose of the fund.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Miscellaneous Revenues	1,266,639	1,305,249	1,000,000	1,000,000	1,444,130	1,500,000	50.00%
<b>Total Miscellaneous Revenue</b>	<b>1,266,639</b>	<b>1,305,249</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,444,130</b>	<b>1,500,000</b>	<b>50.00%</b>
<b>Total Revenues</b>	<b>1,266,639</b>	<b>1,305,249</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,444,130</b>	<b>1,500,000</b>	<b>50.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Services & Commodities	1,266,639	1,305,249	1,000,000	1,000,000	1,444,130	1,500,000	50.00%
<b>Total Appropriations</b>	<b>1,266,639</b>	<b>1,305,249</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,444,130</b>	<b>1,500,000</b>	<b>50.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	0	0	0	0	0	0
Beginning Balance	0	0	0	0	0	0
Adjustments	0	0	0	0	0	0
Ending Balance	0	0	0	0	0	0

**Notes:**

The Miscellaneous Donation Fund's FY21 budget increased \$500,000 or 50% as compared to the FY20 Adopted Budget primarily due to increased transfers in the Transportation District Funds to the Multimodal Impact Fee Capital Improvement Fund.

## Community Housing Donation (1117)

The Community Housing Donation Fund was established in FY07 (Pinellas County Ordinance 06-28) with grant funding from Pinellas County. The purpose of this fund is to account for the funding dedicated to multi-family housing for low- to moderate-income earning persons and permanent rental housing for those with special needs.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	9,952	11,512	500	500	14,025	500	0.00%
Miscellaneous Revenues	73,534	73,809	0	0	74,085	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>83,486</b>	<b>85,321</b>	<b>500</b>	<b>500</b>	<b>88,110</b>	<b>500</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>83,486</b>	<b>85,321</b>	<b>500</b>	<b>500</b>	<b>88,110</b>	<b>500</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Services & Commodities	0	0	0	90,000	81,000	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>81,000</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	83,486	85,321	500	(89,500)	7,110	500
Beginning Balance	173,864	241,400	326,721	309,719	309,719	316,829
Adjustments	(15,950)	(17,002)	0	0	0	0
Ending Balance	241,400	309,719	327,221	220,219	316,829	317,329

**Notes:**

There are no grant allocations or expenses anticipated in the Community Housing Donation Fund in FY21.

Revenue is expected to remain unchanged from the FY20 Adopted Budget.

## Building Permit Special Revenue (1151)

The Building Permit Special Revenue Fund was established in FY08 to account for the building permit revenues and expenses in accordance with the Florida building code (F.S. 553.80).

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Licenses and Permits</b>							
Contractors Permits	6,525,263	7,197,075	6,018,089	6,018,089	5,971,481	6,018,089	0.00%
<b>Total Licenses and Permits</b>	<b>6,525,263</b>	<b>7,197,075</b>	<b>6,018,089</b>	<b>6,018,089</b>	<b>5,971,481</b>	<b>6,018,089</b>	<b>0.00%</b>
<b>General Government</b>							
General Government	1,228,306	1,128,867	1,250,113	1,250,113	1,227,558	1,250,113	0.00%
<b>Total Charges for Services</b>	<b>1,228,306</b>	<b>1,128,867</b>	<b>1,250,113</b>	<b>1,250,113</b>	<b>1,227,558</b>	<b>1,250,113</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	1,699	335,702	175,000	175,000	332,418	175,000	0.00%
Sales of Fixed Assets	0	0	10,230	10,230	0	10,230	0.00%
Miscellaneous Revenues	(279)	(341)	(5,115)	(5,115)	(2,301)	(5,115)	0.00%
<b>Total Miscellaneous Revenue</b>	<b>1,420</b>	<b>335,362</b>	<b>180,115</b>	<b>180,115</b>	<b>330,117</b>	<b>180,115</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>7,754,988</b>	<b>8,661,304</b>	<b>7,448,317</b>	<b>7,448,317</b>	<b>7,529,156</b>	<b>7,448,317</b>	<b>0.00%</b>
<b>Appropriations</b>							
<b>Wages &amp; Benefits</b>	4,635,471	5,230,245	6,344,422	6,344,422	5,572,681	7,020,471	10.66%
<b>Services &amp; Commodities</b>	1,388,939	1,507,237	1,873,209	1,964,421	1,755,742	2,081,117	11.10%
<b>Capital</b>	22,825	22,825	329,860	352,685	192,521	1,486,000	350.49%
<b>Grants &amp; Aid</b>	0	3,000	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>6,047,235</b>	<b>6,763,307</b>	<b>8,547,491</b>	<b>8,661,528</b>	<b>7,520,943</b>	<b>10,587,588</b>	<b>23.87%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	1,707,754	1,897,997	(1,099,174)	(1,213,211)	8,212	(3,139,271)	
Beginning Balance	11,510,708	13,534,356	15,529,925	15,506,556	15,506,556	15,628,806	
Adjustments	315,894	74,204	0	0	114,037	0	
Ending Balance	13,534,356	15,506,556	14,430,751	14,293,345	15,628,806	12,489,535	

### Notes:

The Building Permit Special Revenue Fund's FY21 budget increased \$2,040,097 or 23.87% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$754,277 as compared to the FY20 Adopted Budget. During FY20, there was an adjustment to the salary allocation of four full-time Senior Plans Examiner positions from the General Fund to the Building Permit Special Revenue Fund. Also during FY20, a full-time Mechanical Inspector position was added and a part-time Plans Review Coordinator position was adjusted to reflect actual hours worked.

Other increases in the FY21 budget include perpetual software (\$1,413,140) to purchase a software system, other specialized services (\$73,000) to provide the city with on demand review services, software as a service (\$46,900), training fees (\$10,280), and small equipment (\$3,000). These increases are partially offset by a reduction in capital vehicles (\$182,000), furniture (\$75,000), training fees (\$3,000), and tuition reimbursement (\$500).

The Building Permit Special Revenue Fund's FY21 revenue is expected to remain unchanged from the FY20 Adopted Budget.

In FY21, the planned use of fund balance (\$3.139 million) is due to the recently approved state legislation (HB447) that limits the fund balance of the Building Permit Special Revenue Fund to an average of four prior year's operating budgets.

## Mahaffey Theater Operating (1201)

The Mahaffey Theater Operating Fund accounts for the operation of the Mahaffey Theater at the Duke Energy Center for the Arts and is subsidized by the General Fund.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	33,984	0	0	6,797	0	0.00%
State Grants	0	5,664	0	0	(3,398)	0	0.00%
Other Grants	7,881	0	0	0	0	0	0.00%
<b>Total Intergovernmental</b>	<b>7,881</b>	<b>39,648</b>	<b>0</b>	<b>0</b>	<b>3,398</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	0	491	0	0	0	0	0.00%
Other Charges for Services	146,434	146,434	146,000	146,000	73,217	146,000	0.00%
<b>Total Charges for Services</b>	<b>146,434</b>	<b>146,925</b>	<b>146,000</b>	<b>146,000</b>	<b>73,217</b>	<b>146,000</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	0	0	0	0	60	0	0.00%
Sales of Fixed Assets	0	606	0	0	0	0	0.00%
Contributions & Donations	0	743,565	418,484	418,484	427,138	422,138	0.87%
Miscellaneous Revenues	0	0	0	0	0	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>0</b>	<b>744,171</b>	<b>418,484</b>	<b>418,484</b>	<b>427,198</b>	<b>422,138</b>	<b>0.87%</b>
<b>Transfers</b>							
General Fund	450,000	450,000	450,000	450,000	450,000	450,000	0.00%
<b>Total Transfers</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>604,315</b>	<b>1,380,745</b>	<b>1,014,484</b>	<b>1,014,484</b>	<b>953,813</b>	<b>1,018,138</b>	<b>0.36%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	46,300	46,300	46,000	46,000	46,000	46,000	0.00%
Services & Commodities	545,592	996,999	945,572	966,405	958,529	966,647	2.23%
<b>Total Appropriations</b>	<b>591,892</b>	<b>1,043,299</b>	<b>991,572</b>	<b>1,012,405</b>	<b>1,004,529</b>	<b>1,012,647</b>	<b>2.13%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	12,423	337,447	22,912	2,079	(50,716)	5,491
Beginning Balance	32,156	70,154	69,160	69,160	69,160	39,278
Adjustments	25,575	(338,440)	0	0	20,833	0
Ending Balance	70,154	69,160	92,072	71,239	39,278	44,769

### Notes:

The Mahaffey Theater Operating Fund's FY21 budget increased \$21,075 or 2.13% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$4,246 as compared to the FY20 Adopted Budget.

The increase in the FY21 budget is primarily due to facility repairs and renovations (\$50,000), which is partially offset by a reduction in other reimbursables (\$33,171).

Revenue is expected to increase \$3,654 or 0.36% as compared to the FY20 Adopted Budget due to increases in naming rights.

The FY21 budgeted subsidy for the Mahaffey Theater is \$450,000 and remains unchanged from FY20. Under the terms of the agreement the annual subsidy can range from a low of \$288,000 to a high of \$513,000.

## Pier Operating (1203)

The Pier Operating Fund accounts for the operation of the new St. Pete Pier™ and surrounding Pier district and is subsidized by the General Fund.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Charges for Services</b>							
Transportation Charges	0		557,009	557,009	501,365	889,024	59.61%
Culture & Recreation Charges	0	0	57,266	0	0	0	(100.00)%
<b>Total Charges for Services</b>	<b>0</b>	<b>0</b>	<b>614,275</b>	<b>557,009</b>	<b>501,365</b>	<b>889,024</b>	<b>44.73%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	0	1,348	0	0	6,241	0	0.00%
Rents & Royalties	0	0	362,250	486,183	175,765	866,303	139.15%
Contributions & Donations	0	0	200,000	200,000	0	150,000	(25.00)%
Miscellaneous Revenues	0	0	66,667	0	297	0	(100.00)%
<b>Total Miscellaneous Revenue</b>	<b>0</b>	<b>1,348</b>	<b>628,917</b>	<b>686,183</b>	<b>182,303</b>	<b>1,016,303</b>	<b>61.60%</b>
<b>Transfers</b>							
General Fund	600,000	765,000	1,750,000	1,750,000	1,750,000	1,997,000	14.11%
<b>Total Transfers</b>	<b>600,000</b>	<b>765,000</b>	<b>1,750,000</b>	<b>1,750,000</b>	<b>1,750,000</b>	<b>1,997,000</b>	<b>14.11%</b>
<b>Total Revenues</b>	<b>600,000</b>	<b>766,348</b>	<b>2,993,192</b>	<b>2,993,192</b>	<b>2,433,668</b>	<b>3,902,327</b>	<b>30.37%</b>
<b>Appropriations</b>							
Wages & Benefits	51,456	112,509	939,470	83,618	80,366	83,618	(91.10)%
Services & Commodities	238,400	416,345	2,054,476	3,519,136	2,143,887	3,817,896	85.83%
Capital	0	70,753	0	46,146	169,605	0	0.00%
<b>Total Appropriations</b>	<b>289,857</b>	<b>599,607</b>	<b>2,993,946</b>	<b>3,648,900</b>	<b>2,393,859</b>	<b>3,901,514</b>	<b>30.31%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	310,143	166,741	(754)	(655,708)	39,809	813	
Beginning Balance	10,016	305,207	577,732	496,486	496,486	629,507	
Adjustments	(14,952)	24,537	0	0	93,213	0	
Ending Balance	305,207	496,486	576,978	(159,223)	629,507	630,320	

### Notes:

The Pier Operating Fund's FY21 budget increased \$907,568 or 30.31% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges decreased \$1,053,049 as compared to the FY20 Adopted Budget. The decrease is primarily due to changes in funding for contract employees in accordance with GASB implementation.

Increases include transportation management fees (\$717,296), management company fees (\$517,699), security services (\$221,507), janitorial services (\$194,987), electric (\$96,667), event marketing fees (\$115,000), facility repairs and renovations (\$100,667), repair and maintenance grounds (\$96,275), property tax (\$52,016), repair and maintenance vehicles external (\$37,767), janitorial supplies (\$22,200), naming rights (\$20,000), and miscellaneous line items (\$86,893).

Reductions include advertising (\$166,667), management (\$61,349), other specialized services (\$58,240), operating supplies (\$10,667), insurance charges (\$8,901), other office supplies (\$5,700), small equipment (\$3,333), and data processing external (\$3,500).

Revenue is expected to increase \$909,135 or 30.37% as compared to the FY20 Adopted Budget. Increases include pier parking (\$265,348), rent (\$520,349), rent royalties (\$222,954), and parking facilities (\$66,667). These increases are partially offset by reductions in rent (\$216,135), rent percentage (\$23,115), pier common area maintenance (\$57,266), and miscellaneous revenue (\$116,667).

The FY21 budgeted subsidy for the Pier is \$1,997,000 and is an increase of \$247,000 as compared to the FY20 Adopted Budget.

## Coliseum Operating (1205)

The Coliseum Operating Fund accounts for the operation of the historic ballroom/exhibit hall and is subsidized by the General Fund.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	729,556	767,011	720,500	720,500		755,500	4.86%
<b>Total Charges for Services</b>	<b>729,556</b>	<b>767,011</b>	<b>720,500</b>	<b>720,500</b>	<b>443,677</b>	<b>755,500</b>	<b>4.86%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	62	702	500	500	583	500	0.00%
Sales of Fixed Assets	1,045	0	0	0	0	0	0.00%
Miscellaneous Revenues	111	56	0	0	(2,264)	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>1,217</b>	<b>758</b>	<b>500</b>	<b>500</b>	<b>(1,680)</b>	<b>500</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	188,000	156,000	156,000	156,000	356,800	195,500	25.32%
<b>Total Transfers</b>	<b>188,000</b>	<b>156,000</b>	<b>156,000</b>	<b>156,000</b>	<b>356,800</b>	<b>195,500</b>	<b>25.32%</b>
<b>Total Revenues</b>	<b>918,773</b>	<b>923,769</b>	<b>877,000</b>	<b>877,000</b>	<b>798,797</b>	<b>951,500</b>	<b>8.49%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	554,413	573,065	516,213	516,213	519,280	547,365	6.03%
<b>Services &amp; Commodities</b>	325,378	386,534	362,182	363,366	302,189	403,686	11.46%
<b>Capital</b>	6,943	0	25,000	25,000	0	0	(100.00)%
<b>Total Appropriations</b>	<b>886,734</b>	<b>959,599</b>	<b>903,395</b>	<b>904,579</b>	<b>821,469</b>	<b>951,051</b>	<b>5.28%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	32,039	(35,830)	(26,395)	(27,579)	(22,672)	449
Beginning Balance	18,235	50,943	26,411	21,874	21,874	386
Adjustments	669	6,761	0	0	1,184	0
Ending Balance	50,943	21,874	16	(5,705)	386	835

### Notes:

The Coliseum Operating Fund's FY21 budget increased \$47,656 or 5.28% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$26,706 as compared to the FY20 Adopted Budget. Changes were made to account for actual hours worked between the Coliseum and Sunken Gardens.

Increases include software as a service for ActiveNet (\$15,000), electric (\$15,000), credit card settlement fees (\$15,000), commodities for resale (\$13,125), security services (\$9,000), and miscellaneous line items (\$7,539). These increases are partially offset by reductions in perpetual software capital (\$25,000), other specialized services (\$20,000), chemicals agricultural and botanical (\$3,500), and miscellaneous line items (\$5,214).

Revenue is expected to increase \$74,500 or 8.49% as compared to the FY20 Adopted Budget. Increases include commodities for resale (\$34,000), event space rental (\$21,000), and ticket service charge (\$500). These increases are partially offset by reductions in admissions (\$12,500), equipment charges (\$5,000), and parking revenues (\$3,000).

The FY21 budgeted subsidy for the Coliseum is \$195,500 and is an increase of \$39,500 as compared to the FY20 Adopted Budget.

## Sunken Gardens (1207)

The Sunken Gardens Fund accounts for the operation of the historic botanical gardens and is subsidized by the General Fund.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	0	6,759	0	0	1,331	0	0.00%
State Grants	0	1,056	0	0	(665)	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>7,815</b>	<b>0</b>	<b>0</b>	<b>665</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	1,566,737	1,867,796	1,539,596	1,539,596	1,427,804	1,888,505	22.66%
<b>Total Charges for Services</b>	<b>1,566,737</b>	<b>1,867,796</b>	<b>1,539,596</b>	<b>1,539,596</b>	<b>1,427,804</b>	<b>1,888,505</b>	<b>22.66%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	517	8,145	500	500	12,359	500	0.00%
Rents & Royalties	12,661	18,521	13,000	13,000	11,390	18,521	42.47%
Sales of Fixed Assets	0	156	0	0	590	0	0.00%
Contributions & Donations	(20,414)	0	0	0	4,481	0	0.00%
Miscellaneous Revenues	423	240	83	83	17,848	83	0.00%
<b>Total Miscellaneous Revenue</b>	<b>(6,813)</b>	<b>27,061</b>	<b>13,583</b>	<b>13,583</b>	<b>46,669</b>	<b>19,104</b>	<b>40.65%</b>
<b>Transfers</b>							
General Fund	155,000	103,000	0	0	44,200	0	0.00%
<b>Total Transfers</b>	<b>155,000</b>	<b>103,000</b>	<b>0</b>	<b>0</b>	<b>44,200</b>	<b>0</b>	
<b>Total Revenues</b>	<b>1,714,924</b>	<b>2,005,672</b>	<b>1,553,179</b>	<b>1,553,179</b>	<b>1,519,339</b>	<b>1,907,609</b>	<b>22.82%</b>
<b>Appropriations</b>							
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	865,678	947,258	1,016,390	1,016,390	1,002,103	1,033,029	1.64%
<b>Services &amp; Commodities</b>	743,474	874,043	679,722	706,297	750,621	911,170	34.05%
<b>Capital</b>	8,196	95,547	25,000	25,000	6,835	0	(100.00)%
<b>Total Appropriations</b>	<b>1,617,347</b>	<b>1,916,848</b>	<b>1,721,112</b>	<b>1,747,687</b>	<b>1,759,559</b>	<b>1,944,199</b>	<b>12.96%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	97,576	88,824	(167,933)	(194,508)	(240,220)	(36,590)	
Beginning Balance	(4,712)	152,319	271,555	250,286	250,286	36,641	
Adjustments	59,455	9,143	0	0	26,575	0	
Ending Balance	152,319	250,286	103,622	55,778	36,641	51	

### Notes:

The Sunken Gardens Operating Fund's FY21 budget increased \$223,087 or 12.96% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$27,385 as compared to the FY20 Adopted Budget. During FY20, a part-time Maintenance Worker II position was converted to a full-time Maintenance Worker II position. Additional changes were made to reflect actual hours worked at the Coliseum and Sunken Gardens by part-time employees.

Other increases include commodities for resale (\$37,600), small equipment (\$30,500), small tools and equipment (\$25,000), facility repairs and renovations (\$23,000), Property tax (\$17,359), software as a service (\$15,000), credit card settlement fees (\$15,000), repair and maintenance grounds (\$12,500), other specialized services (\$10,000), rent other equipment (\$8,000), interfund reimbursements commodities (\$5,330), and miscellaneous line items (\$22,513). These increases are partially offset by reductions in perpetual software capital (\$25,000) and training fees (\$1,100).

Revenue is expected to increase \$354,430 or 22.82% as compared to the FY20 Adopted Budget due to projected growth in attendance and event bookings.

Sunken Gardens is not projected to need a subsidy in FY21.

## Tropicana Field (1208)

The Tropicana Field Fund accounts for the operation of the domed baseball stadium and is subsidized by the General Fund.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	0	37,531	0	0	7,506	0	0.00%
State Grants	0	6,255	0	0	(3,753)	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>43,786</b>	<b>0</b>	<b>0</b>	<b>3,753</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	744,539	828,521	779,016	779,016	564,554	863,814	10.89%
<b>Total Charges for Services</b>	<b>744,539</b>	<b>828,521</b>	<b>779,016</b>	<b>779,016</b>	<b>564,554</b>	<b>863,814</b>	<b>10.89%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	0	613	0	0	3,905	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>0</b>	<b>613</b>	<b>0</b>	<b>0</b>	<b>3,905</b>	<b>0</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	1,335,000	1,256,000	818,000	818,000	818,000	1,182,420	44.55%
<b>Total Transfers</b>	<b>1,335,000</b>	<b>1,256,000</b>	<b>818,000</b>	<b>818,000</b>	<b>818,000</b>	<b>1,182,420</b>	<b>44.55%</b>
<b>Total Revenues</b>	<b>2,079,539</b>	<b>2,128,919</b>	<b>1,597,016</b>	<b>1,597,016</b>	<b>1,390,212</b>	<b>2,046,234</b>	<b>28.13%</b>
<b>Appropriations</b>							
<b>Wages &amp; Benefits</b>	<b>553,513</b>	<b>569,484</b>	<b>536,161</b>	<b>0</b>	<b>85,141</b>	<b>75,000</b>	<b>(86.01)%</b>
<b>Services &amp; Commodities</b>	<b>1,332,703</b>	<b>1,197,986</b>	<b>1,239,732</b>	<b>1,775,893</b>	<b>1,365,609</b>	<b>1,971,234</b>	<b>59.00%</b>
<b>Total Appropriations</b>	<b>1,886,216</b>	<b>1,767,470</b>	<b>1,775,893</b>	<b>1,775,893</b>	<b>1,450,750</b>	<b>2,046,234</b>	<b>15.22%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	193,322	361,449	(178,877)	(178,877)	(60,539)	0	
Beginning Balance	2,221	195,543	556,993	556,992	556,992	496,884	
Adjustments	0	0	0	0	430		
Ending Balance	195,543	556,992	378,116	378,115	496,884	496,884	

### Notes:

The Tropicana Field Fund's FY21 budget increased \$270,341 or 15.22% as compared to the FY20 Adopted Budget primarily due to adjustments in the projected city obligations under the Dome Use Agreement with the Tampa Bay Rays.

Salaries, benefits, and internal service charges decreased \$349,489 as compared to the FY20 Adopted Budget.

Increases included in the FY21 budget are in security services (\$619,830).

Revenue is expected to increase \$449,218 or 28.13% as compared to the FY20 Adopted Budget primarily due to an increase in the subsidy transfer of \$364,420. Other increases included are in expenditure reimbursement (\$76,671) and naming rights (\$8,127).

The FY21 budgeted subsidy is \$1,182,420 as compared to the FY20 Adopted Budget of \$818,000.

## Local Law Enforcement State Trust (1601)

The Local Law Enforcement State Trust Fund was created during FY17 from proceeds from the Law Enforcement Fund and records revenue from the forfeiture and seizure of property. The use of these resources is restricted by state statute. Revenues are not projected for this fund and are only budgeted subsequent to approval by the Chief of Police and receipt from available fund balance.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Fines</b>							
Traffic & Parking Fines	0	0	0	0	30,579	0	0.00%
<b>Total Fines</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,579</b>	<b>0</b>	<b>0.00%</b>
<b>Forfeitures</b>							
Confiscated Property	119,403	119,009	0	0	85,440	0	0.00%
<b>Total Forfeitures</b>	<b>119,403</b>	<b>119,009</b>	<b>0</b>	<b>0</b>	<b>85,440</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	0	5,863	0	0	12,202	0	0.00%
Miscellaneous Revenues	199	0	0	0	0	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>199</b>	<b>5,863</b>	<b>0</b>	<b>0</b>	<b>12,202</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>119,602</b>	<b>124,872</b>	<b>0</b>	<b>0</b>	<b>128,221</b>	<b>0</b>	<b>0.00%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Services & Commodities	166,876	172,851	185,508	227,912	103,434	85,607	(53.85)%
Capital	6,499	0	0	0	0	0	0.00%
Grants & Aid	104,892	99,049	0	100,000	98,485	0	0.00%
<b>Total Appropriations</b>	<b>278,266</b>	<b>271,900</b>	<b>185,508</b>	<b>327,912</b>	<b>201,919</b>	<b>85,607</b>	<b>(53.85)%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(158,665)	(147,028)	(185,508)	(327,912)	(73,698)	(85,607)
Beginning Balance	752,206	605,820	459,190	459,190	459,190	427,896
Adjustments	12,279	398	0	0	42,404	0
Ending Balance	605,820	459,190	273,682	131,278	427,896	342,289

### Notes:

The FY21 Budget includes funds for prosecuting forfeiture cases including but not limited to filing fees, contraband forfeiture bond, fees for court reporters, copies of documents and depositions required by state law, publishing legal notices for forfeiture cases as mandated by state statute, and training and accreditation requirements.

The use of fund balance is planned in the FY21 budget as revenues are not projected for this fund and are only budgeted subsequent to approval by the Chief of Police and receipt from available fund balance.

## Federal Justice Forfeiture (1602)

The Federal Justice Forfeiture Fund was created during FY17 from proceeds from the Law Enforcement Fund and records revenue from the forfeiture and seizure of property. The use of these resources is restricted by state statute. Revenues are not projected for this fund and are only budgeted subsequent to approval by the Chief of Police and receipt from available fund balance.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Forfeitures</b>							
Confiscated Property	30,535	120,551	0	0	335,056	0	0.00%
<b>Total Forfeitures</b>	<b>30,535</b>	<b>120,551</b>	<b>0</b>	<b>0</b>	<b>335,056</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	0	662	0	0	3,153	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>0</b>	<b>662</b>	<b>0</b>	<b>0</b>	<b>3,153</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>30,535</b>	<b>121,214</b>	<b>0</b>	<b>0</b>	<b>338,210</b>	<b>0</b>	<b>0.00%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Services & Commodities	56,823		14,800	40,667	23,468	37,000	150.00%
Capital	94,915	136,613	0	24,100	24,100	0	0.00%
<b>Total Appropriations</b>	<b>151,738</b>	<b>235,795</b>	<b>14,800</b>	<b>64,767</b>	<b>47,568</b>	<b>37,000</b>	<b>150.00%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(121,203)	(114,581)	(14,800)	(64,767)	290,642	(37,000)
Beginning Balance	212,156	91,035	70,326	112,353	112,353	423,862
Adjustments	82	135,899	0	0	20,867	0
Ending Balance	91,035	112,353	55,526	47,586	423,862	386,862

**Notes:**

The FY21 budget includes funds for accreditation of officers.

The use of fund balance is planned in the FY21 budget as revenues are not projected for this fund and are only budgeted subsequent to approval by the Chief of Police and receipt from available fund balance.

## Federal Treasury Forfeiture (1603)

The Federal Treasury Forfeiture Fund was created in FY17 from proceeds from the Law Enforcement Fund and records revenue from the forfeiture and seizure of property. The use of these resources is restricted by state statute. Revenues are not projected for this fund and are only budgeted subsequent to approval by the Chief of Police and receipt from available fund balance.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Forfeitures</b>							
Confiscated Property	4,717	0	0	0	64,524	0	0.00%
<b>Total Forfeitures</b>	<b>4,717</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,524</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>4,717</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,524</b>	<b>0</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Services & Commodities	0	16,420	0	0	0	0	0.00%
Capital	0	58,398	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>74,818</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	4,717	(74,818)	0	0	64,524	0
Beginning Balance	81,681	86,398	11,580	11,580	11,580	76,104
Ending Balance	86,398	11,580	11,580	11,580	76,104	76,104

## Police Grant (1702)

The Police Grant Fund was established in FY10 to receive funds through the Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funding is required to be accounted for in a separate trust fund account. JAG funds support a range of program areas including law enforcement, prosecution and court, prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	80,225	209,613	0	170,173	100,138	0	0.00%
<b>Total Intergovernmental Revenue</b>	<b>80,225</b>	<b>209,613</b>	<b>0</b>	<b>170,173</b>	<b>100,138</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>80,225</b>	<b>209,613</b>	<b>0</b>	<b>170,173</b>	<b>100,138</b>	<b>0</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Wages & Benefits	19,134	140,338	0	85,761	52,803	0	0.00%
Services & Commodities	70,503	63,636	0	85,146	47,485	0	0.00%
<b>Total Appropriations</b>	<b>89,637</b>	<b>203,974</b>	<b>0</b>	<b>170,907</b>	<b>100,288</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(9,412)	5,639	0	(734)	(150)	0
Beginning Balance	(1,583)	(3,787)	4,826	4,899	4,899	5,482
Adjustments	7,208	3,046	0	0	734	0
Ending Balance	(3,787)	4,899	4,826	4,164	5,482	5,482

**Notes:**

The adjustment in the FY20 estimated column is the prior year encumbrance.

## Operating Grant (1720)

The Operating Grant Fund was created in FY13 to account for operating grants that require the use of a separate fund for accounting purposes.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	0	0	0	867,928	867,928	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>867,928</b>	<b>867,928</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>867,928</b>	<b>867,928</b>	<b>0</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Wages & Benefits	0	0	0	49,292	0	0	0.00%
Services & Commodities	0	0	0	818,636	639,079	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>867,928</b>	<b>639,079</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	0	0	0	0	228,849	0
Beginning Balance	0	0	0	0	0	228,849
Ending Balance	0	0	0	0	228,849	228,849

**Notes:**

In August 2020, \$867,928 (Res. 2020-290) was received from the State of Florida for pandemic relief as part of the Coronavirus Aid, Relief, and Economic Security Act ("CARES" Act).

## Arts In Public Places (1901)

The Arts in Public Places Fund is used to account for transfers from capital improvement projects for public art. Certain capital improvement construction projects within the city are required by ordinance to make transfers to the Arts in Public Places Fund. Section 5-59 of the St. Petersburg City Code was amended and section 5-62 was added on June 15, 2017 with Ordinance 285-H, changing the wording in the ordinance from "set aside for the acquisition of works of art" to "deposited into the fund". The Ordinance still allows for the amount to be transferred for public art; capping it at \$500,000 for any single project. For public works projects with construction costs between \$100,000 and \$2,500,000, two percent (2%) shall be deposited into the fund. For public works projects with construction costs between \$2,500,001 and \$10,000,000, one percent (1%) shall be deposited into the fund. For public works projects with construction costs exceeding \$10,000,001, three-quarters of one percent (0.75%) shall be deposited into the fund.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	775	15,164	6,500	6,500	10,273	10,000	53.85%
Contributions & Donations	7,000	500	0	0	2,343	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>7,775</b>	<b>15,664</b>	<b>6,500</b>	<b>6,500</b>	<b>12,616</b>	<b>10,000</b>	<b>53.85%</b>
<b>Transfers</b>							
Pier Echelman	0	1,218,975	0	0	0	0	0.00%
General Capital	0	450,500	0	0	0	0	0.00%
Public Safety Capital	500,000	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>500,000</b>	<b>1,669,475</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>507,775</b>	<b>1,685,139</b>	<b>6,500</b>	<b>6,500</b>	<b>12,616</b>	<b>10,000</b>	<b>53.85%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Services &amp; Commodities</b>	52,831	18,537	5,412	15,387	21,473	19,412	258.68%
<b>Capital</b>	784,050	2,290,312	0	856,475	857,475	0	0.00%
<b>Total Appropriations</b>	<b>836,881</b>	<b>2,308,849</b>	<b>5,412</b>	<b>871,862</b>	<b>878,948</b>	<b>19,412</b>	<b>258.68%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	(329,106)	(623,710)	1,088	(865,362)	(866,332)	(9,412)	
Beginning Balance	667,425	372,392	208,558	207,936	207,936	208,055	
Adjustments	34,073	459,254	0	0	866,450	0	
Ending Balance	372,392	207,936	209,646	(657,426)	208,055	198,643	

**Notes:**

The FY21 Arts in Public Places Fund budget increased by \$14,000 due to a increase in insurance charges. There are no planned projects out of this fund for FY21.

Revenue is expected to increase \$3,500 or 53.85% as compared to the FY20 Adopted Budget due to an increase in interest earnings.

## Water Resources (4001)

The Water Resources Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (customer) user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay) and allocation of general and administrative costs, payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, and equipment replacement. Its use is governed by City Code Article 1, Section 27-1 and by bond covenants.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	581,391	82,772	0	0	278,999	0	0.00%
State Grants	96,898	13,795		0	(6,386)	0	0.00%
Other Grants	141,387	41,453	75,000	90,842	33,520	0	(100.00)%
<b>Total Intergovernmental</b>	<b>819,676</b>	<b>138,021</b>	<b>75,000</b>	<b>90,842</b>	<b>306,133</b>	<b>0</b>	<b>(100.00)%</b>
<b>Charges for Services</b>							
General Government	0	1,462	0	0	0	0	0.00%
Physical Environment Charges	134,554,960	149,396,207	157,723,679	157,723,679	156,701,151	166,710,323	5.70%
<b>Total Charges for Services</b>	<b>134,554,960</b>	<b>149,397,668</b>	<b>157,723,679</b>	<b>157,723,679</b>	<b>156,701,151</b>	<b>166,710,323</b>	<b>5.70%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	(123,340)	447,752	331,865	331,865	469,661	500,000	50.66%
Rents & Royalties	71,263	76,751	60,000	60,000	75,771	75,252	25.42%
Sales of Fixed Assets	97,870	135,760	44,500	44,500	73,903	134,000	201.12%
Sales of Surplus Materials	44,584	36,262	33,000	33,000	21,878	33,000	0.00%
Contributions & Donations	0	179,244	0	0	25	0	0.00%
Miscellaneous Revenues	(325,800)	(383,295)	(343,740)	(343,740)	(432,715)	(355,990)	3.56%
<b>Total Miscellaneous Revenue</b>	<b>(235,423)</b>	<b>492,474</b>	<b>125,625</b>	<b>125,625</b>	<b>208,523</b>	<b>386,262</b>	<b>207.47%</b>
<b>Transfers</b>							
Water Resources Capital	3,800,000	0	0	0	0	0	0.00%
Water Cost Stabilization	3,049,561	2,223,239	2,000,000	2,000,000	3,634,784	2,266,710	13.34%
Sanitation	53,500	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>6,903,061</b>	<b>2,223,239</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>3,634,784</b>	<b>2,266,710</b>	<b>13.34%</b>
<b>Total Revenues</b>	<b>142,042,274</b>	<b>152,251,403</b>	<b>159,924,304</b>	<b>159,940,146</b>	<b>160,850,591</b>	<b>169,363,295</b>	<b>5.90%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Wages &amp; Benefits</b>	26,565,833	28,474,253	29,290,510	29,290,510	30,875,060	32,367,144	10.50%
<b>Services &amp; Commodities</b>	69,843,568	69,633,381	73,098,441	74,489,893	71,758,804	74,484,130	1.90%
<b>Capital</b>	2,414,983	2,486,829	1,700,280	2,131,231	1,139,905	3,294,428	93.76%
<b>Total Transfers</b>							
Water Resources Debt	28,901,036	32,033,233	38,888,929	38,888,929	38,888,928	41,261,528	6.10%
Water Resources Capital	11,372,500	20,000,000	18,481,845	18,481,845	18,481,848	8,600,000	(53.47)%
Water Equipment	0	1,894,837	2,474,238	2,474,238	2,580,760	2,995,370	21.06%
<b>Total Transfers</b>	<b>40,273,536</b>	<b>53,928,070</b>	<b>59,845,012</b>	<b>59,845,012</b>	<b>59,951,536</b>	<b>52,856,898</b>	<b>(11.68)%</b>
<b>Total Appropriations</b>	<b>139,097,920</b>	<b>154,522,534</b>	<b>163,934,243</b>	<b>165,756,647</b>	<b>163,725,305</b>	<b>163,002,600</b>	<b>(0.57)%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	2,944,354	(2,271,131)	(4,009,939)	(5,816,501)	(2,874,713)	6,360,695
Beginning Balance	16,696,624	20,120,672	20,812,686	18,755,328	18,755,328	17,701,177
Adjustments	479,694	905,787	0	0	1,820,562	0
Ending Balance	20,120,672	18,755,328	16,802,747	12,938,828	17,701,177	24,061,872

**Notes:**

The FY21 Water Resources Operating Fund budget decreased \$931,643 or 0.57% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$5,518,211 as compared to the FY20 Adopted Budget which includes 36 new full-time positions in FY21. The table below illustrates the new positions by division and estimated cost:

Position	Division	Cost
Two Construction Inspector Is	Technical Support Division	\$118,016
GIS Programmer/Specialist II	Computer Resources Division	\$66,094
SCADA Analyst	Computer Resources Division	\$70,423
Electrical Foreperson	Cosme Water Treatment Plant Operations and Maintenance Division	\$64,382
Plant Maintenance Mechanic Apprentice	Cosme Water Treatment Plant Operations and Maintenance Division	\$50,522
Storekeeper I	Cosme Water Treatment Plant Operations and Maintenance Division	\$42,036
Maintenance Worker I	Cosme Water Treatment Plant Operations and Maintenance Division	\$38,879
Wastewater Foreperson	Water Maintenance Division	\$56,949
Four Wastewater Utility Maintenance Apprentices	Water Maintenance Division	\$187,668
Capital Project Coordinator	Water Maintenance Division	\$66,094
Two Wastewater Forepersons	Wastewater Maintenance Division	\$113,898
Five Wastewater Utility Maintenance Technicians	Wastewater Maintenance Division	\$271,891
Two Wastewater Utility Maintenance Apprentices	Wastewater Maintenance Division	\$93,834
Equipment Operator III	Wastewater Maintenance Division	\$57,465
Capital Projects Coordinator	Wastewater Maintenance Division	\$66,094
Chemist	Environmental Compliance Laboratory Division	\$56,298
Water Reclamation Facilities Manager	Water Reclamation Administration Division	\$102,174
Wastewater Manager	Water Reclamation Administration Division	\$96,533
Equipment Maintenance Supervisor	Northwest Water Reclamation Facility Division	\$61,763
Two Equipment Maintenance Supervisors	Southwest Water Reclamation Facility Division	\$123,526
Plant Maintenance Technician II	Southwest Water Reclamation Facility Division	\$62,680
Plant Maintenance Mechanic	Southwest Water Reclamation Facility Division	\$60,620
Plant Maintenance Technician	Southwest Water Reclamation Facility Division	\$61,181
Water Reclamation Plant Operator IV	Southwest Water Reclamation Facility Division	\$69,174
Water Reclamation Plant Operator III	Southwest Water Reclamation Facility Division	\$71,503
	Total	\$2,129,697

The most significant change is an increase in the amount of \$2,372,599 to the transfer from the Water Resources Operating Fund to the Water Resources Debt Fund, the total transfer in FY21 to the Water Resources Debt Fund will be \$41,261,528.

Other increases in the FY21 budget include capital equipment purchases (\$1,745,544), other specialized services (\$559,455), electric (\$190,000), software maintenance (\$186,000), Interfund reimbursements (\$157,000), uniforms and protective clothing (\$62,237), software as a service (\$60,000), water (\$58,593), laboratory supplies (\$53,880), and adjustments to miscellaneous line items (\$396,465).

The most significant reduction is a decrease in the amount of \$9,881,845 to the transfer from the Water Resources Operating Fund to the Water Resources Capital Projects Fund. The total transfer in FY21 to the Water Resources Capital Projects Fund will be \$8,600,000. In FY21, we estimate to be at a 40/60 ratio.

Other reductions include Tampa Bay Water costs (\$875,073), chemical and water treatment chemical costs (\$776,101), interfund reimbursements (\$147,500) as services provided by other departments are now being charged as labor distributions, equipment usage charges (\$147,000), removal of one-time FY20 capital vehicle purchases (\$123,896), refuse (\$98,570), disposal fees (\$63,500), engineering (\$40,000), and a net reduction in miscellaneous line items (\$138,142).

Revenue is expected to increase by \$9,438,991 in FY21 as compared to the FY20 Adopted Budget. The FY21 revenue budget includes a 2.25% increase on water, a 7.25% increase on wastewater, and a 0.00% increase on reclaimed water, as recommended by the rate study conducted in FY20. These increases are anticipated to bring in \$7,364,871 in additional revenue in FY21. Other increases include a transfer from the Water Cost Stabilization Fund (\$266,710), earnings on investments (\$168,135), compensation for damages (\$90,000), wholesale water revenue (\$39,165), wholesale wastewater revenue (\$1,480,568), permit charges (\$61,040), industrial pretreatment (\$65,000), and miscellaneous revenue (\$2,502).

Grant revenue (\$75,000), and miscellaneous charges for services (\$24,000) have been reduced based on trend.

## Water Cost Stabilization (4005)

The Water Cost Stabilization Fund was established in FY98 from the sale of the well fields to Tampa Bay Water in order to build a fund that could be drawn against to help limit rate increases. On April 8, 1999, the City Council approved the annual transfer of interest earnings from this fund to the Water Resources Operating Fund to partially offset the cost of buying water.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	2,693,299	2,223,239	2,000,000	2,000,000	2,653,772	2,000,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>2,693,299</b>	<b>2,223,239</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,653,772</b>	<b>2,000,000</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>2,693,299</b>	<b>2,223,239</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,653,772</b>	<b>2,000,000</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Total Transfers</b>							
Water Resources	3,049,561	2,223,239	2,000,000	2,000,000	3,634,784	2,000,000	0.00%
<b>Total Transfers</b>	<b>3,049,561</b>	<b>2,223,239</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>3,634,784</b>	<b>2,000,000</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>3,049,561</b>	<b>2,223,239</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>3,634,784</b>	<b>2,000,000</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(356,263)	0	0	0	(981,012)	0
Beginning Balance	88,365,045	87,609,672	87,644,652	87,609,672	87,609,672	86,663,641
Adjustments	(399,110)	0	0	0	34,980	0
Ending Balance	87,609,672	87,609,672	87,644,652	87,609,672	86,663,641	86,663,641

## Water Equipment Replacement (4007)

The Water Equipment Replacement Fund was established in FY18 to provide a funded reserve for the normal replacement of city vehicles and equipment used by Water Resources.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Miscellaneous Revenue</b>							
Interest Earnings	(17,330)	43,383	15,000	15,000	56,494	15,000	0.00%
Sales of Fixed Assets	161,552	36,433	162,000	162,000	61	30,000	(81.48)%
<b>Total Miscellaneous Revenue</b>	<b>144,222</b>	<b>79,817</b>	<b>177,000</b>	<b>177,000</b>	<b>56,556</b>	<b>45,000</b>	<b>(74.58)%</b>
<b>Transfers</b>							
Water Resources	0	1,894,837	2,474,238	2,474,238	2,580,760	2,995,370	21.06%
Equipment Replacement	2,197,078	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>2,197,078</b>	<b>1,894,837</b>	<b>2,474,238</b>	<b>2,474,238</b>	<b>2,580,760</b>	<b>2,995,370</b>	<b>21.06%</b>
<b>Total Revenues</b>	<b>2,341,300</b>	<b>1,974,653</b>	<b>2,651,238</b>	<b>2,651,238</b>	<b>2,637,315</b>	<b>3,040,370</b>	<b>14.68%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	0	0	47,000	47,000	47,004	47,000	0.00%
Services & Commodities	0	(280,954)	0	0	0	0	0.00%
Capital	0	2,373,074	977,000	1,620,424	1,629,539	1,800,000	84.24%
<b>Total Appropriations</b>	<b>0</b>	<b>2,092,120</b>	<b>1,024,000</b>	<b>1,667,424</b>	<b>1,676,543</b>	<b>1,847,000</b>	<b>80.37%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	2,341,300	(117,467)	1,627,238	983,814	960,773	1,193,370
Beginning Balance	0	2,341,300	2,276,659	1,942,774	1,942,774	3,546,971
Adjustments	0	(281,059)	0	0	643,424	0
Ending Balance	2,341,300	1,942,774	3,903,897	2,926,588	3,546,971	4,740,341

### Notes:

The FY21 Water Equipment Replacement Fund budget increased by \$823,000 or 80.37% as compared to the FY20 Adopted Budget.

This increase reflects Water Resources vehicle and equipment replacement requirements in the amount of \$1,800,000 which increased \$823,000 as compared to the FY20 Adopted Budget.

Revenue is expected to increase by \$389,132 or 14.68% in FY21 as compared to the FY20 Adopted Budget due to an increase in the transfer from the Water Resources Operating Fund (\$521,132) and decreased miscellaneous revenue (\$132,000).

## Stormwater Utility Operating (4011)

The Stormwater Utility Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (customer) user fees and charges. The fund is required to cover all the expenses of the operation (salaries, benefits, services, commodities, and capital outlay) and allocation of general and administrative costs, payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, and equipment replacement.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Intergovernmental Revenue</b>							
Federal Grants	37,575	84,239	0	0	313,609	0	0.00%
State Grants	6,263	12,581	0	0	(181)	0	0.00%
<b>Total Intergovernmental</b>	<b>43,838</b>	<b>96,820</b>	<b>0</b>	<b>0</b>	<b>313,429</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Public Safety	0	0	40,000	40,000	0		(100.00)%
Physical Environment Charges	16,812,878	19,084,917	20,648,921	20,648,921	20,203,736	22,728,369	10.07%
Other Charges for Services	212,853	227,357	230,000	230,000	216,749	270,000	17.39%
<b>Total Charges for Services</b>	<b>17,025,731</b>	<b>19,312,274</b>	<b>20,918,921</b>	<b>20,918,921</b>	<b>20,420,485</b>	<b>22,998,369</b>	<b>9.94%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	3,659	50,816	25,000	25,000	55,674	25,000	0.00%
Sales of Fixed Assets	3,099	41,036	3,092	3,092	151,028	3,092	0.00%
Sales of Surplus Materials	1,168	962	3,069	3,069	1,547	3,069	0.00%
Miscellaneous Revenues	71,568	21,090	0	0	(50,325)	20,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>79,494</b>	<b>113,905</b>	<b>31,161</b>	<b>31,161</b>	<b>157,923</b>	<b>51,161</b>	<b>64.18%</b>
<b>Total Revenues</b>	<b>17,149,063</b>	<b>19,522,998</b>	<b>20,950,082</b>	<b>20,950,082</b>	<b>20,891,836</b>	<b>23,049,530</b>	<b>10.02%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	6,818,473	7,444,414	7,964,839	7,973,199	8,251,945	9,113,887	14.43%
<b>Services &amp; Commodities</b>	7,675,341	6,674,317	6,556,311	6,803,101	7,411,811	7,560,284	15.31%
<b>Capital</b>	647,659	53,626	640,492	640,492	692,783	162,500	(74.63)%
<b>Grants &amp; Aid</b>	0	0	100,000	100,000	6,558	50,000	(50.00)%
<b>Total Transfers</b>							
Water Equipment	0	0	0	0	307,369	0	0.00%
Stormwater Debt	717,887	2,105,230	2,104,332	2,104,332	2,104,332	2,210,915	5.06%
Stormwater Drainage	2,750,000	1,530,000	1,500,000	1,500,000	1,500,000	1,675,000	11.67%
Stormwater Equipment	0	1,331,880	1,367,619	1,367,619	939,328	1,767,003	29.20%
<b>Total Transfers</b>	<b>3,467,887</b>	<b>4,967,110</b>	<b>4,971,951</b>	<b>4,971,951</b>	<b>4,851,029</b>	<b>5,652,918</b>	<b>13.70%</b>
<b>Total Appropriations</b>	<b>18,609,360</b>	<b>19,139,467</b>	<b>20,233,593</b>	<b>20,488,743</b>	<b>21,214,127</b>	<b>22,539,589</b>	<b>11.40%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	(1,460,297)	383,531	716,489	461,339	(322,291)	509,941
Beginning Balance	2,892,818	2,078,459	3,014,590	2,975,406	2,975,406	2,778,265
Adjustments	645,938	513,416	0	0	125,150	0
Ending Balance	2,078,459	2,975,406	3,731,079	3,436,745	2,778,265	3,288,206

**Notes:**

The FY21 Stormwater Utility Operating Fund budget increased by \$2,305,996 or 11.4% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$2,305,464 as compared to the FY20 Adopted Budget. This includes the addition of eight full-time positions in FY21: three Maintenance Worker Is (\$128,793) in the Ditch Cleaning Division, a Stormwater Operations Foreperson (\$63,546) in the Equipment Services Center Division, and three Tree Trimmer Is (\$143,889) and a Tree Trimmer Lead Worker (\$58,871) in the Stormwater Quality Division.

Increases in the FY21 budget include an increase in the transfer to the Stormwater Drainage Capital Projects Fund (\$175,000), an increase in the transfer to the Stormwater Debt Fund (\$106,583), refuse (\$127,030), interfund reimbursements (\$35,322), road materials and supplies (\$32,098), engineering (\$31,000), chemical (\$28,516), and miscellaneous line item adjustments (\$87,050).

Capital purchases for FY21 total \$162,500, a decrease of \$477,992 over FY20 capital purchases and includes a Boom Truck with Crane (\$55,000), a Zero Turn 72" Mower (\$13,500), a 12 Yard Dump Truck (\$80,000), and a Zero Turn 54" Mower with Blower Attachment (\$14,000).

The Stormwater Tiered Rate Incentives FY21 Program is funded in Grants & Aid at \$50,000, a reduction of \$50,000 from the FY20 Adopted Budget.

Other reductions include other specialized services (\$37,050), custodial services (\$21,000), and miscellaneous line item adjustments (\$36,025).

Revenue is expected to increase by \$2,099,448 or 10.02% in FY21 as compared to the FY20 Adopted Budget. The FY21 revenue budget includes the 10.07% FY21 Stormwater Utility Fee increase, as recommended by the rate study conducted in FY20. This increase is anticipated to bring in \$2,079,448 in additional revenue in FY21. An increase in the amount of \$20,000 is included in miscellaneous revenue based on trend.

## Stormwater Equipment Replacement (4017)

The Stormwater Equipment Replacement Fund was established in FY18 to provide a funded reserve for the normal replacement of city vehicles and equipment used by the Stormwater Utility.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Miscellaneous Revenue</b>							
Interest Earnings	0	29,603	0	0	54,187	30,000	0.00%
Sales of Fixed Assets	67,299	16,215	68,000	68,000	0	30,000	(55.88)%
<b>Total Miscellaneous Revenue</b>	<b>67,299</b>	<b>45,818</b>	<b>68,000</b>	<b>68,000</b>	<b>54,187</b>	<b>60,000</b>	<b>(11.76)%</b>
<b>Transfers</b>							
Stormwater Utility	0	1,331,880	1,367,619	1,367,619	1,246,697	1,767,003	29.20%
Equipment Replacement	1,760,008	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>1,760,008</b>	<b>1,331,880</b>	<b>1,367,619</b>	<b>1,367,619</b>	<b>1,246,697</b>	<b>1,767,003</b>	<b>29.20%</b>
<b>Total Revenues</b>	<b>1,827,307</b>	<b>1,377,698</b>	<b>1,435,619</b>	<b>1,435,619</b>	<b>1,300,885</b>	<b>1,827,003</b>	<b>27.26%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	0	0	47,000	47,000	47,004	47,000	0.00%
Services & Commodities	0	(256,331)	0	0	0	0	0.00%
Capital	0	775,801	752,000	1,040,778	744,756	1,350,000	79.52%
<b>Total Appropriations</b>	<b>0</b>	<b>519,470</b>	<b>799,000</b>	<b>1,087,778</b>	<b>791,760</b>	<b>1,397,000</b>	<b>74.84%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	1,827,307	858,227	636,619	347,841	509,125	430,003
Beginning Balance	0	1,827,307	2,425,938	2,425,938	2,425,938	3,223,840
Adjustments	0	(259,596)	0	0	288,778	0
Ending Balance	1,827,307	2,425,938	3,062,557	2,773,779	3,223,840	3,653,843

### Notes:

The FY21 Stormwater Equipment Replacement Fund budget increased \$598,000 or 74.84% as compared to the FY20 Adopted Budget.

This increase reflects Stormwater vehicle and equipment replacement requirements in the amount of \$1,350,000 which increased \$598,000 as compared to the FY20 Adopted Budget.

Revenue is expected to increase by \$391,384 or 27.26% in FY21 as compared to the FY20 Adopted Budget due to an increase in the transfer from the Stormwater Utility Operating Fund (\$399,384) and decreased miscellaneous revenue (\$8,000).

## Sanitation Operating (4021)

The Sanitation Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (customer) user fees and charges. The fund is required to cover all the expenses of the operation (salaries, benefits, services, commodities, and capital outlay) and allocation of general and administrative costs, payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, or return on investment/equity. The Sanitation Operating Fund supports both Sanitation operations and part of the Codes Compliance Department (Sanitation/Codes Compliance Demolition and Neighborhood Team Divisions) in their effort to protect and enhance the quality of life in St. Petersburg.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	105,270	0	0	573,101	0	0.00%
State Grants	0	15,461	0	0	14,053	0	0.00%
State Shared Other	191,531	0	0	0	192,426	194,777	0.00%
Other Grants	0	0	194,777	194,777	0	0	(100.00)%
<b>Total Intergovernmental</b>	<b>191,531</b>	<b>120,731</b>	<b>194,777</b>	<b>194,777</b>	<b>779,580</b>	<b>194,777</b>	<b>0.00%</b>
<b>Charges for Services</b>							
General Government	450	3,237	409	409	74,035	409	0.00%
Physical Environment Charges	44,056,011	46,782,038	49,008,782	49,008,782	49,279,617	50,478,001	3.00%
Other Charges for Services	297	1,353	0	0	(899)	0	0.00%
<b>Total Charges for Services</b>	<b>44,056,759</b>	<b>46,786,628</b>	<b>49,009,191</b>	<b>49,009,191</b>	<b>49,352,754</b>	<b>50,478,410</b>	<b>3.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	305,922	609,985	325,000	325,000	507,053	325,000	0.00%
Special Assessments	298,103	(94,369)	200,000	200,000	(145,437)	200,000	0.00%
Sales of Fixed Assets	37,599	87,240	110,484	110,484	9,267	110,484	0.00%
Sales of Surplus Materials	153,658	56,175	196,220	196,220	24,239	63,426	(67.68)%
Contributions & Donations	0	0	1,500	1,500	0	1,500	0.00%
Miscellaneous Revenues	(36,066)	(86,467)	(101,966)	(101,966)	(92,902)	(101,966)	0.00%
<b>Total Miscellaneous Revenue</b>	<b>759,215</b>	<b>572,564</b>	<b>731,238</b>	<b>731,238</b>	<b>302,219</b>	<b>598,444</b>	<b>(18.16)%</b>
<b>Total Revenues</b>	<b>45,007,505</b>	<b>47,479,922</b>	<b>49,935,206</b>	<b>49,935,206</b>	<b>50,434,553</b>	<b>51,271,631</b>	<b>2.68%</b>
<b>Appropriations</b>							
<b>Wages &amp; Benefits</b>	16,430,928	17,138,637	17,701,206	17,701,206	17,442,781	18,260,598	3.16%
<b>Services &amp; Commodities</b>	25,194,843	25,381,403	28,116,017	28,944,726	26,414,837	28,222,879	0.38%
<b>Capital</b>	8,369	23,739	600,000	3,843,019	18,232	67,000	(88.83)%
<b>Total Transfers</b>							
General Fund	390,843	390,843	390,843	390,843	390,840	390,843	0.00%
General Capital	0	0	0	0	0	1,500,000	0.00%
Water Resources	53,500	0	0	0	0	0	0.00%
Water Resources Debt	1,163,973	0	0	0	0	0	0.00%
Sanitation Debt	1,294,560	296,416	297,384	297,384	297,384	295,332	(0.69)%
Sanitation Replacement	700,000	716,100	2,126,100	2,126,100	2,126,100	2,126,100	0.00%
<b>Total Transfers</b>	<b>3,602,876</b>	<b>1,403,359</b>	<b>2,814,327</b>	<b>2,814,327</b>	<b>2,814,324</b>	<b>4,312,275</b>	<b>53.23%</b>
<b>Total Appropriations</b>	<b>45,237,016</b>	<b>43,947,139</b>	<b>49,231,550</b>	<b>53,303,278</b>	<b>46,690,173</b>	<b>50,862,752</b>	<b>3.31%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(229,511)	3,532,783	703,656	(3,368,072)	3,744,380	408,879
Beginning Balance	7,783,308	9,821,970	14,093,425	14,020,567	14,020,567	18,434,594
Adjustments	2,268,173	665,814	0	0	669,647	0
Ending Balance	9,821,970	14,020,567	14,797,081	10,652,495	18,434,594	18,843,473

**Notes:**

The Sanitation Operating Fund FY21 budget increased by \$1,631,202 or 3.31% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$727,440 as compared to the FY20 Adopted Budget. For FY21, three Community Service Representatives in the Community Services Department will be partially allocated to the Sanitation Department, increasing the FTE by 0.82. This allocation is a change in accounting only. The Community Service Representatives were previously funded through journal entries.

Increases in the FY21 budget include disposal fees – tipping (\$532,486) due to a 6% increase imposed by the County, other specialized services (\$72,815), capital vehicles (\$37,000), capital perpetual software (\$30,000), security services (\$10,080), and miscellaneous line item adjustments (\$8,254).

Reductions include capital – equipment (\$600,000), facility repairs and renovations (\$145,630), operating supplies (\$136,000), small tools and equipment (\$112,400), repair and maintenance – other equipment (\$60,000), demolition and securing of structures (\$50,000), disposal fees – other (\$42,000), data processing – external (\$29,000), advertising (\$26,667), engineering (\$25,000), and miscellaneous line item adjustments (\$60,176).

Additionally in FY21, there is a transfer to the General Capital Improvement Program Fund in the amount of \$1,500,000 for the design phase of the new Sanitation Facility.

Revenue is expected to increase \$1,336,425 or 2.68% in FY21 as compared to the FY20 Adopted Budget primarily due to a 3% rate increase as recommended by the rate study conducted during FY20.

## Sanitation Equipment Replacement (4027)

The Sanitation Equipment Replacement Fund was established to provide a funded reserve for the replacement of Sanitation equipment including residential, commercial, brush vehicles, and receptacles. It also funds any capital projects related to Sanitation facilities.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	0	1,510,701	1,510,701	0	0	(100.00)%
<b>Total Intergovernmental</b>	<b>0</b>	<b>0</b>	<b>1,510,701</b>	<b>1,510,701</b>	<b>0</b>	<b>0</b>	<b>(100.00)%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	43,682	125,911	120,000	120,000	83,072	120,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>43,682</b>	<b>125,911</b>	<b>120,000</b>	<b>120,000</b>	<b>83,072</b>	<b>120,000</b>	<b>0.00%</b>
<b>Transfers</b>							
Sanitation	700,000	716,100	2,126,100	2,126,100	2,126,100	2,126,100	0.00%
<b>Total Transfers</b>	<b>700,000</b>	<b>716,100</b>	<b>2,126,100</b>	<b>2,126,100</b>	<b>2,126,100</b>	<b>2,126,100</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>743,682</b>	<b>842,011</b>	<b>3,756,801</b>	<b>3,756,801</b>	<b>2,209,172</b>	<b>2,246,100</b>	<b>(40.21)%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Wages &amp; Benefits</b>	0	5,883	0	0	0	0	0.00%
<b>Services &amp; Commodities</b>	1,062,150	718,835	1,000,000	1,065,582	760,336	900,000	(10.00)%
<b>Capital</b>	5,715,508	3,179,802	3,651,360	4,120,726	2,257,319	2,093,345	(42.67)%
<b>Total Appropriations</b>	<b>6,777,657</b>	<b>3,904,519</b>	<b>4,651,360</b>	<b>5,186,308</b>	<b>3,017,655</b>	<b>2,993,345</b>	<b>(35.65)%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(6,033,975)	(3,062,508)	(894,559)	(1,429,507)	(808,483)	(747,245)
Beginning Balance	7,092,859	4,837,217	3,310,429	3,191,890	3,191,890	2,659,014
Adjustments	3,778,333	1,417,181	0	0	275,607	0
Ending Balance	4,837,217	3,191,890	2,415,870	1,762,383	2,659,014	1,911,769

### Notes:

The Sanitation Equipment Replacement Fund's FY21 budget decreased by \$1,658,015 or 35.65% as compared to the FY20 Adopted Budget.

Reductions include capital vehicles (\$1,558,015) and operating supplies (\$100,000).

Replacements in FY21 include replacing four trucks with CNG trucks and replacement for containers in the residential and commercial programs.

Revenue is expected to decrease \$1,510,701 or 40.21% as compared to the FY20 Adopted Budget primarily due to the removal of grant revenue in FY21. The city was awarded a Diesel Emissions Reduction Act Grant in the amount of \$1,510,701 from the Environmental Protection Agency in FY20.

## Airport Operating (4031)

The Airport Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (non-city) user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay) and allocation of general and administrative costs, as well as any transfers to capital project funds, debt service funds, and General Fund loan repayment.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	3,143	0	0	30,629	0	0.00%
State Grants	0	524	0	0	(314)	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>3,666</b>	<b>0</b>	<b>0</b>	<b>30,314</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
General Government	0	159	0	0	0	0	0.00%
Transportation Charges	1,170,543	1,313,229	1,260,800	1,260,800	1,295,511	1,277,300	1.31%
Housing	2	0	0	0	0	0	0.00%
<b>Total Charges for Services</b>	<b>1,170,545</b>	<b>1,313,387</b>	<b>1,260,800</b>	<b>1,260,800</b>	<b>1,295,511</b>	<b>1,277,300</b>	<b>1.31%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	568	201	500	500	881	500	0.00%
Sales of Fixed Assets	0	0	0	0	77	0	0.00%
Miscellaneous Revenues	0	0	0	0	(342)	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>568</b>	<b>201</b>	<b>500</b>	<b>500</b>	<b>616</b>	<b>500</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	65,000	0	0	0	0	0	0.00%
Economic Stability	0	(400,000)	0	0	0	0	0.00%
Airport Capital Projects	0	115,500	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>65,000</b>	<b>(284,500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>1,236,114</b>	<b>1,032,754</b>	<b>1,261,300</b>	<b>1,261,300</b>	<b>1,326,442</b>	<b>1,277,800</b>	<b>1.31%</b>
<b>Appropriations</b>							
<b>Wages &amp; Benefits</b>	398,605	413,143	431,348	431,348	419,531	444,444	3.04%
<b>Services &amp; Commodities</b>	518,759	495,431	465,681	520,962	653,149	496,329	6.58%
<b>Capital</b>	0	0	0	20,000	0	0	0.00%
<b>Total Transfers</b>							
Airport Capital	98,000		10,000	10,000	9,996	100,000	900.00%
General Fund	220,620	220,620	220,620	220,620	220,620	220,620	0.00%
<b>Total Transfers</b>	<b>318,620</b>	<b>345,620</b>	<b>230,620</b>	<b>230,620</b>	<b>230,616</b>	<b>320,620</b>	<b>39.03%</b>
<b>Total Appropriations</b>	<b>1,235,984</b>	<b>1,254,194</b>	<b>1,127,649</b>	<b>1,202,930</b>	<b>1,303,296</b>	<b>1,261,393</b>	<b>11.86%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	129	(221,440)	133,651	58,370	23,146	16,407	
Beginning Balance	(53,338)	341,619	133,589	81,435	81,435	121,826	
Adjustments	394,828	(38,744)	0	0	17,245	0	
Ending Balance	341,619	81,435	267,240	139,805	121,826	138,233	

**Notes:**

The Airport Operating Fund's FY21 budget increased \$133,744 or 11.86% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$26,494 as compared to the FY20 Adopted Budget. FY21 includes a reallocation of duties performed by a Maintenance Worker I (0.20) which is balanced by adjustments in the Marina (0.10) and the Port (0.10).

Other increases include the transfer to the Airport Capital Projects Fund (\$90,000), stormwater utility charge (\$22,862), electric (\$4,800), and miscellaneous line items (\$13,388). These increases are partially offset by reductions in facility repairs and renovations (\$15,000), small tools and equipment (\$5,500), and miscellaneous line items (\$3,300).

The Airport Operating Fund's FY21 budget includes a loan payment of \$220,620 to the General Fund and remains unchanged from the FY20 Adopted Budget.

Revenue is expected to increase \$16,500 or 1.31% as compared to the FY20 Adopted Budget due to annual lease escalators.

## Marina Operating (4041)

The Marina Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (non-city) user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay) an allocation of general and administrative costs and payment-in-lieu-of-taxes, as well as, any transfers to capital project funds, debt service funds, and return on investment/equity.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	21,028	0	0	6,096	0	0.00%
State Grants	0	3,505	0	0	(2,103)	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>24,532</b>	<b>0</b>	<b>0</b>	<b>3,993</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	3,873,680	3,874,916	4,182,387	4,182,387	3,933,268	4,143,637	(0.93)%
Other Charges for Services	0	0	0	0	1,236	0	0.00%
<b>Total Charges for Services</b>	<b>3,873,680</b>	<b>3,874,916</b>	<b>4,182,387</b>	<b>4,182,387</b>	<b>3,934,504</b>	<b>4,143,637</b>	<b>(0.93)%</b>
<b>Fines</b>							
Traffic & Parking Fines	120	100	0	0	0	0	0.00%
<b>Total Fines</b>	<b>120</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	7,235	4,706	500	500	2,089	500	0.00%
Rents & Royalties	0	0	0	0	0	18,000	0.00%
Sales of Fixed Assets	1,066	4,126	0	0	1,801	0	0.00%
Miscellaneous Revenues	(33,944)	(4,605)	500	500	(19,681)	500	0.00%
<b>Total Miscellaneous Revenue</b>	<b>(25,643)</b>	<b>4,227</b>	<b>1,000</b>	<b>1,000</b>	<b>(15,791)</b>	<b>19,000</b>	<b>1800.00%</b>
<b>Total Revenues</b>	<b>3,848,157</b>	<b>3,903,776</b>	<b>4,183,387</b>	<b>4,183,387</b>	<b>3,922,707</b>	<b>4,162,637</b>	<b>(0.50)%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Wages &amp; Benefits</b>	1,020,204	1,032,726	1,046,416	1,046,416	1,003,377	1,130,870	8.07%
<b>Services &amp; Commodities</b>	1,598,832	1,639,776	1,479,870	1,506,288	1,816,302	1,532,249	3.54%
<b>Capital</b>	5,000	6,340	0	0	9,720	0	0.00%
<b>Debt</b>	736,950	723,761	728,980	728,980	716,980	732,100	0.43%
<b>Total Transfers</b>							
General Fund	310,000	310,000	310,000	310,000	309,996	310,000	0.00%
Marina Capital	499,000	193,300	250,000	250,000	106,996	250,000	0.00%
<b>Total Transfers</b>	809,000	503,300	560,000	560,000	416,992	560,000	0.00%
<b>Total Appropriations</b>	<b>4,169,986</b>	<b>3,905,902</b>	<b>3,815,266</b>	<b>3,841,684</b>	<b>3,963,371</b>	<b>3,955,219</b>	<b>3.67%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(321,829)	(2,127)	368,121	341,703	(40,664)	207,418
Beginning Balance	303,426	(23,207)	60	23,435	23,435	9,190
Adjustments	(4,804)	48,769	0	0		0
Ending Balance	(23,207)	23,435	368,181	365,139	9,190	216,608

**Notes:**

The Marina Operating Fund's FY21 budget increased \$139,953 or 3.67% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$142,952 as compared to the FY20 Adopted Budget. In FY21, a change to reflect the actual hours worked increased the part-time FTE by 0.20. FY21 also includes a reallocation of duties performed by a Maintenance Worker I (0.10) which is balanced by adjustments in the Airport (0.20) and the Port (0.10).

Increases in the FY21 budget include principal payment debt (\$15,000), maintenance software (\$13,000), internet services (\$6,300), commodities for resale (\$5,000), and miscellaneous line items (\$7,302). These increases are partially offset by reductions in other specialized services (\$13,000), debt interest (\$11,880), sewer (\$5,485), and miscellaneous line items (\$19,236).

Additionally, the FY21 budget includes a transfer to the Marina Capital Improvement Fund in the amount of \$250,000.

Revenue is expected to decrease \$20,750 or 0.50% as compared to the FY20 Adopted Budget. Increases include charges for parking (\$150,000) and miscellaneous line items (\$49,000). These increases are offset by reductions in anticipated slip rent (\$150,000), transient slip rent (\$20,000), and miscellaneous line items (\$49,750).

The amount of the return on investment (ROI) to the General Fund is expected to remain unchanged in FY21 at \$310,000.

## Golf Course Operating (4061)

The Golf Course Operating Fund, like all other Enterprise Funds, is used to account for costs that are funded substantially by external (non-city) user fees and charges. The fund is required to cover all expenses of the operation (salaries, benefits, services, commodities, and capital outlay), allocation of general and administrative costs, and payment-in-lieu-of-taxes, as well as any transfers to capital project funds, debt service funds, and return on investment/equity.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Federal Grants	0	8,370	0	0	4,965	0	0.00%
State Grants	0	1,308	0	0	(680)	0	0.00%
<b>Total Intergovernmental</b>	<b>0</b>	<b>9,678</b>	<b>0</b>	<b>0</b>	<b>4,285</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	3,375,708	3,692,602	3,805,450	3,805,450	4,138,489	3,920,122	3.01%
Other Charges for Services	1,026	2,537	0	0	1,789	0	0.00%
<b>Total Charges for Services</b>	<b>3,376,734</b>	<b>3,695,139</b>	<b>3,805,450</b>	<b>3,805,450</b>	<b>4,140,278</b>	<b>3,920,122</b>	<b>3.01%</b>
<b>Miscellaneous Revenue</b>							
Contributions & Donations	0	1,563	0	0	0	0	0.00%
Miscellaneous Revenues	316	496	0	0	2,360	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>316</b>	<b>2,059</b>	<b>0</b>	<b>0</b>	<b>2,360</b>	<b>0</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	0	176,000	145,000	520,100	375,100	131,000	(9.66)%
Golf Course CIP	0	0	13,166	13,166	13,166	0	(100.00)%
<b>Total Transfers</b>	<b>0</b>	<b>176,000</b>	<b>158,166</b>	<b>533,266</b>	<b>388,266</b>	<b>131,000</b>	<b>(17.18)%</b>
<b>Total Revenues</b>	<b>3,377,050</b>	<b>3,882,876</b>	<b>3,963,616</b>	<b>4,338,716</b>	<b>4,535,189</b>	<b>4,051,122</b>	<b>2.21%</b>
<b>Appropriations</b>							
<b>Wages &amp; Benefits</b>	2,252,573	2,372,128	2,459,725	2,459,725	2,498,635	2,583,643	5.04%
<b>Services &amp; Commodities</b>	1,380,322	1,613,337	1,432,910	1,837,527	1,929,672	1,465,801	2.30%
<b>Capital</b>	31,520	15,673	156,500	156,950	182,357	0	(100.00)%
<b>Total Transfers</b>							
General Fund	72,000	59,000	70,000	70,000	69,996	75,000	7.14%
<b>Total Transfers</b>	72,000	59,000	70,000	70,000	69,996	75,000	7.14%
<b>Total Appropriations</b>	<b>3,736,415</b>	<b>4,060,138</b>	<b>4,119,135</b>	<b>4,524,202</b>	<b>4,680,660</b>	<b>4,124,444</b>	<b>0.13%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	(359,365)	(177,262)	(155,519)	(185,486)	(145,471)	(73,322)	
Beginning Balance	468,240	277,914	158,928	380,095	380,095	264,591	
Ending Balance	169,039	279,443	0	0	29,967	0	
Ending Balance	277,914	380,095	3,409	194,610	264,591	191,269	

**Notes:**

The Golf Courses Department's FY21 budget increased by \$5,309 or 0.13% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$136,458 as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include software as a service (\$17,220), credit card settlement (\$7,800), repair and maintenance – other equipment maintenance (\$7,425), security services (\$6,062), water (\$5,966), sewer (\$5,464), commodities – food and beverage (\$3,641), facility repairs and renovations (\$2,190), and miscellaneous line item adjustments (\$8,159).

Reductions include equipment (\$110,500), other improvements (\$46,000), other specialized services (\$15,270), electric (\$4,800), road materials and supplies (\$4,600), recreation supplies (\$4,560), commodities – resale (\$3,140), advertising (\$2,700), fuel – external (\$2,500), and miscellaneous line item adjustments (\$6,006).

Additionally, the FY21 budget includes a transfer to the General Fund (\$75,000), a \$5,000 increase over FY20, for the first installment of repayment for the advance of funds for golf cart replacement at Mangrove Bay in FY20.

Revenue is expected to increase by \$87,506 or 2.21% in FY21 as compared to the FY20 Adopted Budget.

Increases include greens fees (\$98,342), rent – electric golf cart (\$25,946), driving range (\$3,882), and miscellaneous line item adjustments (\$4,269). These increases are partially offset by reductions in transfers from the General Fund (\$14,000) and Golf Course CIP Fund (\$13,166), rent – push cart (\$6,626), and miscellaneous line item adjustments (\$11,141).

## Jamestown Complex (4081)

The Jamestown Complex Fund was established to provide accounting for the Jamestown Housing Complex which provides affordable apartment units to low- and moderate-income earning families. This fund is subsidized by the General Fund.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Charges for Services</b>							
Housing	594,811	598,074	594,000	594,000	600,655	594,000	0.00%
<b>Total Charges for Services</b>	<b>594,811</b>	<b>598,074</b>	<b>594,000</b>	<b>594,000</b>	<b>600,655</b>	<b>594,000</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Rents & Royalties	1,800	2,230	1,800	1,800	2,535	1,800	0.00%
Sales of Fixed Assets	57	0	0	0	67	0	0.00%
Miscellaneous Revenues	(6,833)	(5,500)	0	0	(9,585)	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>(4,976)</b>	<b>(3,270)</b>	<b>1,800</b>	<b>1,800</b>	<b>(6,983)</b>	<b>1,800</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	109,000	25,000	83,500	83,500	100,300	124,500	49.10%
<b>Total Transfers</b>	<b>109,000</b>	<b>25,000</b>	<b>83,500</b>	<b>83,500</b>	<b>100,300</b>	<b>124,500</b>	<b>49.10%</b>
<b>Total Revenues</b>	<b>698,835</b>	<b>619,803</b>	<b>679,300</b>	<b>679,300</b>	<b>693,972</b>	<b>720,300</b>	<b>6.04%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	373,828	406,985	411,348	411,348	401,236	415,370	0.98%
<b>Services &amp; Commodities</b>	357,964	357,724	291,678	292,251	309,746	293,006	0.46%
<b>Capital</b>	16,158	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>747,950</b>	<b>764,709</b>	<b>703,026</b>	<b>703,599</b>	<b>710,981</b>	<b>708,376</b>	<b>0.76%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	(49,115)	(144,906)	(23,726)	(24,299)	(17,009)	11,924
Beginning Balance	124,899	94,006	27,823	16,936	16,936	499
Adjustments	18,222	67,835	0	0	573	0
Ending Balance	94,006	16,936	4,097	(7,363)	499	12,423

**Notes:**

The Jamestown Complex Fund's FY21 budget increased \$5,350 or 0.76% as compared to the FY20 Adopted Budget.

Salaries benefits, and internal service charges increased \$15,198 as compared to the FY20 Adopted Budget.

Other increases in the FY21 budget include repair and maintenance grounds (\$6,600), refuse (\$2,779), small equipment (\$2,600), and miscellaneous line items (\$3,351). These increases are partially offset by reductions in facility repairs and renovations (\$10,000), pest control services (\$7,000), other specialized services (\$4,000), and miscellaneous line items (\$4,178).

Revenue is expected to increase \$41,000 or 6.04% as compared to the FY20 Adopted Budget due to an increase in the transfer subsidy of \$41,000 as compared to the FY20 budgeted subsidy of \$83,500. The FY21 budgeted subsidy is \$124,500.

## Port Operating (4091)

The Port Operating Fund accounts for the operation of the Port and is subsidized by the General Fund.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Charges for Services</b>							
Transportation Charges	257,532	291,148	173,819	173,819	309,097	189,600	9.08%
Other Charges for Services	77	0	0	0	5,000	0	0.00%
<b>Total Charges for Services</b>	<b>257,609</b>	<b>291,148</b>	<b>173,819</b>	<b>173,819</b>	<b>314,097</b>	<b>189,600</b>	<b>9.08%</b>
<b>Miscellaneous Revenue</b>							
Rents & Royalties	0	0	0	0	77,069	59,219	0.00%
Miscellaneous Revenues	0	2,675	0	0	0	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>0</b>	<b>2,675</b>	<b>0</b>	<b>0</b>	<b>77,069</b>	<b>59,219</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	159,000	226,000	226,000	226,000	226,000	176,000	(22.12)%
Port Capital Projects	31,000	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>190,000</b>		<b>226,000</b>	<b>226,000</b>	<b>226,000</b>	<b>176,000</b>	<b>(22.12)%</b>
<b>Total Revenues</b>	<b>447,609</b>	<b>519,823</b>	<b>399,819</b>	<b>399,819</b>	<b>617,166</b>	<b>424,819</b>	<b>6.25%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	182,829	168,375	178,924	178,924	187,201	197,500	10.38%
<b>Services &amp; Commodities</b>	257,393	283,784	198,369	198,405	321,648	243,727	22.87%
<b>Total Appropriations</b>	<b>440,222</b>	<b>452,159</b>	<b>377,293</b>	<b>377,329</b>	<b>508,848</b>	<b>441,227</b>	<b>16.95%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	7,387	67,664	22,526	22,490	108,318	(16,408)
Beginning Balance	35,974	46,744	114,793	98,671	98,671	207,025
Adjustments	3,383	(15,737)	0	0	36	0
Ending Balance	46,744	98,671	137,319	121,161	207,025	190,617

### Notes:

The Port Operating Fund's FY21 budget increased \$63,934 or 16.95% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$27,913 as compared to the FY20 Adopted Budget. FY21 includes a reallocation of duties performed by a Maintenance Worker I (0.10) which is balanced by adjustments in the Airport (0.20) and the Marina (0.10).

Increases in the FY21 budget included electric (\$35,000), rent other equipment (\$2,000), facility repairs and renovations (\$2,000), and miscellaneous line items (\$1,677). These increases are partially offset by reductions in copy machine costs (\$2,000), water (\$2,376), and miscellaneous line items (\$280).

Revenue is expected to increase \$25,000 or 6.25% as compared to the FY20 Adopted Budget due to increases in port utilities (\$35,000) and dockage (\$40,000). These increases are partially offset by a reduction in the Port subsidy transfer (\$50,000).

The FY21 budgeted subsidy is \$176,000 as compared to the FY20 Adopted Budget of \$226,000.

## Fleet Management (5001)

The Fleet Management Fund is an Internal Service Fund that accounts for all fleet services. The primary users are the Police, Fire Rescue, Parks, Stormwater, Sanitation, and Water Resources departments.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Intergovernmental Revenue</b>							
State Shared Half Cent	44,014	49,019	45,000	45,000	46,379	45,000	0.00%
<b>Total Intergovernmental</b>	<b>44,014</b>	<b>49,019</b>	<b>45,000</b>	<b>45,000</b>	<b>46,379</b>	<b>45,000</b>	<b>0.00%</b>
<b>Charges for Services</b>							
General Government	0	270	0	0	290	0	0.00%
<b>Total Charges for Services</b>	<b>0</b>	<b>270</b>	<b>0</b>	<b>0</b>	<b>290</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	8,323	49,876	40,000	40,000	45,823	40,000	0.00%
Sales of Fixed Assets	10,729	15,487	6,000	6,000	4,122	6,000	0.00%
Sales of Surplus Materials	5,826	6,218	3,974	3,974	3,801	3,974	0.00%
Miscellaneous Revenues	1,655	1,238	3,300	3,300	1,256	3,300	0.00%
<b>Total Miscellaneous Revenue</b>	<b>26,533</b>	<b>72,819</b>	<b>53,274</b>	<b>53,274</b>	<b>55,002</b>	<b>53,274</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Department Charges	17,000,840	16,971,591	19,273,491	19,273,491	16,095,225	18,978,720	(1.53)%
<b>Total Internal Charges</b>	<b>17,000,840</b>	<b>16,971,591</b>	<b>19,273,491</b>	<b>19,273,491</b>	<b>16,095,225</b>	<b>18,978,720</b>	<b>(1.53)%</b>
<b>Total Revenues</b>	<b>17,071,388</b>	<b>17,093,699</b>	<b>19,371,765</b>	<b>19,371,765</b>	<b>16,196,896</b>	<b>19,076,994</b>	<b>(1.52)%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	5,295,345	5,540,024	6,165,216	6,165,216	5,540,858	6,291,679	2.05%
<b>Services &amp; Commodities</b>	12,705,879	12,327,255	12,569,322	13,350,733	10,698,902	12,723,629	1.23%
<b>Capital</b>	121,504	309,555	259,000	259,000	94,310	100,000	(61.39)%
<b>Debt</b>	0	0	0	0	22,500	0	0.00%
<b>Total Transfers</b>							
General Capital	0	100,000	300,000	300,000	300,000	0	(100.00)%
<b>Total Transfers</b>	0	100,000	300,000	300,000	300,000	0	(100.00)%
<b>Total Appropriations</b>	<b>18,122,728</b>	<b>18,276,835</b>	<b>19,293,538</b>	<b>20,074,949</b>	<b>16,656,570</b>	<b>19,115,308</b>	<b>(0.92)%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	(1,051,340)	(1,183,135)	78,227	(703,184)	(459,674)	(38,314)
Beginning Balance	1,879,125	959,831	1,058,273	906,369	906,369	1,367,400
Adjustments	132,046	1,129,673	0	0	920,705	0
Ending Balance	959,831	906,369	1,136,500	203,185	1,367,400	1,329,086

Notes:

Reductions include a decrease in fuel (\$757,520), elimination of a one-time transfer to the General Capital Improvement Fund (\$300,000), small equipment/perpetual software (\$87,000), capital equipment (\$159,000), facility repairs and renovations (\$46,720), and adjustments to miscellaneous line items (\$39,048).

Revenue is expected to decrease by \$294,771 or 1.52% in FY21 as compared to the FY20 Adopted Budget. This includes increased charges to departments for accident repairs (\$342,626), radios (\$124,103), GPS monitoring (\$123,834), and vehicle rentals (\$117,985). These increases are offset by decreased charges to departments for repairs and maintenance (\$63,537), fuel (\$880,661) and small equipment (\$59,121).

## Equipment Replacement (5002)

The Equipment Replacement Fund is an Internal Service Fund that accounts for the normal replacement of city vehicles and equipment used by city departments. The primary users are the Police, Fire Rescue, and Parks and Recreation Departments.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Charges for Services</b>							
Other Charges for Services	782,687	949,198	984,288	984,288	963,413	1,070,756	8.78%
<b>Total Charges for Services</b>	<b>782,687</b>	<b>949,198</b>	<b>984,288</b>	<b>984,288</b>	<b>963,413</b>	<b>1,070,756</b>	<b>8.78%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	76,191	393,030	250,000	250,000	425,056	350,000	40.00%
Sales of Fixed Assets	437,521	446,203	511,686	511,686	981,137	420,000	(17.92)%
<b>Total Miscellaneous Revenue</b>	<b>513,712</b>	<b>839,233</b>	<b>761,686</b>	<b>761,686</b>	<b>1,406,193</b>	<b>770,000</b>	<b>1.09%</b>
<b>Internal Charges</b>							
Department Charges	9,455,901	7,293,230	8,356,200	8,356,200	8,535,066	8,638,003	3.37%
<b>Total Internal Charges</b>	<b>9,455,901</b>	<b>7,293,230</b>	<b>8,356,200</b>	<b>8,356,200</b>	<b>8,535,066</b>	<b>8,638,003</b>	<b>3.37%</b>
<b>Total Revenues</b>	<b>10,752,300</b>	<b>9,081,661</b>	<b>10,102,174</b>	<b>10,102,174</b>	<b>10,904,672</b>	<b>10,478,759</b>	<b>3.73%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Wages &amp; Benefits</b>	173,136	173,136	97,100	97,100	107,136	107,136	10.34%
<b>Services &amp; Commodities</b>	42,433	221,354	7,742	6,204,876	3,670,416	0	(100.00)%
<b>Capital</b>	10,100,666	6,550,625	7,368,000	8,220,931	8,751,798	9,000,000	22.15%
<b>Debt</b>	0	0	0	0	0	1,000,000	0.00%
<b>Total Transfers</b>							
General Capital	400,000	0	0	0	0	0	0.00%
Water Equipment	2,197,078	0	0	0	0	0	0.00%
Stormwater Equipment	1,760,008	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>4,357,086</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>14,673,321</b>	<b>6,945,115</b>	<b>7,472,842</b>	<b>14,522,906</b>	<b>12,529,350</b>	<b>10,107,136</b>	<b>35.25%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(3,921,021)	2,136,546	2,629,332	(4,420,732)	(1,624,678)	371,623
Beginning Balance	12,291,477	12,412,803	17,466,200	17,509,135	17,509,135	16,638,493
Adjustments	4,042,347	2,959,786		0	754,036	0
Ending Balance	12,412,803	17,509,135	20,095,532	13,088,403	16,638,493	17,010,116

### Notes:

The FY21 Equipment Replacement Fund budget increased by \$2,634,294 or 35.25% as compared to the FY20 Adopted Budget. This increase reflects citywide vehicle and equipment replacement requirements in the amount of \$10,000,000 which increased \$2,632,000 as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$2,294 as compared to the FY20 Adopted Budget.

In FY21, the \$1,000,000 for the capital purchases of radio equipment has been replaced with a principal payment for the radio lease with Motorola (\$1,000,000).

Revenue is expected to increase by \$376,585 or 3.73% in FY21 as compared to the FY20 Adopted Budget due to increased charges to departments for vehicle replacement (\$281,803) and radio replacement (\$86,468), and an increase in miscellaneous revenue based on trend (\$8,314).

## Municipal Office Buildings (5005)

The Municipal Office Buildings Fund is an Internal Service Fund used to account for rents charged to city departments in City Hall, the City Annex, and the Municipal Services Center (MSC) to cover the cost of maintenance, repairs, and security for these facilities. The primary users include General Government, City Development, Public Works, and Neighborhood Affairs Administrations.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Charges for Services</b>							
Other Charges for Services	0	13,500	0	0	0	0	0.00%
<b>Total Charges for Services</b>	<b>0</b>	<b>13,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	14,789	18,652	15,000	15,000	14,073	15,000	0.00%
Sales of Fixed Assets	60	0	0	0	8	0	0.00%
Miscellaneous Revenues	270	373	0	0	110	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>15,120</b>	<b>19,026</b>	<b>15,000</b>	<b>15,000</b>	<b>14,191</b>	<b>15,000</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	0	0	0	240,000	305,400	0	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>240,000</b>	<b>305,400</b>	<b>0</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Rents & Royalties	3,436,980	3,642,300	3,860,364	3,860,364	3,860,376	4,093,248	6.03%
<b>Total Internal Charges</b>	<b>3,436,980</b>	<b>3,642,300</b>	<b>3,860,364</b>	<b>3,860,364</b>	<b>3,860,376</b>	<b>4,093,248</b>	<b>6.03%</b>
<b>Total Revenues</b>	<b>3,452,100</b>	<b>3,674,826</b>	<b>3,875,364</b>	<b>4,115,364</b>	<b>4,179,967</b>	<b>4,108,248</b>	<b>6.01%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Wages &amp; Benefits</b>	1,175,274	1,239,090	1,210,771	1,210,771	1,435,621	1,404,579	16.01%
<b>Services &amp; Commodities</b>	1,411,240	1,493,155	1,478,836	1,638,695	1,788,313	1,563,160	5.70%
<b>Capital</b>	9,506	0	0	0	0	0	0.00%
<b>Total Transfers</b>							
General Capital	2,025,000	1,115,000	1,115,000	1,115,000	961,004	1,140,000	2.24%
<b>Total Transfers</b>	2,025,000	1,115,000	1,115,000	1,115,000	961,004	1,140,000	2.24%
<b>Total Appropriations</b>	<b>4,621,021</b>	<b>3,847,245</b>	<b>3,804,607</b>	<b>3,964,466</b>	<b>4,184,938</b>	<b>4,107,739</b>	<b>7.97%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	(1,168,921)	(172,419)	70,757	150,898	(4,971)	509
	1,313,195	129,292	30,192	(153,983)	(153,983)	905
Adjustments	(14,982)	(110,856)	0	0	159,859	0
Ending Balance	129,292	(153,983)	100,949	(3,085)	905	1,414

### Notes:

The Municipal Office Building Fund's FY21 budget increased \$303,132 or 7.97% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$203,051 as compared to the FY20 Adopted Budget. During FY20, a part-time Maintenance Worker I position was upgraded to a full-time position, increasing the FTE by 0.50.

Other increases in the FY21 budget include facility repairs and renovations (\$46,000), engineering (\$22,500), security services (\$7,800), refuse (\$7,310), uniform and protective clothing (\$4,000), water (\$3,015), gas (\$1,800), consulting (\$1,750), and miscellaneous line items (\$6,344). These increases are partially offset by reductions in janitorial services (\$18,000), electric (\$2,238), and miscellaneous line items (\$5,200).

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The transfer to the General Capital Improvement Fund for building repair and improvement projects increased (\$25,000) as compared to the FY20 Adopted Budget, for a total transfer of \$1,140,000.

The Municipal Office Building Fund's FY21 revenue is expected to increase \$232,884 or 6.01% as compared to the FY20 Adopted Budget due to a 6% rate increase to departments located in the Municipal Services Center and City Hall buildings. The rate increase is needed to fund building repairs and maintenance scheduled over the next five years.

### Revolving Energy Investment (5007)

The Revolving Energy Investment Fund (REIF) was created in FY20 to account for energy efficiency and renewable energy related projects at city owned facilities.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Transfers</b>							
General Fund	0	0	0	1,000,000	1,000,000	0	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	0	0	0	1,000,000	1,000,000	0
Beginning Balance	0	0	0	0	0	1,000,000
Ending Balance	0	0	0	1,000,000	1,000,000	1,000,000

**Notes:**

Priority projects will be brought forward to City Council for appropriation during the year.

## Technology Services (5011)

The Technology Services Fund is an Internal Service Fund that accounts for the technical infrastructure and employee base which assists city departments in determining and implementing their information/communication and technology requirements. All city agencies are users of the technology services and equipment.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Other Grants	1,500	0	0	0	0	0	0.00%
<b>Total Intergovernmental</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Other Charges for Services	77,980	79,665	82,000	82,000	105,488	82,000	0.00%
<b>Total Charges for Services</b>	<b>77,980</b>	<b>79,665</b>	<b>82,000</b>	<b>82,000</b>	<b>105,488</b>	<b>82,000</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	8,977	88,188	80,000	80,000	90,824	80,000	0.00%
Sales of Fixed Assets	123,609	865	0	0	1,191	0	0.00%
Miscellaneous Revenues	13	26	0	0	0	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>132,600</b>	<b>89,080</b>	<b>80,000</b>	<b>80,000</b>	<b>92,015</b>	<b>80,000</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Department Charges	11,113,169	12,016,142	12,745,548	12,745,548	12,799,410	13,461,192	5.61%
<b>Total Internal Charges</b>	<b>11,113,169</b>	<b>12,016,142</b>	<b>12,745,548</b>	<b>12,745,548</b>	<b>12,799,410</b>	<b>13,461,192</b>	<b>5.61%</b>
<b>Total Revenues</b>	<b>11,325,249</b>	<b>12,184,886</b>	<b>12,907,548</b>	<b>12,907,548</b>	<b>12,996,913</b>	<b>13,623,192</b>	<b>5.54%</b>
<b>Appropriations</b>							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	6,487,488	6,744,185	7,112,538	7,112,538	6,991,468	7,658,239	7.67%
Services & Commodities	4,107,254	4,807,774	5,086,289	6,378,483	6,837,451	5,324,530	4.68%
Capital	314,363	231,591	778,100	778,113	586,888	454,645	(41.57)%
<b>Total Transfers</b>							
General Fund	0	100,000	0	0	0	0	0.00%
Tech & Infrastr	0	450,000	0	0	0	350,000	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>550,000</b>	<b>0</b>	<b>0</b>		<b>350,000</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>10,909,105</b>	<b>12,333,550</b>	<b>12,976,927</b>	<b>14,269,134</b>	<b>14,415,807</b>	<b>13,787,414</b>	<b>6.25%</b>
<b>Change in Fund Balance</b>							
	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	
Change in Fund Balance	416,143	(148,664)	(69,379)	(1,361,586)	(1,418,894)	(164,222)	
Beginning Balance	2,878,503	3,611,547	3,861,941	3,600,788	3,600,788	2,687,197	
Adjustments	316,901	137,904	0	0	505,303	0	
Ending Balance	3,611,547	3,600,788	3,792,562	2,239,202	2,687,197	2,522,975	

### Notes:

The Technology Services Fund's FY21 budget increased by \$810,487 or 6.25% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$569,830 as compared to the FY20 Adopted Budget. This includes the addition of a full-time Senior Systems Programmer (\$125,582) and a full-time Senior IP Telephony/Network Analyst (\$113,301) in FY21.

Additional increases in the FY21 budget include a transfer to the Technology and Infrastructure Fund (\$350,000), repair and maintenance materials (\$196,637), other specialized services (\$56,900), Internet Services (\$30,000), small tools and equipment (\$4,650), and tuition reimbursements (\$500).

Reductions in the FY21 budget include equipment (\$323,455), network fees (\$72,200), other office supplies (\$2,000), and postage (\$375).

Revenue is expected to increase by \$715,644 or 5.54% in FY21 as compared to the FY20 Adopted Budget due to increases in data processing charges (\$619,236) and telephone charges (\$96,408).

## Technology and Infrastructure (5019)

The Technology and Infrastructure Fund is an Internal Service Fund that was established in FY 2010 to centrally locate all technology/infrastructure resources. The fund balances of the former PC and Radio Replacement Funds, and the amount above the target fund balance of the Technology Services Fund were transferred here. In addition, reserves for television equipment contributed by the Marketing Department were transferred to this fund from the Equipment Replacement Fund.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	17,337	136,460	100,000	100,000	135,155	100,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>17,337</b>	<b>136,460</b>	<b>100,000</b>	<b>100,000</b>	<b>135,155</b>	<b>100,000</b>	<b>0.00%</b>
<b>Transfers</b>							
General Fund	150,000	0	0	0	0	0	0.00%
Technology Services	0	450,000	0	0	0	350,000	0.00%
<b>Total Transfers</b>	<b>150,000</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>350,000</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Department Charges	1,234,522	1,072,126	1,180,956	1,180,956	1,207,535	1,724,510	46.03%
<b>Total Internal Charges</b>	<b>1,234,522</b>	<b>1,072,126</b>	<b>1,180,956</b>	<b>1,180,956</b>	<b>1,207,535</b>	<b>1,724,510</b>	<b>46.03%</b>
<b>Total Revenues</b>	<b>1,401,859</b>	<b>1,658,586</b>	<b>1,280,956</b>	<b>1,280,956</b>	<b>1,342,690</b>	<b>2,174,510</b>	<b>69.76%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Wages &amp; Benefits</b>	14,000	14,000	14,000	14,000	14,004	14,000	0.00%
<b>Services &amp; Commodities</b>	1,496,471	1,199,860	653,970	1,254,385	401,450	1,592,000	143.44%
<b>Capital</b>	401,213	392,783	560,000	1,211,777	528,110	18,000	(96.79)%
<b>Total Transfers</b>							
General Capital	0	400,000	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>1,911,684</b>	<b>2,006,644</b>	<b>1,227,970</b>	<b>2,480,162</b>	<b>943,564</b>	<b>1,624,000</b>	<b>32.25%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(509,825)	(348,058)		(1,199,206)	399,126	550,510
Beginning Balance	6,175,949	6,106,098	6,151,242	6,164,981	6,164,981	6,878,886
Adjustments	439,974	406,942	0	0	314,779	0
Ending Balance	6,106,098	6,164,981	6,204,228	4,965,775	6,878,886	7,429,396

### Notes:

The Technology and Infrastructure Fund's FY21 budget increased by \$396,030 or 32.25% as compared to the FY20 Adopted Budget.

Purchases in this fund fluctuate based on the current needs of the city on an annual basis. The FY21 budget reflects the cyclical nature of technology needs and replacements.

The following large purchases are planned for FY21: the replacement of out of date and end-of-life PC/Laptop devices (\$50,000), an upgrade to 600 of the city's virtual machine client devices (\$210,000), continued expansion of the city's fiber infrastructure (\$150,000), continued replacement of older end-of-life network switches (\$75,000), replacement of Cisco Firewalls for County connectivity with Palo Alto Firewalls (\$115,000), Digital Persona fingerprint scanners and user licenses (\$150,000), and Kronos Workforce Dimensions and TeleStaff Implementation (\$700,000).

Revenue is expected to increase by \$893,554 or 69.76% in FY21 as compared to the FY20 Adopted Budget due to an increase in departmental charges (543,554) and a transfer (\$350,000) from the Technology Services Fund to supplement the costs of the Kronos purchase.

## Supply Management (5031)

The Supply Management Fund is an Internal Service Fund that accounts for the storage and handling of identified materials for distribution to user agencies. The primary users of the Consolidated Warehouse are the Parks and Recreation, Water Resources, and Stormwater, Pavement and Traffic Operation Departments.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Intergovernmental Revenue</b>							
Other Grants	1,409	0	0	0	0	0	0.00%
<b>Total Intergovernmental</b>	<b>1,409</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Charges for Services</b>							
Culture & Recreation Charges	440	0	0	0	0	0	0.00%
<b>Total Charges for Services</b>	<b>440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	1,335	7,536	9,000	9,000	802	9,000	0.00%
Sales of Fixed Assets	1,479	19,791	15,345	15,345	2,402	15,345	0.00%
<b>Total Miscellaneous Revenue</b>	<b>2,814</b>	<b>27,327</b>	<b>24,345</b>	<b>24,345</b>	<b>3,203</b>	<b>24,345</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Department Charges	527,716	458,746	550,000	550,000	427,727	563,000	2.36%
<b>Total Internal Charges</b>	<b>527,716</b>	<b>458,746</b>	<b>550,000</b>	<b>550,000</b>	<b>427,727</b>	<b>563,000</b>	<b>2.36%</b>
<b>Total Revenues</b>	<b>532,379</b>	<b>486,072</b>	<b>574,345</b>	<b>574,345</b>	<b>430,931</b>	<b>587,345</b>	<b>2.26%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	391,723	427,017	471,547	471,547	457,753	493,271	4.61%
Services & Commodities	132,894	160,490	97,700	98,215	116,401	77,925	(20.24)%
Capital	0	16,964	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>524,616</b>	<b>604,471</b>	<b>569,247</b>	<b>569,762</b>	<b>574,153</b>	<b>571,196</b>	<b>0.34%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	7,762	(118,398)	5,098	4,583	(143,223)	16,149
Beginning Balance	263,480	51,589	51,563	(210,081)	(210,081)	138,870
Adjustments	(219,653)	(143,272)	0	0	492,173	0
Ending Balance	51,589	(210,081)	56,661	(205,497)	138,870	155,019

**Notes:**

The Supply Management Operating Fund's FY21 budget increased by \$1,949 or 0.34% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$12,340 as compared to the FY20 Adopted Budget.

Reductions include facility repair and renovations (\$2,000), uniforms and protective clothing (\$2,000), operating supplies (\$2,000), security services (\$1,560), grounds maintenance (\$1,200), and miscellaneous line item adjustments (\$1,631).

Revenue is expected to increase by \$13,000 in FY21 as compared to the FY20 Adopted Budget due to an inventory mark up increase from 10.25% to 12.5%.

## Health Insurance (5121)

The Health Insurance Fund is an Internal Service Fund that accounts for health, dental, and vision insurance costs for current and retired city employees.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	77,718	409,409	300,000	300,000	368,860	350,000	16.67%
Insurance Premiums	15,990,969	16,607,942	17,051,862	17,051,862	20,229,037	18,067,466	5.96%
Miscellaneous Revenues	592,384	494,988	400,000	400,000	532,118	400,000	0.00%
Department Charges	34,401,825	35,739,664	36,512,993	36,512,993	35,631,133	38,600,635	5.72%
<b>Total Miscellaneous Revenue</b>	<b>51,062,896</b>	<b>53,252,004</b>	<b>54,264,855</b>	<b>54,264,855</b>	<b>56,761,147</b>	<b>57,418,101</b>	<b>5.81%</b>
<b>Total Revenues</b>	<b>51,062,896</b>	<b>53,252,004</b>	<b>54,264,855</b>	<b>54,264,855</b>	<b>56,761,147</b>	<b>57,418,101</b>	<b>5.81%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Wages &amp; Benefits</b>	415,344	381,518	426,702	426,702	390,048	457,345	7.18%
<b>Services &amp; Commodities</b>	52,187,665	53,398,285	53,626,425	53,854,715	56,259,019	56,358,645	5.09%
<b>Total Appropriations</b>	<b>52,603,009</b>	<b>53,779,803</b>	<b>54,053,127</b>	<b>54,281,417</b>	<b>56,649,068</b>	<b>56,815,990</b>	<b>5.11%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(1,540,113)	(527,799)	211,728	(16,562)	112,080	602,111
Beginning Balance	16,220,905	15,051,403	14,603,788	14,419,062	14,419,062	14,759,432
Adjustments	370,611	(104,541)	0	0	228,290	0
Ending Balance	15,051,403	14,419,062	14,815,516	14,402,501	14,759,432	15,361,543

**Notes:**

The Health Insurance Fund's FY21 budget increased by \$2,762,863 or 5.11% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$26,758 as compared to the FY20 Adopted Budget.

FY21 health and dental insurance increases for both active and retired members total \$2,687,005. Changes are based on the anticipated number of employees enrolling in the medical plans offered and to account for the increase in total health plan costs as estimated by the plan actuary. Additional increases in FY21 include other specialized services (\$47,800) and miscellaneous line item adjustments (\$1,300).

Revenue is expected to increase by \$3,153,246 or 5.81% in FY21 as compared to the FY20 Adopted Budget. This reflects the anticipated increase in departmental charges to fund the group health plan expenses for employees and retirees.

## Life Insurance (5123)

The Life Insurance Fund is an Internal Service Fund that accounts for life and disability insurance costs for current city employees.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	47	839	0	0	2,102	0	0.00%
Insurance Premiums	721,860	731,339	784,597	784,597	721,883	741,972	(5.43)%
Miscellaneous Revenues	152,365	158,715	236,630	236,630	163,188	238,698	0.87%
<b>Total Miscellaneous Revenue</b>	<b>874,272</b>	<b>890,893</b>	<b>1,021,227</b>	<b>1,021,227</b>	<b>887,172</b>	<b>980,670</b>	<b>(3.97)%</b>
<b>Total Revenues</b>	<b>874,272</b>	<b>890,893</b>	<b>1,021,227</b>	<b>1,021,227</b>	<b>887,172</b>	<b>980,670</b>	<b>(3.97)%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Wages & Benefits	51,204	47,761	50,955	50,955	48,968	54,512	6.98%
Services & Commodities	811,599	829,424	885,223	885,225	845,684	852,473	(3.70)%
<b>Total Appropriations</b>	<b>862,803</b>	<b>877,184</b>	<b>936,178</b>	<b>936,180</b>	<b>894,652</b>	<b>906,985</b>	<b>(3.12)%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	11,469	13,709	85,049	85,047	(7,480)	73,685
Beginning Balance	110,215	122,127	136,513	136,513	136,513	129,033
Adjustments	443	677	0	0	0	0
Ending Balance	122,127	136,513	221,562	221,560	129,033	202,718

**Notes:**

The Life Insurance Fund's FY21 budget decreased by \$29,193 or 3.12% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$3,599 as compared to the FY20 Adopted Budget.

In FY21, there is an increase in life insurance for employees (\$513) and a decrease in life insurance for retirees (\$33,305).

Revenue is expected to decrease by \$40,557 or 3.97% in FY21 as compared to the FY20 Adopted Budget to account for the anticipated lower cost of enrollment.

## General Liabilities Claims (5125)

The General Liabilities Claims Fund is an Internal Service Fund that accounts for the cost of self-insuring and self-administrating city claims.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Charges for Services</b>							
General Government	4,595	8,567	5,627	5,627	5,524	5,627	0.00%
<b>Total Charges for Services</b>	<b>4,595</b>	<b>8,567</b>	<b>5,627</b>	<b>5,627</b>	<b>5,524</b>	<b>5,627</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	20,995	250,677	165,000	165,000	235,830	200,000	21.21%
Sales of Fixed Assets	49,783	0	0	0	0	0	0.00%
Miscellaneous Revenues	(1,049)	15,710	1,023	1,023	26,422	1,023	0.00%
Department Charges	2,868,336	2,746,236	2,688,564	2,688,564	2,688,564	2,588,652	(3.72)%
<b>Total Miscellaneous Revenue</b>	<b>2,938,066</b>	<b>3,012,623</b>	<b>2,854,587</b>	<b>2,854,587</b>	<b>2,950,816</b>	<b>2,789,675</b>	<b>(2.27)%</b>
<b>Total Revenues</b>	<b>2,942,661</b>	<b>3,021,190</b>	<b>2,860,214</b>	<b>2,860,214</b>	<b>2,956,341</b>	<b>2,795,302</b>	<b>(2.27)%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Wages &amp; Benefits</b>	401,597	438,326	442,277	442,277	458,003	483,108	9.23%
<b>Services &amp; Commodities</b>	1,639,844	2,197,774	2,411,520	2,411,520	2,434,412	2,293,730	(4.88)%
<b>Total Appropriations</b>	<b>2,041,441</b>	<b>2,636,100</b>	<b>2,853,797</b>	<b>2,853,797</b>	<b>2,892,415</b>	<b>2,776,838</b>	<b>(2.70)%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	901,220	385,090	6,417	6,417	63,925	18,464
Beginning Balance	8,423,836	9,529,931	9,929,293	9,649,417	9,649,417	9,729,449
Adjustments	204,875	(265,604)	0	0	16,106	0
Ending Balance	9,529,931	9,649,417	9,935,710	9,655,834	9,729,449	9,747,913

**Notes:**

The General Liabilities Fund's FY21 budget decreased by \$76,959 or 2.70% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$41,341 as compared to the FY20 Adopted Budget.

In FY21, there are reductions in claims and court costs (\$117,150), consulting (\$1,000), and reference materials (\$150).

Revenue is expected to decrease by \$64,912 or 2.27% in FY21 as compared to the FY20 Adopted Budget. The anticipated decrease in revenue is the result of a reduction in a department liability (\$99,912) and is partially offset by an increase in investment earnings (\$35,000).

## Commercial Insurance (5127)

The Commercial Insurance Fund is an Internal Service Fund that accounts for the cost of commercial property insurance for the city.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	(12,572)	185,149	140,000	140,000	177,007	140,000	0.00%
Department Charges	4,718,877	4,512,314	4,806,376	4,806,376	4,806,372	4,904,044	2.03%
<b>Total Miscellaneous Revenue</b>	<b>4,706,305</b>	<b>4,697,463</b>	<b>4,946,376</b>	<b>4,946,376</b>	<b>4,983,379</b>	<b>5,044,044</b>	<b>1.97%</b>
<b>Total Revenues</b>	<b>4,706,305</b>	<b>4,697,463</b>	<b>4,946,376</b>	<b>4,946,376</b>	<b>4,983,379</b>	<b>5,044,044</b>	<b>1.97%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Wages &amp; Benefits</b>	113,244	108,703	126,466	126,466	123,584	126,476	0.01%
<b>Services &amp; Commodities</b>	3,619,884	4,116,261	4,817,010	5,180,255	5,173,143	5,582,414	15.89%
<b>Total Appropriations</b>	<b>3,733,128</b>	<b>4,224,964</b>	<b>4,943,476</b>	<b>5,306,721</b>	<b>5,296,727</b>	<b>5,708,890</b>	<b>15.48%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	973,177	472,499	2,900	(360,345)	(313,348)	(664,846)
Beginning Balance	7,923,784	8,909,608	9,382,382	9,098,533	9,098,533	8,821,646
Adjustments	12,647	(283,574)	0	0	36,461	0
Ending Balance	8,909,608	9,098,533	9,385,282	8,738,189	8,821,646	8,156,800

**Notes:**

The Commercial Insurance Fund's FY21 budget increased by \$765,414 or 15.48% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$2,404 as compared to the FY20 Adopted Budget.

An additional increase in FY21 is in insurance charges (\$763,010).

Revenue is expected to increase by \$97,668 or 1.97% in FY21 as compared to the FY20 Adopted Budget. The anticipated increase in revenue is a result of increasing department charges based on the appreciation of insured property (\$97,668).

## Workers' Compensation (5129)

The Workers' Compensation Fund is an Internal Service Fund that accounts for the cost of self-insuring the city for the cost of work-related injuries.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Charges for Services</b>							
Other Charges for Services	360	295		10,230	0	10,230	0.00%
<b>Total Charges for Services</b>	<b>360</b>	<b>295</b>	<b>10,230</b>	<b>10,230</b>	<b>0</b>	<b>10,230</b>	<b>0.00%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	38,102	884,475	500,000	500,000	858,221	720,000	44.00%
Insurance Premiums	11,016,911	10,398,865	10,097,349	10,097,349	10,071,432	9,205,006	(8.84)%
Miscellaneous Revenues	240,661	93,651	26,803	26,803	88,601	26,803	0.00%
<b>Total Miscellaneous Revenue</b>	<b>11,295,674</b>	<b>11,376,991</b>	<b>10,624,152</b>	<b>10,624,152</b>	<b>11,018,255</b>	<b>9,951,809</b>	<b>(6.33)%</b>
<b>Total Revenues</b>	<b>11,296,034</b>	<b>11,377,286</b>	<b>10,634,382</b>	<b>10,634,382</b>	<b>11,018,255</b>	<b>9,962,039</b>	<b>(6.32)%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Wages &amp; Benefits</b>	431,520	417,413	312,005	312,005	235,131	310,248	(0.56)%
<b>Services &amp; Commodities</b>	7,741,953	5,735,742	10,309,276	10,309,276	9,554,195	9,649,450	(6.40)%
<b>Total Appropriations</b>	<b>8,173,473</b>	<b>6,153,155</b>	<b>10,621,281</b>	<b>10,621,281</b>	<b>9,789,326</b>	<b>9,959,698</b>	<b>(6.23)%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	3,122,560	5,224,132	13,101	13,101	1,228,929	2,341
Beginning Balance	25,354,969	29,629,922	34,949,835	35,178,130	35,178,130	36,423,625
Adjustments	1,152,393	324,076	0	0	16,566	0
Ending Balance	29,629,922	35,178,130	34,962,936	35,191,231	36,423,625	36,425,966

**Notes:**

The Workers' Compensation Fund's FY21 budget decreased by \$661,583 or 6.23% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges decreased by \$3,704 as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include legal fees (\$75,000) and other specialized services (\$8,184).

Reductions in FY21 include workers' compensation payments and assessments (\$740,963) and other office supplies (\$100).

Revenue is expected to decrease by \$672,343 or 6.32% in FY21 as compared to the FY20 Adopted Budget. The anticipated decrease in revenue is a result of reductions in city department contributions (\$892,343) and is partially offset by an anticipated increase in investment earnings (\$220,000).

## Billing and Collections (5201)

The Billing and Collections Fund is an Internal Service Fund that accounts for the cost of providing billing and customer services to the city enterprise operations which provide water, wastewater, reclaimed water, stormwater management, refuse collection, and disposal services. It also accounts for the collection of all revenue for the city, including utility charges, special assessments, business taxes, property taxes, past due accounts, and other revenue due to the city.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Charges for Services</b>							
General Government	590,637	640,864		460,350	600,714	601,150	30.59%
Other Charges for Services	535,880	565,948	525,211	525,211	593,246	590,000	12.34%
Department Charges	1,967,836	1,987,435	1,950,075	1,950,075	1,440,682	1,950,075	0.00%
<b>Total Charges for Services</b>	<b>3,094,352</b>	<b>3,194,247</b>	<b>2,935,636</b>	<b>2,935,636</b>	<b>2,634,642</b>	<b>3,141,225</b>	<b>7.00%</b>
<b>Fines</b>							
Charges and Fees	1,080,084	1,161,482	1,031,610	1,031,610	1,006,252	1,045,000	1.30%
<b>Total Fines</b>	<b>1,080,084</b>	<b>1,161,482</b>	<b>1,031,610</b>	<b>1,031,610</b>	<b>1,006,252</b>	<b>1,045,000</b>	<b>1.30%</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	87,475	329,436	320,285	320,285	301,077	320,285	0.00%
Sales of Fixed Assets	0	0	0	0	722	0	0.00%
Miscellaneous Revenues	(56,007)	(87,225)	(89,770)	(89,770)	(80,648)	(89,770)	0.00%
<b>Total Miscellaneous Revenue</b>	<b>31,468</b>	<b>242,211</b>	<b>230,515</b>	<b>230,515</b>	<b>221,150</b>	<b>230,515</b>	<b>0.00%</b>
<b>Internal Charges</b>							
Department Charges	5,671,104	6,402,587	7,098,373	7,098,373	7,098,384	7,846,235	10.54%
<b>Total Internal Charges</b>	<b>5,671,104</b>	<b>6,402,587</b>	<b>7,098,373</b>	<b>7,098,373</b>	<b>7,098,384</b>	<b>7,846,235</b>	<b>10.54%</b>
<b>Total Revenues</b>	<b>9,877,008</b>	<b>11,000,527</b>	<b>11,296,134</b>	<b>11,296,134</b>	<b>10,960,428</b>	<b>12,262,975</b>	<b>8.56%</b>
<b>Appropriations</b>							
Wages & Benefits	6,418,318	7,036,105	7,601,731	7,601,731	7,490,977	8,011,943	5.40%
Services & Commodities	3,521,877	3,947,746	3,866,378	3,872,189	3,872,142	4,464,247	15.46%
Capital	79	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>9,940,274</b>	<b>10,983,851</b>	<b>11,468,109</b>	<b>11,473,920</b>	<b>11,363,119</b>	<b>12,476,190</b>	<b>8.79%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	(63,266)	16,676	(171,975)	(177,786)	(402,691)	(213,215)	
Beginning Balance	2,595,942	2,732,190	2,857,615	2,845,291	2,845,291	2,448,411	
Adjustments	199,514	96,425	0	0	5,811	0	
Ending Balance	2,732,190	2,845,291	2,685,640	2,667,505	2,448,411	2,235,196	

### Notes:

The Billing and Collections Fund's FY21 budget increased by \$1,008,081 or 8.79% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$465,541 as compared to the FY20 Adopted Budget. Included in this increase is the addition of one full-time Codes Investigator position (\$66,997) to enhance customer service and increase the number of business inspections.

Additional increases in the FY21 budget include credit card settlement costs (\$294,000), E-Check settlement costs (\$80,500), penalty and interest expenses (\$74,000), printing and binding (\$40,500), office desk and chair replacement (\$28,500), equipment (\$15,000), meter reading maintenance contract (\$8,140), operating supplies (\$6,800), uniforms (\$4,000), security services (\$3,000), and other miscellaneous line item adjustments (\$3,100).

Reductions include office supplies (\$11,000) and other specialized services (\$4,000).

Revenue is expected to increase by \$966,841 or 8.56% in FY21 as compared to the FY20 Adopted Budget. The increase is directly attributable to the charges for services provided to customers and customer departments to recover the estimated cost of providing the service. In past years, the department has used fund balance to reduce the costs to internal customer departments. In FY20, the department budgeted the use of \$171,975 and in FY21 the department plans on using \$213,215 to continue this process. The planned use of fund balance is possible as this fund exceeds its fund balance target.



# Debt Service

## Debt Service Overview

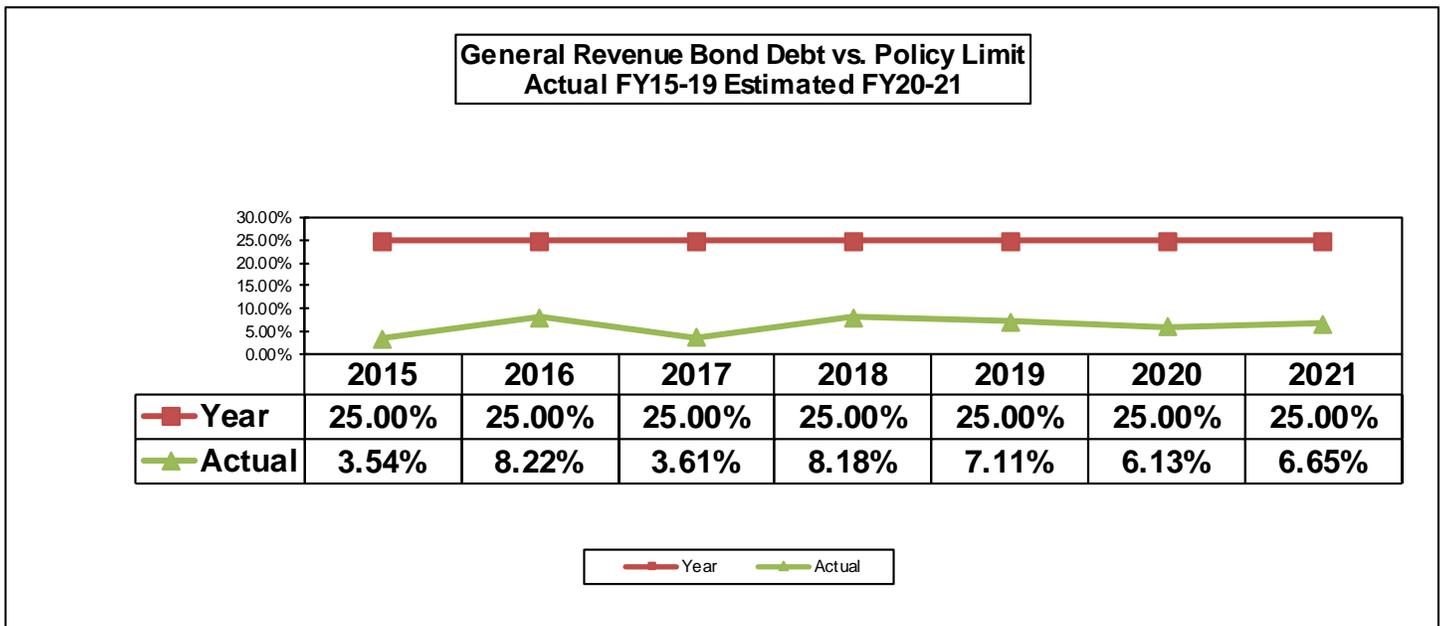
The debt service funds of the city account for principal and interest payments on debt issues undertaken to finance various capital activities of the city including water, stormwater, and sewer infrastructure improvements, a new Police Headquarters, and a new St. Pete Pier™, as well as other major capital projects.

The following schedules detail the budgeted activity for each of the debt service funds as well as a summary, by fiscal year, comparing Governmental Debt with Enterprise Fund Debt.

Debt issuance is not used to fund all capital projects of the city. The majority of general capital improvement projects, such as roadway improvements are funded with the “Penny for Pinellas” local option sales surtax one cent sales tax. On November 7, 2017 the voters reauthorized the Penny for Pinellas for the period 2020-2030.

The fiscal policies of the city detail a number of requirements with regard to capital expenditures and debt financing. They state that total net General Revenue Debt Service shall not exceed 25% of net revenue available for this purpose.

## Debt Service Forecast



**COMBINED TOTAL DEBT REQUIREMENTS (PRINCIPAL AND INTEREST)  
BY FISCAL YEAR ESTIMATED AS OF SEPTEMBER 30, 2021**

Fiscal Year	Government Debt	Enterprise Debt	Total by Fiscal Year
2019-20	14,893,954.11	36,394,098.21	51,288,052.32
2020-21	34,917,161.70	38,264,357.21	73,181,518.91
2021-22	10,410,964.45	38,540,404.70	48,951,369.15
2022-23	10,391,169.13	37,873,902.20	48,265,071.33
2023-24	7,765,954.77	36,875,150.49	44,641,105.26
2024-25	7,755,250.37	36,720,323.62	44,475,573.99
2025-26	7,257,776.93	36,721,669.87	43,979,446.80
2026-27	5,879,692.66	36,717,273.37	42,596,966.03
2027-28	5,883,231.93	36,731,103.87	42,614,335.80
2028-29	5,887,029.73	36,758,008.49	42,645,038.22
2029-30	5,882,191.23	36,694,775.36	42,576,966.59
2030-31	5,887,219.56	36,690,518.36	42,577,737.92
2031-32	5,893,317.84	36,399,424.23	42,292,742.07
2032-33	220,807.40	36,191,857.34	36,412,664.74
2033-34	0	35,980,296.14	35,980,296.14
2034-35	0	35,950,906.45	35,950,906.45
2035-36	0	35,945,864.26	35,945,864.26
2036-37	0	35,978,626.76	35,978,626.76
2037-38	0	36,068,573.26	36,068,573.26
2038-39	0	36,161,381.51	36,161,381.51
2039-40	0	36,271,010.39	36,271,010.39
2040-41	0	36,383,619.39	36,383,619.39
2041-42	0	27,479,505.64	27,479,505.64
2042-43	0	27,541,615.64	27,541,615.64
2043-44	0	26,226,487.51	26,226,487.51
2044-45	0	23,980,215.63	23,980,215.63
2045-46	0	23,879,162.50	23,879,162.50
2046-47	0	21,945,400.00	21,945,400.00
2047-48	0	19,034,800.00	19,034,800.00
2048-49	0	18,768,000.00	18,768,000.00
	128,925,721.81	995,168,332.40	1,124,094,054.21

## JP Morgan Chase Revenue Notes (2010)

The JP Morgan Chase Revenue Notes Fund was established in December 2011 in Resolution 2011-496 and was used to record debt service to refund the city's outstanding non-ad valorem revenue note, series 2008A which was for the Florida International Museum and the Mahaffey Theater. This debt was paid off in 2018.

In March 2020, in Resolution 2020-82, series 2020 notes were issued to advance some of the Penny for Pinellas projects. The projects to be funded include the 40th Avenue NE Bridge over Placido Bayou, Shore Acres Recreation Center Replacement, Main (Obama) Library Renovations, and improvements to the city's affordable housing complex at Jamestown. This note is scheduled to be paid off in FY30.

Revenue Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Transfers</b>							
General Fund	0	0	0	110,973	0	409,615	0.00%
Downtown Redevelopment	8,322,745	0	0	0	0	0	0.00%
CDBG	267,991	0	0	0	0	0	0.00%
Citywide Infrastructure	0	0	0	0	0	639,944	0.00%
Recreation & Culture	0	0	0	0	0	1,030,324	0.00%
City Facilities	0	0	0	0	0	139,732	0.00%
<b>Total Transfers</b>	<b>8,590,736</b>	<b>0</b>	<b>0</b>	<b>110,973</b>	<b>0</b>	<b>2,219,615</b>	<b>0.00%</b>
<b>Debt Proceeds</b>							
Debt Proceeds	0	0	0	25,000,000	25,000,000	0	0.00%
<b>Total Debt Proceeds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000,000</b>	<b>25,000,000</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>8,590,736</b>	<b>0</b>	<b>0</b>	<b>25,110,973</b>	<b>25,000,000</b>	<b>2,219,615</b>	<b>0.00%</b>

Appropriations	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
<b>Debt</b>	<b>8,590,736</b>	<b>0</b>		<b>66,750</b>	<b>175,939</b>	<b>2,219,615</b>	<b>0.00%</b>
<b>Total Transfers</b>							
General Capital	0	0	0	24,180,000	22,781,000	0	0.00%
<b>Total Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,180,000</b>	<b>22,781,000</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>8,590,736</b>	<b>0</b>	<b>0</b>	<b>24,246,750</b>	<b>22,956,939</b>	<b>2,219,615</b>	<b>0.00%</b>

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted
Change in Fund Balance	0	0	0	864,223	2,043,061	0
Beginning Balance	0	0	0	0	0	2,043,061
Ending Balance	0	0	0	864,223	2,043,061	2,043,061

**Notes:**

Transfers from the Penny funds will cover the principal of the loan and the General Fund will bear the interest component.

## Banc Of America Notes Debt Service (2013)

The Banc of America Notes Debt Service Fund, created in Resolution 2008-100, to refinance the Sunshine State Governmental Financing Commission Notes, was used to record debt service payments for the Florida International Museum and the Mahaffey Theater through FY12. Currently, the fund records debt services payments for the repayment of Section 108 debt requirements.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Transfers</b>							
CDBG	194,823	196,618	197,953	197,953	197,952	198,750	0.40%
<b>Total Transfers</b>	<b>194,823</b>	<b>196,618</b>	<b>197,953</b>	<b>197,953</b>	<b>197,952</b>	<b>198,750</b>	<b>0.40%</b>
<b>Total Revenues</b>	<b>194,823</b>	<b>196,618</b>	<b>197,953</b>	<b>197,953</b>	<b>197,952</b>	<b>198,750</b>	<b>0.40%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Debt</b>	194,823	196,618	197,953	197,953	197,952	198,750	0.40%
<b>Total Appropriations</b>	<b>194,823</b>	<b>196,618</b>	<b>197,953</b>	<b>197,953</b>	<b>197,952</b>	<b>198,750</b>	<b>0.40%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	0	0	0	0	0	0
Beginning Balance	0	0	0	0	0	0
Adjustments	0	0	0	0	0	0
Ending Balance	0	0	0	0	0	0

**Notes:**

Transfers from the Community Development Block Grant Fund are used for the repayment of this debt. FY21 is the last payment on the Section 108 debt.

## BB&T Notes (2014)

The BB&T Notes Fund was created in December 2010 and is used to record debt service payments for on-going projects at the Duke Energy Center for the Arts, the Pier, and the Salvador Dali Museum.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Transfers</b>							
Downtown Redevelopment	893,085	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>893,085</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>893,085</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Debt	893,085	0	0	0	0	0	0.00%
<b>Total Appropriations</b>	<b>893,085</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	0	0	0	0	0	0
Beginning Balance	0	0	0	0	0	0
Adjustments	0	0	0	0	0	0
Ending Balance	0	0	0	0	0	0

**Notes:**

Fund information is provided for historical information only. In March 2018, in Resolution 2018-149, additional transfers were made from the Downtown Redevelopment District Fund to pay off this debt and the fund was closed.

## Banc of America Leasing & Capital LLC (2017)

The Banc of America Leasing & Capital LLC Fund was established in Series 2017E on May 12, 2017, created in Resolution 2017-280, to finance the cost of a solar photo voltaic system at the city's Police Headquarters Facility. Debt service payments run through 2032. This is a Qualified Energy Conservation Bond (QECCB), and the city receives a direct subsidy from the federal government for the interest.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Transfers</b>							
General Fund	22,133	155,387	159,768	159,768	159,768	153,300	(4.05)%
<b>Total Transfers</b>	<b>22,133</b>	<b>155,387</b>	<b>159,768</b>	<b>159,768</b>	<b>159,768</b>	<b>153,300</b>	<b>(4.05)%</b>
<b>Debt Proceeds</b>							
Debt Proceeds	79,249	74,185	74,402	74,402	70,362	70,090	(5.80)%
<b>Total Debt Proceeds</b>	<b>79,249</b>	<b>74,185</b>	<b>74,402</b>	<b>74,402</b>	<b>70,362</b>	<b>70,090</b>	<b>(5.80)%</b>
<b>Total Revenues</b>	<b>101,382</b>	<b>229,572</b>	<b>234,170</b>	<b>234,170</b>	<b>230,130</b>	<b>223,390</b>	<b>(4.60)%</b>

<b>Appropriations</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Debt</b>	105,866	226,944	226,816	226,816	226,816	226,495	(0.14)%
<b>Total Transfers</b>							
General Capital	342,468	26,030	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>342,468</b>	<b>26,030</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>448,334</b>	<b>252,974</b>	<b>226,816</b>	<b>226,816</b>	<b>226,816</b>	<b>226,495</b>	<b>(0.14)%</b>

	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>
Change in Fund Balance	(346,952)	(23,401)	7,354	7,354	3,314	(3,105)
Beginning Balance	370,499	23,547	146	146	146	3,460
	23,547	146	7,500	7,500	3,460	355

**Notes:**

Annual transfers from the General Fund cover the required principal and interest payments on this loan.

## TD Bank, N.A. (2018)

The TD Bank, N.A. Fund was established in Series 2017C and 2017D on May 12, 2017, as provided for in Resolution 2017-279 to finance the acquisition, construction, and equipping of the city's Police Headquarters Facility, an attendant Police Training Facility, and parking garage. Debt requirements to be paid off in FY23.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Transfers</b>							
General Fund	1,014,893	3,296,727	3,164,711	3,164,711	3,238,432	2,773,470	(12.36)%
General Capital	0	0	0	658,507	658,507	124,231	0.00%
Public Safety Capital	0	6,565,000	6,685,000	26,226,493	26,226,493		(3.88)%
<b>Total Transfers</b>	<b>1,014,893</b>	<b>9,861,727</b>	<b>9,849,711</b>	<b>30,049,711</b>	<b>30,123,432</b>	<b>9,323,470</b>	<b>(5.34)%</b>
<b>Total Revenues</b>	<b>1,014,893</b>	<b>9,861,727</b>	<b>9,849,711</b>	<b>30,049,711</b>	<b>30,123,432</b>	<b>9,323,470</b>	<b>(5.34)%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Debt</b>	1,016,179	9,862,641	9,855,685	30,055,685	30,129,406	9,323,470	(5.40)%
<b>Total Transfers</b>							
General Capital	5,600,000	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>5,600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Appropriations</b>	<b>6,616,179</b>	<b>9,862,641</b>	<b>9,855,685</b>	<b>30,055,685</b>	<b>30,129,406</b>	<b>9,323,470</b>	<b>(5.40)%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	(5,601,286)	(914)	(5,974)	(5,974)	(5,974)	0
Beginning Balance	5,607,260	5,974	5,975	5,974	5,974	0
Adjustments	0	914	0	0	0	0
Ending Balance	5,974	5,974	1	0	0	0

**Notes:**

Annual transfers from the General Fund will cover the principal and interest on the Police Training Facility, parking garage, and the interest on the Police Headquarters Facility. Annual transfers from the Penny for Pinellas Public Safety Capital Improvement Fund will cover the principal on the Police Headquarters Facility.

## Key Government Finance Debt (2019)

The Key Government Finance Debt Fund was established in Series 2020A on September 3, 2020, as provided for in Resolution 2020-341 to finance the costs of the acquisition, design, construction, reconstruction, and equipping of capital improvements to various projects located within the city limits. This debt will be paid off in November 2023.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Debt Proceeds</b>							
Debt Proceeds	0	0	0	0	3,000,000	0	0.00%
<b>Total Debt Proceeds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>0</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	<b>0</b>	<b>0.00%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Debt	0	0	0		47,500	0	0.00%
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47,500</b>	<b>0</b>	<b>0.00%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	0	0	0	0	2,952,500	0
Beginning Balance	0	0	0	0	0	2,952,500
Ending Balance	0	0	0	0	2,952,500	2,952,500

## Sports Facility Sales Tax Debt (2027)

The Sports Facility Sales Tax Debt Fund was established in 1995 with the Series 1995 Bonds to record principal and interest payments on the \$28.730 million Professional Sports Facility Sales Tax Revenue Bonds used for modifications to Tropicana Field. It is supported by State Sales Tax revenues earmarked for sports facilities under Florida Statutes Chapter 166, Section 212.20(6)(g) 5.A and Section 228.1162. In 2003, the 1995 bond issue was refinanced using the \$27.185 million Professional Sports Facility Sales Tax refinancing revenue bonds. In 2014, the debt amount of \$16,340,000 was refunded. Debt service requirements extend to October 2025.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Miscellaneous Revenues	2,013	0	0	0	0	0	0.00%
<b>Total Miscellaneous Revenue</b>	<b>2,013</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Transfers</b>							
Pro Sports Facility	1,982,107	1,990,680	1,979,000	1,979,000	1,979,004	1,973,357	(0.29)%
<b>Total Transfers</b>	<b>1,982,107</b>	<b>1,990,680</b>	<b>1,979,000</b>	<b>1,979,000</b>	<b>1,979,004</b>	<b>1,973,357</b>	<b>(0.29)%</b>
<b>Total Revenues</b>	<b>1,984,120</b>	<b>1,990,680</b>	<b>1,979,000</b>	<b>1,979,000</b>	<b>1,979,004</b>	<b>1,973,357</b>	<b>(0.29)%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Debt</b>	1,919,064	1,975,424	1,964,840	1,964,840	1,964,452	1,952,520	(0.63)%
<b>Total Appropriations</b>	<b>1,919,064</b>	<b>1,975,424</b>	<b>1,964,840</b>	<b>1,964,840</b>	<b>1,964,452</b>	<b>1,952,520</b>	<b>(0.63)%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	65,056	15,256	14,160	14,160	14,552	20,837
Beginning Balance	1,725,211	1,790,268	1,805,523	1,805,524	1,805,524	1,820,076
Adjustments	1	0	0	0	0	0
Ending Balance	1,790,268	1,805,524	1,819,683	1,819,684	1,820,076	1,840,913

**Notes:**

Annual transfers from the Professional Sports Facility Sales Tax Fund cover the required principal and interest payments on this debt.

## Public Service Tax Debt Service (2030)

The Public Service Tax Debt Service Fund was created in FY16 by resolution 2016-68 to record the cost of the debt for the St. Pete Pier™ and the Pier Uplands projects. Debt requirements are scheduled through 2031.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Transfers</b>							
Downtown Redevelopment	2,606,438	2,743,688	2,768,057	2,768,057	2,768,052	5,764,938	108.27%
<b>Total Transfers</b>	<b>2,606,438</b>	<b>2,743,688</b>	<b>2,768,057</b>	<b>2,768,057</b>	<b>2,768,052</b>	<b>5,764,938</b>	<b>108.27%</b>
<b>Total Revenues</b>	<b>2,606,438</b>	<b>2,743,688</b>	<b>2,768,057</b>	<b>2,768,057</b>	<b>2,768,052</b>	<b>5,764,938</b>	<b>108.27%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Debt	2,515,188	2,590,063	2,723,063	2,723,063	2,723,063	2,901,188	6.54%
<b>Total Appropriations</b>	<b>2,515,188</b>	<b>2,590,063</b>	<b>2,723,063</b>	<b>2,723,063</b>	<b>2,723,063</b>	<b>2,901,188</b>	<b>6.54%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	91,251	153,626	44,994	44,994	44,989	2,863,750
Beginning Balance	1,698,850	1,790,101	1,943,726	1,943,726	1,943,726	1,988,716
Ending Balance	1,790,101	1,943,726	1,988,720	1,988,720	1,988,716	4,852,466

**Notes:**

Annual transfers from the Downtown Redevelopment District Fund cover the principal and interest due on this debt.

## Water Resources Debt (4002)

The Water Resources Debt Fund was created by Resolution 91-549 to record principal and interest payments on various series of Water Resources Bonds. Outstanding Water Resources debt is in Series 2009B (\$6.065 million), 2010A (\$27.76 million), 2010B (\$19.695 million), 2013A (\$40.13 million), 2013B (\$42.26 million), 2013C (\$24.995 million), 2014A (\$33.545 million), 2014B (\$42.36 million), 2015 (\$30.19 million), 2016A (\$29.853 million), 2016B (\$53.025 million), 2016C (\$45.115 million) and various State Revolving Fund Loan Agreements (up to \$63.168 million). Each debt issue has a different maturity date. The series 2005 debt was paid in FY 2016, series 2006 debt was refunded with series 2016A bonds in FY 2016 and series 2009A was refunded with series 2016B bonds in FY 2017. Series 2019B (\$50 million) of refunding revenue bonds was issued to be applied to advance refund its outstanding taxable public utility revenue bonds series 2010A and 2010B.

The FY 2019 budget included the issuance of the Public Utility Refunding Revenue Bonds, Series 2018 had proceeds of \$215.3 million, of which \$120 million was for refunding all of the city's outstanding Public Utility Subordinate Lien Bond Anticipation Notes, series 2017 and \$95.3 million was for the financing of FY 2019 capital requirements.

In FY20, series 2019A (up to \$70 million) was issued to finance the costs of the acquisition, construction and direction of improvements to the city's public utility system.

All debt requirements are scheduled to be paid by 2048.

<b>Revenue Summary</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	29,311	644,852	300,000	300,000	393,382	300,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>29,311</b>	<b>644,852</b>	<b>300,000</b>	<b>300,000</b>	<b>393,382</b>	<b>300,000</b>	<b>0.00%</b>
<b>Transfers</b>							
Water Resources	28,901,036	32,033,233	38,888,929	38,888,929	38,888,928	41,261,528	6.10%
Sanitation	1,163,973	0	0	0	0	0	0.00%
<b>Total Transfers</b>	<b>30,065,009</b>	<b>32,033,233</b>	<b>38,888,929</b>	<b>38,888,929</b>	<b>38,888,928</b>	<b>41,261,528</b>	<b>6.10%</b>
<b>Debt Proceeds</b>							
Debt Proceeds	1,090,606	121,088,520	1,154,787	80,673,957	82,693,258	1,154,787	0.00%
<b>Total Debt Proceeds</b>	<b>1,090,606</b>	<b>121,088,520</b>	<b>1,154,787</b>	<b>80,673,957</b>	<b>82,693,258</b>	<b>1,154,787</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>31,184,926</b>	<b>153,766,605</b>	<b>40,343,716</b>	<b>119,862,886</b>	<b>121,975,568</b>	<b>42,716,315</b>	<b>5.88%</b>
<b>Appropriations</b>							
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Amended</b>	<b>Estimated</b>	<b>Adopted</b>	<b>Change</b>
<b>Debt</b>	26,029,722	152,919,959	40,343,716	125,632,886	117,402,885	42,626,517	5.66%
<b>Total Appropriations</b>	<b>26,029,722</b>	<b>152,919,959</b>	<b>40,343,716</b>	<b>125,632,886</b>	<b>117,402,885</b>	<b>42,626,517</b>	<b>5.66%</b>
<b>Change in Fund Balance</b>							
Change in Fund Balance	5,155,204	846,646	0	(5,770,000)	4,572,683	89,798	
Beginning Balance	36,896,024	41,824,332	44,717,028	42,670,569	42,670,569	47,901,833	
Adjustments	(226,896)	(408)	0	0	658,581	0	
Ending Balance	41,824,332	42,670,569	44,717,028	36,900,569	47,901,833	47,991,631	

### Notes:

Annual transfers from the Water Resources Operating Fund are used to cover the principal and interest due on the various bonds that are outstanding.

## Stormwater Debt Service (4012)

The Stormwater Debt Service Fund was created to record principal and interest payments for bonds issued in May 1999 (Resolution 99-287). The series 1999 bonds allowed for the acceleration of approximately 20 stormwater projects. These bonds were refunded in 2006 and then again with the series 2016A bonds during FY 2016. Current outstanding debt is \$19.386 million. Debt requirements are scheduled through 2049.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Transfers</b>							
Stormwater Utility	717,887	2,105,230	2,104,332	2,104,332	2,104,332	2,210,915	5.06%
<b>Total Transfers</b>	<b>717,887</b>	<b>2,105,230</b>	<b>2,104,332</b>	<b>2,104,332</b>	<b>2,104,332</b>	<b>2,210,915</b>	<b>5.06%</b>
<b>Total Revenues</b>	<b>717,887</b>	<b>2,105,230</b>	<b>2,104,332</b>	<b>2,104,332</b>	<b>2,104,332</b>	<b>2,210,915</b>	<b>5.06%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Debt</b>	716,015	713,589	2,089,943	2,089,943	2,127,798	2,188,705	4.73%
<b>Total Appropriations</b>	<b>716,015</b>	<b>713,589</b>	<b>2,089,943</b>	<b>2,089,943</b>	<b>2,127,798</b>	<b>2,188,705</b>	<b>4.73%</b>

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	1,872	1,391,641	14,389	14,389	(23,466)	22,210
Beginning Balance	544,142	546,905	1,938,546	1,938,546	1,938,546	1,915,080
Adjustments	891	0	0	0	0	0
	546,905	1,938,546	1,952,935	1,952,935	1,915,080	1,937,290

**Notes:**

Annual transfers from the Stormwater Utility Operating Fund are used to cover principal and interest due on this debt.

## Sanitation Debt Service (4022)

The Sanitation Debt Service Fund was created in December 2014 and is used to record principal and interest payments for bonds to acquire containers and trucks for implementation of the city's curbside recycling program. The series 2014 notes in the amount of \$6.5 million will be repaid from a curbside recycling fee charged to users. Debt requirements are scheduled through October 2022.

<b>Revenue Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Miscellaneous Revenue</b>							
Interest Earnings	77	983	1,000	1,000	1,279	1,000	0.00%
<b>Total Miscellaneous Revenue</b>	<b>77</b>	<b>983</b>	<b>1,000</b>	<b>1,000</b>	<b>1,279</b>	<b>1,000</b>	<b>0.00%</b>
<b>Transfers</b>							
Sanitation	1,294,560	296,416	297,384	297,384	297,384	295,332	(0.69)%
<b>Total Transfers</b>	<b>1,294,560</b>	<b>296,416</b>	<b>297,384</b>	<b>297,384</b>	<b>297,384</b>	<b>295,332</b>	<b>(0.69)%</b>
<b>Total Revenues</b>	<b>1,294,637</b>	<b>297,399</b>	<b>298,384</b>	<b>298,384</b>	<b>298,663</b>	<b>296,332</b>	<b>(0.69)%</b>

<b>Appropriations</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>Debt</b>	1,293,560	1,285,488	294,400	294,400	294,400	295,332	0.32%
<b>Total Appropriations</b>	<b>1,293,560</b>		<b>294,400</b>	<b>294,400</b>	<b>294,400</b>	<b>295,332</b>	<b>0.32%</b>

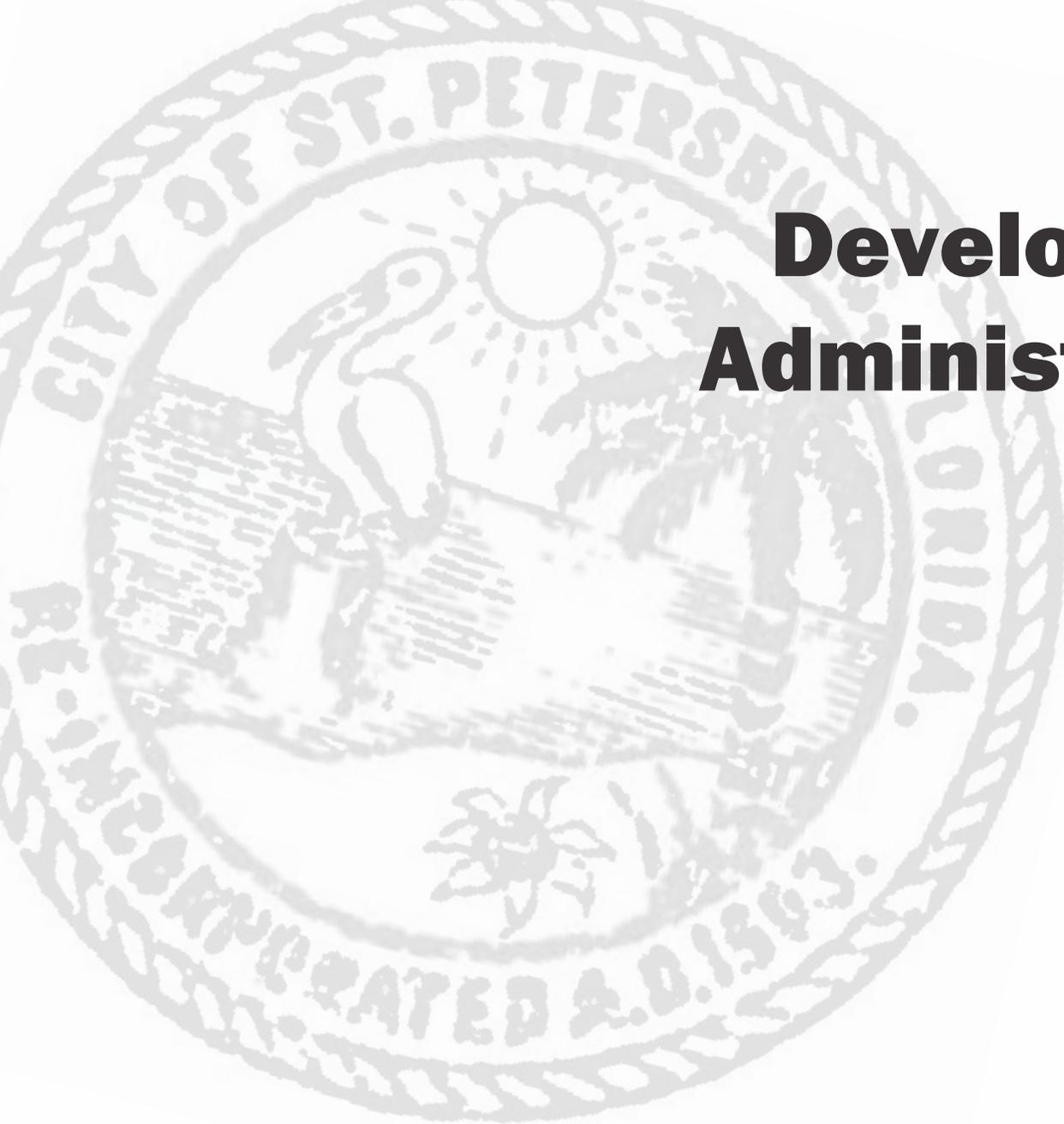
	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>
Change in Fund Balance	1,077	(988,089)	3,984	3,984	4,263	1,000
Beginning Balance	1,276,031	1,278,838	290,750	290,749	290,749	295,012
Adjustments	1,730	0	0	0	0	0
Ending Balance	1,278,838	290,749	294,734	294,733	295,012	296,012

**Notes:**

Annual transfers from the Sanitation Operating Fund are used to cover principal and interest due on this debt. The debt payment for FY21 increased by \$932 as compared to the FY20 Adopted Budget. The balance due at the end of FY21 is \$575,000.

# Department Summaries

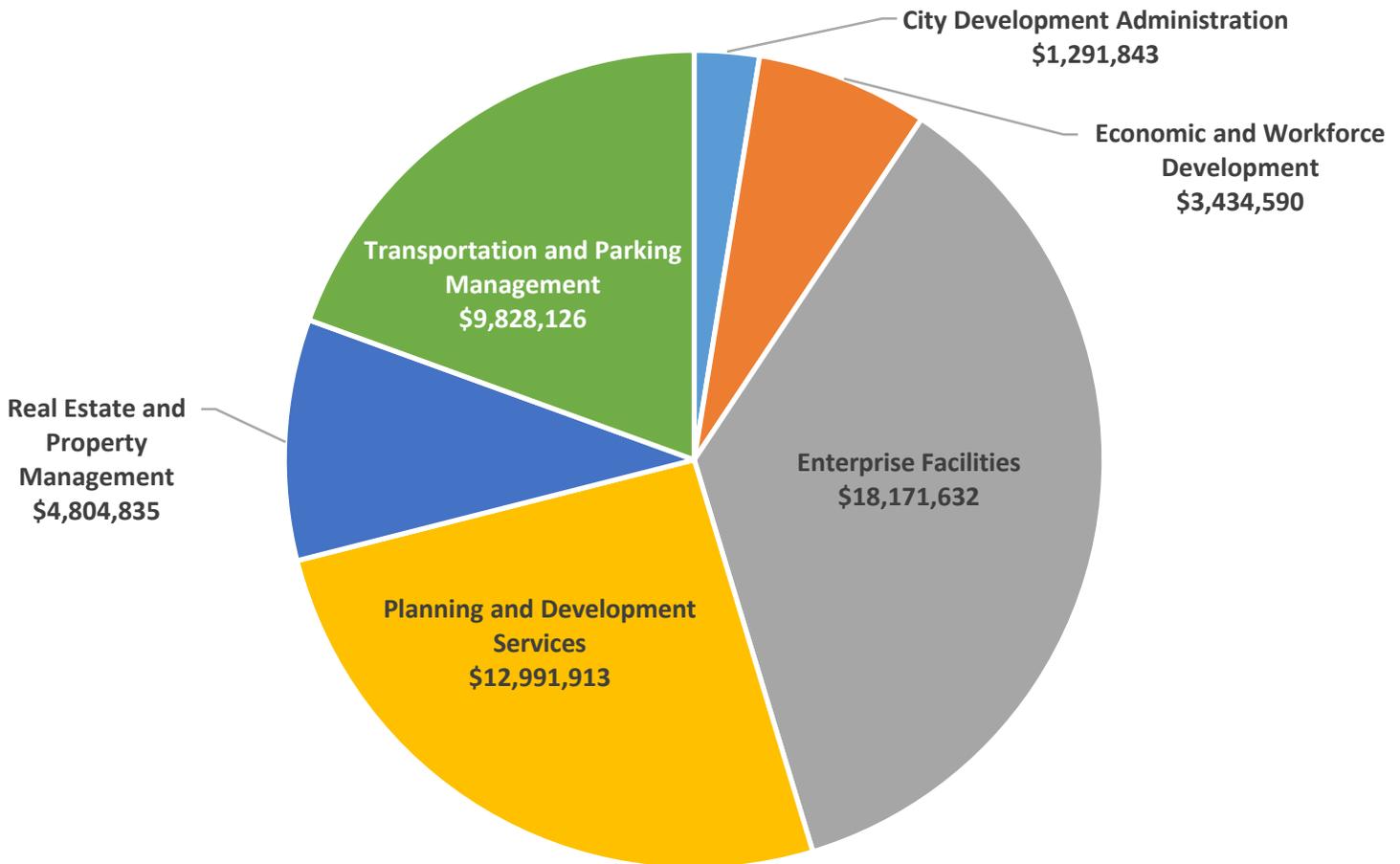




# **City Development Administration**



## CITY DEVELOPMENT ADMINISTRATION \$50,522,939



### Comparison of Fiscal Year 2020 to Fiscal Year 2021 Adopted Budget City Development Administration

Department	FY20 Adopted Budget	FY21 Adopted Budget	Change Amount	Change as Percent
City Development Administration	\$ 1,140,721	\$ 1,291,843	\$ 151,122	13.25%
Economic and Workforce Development	\$ 2,998,052	\$ 3,434,590	\$ 436,538	14.56%
Enterprise Facilities	\$ 14,995,952	\$ 18,171,632	\$ 3,175,680	21.18%
Planning and Development Services	\$ 11,151,913	\$ 12,991,913	\$ 1,840,000	16.50%
Real Estate and Property Management	\$ 4,580,749	\$ 4,804,835	\$ 224,086	4.89%
Transportation and Parking Management	\$ 9,271,103	\$ 9,828,126	\$ 557,023	6.01%
<b>City Development Administration</b>	<b>\$ 44,138,490</b>	<b>\$ 50,522,939</b>	<b>\$ 6,384,449</b>	<b>14.46%</b>

## City Development Administration

### Department Mission Statement

The mission of the City Development Administration (CDA) Department is to provide team leadership and management guidance to all departments and activities within the City Development Administration.

### Services Provided

The City Development Administration provides management and administrative services to all CDA departments: Economic and Workforce Development, Enterprise Facilities (Airport, Coliseum, Al Lang Field, Dwight Jones Center, Manhattan Casino, Dr. Carter G. Woodson Museum, Jamestown, Mahaffey Theater, Marina, St. Pete Pier™, Port, Sunken Gardens, and Tropicana Field), Planning and Development Services, Real Estate and Property Management, and Transportation and Parking Management.

This department also plays a lead role in major downtown events (e.g. Firestone Grand Prix of St. Petersburg, St Pete RunFest), sports franchise negotiations, coordination of development projects, and other special programs.

<b>Budgetary Cost Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Wages & Benefits	802,797	817,708	862,618	862,618	886,814	906,541	5.09%
Services & Commodities	217,600	285,671	260,103	270,312	263,358	303,302	16.61%
Grants & Aid	26,000	4,000	18,000	18,000	5,667	82,000	355.56%
<b>Total Budget</b>	<b>1,046,397</b>	<b>1,107,379</b>	<b>1,140,721</b>	<b>1,150,930</b>	<b>1,155,838</b>	<b>1,291,843</b>	<b>13.25%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
General Fund	1,046,397	1,107,379	1,140,721	1,150,930	1,155,838	1,291,843	13.25%
City Development Admin	775,665	852,616	863,716	873,925	873,594	965,294	11.76%
Event Recruitment & Mgt	270,732	254,763	277,005	277,005	282,245	326,549	17.89%
<b>Total Budget</b>	<b>1,046,397</b>	<b>1,107,379</b>	<b>1,140,721</b>	<b>1,150,930</b>	<b>1,155,838</b>	<b>1,291,843</b>	<b>13.25%</b>

<b>Revenue Sources</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Miscellaneous Revenue	0	0	1,010	1,010	722	1,010	0.00%
PILOT/G&A	211,200	215,424	219,732	219,732	219,732	224,127	2.00%
<b>Total Revenue</b>	<b>211,200</b>	<b>215,424</b>	<b>220,742</b>	<b>220,742</b>	<b>220,454</b>	<b>225,137</b>	<b>1.99%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
City Development Admin	3.90	3.65	3.65	3.65	0.00
Event Recruitment & Mgt	2.00	2.00	2.00	2.00	0.00
<b>Total Full-Time FTE</b>	<b>5.90</b>	<b>5.65</b>	<b>5.65</b>	<b>5.65</b>	<b>0.00</b>
City Development Admin	0.50	0.50	0.00	0.00	0.00
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>6.40</b>	<b>6.15</b>	<b>5.65</b>	<b>5.65</b>	<b>0.00</b>

**Notes**

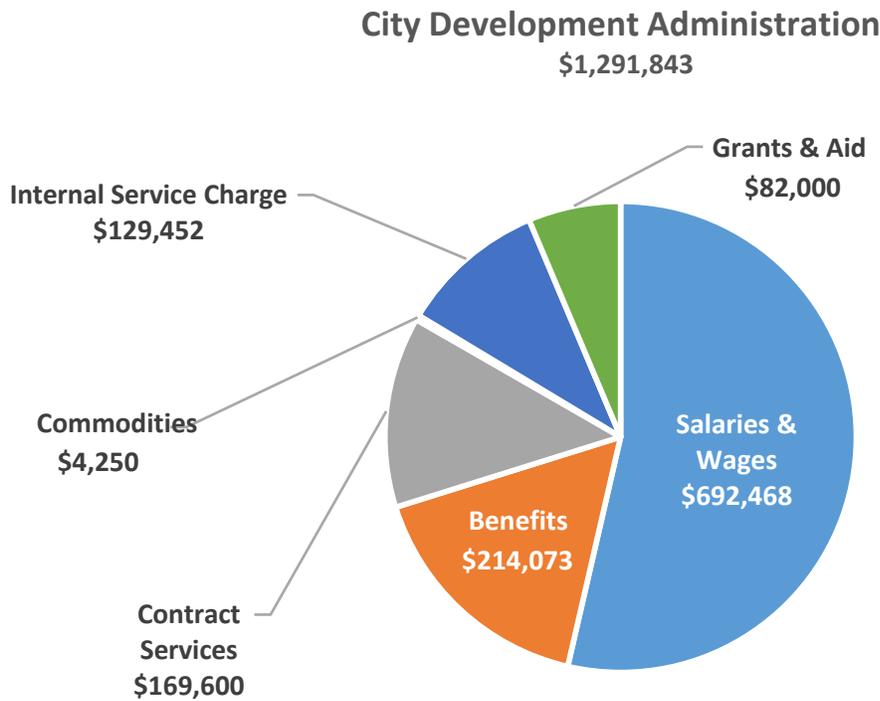
The City Development Administration Department’s FY21 budget increased by \$151,122 or 13.25% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$55,940 as compared to the FY20 Adopted Budget.

Increases included in the FY21 budget are advertising (\$22,882), rent vehicles external (\$2,000), consulting (\$10,000), grants and aid (\$64,000), rent other equipment (\$5,000), transportation charter (\$2,000), and other miscellaneous line items (\$5,800). Offsetting reductions are other specialized services (\$11,500), copy machine external (\$4,000), and travel city business (\$1,000).

Programs funded in Grants & Aid include First Night (\$40,000), community interest events organized by outside entities (\$25,000), and special events recruitment (\$17,000).

The City Development Administration Department's FY21 revenue is anticipated to increase \$4,395 or 1.99% as compared to the FY20 Adopted Budget due to general government administration (G&A).



## Economic and Workforce Development

### Department Mission Statement

The mission of the Economic and Workforce Development Department is to focus on the economic growth and development of the city, in partnership with a variety of stakeholders. The department works with businesses, citizens, community partners, developers, and investors to provide opportunities for all St. Petersburg businesses and residents.

The growth and development of the city is and will be guided by progressive plans and project implementations that ensure a growing, seamless, and sustainable place that welcomes innovation, investment, and opportunity for all, while respecting the city’s history and heritage.

### Services Provided

The Economic and Workforce Development Department provides the following services:

- Economic Development activities in accordance with the Grow Smarter Strategy.
- A focused approach to redevelopment of the city’s valuable assets, including the Tropicana Field Site.
- The Greenhouse, which facilitates entrepreneurship, the Small Business Enterprise Program, and Targeted Corridor Growth and Development.
- Business recruitment and attraction and the management of incentives related to those activities.
- Management of target area programs, including Main Streets, Brownfields, and Community Redevelopment Areas.
- Workforce development for residents to provide a pathway to prosperity and a talent pipeline for the city’s businesses.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	0	1,238,825	1,311,734	1,311,734	1,379,657	1,448,682	10.44%
Services & Commodities	55,693	1,236,798	540,818	702,252	2,818,818	578,408	6.95%
Capital	0	100	0	0	0	0	0.00%
Grants & Aid	0	903,321	1,145,500	11,620,891	6,220,437	1,407,500	22.87%
<b>Total Budget</b>	<b>55,693</b>	<b>3,379,043</b>	<b>2,998,052</b>	<b>13,634,877</b>	<b>10,418,912</b>	<b>3,434,590</b>	<b>14.56%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Building Permit Special	0	0	0		3,408	0	0.00%
Constr. Svcs & Permitting	0	0	0	0	3,408	0	0.00%
Downtown Redevelopment	0	0	0	806,112	250,000	0	0.00%
Economic Development	0	0	0	806,112	250,000	0	0.00%
General Fund	55,693	2,955,286	2,998,052	3,683,424	8,171,687	3,434,590	14.56%
Economic Development	55,693	2,955,286	2,998,052	3,683,424	8,171,687	3,434,590	14.56%
South St. Petersburg	0	423,757	0	9,145,341	1,993,816	0	0.00%
Economic Development	0	423,757	0	9,145,341	1,993,816	0	0.00%
<b>Total Budget</b>	<b>55,693</b>	<b>3,379,043</b>	<b>2,998,052</b>	<b>13,634,877</b>	<b>10,418,912</b>	<b>3,434,590</b>	<b>14.56%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Miscellaneous Revenue	0	920	0	0	16,424	0	0.00%
<b>Total Revenue</b>	<b>0</b>	<b>920</b>	<b>0</b>	<b>0</b>	<b>16,424</b>	<b>0</b>	<b>0.00%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Economic Development /Greenhouse	0.00	12.00	13.00	13.00	0.00
<b>Total Full-Time FTE</b>	<b>0.00</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>0.00</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>

**Notes**

**General Fund:**

The Economic and Workforce Development Department's FY21 budget increased \$436,538 or 14.56% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$135,654 as compared to the FY20 Adopted Budget.

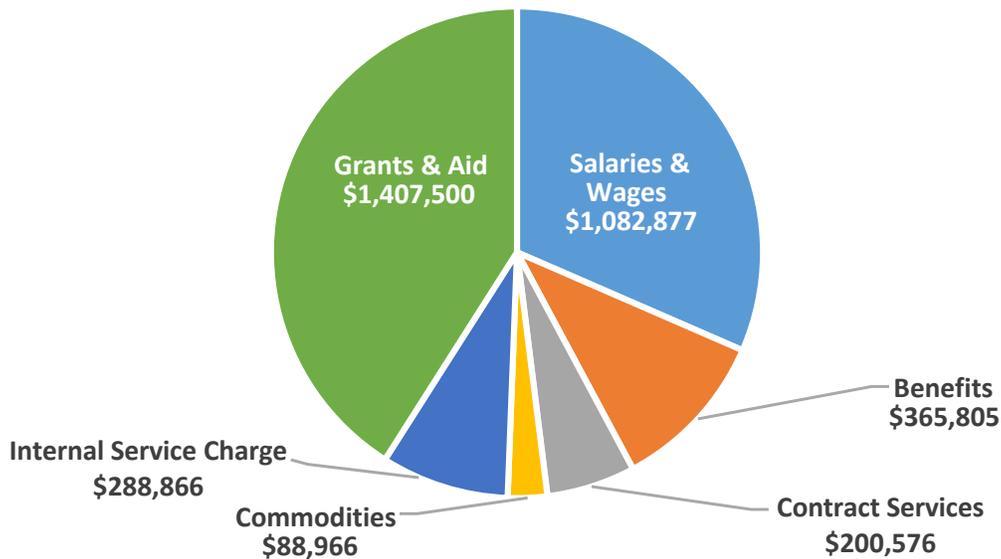
Other increases in the FY21 budget include aid to private organizations (\$262,000), consulting (\$95,000), software as a service (\$21,000), training and conference travel (\$8,000), advertising (\$5,000), printing and binding internal (\$3,500), and miscellaneous line items (\$2,600). These increases were partially offset by reductions in other specialized services (\$93,400) and miscellaneous line items (\$2,816).

Programs funded in Grants & Aid include Main Streets (\$220,000), Neighborhood Commercial Revitalization (\$175,000), Independent Corridor (Storefront Conservation) (\$350,000), Greenhouse Initiative (\$96,000), Grow Smarter Economic and Workforce Development Incentives Program (\$270,000), Economic Development Corporation (\$150,000), Qualified Target Industry Commitments (\$80,000), Business Recruitment Event Aide (\$25,000), Firestone Grand Prix of St. Petersburg (\$22,500), Keep St. Pete Local (\$17,000), and St. Pete Makers (\$2,000).

In FY20, the city committed approximately \$6.8 million in reimbursement for Hurricane Irma to the Fighting Chance Fund. These resources provided assistance to individuals and businesses impacted by the COVID-19 pandemic. This investment is reflected in the FY20 Estimated Column above.

**Economic and Workforce Development**

**\$3,434,590**



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Economic and Workforce Development</b>						
<p>The objective of the Economic and Workforce Development Department is to expand economic activity through business retention and recruitment activities, implementation of projects and programs that are intended to improve business conditions and attract private investment, increase Small Business Enterprise (SBE) business certifications, and increase activities and programs at the Greenhouse to improve the community's entrepreneurial skills sets. A major focus of the department is the continued economic and workforce development of the South St. Petersburg Community Redevelopment Area through housing, commercial development, and workforce initiatives. The history for these measures is shown in the Planning and Development Services Department's measures.</p> <p>This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.</p>						
• Number of businesses expansion projects assisted -	#	0	39	18	18	50
• Number of net new jobs created -	#	0	1,950	3,000	1,462	1,608
• Number of plans and programs for target areas -	#	0	27	16	27	27
• Number of programs at the Greenhouse -	#	0	311	315	227	250
• Number of small business assistance and counseling sessions - This performance measure is the number of Small Business Counseling sessions performed by outside vendors. The other measures are provided by staff and are represented in the other reporting measures.	#	0	313	1,600	383	500
• SBE Certifications -	#		289	350	502	341
• Small business visits and problems addressed -	#	0	2,096	150	2,893	2,900
• Total Engagement through all Greenhouse Services -	#	0	8,504	7,200	10,227	11,000
• Value of SBE contract awards -	\$	0	8,690,177	5,000,000	17,588,374	15,128,864

## Enterprise Facilities

### Department Mission Statement

The mission of the Enterprise Facilities Department is to oversee the management and operation of its assigned facilities, ensuring safe and enjoyable access to residents and visitors, while taking measures to operate those facilities efficiently and economically, stabilizing and reducing subsidies where possible.

### Services Provided

The Enterprise Facilities Department provides oversight of the management, operation and/or contract management for the following city facilities and related business: Albert Whitted Airport, Coliseum, Al Lang Field, Dwight Jones Center, Manhattan Casino, Dr. Carter G. Woodson Museum, Jamestown Apartments and Townhomes, Mahaffey Theater at the Duke Energy Center for the Arts, Marina, the St. Pete Pier™, Municipal Port, Sunken Gardens, and Tropicana Field.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	4,108,534	4,310,565	5,179,534	3,787,521	3,791,510	4,012,178	(22.54)%
Services & Commodities	6,394,293	7,177,657	8,166,818	10,293,174	9,105,390	11,158,234	36.63%
Capital	36,297	172,640	50,000	116,146	186,160	0	(100.00)%
Debt	16,705	0	728,980	728,980	0	732,100	0.43%
Grants & Aid	103,000	84,988	80,000	180,000	107,000	1,388,500	1,635.63%
Transfers	1,127,620	848,920	790,620	790,620	647,608	880,620	11.38%
<b>Total Budget</b>	<b>11,786,449</b>	<b>12,594,770</b>	<b>14,995,952</b>	<b>15,896,442</b>	<b>13,837,669</b>	<b>18,171,632</b>	<b>21.18%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Airport Operating	1,208,022	1,227,053	1,127,649	1,186,615	1,273,850	1,261,393	11.86%
Airport	1,208,022	1,227,053	1,127,649	1,186,615	1,273,850	1,261,393	11.86%
Coliseum Operating	886,734	959,599	903,395	904,579	821,469	951,051	5.28%
Coliseum	886,734	959,599	903,395	904,579	821,469	951,051	5.28%
General Fund	682,718	696,033	586,800	697,752	684,890	1,949,772	232.27%
Dwight Jones Center	97,231	101,771	95,767	96,719	81,005	91,753	(4.19)%
Enterprise Facilities	542,115	468,485	421,755	431,755	469,338	1,042,991	
Manhattan Casino	2,067	46,676	14,823	14,823	49,890	51,291	246.02%
Woodson Museum	41,305	79,102	54,455	154,455	84,657	763,737	1,302.51%
Jamestown Complex	747,950	764,709	703,026	703,599	710,357	708,376	0.76%
Jamestown	747,950	764,709	703,026	703,599	710,357	708,376	0.76%
Mahaffey Theater Operating	591,892	1,043,299	991,572	1,012,405	1,004,529	1,012,647	2.13%
Mahaffey Theater	591,892	1,043,299	991,572	1,012,405	1,004,529	1,012,647	2.13%
Marina Operating	3,449,742	3,182,142	3,815,266	3,841,684	3,245,633	3,955,219	3.67%
Marina	3,449,742	3,182,142	3,815,266	3,841,684	3,245,633	3,955,219	3.67%
Municipal Office Buildings	0	0	0	0	135	0	0.00%
Municipal Office	0	0	0	0	135	0	0.00%
Pier Operating	289,857	599,102	2,993,946	3,648,900	2,393,859	3,901,514	30.31%
Pier	289,857	599,102	2,993,946	3,648,900	2,393,859	3,901,514	30.31%
Port Operating	440,222	452,159	377,293	377,329	508,848	441,227	16.95%
Port	440,222	452,159	377,293	377,329	508,848	441,227	16.95%
Sunken Gardens	1,617,347	1,916,848	1,721,112	1,747,687	1,757,582	1,944,199	12.96%
Sunken Gardens	1,617,347	1,916,848	1,721,112	1,747,687	1,757,582	1,944,199	12.96%
Tropicana Field	1,871,965	1,753,826	1,775,893	1,775,893	1,436,517	2,046,234	15.22%
Tropicana Field	1,871,965	1,753,826	1,775,893	1,775,893	1,436,517	2,046,234	15.22%
<b>Total Budget</b>	<b>11,786,449</b>	<b>12,594,770</b>	<b>14,995,952</b>	<b>15,896,442</b>	<b>13,837,669</b>	<b>18,171,632</b>	<b>21.18%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	9,091,601	9,733,828	10,056,776	9,999,510	9,205,875	10,793,914	7.33%
Fines	120	100	0	0	0	0	0.00%
Intergovernmental Revenue	7,881	119,447	0	0	42,124	0	0.00%
Miscellaneous Revenue	(11,124)	823,010	1,087,184	1,144,450	726,300	1,560,964	43.58%
Transfers	3,092,000	2,981,000	3,483,500	3,483,500	3,745,300	4,125,420	18.43%
<b>Total Revenue</b>	<b>12,180,479</b>	<b>13,657,385</b>	<b>14,627,460</b>	<b>14,627,460</b>	<b>13,719,599</b>	<b>16,480,298</b>	<b>12.67%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021	FY 2021 Variance
Airport	3.80	3.80	4.00	3.80	(0.20)
Coliseum	5.10	5.35	5.10	5.10	0.00
Enterprise Facilities Administration	6.00	6.25	6.25	6.25	0.00
Jamestown	4.00	4.00	4.00	4.00	0.00
Marina	11.20	11.20	11.10	11.20	0.10
Port	2.00	2.00	1.90	2.00	0.10
Sunken Gardens	5.90	6.52	7.90	8.90	1.00
<b>Total Full-Time FTE</b>	<b>38.00</b>	<b>39.12</b>	<b>40.25</b>	<b>41.25</b>	<b>1.00</b>
Coliseum	2.75	2.75	1.33	1.70	0.37
Dwight Jones Center	0.80	0.80	0.80	0.80	0.00
Marina	4.70	4.50	3.95	4.15	0.20
Port	1.00	1.00	1.00	1.00	0.00
Sunken Gardens	8.98	9.48	9.08	7.81	(1.27)
<b>Total Part-Time FTE</b>	<b>18.23</b>	<b>18.53</b>	<b>16.16</b>	<b>15.46</b>	<b>(0.70)</b>
<b>Total FTE</b>	<b>56.23</b>	<b>57.65</b>	<b>56.41</b>	<b>56.71</b>	<b>0.30</b>

**Notes**

General Fund:

The Enterprise Facilities Department’s FY21 General Fund budget increased \$1,362,972 or 232.27% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges decreased \$17,010 as compared to the FY20 Adopted Budget.

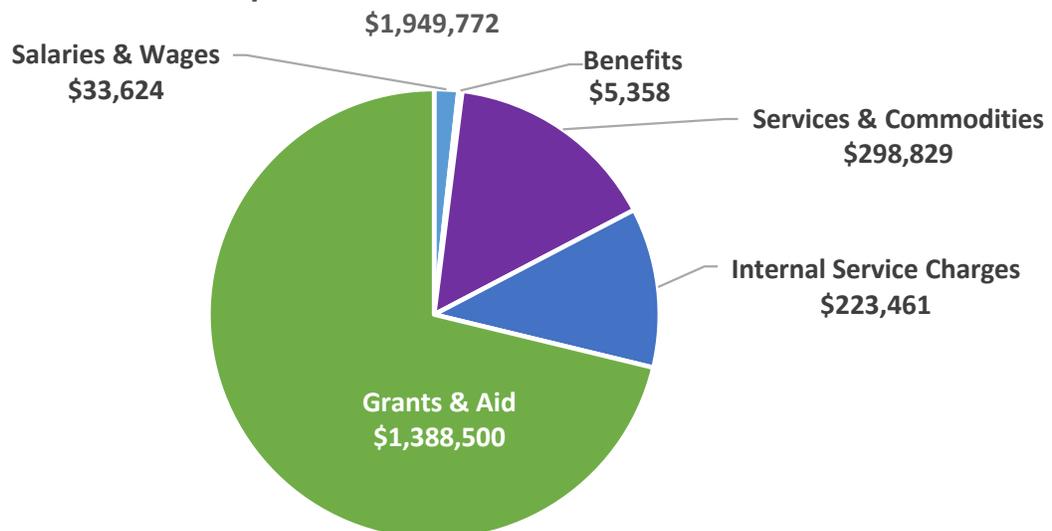
Increases include consulting (\$50,000), property tax (\$32,134), aid to private organizations (\$1,308,500), rent other equipment (\$3,826), and miscellaneous line items (\$3,858).

Reductions include interfund reimbursements (\$11,145), copy machine costs (\$3,500), and miscellaneous line items (\$3,691).

Programs funded in Grants & Aid include the Holocaust Museum (\$350,000), Museum of History (\$250,000), the Carter G. Woodson African American Museum (\$750,500), and Florida Orchestra (\$38,000). Funding for the Holocaust Museum and Museum of History was previously located in the Marketing Department's budget, and has been relocated to the Enterprise Facilities Department's budget to closer align the budget with the department responsible for vendor contracts and administration of funds.

Revenue is expected to increase \$151 as compared to the FY20 Adopted Budget due to an increase in expected utility reimbursement.

**Enterprise Facilities - General Fund**



**Airport:**

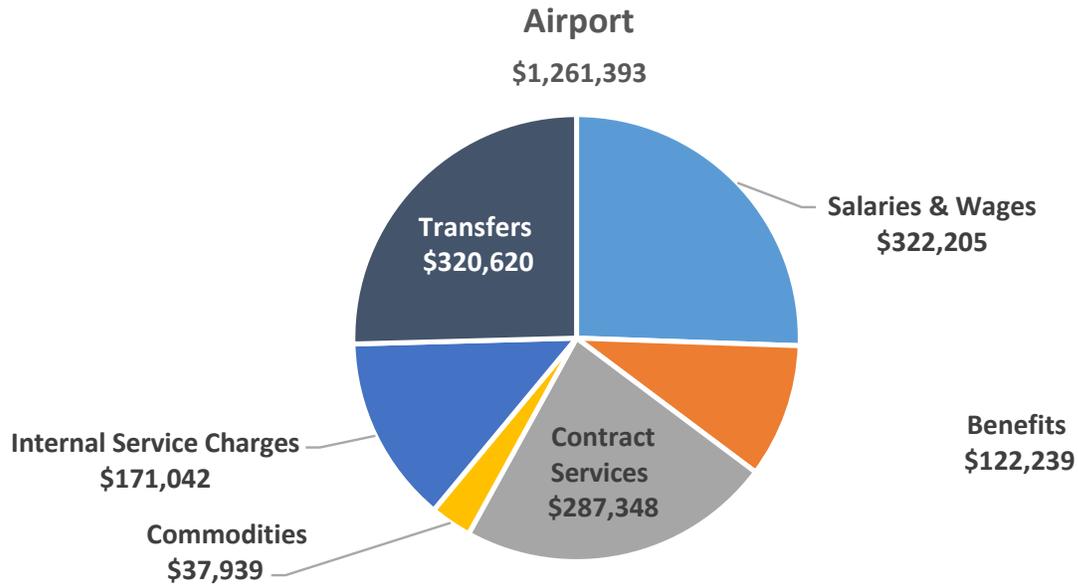
The Airport Operating Fund's FY21 budget increased \$133,744 or 11.86% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$26,494 as compared to the FY20 Adopted Budget. FY21 includes a reallocation of duties performed by a Maintenance Worker I (0.20) which is balanced by adjustments in the Marina (0.10) and the Port (0.10).

Other increases include the transfer to the Airport Capital Projects Fund (\$90,000), stormwater utility charge (\$22,862), electric (\$4,800), and miscellaneous line items (\$13,388). These increases are partially offset by reductions in facility repairs and renovations (\$15,000), small tools and equipment (\$5,500), and miscellaneous line items (\$3,300).

The Airport Operating Fund's FY21 budget includes a loan payment of \$220,620 to the General Fund and remains unchanged from the FY20 Adopted Budget.

Revenue is expected to increase \$16,500 as compared to the FY20 Adopted Budget due to annual lease escalators.



**Coliseum:**

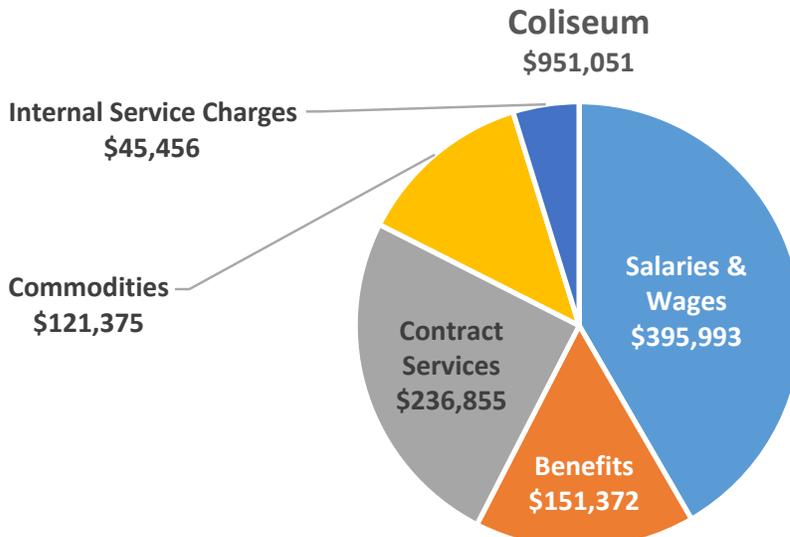
The Coliseum Operating Fund's FY21 budget increased \$47,656 or 5.28% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$26,706 as compared to the FY20 Adopted Budget. Changes were made to account for actual hours worked between the Coliseum and Sunken Gardens.

Increases include software as a service for ActiveNet (\$15,000), electric (\$15,000), credit card settlement fees (\$15,000), commodities for resale (\$13,125), security services (\$9,000), and miscellaneous line items (\$7,539). These increases are partially offset by reductions in perpetual software capital (\$25,000), other specialized services (\$20,000), chemicals agricultural and botanical (\$3,500), and miscellaneous line items (\$5,214).

Revenue is expected to increase \$74,500 as compared to the FY20 Adopted Budget. Increases include commodities for resale (\$34,000), event space rental (\$21,000), and ticket service charge (\$500). These increases are partially offset by reductions in admissions (\$12,500), equipment charges (\$5,000), and parking revenues (\$3,000).

The FY21 budgeted subsidy for the Coliseum is \$195,500 and is an increase of \$39,500 as compared to the FY20 Adopted Budget.



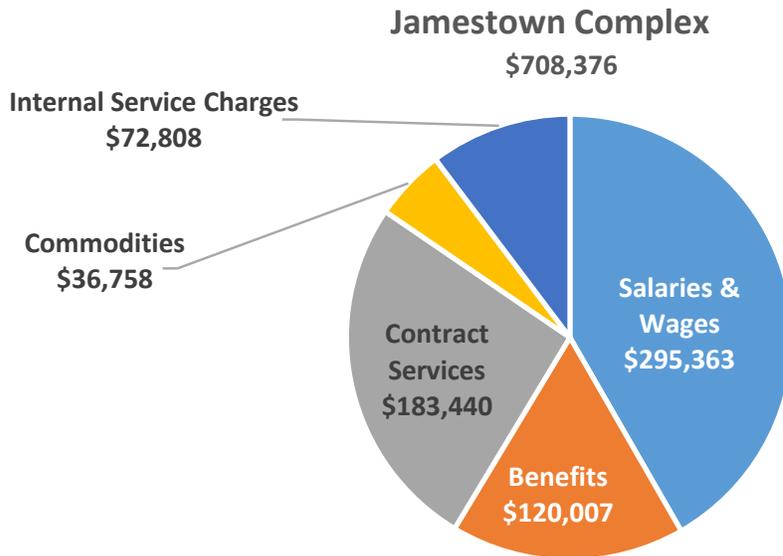
**Jamestown:**

The Jamestown Complex Fund's FY21 budget increased \$5,350 or 0.76% as compared to the FY20 Adopted Budget.

Salaries benefits, and internal service charges increased \$15,198 as compared to the FY20 Adopted Budget.

Other increases in the FY21 budget include repair and maintenance grounds (\$6,600), refuse (\$2,779), small equipment (\$2,600), and miscellaneous line items (\$3,351). These increases are partially offset by reductions in facility repairs and renovations (\$10,000), pest control services (\$7,000), other specialized services (\$4,000), and miscellaneous line items (\$4,178).

Revenue is expected to increase \$41,000 as compared to the FY20 Adopted Budget due to an increase in the transfer subsidy of \$41,000 as compared to the FY20 budgeted subsidy of \$83,500. The FY21 budgeted subsidy is \$124,500.



**Mahaffey Theater:**

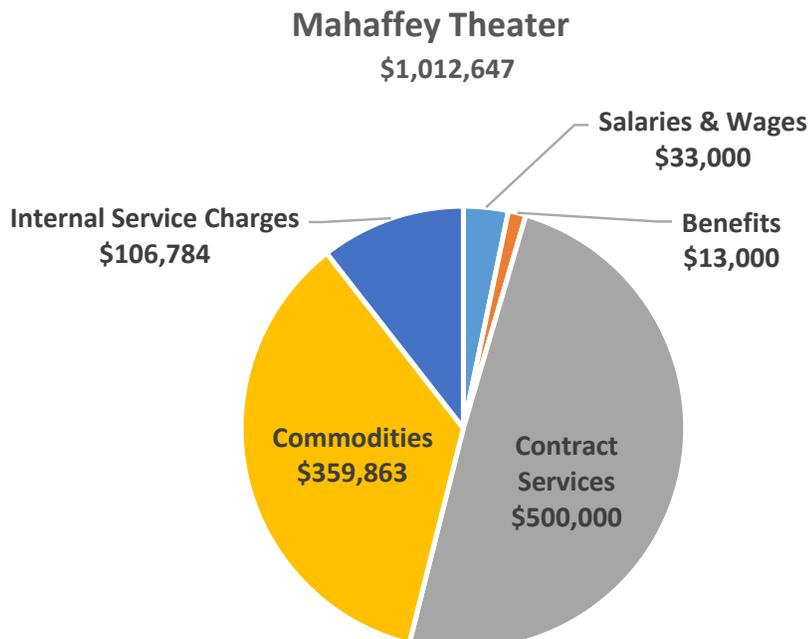
The Mahaffey Theater Operating Fund's FY21 budget increased \$21,075 or 2.13% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$4,246 as compared to the FY20 Adopted Budget.

The increase in the FY21 budget is primarily due to facility repairs and renovations (\$50,000), which is partially offset by a reduction in other reimbursables (\$33,171).

Revenue is expected to increase \$3,654 as compared to the FY20 Adopted Budget due to increases in naming rights.

The FY21 budgeted subsidy for the Mahaffey Theater is \$450,000 and remains unchanged from FY20. Under the terms of the agreement the annual subsidy can range from a low of \$288,000 to a high of \$513,000.



**Marina:**

The Marina Operating Fund's FY21 budget increased \$139,953 or 3.67% as compared to the FY20 Adopted Budget.

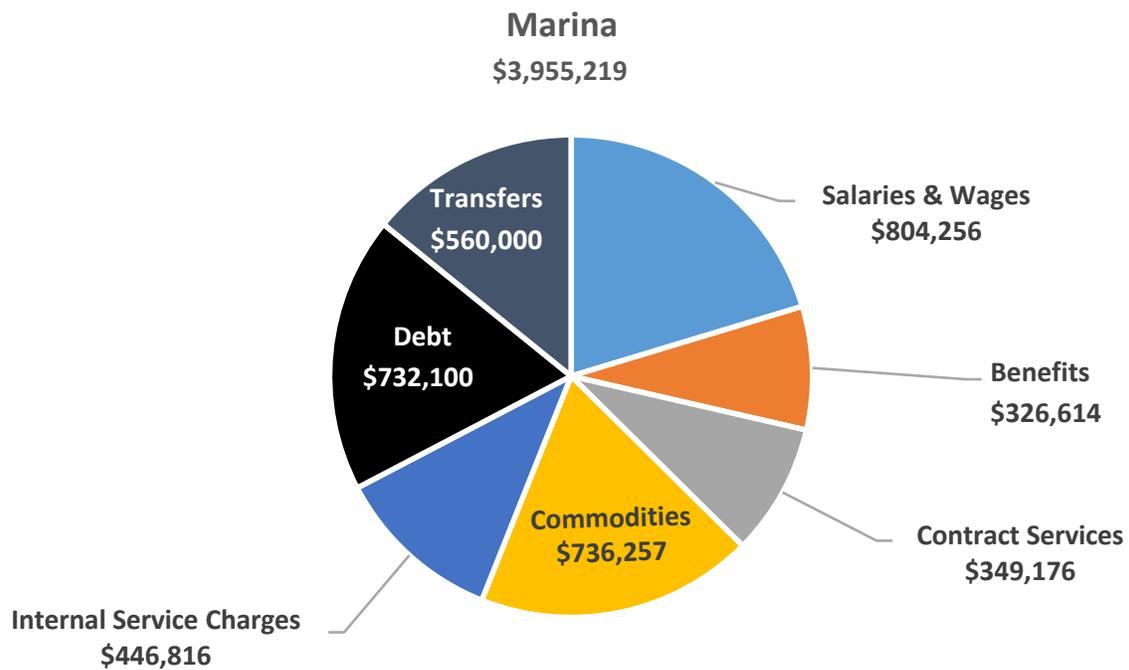
Salaries, benefits, and internal service charges increased \$142,952 as compared to the FY20 Adopted Budget. In FY21, a change to reflect the actual hours worked increased the part-time FTE by 0.20. FY21 also includes a reallocation of duties performed by a Maintenance Worker I (0.10) which is balanced by adjustments in the Airport (0.20) and the Port (0.10).

Increases in the FY21 budget include principal payment debt (\$15,000), maintenance software (\$13,000), internet services (\$6,300), commodities for resale (\$5,000), and miscellaneous line items (\$7,302). These increases are partially offset by reductions in other specialized services (\$13,000), debt interest (\$11,880), sewer (\$5,485), and miscellaneous line items (\$19,236).

Additionally, the FY21 budget includes a transfer to the Marina Capital Improvement Fund in the amount of \$250,000.

Revenue is expected to decrease \$20,750 as compared to the FY20 Adopted Budget. Increases include parking (\$150,000) and miscellaneous line items (\$49,000). These increases are offset by reductions in anticipated slip rent (\$150,000), transient slip rent (\$20,000), and miscellaneous line items (\$49,750).

The amount of the return on investment (ROI) to the General Fund is expected to remain unchanged in FY21 at \$310,000.



**Pier:**

The Pier Operating Fund's FY21 budget increased \$907,568 or 30.31% as compared to the FY20 Adopted Budget.

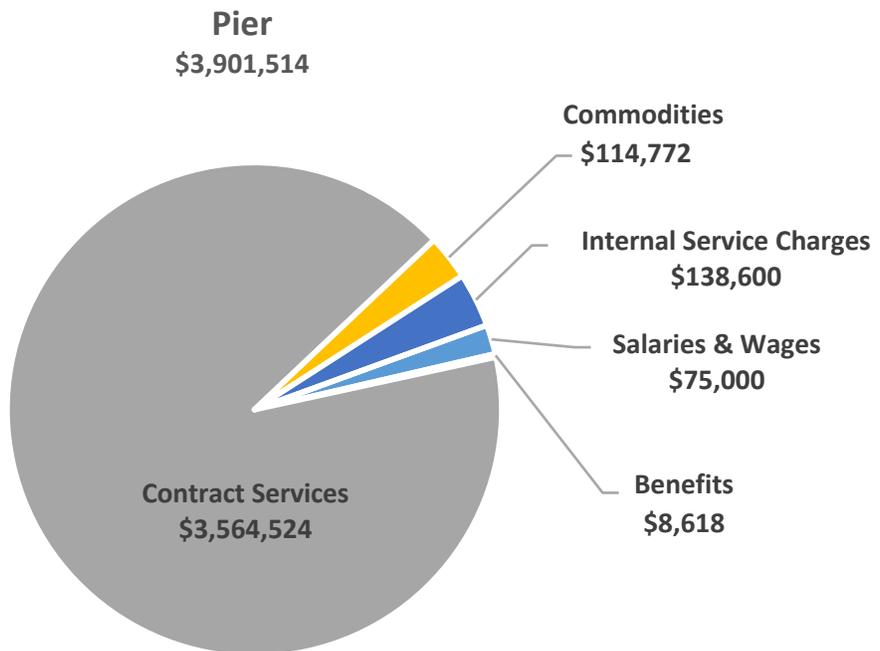
Salaries, benefits, and internal service charges decreased \$1,053,049 as compared to the FY20 Adopted Budget. The decrease is primarily due to changes in funding for contract employees in accordance with GASB implementation.

Increases include transportation management fees (\$717,296), management company fees (\$517,699), security services (\$221,507), janitorial services (\$194,987), electric (\$96,667), event marketing fees (\$115,000), facility repairs and renovations (\$100,667), repair and maintenance grounds (\$96,275), property tax (\$52,016), repair and maintenance vehicles external (\$37,767), janitorial supplies (\$22,200), naming rights (\$20,000), and miscellaneous line items (\$86,893).

Reductions include advertising (\$166,667), management (\$61,349), other specialized services (\$58,240), operating supplies (\$10,667), insurance charges (\$8,901), other office supplies (\$5,700), small equipment (\$3,333), and data processing external (\$3,500).

Revenue is expected to increase \$909,135 as compared to the FY20 Adopted Budget. Increases include pier parking (\$265,348), rent (\$520,349), rent royalties (\$222,954), and parking facilities (\$66,667). These increases are partially offset by reductions in rent (\$216,135), rent percentage (\$23,115), pier common area maintenance (\$57,266), and miscellaneous revenue (\$116,667).

The FY21 budgeted subsidy for the Pier is \$1,997,000 and is an increase of \$247,000 as compared to the FY20 Adopted Budget.



**Port:**

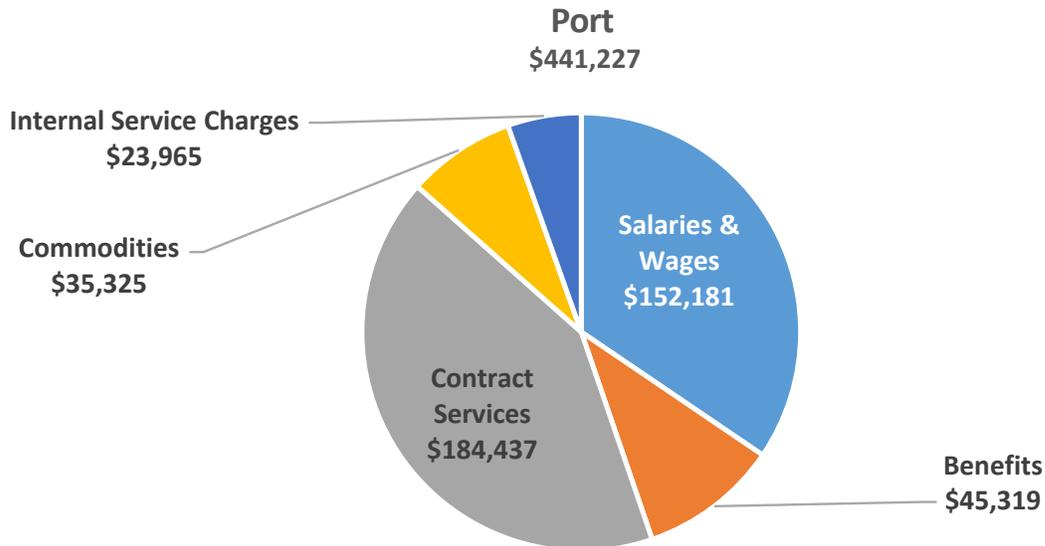
The Port Operating Fund's FY21 budget increased \$63,934 or 16.95% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$27,913 as compared to the FY20 Adopted Budget. FY21 includes a reallocation of duties performed by a Maintenance Worker I (0.10) which is balanced by adjustments in the Airport (0.20) and the Marina (0.10).

Increases in the FY21 budget included electric (\$35,000), rent other equipment (\$2,000), facility repairs and renovations (\$2,000), and miscellaneous line items (\$1,677). These increases are partially offset by reductions in copy machine costs (\$2,000), water (\$2,376), and miscellaneous line items (\$280).

Revenue is expected to increase \$25,000 as compared to the FY20 Adopted Budget due to increases in port utilities (\$35,000) and dockage (\$40,000). These increases are partially offset by a reduction in the Port subsidy transfer (\$50,000).

The FY21 budgeted subsidy is \$176,000 as compared to the FY20 Adopted Budget of \$226,000.



**Sunken Gardens:**

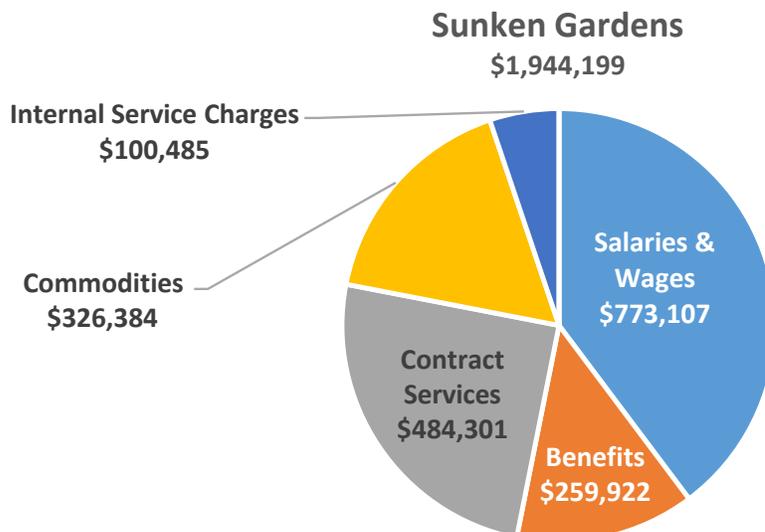
The Sunken Gardens Operating Fund's FY21 budget increased \$223,087 or 12.96% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$27,385 as compared to the FY20 Adopted Budget. During FY20, a part-time Maintenance Worker II position was converted to a full-time Maintenance Worker II position. Additional changes were made to reflect actual hours worked at the Coliseum and Sunken Gardens by part-time employees.

Other increases include commodities for resale (\$37,600), small equipment (\$30,500), small tools and equipment (\$25,000), facility repairs and renovations (\$23,000), Property tax (\$17,359), software as a service (\$15,000), credit card settlement fees (\$15,000), repair and maintenance grounds (\$12,500), other specialized services (\$10,000), rent other equipment (\$8,000), interfund reimbursements commodities (\$5,330), and miscellaneous line items (\$22,513). These increases are partially offset by reductions in perpetual software capital (\$25,000) and training fees (\$1,100).

Revenue is expected to increase \$354,430 as compared to the FY20 Adopted Budget due to projected growth in attendance and event bookings.

Sunken Gardens is not projected to need a subsidy in FY21.



**Tropicana Field:**

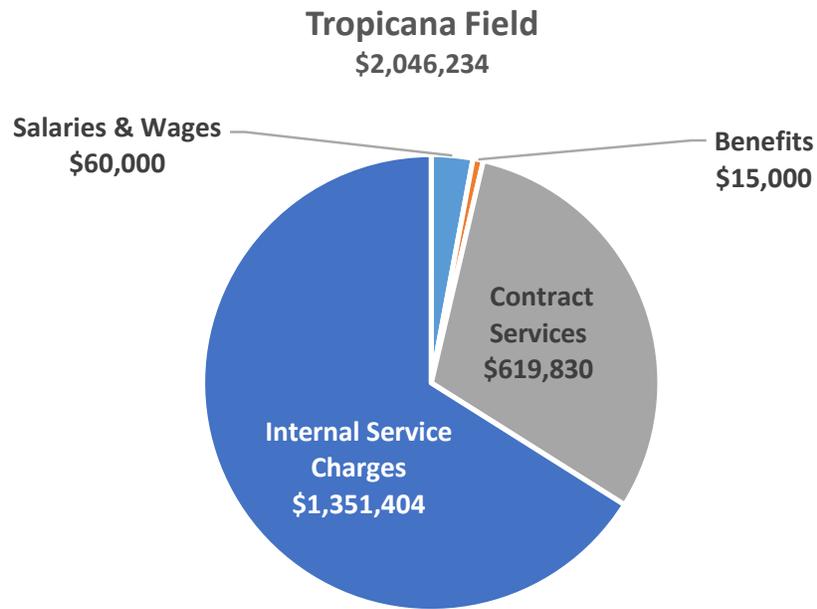
The Tropicana Field Fund's FY21 budget increased \$270,341 or 15.22% as compared to the FY20 Adopted Budget primarily due to adjustments in the projected city obligations under the Dome Use Agreement with the Tampa Bay Rays.

Salaries, benefits, and internal service charges decreased \$349,489 as compared to the FY20 Adopted Budget.

Increases included in the FY21 budget are in security services (\$619,830).

Revenue is expected to increase \$449,218 as compared to the FY20 Adopted Budget primarily due to an increase in the subsidy transfer of \$364,420. Other increases included are in expenditure reimbursement (\$76,671) and naming rights (\$8,127).

The FY21 budgeted subsidy is \$1,182,420 as compared to the FY20 Adopted Budget of \$818,000.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Airport - Aircraft Operations, Based Aircraft &amp; Lease Value</b>						
The objective of the Airport, as a city enterprise, is to maintain the Airport as a functional and safe public use general aviation airport within the FAA's National Plan of Integrated Airport Systems.						
This objective fulfills the city values of Accountable Servant Leadership, Responsiveness, Empowerment, and Transparent Access to information.						
• Airport - Airport Operations Takeoffs/Landings -	#	82,096	97,951	89,000	91,810	92,000
• Airport - Based Aircraft -	#	185	180	185	180	180
• Airport - Total Lease Value -	\$	1,168,745	1,278,221	1,258,300	1,310,000	1,274,800
<b>Coliseum</b>						
The objective of the Coliseum is to help reduce reliance on a General Fund subsidy by maintaining/increasing operating revenues through public utilization of the building, which is partially measured by the number of events held and attendance.						
This objective fulfills the city values of Accountable Servant Leadership, Diversity, Empowerment, and Responsiveness						
• Coliseum Performances -	#	176	177	185	185	187
• Coliseum Total Attendance -	#	91,576	92,000	96,000	44,500	59,345
• Subsidy for the Coliseum -	\$	188,000	156,000	156,000	356,800	195,500
<b>Jamestown</b>						
The objective of the Jamestown Townhouse and Apartment Complex is to provide residents with affordable rental housing.						
This objective fulfills the city values of Accountable Servant Leadership and Diversity.						
• Jamestown Occupancy -	%	88	89	88	89	89
• Subsidy for Jamestown -	\$	109,000	25,000	83,500	100,300	124,500
<b>Mahaffey Performances &amp; Attendance</b>						
The objective of the Mahaffey Theater is to help reduce reliance on a General Fund subsidy by maintaining/increasing operating revenues through public utilization of the building, which is partially measured by the number of events held and attendance.						
This objective fulfills the city values of Responsiveness, Diversity, and Empowerment.						
• Subsidy for Mahaffey Theater -	\$	450,000	450,000	450,000	450,000	450,000
<b>Marina Objectives Occupancy Rate and Transient Docks</b>						
The objectives of the Municipal Marina are to achieve a 95% occupancy rate in filling all slips and increasing visits to the Transient Dock.						
This objective fulfills the city values of Responsiveness and Accountable Servant Leadership.						
• Marina Occupancy Rate -	%	90	88	92	93	98
• Marina Transient Boats Docked -	#	835	770	1,400	383	900
<b>Pier</b>						
The objective of the Pier is to balance the needs of the community while enhancing the Pier's revenues, reducing subsidy, and remaining consistent with the intentions of the City, subject to the limitations of the funds available in the Pier's Operating Budget. The new St. Pete Pier™ opened July 6, 2020. Due to the COVID-19 pandemic and relative guidelines, the number and types of events were adjusted accordingly for post opening, continuing into FY21.						
• Pier Special Events -	#	0	0	0	1	40
• Pier Visitors (Estimated) -	#	0	0	0	500,000	2,000,000
• Subsidy for the Pier -	\$	600,000	1,250,000	1,750,000	1,750,000	1,997,000

<b>Objective / Performance Measures</b>	<b>Unit of Measure</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Target</b>	<b>FY 2020 Estimate</b>	<b>FY 2021 Adopted</b>
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#### **Port Objectives - Leases, Ship Days, and Visiting Ships**

The objective of the Port is to help reduce reliance on a General Fund subsidy by increasing/maintaining the number of leases, ship days, and visiting vessels per year.

This objective fulfills the city values of Responsiveness, Accountable Servant Leadership, Diversity, and Inclusive Practices.

• Port Leases -	#	3	3	4	3	5
• Port Ship Days Per Year -	#	687	515	450	1,100	900
• Port Visiting Ships -	#	72	58	50	45	55
• Subsidy for the Port -	\$	159,000	226,000	226,000	226,000	176,000

#### **Sunken Gardens**

The objective of Sunken Gardens is to help reduce reliance on a General Fund subsidy by maintaining/increasing operating revenues through public utilization of the building, which can be measured by total revenue and attendance.

This objective fulfills the city values of Responsiveness and Accountable Servant Leadership.

• Subsidy for Sunken Gardens -	\$	155,000	103,000	0	44,200	0
• Sunken Gardens Total Attendance -	#	141,776	135,167	150,000	110,357	130,000

## Planning and Development Services

### Department Mission Statement

The mission of the Planning and Development Services Department is to promote and facilitate the physical and economic growth and development of the city in partnership with community businesses and neighborhoods, developers, builders, and private investors. The department will deliver services to its customers with efficiency, respect, and appreciation.

The growth and development of the city will be guided by progressive plans and implementation tools that ensure a sustainable, seamless, safe, and enduring place that welcomes investment, innovation, and opportunity while respecting its heritage.

### Services Provided

The Planning and Development Services Department provides the following services:

#### Development Review Services

- Plan Reviews and Application Processing.
- Land Development Regulation Updates and Modifications.
- Land Development Regulations General Inquiries and Public Records Requests (Zoning Counter).
- Zoning Permits (temporary uses, sidewalk cafes, alcoholic beverage, mobile food trucks, push carts, etc.).
- Site Plan Development Inspection Services.

#### Urban Planning and Historic Preservation

- Comprehensive Plan Administration.
- Future Land Use Plan Amendments and Rezonings.
- Planning Projects and Studies.
- Forward Pinellas (FP) and Tampa Bay Regional Planning Council (TBRPC) Engagement.
- Historic Resource Protection and Development.

#### Construction Services and Permitting.

- Permitting Building Construction.
- Flood Plain Management.
- Inspection Services.
- Public Records Management.
- Required Reporting.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	7,323,428	7,009,378	8,227,643	8,227,643	7,483,932	9,066,631	10.20%
Services & Commodities	2,788,659	2,550,047	2,449,410	3,244,735	2,889,099	2,376,282	(2.99)%
Capital	22,825	22,825	329,860	352,685	192,521	1,486,000	350.49%
Grants & Aid	1,011,115	551,400	100,000	528,746	377,326	18,000	(82.00)%
Transfers	0	45,000	45,000	45,000	45,000	45,000	0.00%
<b>Total Budget</b>	<b>11,146,027</b>	<b>10,178,649</b>	<b>11,151,913</b>	<b>12,398,809</b>	<b>10,987,878</b>	<b>12,991,913</b>	<b>16.50%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Building Permit Special	6,047,235	6,752,657	8,547,491	8,650,963	7,514,367	10,587,588	23.87%
Constr. Svcs & Permitting	6,047,235	6,752,657	8,547,491	8,650,963	7,514,367	10,587,588	23.87%
General Fund	5,098,793	3,380,993	2,559,422	3,702,846	3,428,511	2,359,325	(7.82)%
Development Review	891,551	1,026,288	1,079,888	1,079,888	1,087,389	1,191,944	10.38%
Economic Development	2,759,680	350,832	0	350,996	265,599	4,200	0.00%
Planning and Dev.	1,000,157	1,526,663	933,726	1,726,154	1,516,898	580,143	(37.87)%
Urban Design, Historic	447,404	477,210	545,808	545,808	558,625	583,038	6.82%
Preservation Reserve	0	45,000	45,000	45,000	45,000	45,000	0.00%
Planning and Dev.	0	45,000	45,000	45,000	45,000	45,000	0.00%
<b>Total Budget</b>	<b>11,146,027</b>	<b>10,178,649</b>	<b>11,151,913</b>	<b>12,398,809</b>	<b>10,987,878</b>	<b>12,991,913</b>	<b>16.50%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021	FY 2021 Change
Charges for Services	1,530,102	1,506,173	1,736,184	1,736,184	1,663,384	1,606,515	(7.47)%
Intergovernmental Revenue	187,388	(6,440)	0	132,543	72,077	0	0.00%
Licenses and Permits	6,690,475	7,367,743	6,187,575	6,187,575	6,120,211	6,162,575	(0.40)%
Miscellaneous Revenue	(59)	(291)	180,115	180,115	(2,301)	180,115	0.00%
Transfers	0	45,000	45,000	45,000	45,000	45,000	0.00%
<b>Total Revenue</b>	<b>8,407,906</b>	<b>8,912,185</b>	<b>8,148,874</b>	<b>8,281,417</b>	<b>7,898,370</b>	<b>7,994,205</b>	<b>(1.90)%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Constr. Svcs & Permitting	53.55	62.55	69.05	74.05	5.00
Development Review Svcs	11.00	11.00	11.00	12.00	1.00
Economic Development /Greenhouse	11.00	0.00	0.00	0.00	0.00
Planning and Dev. Administration	3.45	3.45	2.95	2.95	0.00
Urban Design, Historic Pres	5.00	5.00	5.00	5.00	0.00
<b>Total Full-Time FTE</b>	<b>84.00</b>	<b>82.00</b>	<b>88.00</b>	<b>94.00</b>	<b>6.00</b>
Constr. Svcs & Permitting	1.00	1.00	1.50	1.75	0.25
Planning and Dev. Administration	0.00	0.00	0.50	0.50	0.00
<b>Total Part-Time FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.25</b>	<b>0.25</b>
<b>Total FTE</b>	<b>85.00</b>	<b>83.00</b>	<b>90.00</b>	<b>96.25</b>	<b>6.25</b>

**Notes**

General Fund:

The Planning and Development Services Department's FY21 General Fund budget decreased \$200,097 or 7.82% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$223,903 as compared to the FY20 Adopted Budget. During FY20, a full-time Planner II position was added.

Other increases in the FY21 budget include other office supplies (\$4,500), memberships (\$2,500), and tuition reimbursement (\$1,500). These increases are offset by reductions in consulting (\$350,000), aid to private organizations (\$82,000), and reference material (\$500).

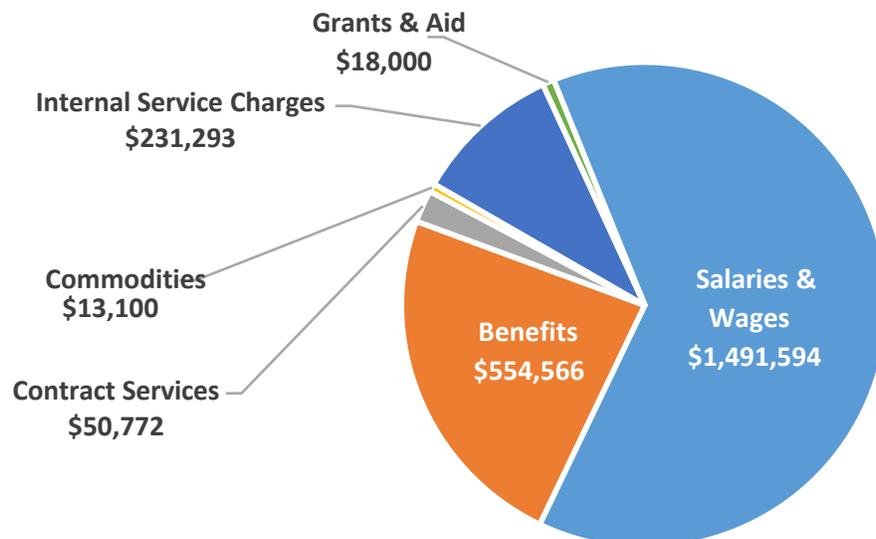
The program funded in Grants & Aid includes the USF internship program (\$18,000).

Revenue is expected to decrease \$129,669 as compared to the FY20 Adopted Budget primarily due to a reduction in charges for services.

The FY21 budget includes a \$45,000 transfer from the Preservation Reserve Fund which remains unchanged from the FY20 Adopted Budget to partially fund a full-time Urban Forester position.

**Planning and Development Services - General Fund**

**\$2,359,325**



**Preservation Reserve Fund:**

The Preservation Reserve Fund's FY21 expenditures are expected to remain unchanged as compared to the FY20 Adopted Budget.

The FY21 budget includes a \$45,000 transfer to the General Fund which remains unchanged from the FY20 Adopted Budget. This transfer will be used to partially fund a full-time Urban Forester position.

Revenue is expected to decrease \$25,000 as compared to the FY20 Adopted Budget primarily due to lower tree permit revenue.

**Building Permit Special Revenue Fund:**

The Building Permit Special Revenue Fund's FY21 budget increased \$2,040,097 or 23.87% as compared to the FY20 Adopted Budget.

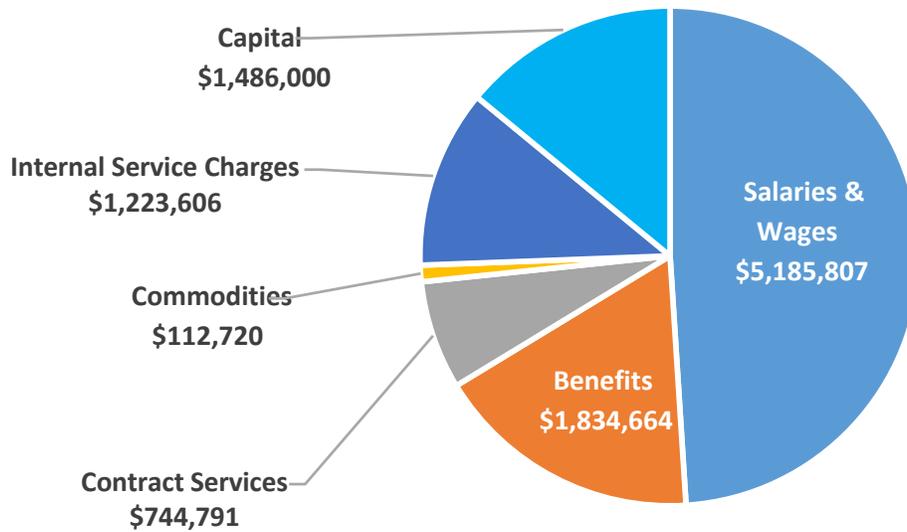
Salaries, benefits, and internal service charges increased \$754,277 as compared to the FY20 Adopted Budget. During FY20, there was an adjustment to the salary allocation of four full-time Senior Plans Examiner positions from the General Fund to the Building Permit Special Revenue Fund. Also during FY20, a full-time Mechanical Inspector position was added and a part-time Plans Review Coordinator position was adjusted to reflect actual hours worked.

Other increases in the FY21 budget include perpetual software (\$1,413,140) to purchase a software system, other specialized services (\$73,000) to provide the city with on demand review services, software as a service (\$46,900), training fees (\$10,280), and small equipment (\$3,000). These increases are partially offset by a reduction in capital vehicles (\$182,000), furniture (\$75,000), training fees (\$3,000), and tuition reimbursement (\$500).

The Building Permit Special Revenue Fund's FY21 revenue is expected to remain unchanged from the FY20 Adopted Budget.

**Building Permit Special Revenue**

**\$10,587,588**



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### Construction Services and Permitting

The objective of the Construction Services and Permitting Division is to protect the public's safety through implementation of the Florida Building Code, improve responsiveness of plan review and construction inspection functions, improve community resiliency to flood events, maintain and improve the city's rating for the National Flood Insurance Program.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

• Construction Value - 000's omitted	\$	0	782,990	650,000	681,000	600,000
• Inspections per month - This measure is listed for historical reference. New metrics better focus on total annual inspections performed.	#	5,400	0	0	0	0
• Inspections Performed -	#	0	74,819	70,000	71,224	75,000
• Maintain Community Rating System (CRS) rating -	#	5	5	5	5	4
• New Single Family -	#	0	263	200	280	150
• New Single Family Town Homes -	#	0	87	120	80	60
• Number of customer survey reports - This measure is listed for historical reference. New metrics better focus on total annual inspections performed.	#	350	0	0	0	0
• Number of data reporting requirements that are fully automated - This measure is listed for historical reference. New metrics better focus on total annual inspections performed.	#	17	0	0	0	0
• Number of record types available on-line - This measure is listed for historical reference. New metrics better focus on total annual inspections performed.	#	19	0	0	0	0
• Permits Issued -	#	0	34,745	30,000	30,400	30,000
• Plans Reviewed -	#	0	18,687	15,000	17,880	15,000

### Development Review Services

The objective of the Development Review Services Division is to administer the Land Development Regulations in a manner that implements the long term development and urban design objectives of the community.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

• Number of Customers Served at Zoning Counter -	#	14,254	13,081	13,000	6,000	2,000
• Number of Dock Permits -	#	441	441	350	475	350
• Number of Phone Calls to Zoning Information Line -	#	11,682	8,925	10,000	10,000	10,000
• Number of Tree Removal Permits - Projecting a significant drop due to State law change July 1, 2019; eliminating tree permit requirement for dangerous trees.	#	1,234	1,024	200	675	600
• Number of Zoning Applications Processed -	#	518	549	600	475	350
• Number of Zoning Inspections -	#	436	538		350	300
• Number of Zoning Plan Reviews for Permits -	#	7,607	8,775	7,500	8,000	6,500

### Economic Development

The objective of the Economic Development Division is to expand economic activity through business retention and recruitment activities, implementation of projects and programs that are intended to improve business conditions and attract private investment, increase Small Business Enterprise (SBE) business certifications, and increase activities and programs at the Greenhouse to improve the community's entrepreneurial skills sets. Beginning in FY19, this objective and measures associated with it, show in the new Economic and Workforce Development Department.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

• Number of leads processed with results -	#	13	0	0	0	0
• Number of plans and programs for target areas -	#	26	0	0	0	0
• Number of programs at the Greenhouse -	#	315	0	0	0	0
• Number of small business assistance and counseling sessions -	#	1,650	0	0	0	0

<b>Objective / Performance Measures</b>	<b>Unit of Measure</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Target</b>	<b>FY 2020 Estimate</b>	<b>FY 2021 Adopted</b>
• SBE Certifications -	#	400	0	0	0	0
• Small business visits and problems addressed -	#	130	0	0	0	0
• Value of SBE contract awards -	\$	10,000,000	0	0	0	0

### Urban Planning and Historic Preservation

The objective of the Urban Planning and Historic Preservation Division is to implement the community's vision for growth, development, urban design, and preservation of historic resources by administering and updating of the Comprehensive Plan and Land Development Regulations.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access to Information, Diversity, Inclusive Practices, and Responsive Processes.

• Certificates of appropriateness -	#	60	65	70	130	130
• Certificates to Dig -	#	2	1	1	1	1
• Historic designation applications -	#	21	14	10	9	5
• Land Development Regulation (LDR) text amendments -	#	6	13	5	8	5
• Rezoning and Future Land Use Map Amendments -	#	9	6	5	11	5
• Special projects -	#	11	12	10	40	3

## Real Estate and Property Management

### Department Mission Statement

The mission of the Real Estate and Property Management Department is to broaden the economic base of the city and encourage business expansion and homeownership in St. Petersburg by providing technical and professional expertise in the negotiation of property acquisitions for the city of St. Petersburg and the capital and neighborhood improvement projects, the development of disposition and development agreements for city controlled real estate, and the leasing of various city owned properties while managing each in a manner to maximize contributions to the economic and revenue base of the city, in addition to overseeing renovation, capital improvements, and maintenance of the city's municipal office buildings (City Hall, City Hall Annex, Municipal Services Center (MSC), and MSC Garage).

### Services Provided

The Real Estate and Property Management Department provides the following real estate services:

- Prepares and negotiates real estate contracts for Legal Department review; monitors and directs the appraisal, acquisition, disposition, and closing of real estate transactions for various city departments including dispositions of city owned real estate interests under Florida Statute 163; drafts council material, resolutions, and ordinances related to acquisitions, dispositions, leasing, or licensing of use of city real estate interests for presentation to City Council.
- Prepares leases, monitors, and manages commercial and non-profit leases for city owned properties including, but not limited to, tenant contact, rent collection, monitoring of deliverables, lease enforcement, and coordination and support to city departments related to leased city real property interests.
- Records and maintains the real estate records of the city and documentation; provides real estate research, document review, support and information services for all city departments including, but not limited to, valuation information, property maps, ownership information, and official records, including appraisals, deeds, mortgages, title and environmental reports, and survey and legal descriptions.
- Provides documentation and title work for grants on city owned real property; reviews plats and vacations of rights-of-way for accuracy of legal descriptions; preparation and processing of easements required for city use.
- Provides real estate support and information services related to city owned real estate interests and city charter restrictions to citizens, brokers, developers, attorneys, and governmental authorities, over the telephone and in person; coordinates information with the Pinellas County Property Appraiser's Office on city leases and taxes on city real estate property interests.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	1,526,316	1,558,973	1,497,146	1,497,146	1,595,089	1,612,916	7.73%
Services & Commodities	1,915,889	1,854,796	1,968,603	2,165,401	2,098,964	2,051,919	4.23%
Capital	9,506	0	0	0	0	0	0.00%
Transfers	2,025,000	1,115,000	1,115,000	1,115,000	961,004	1,140,000	2.24%
<b>Total Budget</b>	<b>5,476,711</b>	<b>4,528,770</b>	<b>4,580,749</b>	<b>4,777,547</b>	<b>4,655,057</b>	<b>4,804,835</b>	<b>4.89%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	1,250,219	1,125,905	1,207,657	1,263,610	1,006,321	1,176,721	(2.56)%
Planning and Dev.	0	143	0	0	0	0	0.00%
Real Estate & Prop Mgmt	1,250,219	1,125,762	1,207,657	1,263,610	1,006,321	1,176,721	(2.56)%
Municipal Office Buildings	4,226,492	3,402,615	3,373,092	3,513,937	3,648,486	3,628,114	7.56%
Municipal Office	4,226,492	3,402,615	3,373,092	3,513,937	3,648,486	3,628,114	7.56%
Neighborhood Stabilization	0	0	0	0	250	0	0.00%
Housing Finance & Rehab	0	0	0	0	250	0	0.00%
Sanitation Operating	0	250	0	0	0	0	0.00%
Sanitation Administration	0	250	0	0	0	0	0.00%
<b>Total Budget</b>	<b>5,476,711</b>	<b>4,528,770</b>	<b>4,580,749</b>	<b>4,777,547</b>	<b>4,655,057</b>	<b>4,804,835</b>	<b>4.89%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	27,104	24,816	0	0		11,500	0.00%
Intergovernmental Revenue	0	0	0	0	263	0	0.00%
Internal Charges	3,436,980	3,642,300	3,860,364	3,860,364	3,860,376	4,093,248	6.03%
Miscellaneous Revenue	1,334,124	1,132,220	826,907	826,907	1,081,952	830,203	0.40%
Transfers	0	0	0	240,000	305,400	0	0.00%
<b>Total Revenue</b>	<b>4,798,209</b>	<b>4,799,336</b>	<b>4,687,271</b>	<b>4,927,271</b>	<b>5,249,141</b>	<b>4,934,951</b>	<b>5.28%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Municipal Office Buildings	6.00	6.00	6.00	7.00	1.00
Real Estate & Prop Mgmt	7.00	7.00	7.00	7.00	0.00
<b>Total Full-Time FTE</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>1.00</b>
Municipal Office Buildings	7.50	7.50	7.00	6.50	(0.50)
<b>Total Part-Time FTE</b>	<b>7.50</b>	<b>7.50</b>	<b>7.00</b>	<b>6.50</b>	<b>(0.50)</b>
<b>Total FTE</b>	<b>20.50</b>	<b>20.50</b>	<b>20.00</b>	<b>20.50</b>	<b>0.50</b>

**Notes**

**General Fund:**

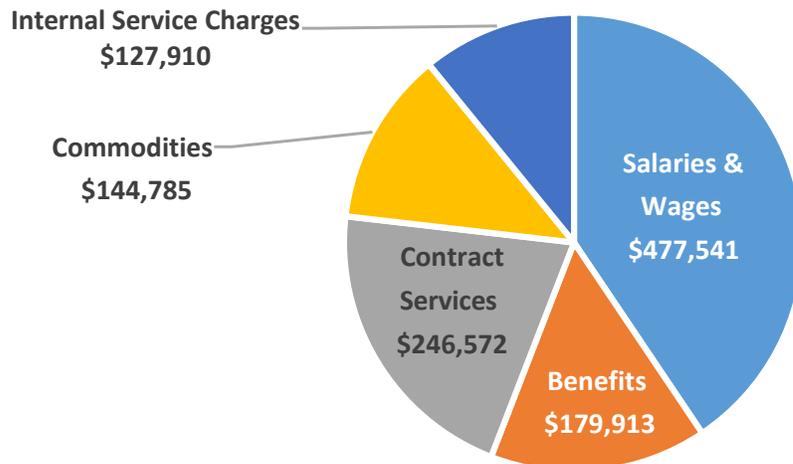
The Real Estate and Property Management Department's FY21 General Fund budget decreased \$30,936 or 2.56% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges decreased \$34,496 as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include legal and fiscal external (\$4,000), refuse (\$2,604), rent other equipment (\$2,565), and miscellaneous line items (\$3,977). These increases are offset by reductions in property tax (\$2,990), travel and conference travel (\$2,705), insurance charges external (\$3,130), and reclaimed water (\$761).

The Real Estate and Property Management Department's FY21 General Fund revenue is expected to increase \$14,796 as compared to the FY20 Adopted Budget, primarily due to adjustments in agreements for telephone and property insurance reimbursement.

**Real Estate and Property Management - General Fund**  
\$1,176,721



**Municipal Office Building Fund:**

The Municipal Office Building Fund's FY21 budget increased \$255,022 or 7.56% as compared to the FY20 Adopted Budget.

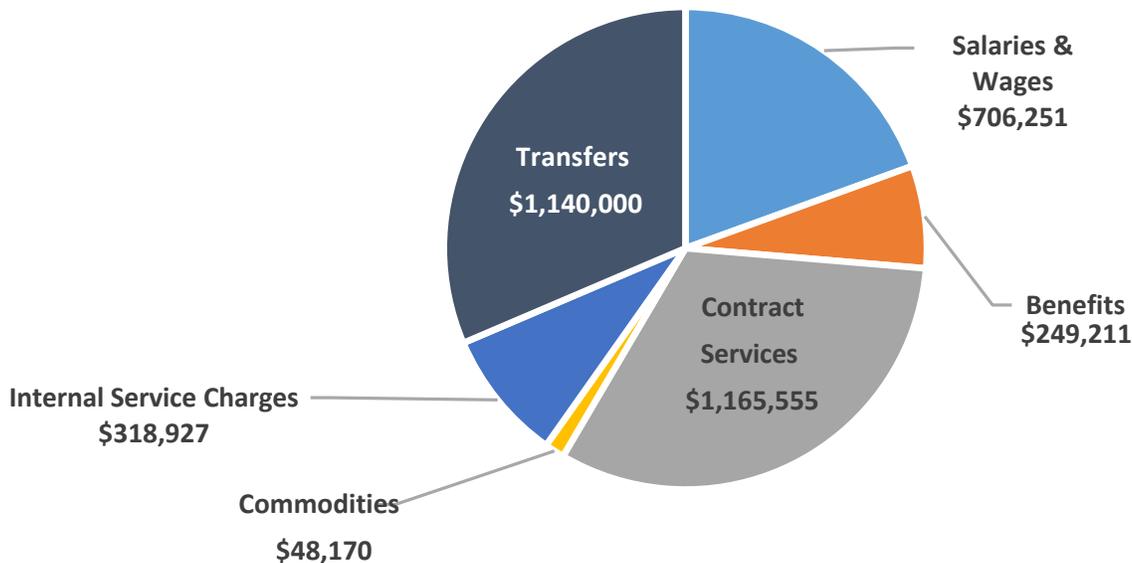
Salaries, benefits, and internal service charges increased \$158,911 as compared to the FY20 Adopted Budget. During FY20, a part-time Maintenance Worker I position was upgraded to a full-time position, increasing the FTE by 0.50.

Other increases in the FY21 budget include facility repairs and renovations (\$46,000), engineering (\$22,500), security services (\$7,800), refuse (\$7,310), water (\$3,015), consulting (\$1,750), and miscellaneous line items (\$8,174). These increases are partially offset by reductions in janitorial services (\$18,000), electric (\$2,238), and miscellaneous line items (\$5,200).

The transfer to the General Capital Improvement Fund for building repair and improvement projects increased (\$25,000) as compared to the FY20 Adopted Budget, for a total transfer of \$1,140,000.

The Municipal Office Building Fund's FY21 revenue is expected to increase \$232,884 as compared to the FY20 Adopted Budget due to a 6% rate increase to departments located in the Municipal Services Center and City Hall buildings. The rate increase is needed to fund building repairs and maintenance scheduled over the next five years.

**Municipal Office Buildings**  
\$3,628,114



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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**Property Management**

The objective of the Real Estate and Property Management Department is to manage city owned property so that the value to the city is maximized.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent access to information, Diversity, Inclusive practices, and Responsive processes.

• Leases Monitored -	#	181	193	195	200	218
• Properties Acquired or Disposed -	#	28	29	25	18	12
• Properties Inventoried -	#	1,142	1,138	1,141	1,157	1,164

## Transportation and Parking Management

### Department Mission Statement

The mission of the Transportation and Parking Management Department is to provide superior transportation services to the citizens of St. Petersburg that maintain consistency with the city's Comprehensive Plan and support neighborhood cohesiveness, enhanced public safety, economic development, and improved quality of life as outlined in the city's Vision 20/20 Program.

### Services Provided

The Transportation and Parking Management Department provides the following services:

- Transportation Administration - Local Transportation Planning, Regional Transportation Planning, Complete Streets and Bicycle Pedestrian Coordination, and Parking Management; including administration of the Cross Bay Ferry that provides seasonal passenger Ferry service from St. Petersburg to Tampa.
- Local Transportation Planning - Neighborhood Traffic Management Program, Traffic Studies, Traffic Counting Program, Street Signage Program, Truck Route System, Community Transportation Safety Team (CTST) Coordination, Traffic Safety Program, Pedestrian Safety Program, FDOT Project Coordination, Pinellas County Coordination Program, and Pedestrian Crossing Safety Program.
- Regional Transportation Planning - Site Plan Reviews, Transportation Impact Fee Application, Concurrency Management Program, Forward Pinellas Coordination, Technical Coordinating Committee (TCC) Participation, FDOT/County/City Project Prioritization/Transportation Improvement Program (TIP), Transit Planning, FDOT Study Coordination, PSTA Coordination, Special Research Projects, Bus Rapid Transit (BRT) Project Support, and Tampa Bay Area Regional Transit Authority (TBARTA) Support.
- Complete Streets and Bicycle Pedestrian Coordination - Bike/Ped Master Plan Maintenance, Mayor's Advisory Committee, Bike Share Program Management, Micromobility and Scooter Share Program Management, CIP Bike/Ped Project Review, Forward Pinellas Bike/Pedestrian Advisory Committee, Complete Streets and City Trails Education Program, Bike/Ped Design Review, and Project Public Information.
- Parking Management - On-Street Parking Management, Garage/Lot Management, Residential Parking Permits (RPP), Central Business District Parking Permits (CBD), Parking Studies, Commercial Parking Permits, Special Events, Wayfinding Signage, Baseball Liaison, St. Pete Trolley Coordination, Downtown Business Liaison, Employee Parking Program, Valet Licenses, Parking Enforcement, Booting Program, Parking Ticket Amnesty Program, and Meter Collections.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	2,756,315	2,742,472	2,934,166	2,934,166	2,946,873	3,082,915	5.07%
Services & Commodities	4,016,454	4,551,397	5,357,137	5,847,154	4,341,152	5,543,861	3.49%
Capital	281,775	538,138	197,000	677,985	466,494	130,000	(34.01)%
Grants & Aid	20,000	767,330	20,000	20,000	762,125	20,000	0.00%
Transfers	925,000	5,275,000	762,800	762,800	762,804	1,051,350	37.83%
<b>Total Budget</b>	<b>7,999,544</b>	<b>13,874,337</b>	<b>9,271,103</b>	<b>10,242,105</b>	<b>9,279,448</b>	<b>9,828,126</b>	<b>6.01%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Billing and Collections	60	0	0	0	0	0	0.00%
Customer Service	60	0	0	0	0	0	0.00%
General Fund	1,082,577	1,666,035	1,535,472	1,954,353	1,794,183	2,009,333	30.86%
Parking Enforcement	0	886	0	0	0	0	0.00%
Trans & Parking Mgmt	389,346	1,010,311	951,830	1,256,438	1,119,341	935,732	(1.69)%
Transportation	693,231	654,838	583,642	697,915	674,842	1,073,601	83.95%
Parking Revenue	6,916,907	12,208,272	7,735,631	8,287,752	7,485,265	7,818,793	1.08%
Parking Enforcement	1,658,296	1,746,668	1,966,926	1,968,469	1,870,292	1,941,680	(1.28)%
Parking Revenue	5,258,611	10,461,604	5,768,705	6,319,283	5,614,973	5,877,113	1.88%
School Crossing Guard	0	30	0	0	0	0	0.00%
School Crossing Guards	0	30	0	0	0	0	0.00%
<b>Total Budget</b>	<b>7,999,544</b>	<b>13,874,337</b>	<b>9,271,103</b>	<b>10,242,105</b>	<b>9,279,448</b>	<b>9,828,126</b>	<b>6.01%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	6,676,876	7,252,121	6,254,464	6,252,783	5,650,651	6,494,843	3.84%
Fines	2,032,694	1,982,694	2,115,791	2,115,791	1,679,245	2,115,791	0.00%
Intergovernmental Revenue	0	621,524	450,000	895,801	615,471	473,643	5.25%
Licenses and Permits	7,541	7,475	7,000	7,000	4,620	7,000	0.00%
Miscellaneous Revenue	363,029	437,454	(14,988)	(14,988)	327,572	(14,988)	0.00%
Transfers	0	0	37,800	37,800	37,800	37,800	0.00%
<b>Total Revenue</b>	<b>9,080,140</b>	<b>10,301,267</b>	<b>8,850,067</b>	<b>9,294,187</b>	<b>8,315,358</b>	<b>9,114,089</b>	<b>2.98%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Parking Enforcement	19.00	19.00	19.00	19.00	0.00
Parking Revenue	9.45	10.50	11.50	9.50	(2.00)
Trans & Parking Mgmt	0.65	1.35	1.35	1.35	0.00
Transportation	6.00	5.25	5.25	5.25	0.00
<b>Total Full-Time FTE</b>	<b>35.10</b>	<b>36.10</b>	<b>37.10</b>	<b>35.10</b>	<b>(2.00)</b>
<b>Total FTE</b>	<b>35.10</b>	<b>36.10</b>	<b>37.10</b>	<b>35.10</b>	<b>(2.00)</b>

General Fund:

The Transportation and Parking Management Department's FY21 General Fund budget increased \$473,861 or 30.86% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$62,867 as compared to the FY20 Adopted Budget.

Other increases in the FY21 budget include other specialized services (\$88,124), transfer to General CIP Fund (\$288,550) of scooter program revenue for future CIP projects, repair and maintenance infrastructure external (\$50,000), software as a service (\$10,000), memberships (\$23,000), and miscellaneous line items (\$1,890).

Reductions in the FY21 General Fund budget include consulting (\$50,000) and miscellaneous line items (\$570).

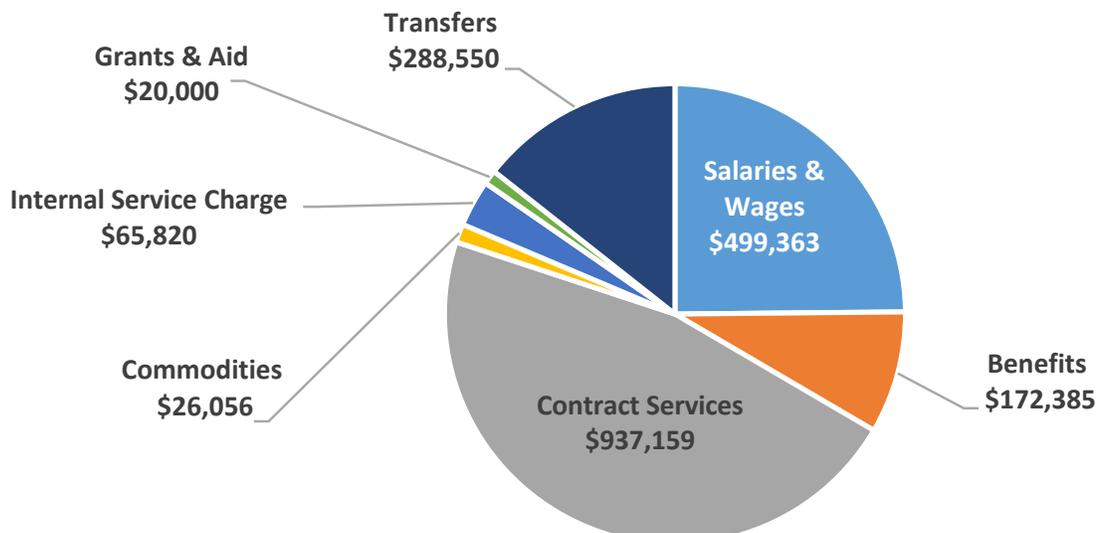
During FY19, an Interlocal Agreement with Tampa, Hillsborough County, and Pinellas County was executed for a passenger ferry service between St. Petersburg and Tampa for the amount of \$600,000 (\$150,000 contribution from each partner). Grant funds from the Florida Department of Transportation (FDOT) were also utilized; which, together with a price reduction, brought the local funding requirements down significantly from the pilot season. The \$600,000 was included in FY20 and is included again in the FY21 Budget to allow for another season.

Additionally, the Downtown Looper is funded in Grants & Aid in the amount of \$20,000.

Revenue in the General Fund is expected to increase \$467,022 in FY21 as compared to the FY20 Adopted Budget primarily due to revenues anticipated from the scooter share program

### Transportation and Parking Management - General Fund

\$2,009,333



**Parking Revenue Fund:**

The Parking Revenue Fund's FY21 budget increased \$83,162 or 1.08% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$130,705 as compared to the FY20 Adopted Budget. In FY20, there was a change in the salary allocation of two full-time Traffic Technicians from the Stormwater, Pavement and Traffic Operations Department, decreasing the FTE by 2.00. This is a change in accounting only, allowing the Stormwater, Pavement and Traffic Operations Department to charge the Transportation and Parking Management Department directly instead of allocating a percentage of salary and benefits to the Transportation and Parking Management Department.

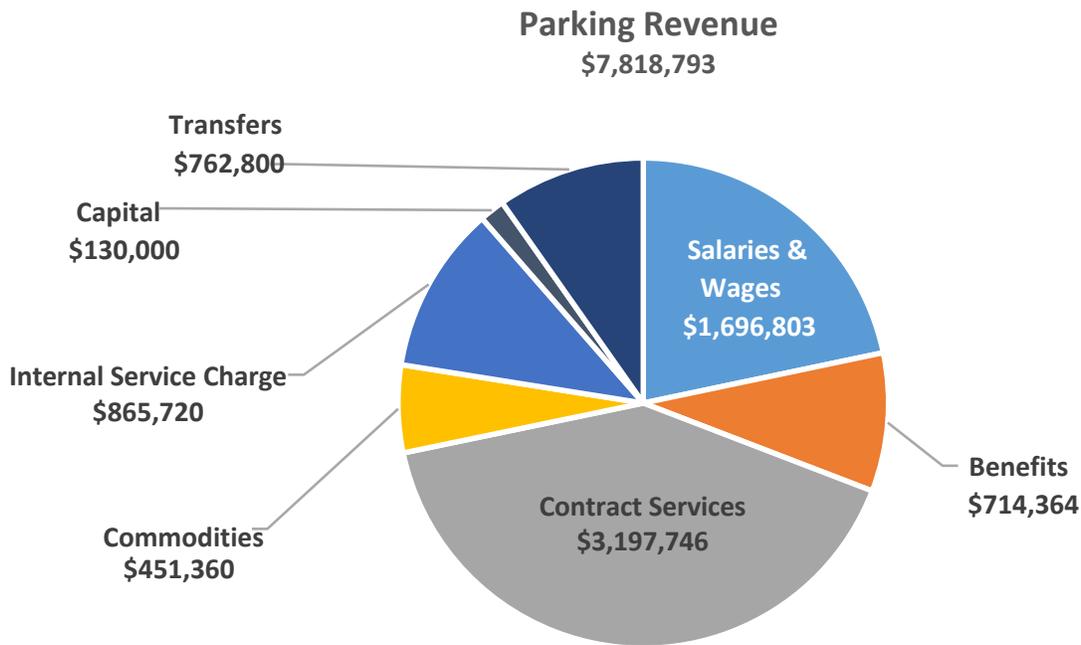
Other increases include insurance charges (\$65,000), interfund reimbursements commodities (\$50,000), credit card settlement fees (\$25,000), facility repairs and renovations (\$20,000), transportation charter (\$15,000), data processing external (\$5,800), operating supplies (\$6,000), and miscellaneous line items (\$3,638).

Reductions include management fees (\$72,454), equipment (\$67,000), electric (\$6,550), sewer (\$3,720), copy machine costs external (\$3,000), and miscellaneous line items (\$3,562).

Included in FY21 is an increase in transportation management fees (\$975,805) and an offsetting reduction in other specialized services (\$1,057,500) due to accounting changes that track contractual obligations differently.

Revenue in the Parking Revenue Fund is expected to decrease \$203,000 in FY21 as compared to the FY20 Adopted Budget primarily due to the Edge Lot and the 800 Lot being developed by a private company which will end the ability to use the properties for parking.

The amount of the return on investment (ROI) is expected to remain the same in FY21 at \$525,000.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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#### South Core Parking Garage

An objective of the Transportation & Parking Management Department is to provide superior parking to the city of St. Petersburg residents, workers, daily commuters, and visitors, as well as during special events.

This objective fulfills the city values of Accountable Servant Leadership and Empowerment.

• South Core Parking Garage Expenses -	\$	753,103	760,192	938,325	875,000	880,000
• South Core Parking Garage Number of Users -	#	275,535	298,385	203,000	165,000	155,000
• South Core Parking Garage Revenues -	\$	1,040,784	993,679	825,869	890,000	875,000

#### SunDial Parking Garage

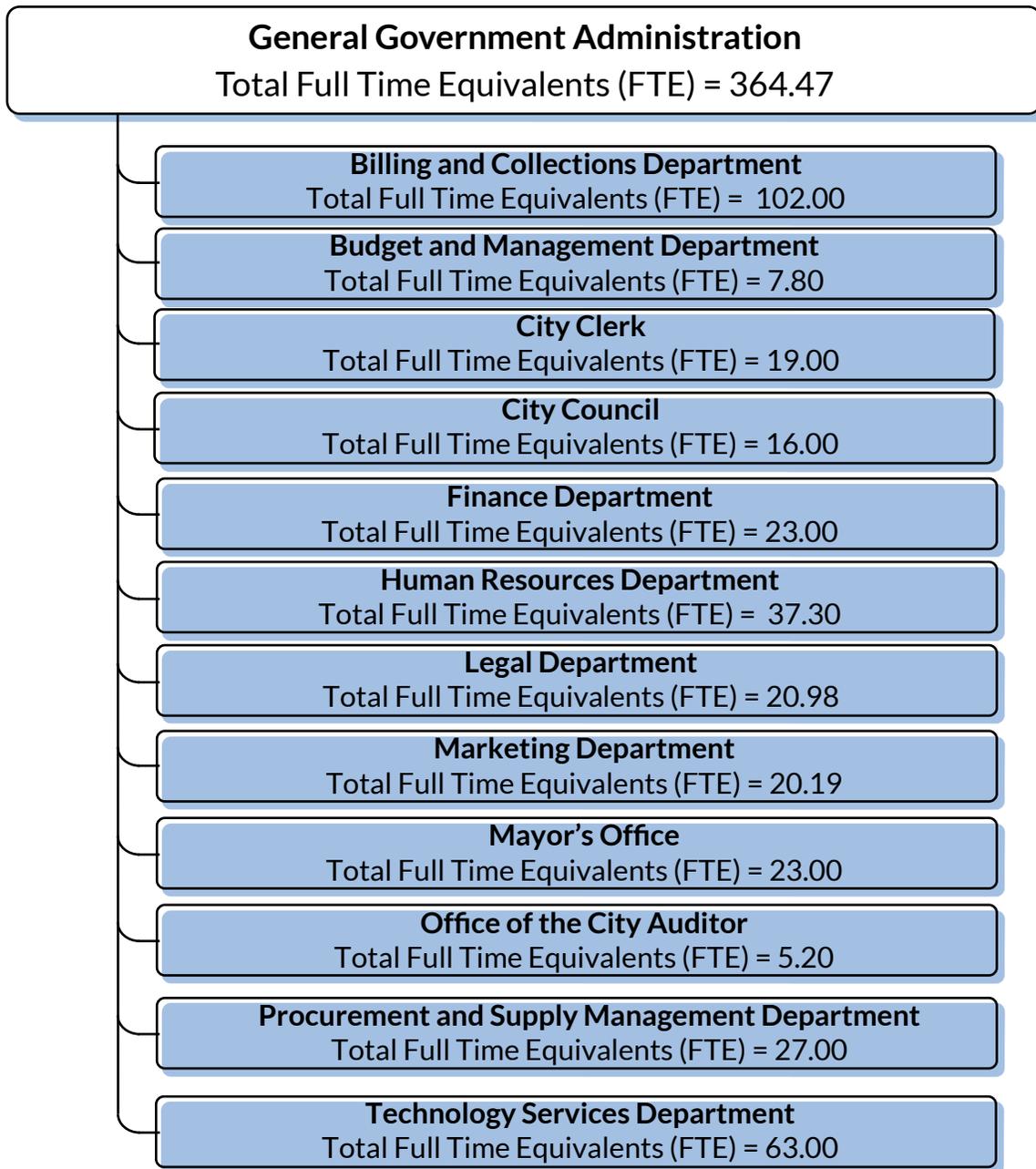
An objective of the Transportation & Parking Management Department is to provide convenient, cost-effective parking to the public and visitors and to operate a fiscally healthy facility and parking revenue fund.

This objective fulfills the city values of Accountable Servant Leadership and Empowerment.

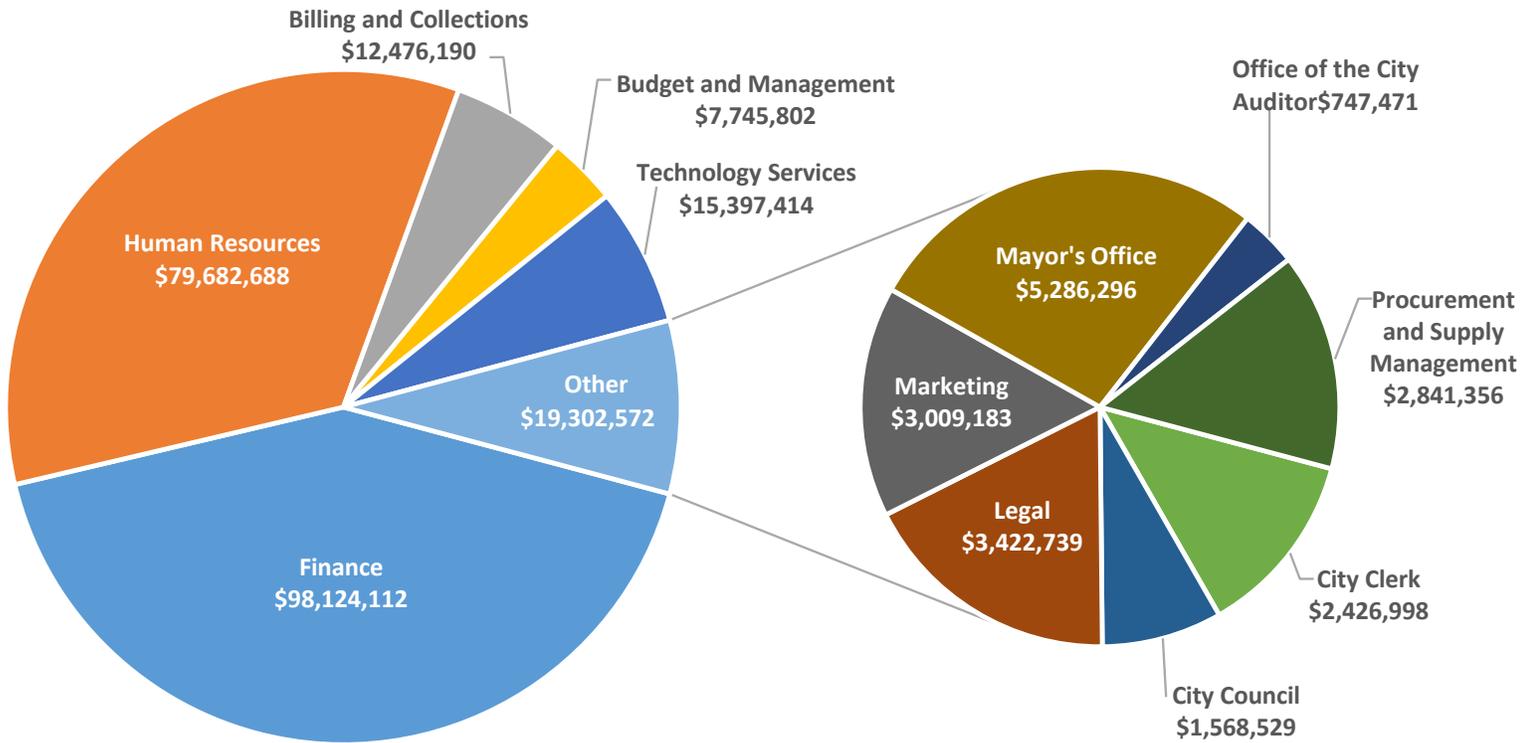
• SunDial Parking Garage Expenses -	\$	1,268,440	1,432,550	1,370,242	1,354,350	1,413,149
• SunDial Parking Garage Number of Users -	#	652,112	727,438	653,500	450,000	455,000
• SunDial Parking Garage Revenues -	\$	1,956,360	2,229,840	1,941,693	1,710,000	1,700,000



# **General Government Administration**



## GENERAL GOVERNMENT ADMINISTRATION \$232,728,778



Department	FY20 Adopted Budget	FY21 Adopted Budget	Change Amount	Change as Percent
Billing and Collections	\$ 11,468,109	\$ 12,476,190	\$ 1,008,081	8.79%
Budget and Management	\$ 8,356,349	\$ 7,745,802	\$ (610,547)	(7.31%)
City Clerk	\$ 1,559,797	\$ 2,426,998	\$ 867,201	55.60%
City Council	\$ 1,517,424	\$ 1,568,529	\$ 51,105	3.37%
Finance	\$ 87,062,728	\$ 98,124,112	\$ 11,061,384	12.71%
Human Resources	\$ 76,736,058	\$ 79,682,688	\$ 2,946,630	3.84%
Legal	\$ 3,233,053	\$ 3,422,739	\$ 189,686	5.87%
Marketing	\$ 3,162,128	\$ 3,009,183	\$ (152,945)	(4.84%)
Mayor's Office	\$ 5,117,529	\$ 5,286,296	\$ 168,767	3.30%
Office of the City Auditor	\$ 759,239	\$ 747,471	\$ (11,768)	(1.55%)
Procurement and Supply Management	\$ 2,638,497	\$ 2,841,356	\$ 202,859	7.69%
Technology Services	\$ 14,190,897	\$ 15,397,414	\$ 1,206,517	8.50%
<b>General Government Administration</b>	<b>\$ 215,801,808</b>	<b>\$ 232,728,778</b>	<b>\$ 16,926,970</b>	<b>7.84%</b>

## Billing and Collections

### Department Mission Statement

The mission of the Billing and Collections Department is to accurately bill for the city's business taxes, false alarms, special assessments, and utility services including water, wastewater, reclaimed water, sanitation, and stormwater; to maximize the city's revenue collections; to use technology to collect and track revenues efficiently; and to provide every customer with an accurate, consistent response to every request in a prompt and timely manner, at all times serving with courtesy, honesty, and fairness.

### Services Provided

The Billing and Collections Department provides the following services:

#### Utility Billing and Adjustments

- Bills 94,000+ utility accounts monthly for \$220 million in revenue annually.
- Issues approximately 22,000 late notices monthly.

#### Utility Customer Service

- Receives 18,000+ customer phone calls monthly related to account activation/termination and bill inquiries.
- Processes approximately 2,200 customer payment plans monthly.

#### Utility Meter Reading and Field Operations

- Reads 94,000+ meters monthly.
- Performs approximately 3,100 customer requested meter turn-on/turn-offs and 2,000 meter lock-offs monthly for non-payment.

#### City Collections/Special Assessments/Utility Liens

- Collects approximately \$10 million annually in accounts receivables for citywide services provided to the public.
- Bills and collects approximately \$1 million annually for special assessments and utility liens with 5,500+ filings and releases.
- Bills and collects approximately \$450,000 annually for lien search requests.

#### Business Tax/Security False Alarms

- Bills and collects approximately \$2.75 million annually for business tax receipts with approximately 16,000 certificates issued.
- Issues approximately 1,600 business tax notices annually for non-compliance.
- Bills and collects approximately \$120,000 annually for public vehicle certificates with approximately 500 public vehicle registrations issued.
- Bills and collects approximately \$350,000 annually for police security false alarms with approximately 10,000 false alarms fines issued.

#### Central and Utility Cashiers

- Processes/reconciles 90,000+ utility payments monthly.
- Processes approximately 15,000 non-utility payments monthly.
- Provides for cash collection and/or reconciliation of all point of sale systems citywide.
- Coordinates citywide armored car services and credit card processing.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	6,418,712	7,036,105	7,601,731	7,601,731	7,490,977	8,011,943	5.40%
Services & Commodities	3,521,867	3,947,746	3,866,378	3,872,189	3,872,142	4,464,247	15.46%
Capital	79	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>9,940,658</b>	<b>10,983,851</b>	<b>11,468,109</b>	<b>11,473,920</b>	<b>11,363,119</b>	<b>12,476,190</b>	<b>8.79%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Billing and Collections	9,940,214	10,983,851	11,468,109	11,473,920	11,363,119	12,476,190	8.79%
Billing	3,789,024	4,253,312	4,796,058	4,797,512	4,788,760	5,711,511	19.09%
Business Tax & False	608,913	616,596	577,888	577,890	583,594	666,243	15.29%
Customer Service	2,279,937	2,413,330	2,690,352	2,694,707	2,742,711	3,029,287	12.60%
Invoices/Liens/Spec	1,274,229	1,483,480	1,171,149	1,171,149	1,160,290	840,156	(28.26)%
Meter Reading/Field Ops	1,988,112	2,217,134	2,232,662	2,232,662	2,087,764	2,228,993	(0.16)%
General Fund	394	0	0	0	0	0	0.00%
Meter Reading/Field Ops	394	0	0	0	0	0	0.00%
Parking Revenue	49	0	0	0	0	0	0.00%
Parking Enforcement	49	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>9,940,658</b>	<b>10,983,851</b>	<b>11,468,109</b>	<b>11,473,920</b>	<b>11,363,119</b>	<b>12,476,190</b>	<b>8.79%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	3,094,352	3,194,247	2,935,636	2,935,636	2,634,642	3,141,225	7.00%
Fines	1,080,153	1,161,268	1,031,610	1,031,610	1,006,426	1,045,000	1.30%
Internal Charges	5,671,104	6,402,587	7,098,373	7,098,373	7,098,384	7,846,235	10.54%
Miscellaneous Revenue	240,947	243,332	230,515	230,515	221,150	230,515	0.00%
<b>Total Revenue</b>	<b>10,086,556</b>	<b>11,001,433</b>	<b>11,296,134</b>	<b>11,296,134</b>	<b>10,960,602</b>	<b>12,262,975</b>	<b>8.56%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Billing	34.00	36.00	34.00	34.00	0.00
Business Tax & False Alarm	7.00	7.00	6.00	7.00	1.00
Customer Service	22.00	22.00	25.00	26.00	1.00
Invoices/Liens/Spec Assess	6.00	6.00	7.00	6.00	(1.00)
Meter Reading/Field Ops	26.00	28.00	28.00	28.00	0.00
<b>Total Full-Time FTE</b>	<b>95.00</b>	<b>99.00</b>	<b>100.00</b>	<b>101.00</b>	<b>1.00</b>
Billing	0.00	0.00	0.50	0.50	0.00
Invoices/Liens/Spec Assess	0.00	0.00	0.50	0.50	0.00
<b>Total Part-Time FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>95.00</b>	<b>99.00</b>	<b>101.00</b>	<b>102.00</b>	<b>1.00</b>

**Notes**

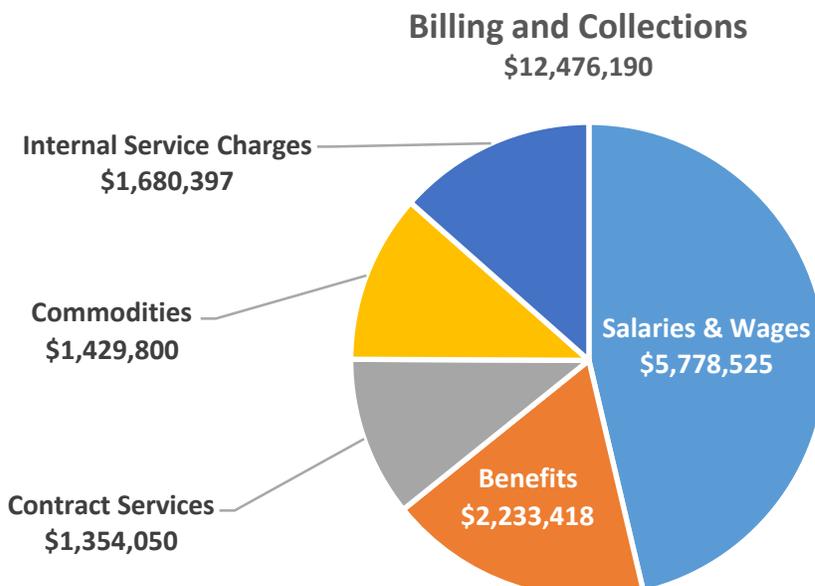
The Billing and Collections Department’s FY21 Operating Fund budget increased by \$1,008,081 or 8.79% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$465,541 as compared to the FY20 Adopted Budget. Included in this increase is the addition of one full-time Codes Investigator position (\$66,997) to enhance customer service and increase the number of business inspections.

Additional increases in the FY21 budget include credit card settlement costs (\$294,000), E-Check settlement costs (\$80,500), penalty and interest expenses (\$74,000), printing and binding (\$40,500), office desk and chair replacement (\$28,500), equipment (\$15,000), meter reading maintenance contract (\$8,140), operating supplies (\$6,800), uniforms (\$4,000), security services (\$3,000), and other miscellaneous line item adjustments (\$3,100).

Reductions include office supplies (\$11,000) and other specialized services (\$4,000).

Revenue is expected to increase by \$966,841 or 8.56% in FY21 as compared to the FY20 Adopted Budget. The increase is directly attributable to the charges for services provided to customers and customer departments to recover the estimated cost of providing the service. In past years, the department has used fund balance to reduce the costs to internal customer departments. In FY20, the department budgeted the use of \$171,975 and in FY21 the department plans on using \$213,215 to continue this process. The planned use of fund balance is possible as this fund exceeds its fund balance target.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### City Collection Operations

An objective of the Billing and Collections Department is to coordinate and collect all revenue for the city.

This objective fulfills the city value of Accountable Servant Leadership.

• Business Tax Certificates Issued -	#	16,082	15,765	16,000	15,800	15,500
• Business Tax Notices Written -	#	1,473	1,162	1,750	1,183	1,500
• Public Vehicle Certificates Issued -	#	305	193	300	154	200
• Special Assessment & Utility Liens Recorded -	#	1,044	1,184	1,500	1,000	1,200
• Special Assessment & Utility Liens Released -	#	3,062	3,112	3,500	2,200	3,000
• Utility Payments Collected via Cashiers -	#	100,168	86,372	100,000	54,000	67,000
• Utility Payments Collected via Other Methods -	#	976,096	999,724	1,000,000	1,020,000	1,020,000

### Utility Account Operations

An objective of the Billing and Collections Department is to minimize utility customer wait time and uncollectible write offs.

This objective fulfills the city value of Accountable Servant Leadership.

• Abandoned Calls -	%	9.39	9.4	10	10	10
• Average Answer Speed - measured in seconds -	#	176	171	150	170	170
• Number of Utility Customer Calls -	#	206,098	203,740	225,000	225,000	225,000
• Uncollectible Write Offs for Utilities -	%	0.26	0.29	0.5	0.3	0.5

## Budget and Management

### Department Mission Statement

The mission of the Budget and Management Department is to facilitate the responsible planning and use of city resources which support community services and to provide on-going management and oversight of the use of city resources.

### Services Provided

The Budget and Management Department provides the following services:

- Citywide operating budget preparation.
- Citywide Capital Improvement Program (CIP) budget preparation.
- Budget monitoring.
- Departmental budget support.
- Position control.
- Budget analysis and planning.
- Grant administration.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	824,522	758,187	816,555	816,555	811,331	855,948	4.82%
Services & Commodities	283,438	296,710	316,130	349,746	324,439	307,106	(2.85)%
Grants & Aid	0	0	0	162,629	0	0	0.00%
Transfers	3,561,000	3,657,000	4,128,500	4,128,500	4,550,704	4,756,420	15.21%
Contingency	0	0	3,095,164	120,148	0	1,826,328	(40.99)%
<b>Total Budget</b>	<b>4,668,960</b>	<b>4,711,897</b>	<b>8,356,349</b>	<b>5,577,578</b>	<b>5,686,474</b>	<b>7,745,802</b>	<b>(7.31)%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Equipment Replacement	0	0	0	0	0	13,136	0.00%
Budget & Mgmt Support	0	0	0	0	0	0	0.00%
General Fund	4,654,960	4,697,897	8,342,349	5,563,578	5,672,470	7,718,666	(7.48)%
Budget & Mgmt Support	516,239	453,829	483,281	483,932	474,906	496,119	2.66%
Budget Administration	577,721	587,068	635,404	830,998	646,860	639,799	0.69%
Subsidies & Contingency	3,561,000	3,657,000	7,223,664	4,248,648	4,550,704	6,582,748	(8.87)%
Technology and	14,000	14,000	14,000	14,000	14,004	14,000	0.00%
Budget & Mgmt Support	14,000	14,000	14,000	14,000	14,004	14,000	0.00%
<b>Total Budget</b>	<b>4,668,960</b>	<b>4,711,897</b>	<b>8,356,349</b>	<b>5,577,578</b>	<b>5,686,474</b>	<b>7,745,802</b>	<b>(7.31)%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Intergovernmental Revenue	0	0	0	0	224	0	0.00%
Miscellaneous Revenue	177,977	160,447	106,500	106,500	152,096	110,000	3.29%
PILOT/G&A	307,992	314,148	320,430	320,430	320,436	326,839	2.00%
Transfers	72,000	59,000	70,000	70,000	69,996	70,000	0.00%
<b>Total Revenue</b>	<b>557,969</b>	<b>533,595</b>	<b>496,930</b>	<b>496,930</b>	<b>542,751</b>	<b>506,839</b>	<b>1.99%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Budget & Mgmt Support	5.00	5.00	5.00	5.00	0.00
Budget Administration	2.80	2.80	2.80	2.80	0.00
<b>Total Full-Time FTE</b>	<b>7.80</b>	<b>7.80</b>	<b>7.80</b>	<b>7.80</b>	<b>0.00</b>
<b>Total FTE</b>	<b>7.80</b>	<b>7.80</b>	<b>7.80</b>	<b>7.80</b>	<b>0.00</b>

**Notes**

The Budget and Management Department’s FY21 General Fund budget decreased by \$623,683 or 7.48% compared to the FY20 Adopted Budget. This is primarily due to an decrease in contingency (\$1,268,836).

Salaries, benefits, and internal service charges increased by \$39,208 as compared to the FY20 Adopted Budget.

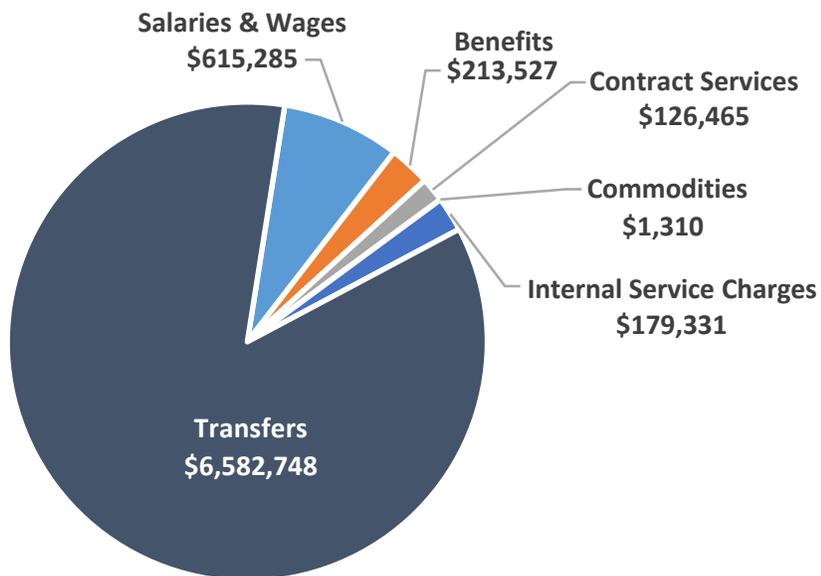
Included in FY21 are increases in the subsidy transfers to Tropicana Field (\$364,420), Pier Operations (\$247,000), Jamestown (\$41,000), and Coliseum (\$39,500).

The FY21 budget includes reductions in the subsidy transfer to the Port (\$50,000) and the advance subsidy to Golf Courses (\$14,000).

Additional reductions include legal and fiscal (\$21,775) and training and conference fees (\$200).

Revenue is expected to increase by \$9,909 or 1.99% due to an increase in general and administrative charges (\$6,409) and investment earnings (\$3,500).

**Budget & Management - General Fund**  
**\$7,718,666**



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Budget Effectiveness</b>						
An objective of the Budget and Management Department is to develop a balanced annual budget and have established processes in place to effectively monitor and control the budget so that both revenues and expenditures are within +/- 2% at fiscal year end.						
This objective fulfills the city value of Accountable Service Leadership.						
• Actual vs. Adopted Routine General Fund Expenditures -	%	2.98	2.29	2	(0.75)	2
• Actual vs. Adopted Routine General Fund Revenues -	%	2.14	3.52	2	1.75	2

### Capital Improvement Expenditures Penny Round 3

An objective of the Budget and Management Department is to ensure that the annual Capital Improvement Budget is allocated to maximize the investments in the city's infrastructure, and comply with internal policies and targets set for Penny Round 3 investment. Expenditures in each of the Penny funds have to be within specified ranges. Penny Round 3 ends December 31, 2019.

This objective is no longer being tracked and is listed for historical purposes.

This objective fulfills the city values of Accountable Servant Leadership and Empowerment.

• City Facilities, % Range 3.00 - 8.00 -	%	2.94	4.25	0.91	0.91	0
• Citywide Infrastructure, % Range 44.96 - 53.30 -	%	44.96	44.19	29.76	29.76	0
• Public Safety, % Range 15.60 - 20.44 -	%	21.46	20	46.05	46.05	0
• Recreation & Culture, % Range 20.00 - 34.66 -	%	30.64	31.56	23.28	23.28	0

### Capital Improvement Expenditures Penny Round 4

An objective of the Budget and Management Department is to ensure that the annual Capital Improvement Budget is allocated to maximize the investments in the city's infrastructure, and comply with internal policies and targets set for Penny Round 4 investment. Expenditures in each of the Penny funds have to be within specified ranges. Penny Round 4 begins January 1, 2020.

This objective fulfills the city values of Accountable Servant Leadership and Empowerment.

• City Facilities, % Range 1.25 - 2.61 -	%	0	0	3.42	3.79	1.97
• Citywide Infrastructure, % Range 73.77 - 84.00 -	%	0	0	77.69	85.77	79.21
• Public Safety, % Range 4.36 - 6.52 -	%	0	0	5.34	5.47	5.77
• Recreation & Culture, % Range 9.82 - 17.67 -	%	0	0	13.55	4.97	13.05

### Capital Improvement Projects

An objective of the Budget and Management Department is to work with departments to close capital improvement projects.

This objective fulfills the city values of Responsiveness and Accountable Servant Leadership.

• Number of Projects Completed/Closed -	#	121	118	150	137	150
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### Grant Opportunities

An objective of the Budget and Management Department is to evaluate and disseminate grant opportunities to subject matter experts in department and external organizations for their response; develop external organizations and partnerships to seek grant opportunities; and build our internal resource for grant searching, grant writing, grant management, and capacity building. Grants applied for during a Fiscal Year are not always awarded for/during the same Fiscal Year in which they were applied for.

This objective fulfills the city values of Accountable Servant Leadership and Empowerment.

• Amount of Grants Received during the Fiscal Year -	\$	12,986,638	14,327,336	14,000,000	18,749,616	14,000,000
• Grants All Received during the Current Fiscal Year - Includes all grants secured during the current Fiscal Year regardless of which Fiscal Year they were applied for in.	#	34	28	30	35	30
• Grants Applied for during the Fiscal Year -	#	31	25	25	37	25
• Grants Applied for, Secured, and Received within the same Fiscal Year Above -	#	10	6	10	6	10

## City Clerk

### Department Mission Statement

The mission of the City Clerk's Office is to preserve the city's history through maintenance of its legal documents and proceedings of City Council, conduct city elections, and safeguard city staff, officials, residents, and property in the downtown city office facilities.

### Services Provided

The City Clerk's Office provides the following services:

- Recording/transcribing Council and committee minutes, coordinating and responding to public records requests, conducting research for officials, administration, and the public, processing City Code Supplements as needed, etc.
- Preparing candidate packets, contracting with the Supervisor of Elections regarding polling locations, training of poll workers, rental of voting equipment and transporting same to polling locations, printing/mailling ballots, placing required notices per state law and City Charter, assisting candidates with information requests and campaign reports, responding to queries from the public, uploading campaign reports to the website, scheduling Candidate and Newly Elected Officials Orientation, etc.
- Administering with assistance of departmental records coordinators, a records management program for the maintenance, retention, preservation, and disposition of records per the Florida Department of State Division of Library and Archives of Florida, providing timely archival retrieval of records, etc.
- Providing for the efficient and timely sorting, delivery, and pickup of mail for city facilities.
- Providing building security for City Hall and the Municipal Services Center.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	1,121,381	1,202,729	1,186,578	1,186,578	1,280,265	1,338,171	12.78%
Services & Commodities	309,942	749,113	363,219	637,287	395,772	1,062,827	192.61%
Capital	0	0	10,000	10,000	10,184	26,000	160.00%
<b>Total Budget</b>	<b>1,431,323</b>	<b>1,951,842</b>	<b>1,559,797</b>	<b>1,833,865</b>	<b>1,686,221</b>	<b>2,426,998</b>	<b>55.60%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	1,036,795	1,507,212	1,128,282	1,383,337	1,149,905	1,947,373	72.60%
Building Security	412	474	0	0	433	0	0.00%
City Clerk	259,203	285,665	273,520	281,961	323,287	339,516	24.13%
City Clerk Administration	360,063	766,117	414,562	653,846	397,935	1,118,269	169.75%
Mail Room	118,653	134,415	141,305	141,305	139,913	148,149	4.84%
Records Retention	298,462	320,540	298,895	306,225	288,337	341,439	14.23%
Municipal Office Buildings	394,528	444,630	431,515	450,529	536,316	479,625	11.15%
Building Security	394,528	444,630	431,515	450,529	536,316	479,625	11.15%
<b>Total Budget</b>	<b>1,431,323</b>	<b>1,951,842</b>	<b>1,559,797</b>	<b>1,833,865</b>	<b>1,686,221</b>	<b>2,426,998</b>	<b>55.60%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	1,905	14,827	7,878	7,878	7,803	2,669	(66.12)%
Fines	0	650	0	0	50	0	0.00%
Miscellaneous Revenue	111	72	0	0	302	(200)	0.00%
PILOT/G&A	328,560	335,136	341,838	341,838	341,844	348,675	2.00%
<b>Total Revenue</b>	<b>330,576</b>	<b>350,685</b>	<b>349,716</b>	<b>349,716</b>	<b>349,998</b>	<b>351,144</b>	<b>0.41%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Building Security	6.00	8.00	8.00	8.00	0.00
City Clerk	2.00	2.00	2.00	2.00	0.00
City Clerk Administration	3.00	3.00	3.00	3.00	0.00
Mail Room	2.00	2.00	2.00	2.00	0.00
Records Retention	3.00	3.00	4.00	4.00	0.00
<b>Total Full-Time FTE</b>	<b>16.00</b>	<b>18.00</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00</b>
Records Retention	0.50	0.50	0.00	0.00	0.00
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>16.50</b>	<b>18.50</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00</b>

**Notes**

**General Fund:**

The City Clerk's FY21 General Fund budget increased by \$819,091 or 72.60% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$123,961 as compared to the FY20 Adopted Budget.

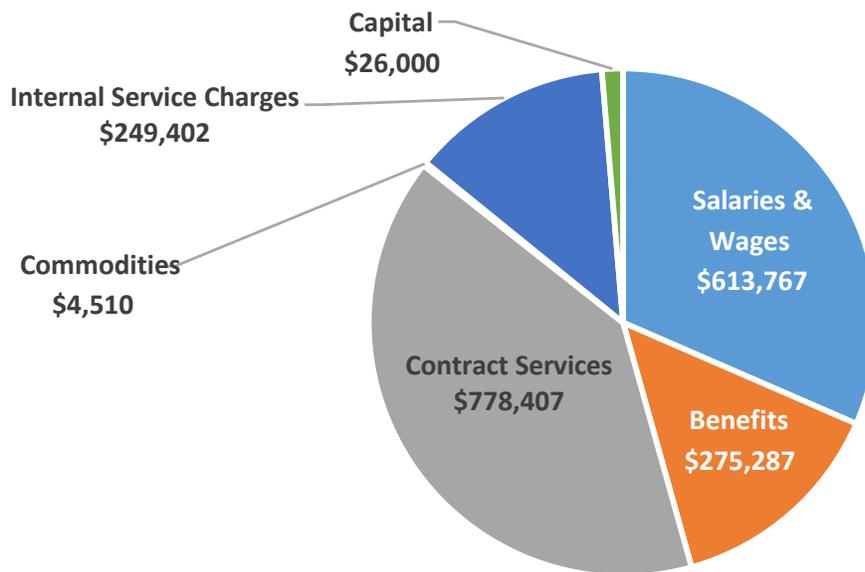
Increases in the FY21 budget include election materials (\$654,000), facility repair and renovations (\$26,765), perpetual software (\$26,000), training and conference fees (\$2,490), and uniforms and protective clothing (\$1,250).

Reductions in the FY21 budget include equipment (\$10,000), personal computer replacement charges (\$2,215), copy machine cost (\$2,160), and operating supplies (\$1,000).

Revenue is expected to increase by \$1,428 in FY21 compared to the FY20 Adopted Budget based on an increase in general government administration (G&A) (\$6,837) which is partially offset by a decrease in general sales (\$3,070) and miscellaneous revenue (\$2,339).

**City Clerk - General Fund**

**\$1,947,373**



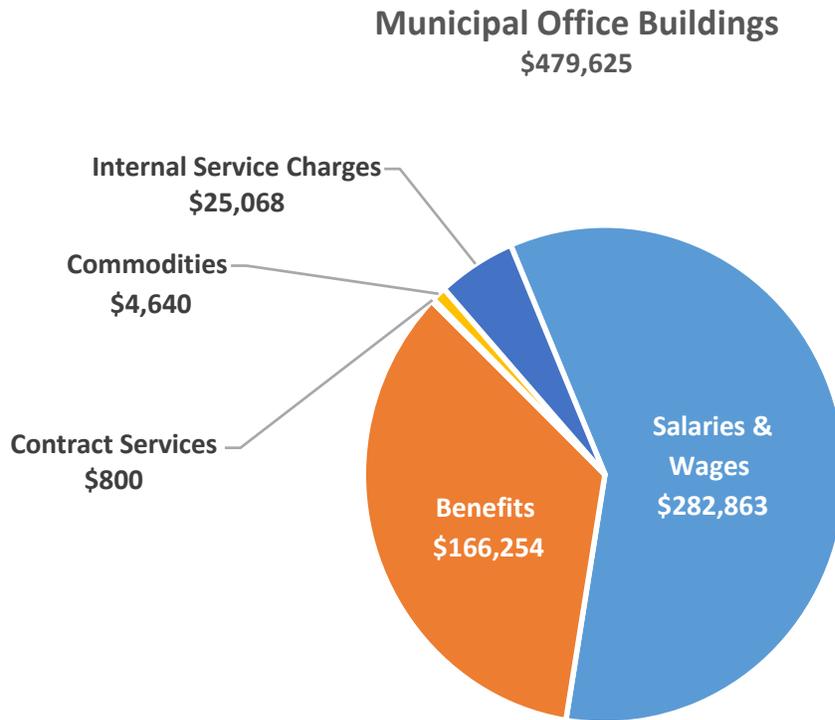
**Municipal Office Building Fund:**

The Municipal Office Building Fund's FY21 budget increased by \$48,110 or 11.15% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$44,140 as compared to the FY20 Adopted Budget.

Other increases in the FY21 budget include uniforms (\$4,000) which is partially offset by a decrease in training fees (\$30).

There are no anticipated revenue changes for FY21.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>City Council Support</b>						
An objective of the City Clerk is to support City Council by recording meetings and transcribing minutes.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Inclusiveness.						
• # of Sets of Minutes -	#	162	160	160	160	160
<b>Placing Required Notices</b>						
An objective of the City Clerk is to place required notices.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness, and Responsiveness.						
• Timely Notice -	#	108	96	90	90	90
<b>Public Records Request</b>						
An objective of the City Clerk is to coordinate and respond to public records requests.						
This objective fulfills the city values of Transparent Access, Inclusiveness, and Accountable Servant Leadership.						
• # of Requests -	#	9,513	11,904	10,000	11,180	10,000
<b>Record Keeping</b>						
An objective of the City Clerk is to digitally scan records, timely issue archival records, and dispose of obsolete records by State law.						
This objective fulfills the city values of Transparent Access and Accountable Servant Leadership.						
• Digital Scanning of Records -	#	530,000	550,000	525,000	60,000	525,000
• Disposition of obsolete records by state law; measured in cubic ft. -	#	1,432	1,500	1,500	1,000	1,500
• Timely issue of archival records; measured in days -	#	5	5	5	5	5
<b>Upload Campaign Reports to City Website</b>						
An objective of the City Clerk is to upload campaign reports to the city's website.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Within 48 Working Hours; measured in hours -	#	24	248	8	10	75

## City Council

### Department Mission Statement

The mission of the City Council is to govern the city of St. Petersburg by performing legislative functions in the interest of its citizens.

### Services Provided

The City Council Office serves as the governing body of the city with all legislative powers of the city vested therein.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	1,048,195	1,131,665	1,186,126	1,186,126	1,162,695	1,214,594	2.40%
Services & Commodities	242,649	377,158	331,298	333,093	248,759	353,935	6.83%
<b>Total Budget</b>	<b>1,290,844</b>	<b>1,508,824</b>	<b>1,517,424</b>	<b>1,519,219</b>	<b>1,411,454</b>	<b>1,568,529</b>	<b>3.37%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	1,290,844	1,508,824	1,517,424	1,519,219	1,411,454	1,568,529	3.37%
City Council	1,290,844	1,508,824	1,517,424	1,519,219	1,411,454	1,568,529	3.37%
<b>Total Budget</b>	<b>1,290,844</b>	<b>1,508,824</b>	<b>1,517,424</b>	<b>1,519,219</b>	<b>1,411,454</b>	<b>1,568,529</b>	<b>3.37%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
PILOT/G&A	281,484	287,112	292,862	292,862	292,860	298,719	2.00%
<b>Total Revenue</b>	<b>281,484</b>	<b>287,112</b>	<b>292,862</b>	<b>292,862</b>	<b>292,860</b>	<b>298,719</b>	<b>2.00%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
City Council			16.00	16.00	0.00
<b>Total Full-Time FTE</b>			<b>16.00</b>	<b>16.00</b>	<b>0.00</b>
<b>Total FTE</b>			<b>16.00</b>	<b>16.00</b>	<b>0.00</b>

### Notes

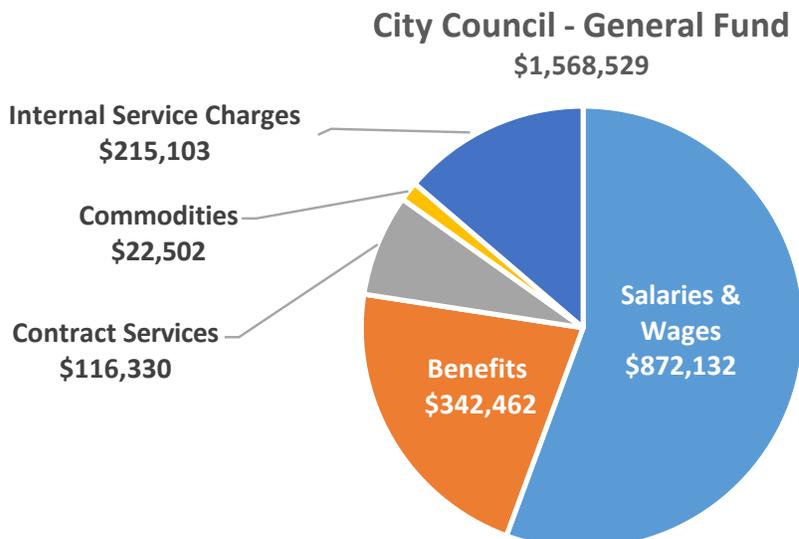
The City Council's FY21 budget increased by \$51,105 or 3.37% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$41,275 as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include small equipment (\$15,500), office supplies (\$2,000), and food and ice (\$2,000).

Reductions include training and conference travel costs of \$9,670.

Revenue is expected to increase \$5,857 or 2.00% in FY21 as compared to the FY20 Adopted Budget based on an increase in general government administration (G&A).



## Finance

### Department Mission Statement

The mission of the Finance Department is to maintain, at the highest level possible, the credibility of the financial information flowing from the Finance Department; to ensure that city employees, customers, vendors, contractors, and other firms follow the policies set forth by City Council and the city's established procedures; to ensure all are treated on an equal basis regarding the opportunities to provide services in the financial area and the disbursements of funds; and to consistently review the methods used so as to have the most cost-effective means of accomplishing the mission of the Finance Department with a high level of performance by departmental staff.

### Services Provided

The Finance Department provides the following services:

- City and pension payroll preparation, tax compliance, reporting, and administration.
- Centralized citywide accounts payable processing and payment, and financial systems coordination.
- Citywide financial month close, external audit coordination, and citywide account reconciliations.
- Grants compliance and reporting.
- Debt management, administration, reporting, disclosures, and bond rating.
- Investment of citywide funds and cash management.
- Sets citywide internal controls and reviews city wide processes for efficiency and effectiveness.

General Note:

- Annual budgetary amounts for the Finance Department fluctuate due to debt service payments and the transfers of bond proceeds.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	Change
Wages & Benefits	1,777,715	2,007,781	2,143,003	2,143,003	2,164,089	2,333,445	8.89%
Services & Commodities	1,767,228	1,824,623	1,957,428	2,154,795	1,862,220	2,012,726	2.83%
Debt	58,835,883	178,682,468	65,945,265	171,501,185	164,152,446	74,461,940	12.91%
Transfers	31,723,337	36,082,017	17,017,032	47,465,728	47,750,747	19,316,001	13.51%
<b>Total Budget</b>	<b>94,104,162</b>	<b>218,596,888</b>	<b>87,062,728</b>	<b>223,264,711</b>	<b>215,929,502</b>	<b>98,124,112</b>	<b>12.71%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Assessments Revenue	16,476	28,978	38,743	38,743	38,748	226,100	483.59%
Finance Administration	16,476	28,978	38,743	38,743	38,748	226,100	483.59%
Banc of America Leasing &	448,334	252,974	226,816	226,816	226,816	226,495	(0.14)%
Debt, Reserves &	448,334	252,974	226,816	226,816	226,816	226,495	(0.14)%
Banc Of America Notes Debt	194,823	196,618	197,953	197,953	197,952	198,750	0.40%
Debt, Reserves,	194,823	196,618	197,953	197,953	197,952	198,750	0.40%
BB&T Notes	893,085	0	0	0	0	0	0.00%
Debt, Reserves,	893,085	0	0	0	0	0	0.00%
Downtown Redevelopment	17,417,570	17,084,861	2,768,057	6,479,282	6,479,277	5,764,938	108.27%
Debt, Reserves,	17,417,570	17,084,861	2,768,057	6,479,282	6,479,277	5,764,938	108.27%
Economic Stability	400,000	0	0	0	0	0	0.00%
Finance Administration	400,000	0	0	0	0	0	0.00%
Equipment Replacement	3,957,086	0	0	0	0	0	0.00%
Equipment Replacement	3,957,086	0	0	0	0	0	0.00%
General Fund	15,159,686	19,795,376	22,700,912	24,865,750	24,281,287	26,348,457	16.07%
Debt, Reserves,	11,741,312	16,122,434	18,793,224	20,760,695	20,412,108	22,182,386	18.03%
General Acctg &	3,418,374	3,672,943	3,907,688	4,105,055	3,869,179	4,166,071	6.61%
Health Facilities Authority	175	22,175	4,000	4,000	225	4,000	0.00%
Finance Administration	175	175	4,000	4,000	225	4,000	0.00%
General Acctg &	0	22,000	0	0	0	0	0.00%
JP Morgan Chase Revenue	8,590,736	0	0	24,246,750	22,956,939	2,219,615	0.00%
Debt, Reserves,	8,590,736	0	0	24,246,750	22,956,939	2,219,615	0.00%
Key Government Finance	0	0	0	0	47,500	0	0.00%
Debt, Reserves,	0	0	0	0	47,500	0	0.00%
Marina Operating	720,245	723,761	0	0	716,980	0	0.00%
Marina	720,245	723,761	0	0	716,980	0	0.00%
Parking Revenue	0	0	0	390,000	390,000	0	0.00%
Parking Revenue	0	0	0	390,000	390,000	0	0.00%

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Pier Operating	0	505	0	0	0	0	0.00%
General Acctg &	0	505	0	0	0	0	0.00%
Pro Sports Facility	1,982,107	1,990,680	1,979,000	1,979,000	1,979,004	1,973,357	(0.29)%
Debt, Reserves	1,982,107	1,990,680	1,979,000	1,979,000	1,979,004	1,973,357	(0.29)%
Public Service Tax Debt	2,515,188	2,590,063	2,723,063	2,723,063	2,723,063	2,901,188	6.54%
Debt, Reserves	2,515,188	2,590,063	2,723,063	2,723,063	2,723,063	2,901,188	6.54%
Sanitation Debt Service	1,293,560	1,285,488	0	0	294,400	0	0.00%
Debt, Reserves,	1,293,560	1,285,488	0	0	294,400	0	0.00%
School Crossing Guard	435,814	0	0	0	0	0	0.00%
General Acctg &	435,814	0	0	0	0	0	0.00%
South St. Petersburg	0	5,372,834	0	0	0	0	0.00%
Debt, Reserves,	0	5,372,834	0	0	0	0	0.00%
Sports Facility Sales Tax	1,919,064	1,975,424	1,964,840	1,964,840	1,964,452	1,952,520	(0.63)%
Debt, Reserves,	1,919,064	1,975,424	1,964,840	1,964,840	1,964,452	1,952,520	(0.63)%
Stormwater Debt Service	716,015	713,589	2,089,943	2,089,943	2,127,798	2,188,705	4.73%
Debt, Reserves	716,015	713,589	2,089,943	2,089,943	2,127,798	2,188,705	4.73%
Stormwater Utility Operating	0	380,000	0	0	0	0	0.00%
Stormwater Water Quality	0	380,000	0	0	0	0	0.00%
Supply Management	(2,352)	(2,715)	0	0	(636)	0	0.00%
Supply Management	(2,352)	(2,715)	0	0	(636)	0	0.00%
TD Bank, N.A.	6,616,179	9,862,641	9,855,685	30,055,685	30,129,406	9,323,470	(5.40)%
Debt, Reserves &	6,616,179	9,862,641	9,855,685	30,055,685	30,129,406	9,323,470	(5.40)%
Technology and	0	400,000	0	0	0	0	0.00%
Technology Replacement	0	400,000	0	0	0	0	0.00%
Water Cost Stabilization	3,049,561	2,223,239	2,000,000	2,000,000	3,634,784	2,000,000	0.00%
Water Cost Stabilization	3,049,561	2,223,239	2,000,000	2,000,000	3,634,784	2,000,000	0.00%
Water Resources Debt	26,029,722	152,919,959	40,343,716	125,632,886	117,402,885	42,626,517	5.66%
Debt, Reserves	26,029,722	152,919,959	40,343,716	125,632,886	117,402,885	42,626,517	5.66%
Weeki Wachee	1,751,089	780,440	170,000	370,000	338,623	170,000	0.00%
Weeki Wachee	1,751,089	780,440	170,000	370,000	338,623	170,000	0.00%
<b>Total Budget</b>	<b>94,104,162</b>	<b>218,596,888</b>	<b>87,062,728</b>	<b>223,264,711</b>	<b>215,929,502</b>	<b>98,124,112</b>	<b>12.71%</b>

<b>Revenue Sources</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Charges for Services	9,941	13,513	24,200	24,200	14,710	15,765	(34.86)%
Debt Proceeds	1,169,855	121,162,705	1,229,189	105,748,359	110,763,620	1,224,877	(0.35)%
Intergovernmental Revenue	39,788,280	41,528,947	41,947,652	41,943,652	42,120,963	40,481,690	(3.49)%
Internal Charges	49,042	33,076	0	0	35,359	0	0.00%
Miscellaneous Revenue	1,218,586	7,200,201	4,926,867	4,926,867	6,969,965	4,612,229	(6.39)%
PILOT/G&A	19,154,651	19,642,814	21,607,059	21,607,059	21,588,536	23,337,447	8.01%
Taxes	174,213,997	187,983,316	196,343,685	196,343,685	200,890,347	211,314,632	7.62%
Transfers	71,065,883	69,055,973	72,154,245	93,997,478	95,319,552	81,218,337	12.56%
<b>Total Revenue</b>	<b>306,670,236</b>	<b>446,620,545</b>	<b>338,232,897</b>	<b>464,591,300</b>	<b>477,703,053</b>	<b>362,204,977</b>	<b>7.09%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
General Acctg & Reporting			20.00	22.00	0.00
<b>Total Full-Time FTE</b>			20.00	22.00	0.00
General Acctg & Reporting			1.50	1.00	0.00
<b>Total Part-Time FTE</b>			1.50	1.00	0.00
<b>Total FTE</b>			<b>21.50</b>	<b>23.00</b>	<b>0.00</b>

**Notes**

The Finance Department’s General Fund’s FY21 budget increased by \$3,647,545 or 16.07% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$229,933 as compared to the FY20 Adopted Budget.

Expenditures are projected to increase due to transfers to the Tax Increment Districts (\$2,439,682), Housing Capital Improvement Fund (\$410,000), JP Morgan Chase notes for debt service (\$409,615), and funds set aside for potential future debt and capital transfers (\$1,750,000). Other increases include legal and fiscal (\$37,500) and rent (\$6,000).

There are offsetting savings which include a reduction in the payment to the TD Bank Debt Service Fund (\$391,241), BB&T Notes for Debt (\$471,713), Intown West CRA (\$429,713), General Capital Improvement (\$321,000), the Banc of America (BOA) Leasing & Capital Debt Service Fund (\$6,468), training and conference fees (\$3,000), tuition reimbursement (\$3,000), reference materials (\$1,100), and internet services (\$7,950).

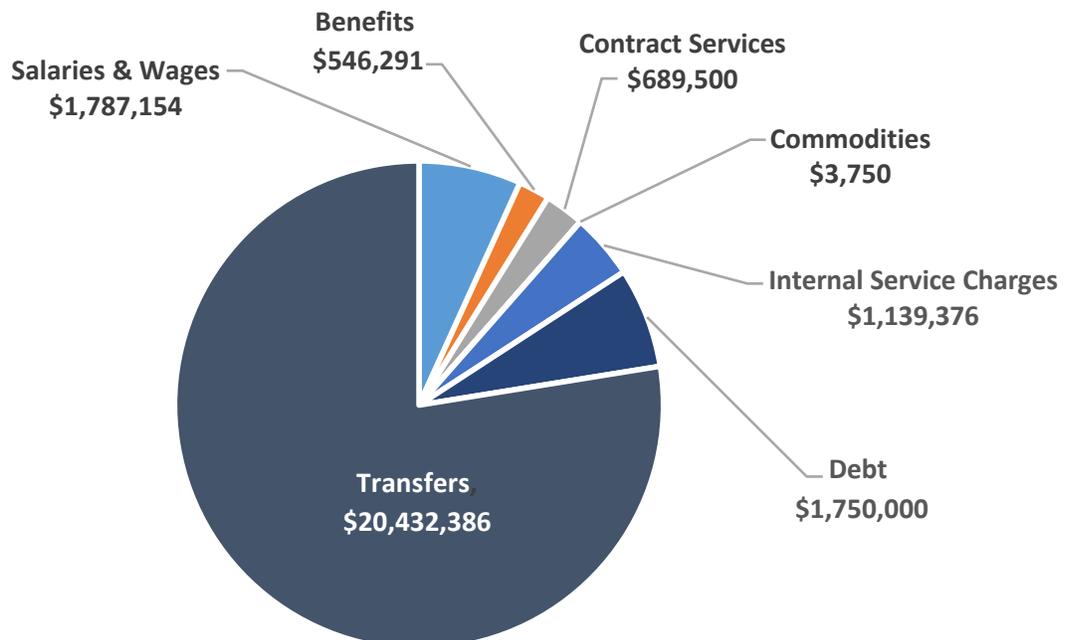
The Finance Department’s expenditure budget also includes changes in other funds besides the General Fund including increases in Debt Service Funds (\$4,229,601) and the Downtown Redevelopment Fund (\$2,996,881), as well as increases in other funds (\$187,357).

The revenue increase in the General Fund (\$13,183,696) is reflective of an estimated increase in revenue from property taxes (\$13,102,818), PILOT/G&A (\$1,730,388), franchise fee revenue (\$1,614,250), water utility taxes (\$130,611), electricity taxes (\$461,951), rent (\$130,000), and miscellaneous line items (\$63,680).

These increases are offset by a reduction in half cent sales taxes (\$1,875,369), state shared taxes (\$1,219,567), investment earnings (\$300,000), Communication Services Taxes (\$203,911), occupational fees (\$175,107), school crossing guard fund transfer (\$100,000), Florida International Museum (\$23,230), prior year recovery (\$61,607), and miscellaneous line items (\$91,211).

The remaining revenue change, an increase of \$10,788,384, includes revenue changes in funds in the Finance Department’s budget (Debt Service Funds, Tax Increment Funds, and various other funds).

**Finance - General Fund**  
**\$26,348,457**



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Accounts Payable Invoice Processing - Error Free Processing</b>						
An objective of the Finance Department is to provide an efficient and effective manner to process invoices through AP automation.						
The objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
<ul style="list-style-type: none"> <li>Percentage of Invoices that are electronically introduced into the AP Automation system - The percentages of invoices from vendors that are read through the automated system and do not require manual scanning for introduction to the payables process.</li> </ul>	%	75	85	85	92	90
<b>Citywide GO Bond Rating from Moody's and Fitch</b>						
An objective of the Finance Department is to maintain the citywide general obligation bond rating from Moody's and Fitch.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
<ul style="list-style-type: none"> <li>Bond Rating Received from Fitch Rating Agency Rating -</li> <li>Bond Rating Received from Mood's Rating Agency Rating -</li> </ul>	#	Aa2	Aa2	Aa2	Aa2	Aa2
	#	AA+	AA+	AA+	AA+	AA+
<b>Citywide Investment Rate of Return Compared To</b>						
An objective of the Finance Department is to monitor the citywide investment rate of return compared to benchmarks.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
<ul style="list-style-type: none"> <li>Rate of Return On The City Managed Portfolio - The book rate of return on the City managed portfolio.</li> </ul>	%	2.25	2.47	2.5	2.25	1.5
<b>External Audit - Auditor Adjustments, Findings, Recommendations</b>						
An objective of the Finance Department is to monitor audit adjustments, findings and recommendations.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
<ul style="list-style-type: none"> <li>Audit Adjustments, Findings and Recommendations - The number of citywide external audit findings and or recommendations.</li> </ul>	#	2	2	2	2	2
<b>Payrolls - Efficient Processing</b>						
An objective of the Finance Department is to provide efficient payroll processing.						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
<ul style="list-style-type: none"> <li>Central Payroll Time and Payroll Adjustments - Central payroll personnel required manual adjustments to payroll time and attendance.</li> <li>Percentage of Employees Paid Electronically - Measure is no longer being tracked it remains for historical purposes.</li> </ul>	#	1,755	1,816	1,750	1,685	1,750
	%	100	0	0	0	0
<b>Publication of Comprehensive Annual Financial Report</b>						
An objective of the Finance Department is to publish the Comprehensive Annual Financial Report (CAFR).						
This objective fulfills the city values Accountable Servant Leadership and Transparent Access.						
<ul style="list-style-type: none"> <li>GFOA Certificate of Achievement for Excellence in Financial Reporting - The City receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers' Association of the United States &amp; Canada</li> </ul>	#	1	1	1	1	1

## Human Resources

### Department Mission Statement

The mission of the Human Resources Department is to serve as a positive resource to both employees and departments, whereby the needs of both are satisfied to the fullest extent possible given the city's financial and legal constraints. Human Resources must be accessible, responsive, and committed to presenting the city organization as a business-like, caring employer to the community.

### Services Provided

- Provides administration and support services for all aspects of human resources and risk management to all of the programs of the city.
- Recruits a qualified and diverse workforce and provides internal skills and leadership training.
- Maintains personnel rules and pay plans and negotiates union agreements.
- Coordinates all employee benefits to include maintaining the city's 401(a) Retirement and 457 Deferred Compensation programs.
- Provides staff support to all Pension Boards and supports the city's Civilian Police Review Committee (CPRC), the Committee to Advocate for Persons with Impairments (CAPI), and the Civil Service Board.
- Manages the city's Health Insurance, Property Insurance, Self-Insurance, Liability, and Workers' Compensation programs.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	3,479,894	3,577,782	3,622,902	3,622,902	3,571,491	3,850,819	6.29%
Services & Commodities	66,928,985	67,200,782	73,090,260	73,688,546	75,117,693	75,808,973	3.72%
Transfers	22,896	22,896	22,896	22,896	22,896	22,896	0.00%
<b>Total Budget</b>	<b>70,431,775</b>	<b>70,801,461</b>	<b>76,736,058</b>	<b>77,334,344</b>	<b>78,712,080</b>	<b>79,682,688</b>	<b>3.84%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Commercial Insurance	3,733,128	4,224,964	4,943,476	5,306,721	5,296,727	5,708,890	15.48%
Commercial Insurance	3,733,128	4,224,964	4,943,476	5,306,721	5,296,727	5,708,890	15.48%
Deferred Compensation -	82,074	99,382	38,175	38,175	55,434	57,519	50.67%
Pension Support	82,074	99,382	38,175	38,175		57,519	50.67%
General Fund	2,856,893	2,996,122	3,196,162	3,200,547	3,141,995	3,358,322	5.07%
CAPI	0	0	0	0	249	0	0.00%
Employee Development	238,413	266,863	322,019	323,011	304,022	294,829	(8.44)%
Employment	672,035	677,218	726,654	726,756	727,140	818,878	12.69%
Group Benefits	20,413	32,974	7,809	8,386	20,597	12,685	62.44%
Human Resources	934,410	976,169	1,010,985	1,010,989	1,022,598	1,108,608	9.66%
Labor Relations	414,436	439,365	461,341	461,341	464,574	479,777	4.00%
Pension Support	573,087	603,422	667,354	670,064	602,814	643,545	(3.57)%
Wage & Hour	4,098	110	0	0	0	0	0.00%
General Liabilities Claims	2,041,441	2,636,100	2,853,797	2,853,797	2,892,415	2,776,838	(2.70)%
General Liabilities Claims	2,041,441	2,636,100	2,853,797	2,853,797	2,892,415	2,776,838	(2.70)%
Health Insurance	52,603,009	53,773,417	54,053,127	54,281,417	56,602,714	56,815,990	5.11%
Health Insurance	52,603,009	53,773,417	54,053,127	54,281,417	56,602,714	56,815,990	5.11%
Life Insurance	862,803	877,184	936,178	936,180	894,652	906,985	(3.12)%
Life Insurance	862,803	877,184	936,178	936,180	894,652	906,985	(3.12)%
Parking Revenue	78,953	41,136	93,862	96,227	38,817	98,446	4.88%
CAPI	78,953	41,136	93,862	96,227	38,817	98,446	4.88%
Workers' Compensation	8,173,473	6,153,155	10,621,281	10,621,281	9,789,326	9,959,698	(6.23)%
Workers' Compensation	8,173,473	6,153,155	10,621,281	10,621,281	9,789,326	9,959,698	(6.23)%
<b>Total Budget</b>	<b>70,431,775</b>	<b>70,801,461</b>	<b>76,736,058</b>	<b>77,334,344</b>	<b>78,712,080</b>	<b>79,682,688</b>	<b>3.84%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	4,954	13,302	15,857	15,857	5,524	15,857	0.00%
Miscellaneous Revenue	72,201,877	73,214,120	73,711,197	73,711,197	76,574,548	76,184,299	3.36%
PILOT/G&A	1,400,640	1,428,648	1,457,220	1,457,220	1,457,220	1,486,364	2.00%
<b>Total Revenue</b>	<b>73,607,471</b>	<b>74,656,071</b>	<b>75,184,274</b>	<b>75,184,274</b>	<b>78,037,292</b>	<b>77,686,520</b>	<b>3.33%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Commercial Insurance	1.10	1.10	1.10	1.25	0.15
Employee Development	2.00	2.00	2.00	2.00	0.00
Employment	7.00	7.00	7.00	7.00	0.00
General Liabilities Claims	4.50	4.50	4.50	4.50	0.00
Health Insurance	4.15	4.15	4.15	4.15	0.00
Human Resources	5.60	5.60	6.60	6.60	0.00
Labor Relations	4.00	4.00	4.00	4.00	0.00
Life Insurance	0.50	0.50	0.50	0.50	0.00
Pension Support	4.50	4.50	4.50	4.50	0.00
Wage & Hour Compliance	1.00	0.00	0.00	0.00	0.00
Workers' Compensation	4.05	4.05	2.95	2.80	(0.15)
<b>Total Full-Time FTE</b>	<b>38.40</b>	<b>37.40</b>	<b>37.30</b>	<b>37.30</b>	<b>0.00</b>
Human Resources	0.50	0.50	0.00	0.00	0.00
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>38.90</b>	<b>37.90</b>	<b>37.30</b>	<b>37.30</b>	<b>0.00</b>

**Notes**

General Fund:

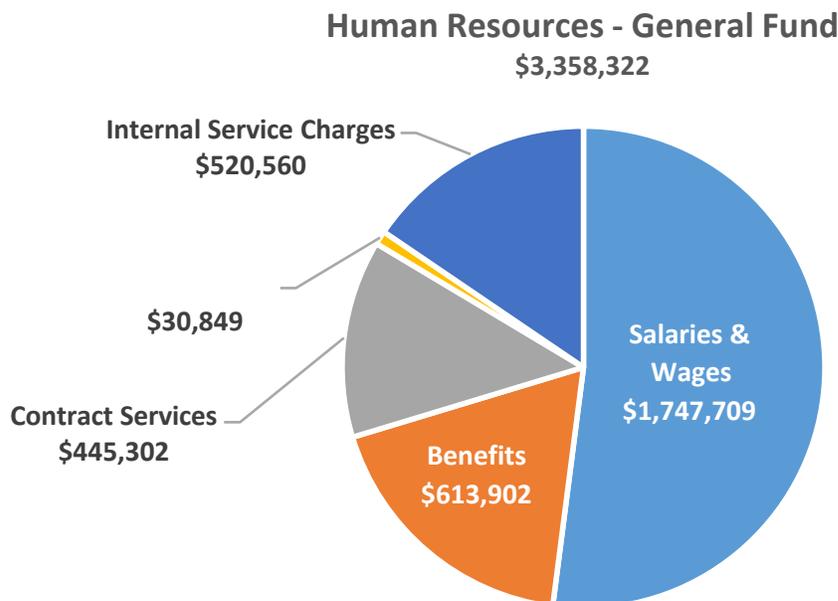
The Human Resources Department’s FY21 General Fund budget increased by \$162,160 or 5.07% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$172,993 as compared to the FY20 Adopted Budget.

Increases in the FY21 General Fund budget include medical services (\$48,300), charter transportation (\$10,400), food and ice (\$1,578), and miscellaneous line item adjustments (\$2,208).

Reductions include training and conference fees (\$55,665), legal and fiscal (\$15,000), memberships (\$1,425), and miscellaneous line item adjustments (\$1,229).

Revenue is expected to increase by \$29,144 in FY21 as compared to the FY20 Adopted Budget based on an increase in general government administration (G&A).



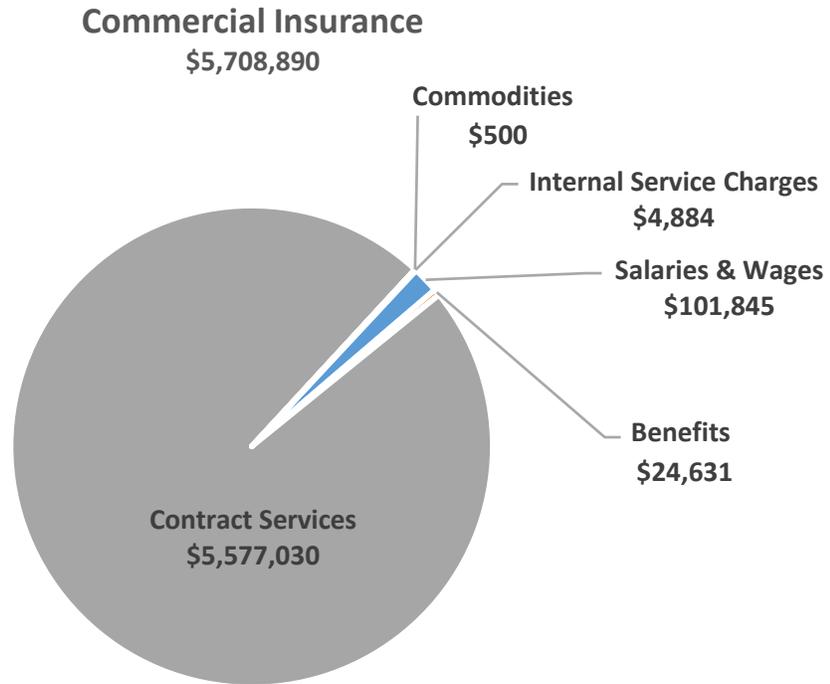
**Commercial Insurance Fund:**

The Commercial Insurance Fund’s FY21 budget increased by \$765,414 or 15.48% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$2,404 as compared to the FY20 Adopted Budget.

An additional increase in FY21 is in insurance charges (\$763,010).

Revenue is expected to increase by \$97,668 in FY21 as compared to the FY20 Adopted Budget. The anticipated increase in revenue is a result of increasing department charges based on the appreciation of insured property (\$97,668).



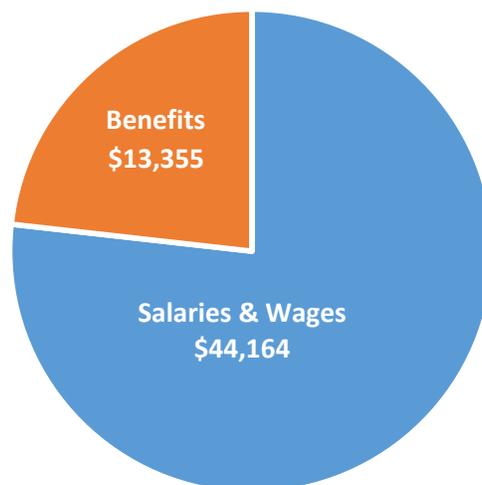
**Deferred Compensation – ICMA Fund:**

The Deferred Compensation – ICMA Fund’s FY21 budget increased by \$19,344 or 50.67% as compared to the FY20 Adopted Budget. Adjustments to salaries, benefits, and internal service charges make up the total amount of the budget increase.

There is no revenue captured in the Deferred Compensation - ICMA Fund for the Human Resources Department.

### Deferred Compensation ICMA

**\$57,519**



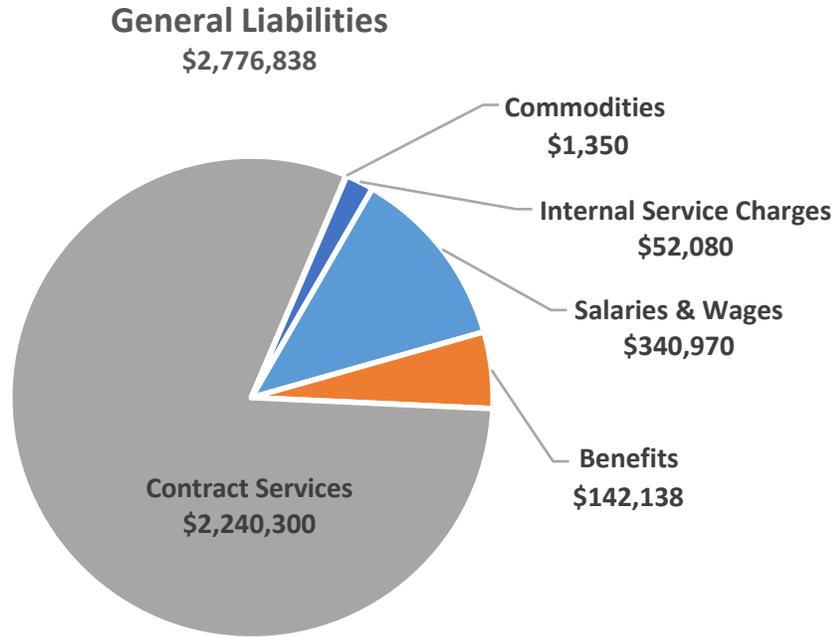
**General Liabilities Fund:**

The General Liabilities Fund’s FY21 budget decreased by \$76,959 or 2.70% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$41,341 as compared to the FY20 Adopted Budget.

In FY21, there are reductions in claims and court costs (\$117,150), consulting (\$1,000), and reference materials (\$150).

Revenue is expected to decrease by \$64,912 in FY21 as compared to the FY20 Adopted Budget. The anticipated decrease in revenue is the result of a reduction in a department liability (\$99,912) and is partially offset by an increase in investment earnings (\$35,000).



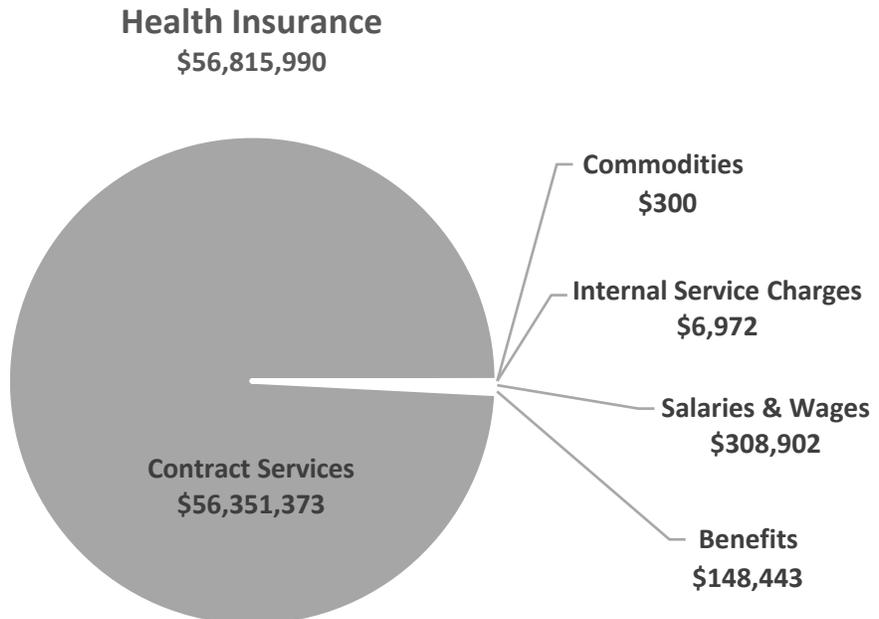
**Health Insurance Fund:**

The Health Insurance Fund’s FY21 budget increased by \$2,762,863 or 5.11% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$26,758 as compared to the FY20 Adopted Budget.

FY21 health and dental insurance increases for both active and retired members total \$2,687,005. Changes are based on the anticipated number of employees enrolling in the medical plans offered and to account for the increase in total health plan costs as estimated by the plan actuary. Additional increases in FY21 include other specialized services (\$47,800) and miscellaneous line item adjustments (\$1,300).

Revenue is expected to increase by \$3,153,246 in FY21 as compared to the FY20 Adopted Budget. This reflects the anticipated increase in departmental charges to fund the group health plan expenses for employees and retirees.



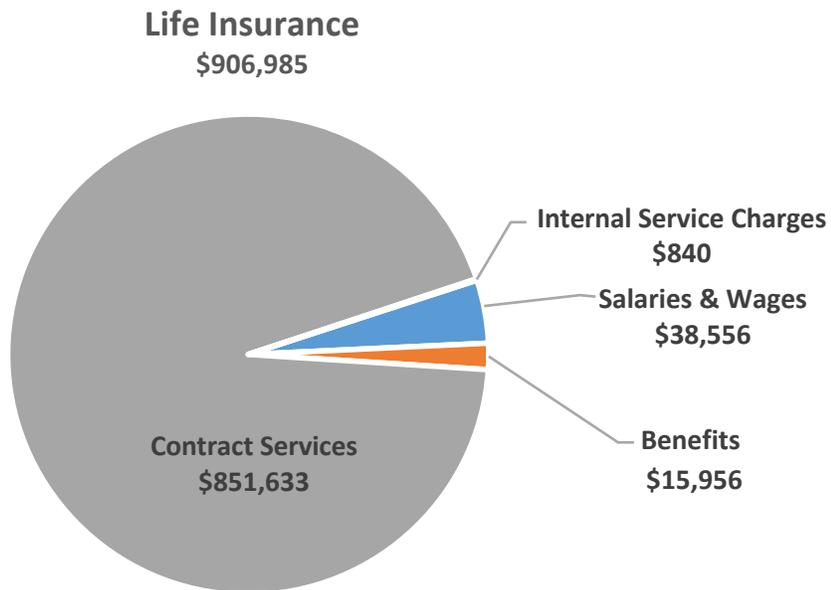
**Life Insurance Fund:**

The Life Insurance Fund’s FY21 budget decreased by \$29,193 or 3.12% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$3,599 as compared to the FY20 Adopted Budget.

In FY21, there is an increase in life insurance for employees (\$513) and a decrease in life insurance for retirees (\$33,305).

Revenue is expected to decrease by \$40,557 in FY21 as compared to the FY20 Adopted Budget to account for the anticipated lower cost of enrollment.

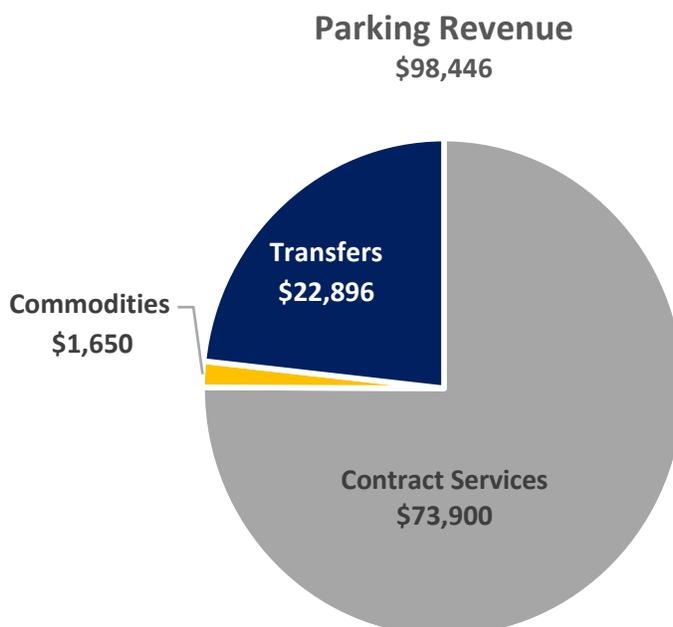


**Committee to Advocate Persons with Impairments (CAPI) from the Parking Revenue Fund:**

The FY21 Human Resource Department's CAPI budget increased by \$4,584 or 4.88% as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include consulting (\$3,084) and advertising (\$1,500). Expenses budgeted in the Parking Revenue Fund are used by the Committee to Advocate Persons with Impairments (CAPI). The transfer to the General Fund for closed captioning remains the same for FY21 (\$22,896).

There is no revenue captured in the Parking Revenue Fund for the Human Resources Department.



**Workers' Compensation Fund:**

The Workers' Compensation Fund's FY21 budget decreased by \$661,583 or 6.23% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges decreased by \$3,704 as compared to the FY20 Adopted Budget.

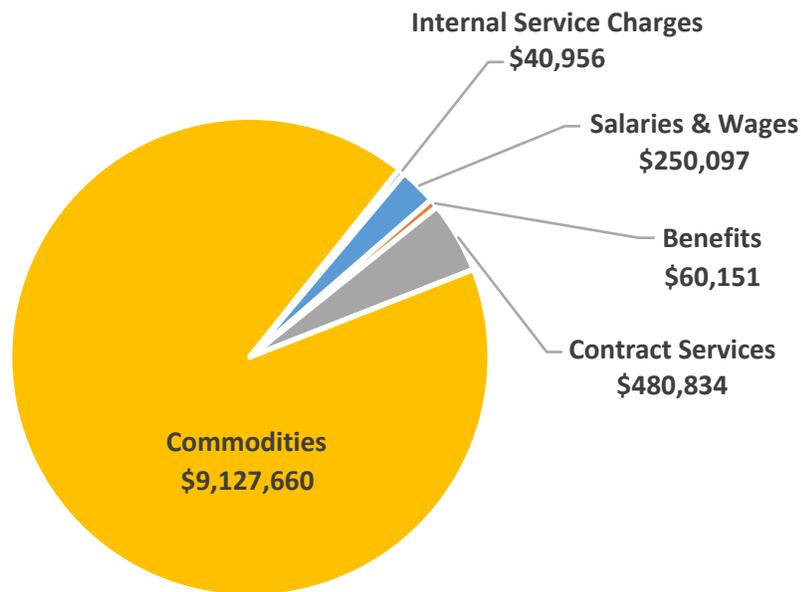
Increases in the FY21 budget include legal fees (\$75,000) and other specialized services (\$8,184).

Reductions in FY21 include workers' compensation payments and assessments (\$740,963) and other office supplies (\$100).

Revenue is expected to decrease by \$672,343 in FY21 as compared to the FY20 Adopted Budget. The anticipated decrease in revenue is a result of reductions in city department contributions (\$892,343) and is partially offset by an anticipated increase in investment earnings (\$220,000).

**Workers' Compensation**

**\$9,959,698**



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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**Advocate for Program Access for Persons with Disabilities**

An objective of the Human Resources Department is to distribute an accessibility checklist and application to each co-sponsored event planner, and to ensure that the applications are returned and approved prior to the event.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Cosponsored Events Accessibility Checklist & App. - return rate-	%	84	85	96	90	90
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**Control of Insurance Costs**

An objective of the Human Resources Department is to utilize loss control, risk retention, risk transfer, and loss prevention methods to minimize costs.

This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Responsiveness.

• Property Insurance Costs per Insured Value -	\$	296.74	310.44	360	346.1	375
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Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Control of Workers' Compensation Claims</b>						
An objective of the Human Resources Department is to reduce the frequency of Workers' Compensation claims and claim costs through loss control, safety, loss prevention, light duty programs, and the Drug Free Workplace program.						
This objective fulfills the city value of Accountable Servant Leadership.						
• Workers' Compensation Claims per 100 FTE -	#	9.59	11.5	12	15	15
<b>Employee Benefits-Health Insurance</b>						
An objective of the Human Resources Department is to provide a cost-effective funding mechanism for the health care, dental care, and vision coverage provided to city employees and retirees.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness, and Responsiveness.						
• Dental Insurance/Active Employees -	#	2,179	2,265	2,284	2,281	2,331
• Dental Insurance/Retirees -	#	526	589	585	603	629
• Flexible Spending Accounts -	#	737	791	789	795	696
• Health Care/Active Employee -	#	2,404	2,475	2,497	2,496	2,516
• Health Care/Retirees -	#	1,361	1,410	1,418	1,418	1,433
• Routine Vision/Active Employees -	#	1,902	1,992	2,012	2,008	2,030
• Routine Vision/Retirees -	#	598	647	644	659	679
<b>Employee Benefits-Life Insurance</b>						
An objective of the Human Resources Department is to provide a cost-effective funding mechanism for life insurance coverage, Accidental Death and Dismemberment (AD&D), Personal Accident Insurance (PAI), and Long Term Disability benefits to city employees and/or retirees.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness, and Responsiveness.						
• Life Insurance-Active Employee Dependents -	#	352	374	377	378	388
• Life Insurance-Active Employee Spouses -	#	403	427	428	424	433
• Life Insurance-Active Employees -	#	5,389	5,579	5,623	5,645	5,747
• Life Insurance-Retirees -	#	1,107	1,154	1,167	1,160	1,171
• Long Term Disability-Active Employees -	#	255	285	293	284	308
<b>Employee Development-Training Courses</b>						
An objective of the Human Resources Department is to provide employees with needed training courses to help them and their departments be more effective and productive.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Inclusivity Training Courses - formally CAPI Training and Education Seminars	#	3	22	20	12	3
• Training Courses Offered -	#	265	210	207	161	150
<b>Employment Division-Candidate Processing</b>						
An objective of the Human Resources Department is to provide a high quality pool of candidates made up of qualified, skilled, and motivated individuals for consideration by hiring departments and to facilitate the quick and efficient filling of vacancies.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Full-Time Employees -	#	2,852	2,876	2,905	2,916	2,920
• New Hire Processing -	#	620	602	620	523	600

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Labor Relations</b>						
An objective of the Human Resources Department is to provide a structured process for interacting with certified employee groups and resolving employee grievances.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, Inclusiveness, and Responsiveness.						
• Contracts/Agreements Negotiated -	#	65	72	35	54	50
• Hearings/Consultations Conducted and Facilitated -	#	33	19	20	20	20

#### Monitor Diversity of City Employees

An objective of the Human Resources Department is to prepare reports on ethnic and gender makeup of employees.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Prepare reports on ethnic and gender makeup of employees -	#	4	4	4	4	4
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#### Public Safety Recruitment Applications Logged and Managed

An objective of the Human Resources Department is to process an adequate number of public safety candidates through the intricate pre-employment screening standards in order to provide a high quality candidate pool for consideration by the Fire Rescue and Police Departments' hiring managers.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Public Safety Applications Processed -	#	855	997	950	1,719	1,300
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#### Responsiveness to Disability Service Inquires & Complaints

An objective of the Human Resources Department is to provide prompt and effective responses to the concerns of persons with disabilities who live, work and visit the city of St. Petersburg, including city employees.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• ADA Employee Reasonable Accommodation Requests -	#	10	16	15	20	20
• Timely Response to Disability Inquiries -	#	5	10	6	10	10

#### Review of Internal Affairs Investigations

An objective of the Human Resources Department is to process the review of complaints against police officers in a timely fashion.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Civilian Police Review Internal Affairs Cases Reviewed - Formal -	#	22	9	20	15	15
• Civilian Police Review Internal Affairs Cases Reviewed-Informal -	#	9	1	14	10	10
• Civilian Police Review Recommendations - Documenting the number of times that the CPRC makes a recommendation to the Police Chief based on a reviewed case.	#	0	0	2	1	1

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Risk Management</b>						
An objective of the Human Resources Department is to control claims frequency and severity by loss control, safety and loss prevention, and minimize the number of claims filed.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Total Liability Claims Filed -	#	821	691	950	725	900
• Total Liability Costs as a Percentage of Adopted Citywide Operating Budget -	%	0.13	0.12	0.25	0.22	0.25

## Legal

### Department Mission Statement

The mission of the Legal Department is to provide quality legal services in an efficient manner to City Council, the Mayor, and all city departments, boards, and commissions. These services focus on the legality of legislative acts (e.g. the adoption of ordinances), contracts, and programs, as well as the ethical and competent representation of legal actions filed for and against the city, its employees, and appointed and elected officials. One of the primary goals of the Legal Department is to provide prudent legal advice while searching for innovative solutions that assist Administration and City Council in achieving their objectives.

### Services Provided

The Legal Department provides a wide variety of services including the following:

- Prepare and review all ordinances, resolutions, contracts, deeds, leases, and other legal documents as required by Charter or as requested by City Council, the Mayor, or the management staff.
- Provide legal guidance in establishing administrative policy and making top-level management decisions.
- Investigate complaints by or against the city; prepare cases for trial; try cases before county, state, and federal courts.
- Research and prepare legal opinions upon request for elected city officials, administrative staff, employees, and advisory boards.
- Attend all City Council meetings, committee meetings and upon request, administrative staff and advisory board meetings, to render advice on legal issues and questions of law.
- Prepare proposed bills and amendments for enactment by the State or U.S. Congress regarding matters of interest to the city. Upon request, attend legislative sessions to represent and promote the interests of the city before state or federal committees and elected representatives.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	2,383,780	2,309,272	2,683,529	2,683,529	2,582,808	2,834,254	5.62%
Services & Commodities	493,298	546,167	549,524	554,342	497,233	588,485	7.09%
Capital	0	8,359	0	0	0	0	0.00%
<b>Total Budget</b>	<b>2,877,078</b>	<b>2,863,798</b>	<b>3,233,053</b>	<b>3,237,871</b>	<b>3,080,041</b>	<b>3,422,739</b>	<b>5.87%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	2,876,288	2,863,798	3,233,053	3,237,871	3,080,041	3,422,739	5.87%
General Counsel	2,876,288	2,863,798	3,233,053	3,237,871	3,080,041	3,422,739	5.87%
Health Facilities Authority		0	0	0	0	0	0.00%
General Counsel	790	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>2,877,078</b>	<b>2,863,798</b>	<b>3,233,053</b>	<b>3,237,871</b>	<b>3,080,041</b>	<b>3,422,739</b>	<b>5.87%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	15,230	26,327	0	0	12,381	0	0.00%
Fines	0	15,000	0	0	4,000	0	0.00%
Intergovernmental Revenue	0	0	0	0	12,040	0	0.00%
Miscellaneous Revenue	237	22,000	0	0	0	0	0.00%
PILOT/G&A	989,700	1,009,500	1,029,690	1,029,690	1,029,696	1,050,284	2.00%
<b>Total Revenue</b>	<b>1,005,167</b>	<b>1,072,827</b>	<b>1,029,690</b>	<b>1,029,690</b>	<b>1,058,118</b>	<b>1,050,284</b>	<b>2.00%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
General Counsel			20.20	20.98	(0.07)
<b>Total Full-Time FTE</b>			<b>20.20</b>	<b>20.98</b>	<b>(0.07)</b>
<b>Total FTE</b>			<b>20.20</b>	<b>20.98</b>	<b>(0.07)</b>

**Notes**

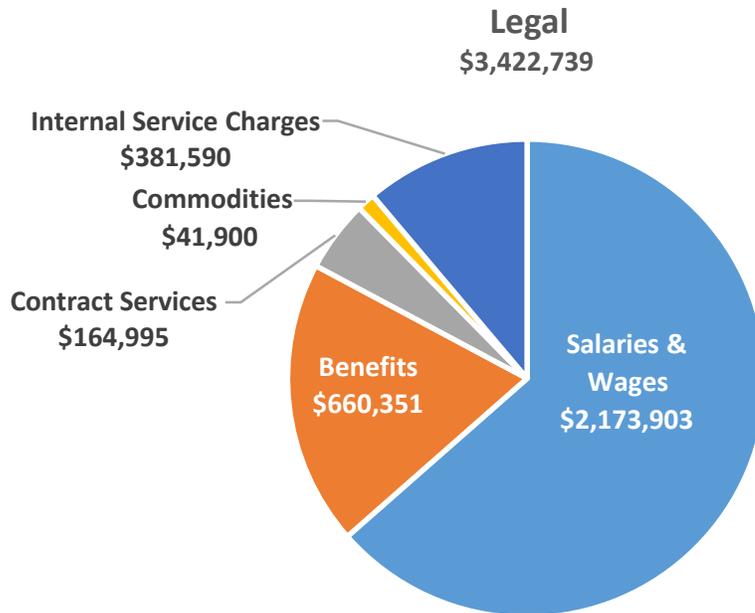
The Legal Department’s FY21 budget increased by \$189,686 or 5.87% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$172,174 as compared to the FY20 Adopted Budget. In the FY21 budget, adjustments were made to the amount of direct charges for salaries and benefits the Legal Department allocates to other departments for the services they provide. These charges from the Legal Department better reflect the time and services provided to the benefited departments.

Increases in the FY21 budget include reference materials (\$25,000), software as a service (\$17,200), legal fees (\$10,000), and other miscellaneous line items (\$2,612).

Increases are partially offset by reductions in other specialized services (\$37,000) and postage (\$300).

Revenue is expected to increase by \$20,594 or 2.00% in FY21 as compared to the FY20 Adopted Budget based on an increase in general government administration (G&A).



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Number of Assignment/non-Litigation files opened</b>						
The objective is to monitor the number of assignment/non-litigation files opened as compared with previous years.						
This objective fulfills the city value of Responsiveness.						
• Number of Assignment/Non-Litigation files opened -	#	1,384	1,588	1,400	1,455	1,500
<b>Number of Litigation/lawsuit files opened</b>						
The objective is to monitor the number of litigation/lawsuit files opened as compared with previous years.						
This objective fulfills the city value of Responsiveness.						
• Number of litigation/lawsuit files opened -	#	253	227	200	186	205
<b>Total expenditures for inside/outside legal fees and costs</b>						
The objective is to identify the amount of total expenditures for inside/outside legal fees and costs as compared with previous years.						
This objective fulfills the city value of Responsiveness.						
• Total Expenditures for inside/outside legal fees and costs -	\$	89,795	111,093	100,000	77,000	110,000

## Marketing

### Department Mission Statement

The mission of the Marketing Department is to provide the city's citizens, businesses, and visitors information to enhance their lives, experiences, and opportunities through the promotion of city services, programs, diverse communities, events, and organizations.

### Services Provided

The Marketing Department provides the following services:

- Video Production and Television Services
- Website Development and Content Management
- Social Media Management
- Public Relations
- Graphic Design
- Traditional and Digital Marketing
- Community Outreach
- Events Marketing
- Departmental Communications
- Printing Services
- Communications and Promotions

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	1,480,918	1,573,407	1,619,421	1,619,421	1,672,621	1,779,586	9.89%
Services & Commodities	1,350,297	878,465	1,165,707	1,524,149	959,356	1,229,597	5.48%
Capital	0	21,324	0	0	0	0	0.00%
Grants & Aid	160,000	597,700	377,000	387,000	324,941	0	(100.00)%
<b>Total Budget</b>	<b>2,991,215</b>	<b>3,070,896</b>	<b>3,162,128</b>	<b>3,530,570</b>	<b>2,956,918</b>	<b>3,009,183</b>	<b>(4.84)%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	2,991,215	3,070,896	3,162,128	3,530,570	2,956,918	3,009,183	(4.84)%
Mktg & Communications	2,050,711	2,168,638	2,223,309	2,591,021	2,000,194	1,952,989	(12.16)%
Print Shop	468,045	469,784	489,622	490,353	497,430	534,430	9.15%
Television	472,459	432,474	449,197	449,197	459,295	521,764	16.15%
<b>Total Budget</b>	<b>2,991,215</b>	<b>3,070,896</b>	<b>3,162,128</b>	<b>3,530,570</b>	<b>2,956,918</b>	<b>3,009,183</b>	<b>(4.84)%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	301,742	339,196	245,500	245,500	307,460	271,363	10.53%
Intergovernmental Revenue	0	0	0	0	33	0	0.00%
Internal Charges	13,000	0	0	0	0	0	0.00%
Miscellaneous Revenue	5,111	10,257	0	0	7,121	0	0.00%
PILOT/G&A	880,500	898,104	916,066	916,066	916,068	934,387	2.00%
Transfers	22,896	22,896	22,896	22,896	22,896	22,896	0.00%
<b>Total Revenue</b>	<b>1,223,249</b>	<b>1,270,453</b>	<b>1,184,462</b>	<b>1,184,462</b>	<b>1,253,578</b>	<b>1,228,646</b>	<b>3.73%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Mktg & Communications	11.00	11.00	11.00	11.00	0.00
Print Shop	2.00	2.00	2.00	2.00	0.00
Television	5.00	5.00	4.00	4.00	0.00
<b>Total Full-Time FTE</b>	<b>18.00</b>	<b>18.00</b>	<b>17.00</b>	<b>17.00</b>	<b>0.00</b>
Mktg & Communications	1.00	1.00	1.00	1.00	0.00
Print Shop	0.73	0.73	0.50	0.73	0.23
Television	0.50	0.70	1.45	1.46	0.01
<b>Total Part-Time FTE</b>		<b>2.43</b>	<b>2.95</b>	<b>3.19</b>	<b>0.24</b>
<b>Total FTE</b>	<b>20.23</b>	<b>20.43</b>	<b>19.95</b>	<b>20.19</b>	<b>0.24</b>

**Notes**

The Marketing Department’s FY21 budget decreased by \$152,945 or 4.84% as compared to the FY20 Adopted Budget.

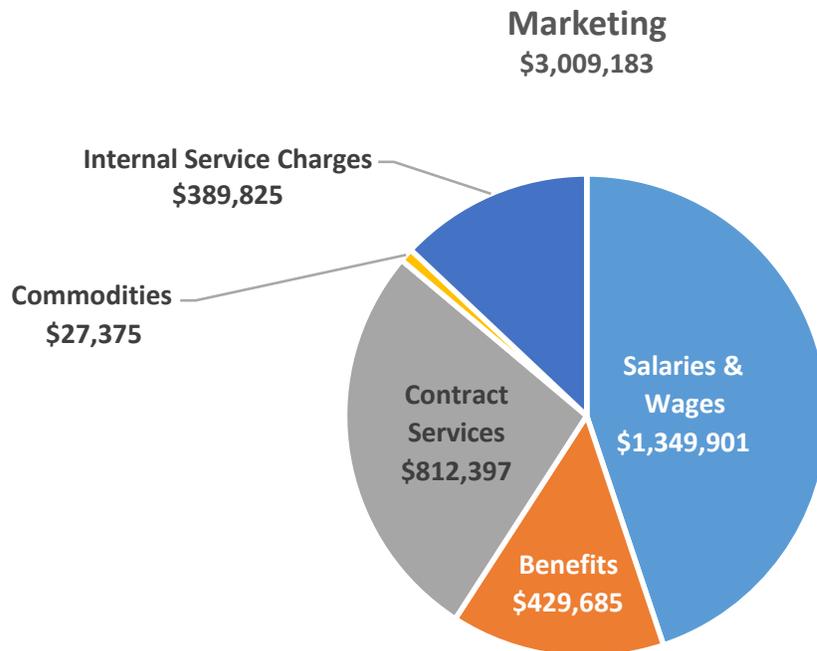
Salaries, benefits, and internal service charges increased by \$183,750 as compared to the FY20 Adopted Budget. In FY20, during the reconciliation process, 0.23 FTE was added to a part-time Printer II position.

Increases in the FY21 budget include copy machine costs (\$40,000), printing and binding (\$35,000), small equipment (\$10,750), advertising (\$10,000), and other miscellaneous line item adjustments (\$2,325).

In FY21, non-departmental programs previously funded in Grants and Aid (\$377,000) were moved from the Marketing Department to other city departments including the City Development Administration, Mayor's Office, Economic and Workforce Development, and Enterprise Facilities Departments.

Additional reductions include other specialized services (\$49,270), operating supplies (\$6,200), and other office supplies (\$2,300).

Revenue is expected to increase \$44,184 or 3.73% in FY21 as compared to the FY20 Adopted Budget due to increases in printing and binding (\$29,700), general government administration (G&A) (\$18,321), and other charges for services (\$8,933). This is partially offset by decreases in office supplies (\$9,107) and recovery revenues (\$3,663).



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Citywide Printing Services</b>						
An objective of the Marketing Department is to provide citywide printing services.						
This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.						
• Number of work orders completed -	#	900	940	940	835	900
<b>Number of Creative Services Projects Generated</b>						
The Marketing Department assists all departments with marketing, advertising, and public relation support. This objective tracks the number of projects currently in shop.						
This objective fulfills the city values of Transparent Access and Accountable Servant Leadership.						
• Number of Creative Services Projects Generated -	#	1,500	1,500	1,500	1,500	1,500
<b>Number of Events and Activities Serviced by Marketing Outreach</b>						
An objective of the Marketing Department is to monitor the number of events and activities serviced by marketing outreach.						
*Note: Serviced is the number of outreach activities marketing staff has assisted with or attended and filling of requests made by citizens, visitors, and city staff with city information and/or promotional materials/goods.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Number of Events and Activities Serviced by Marketing Outreach -	#	650	400	700	400	400
<b>Number of Hours of New Programming</b>						
An objective of the Marketing Department is to monitor the number of hours of new programming.						
This objective fulfills the city values of Empowerment, Transparent Access, Diversity, and Responsiveness.						
• Number of Hours of New Programming -	#	475	500	500	500	500
<b>Total Earned Media Reached</b>						
The Marketing Department is the city's official conduit to local, state, national and international media. This measurement tracks the total reach of the earned media efforts (press releases, media calls, etc.)						
This objective fulfills the city values of Accountable Servant Leadership and Transparent Access.						
• Total Reach of Earned Media -	#	11,200,000	13,000,000	13,000,000	20,000,000	20,000,000
<b>Traffic Generated by City's Web Site, Mobile Site(s) and Apps</b>						
An objective of the Marketing Department is to monitor traffic generated by the city's website, mobile site(s), and applications.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Number of Page Views -	#	5,000,000	5,000,000	5,000,000	6,000,000	6,000,000
• Number of Unique Visitors -	#	1,200,000	1,200,000	1,200,000	2,200,000	2,200,000
• Social Media Traffic - Measures the amount of visitors to the city's social media sites.	#	13,000,000	14,600,000	14,600,000	15,000,000	15,000,000
• Total Digital Advertising Traffic - Measures the amount of visitors who have accessed information about the city via the digital advertising efforts.	#	1,200,000	1,200,000	1,200,000	1,500,000	1,500,000
• Web Traffic - Measures the amount of visitors to the city's website.	#	5,000,000	7,000,000	7,500,000	3,300,000	3,300,000

## Mayor's Office

### Department Mission Statement

The mission of the Mayor's Office is to provide executive leadership and direction to the organization and to oversee the provision of all city business in the interest of its citizens and the corporate entity as a whole.

### Services Provided

The Mayor's Office provides the following services:

- Provides executive leadership, implementation, and oversight in delivering city services.
- Defines city initiatives and sets implementation priorities.
- Establishes organizational structure and staffing.
- Works with City Council, businesses, and residents to ensure the safety, health, and prosperity of the city.
- Responds to and tracks citizen and Council inquiries and concerns through the Mayor's Action Center.
- Submits the annual Mayor's budget recommendation to City Council and reports on the finances of the city.
- Confers with the school board, county, state, and local educational agencies to coordinate and enhance services within the city of St. Petersburg.
- Solicits private funding for college scholarships for economically disadvantaged youth.
- Lobbies for legislation and funding which meets the needs of the city and its citizens.
- Functions as the city's sustainability department in identifying and implementing innovative initiatives to better the environment, economy, and society.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	2,509,675	2,844,263	2,962,858	2,993,558	2,983,644	3,097,862	4.56%
Services & Commodities	1,747,323	1,311,951	760,671	1,701,495	1,126,417	794,434	4.44%
Capital	790,486	2,284,688	0	857,287	858,287	0	0.00%
Grants & Aid	1,309,975	1,078,177	1,394,000	1,801,658	1,340,823	1,394,000	0.00%
<b>Total Budget</b>	<b>6,357,459</b>	<b>7,519,079</b>	<b>5,117,529</b>	<b>7,353,998</b>	<b>6,309,171</b>	<b>5,286,296</b>	<b>3.30%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Arts In Public Places	836,881	2,308,849	5,412	871,862	878,948	19,412	258.68%
Mayor's Office	836,881	2,308,849	5,412	871,862	878,948	19,412	258.68%
General Fund	5,519,281	5,210,231	5,112,117	6,482,136	5,430,223	5,266,884	3.03%
Action Center	496,170	445,659	462,681	462,681	413,616	481,281	4.02%
Cultural Affairs	883,944	825,565	884,361	945,832	931,678	905,373	2.38%
Education & Gov. Svcs	460,203	210	0	(90)	(90)	0	0.00%
Mayor's Office	2,503,875	2,622,173	2,133,060	3,406,309	2,360,124	2,243,648	5.18%
Sustainability and	1,000	176,980	394,167	394,167	291,154	317,904	(19.35)%
Urban Affairs	1,174,089	1,139,643	1,237,848	1,273,237	1,433,741	1,318,678	6.53%
Stormwater Utility Operating	1,297	0	0	0	0	0	0.00%
SPTO Administration	1,297	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>6,357,459</b>	<b>7,519,079</b>	<b>5,117,529</b>	<b>7,353,998</b>	<b>6,309,171</b>	<b>5,286,296</b>	<b>3.30%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Miscellaneous Revenue	0	830	0	0	(118)	0	0.00%
PILOT/G&A	550,308	561,312	572,541	572,541	572,544	583,992	2.00%
<b>Total Revenue</b>	<b>550,308</b>	<b>562,142</b>	<b>572,541</b>	<b>572,541</b>	<b>572,426</b>	<b>583,992</b>	<b>2.00%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Action Center	5.00	4.00	4.00	4.00	0.00
Cultural Affairs	2.00	2.00	2.00	2.00	0.00
Education & Gov. Svcs	2.00	0.00	0.00	0.00	0.00
Mayor's Office	8.00	10.00	10.00	10.00	0.00
Sustainability and Resiliency	0.00	2.00	3.00	3.00	0.00
Urban Affairs	2.00	4.00	4.00	4.00	0.00
<b>Total Full-Time FTE</b>	<b>19.00</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>	<b>0.00</b>
Urban Affairs	1.00	0.00	0.00	0.00	0.00
<b>Total Part-Time FTE</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>20.00</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>	<b>0.00</b>

**Notes**

Mayor’s Office Programs of Investment in the General Fund

In FY21, continuing a commitment to the at risk youth of St. Petersburg, the Mayor’s Office will invest \$675,000 in intervention and prevention through the Cohort of Champions and My Brother’s and Sister’s Keeper (MBSK) programming. The Urban Affairs Division will continue to administer the investment in these intervention programs. Additional Urban Affairs focused investments aimed at opportunity creation include \$25,000 for the USF Bridge to the Doctorate Endowed Graduate Fellowship, \$35,000 for 2020 Administrative Funding, \$50,000 for the Tampa Bay Black Business Investment Corporation (TBBBIC), \$50,000 for the STEP program, and \$30,000 for Wrap Around Services. Additionally, in FY21 \$50,000 for the MLK Festival was moved from the Marketing Department to the Urban Affairs Division.

Emphasizing the city’s commitment to sustainability and resiliency, funding for a clean energy partnership with USF (\$15,000) is included in the FY21 budget.

Continuing the Mayor’s ongoing commitment to the arts, education, and our community, \$479,000 has been invested in programs like the Arts Grants (\$405,000), Florida Orchestra (\$62,000), and the Museum of History (\$12,000).

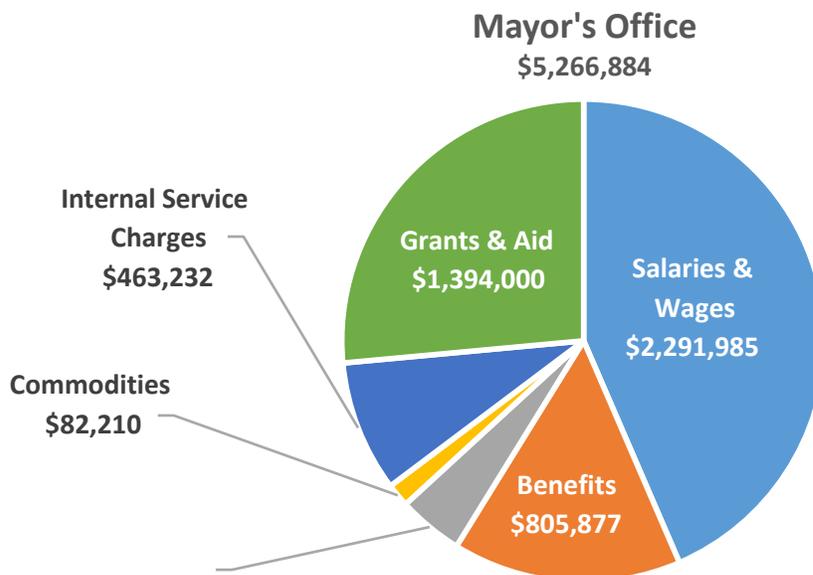
General Fund:

The Mayor Office’s FY21 General Fund budget increased by \$154,767 or 3.03% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$179,567 as compared to the FY20 Adopted Budget.

The FY21 budget also includes an increase in training and conference fees (\$5,200) and a decrease in other specialized services (\$30,000).

Revenue is expected to increase by \$11,451 in FY21 as compared to the FY20 Adopted Budget due to an increase in general government administration (G&A).



Arts in Public Places Fund:

The FY21 Arts in Public Places Fund budget increased by \$14,000 or 258.68% due to an increase in insurance charges. There are no planned projects out of this fund for FY21.

Revenue changes in the Arts in Public Places Fund are budgeted in the Budget and Management Department.

<b>Objective / Performance Measures</b>	<b>Unit of Measure</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Target</b>	<b>FY 2020 Estimate</b>	<b>FY 2021 Adopted</b>
<b>Citizen inquiries - Action Center</b>						
An objective of the Mayor's Office is to monitor citizen inquiries through the Action Center.						
This objective fulfills the city values of Accountable Servant Leadership, Transparent Access, and Responsiveness.						
• Number calls received -	#	60,824	62,456	55,000	59,000	57,000
• SeeClickFix issues and emails received -	#	33,793	33,992	50,000	39,000	44,850
<b>Corporate partners with city public schools</b>						
An objective of the Mayor's Office is to monitor the number of corporate partners with city public schools.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.						
• Number of Partners -	#	100	100	100	100	100
<b>Funds raised for St. Petersburg schools</b>						
An objective of the Mayor's Office is to track the amount of funds raised for St. Petersburg schools.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.						
Reflects value of Take Stock in Children Scholarships, Classroom Grants, and traditional Scholarships awarded by the Pinellas Education Foundation.						
• Funds raised for St. Petersburg schools -	\$	2,390,922	2,000,000	2,000,000	1,492,335	1,500,000
<b>Number of mentors trained</b>						
An objective of the Mayor's Office is to identify the number of mentors trained.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Number trained -	#	183	120	150	47	150
<b>Number of Teachers Awarded Classroom Grants</b>						
An objective of the Mayor's Office is to track the number of teachers awarded classroom grants.						
This objective fulfills the city values of Accountable Servant Leadership and Empowerment.						
• Number of Teachers Awarded Classroom Grants -	#	73	96	80	75	80
<b>Number of Traditional Senior Scholarships Awarded</b>						
An objective of the Mayor's Office is to track the number of traditional senior scholarships awarded and value of traditional senior scholarships awarded.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.						
• Number of scholarships -	#	75	83	100	60	100
<b>TSiC Scholarships Awarded</b>						
An objective of the Mayor's Office is to track the number and value of Take Stock in Children (TSiC) scholarships awarded.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Number of TSiC scholarships -	#	160	94	100	97	100
• Value of TSiC Scholarships Awarded -	\$	2,198,000	1,316,000	1,428,571	1,358,000	1,428,571

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Value of Classroom Grants Awarded</b>						
An objective of the Mayor's Office is to monitor the value of classroom grants awarded.						
This objective fulfills the city values of Accountable Servant Leadership and Empowerment.						
• Value of Classroom Grants Awarded -	\$	90,972	61,696	100,000	47,585	65,000
<b>Value of Traditional Senior Scholarships Awarded</b>						
An objective of the Mayor's Office is to monitor the value of traditional senior scholarship awarded.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.						
• Value of Traditional Scholarship -	\$	101,950	139,716	100,000	86,750	90,000
<b>Work orders generated - Action Center</b>						
An objective of the Mayor's Office is to monitor work orders generated by the Mayor's Action Center.						
This objective fulfills the city value of Accountable Servant Leadership and Responsiveness.						
• Action Center Work Orders Generated - This measure is no longer being tracked and is listed for historical perspective.	#	3,800	0	0	0	0

## Office of the City Auditor

### Department Mission Statement

The mission of the Office of the City Auditor is to provide independent objective assurance and consulting services, designed to add value and improve the city of St. Petersburg’s operations. Our primary objective is to assist management in the effective performance of their duties. We help the city accomplish its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of control processes, governance, and risk management. To that end, we provide information, analysis, appraisals, recommendations, and counsel regarding the activities and programs reviewed. Our underlying objective is to promote effective controls at a reasonable cost.

### Services Provided

The Office of the City Auditor provides the following services:

- **Audits**  
Audits are typically scheduled and assigned according to the city's risk based annual audit plan; however, some are at the request of management or are required on an annual basis. The annual audit plan is updated on an on-going basis (at least once each year) as priorities and risks change throughout city operations. Audits can include performance (operational) audits, revenue audits, compliance audits, contract audits, or any combination of these.
- **Investigations**  
Investigations are performed on an as needed basis and may include criminal investigations as well as violations of city policy or procedures. These investigations are typically at the request of management or through the city’s fraud hotline (EthicsPoint, Inc.). All cases reported through the city fraud and abuse hotline are investigated.
- **Follow-Up Reviews**  
Reviews are conducted to verify whether audit issues (findings) identified during the audit have been adequately addressed and recommendations implemented. These reviews are performed typically six to twelve months after the original audit is issued.
- **Special Projects**  
Projects executed by staff which do not follow the established audit process and are typically requested by management are considered special projects. Special projects also include internal departmental projects designed for greater efficiencies within the department.
- **Consulting Projects**  
The Office of the City Auditor’s professional advice and/or assistance is requested periodically by management. These projects include assistance in reviewing proposals from vendors for disaster cost recovery and researching sales tax and IRS issues for departments.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	730,295	598,108	627,641	629,293	573,871	609,747	(2.85)%
Services & Commodities	190,317	124,595	131,598	134,592	114,207	137,724	4.66%
<b>Total Budget</b>	<b>920,612</b>	<b>722,703</b>	<b>759,239</b>		<b>688,079</b>	<b>747,471</b>	<b>(1.55)%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	920,612	722,703	759,239	763,885	688,079	747,471	(1.55)%
Audit Services	920,612	722,703	759,239	763,885	688,079	747,471	(1.55)%
<b>Total Budget</b>	<b>920,612</b>	<b>722,703</b>	<b>759,239</b>	<b>763,885</b>	<b>688,079</b>	<b>747,471</b>	<b>(1.55)%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Intergovernmental Revenue	14,860	0	0	0	208,991	0	0.00%
Miscellaneous Revenue	0	0	0	0	10	0	0.00%
PILOT/G&A	328,260	334,824	341,520	341,520	341,520	348,350	2.00%
<b>Total Revenue</b>	<b>343,120</b>	<b>334,824</b>	<b>341,520</b>	<b>341,520</b>	<b>550,521</b>	<b>348,350</b>	<b>2.00%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Audit Services		6.20	5.20	5.20	0.00
<b>Total Full-Time FTE</b>		<b>6.20</b>	<b>5.20</b>	<b>5.20</b>	<b>0.00</b>
<b>Total FTE</b>		<b>6.20</b>	<b>5.20</b>	<b>5.20</b>	<b>0.00</b>

**Notes**

The Office of the City Auditor’s FY21 budget decreased by \$11,768 or 1.55% as compared to the FY20 Adopted Budget.

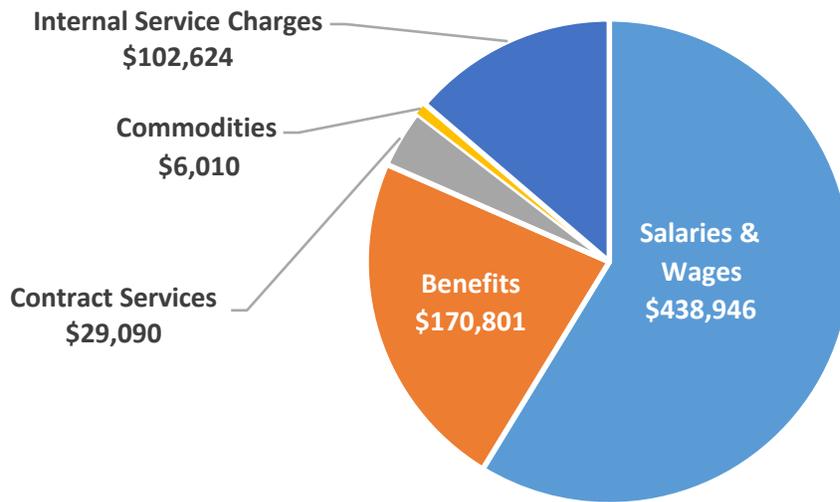
Salaries, benefits, and internal service charges decreased by \$13,238 as compared to the FY20 Adopted Budget. Salary savings are a result of changing a vacant full-time Senior Auditor position to a full-time Auditor position in FY20.

Increases in the FY21 budget include tuition reimbursement (\$1,500) and software as a service (\$170).

Reductions in the FY21 budget include reference materials (\$100) and telephones (\$100).

Revenue is expected to increase by \$6,830 or 2.00% in FY21 as compared to the FY20 Adopted Budget based on an increase in general government administration (G&A).

**Office of the City Auditor**  
\$747,471



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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**Audit Recommendations Accepted by Management**

An objective of the Office of the City Auditor is audit recommendations accepted by management (annually).

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

• Audit Recommendations Accepted by Management -	%	98	100	98	98	98
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**Major Audits & Investigations - Financial Impact**

An objective of the Office of the City Auditor is to conduct major audits and investigations.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

• The Office of the City Auditor does not know what to expect during audits, resulting in amounts for FY 2021 not yet determined.

• Major Audits and Investigations - Financial Impact -	\$	7,290,811	8,230,990	0	7,542,703	0
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## Procurement and Supply Management

### Department Mission Statement

The mission of the Procurement and Supply Management Department is to procure supplies, services, and construction services for its customers at the best value through supplier collaboration, innovative supply chain practices, and technology.

### Services Provided

The Procurement and Supply Management Department provides the following services:

- Plans, directs, and supervises the procurement of supplies and services.
- Controls warehouse and inventory of supplies for internal distribution to requesting departments.
- Disposes of surplus property.
- Verifies contractor performance and identifies breach of contracts.
- Maintains procedures for the inspection of supplies and services and maintains the procurement and inventory applications in the Oracle E-Business Suite.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	1,656,033	1,870,403	1,961,116	1,961,116	2,009,321	2,328,741	18.75%
Services & Commodities	517,802	594,993	677,381	677,858	629,387	512,615	(24.32)%
Capital	44,625	32,581	0	5,825	5,825	0	0.00%
<b>Total Budget</b>	<b>2,218,460</b>	<b>2,497,977</b>	<b>2,638,497</b>	<b>2,644,799</b>	<b>2,644,533</b>	<b>2,841,356</b>	<b>7.69%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	1,690,430	1,890,791	2,069,250	2,075,038	2,069,743	2,270,160	9.71%
Procurement	1,690,430	1,890,791	2,069,250	2,075,038	2,069,743	2,270,160	9.71%
Sanitation Operating	474	0	0	0	0	0	0.00%
Procurement	474	0	0	0	0	0	0.00%
Stormwater Utility Operating	587	0	0	0	0	0	0.00%
SPTO Administration	587	0	0	0	0	0	0.00%
Supply Management	526,968	607,186	569,247	569,762	574,790	571,196	0.34%
Supply Management	526,968	607,186	569,247	569,762	574,790	571,196	0.34%
<b>Total Budget</b>	<b>2,218,460</b>	<b>2,497,977</b>	<b>2,638,497</b>	<b>2,644,799</b>	<b>2,644,533</b>	<b>2,841,356</b>	<b>7.69%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	440	0	0	0	0	0	0.00%
Intergovernmental Revenue	1,409	0	0	0	52,008	0	0.00%
Internal Charges	478,674	425,670	550,000	550,000	392,368	563,000	2.36%
Miscellaneous Revenue	267,765	417,537	283,315	283,315	475,485	283,315	0.00%
PILOT/G&A	378,648	386,220	393,944	393,944	393,948	401,823	2.00%
<b>Total Revenue</b>	<b>1,126,936</b>	<b>1,229,427</b>	<b>1,227,259</b>	<b>1,227,259</b>	<b>1,313,809</b>	<b>1,248,138</b>	<b>1.70%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Procurement	15.82	16.82	16.82		3.00
Supply Management	6.19	6.19	7.19	7.19	0.00
<b>Total Full-Time FTE</b>	<b>22.00</b>	<b>23.00</b>	<b>24.00</b>	<b>27.00</b>	<b>3.00</b>
Supply Management	0.50	0.50	0.00	0.00	0.00
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>22.50</b>	<b>23.50</b>	<b>24.00</b>	<b>27.00</b>	<b>3.00</b>

**Notes**

**General Fund:**

The Procurement and Supply Management Department’s FY21 General Fund budget increased by \$200,910 or 9.71% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$382,332 as compared to the FY20 Adopted Budget. In FY20, three full-time positions, two Contract Compliance Coordinators (\$119,026) and one Administrative Assistant (\$56,501) were added. Funding for these positions was included in the FY20 Adopted Budget in Services and Commodities to enhance the Contracts Compliance Division to provide resources to fully implement the apprentice and disadvantaged workers ordinances as well as the proposed responsible bidder ordinance.

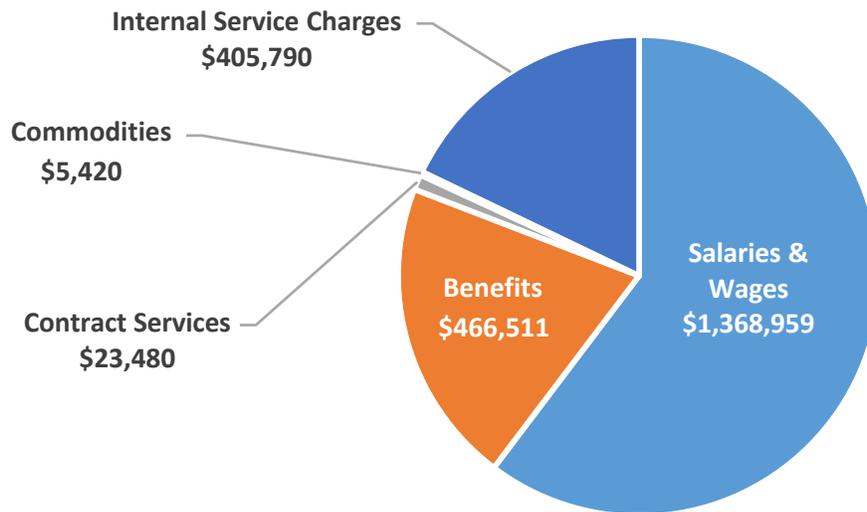
Additionally, there is an increase in Software as a Service (\$400) for FY21.

Increases are partially offset by reductions in other specialized services (\$177,400), tuition reimbursement (\$3,000), and training and conference fees (\$1,422).

Revenue is expected to increase \$7,879 in FY21 as compared to the FY20 Adopted Budget based on an increase in general government administration (G&A).

**Procurement and Supply Management - General Fund**

**\$2,270,160**



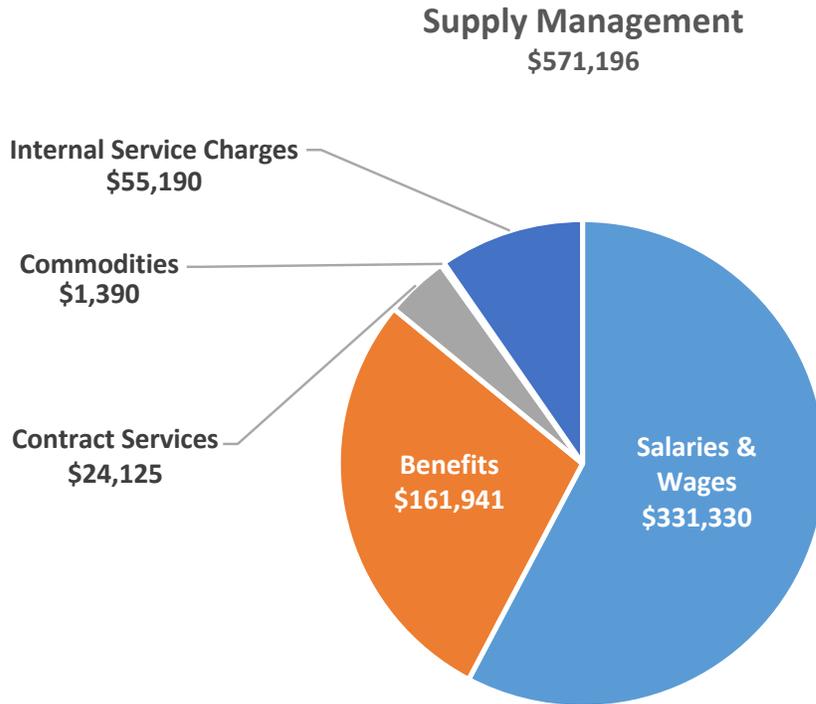
**Supply Management Fund:**

The Supply Management Operating Fund's FY21 budget increased by \$1,949 or 0.34% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$12,340 as compared to the FY20 Adopted Budget.

Reductions include facility repair and renovations (\$2,000), uniforms and protective clothing (\$2,000), operating supplies (\$2,000), security services (\$1,560), grounds maintenance (\$1,200), and miscellaneous line item adjustments (\$1,631).

Revenue is expected to increase by \$13,000 in FY21 as compared to the FY20 Adopted Budget due to an increase in inventory mark up. The inventory mark up rose from 10.25% in FY20 to 12.5% in FY21.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### Procurement

An objective of the Procurement and Supply Management Department is to procure supplies and construction services for our customer departments at the best value through supplier collaboration, innovative supply-chain practices, and technology.

This objective fulfills the city values of Responsiveness and Empowerment.

• Formal Solicitations -	#	193	179	200	197	217
• P-Card Avg spend -	\$	296	298	350	328	361
• P-Card Rebate -	\$	217,530	326,369	210,000	259,006	394,906
• P-Card Spend -	\$	9,715,688	10,902,618	12,000,000	11,992,879	13,192,167
• P-Card Transactions -	#	33,003	35,856	35,000	39,442	43,386
• PO & Blanket Releases -	#	11,943	10,325	11,000	11,358	12,493
• Requisitions -	#	24,391	22,977	22,000	25,275	27,802
• SBE Spend -	\$	10,718,642	8,690,177	12,000,000	9,559,194	10,515,114
• SBE Transactions -	#	1,565	1,703	1,700	1,873	2,061
• Total Spend -	\$	372,670,486	223,479,337	250,000,000	258,718,112	276,889,924

### Supply Management

An objective of the Procurement and Supply Management Department is to minimize inventory investment and operating costs while maintaining an adequate supply of inventory to meet the needs of customer departments.

This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.

• Cycle Count Accuracy -	%	96.63	97.56	98.5	97.5	97.75
• Dollar Variance (+/- Book vs Count Value) -	\$	(2,804)	(3,419)	1,650	2,300	2,170
• Fill Rate -	%	95.15	95.82	97.5	95.78	97.5
• Inventory Turnover Rate - Ratio -	%	2.1	2.6	4	2	2.2
• Inventory Value -	\$	1,524,552	1,658,133	1,700,000	1,762,081	1,675,000
• Line Items (SKU) -	#	3,100	2,896	3,100	2,915	2,910
• Line Items Received -	#	5,482	5,148	5,250	4,400	4,200
• Overhead (Markup) -	%	10.25	10.25	10.25	12.5	13.5
• Revenue (Mark up) -	\$	492,487	452,533	495,000	380,750	418,500
• Sales in Dollars -	\$	4,650,000	4,867,493	5,000,000	4,117,968	4,450,000
• Sales Transactions -	#	46,202	43,435	46,000	43,815	44,175

## Technology Services

### Department Mission Statement

The mission of the Department of Technology Services (DoTS) is to pursue, implement, and manage information systems and technologies that most effectively and efficiently support city departments in accomplishing the goals and objectives of the city. All DoTS employees will provide exceptional service to both our internal customers and the public. DoTS management recognizes our team members as our most important asset and will provide the opportunity for development and create a working environment that fosters innovative solutions and cooperative problem-solving in a fiscally responsible manner.

### Services Provided

The following services are provided by the Department of Technology Services:

- Citywide Oracle E-Business Suite and Work Order Management (WAM) support.
- Citywide telephone system support.
- Citywide desktop computer support.
- Citywide Windows based server system support.
- Citywide Unix server system, Oracle, and SQL support.
- Citywide network connectivity support.
- Citywide support of commercial and in-house developed systems.
- Citywide geographic information systems (GIS) support.
- Citywide e-Government & Enterprise Resource Planning (ERP) support.
- Citywide e-mail server system support.
- Citywide intranet and internet support.
- Citywide document management support.
- Citywide iSeries server system support.
- Citywide storage server system support.
- Computer security services.
- Computer operations services.
- Citywide electronic infrastructure support.
- Help desk services.
- Emergency management support and development.
- Technology internship program.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	6,487,488	6,744,185	7,112,538	7,112,538	6,991,479	7,658,239	7.67%
Services & Commodities	4,819,126	5,468,515	5,740,259	7,464,065	7,238,901	6,916,530	20.49%
Capital	715,576	624,375	1,338,100	1,989,889	1,114,998	472,645	(64.68)%
Transfers	0	550,000	0	0	0	350,000	0.00%
<b>Total Budget</b>	<b>12,022,190</b>	<b>13,387,074</b>	<b>14,190,897</b>	<b>16,566,492</b>	<b>15,345,377</b>	<b>15,397,414</b>	<b>8.50%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Fleet Management	0	60	0	60	0	0	0.00%
Fleet	0	60	0	60	0	0	0.00%
General Fund	200	0	0	0	0	0	0.00%
Technology Services	200	0	0	0	0	0	0.00%
Sunken Gardens	0	0	0	0	11	0	0.00%
Sunken Gardens	0	0	0	0	11	0	0.00%
Technology and	1,112,884	1,053,464	1,213,970	2,297,298	929,560	1,610,000	32.62%
Technology Replacement	1,112,884	1,053,464	1,213,970	2,297,298	929,560	1,610,000	32.62%
Technology Services	10,909,105	12,333,550	12,976,927	14,269,134	14,415,807	13,787,414	6.25%
Technology Services	10,909,105	12,333,550	12,976,927	14,269,134	14,415,807	13,787,414	6.25%
<b>Total Budget</b>	<b>12,022,190</b>	<b>13,387,074</b>	<b>14,190,897</b>	<b>16,566,492</b>	<b>15,345,377</b>	<b>15,397,414</b>	<b>8.50%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	77,980	79,665	82,000	82,000	105,488	82,000	0.00%
Intergovernmental Revenue	1,500	0	0	0	0	0	0.00%
Internal Charges	12,347,691	13,088,268	13,926,504	13,926,504	14,006,945	15,185,702	9.04%
Miscellaneous Revenue	155,308	80,256	80,000	80,000	85,412	80,000	0.00%
Transfers	150,000	450,000	0	0	0	350,000	0.00%
<b>Total Revenue</b>	<b>12,732,479</b>	<b>13,698,189</b>	<b>14,088,504</b>	<b>14,088,504</b>	<b>14,197,846</b>	<b>15,697,702</b>	<b>11.42%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Technology Services	60.00	60.00	60.00	62.00	2.00
<b>Total Full-Time FTE</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>	<b>62.00</b>	<b>2.00</b>
Technology Services	2.50	2.50	1.00	1.00	0.00
<b>Total Part-Time FTE</b>	<b>2.50</b>	<b>2.50</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>62.50</b>	<b>62.50</b>	<b>61.00</b>	<b>63.00</b>	<b>2.00</b>

**Notes**

Technology Services Fund:

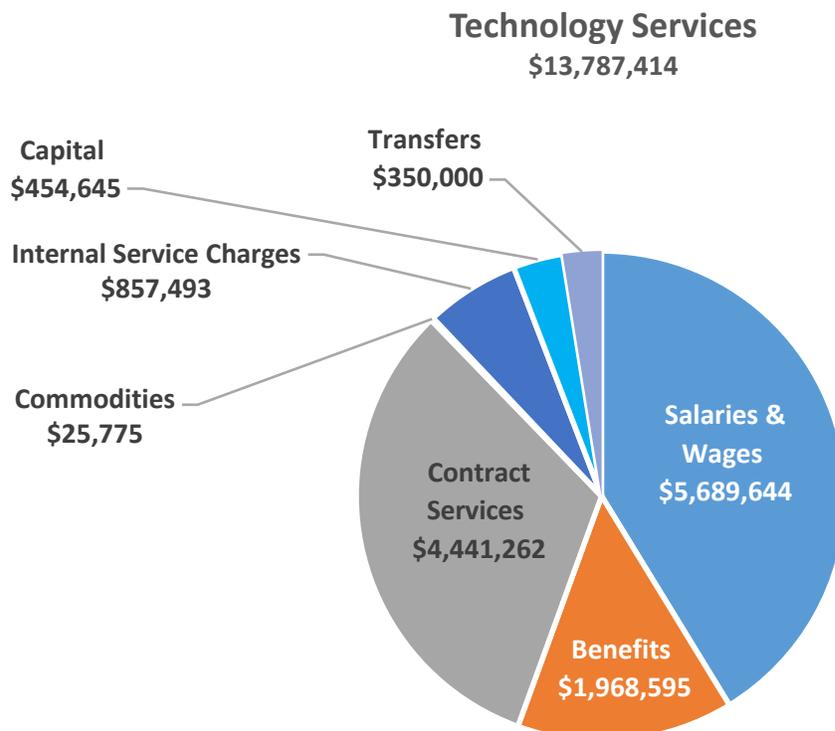
The Technology Services Fund’s FY21 budget increased by \$810,487 or 6.25% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$569,830 as compared to the FY20 Adopted Budget. This amount includes the addition of a full-time Senior Systems Programmer (\$125,582) and a full-time Senior IP Telephony/Network Analyst (\$113,301) in FY21.

Additional increases in the FY21 budget include a transfer to the Technology and Infrastructure Fund (\$350,000), repair and maintenance materials (\$196,637), other specialized services (\$56,900), Internet Services (\$30,000), small tools and equipment (\$4,650), and tuition reimbursements (\$500).

There are reductions in equipment (\$323,455), network fees (\$72,200), other office supplies (\$2,000), and postage (\$375).

Revenue is expected to increase by \$715,644 in FY21 as compared to the FY20 Adopted Budget due to increases in data processing charges (\$619,236) and telephone charges (\$96,408).



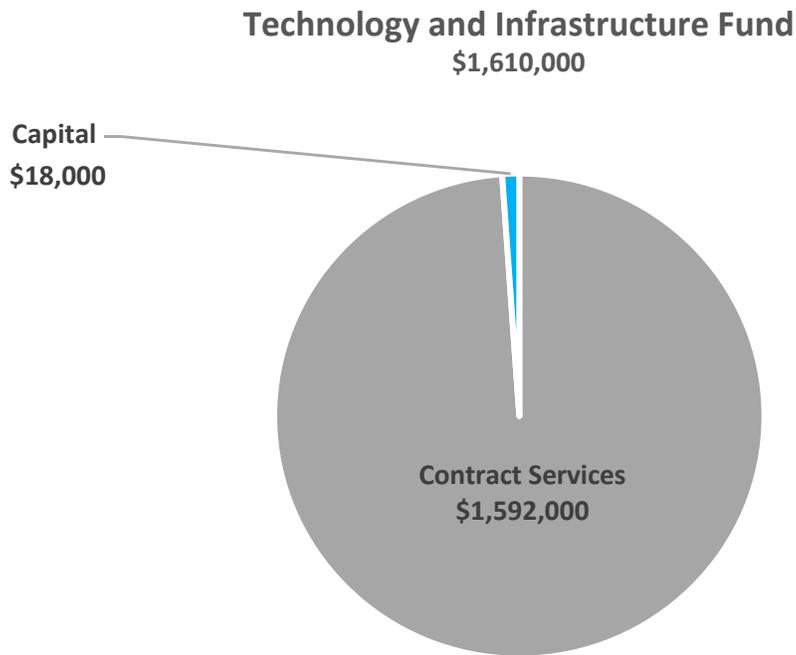
**Technology and Infrastructure Fund:**

The Technology and Infrastructure Fund’s FY21 budget increased by \$396,030 or 32.62% as compared to the FY20 Adopted Budget.

Purchases in this fund fluctuate based on the current needs of the city on an annual basis. The FY21 budget reflects the cyclical nature of technology needs and replacements.

The following large purchases are planned for FY21: the replacement of out of date and end-of-life PC/Laptop devices (\$50,000), an upgrade to 600 of the city's virtual machine client devices (\$210,000), continued expansion of the city's fiber infrastructure (\$150,000), continued replacement of older end-of-life network switches (\$75,000), replacement of Cisco Firewalls for County connectivity with Palo Alto Firewalls (\$115,000), Digital Persona fingerprint scanners and user licenses (\$150,000), and Kronos Workforce Dimensions and TeleStaff Implementation (\$700,000).

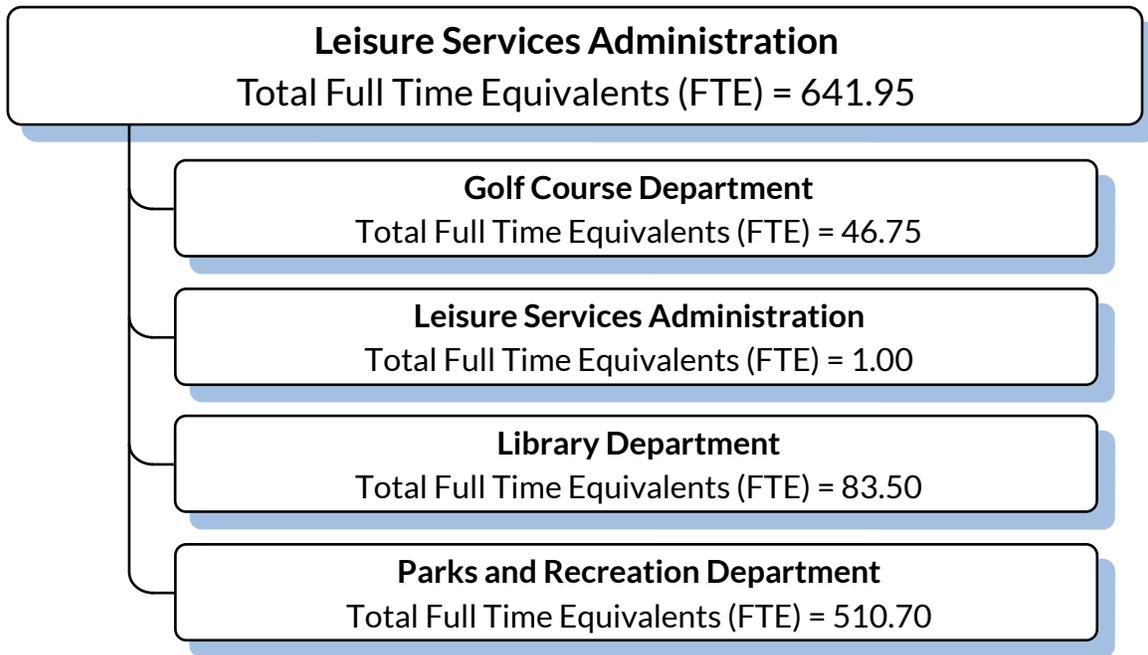
Revenue is expected to increase by \$893,554 or 69.76% in FY21 as compared to the FY20 Adopted Budget due to an increase in departmental charges (543,554) and a transfer (\$350,000) from the Technology Services Fund to supplement the costs of the Kronos purchase.



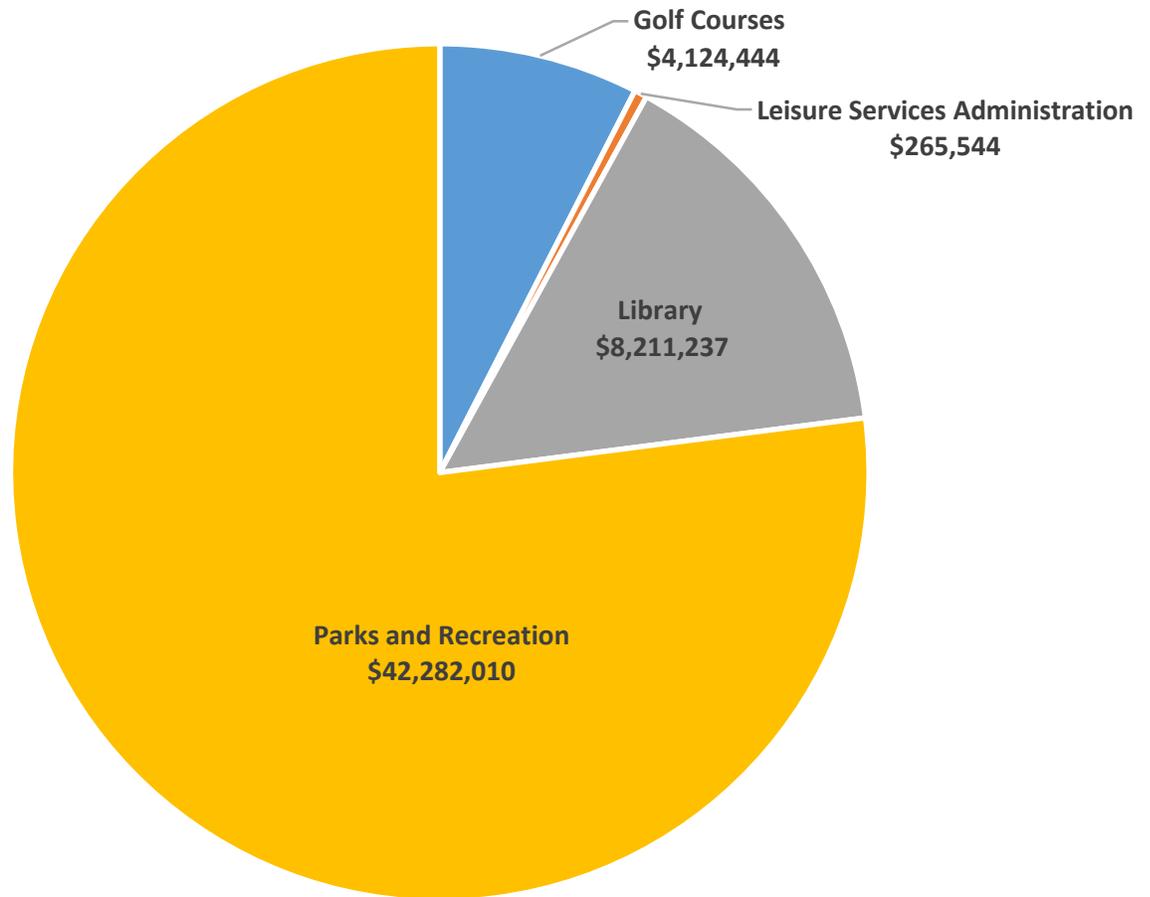
Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Citywide Systems Support</b>						
An objective of the Department of Technology Services is to provide citywide systems support for commercial and in-house developed systems, desktop computers, document management, email services, internet and intranet, Oracle, telephones, Unix Server, and electronic equipment.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Desktop Support-Tickets closed within three working days -	%	85	90	90	88	90
• Desktop Support-Tickets responded to within four business hours -	%	100	92	95	95	95
• Developed Systems-Tickets closed within three working days -	%	85	87	90	78	90
• Developed Systems-Tickets responded to within four business hours -	%	90	73	100	73	90
• Document Mgmt Support-Tickets closed within three working days -	%	85	95	90	100	90
• Document Mgmt Support-Tickets responded to within four business hours -	%	90	84	100	100	90
• E-mail server-less than 1% unscheduled downtime -	%	0	0	0		0
• GIS Support-Tickets closed within three working days -	%	90	64	90	63	90
• GIS Support-Tickets responded to within four business hours -	%	90	64	100	50	90
• Internet Support-Tickets closed within three working days -	%	100	100	100	100	100
• Internet Support-Tickets responded to within four business hours -	%	100	100	0	100	100
• Network Connectivity-less than 1% downtime -	%	1	1	1	1	1
• Oracle Support-Tickets closed within three working days -	%	75	70	90	90	90
• Oracle Support-Tickets responded to within four business hours -	%	90	70	100	90	90
• Storage Server Support-Tickets closed within three working days -	%	98	98	98	100	100
• Storage Server Support-Tickets responded to within four business hours -	%	100	98	100	100	100
• Telephone System-less than 0.1% unscheduled downtime -	%	0.01	0.01	0.01	0.1	0.1
• Unix Server Support-less than 0.1% unscheduled downtime -	%	0	0.24	0.1	0	0
<b>Help Desk Services</b>						
An objective of the Department of Technology Services is to provide help desk services.						
The objective fulfills the city values of Transparent Access, Inclusiveness, and Responsiveness.						
• Less than 10% of calls dropped -	%	11.2	13.8	10	12	10
• Phone calls answered -	#	23,450	23,087	22,000	20,000	17,000
<b>Technology Internship Program</b>						
An objective of the Department of Technology Services is to track number of interns in the program.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Number of interns -	#	4	2	10	1	8

# **Leisure Services Administration**





## LEISURE SERVICES ADMINISTRATION \$54,883,235



### Comparison of Fiscal Year 2020 to Fiscal Year 2021 Adopted Budget Leisure Services Administration

Department	FY20 Adopted Budget	FY21 Adopted Budget	Change Amount	Change as percent
Golf Courses	\$ 4,119,135	\$ 4,124,444	\$ 5,309	0.13%
Leisure Services Administration	\$ 255,355	\$ 265,544	\$ 10,189	3.99%
Library	\$ 7,743,144	\$ 8,211,237	\$ 468,093	6.05%
Parks and Recreation	\$ 40,229,428	\$ 42,282,010	\$ 2,052,582	5.10%
<b>Leisure Services Administration</b>	<b>\$ 52,347,062</b>	<b>\$ 54,883,235</b>	<b>\$ 2,536,173</b>	<b>4.84%</b>

## Golf Courses

### Department Mission Statement

The mission of the Golf Courses Department is to provide outstanding golf courses, programs, and practice facilities to the residents and visitors of St. Petersburg. The city's excellent golf courses, programs, and practice facilities are provided by a courteous and professional staff at a tremendous value with a goal to cover 100% of all operational and capital expenditures.

### Services Provided

- **Golf Course Administration:** Provides direction and leadership for the sound fiscal management and operation of three municipal golf course facilities including business operations, special events, tournaments, turf and facility maintenance; business operations to include pro shop retail sales, driving range sales, and concessions; player development, marketing, First Tee youth programs support, and customer service for residents and visitors.
- **Mangrove Bay Business:** Sells greens fees and merchandise, books reservations for more than 62,000 residents and visitors annually, sells range balls to more than 35,000 golfing customers, and collects more than \$2,500,000 annually; offers pro shop merchandise for resale and administers events, tournaments, leagues, and outings, while providing exceptional customer service. Maintains fleet of 80 operationally safe golf carts for rental. Provides support of First Tee programs.
- **Mangrove Bay Concessions:** Provides food and beverages for resale and customer service through the clubhouse, the starters' building, and the on course beverage cart service.
- **Cypress Links Business:** Sells greens fees and merchandise, books reservations and provides starting and course ranging services for more than 32,000 residents and visitors annually; collects more than \$400,000 annually; administers tournaments, leagues, and outings, manages a fleet of 12 golf carts; and provides excellent customer service. Provides support of First Tee programs.
- **Twin Brooks Business:** Sells greens fees and merchandise, books reservations for more than 20,000 residents and visitors annually, and collects more than \$450,000 annually; sells driving range balls to more than 24,000 customers annually; administers events, tournaments, leagues, and outings; and provides outstanding customer services. Provides support of First Tee programs.
- **Golf Courses Maintenance:** Promotes, manicures, and maintains healthy turf grass on 180 acre, 18 hole championship Mangrove Bay Golf Course and driving range; 17 acre, 9 hole par three Cypress Links Golf Course; and 29 acre, 9 hole, par three Twin Brooks Golf Course, driving range and three practice holes by utilizing best management and cultural practices. Putting surfaces are mowed every day and the golf course is set up for play every day but Christmas. Mowing of all turf areas is performed on a daily basis, bunker maintenance, chemical and fertilizer management, water management, irrigation maintenance of more than 1,000 irrigation heads and one pump station at Mangrove Bay and Cypress Links, 300 irrigation heads, and one pump station at Twin Brooks, repairs and maintenance to bridges and course shelters/restrooms, general maintenance of all outside areas on the property, and tree and plant maintenance and management is addressed as well. Provides preventative, routine maintenance and repair of turf equipment utilized for three golf courses.

<b>Budgetary Cost Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Wages & Benefits	2,252,573	2,372,128	2,459,725	2,459,725	2,498,564	2,583,643	5.04%
Services & Commodities	1,381,642	1,613,337	1,432,910	1,837,527	1,930,644	1,465,801	2.30%
Capital	31,520	15,673	156,500	156,950	182,357	0	(100.00)%
Transfers	72,000	59,000	70,000	70,000	69,996	75,000	7.14%
<b>Total Budget</b>	<b>3,737,735</b>	<b>4,060,138</b>	<b>4,119,135</b>	<b>4,524,202</b>	<b>4,681,561</b>	<b>4,124,444</b>	<b>0.13%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
<b>General Fund</b>	1,320	0	0	0	1,152	0	0.00%
Golf Courses	1,320	0	0	0	1,132	0	0.00%
Golf Courses	0	0	0	0	21	0	0.00%
<b>Golf Course Operating</b>	3,736,415	4,060,138	4,119,135	4,524,202	4,680,408	4,124,444	0.13%
Golf Courses	550,553	589,046	585,996	585,996	589,140	602,585	2.83%
Golf Courses	1,426,399	1,488,968	1,653,886	1,665,366	1,676,249	1,564,439	(5.41)%
Golf Courses Operations	1,759,463	1,982,125	1,879,253	2,272,839	2,415,019	1,957,420	4.16%
<b>Total Budget</b>	<b>3,737,735</b>	<b>4,060,138</b>	<b>4,119,135</b>	<b>4,524,202</b>	<b>4,681,561</b>	<b>4,124,444</b>	<b>0.13%</b>

<b>Revenue Sources</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Charges for Services	3,376,734	3,695,523	3,805,450	3,805,450	4,140,278	3,920,122	3.01%
Intergovernmental Revenue	0	9,678	0	0	4,285	0	0.00%
Miscellaneous Revenue	316	2,059	0	0	2,360	0	0.00%
Transfers	0	176,000	158,166	13,166	0	131,000	(17.18)%
<b>Total Revenue</b>	<b>3,377,050</b>	<b>3,883,260</b>	<b>3,963,616</b>	<b>3,818,616</b>	<b>4,146,923</b>	<b>4,051,122</b>	<b>2.21%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Golf Courses	1.00	1.00	1.00	1.00	0.00
Golf Courses Maintenance	12.00	12.00	12.00	12.00	0.00
Golf Courses Operations	8.00	8.00	8.00	8.00	0.00
<b>Total Full-Time FTE</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>	<b>0.00</b>
Golf Courses	0.73	0.73	0.73	0.73	0.00
Golf Courses Maintenance	5.83	5.83	5.84	5.84	0.00
Golf Courses Operations	18.95	18.98	19.18	19.18	0.00
<b>Total Part-Time FTE</b>	<b>25.51</b>	<b>25.54</b>	<b>25.75</b>	<b>25.75</b>	<b>0.00</b>
<b>Total FTE</b>	<b>46.51</b>	<b>46.54</b>	<b>46.75</b>	<b>46.75</b>	<b>0.00</b>

**Notes**

The Golf Courses Department’s FY21 budget increased by \$5,309 or 0.13% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$136,458 as compared to the FY20 Adopted Budget.

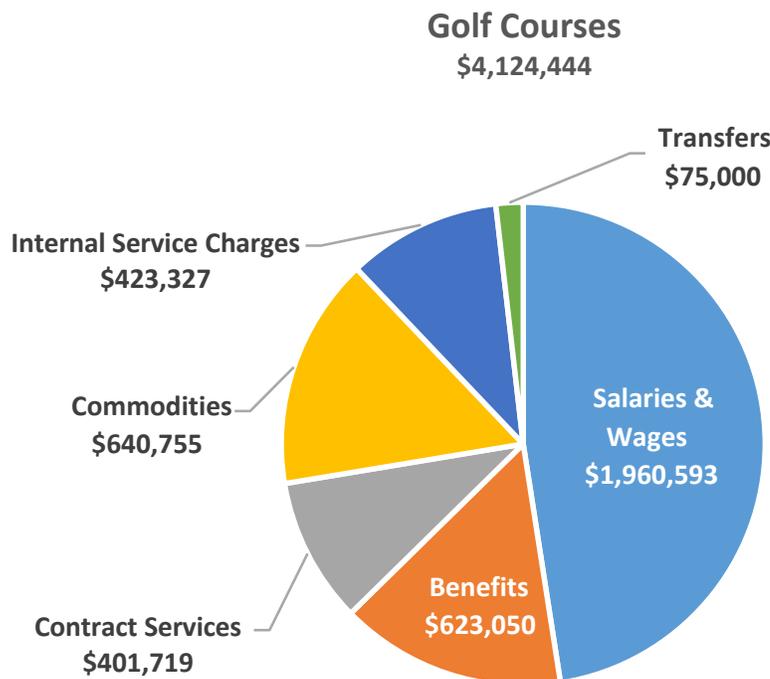
Increases in the FY21 budget include software as a service (\$17,220), credit card settlement (\$7,800), repair and maintenance – other equipment maintenance (\$7,425), security services (\$6,062), water (\$5,966), sewer (\$5,464), commodities – food and beverage (\$3,641), facility repairs and renovations (\$2,190), and miscellaneous line item adjustments (\$8,159).

Reductions include equipment (\$110,500), other improvements (\$46,000), other specialized services (\$15,270), electric (\$4,800), road materials and supplies (\$4,600), recreation supplies (\$4,560), commodities – resale (\$3,140), advertising (\$2,700), fuel – external (\$2,500), and miscellaneous line item adjustments (\$6,006).

Additionally, the FY21 budget includes a transfer to the General Fund (\$75,000), a \$5,000 increase over FY20, for the first installment of repayment for the advance of funds for golf cart replacement at Mangrove Bay in FY20.

Revenue is expected to increase by \$87,506 or 2.21% in FY21 as compared to the FY20 Adopted Budget.

Increases include greens fees (\$98,342), rent – electric golf cart (\$25,946), driving range (\$3,882), and miscellaneous line item adjustments (\$4,269). These increases are partially offset by reductions in transfers from the General Fund (\$14,000) and Golf Course CIP Fund (\$13,166), rent – push cart (\$6,626), and miscellaneous line item adjustments (\$11,141).



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Buckets of Range Balls Sold</b>						
One objective of the Golf Courses Department is to maximize availability of range balls for sale to customers.						
This objective fulfills the city values of Accountable Servant Leadership, Diversity, and Responsiveness.						
• Mangrove Bay Buckets of Balls Sold -	#	31,565	36,406	35,741	35,741	35,593
• Twin Brooks Buckets of Balls Sold -	#	24,770	26,579	25,486	25,486	25,436
<b>Golf Course Maintenance</b>						
One objective of the Golf Courses Department is to maximize best management and cultural practices to maintain healthy turf conditions, irrigation heads, and pump stations for all facilities at optimal levels.						
This objective fulfills the city values of Empowerment and Responsiveness.						
• Golf Courses Acres Maintained - Cypress Links -	#	17	17	17	17	17
• Golf Courses Acres Maintained - Mangrove Bay -	#	180	180	180	180	180
• Golf Courses Acres Maintained - Twin Brooks -	#	29	29	29	29	29
• Irrigation Heads -	#	1,300	1,300	1,300	1,300	1,300
• Pump Stations -	#	2	2	2	2	2
<b>Point of Sale for Venues</b>						
One objective of the Golf Courses Department is to provide food and beverages for resale through three point of sale venues at Mangrove Bay Golf Course.						
This objective fulfills the city values of Accountable Servant Leadership, Diversity, and Responsiveness.						
• Point of Sale Venues -	\$	267,123	289,139	269,031		265,840
<b>Rounds of Golf Played</b>						
One objective of the Golf Courses Department is to provide all golfers with a quality golf experience.						
This objective fulfills the city values of Accountable Servant Leadership, Diversity, and Responsiveness.						
• Cypress Links Rounds of Golf Played -	#	26,526	28,740	29,469	31,000	30,060
• Mangrove Bay Rounds of Golf Played -	#	58,439	63,031	65,243	68,000	67,522
• Twin Brooks Rounds of Golf Played -	#	18,406	19,844	19,988	21,000	20,400
<b>The First Tee Youth Program</b>						
One objective of the Golf Courses Department is to provide for player development and support for The First Tee Youth Program.						
This objective fulfills the city values of Accountable Servant Leadership, Diversity, Inclusiveness, and Responsiveness.						
• The First Tee Youth Program -	#	1,500	1,500	1,500	1,500	1,600

## Leisure Services Administration

### Department Mission Statement

The mission of the Leisure Services Administration is to provide administrative, financial, and technical leadership to the Golf Courses, Library, and Parks and Recreation Departments resulting in the effective delivery of high quality, innovative, inclusive, and responsive public service that provides a positive impact on the quality of life in the community.

### Services Provided

The Leisure Services Administration Department provides the following services:

- Provides administrative oversight of the Leisure Services departments resulting in the effective delivery of high quality, innovative, inclusive, and responsive public service that provides a positive impact on quality of life in the community.
- Serves as the Leisure Services departmental liaison to citizens, professional organizations and non-profits, neighborhood associations, elected officials, and other governmental organizations.
- Provides administrative oversight of capital and operating budgets that determine both short and long term goals for maintaining and improving the services, programs, and facilities provided by all Leisure Services departments.
- Assists with seeking opportunities for grants, partnerships, and collaborations with city departments, neighborhood associations, non-profits, and community organizations.
- Assists with seeking innovative opportunities to improve publicity and marketing efforts to increase community participation in the services, programs, and facilities that are provided by the Leisure Services departments.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	273,272	213,413	222,189	222,189	225,433	226,252	1.83%
Services & Commodities	35,886	43,353	33,166	33,166	30,904	39,292	18.47%
<b>Total Budget</b>	<b>309,158</b>	<b>256,766</b>	<b>255,355</b>	<b>255,355</b>	<b>256,337</b>	<b>265,544</b>	<b>3.99%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	309,158	256,766	255,355	255,355	256,337	265,544	3.99%
Leisure Services Adminis	309,158	256,766	255,355	255,355	256,337	265,544	3.99%
<b>Total Budget</b>	<b>309,158</b>	<b>256,766</b>	<b>255,355</b>	<b>255,355</b>	<b>256,337</b>	<b>265,544</b>	<b>3.99%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Miscellaneous Revenue	0	0	0	0	(42)	0	0.00%
PILOT/G&A	103,488	105,552	107,663	107,663	107,664	109,816	2.00%
<b>Total Revenue</b>	<b>103,488</b>	<b>105,552</b>	<b>107,663</b>	<b>107,663</b>	<b>107,622</b>	<b>109,816</b>	<b>2.00%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Leisure Services Adminis			1.00	1.00	0.00
<b>Total Full-Time FTE</b>			<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>Total FTE</b>			<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

**Notes**

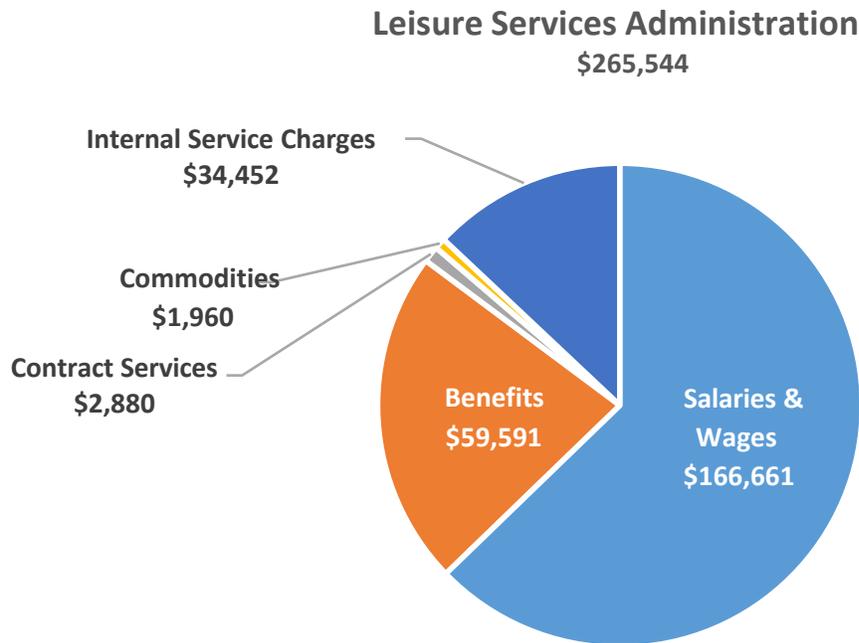
The Leisure Services Administration Department’s FY21 budget increased by \$10,189 or 3.99% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$9,859 as compared to the FY20 Adopted Budget.

Increases in the FY21 Budget include training and conference travel (\$450), recreation supplies (\$150), travel – city business (\$100), and training fees (\$30).

Reductions include operating supplies (\$400).

Revenue is expected to increase by \$2,153 in FY21 as compared to the FY20 Adopted Budget based on an increase in general government administration (G&A).



## Library

### Department Mission Statement

The mission of the St. Petersburg Library System is to inform, connect, and empower the city's diverse community through library programs, resources, and services.

### Services Provided

The St. Petersburg Library System, consisting of a Main Library and six community libraries, provides the following core services:

- Lending collection materials and electronic resources, including books, music, and videos to residents and visitors.
- Providing information about library programs, services, and resources to the community upon request.
- Providing instruction to the community on the use of library resources, computers, internet research, and mobile devices, as well as providing literacy development and programs that supplement education.
- Providing space to the community for both individual and collaborative education and entrepreneurial pursuits.
- Providing community access to the internet and personal computing applications.
- Providing community-driven servant leadership in support of library programs and services.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	5,119,249	5,337,000	5,510,232	5,510,232	5,511,069	5,866,232	6.46%
Services & Commodities	1,585,196	1,752,209	1,557,576	1,628,755	1,753,661	1,669,669	7.20%
Capital	612,483	558,872	675,336	698,322	410,519	675,336	0.00%
<b>Total Budget</b>	<b>7,316,928</b>	<b>7,648,081</b>	<b>7,743,144</b>	<b>7,837,309</b>	<b>7,675,249</b>	<b>8,211,237</b>	<b>6.05%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	7,316,928		7,743,144	7,837,309	7,675,249	8,211,237	6.05%
Libraries Administration	2,868,333	3,016,234	2,927,992	2,952,506	2,810,626	3,111,439	6.27%
Library Branches	4,448,596	4,631,847	4,815,152	4,884,802	4,864,622	5,099,798	5.91%
<b>Total Budget</b>	<b>7,316,928</b>	<b>7,648,081</b>	<b>7,743,144</b>	<b>7,837,309</b>	<b>7,675,249</b>	<b>8,211,237</b>	<b>6.05%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	882,261	938,358	937,854	937,854	937,920	976,347	4.10%
Fines	88,590	72,803	88,062	88,062	24,714	53,357	(39.41)%
Intergovernmental Revenue	0	503	0	0	3,289	0	0.00%
Miscellaneous Revenue	931	1,722	675	675	510	75	(88.89)%
<b>Total Revenue</b>	<b>971,782</b>	<b>1,013,386</b>	<b>1,026,591</b>	<b>1,026,591</b>	<b>966,433</b>	<b>1,029,779</b>	<b>0.31%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Variance
Libraries Administration			14.00	18.00	18.00	18.00	0.00
Library Branches			55.00	54.00	54.00	56.00	2.00
<b>Total Full-Time FTE</b>			<b>69.00</b>	<b>72.00</b>	<b>72.00</b>	<b>74.00</b>	<b>2.00</b>
Libraries Administration			1.00	0.00	0.00	0.00	0.00
Library Branches			8.50	8.00	8.50	9.00	0.50
<b>Total Part-Time FTE</b>			<b>9.50</b>	<b>8.00</b>	<b>8.50</b>	<b>9.00</b>	<b>0.50</b>
Library Branches			0.00	0.00	0.50	0.50	0.00
<b>Total Seasonal PT FTE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>
<b>Total FTE</b>			<b>78.50</b>	<b>80.00</b>	<b>81.00</b>	<b>83.50</b>	<b>2.50</b>

**Notes**

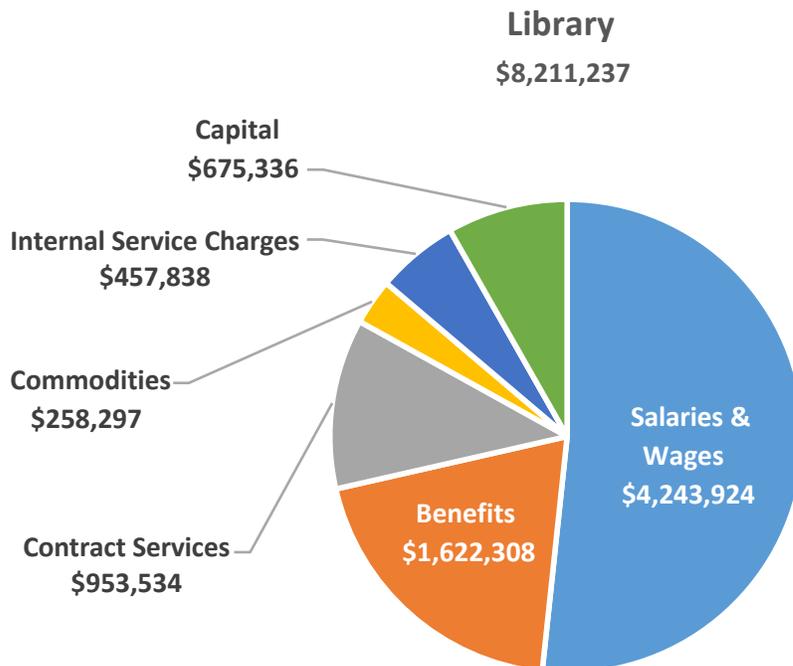
The Library Department’s FY21 budget increased by \$468,093 or 6.05% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$404,880 as compared to the FY20 Adopted Budget. During FY20, the department added one full-time Library Assistant II position, one full-time Security Supervisor position, and one part-time Library Assistant position at 0.50 FTE.

Increases in the FY21 budget include rent-other equipment-external (\$42,300), software as a service (\$33,928), electric (\$13,799), facility repairs and renovations (\$9,550), other office supplies – external (\$7,250), training and conference travel (\$6,900), consulting (\$5,320), and miscellaneous line item adjustments (\$19,937).

Reductions include copy machine costs – external (\$40,220), internet services – external (\$16,655), other specialized services – external (\$5,092), and miscellaneous line item adjustments (\$13,804).

Revenue is expected to increase by \$3,188 in FY21 as compared to the FY20 Adopted Budget. Increases in Pinellas County Cooperative Libraries (\$47,684) and telecommunications (\$27,400) revenue are offset by decreases in library-city collected (\$34,800), copy machine (\$33,586), and miscellaneous revenue line item adjustments (\$3,510).



<b>Objective / Performance Measures</b>	<b>Unit of Measure</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Target</b>	<b>FY 2020 Estimate</b>	<b>FY 2021 Adopted</b>
<b>Circulation</b>						
An objective of St. Petersburg Library System is to provide residents and visitors with a relevant and up-to-date physical and electronic library collection.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Library System Circulation -	#	1,229,162	1,229,638	1,200,000	856,488	1,000,000
<b>Internet/Computer/WiFi Use</b>						
An objective of St. Petersburg Library System is to provide residents and visitors with the means to access and use up-to-date technology.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Library System Internet/Computer uses -	#	323,363	312,059	315,000	168,328	175,000
<b>Physical Facility/Remote Usage</b>						
An objective of the St. Petersburg Library System is to provide and promote the use of seven facilities to all residents and visitors. Increased facility use may increase circulation (lending of materials), internet/computer use, and program attendance.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Library System Facility Use -	#	1,798,241	1,750,538	1,800,000	974,310	1,000,000
<b>Program Attendance</b>						
An objective of the St. Petersburg Library System is to host leisure and literacy activities, programs, and special events facilitated by both the library team and partner organizations. The library team also provides outreach instruction, programs and services to community, education, and non-profit organizations.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Program Attendance -	#	44,060	54,031	52,000	26,316	27,500

## Parks and Recreation

### Department Mission Statement

The mission of the Parks and Recreation Department is to preserve, protect, maintain, and enhance the city's parklands and recreational facilities and engage people in leisure activities that contribute to their quality of life.

### Services Provided

The Parks and Recreation Department provides the following services:

- Parks and Recreation Administration - Provides the overall administration, support, marketing, leadership, planning, and fiscal management of the operations of the Parks and Recreation Department.
- Adult and Youth Sports - The purpose of Youth Sports is to provide a safe and fun learning environment at sports facilities while achieving the Parks and Recreation Department mission. Adult Sports provides a fun, safe, appropriate skill level of play so residents can enjoy the game, maintain their physical fitness, and have social opportunities.
- Aquatics - The purpose of Aquatics is to operate and maintain eight neighborhood pools, one aquatic complex, and a municipal beach providing the community with safe facilities and comprehensive aquatics programming.
- Athletic Operations - Athletic Operations provides managerial support, guidance, and administrative services in the performance of maintenance, construction, and athletic duties enabling staff to provide quality service to the public and internal users.
- Boyd Hill/Clam Bayou Nature Preserves - Nature Preserves are protected areas of importance for plants and wildlife and are managed for conservation. They provide opportunities to promote environmental awareness, understanding, respect, and stewardship.
- Equipment Coordination - The purpose of Equipment Coordination is to act as a liaison with Fleet Management to acquire new equipment, monitor repair and fuel costs, research new equipment, and facilitate movement of equipment assets throughout the city for various events, programs, and changing needs.
- Facility Systems and Construction - The purpose of Facility Systems is to create, direct, implement, and coordinate all facility repairs and contractor-provided services in order to provide safe, clean, and attractive facilities of the highest quality for residents and visitors of St. Petersburg to enjoy their leisure pursuits. The Construction Division provides quality construction-type services to other divisions and city departments for the development and maintenance of Leisure Services.
- Forestry and Large Mowing - Forestry and Large Mowing Operations provide the citizens of St. Petersburg a safe living and working environment by maintaining the city's tree canopy and large park parcels.
- Healthy St. Pete - Healthy St. Pete is a citywide community engagement and empowerment initiative founded by the Deputy Mayor that helps the community EAT, PLAY, SHOP, and LIVE healthier. Healthy St. Pete partners with local community leaders to improve health outcomes for the city. Healthy St. Pete Ambassadors will work to elevate, educate, and bring excitement to the four impact areas of the initiative; LIVE Healthy, EAT Healthy, SHOP Healthy, and PLAY Healthy.
- Horticulture Operations - The purpose of Horticulture Operations is to provide horticultural expertise to all other divisions within the Parks and Recreation Department. This includes landscape design, plant installation, and irrigation for establishment. Plant bed maintenance training is provided when necessary.
- Natural and Cultural Operations - Natural and Cultural Operations is responsible for restoration and management of the city's natural and wilderness areas as well as sites of (indigenous) cultural significance.
- Office on Aging - Celebrates aging by partnering with the community to provide creative programming, advocacy, and resources that promote vitality, independence, and wellness for adults ages 55 or better.
- Parks Districts - The Parks Districts provide services and maintenance needed to maintain a safe and desirable environment for the public to enjoy the city's green space in a variety of ways, to include sports, leisure, dog parks, and play experiences.
- Recreation, Adult, and Community Service Centers - Parks and Recreation operates 15 recreation centers geographically located throughout the city to provide comprehensive recreation programs for the community.
- Restroom Facility Maintenance - Provides the services and maintenance needed to keep Athletic Facility restrooms functioning, safe, and clean.
- Safety and Training - Develops and promotes a healthy and safe work environment for all employees and visitors to the city's parklands and recreational facilities; and fosters a culture of safety where coworkers routinely look out for one another to eliminate unsafe practices in the workplace.
- Special Programs - The Special Programs Division focuses on providing special events planned and organized by the city; providing logistical assistance to outside organizations that plan events within the park system; assisting other city departments with their needs; and offering a wellness program to employees and the community.
- Teen Arts, Sports and Cultural Opportunities (TASCO) - TASCO provides safe, exciting programs, volunteer, and job opportunities for teens in grades 6 through 12.
- Therapeutic Recreation - The purpose of Therapeutic Recreation is to utilize various methods and techniques to promote independent physical, cognitive, emotional, and social functioning of individuals who experience disabling conditions. Within the community, Therapeutic Recreation focuses on programs that promote health, functional independence, inclusion, activity, and an increased quality of life for people with disabilities.

	FY 2018	FY 2019	FY 2020	FY 2020	FY 2020	FY 2021	FY 2021
Budgetary Cost Summary	Actual	Actual	Adopted	Amended	Estimated	Adopted	Change
Wages & Benefits	24,208,593	25,370,249	26,879,542	26,999,594	25,509,437	28,101,369	4.55%
Services & Commodities	16,073,832	13,065,726	13,220,086	14,282,542	11,940,627	14,180,641	7.27%
Capital	49,092	27,534	129,800	129,800	57,019	0	(100.00)%
<b>Total Budget</b>	<b>40,331,517</b>	<b>38,463,510</b>	<b>40,229,428</b>	<b>41,411,936</b>	<b>37,507,084</b>	<b>42,282,010</b>	<b>5.10%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
General Fund	40,331,517	38,457,044	40,229,428	41,243,072	37,464,328	42,282,010	5.10%
Administration & Grants	8,364,019	5,733,520	5,329,364	5,947,563	5,097,878	5,587,349	4.84%
Aquatics	3,339,894	3,573,794	3,652,180	3,675,911	3,440,036	3,907,317	6.99%
Athletic Operations	2,935,692	2,609,919	2,919,428	2,931,639	2,413,227	2,986,863	2.31%
Boyd Hill & Clam Bayou	1,254,271	1,277,093	1,587,887	1,590,074	1,394,516	1,625,553	2.37%
Facilities Maintenance	3,157,980	2,937,758	3,329,698	3,351,119	2,989,845	3,592,261	7.89%
Office on Aging	1,335,101	1,367,432	1,384,158	1,392,007	1,233,766	1,415,969	2.30%
Parks Maintenance	5,718,673	6,144,909	6,309,271	6,460,124	6,475,825	6,565,192	4.06%
Parks Services	2,420,751	2,424,952	2,888,660	2,889,723	2,714,255	2,898,607	0.34%
Recreation Centers	9,142,426	9,385,317	9,541,391	9,563,439	8,863,175	10,126,713	6.13%
Special Programs,	2,662,710	3,002,351	3,287,391	3,441,474	2,841,804	3,576,186	8.78%
Health Insurance	0	6,386	0	0	42,756	0	0.00%
Health Insurance	0	6,386	0	0	42,756	0	0.00%
South St. Petersburg	0	80	0	0	0	0	0.00%
Recreation Centers	0	80	0	0	0	0	0.00%
Technology and	0	0	0	168,864		0	0.00%
Technology Replacement	0	0	0	168,864		0	0.00%
<b>Total Budget</b>	<b>40,331,517</b>	<b>38,463,510</b>	<b>40,229,428</b>	<b>41,411,936</b>	<b>37,507,084</b>	<b>42,282,010</b>	<b>5.10%</b>

<b>Revenue Sources</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Charges for Services	5,729,172	5,687,138	5,797,944	5,797,944	3,162,830	4,688,144	(19.14)%
Fines	1,443	1,045	0	0	495	0	0.00%
Intergovernmental Revenue	2,722,425	3,056,603	2,361,559	3,093,750	5,764,671	2,361,559	0.00%
Miscellaneous Revenue	(24,288)	13,913	20,200	30,102	8,651	(9,800)	(148.51)%
<b>Total Revenue</b>	<b>8,428,754</b>	<b>8,758,699</b>	<b>8,179,703</b>	<b>8,921,796</b>	<b>8,936,647</b>	<b>7,039,903</b>	<b>(13.93)%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Administration & Grants	24.00	24.00	24.00	24.00	0.00
Aquatics	10.00	10.00	10.00	10.00	0.00
Athletic Operations	20.00	20.00	20.00	20.00	0.00
Boyd Hill & Clam Bayou	9.00	14.00	14.00	13.00	(1.00)
Facilities Maintenance	28.00	28.00	28.00	28.00	0.00
Office on Aging	9.00	9.00	9.00	9.00	0.00
Parks Maintenance	66.00	65.00	65.00	65.00	0.00
Parks Services	24.00	25.00	25.00	25.00	0.00
Recreation Centers	38.00	38.00	38.00	38.00	0.00
Special Programs, TASCOS, & Therapeutics	10.00	14.00	15.00	16.00	1.00
<b>Total Full-Time FTE</b>	<b>238.00</b>	<b>247.00</b>	<b>248.00</b>	<b>248.00</b>	<b>0.00</b>
Administration & Grants	6.00	6.00	6.00	6.00	0.00
Recreation Centers	11.00	11.00	11.00	11.00	0.00
Special Programs, TASCOS, & Therapeutics	2.00	2.00	2.00	2.00	0.00
<b>Total Grant FT FTE</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00</b>
Administration & Grants	8.00	7.50	1.15	1.15	0.00
Recreation Centers	29.00	31.00	25.00	25.00	0.00
Special Programs, TASCOS, & Therapeutics	4.00	4.00	0.90	0.90	0.00
<b>Total Grant PT FTE</b>	<b>41.00</b>	<b>42.50</b>	<b>27.05</b>	<b>27.05</b>	<b>0.00</b>
Administration & Grants	4.00	4.50	4.45	4.65	0.20
Aquatics	15.00	15.50	24.90	25.20	0.30
Athletic Operations	8.50	9.00	7.50	7.50	0.00
Boyd Hill & Clam Bayou	10.00	9.00	9.20	9.20	0.00
Facilities Maintenance	0.50	0.50	0.50	0.50	0.00
Office on Aging	5.50	6.00	7.25	7.15	(0.10)
Parks Maintenance	1.00	1.00	1.00	1.00	0.00
Recreation Centers	83.50	83.50	83.45	83.25	(0.20)
Special Programs, TASCOS, & Therapeutics	16.00	16.00	24.70	24.22	(0.48)
<b>Total Part-Time FTE</b>	<b>144.00</b>	<b>145.00</b>	<b>162.95</b>	<b>162.67</b>	<b>(0.28)</b>
Aquatics	67.50	67.00	26.60	26.38	(0.22)
Athletic Operations	0.50	1.00	0.80	0.80	0.00
Parks Maintenance	4.50	4.00	3.20	3.20	0.00
Recreation Centers	46.00	46.00	18.60	18.60	0.00
Special Programs, TASCOS, & Therapeutics	11.00	11.50	4.50	5.00	0.50
<b>Total Seasonal PT FTE</b>	<b>129.50</b>	<b>129.50</b>	<b>53.70</b>	<b>53.98</b>	<b>0.28</b>
<b>Total FTE</b>	<b>571.50</b>	<b>583.00</b>	<b>510.70</b>	<b>510.70</b>	<b>0.00</b>

**Notes**

The Parks and Recreation Department’s FY21 budget increased by \$2,052,582 or 5.10% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$1,569,392 as compared to the FY20 Adopted Budget.

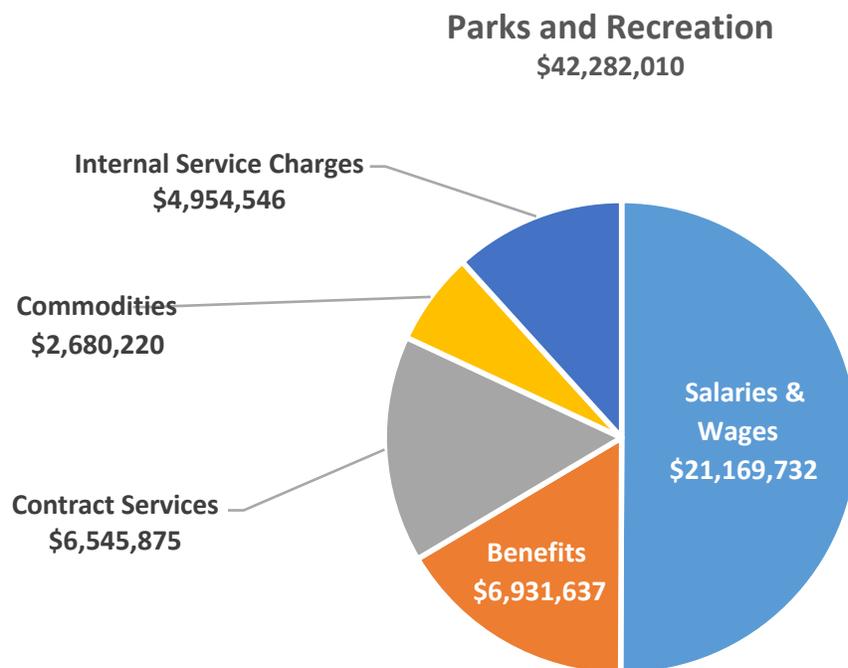
Increases in the FY21 budget include software as a service (\$122,155), facility repairs and renovations (\$112,066), other specialized services (\$106,450), small equipment/perpetual software (\$102,345), electric (\$90,701), field trip costs (\$80,000), commodities – food and beverage (\$72,500), water (\$65,157), credit card settlement (\$50,000), transportation charter (\$47,000), sewer (\$23,750), security services (\$10,000), food and ice (\$10,000), janitorial supplies (\$10,000), and miscellaneous line item adjustments (\$46,393).

Reductions include equipment (\$129,800), network – external (\$128,000), personal computer replacement (\$58,250), road materials and supplies (\$42,190), commodities – resale (\$37,500), repair and maintenance grounds – external (\$19,376), training fees (\$11,966), and miscellaneous line item adjustments (\$38,245).

Revenue is expected to decrease \$1,139,800 or 13.93% as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include recreation/culture (\$500,000), beverage revenue (\$14,000), rent facilities (\$10,000), play camp fees (\$10,000) and food revenue (\$6,000).

Reductions include community centers (\$832,414), human services – other (\$500,000), swimming pools (\$236,039), culture/recreation (\$51,347), entry fees (\$30,000), and uncollectible charges (\$30,000).



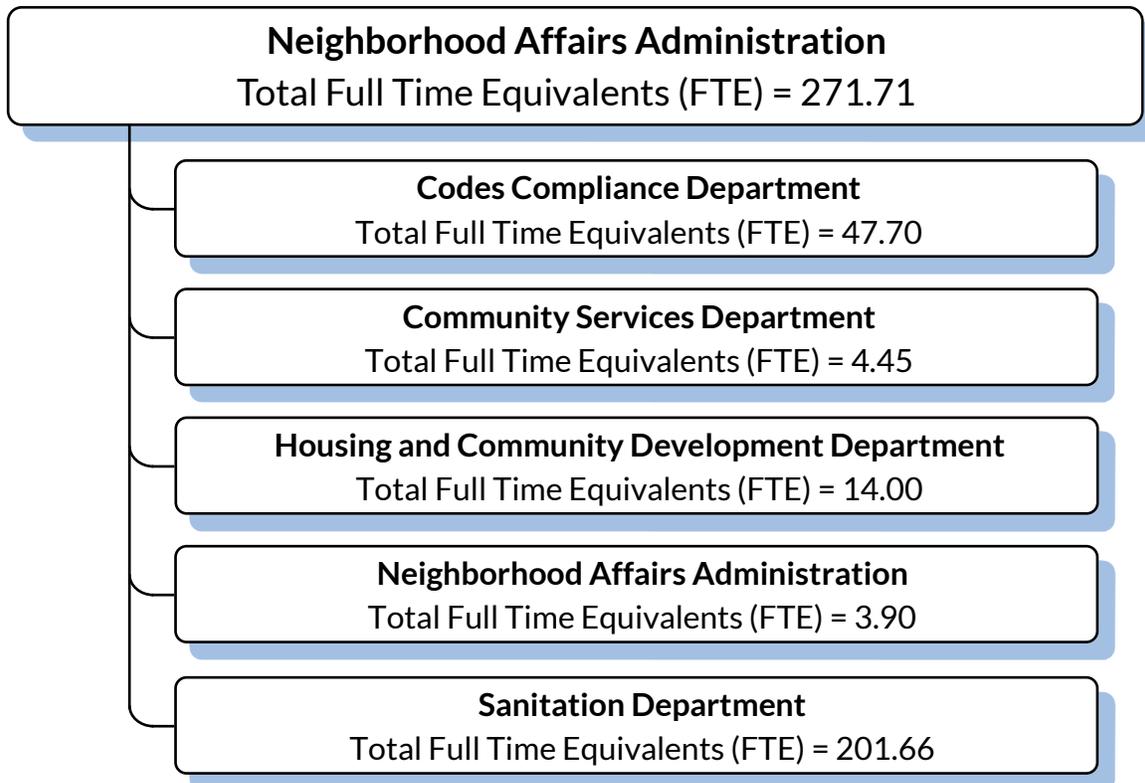
Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Before and After Schools Playcamp Patron Satisfaction Survey</b>						
The objective of the Before and After Schools Playcamp Program Patron Satisfaction Survey measures is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings. Due to COVID-19, this measurement was unable to be performed for FY20.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Before and After Schools Playcamp Patron Satisfaction Survey -	%	94.87	95.47	95	0	95
<b>Boyd Hill Nature Preserve</b>						
The objective of the Boyd Hill Nature Preserve measures are to quantify the attendance of patrons, as well as, the associated expenditures and revenues associated with utilizing the Boyd Hill Nature Preserve on an annual basis.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Boyd Hill Nature Preserve - Attendance -	#	86,122	82,128	87,000	85,000	87,000
• Boyd Hill Nature Preserve - Expenditure -	\$	1,228,285	1,264,226	1,576,091	1,306,930	1,600,000
• Boyd Hill Nature Preserve - Revenue -	\$	397,577	403,361	523,380	259,324	400,000
<b>Fee Class Programs Patron Satisfaction Survey</b>						
The objective of the Fee Class Programs Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings. Due to COVID-19, this measurement was unable to be performed for FY20.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Fee Class Programs Patron Satisfaction Survey -	%	94.21	96.73	96	0	96
<b>Forestry Operations Requests</b>						
The objective of the Requests for Emergency Services measures are to quantify the number of emergency and non-emergency service requests received by Forestry Operations.						
This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.						
• Tree Removal/Trimming - Non-Emergency -	#	2,314	3,076	2,500	3,045	3,000
• Tree Removal/Trimming - Request for Service/Emergency -	#	234	148	150	380	175
<b>Gift Tree Program</b>						
The objective of the Gift Tree Program measures are to quantify the contributions received and the number of trees purchased through the Gift Tree Program.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Gift Tree Program Contributions -		2,210	2,025	2,000	2,650	2,250
• Gift Tree Program Trees -	#	9	9	10	11	10

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Man Hours Assigned To Work Orders Completed</b>						
The objective of the Man Hours Assigned To Work Orders measure is to quantify the man hours utilized for the services performed by the Facility Systems Division and the Construction Division.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Construction Division Total Work Order Staff Hours -	#	6,186	8,458.05	8,900	8,500	8,600
• Facility Systems Total Work Order Staff Hours -	#	17,554	19,495.35	18,000	19,600	19,600
<b>Nature Preserves and Wilderness Area Maintenance Cost Per Acre</b>						
The objective of the Nature Preserves and Wilderness Areas Maintenance Cost Per Acre measure is to quantify yearly cost per acre for maintenance operations in nature preserves and wilderness areas.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Cost Per Acre for Nature Preserves and Wilderness Areas -	\$	325	363	363	377	377
<b>Parkland Maintenance Cost Per Acre</b>						
The objective of the Parkland Maintenance Cost Per Acre measure is to quantify yearly cost per acre of all parks maintenance districts and other parkland.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Cost Per Acre for Parkland -	\$	5,379	5,655	5,750	5,909	6,145
<b>Parkland Mowing Man Hours</b>						
The objective of the Parkland Mowing Man Hours measure is to quantify the man hours utilized for large mowing operations.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Parkland Moving Man Hours -	#	4,040	4,045	4,000	3,890	4,045
<b>Summer Playcamp Patron Satisfaction Survey Results</b>						
The objective of the Summer Playcamp Program Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Summer Playcamp Patron Satisfaction Survey -	%	94.17	93.67	92	92	93
<b>Swim Lesson Patron Satisfaction Survey Results</b>						
The objective of the Swim Lesson Program Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings. Due to COVID-19, this measurement was unable to be performed for FY20.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Swim Lesson Patron Satisfaction Survey -	%	98.29	98.31	95	0	97

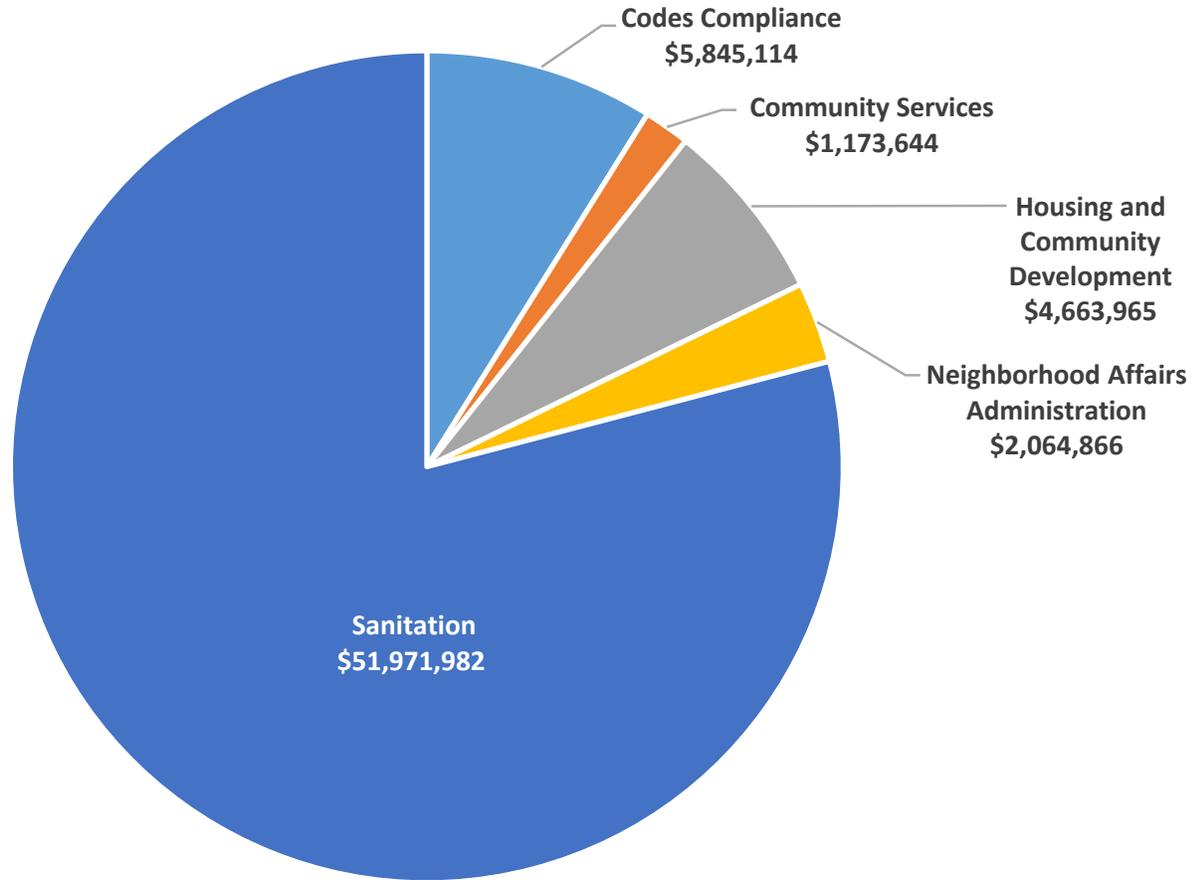
Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Teen Programs Patron Satisfaction Survey Results</b>						
The objective of Teen Programs Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Teen Programs Patron Satisfaction Survey -	%	83.17	84.83	85	83.47	85
<b>Therapeutic Recreation Patron Satisfaction Survey Results</b>						
The objective of the Therapeutic Recreation Program Patron Satisfaction Survey measure is to quantify the combined score of 'Good' (4) and 'Excellent' (5) ratings.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Therapeutic Recreation Patron Satisfaction Survey -	%	96.8	94.76	96	96.99	96
<b>Work Orders Completed</b>						
The objective of the Work Orders Completed measure is to quantify services provided by the Construction Division and the Facility Systems Division.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Construction Division Total Work Orders -	#	275	223	240	200	225
• Facility Systems Total Work Orders -	#	2,233	2,328	2,360	2,300	2,310

# **Neighborhood Affairs Administration**





## NEIGHBORHOOD AFFAIRS ADMINISTRATION \$65,719,571



### Comparison of Fiscal Year 2020 to Fiscal Year 2021 Adopted Budget Neighborhood Affairs Administration

Department	FY20 Adopted Budget	FY21 Adopted Budget	Change Amount	Change as Percent
Codes Compliance	\$ 5,753,910	\$ 5,845,114	\$ 91,204	1.59%
Community Services	\$ 1,124,271	\$ 1,173,644	\$ 49,373	4.39%
Housing and Community Development	\$ 4,624,071	\$ 4,663,965	\$ 39,894	0.86%
Neighborhood Affairs Administration	\$ 2,067,768	\$ 2,064,866	\$ (2,902)	(0.14%)
Sanitation	\$ 52,021,272	\$ 51,971,982	\$ (49,290)	
<b>Neighborhood Affairs Administration</b>	<b>\$ 65,591,292</b>	<b>\$ 65,719,571</b>	<b>\$ 128,279</b>	<b>0.20%</b>

## Codes Compliance

### Department Mission Statement

The mission of the Codes Compliance Department is to educate property owners and enforce municipal codes, including zoning issues and housing/vegetation maintenance standards, in order to maintain the quality and extend the life of existing housing stock, stabilize neighborhoods, and protect the public.

### Services Provided

Support neighborhoods, city teams, and city initiatives that improve the quality of life in St. Petersburg by:

- Encouraging voluntary compliance with municipal codes through education and notification.
- Referring citizens in need of volunteer help, loan programs and other city services provided by Police, Fire Rescue, Planning and Development Services, Housing, and Sanitation.
- Supporting City Council to craft and administer ordinances which address community concerns.
- Providing administrative and clerical services, including a citizen telephone call center, in support of various education and enforcement programs.
- Encouraging code compliance through administration of legal processes such as the Code Enforcement Board, Special Magistrate, Civil Citation, and municipal ordinance violation prosecution in county court.
- Addressing a variety of municipal code issues involving zoning and redevelopment regulations, vegetation maintenance, rental housing inspection, securing structures, inoperative motor vehicles, junk and rubbish, structure disrepair, and unsafe structures.
- Addressing blighting issues which include overgrown vegetation, junk and rubbish, inoperative motor vehicles, and illegal parking on private property.
- Addressing unfit and unsafe structures through condemnation resulting in rehabilitation or demolition.
- Neighborhood Team (N-Team) provides assistance to homeowners physically or financially unable to correct minor code violations.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	3,007,278	3,695,792	3,881,401	3,881,401	3,685,660	4,009,344	3.30%
Services & Commodities	1,593,993	1,368,181	1,822,509	1,945,019	1,325,309	1,748,770	(4.05)%
Capital	413	50,907	50,000	50,313	84,606	87,000	74.00%
<b>Total Budget</b>	<b>4,601,684</b>	<b>5,114,880</b>	<b>5,753,910</b>	<b>5,876,734</b>	<b>5,095,575</b>	<b>5,845,114</b>	<b>1.59%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	3,220,186	3,328,602	3,597,872	3,600,850	3,291,140	3,665,667	1.88%
Codes Compliance	3,220,186	3,328,602	3,597,872	3,600,850	3,291,140	3,665,667	1.88%
Sanitation Operating	1,381,498	1,786,278	2,156,038	2,275,883	1,804,435	2,179,447	1.09%
N-Team	0	660,238	703,363	703,562	726,735	771,145	9.64%
Sanitation & Codes	1,381,498	1,126,040	1,452,675	1,572,321	1,077,700	1,408,302	(3.05)%
<b>Total Budget</b>	<b>4,601,684</b>	<b>5,114,880</b>	<b>5,753,910</b>	<b>5,876,734</b>	<b>5,095,575</b>	<b>5,845,114</b>	<b>1.59%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	1,380	1,656	409	409	867	409	0.00%
Fines	1,573,806	1,658,596	1,520,000		1,648,411	1,349,000	(11.25)%
Miscellaneous Revenue	433,611	104,318	322,214	322,214	18,525	322,214	0.00%
<b>Total Revenue</b>	<b>2,008,796</b>	<b>1,764,570</b>	<b>1,842,623</b>	<b>1,842,623</b>	<b>1,667,803</b>	<b>1,671,623</b>	<b>(9.28)%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Codes Compliance	32.00	32.00	32.00	32.00	0.00
N-Team	0.00	8.10	8.10	8.10	0.00
Sanitation & Codes Comp.	7.00	7.00	7.00	7.00	0.00
<b>Total Full-Time FTE</b>	<b>39.00</b>	<b>47.10</b>	<b>47.10</b>	<b>47.10</b>	<b>0.00</b>
Codes Compliance	0.00	0.50	0.50	0.60	0.10
<b>Total Part-Time FTE</b>	<b>0.00</b>	<b>0.50</b>	<b>0.50</b>	<b>0.60</b>	<b>0.10</b>
<b>Total FTE</b>	<b>39.00</b>	<b>47.60</b>	<b>47.60</b>	<b>47.70</b>	<b>0.10</b>

**Notes**

**General Fund:**

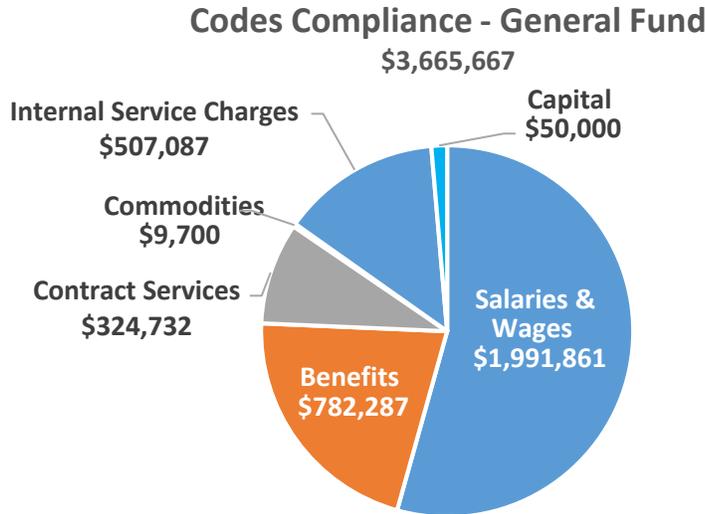
The Codes Compliance Department’s FY21 General Fund budget increased by \$67,795 or 1.88% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$119,894 as compared to the FY20 Adopted Budget. During FY20, an adjustment to the actual number of hours worked for a part-time Codes and Permit Technician I increased the FTE by 0.10.

Increases in the FY21 budget include training and conference travel (\$2,000).

Reductions include other specialized services (\$50,000), tuition reimbursement (\$2,000), training fees (\$2,000), and advertising (\$99).

Revenue is expected to decrease \$171,000 as compared to the FY20 Adopted Budget primarily due to a reduction in the estimate of code enforcement fine revenues.



**Sanitation Operating Fund:**

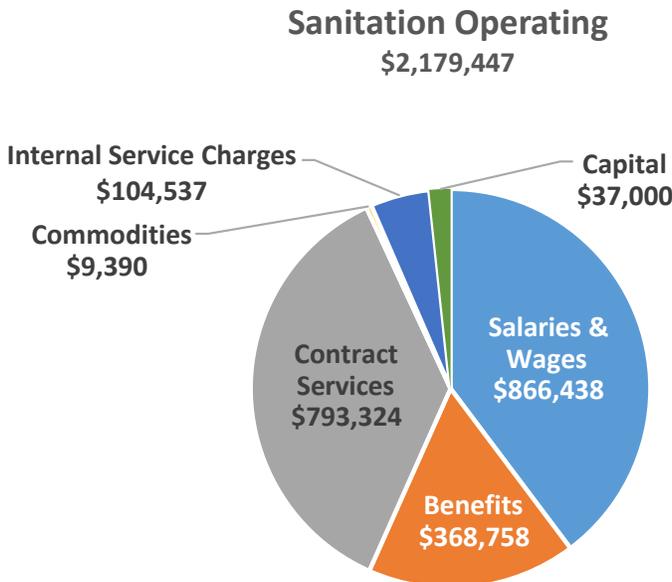
The Codes Compliance Department’s FY21 Sanitation Operating Fund budget increased by \$23,409 or 1.09% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$64,039 as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include capital – vehicles (\$37,000) and small tools and equipment (\$1,500).

Reductions include demolition and securing of structures (\$50,000), facility repairs and renovations (\$25,630), and miscellaneous line item adjustments (\$3,500).

Revenue is expected to remain unchanged from the FY20 Adopted Budget.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### Codes Compliance Program

An objective of the Codes Compliance Department is to respond to every request to investigate reported violations; to competently communicate program requirements to all affected citizens; to provide consistent due process before assessing penalty fines and liens; to protect the public from nuisance property conditions such as unfit and unsafe structures, overgrowth, vacant and open structures, and other public health and safety nuisance conditions; to provide incentives to correct code violations; to provide deterrents to incipient code violations; and to responsibly administer all processes at the lowest possible cost with the highest possible output.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Code Enforcement Board Cases -	#	2,077	2,311	2,000	913	2,000
• Code Enforcement Liens -	#	758	828	750	430	750
• Code Enforcement Liens Certified -	\$	2,349,850	2,536,300	2,200,000	1,548,400	2,400,000
• Code Enforcement Liens Collected -	\$	991,807	1,143,328	1,000,000	1,200,000	1,000,000
• Codes Compliance Cases Opened -	#	33,600	33,507	31,000	30,000	32,000
• Codes Compliance Inspections -	#	100,626	100,452	100,000	84,000	90,000
• Codes Compliance Notices & Letters -	#	34,846	35,816	34,000	31,000	34,000
• County Court Cases -	#	347	285	300	250	250
• Overgrowth Cases Opened -	#	5,361	3,880	4,000	3,700	3,800
• Securing Cases Opened -	#	427	327		280	250
• Special Magistrate Cases -	#	1,855	2,005	1,800	1,053	1,900

### Demolition Program

An objective of the department's Demolition Program is to address unfit and unsafe structures through condemnation that results in rehabilitation or demolition; to coordinate demolition of city-acquired structures in support of city development projects; to provide assistance to codes investigators to order securing of vacant and open structures under compels conditions; and to assist the city's Legal Department to abate public nuisance property conditions and coordinate any abatements authorized by court order.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Condemnation Appeals Received -	#	9	9	9	2	6
• Condemned Structures Demolished by City Program -	#	46	14	25	7	10
• Structures Demolished by Private Owners -	#	25	10	20	11	10
• Structures Repaired by Private Owners -	#	21	23	20	12	18

### Neighborhood Team

An objective of the Neighborhood Team is to provide assistance to homeowners physically or financially unable to correct minor code violations. The program fulfills four issues: increasing volunteers from the community, training inmates and reducing recidivism, dealing with an aging housing stock; and helping low income and elderly homeowners bring their properties up to minimum code.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Homes Completed -	#	181	246	260	130	250
• N-Team Projects -	#	181	246	260	130	250
• Volunteers -	#	332	418	500	263	120

## Community Services

### Department Mission Statement

The mission of the Community Services Department is to be proactive and responsive to resident, business, and neighborhood issues by coordinating city services and resources to ensure quality customer service, promote volunteerism, and encourage civic engagement and participation to enhance and sustain neighborhood and business corridor character.

### Services Provided

The Community Services Department provides the following services:

- Neighborhood Grants (partnership matching grant projects and Mayor's community building mini grants)
- Association Meeting Doorhangers (includes listing of meetings and major events for year)
- Mayor's Breakfast with the Neighborhoods
- Neighborhood Planning and Project Implementation
- Neighborhood Organization/Reorganization Support
- Volunteer Coordination (I CAN Program and Carefest)
- Community Outreach Events (Back to School and Edwards Gala)
- Coordination of Neighborhood Cleanups
- Mayor's Action Line Follow-up Evaluations/Work Order Generation and Proactive Surveys of Rights-of-Way
- Youth Employment and Skills Training Programs
- Coordination of Points of Distribution (Mass Care); Disaster Preparedness
- St. Pete PAWS "Mayor's Pet Friendly Initiative"
- Financial Inclusion/Empowerment Strategies

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	413,469	486,162	512,074	512,074	523,620	496,584	(3.02)%
Services & Commodities	145,203	135,107	117,197	127,843	146,064	117,060	(0.12)%
Grants & Aid	533,217	615,399	495,000	621,257	526,051	560,000	13.13%
<b>Total Budget</b>	<b>1,091,889</b>	<b>1,236,668</b>	<b>1,124,271</b>	<b>1,261,174</b>	<b>1,195,735</b>	<b>1,173,644</b>	<b>4.39%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	1,091,889	1,236,668	1,124,271	1,261,174	1,195,735	1,173,644	4.39%
Community Service Rep.	95,927	114,751	119,317	119,317	119,653	82,723	(30.67)%
Community Services	995,961	1,121,917	1,004,954	1,141,857	1,076,083	1,090,921	8.55%
<b>Total Budget</b>	<b>1,091,889</b>	<b>1,236,668</b>	<b>1,124,271</b>	<b>1,261,174</b>	<b>1,195,735</b>	<b>1,173,644</b>	<b>4.39%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Intergovernmental Revenue	0	0	0	37,758	30,852	0	0.00%
Miscellaneous Revenue	21,923	24,407	0	0	3,035	0	0.00%
<b>Total Revenue</b>	<b>21,923</b>	<b>24,407</b>	<b>0</b>	<b>37,758</b>	<b>33,887</b>	<b>0</b>	<b>0.00%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Community Service Rep.	3.00	3.00	3.00	0.45	(2.55)
Community Services Admin	4.00	4.00	4.00	4.00	0.00
<b>Total Full-Time FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>4.45</b>	<b>(2.55)</b>
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>4.45</b>	<b>(2.55)</b>

**Notes**

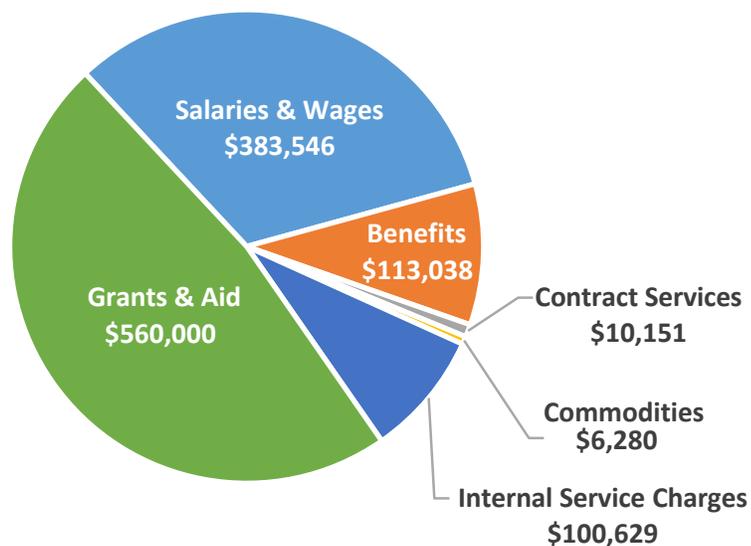
The Community Services Department’s FY21 budget increased by \$49,373 or 4.39% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges decreased \$10,137 as compared to the FY20 Adopted Budget. For FY21, three full-time Community Service Representatives will be partially allocated to Sanitation, Stormwater, Pavement and Traffic Operations, and Water Resources, decreasing the FTE by 2.55. The number of full-time employees remains unchanged. This allocation is a change in accounting only. The Community Service Representatives were previously funded through journal entries in each department’s budget.

Increases in the FY21 Budget include aid to private organizations (\$65,000) for Reads to Me and St. Pete Paws. Funding for Reads to Me was not included in the FY20 budget as remaining FY19 funding was rolled forward for use in FY20. In FY20, partial funding for St Pete Paws was placed under other specialized services. Other increases include printing and binding internal (\$3,000) and training fees (\$510). These increases are partially offset by a reduction in other specialized services (\$9,000).

Programs funded in Grants & Aid include the After-School Youth Employment Program (\$125,000), Summer Youth Employment (\$275,000), Reads to Me (\$50,000), Neighborhood Partnership Matching Grant (\$35,000), Youth Workforce Readiness (\$35,000), Mayor’s Mini-Grant (\$15,000), St. Pete Paws (\$15,000), and Keep Pinellas Beautiful (\$10,000).

**Community Services**  
\$1,173,644



<b>Objective / Performance Measures</b>	<b>Unit of Measure</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Target</b>	<b>FY 2020 Estimate</b>	<b>FY 2021 Adopted</b>
<b>Grants</b>						
An objective of the Community Services Department is to administer and implement the annual Neighborhood Partnership Matching Grants Program to provide residents an opportunity to enhance the public rights-of-way in their neighborhoods.						
Small grant awards are provided to neighborhood and business associations to encourage and increase resident involvement/engagement and community building through social activities and/or volunteer efforts.						
This objective fulfills the city values of Empowerment, Diversity, Inclusiveness, and Responsiveness.						
• Mayors Mini Grants -	#	36	44	35	19	40
• Neighborhood Partnership Grants -	#	4	11	6	8	8

**I CAN (Involved Citizens Active in Neighborhoods)**

An objective of the Community Services Department is to market and encourage citizen volunteer efforts through city collaborative partnerships with neighborhoods, non-profits, and public and private sector entities.

This objective fulfills the city values of Empowerment, Inclusiveness, and Responsiveness.

• Volunteer Hours -	#	85,342	74,381	98,000	37,500	56,000
• Volunteer Service Value -	\$	2,048,208	1,859,525	2,450,000	937,500	1,400,000
• Volunteers in city sponsored events -	#	906	2,006	3,600	1,000	1,500

**Infrastructure - Citizen Reports & Staff Inspections**

An objective of the Community Services Department is to help maintain the city's infrastructure through the development of work orders based on receipt of citizen reports and staff inspections.

This objective fulfills the city values of Accountable Servant Leadership, Inclusiveness, and Responsiveness.

• Inspections & Citizen Reports -	#	8,916	8,149	8,000	6,855	7,500
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**Neighborhood Cleanups**

An objective of the Community Services Department is to encourage and increase the level of citizen involvement in the neighborhoods by partnering with neighborhood associations to plan and schedule an annual neighborhood cleanup.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.

• Neighborhoods Participating -	#	15	15	20	15	20
• Tons of Debris Collected -	#	50	39.93	60	40	50

## Housing and Community Development

### Department Mission Statement

The mission of the Housing and Community Development Department (HCD) of the city of St. Petersburg is to develop viable urban communities by providing decent housing and a suitable living environment; and by expanding economic opportunities, principally for low- and moderate-income persons. The U.S. Department of Housing and Urban Development (HUD) requires all Community Planning and Development activities to meet one of the following objectives: 1) Suitable Living Environment, 2) Decent Housing, or 3) Creating Economic Opportunities. HCD ensures that the city's affordable housing, homeless, non-homeless, non-housing community development, and public service needs, to include fair housing are addressed. The outcomes of the department are to ensure availability, accessibility, affordability, or sustainability of programs and projects.

### Services Provided

The following is a summary of the goals to be undertaken by HCD during the implementation of the city's five-year plan:

- Produce new and/or preserve existing affordable housing for low- to moderate-income owner and renter households, including special needs populations.
- Provide homelessness prevention, housing, and supportive services.
- Support public service operations or programs that serve low- and moderate-income persons, including the homeless, and special needs populations.
- Provide support of public facilities and infrastructure improvements that serve low- and moderate-income persons and in low- and moderate-income areas, also serve the homeless and special needs populations.
- Provide economic development opportunities for low- and moderate-income persons.
- Provide and enhance fair housing and equal opportunity for city residents.
- Support planning and administration of housing and community development activities.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	1,150,058	1,272,234	1,222,520	1,851,184	1,395,862	1,424,075	16.49%
Services & Commodities	4,110,169	4,246,419	3,178,598	14,008,653	6,028,365	3,041,140	(4.32)%
Capital	0	0	25,000	2,077,904	24,989	0	(100.00)%
Debt	462,814	196,618	197,953	197,953	197,952	198,750	0.40%
Transfers	0	250,000	0	0	0	0	0.00%
<b>Total Budget</b>	<b>5,723,041</b>	<b>5,965,271</b>	<b>4,624,071</b>	<b>18,135,694</b>	<b>7,647,168</b>	<b>4,663,965</b>	<b>0.86%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Community Development	1,678,952	1,732,892	1,880,777	6,477,483	2,608,140	1,971,734	4.84%
Housing Administration	1,462,398		1,586,753	6,183,459	2,224,458	1,731,320	9.11%
Housing Finance & Rehab	216,554	283,925	294,024	294,024	383,681	240,414	(18.23)%
Community Housing	0	0	0	90,000	81,000	0	0.00%
Housing Administration	0	0	0	90,000	81,000	0	0.00%
Emergency Solutions Grant	179,716	203,877	150,543	3,597,960	683,742	156,473	3.94%
Housing Administration	169,339	192,869	141,803	3,487,220	672,300	144,468	1.88%
Housing Program	10,377	11,008	8,740	110,740	11,442	12,005	37.36%
General Fund	384,340	743,358	574,812	574,812	581,731	752,974	30.99%
Housing Administration	228,198	541,565	313,098	313,098	367,177	408,472	30.46%
Housing Finance & Rehab	110,200	116,021	85,903	85,903	124,974	237,226	176.16%
Housing Program	45,942	85,772	175,811	175,811	89,580	107,276	(38.98)%
Home Program	1,386,036	1,022,099	1,139,730	3,060,516	1,674,456	1,182,784	3.78%
Housing Administration	1,343,634	996,598	1,053,947	2,974,733	1,627,332	1,090,756	3.49%
Housing Finance & Rehab	10,051	10,222	39,900	39,900	11,657	39,900	0.00%
Housing Program	32,350	15,280	45,883	45,883	35,467	52,128	13.61%
Local Housing Assistance	1,843,359	1,903,695	878,209	2,073,887	1,109,132	600,000	(31.68)%
Housing Administration	1,724,587	1,826,140	850,939	2,046,617	1,102,870	572,187	(32.76)%
Housing Finance & Rehab	118,773	77,554	27,270	27,270	6,262	27,813	1.99%
Neighborhood Stabilization	250,637	339,350	0	1,393,108	259,888	0	0.00%
Housing Administration	231,186	319,681	0	1,393,108	251,223	0	0.00%
Housing Finance & Rehab	3,969	2,386	0	0	1,414	0	0.00%
Housing Program	15,483	17,283	0	0	7,251	0	0.00%
Operating Grant	0	0	0	867,928	639,079	0	0.00%
Housing Program	0	0	0	867,928	639,079	0	0.00%
South St. Petersburg	0	20,000	0	0	10,000	0	0.00%
Housing Administration	0	20,000	0	0	10,000	0	0.00%
<b>Total Budget</b>	<b>5,723,041</b>	<b>5,965,271</b>	<b>4,624,071</b>	<b>18,135,694</b>	<b>7,647,168</b>	<b>4,663,965</b>	<b>0.86%</b>

<b>Revenue Sources</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Intergovernmental Revenue	3,818,543	2,780,107	3,149,259	14,152,829	2,633,641	2,910,991	(7.57)%
Miscellaneous Revenue	1,997,239	2,008,033	912,500	912,500	1,821,252	1,000,500	9.64%
<b>Total Revenue</b>	<b>5,815,782</b>	<b>4,788,141</b>	<b>4,061,759</b>	<b>15,065,329</b>	<b>4,454,893</b>	<b>3,911,491</b>	<b>(3.70)%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>		
Housing Administration			6.54	6.26	6.35	7.16	0.81
Housing Finance & Rehab			6.00	6.00	6.00	6.00	0.00
Housing Program			0.46	0.74	1.65	0.84	(0.81)
<b>Total Grant FT FTE</b>			<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.00</b>
<b>Total FTE</b>			<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>14.00</b>	<b>0.00</b>

**Notes**

**General Fund:**

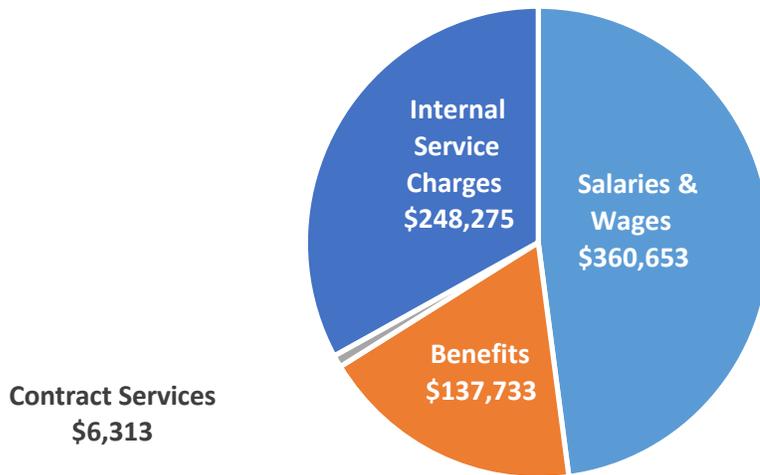
The Housing and Community Development Department’s General Fund FY21 budget increased by \$178,162 or 30.99% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$203,902 as compared to the FY20 Adopted Budget. This is due primarily to an increase in staff performing work not eligible to be charged to grants, such as the Community Redevelopment Area Programs.

Increases in the FY21 budget include training fees (\$60).

The FY21 budget also includes the reduction of a one-time FY20 capital vehicle purchase (\$25,000) and postage/special delivery (\$800)

**Housing and Community Development - General Fund**  
\$752,974



**Community Development Block Grant Fund:**

The Community Development Block Grant Fund’s FY21 budget increased by \$90,957 or 4.84% as compared to the FY20 Adopted Budget.

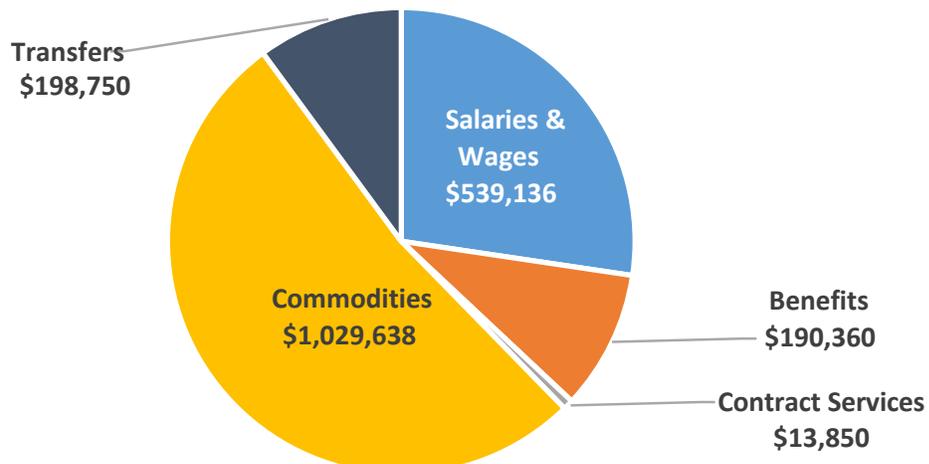
Salaries, benefits, and internal service charges increased \$21,051 as compared to the FY20 Adopted Budget. This is due primarily to an increase in administrative dollars available through the CDBG Grant.

Increases in the FY21 budget include loan disbursement (\$64,293), CDBG services budget (\$7,676), and miscellaneous line item adjustments (\$4,887).

Reductions include copy machine costs – external (\$6,000), memberships (\$500), and miscellaneous line item adjustments (\$450).

Revenue is expected to increase \$83,957 as compared to the FY20 Adopted Budget primarily due to an increase in federal grant revenue (\$90,957). This increase is partially offset by reductions in miscellaneous revenue (\$5,400) and rents and royalties (\$1,600).

**Community Development Block Grant**  
\$1,971,734



**Emergency Solutions Grant Fund:**

The Emergency Solutions Grant Fund’s FY21 budget increased by \$5,930 or 3.94% as compared to the FY20 Adopted Budget.

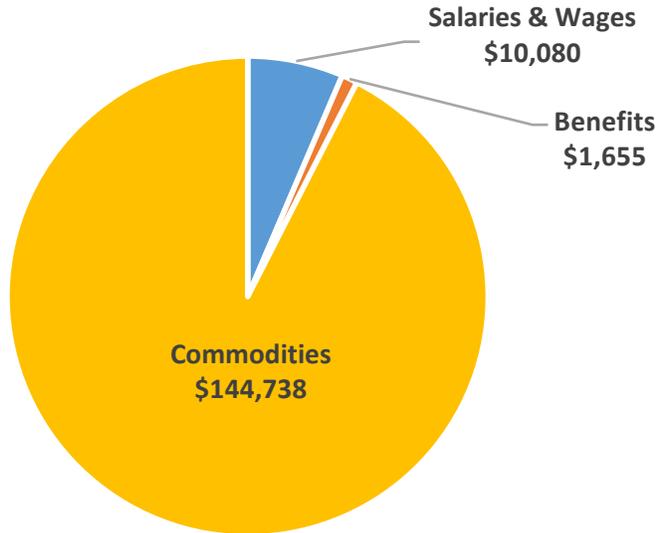
Salaries, benefits, and internal service charges increased \$445 as compared to the FY20 Adopted Budget. This is due primarily to an increase in administrative dollars available through the ESG Grant.

Other increases include Community Development Block Grant services budget (\$5,485).

Revenue is expected to increase \$5,930 as compared to the FY20 Adopted Budget primarily due to an increase in federal grant revenue.

**Emergency Solutions Grant**

**\$156,473**



**Home Program Fund:**

The Home Program Fund’s FY21 budget increased by \$43,054 or 3.78% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$6,245 as compared to the FY20 Adopted Budget. This is due primarily to an increase in administrative dollars available through the Home Program Grant.

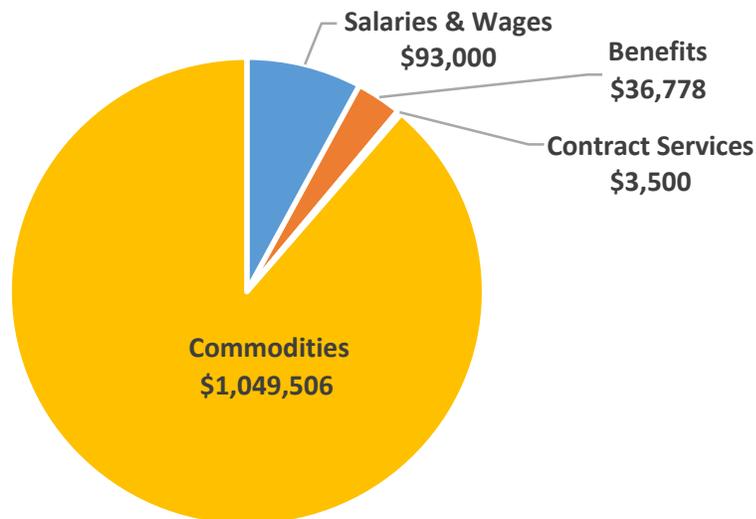
Increases in the FY21 budget include loan disbursement (\$38,749) and miscellaneous line item adjustments (\$1,560).

Reductions include copy machine costs – external (\$3,000) and training and conference travel (\$500).

Revenue is expected to increase \$43,054 as compared to the FY20 Adopted Budget primarily due to an increase in federal grant revenue.

**Home Program**

**\$1,182,784**



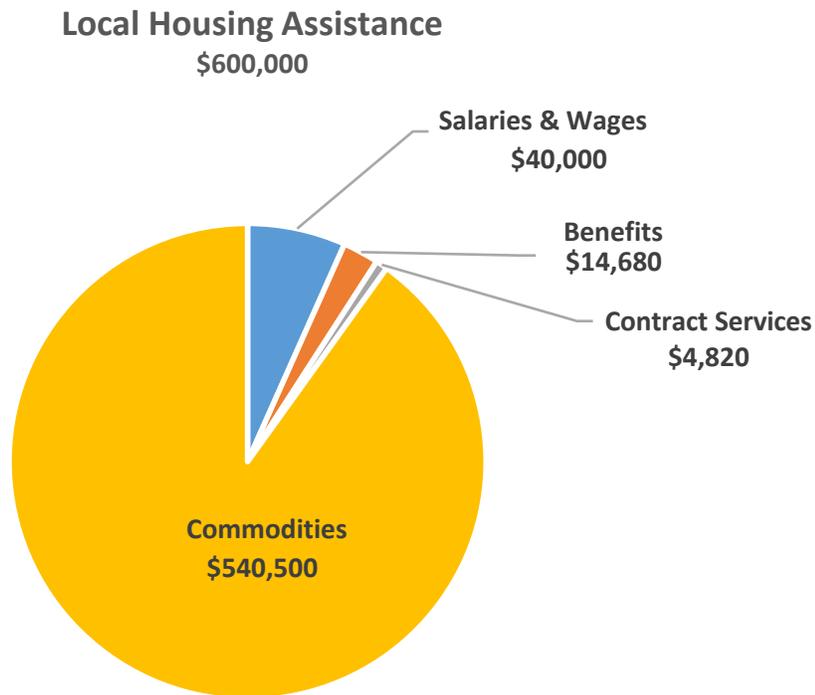
**Local Housing Assistance Fund:**

The Local Housing Assistance Fund’s FY21 budget decreased by \$278,209 or 31.68% as compared to the FY20 Adopted Budget primarily due to no federal grant funding.

Salaries, benefits, and internal service charges decreased \$3,181 as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include training and conference (\$1,240), and miscellaneous line item adjustments (\$1,120). These increases are offset by reductions in other reimbursables (\$125,000), loan disbursement (\$100,388), rehabilitation (\$50,000), and miscellaneous line item adjustments (\$2,000).

Revenue is expected to decrease \$283,209 as compared to the FY20 Adopted Budget primarily due to a reduction in federal grant revenue.



**Neighborhood Stabilization Program Fund:**

There is no budget in FY21 for the Neighborhood Stabilization Program Fund.

This is due to the Housing and Community Development Department closing out both Neighborhood Stabilization Programs (NSP-1 and NSP-3) as requested by the U.S. Department of Housing and Urban Development (HUD).

Remaining funding after closure of these programs will be transferred to the Community Development Block Grant Fund (1111).

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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**Community Development Block Grant**

One of three national objectives of the Community Development Block Grant is to serve low- to- moderate income persons or households at or below 80 percent of median income. The City fulfills this goal through providing yearly funding to not-for-profit agencies who provide services to this population and reports to the City on their accomplishments.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

• Households -	#	611	164	0	0	636
• Persons -	#	4,532	4,236	7,287	4,065	4,270

**Emergency Solutions Grant**

The objective of this Emergency Solutions Grant program is to provide rental assistance of up to three (3) months to households who are at or below 30% of area median income, or for homeless prevention and six months to households who are at or below 50% of area median income.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

• Number of Households -	#	24	39	0	2	20
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**HOME Program**

The objective of the HOME Program is to provide housing rehabilitation, purchase assistance, and multi-family development for persons who need affordable housing.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• # of Households-Housing Rehabilitation -	#	2	3	10	3	7
• # of Households-Purchase Assistance -	#	7	5	10	14	24
• # of Units -Subrecipient Single Family -	#	5	5	3	3	5
• # of Units-MulTax Increment Family -	#	8	8	8	8	8

**Local Housing Assistance Program**

The objective of the Local Housing Assistance Program is to provide housing assistance to eligible low and moderate income households whose homes are in need of repairs.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Diversity, Inclusiveness, and Responsiveness.

• # Households Barrier Free-Stand Alone -	#	3	2	3	7	3
• # Households Housing Rehabilitation -	#	51	37	35	30	6
• # Households Purchase Assistance -	#	35	37	30	15	23
• # of Units-Multi Tax Increment Family -	#	0	0	0	0	0

**Neighborhood Stabilization Program**

The objective of the Neighborhood Stabilization Program performance measure is to determine the number of homes acquired, constructed and/or rehabilitated, maintained, and subsequently sold.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• NSP Housing Production by Amount -	\$	166,952	282,748	600,000	237,106	300,000
• NSP Non Profit Developer -	#	2	2	4	2	2
• NSP Units Sold -	#	1	0	0	0	0

## Neighborhood Affairs Administration

### Department Mission Statement

The mission of the Neighborhood Affairs Administration Department is to provide administrative, policy, financial, and technical leadership for the departments of Sanitation, Codes Compliance, Housing, and Community Services to provide services that maintain and improve the physical conditions, quality of life issues, leadership, and participation of all neighborhoods throughout the city.

### Services Provided

- Serves as the city liaison to citizens, neighborhoods, organizations, non-profits, housing providers, elected officials, partner organizations, and others.
- Provides administrative oversight and leadership of housing services to provide cost effective and efficient affordable housing programs to create new housing, rehabilitation of existing housing, and removal of blighting influences.
- Provides administrative oversight and leadership of Codes Compliance to provide cost effective and efficient compliance with municipal ordinances that prevent deteriorating property conditions.
- Provides administrative oversight and leadership for the provision of services to homeless, veterans, and citizens in need of social services.
- Provides administrative oversight and leadership of Sanitation services to ensure cost effective and efficient solid waste, recycling, and miscellaneous services are provided by the department.

<b>Budgetary Cost Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Wages & Benefits	973,672	468,162	490,359	490,359	501,465	511,611	4.33%
Services & Commodities	163,745	59,430	56,794	57,772	54,617	55,822	(1.71)%
Capital	3,533	2,557	0	2,557	2,557	0	0.00%
Grants & Aid	1,790,213	1,950,300	1,520,615	2,567,790	2,516,755	1,497,433	(1.52)%
<b>Total Budget</b>	<b>2,931,163</b>	<b>2,480,449</b>	<b>2,067,768</b>	<b>3,118,478</b>	<b>3,075,394</b>	<b>2,064,866</b>	<b>(0.14)%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
General Fund	2,360,934	2,479,634	2,067,768	3,118,477	3,075,394	2,064,866	(0.14)%
Neighborhood Services	367,021	329,466	340,278	341,253	344,710	352,230	3.51%
Vet., Homeless, & Soc	1,993,912	2,150,168	1,727,490	2,777,223	2,730,684	1,712,636	(0.86)%
Sanitation Operating	570,230	815	0	2	0	0	0.00%
N-Team	570,230	815	0	2	0	0	0.00%
<b>Total Budget</b>	<b>2,931,163</b>	<b>2,480,449</b>	<b>2,067,768</b>	<b>3,118,478</b>	<b>3,075,394</b>	<b>2,064,866</b>	<b>(0.14)%</b>

<b>Revenue Sources</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Miscellaneous Revenue	2,727	99	0	0	0	0	0.00%
<b>Total Revenue</b>	<b>2,727</b>	<b>99</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Neighborhood Services	1.90	1.90	1.90	1.90	0.00
N-Team	6.10	0.00	0.00	0.00	0.00
Vet., Homeless, & Soc Svcs	2.00	2.00	2.00	2.00	0.00
<b>Total Full-Time FTE</b>	<b>10.00</b>	<b>3.90</b>	<b>3.90</b>	<b>3.90</b>	<b>0.00</b>
<b>Total FTE</b>	<b>10.00</b>	<b>3.90</b>	<b>3.90</b>	<b>3.90</b>	<b>0.00</b>

**Notes**

The Neighborhood Affairs Administration Department’s General Fund FY21 budget decreased by \$2,902 or 0.14% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$20,190 as compared to the FY20 Adopted Budget.

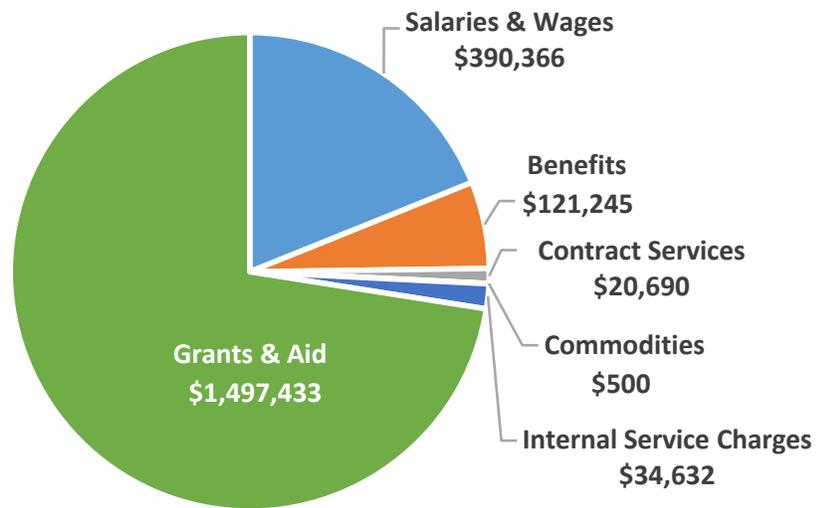
Increases in the FY21 budget include recreation supplies (\$100) and training fees (\$90).

Reductions include aid to private organizations (\$23,182) and food and ice (\$100).

Non-departmental allocations funded in Grants & Aid include Social Action Funding (\$583,800), Rapid Rehousing (\$300,000), Pinellas Hope (\$150,000), Pinellas Safe Harbor (\$150,000), St. Vincent DePaul (\$148,633), Westcare (\$75,000), Neighborly Care Network (Meals on Wheels) (\$50,000), Pinellas Homeless Leadership Board (\$25,000), and for contingency (\$15,000).

**Neighborhood Affairs Administration**

**\$2,064,866**



**Sanitation Operating Fund:**

The Sanitation Operating Fund budget for the N-Team was transferred to the Codes Compliance Department in FY19.

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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**Social Services**

The objective of the Veterans, Homeless, & Social Services program is to identify and prioritize human service needs, advocate for addressing these needs, and assist in strengthening communication with and involvement from local non-profit and faith based organizations.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Meet with social service agencies -	#	50	50	50	50	50
• Represent the city at policy, committee, and board meetings -	#	75	75	75	100	75
• Work with churches and other faith based organizations -	#	35	35	40	30	20
• Work with other funding entities -	#	40	40	40	40	40

## Sanitation

### Department Mission Statement

The mission of the Sanitation Department is to provide the most innovative and cost effective sanitation services to the community while operating at a level of excellence that surpasses the private industry. The department is committed to keeping the city clean so that it is a better place to live and visit. Working with the community, the department protects and enhances the quality of life in St. Petersburg.

### Services Provided

The Sanitation Department provides the following services:

- Collects solid waste from residences and commercial establishments and takes it to the Pinellas County Resource Recovery Plant, a recycler, or processes it into mulch.
- Graffiti eradication, snipe sign removal, and clearing of overgrown lots.
- Community service administration and support of city homeless initiatives.
- Curbside recycling program.
- Maintains/operates brush site/recycling drop off centers.
- Residential composting program.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	15,405,786	15,968,172	16,510,349	16,510,349	16,190,348	17,025,402	3.12%
Services & Commodities	25,275,474	25,040,041	28,150,836	28,836,942	26,532,686	28,215,628	0.23%
Capital	5,723,877	3,203,541	4,251,360	7,963,745	2,272,266	2,123,345	(50.05)%
Debt	0	0	294,400	294,400	0	295,332	0.32%
Transfers	3,602,876	1,403,359	2,814,327	2,814,327	2,814,324	4,312,275	
<b>Total Budget</b>	<b>50,008,012</b>	<b>45,615,112</b>	<b>52,021,272</b>	<b>56,419,763</b>	<b>47,809,624</b>	<b>51,971,982</b>	<b>(0.09)%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	20,666	45,186	0	0	46,471	0	0.00%
Resident Curbside	0	1,391	0	0	0	0	0.00%
Sanitation Administration	20,666	43,795	0	0	46,471	0	0.00%
Sanitation Debt Service	0	0	294,400	294,400	0	295,332	0.32%
Debt, Reserves,	0	0	294,400	294,400	0	295,332	0.32%
Sanitation Equipment	6,777,657	3,897,257	4,651,360	5,186,308	3,014,370	2,993,345	(35.65)%
Sanitation Administration	6,777,657	3,897,257	4,651,360	5,186,308	3,014,370	2,993,345	(35.65)%
Sanitation Operating	43,209,689	41,672,670	47,075,512	50,939,055	44,748,783	48,683,305	3.42%
Community Appearance	409,167	424,441	444,070	444,070	479,482	530,718	19.51%
Resident Curbside	1,894,583	2,547,803	3,024,391	3,260,931	3,185,380	3,228,263	6.74%
Sanitation Administration	40,905,939	38,700,425	43,607,051	47,234,054	41,083,921	44,924,324	3.02%
<b>Total Budget</b>	<b>50,008,012</b>	<b>45,615,112</b>	<b>52,021,272</b>	<b>56,419,763</b>	<b>47,809,624</b>	<b>51,971,982</b>	<b>(0.09)%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	44,056,822	46,786,833	49,008,782	49,008,782	49,352,719	50,478,001	3.00%
Intergovernmental Revenue	191,531	120,731	1,705,478	1,705,478	779,580	194,777	(88.58)%
Miscellaneous Revenue	647,209	603,250	530,024	530,024	369,460	397,230	(25.05)%
Transfers	1,994,560	1,012,516	2,423,484	2,423,484	2,423,484	2,421,432	(0.08)%
<b>Total Revenue</b>	<b>46,890,122</b>	<b>48,523,330</b>	<b>53,667,768</b>	<b>53,667,768</b>	<b>52,925,243</b>	<b>53,491,440</b>	<b>(0.33)%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Community Appearance	4.00	4.00	4.00	5.00	1.00
Resident Curbside Recycling	19.00	19.00	18.00	18.00	0.00
Sanitation Administration	170.19	173.15	176.15	175.96	(0.18)
<b>Total Full-Time FTE</b>	<b>193.19</b>	<b>196.15</b>	<b>198.15</b>	<b>198.96</b>	<b>0.82</b>
Sanitation Administration	3.20	3.18	2.70	2.70	0.00
<b>Total Part-Time FTE</b>	<b>3.20</b>	<b>3.18</b>	<b>2.70</b>	<b>2.70</b>	<b>0.00</b>
<b>Total FTE</b>	<b>196.39</b>	<b>199.32</b>	<b>200.85</b>	<b>201.66</b>	<b>0.82</b>

**Notes**

Sanitation Operating Fund:

The Sanitation Department’s Sanitation Operating Fund FY21 budget increased by \$1,607,793 or 3.42% as compared to the FY20 Adopted Budget.

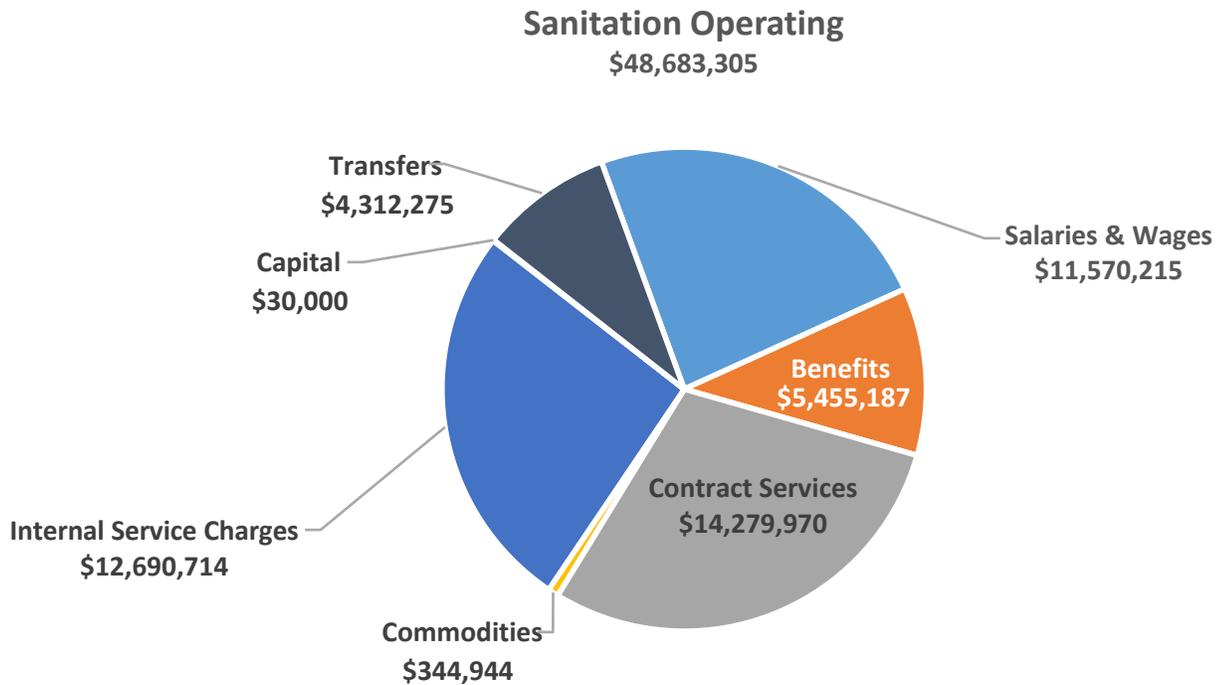
Salaries, benefits, and internal service charges increased \$663,401 as compared to the FY20 Adopted Budget. For FY21, three Community Service Representatives in the Community Services Department will be partially allocated to the Sanitation Department, increasing the FTE by 0.82. This allocation is a change in accounting only. The Community Service Representatives were previously funded through journal entries.

Increases in the FY21 budget include disposal fees – tipping (\$532,486) due to a 6% increase imposed by the County, other specialized services (\$72,815), capital – perpetual software (\$30,000), security services (\$10,080), and miscellaneous line item adjustments (\$8,254).

Reductions include capital – equipment (\$600,000), operating supplies (\$136,000), facility repairs and renovations (\$120,000), small tools and equipment (\$113,900), repair and maintenance – other equipment (\$60,000), disposal fees – other (\$42,000), data processing – external (\$29,000), advertising (\$26,667), and miscellaneous line item adjustments (\$81,676).

Additionally in FY21, there is a transfer to the General Capital Improvement Program Fund in the amount of \$1,500,000 for the design phase of the new Sanitation Facility.

Revenue is expected to increase \$1,336,425 in FY21 as compared to the FY20 Adopted Budget primarily due to a 3% rate increase as recommended by the rate study conducted during FY20.



**Sanitation Equipment Replacement Fund:**

The Sanitation Equipment Replacement Fund's FY21 budget decreased by \$1,658,015 or 35.65% as compared to the FY20 Adopted Budget.

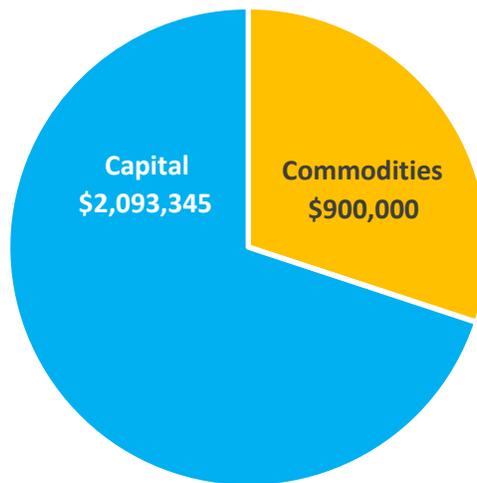
Reductions include capital vehicles (\$1,558,015) and operating supplies (\$100,000).

Replacements in FY21 include replacing four trucks with CNG trucks and replacement for containers in the residential and commercial programs.

Revenue is expected to decrease \$1,510,701 as compared to the FY20 Adopted Budget primarily due to the removal of grant revenue in FY21; the city was awarded a Diesel Emissions Reduction Act Grant in the amount of \$1,510,701 from the Environmental Protection Agency in FY20.

**Sanitation Equipment Replacement**

**\$2,993,345**



**Sanitation Debt Service:**

The Sanitation Debt Service payment increased by \$932 or 0.32% as compared to the FY20 Adopted Budget, for a total debt payment of \$295,332.

Revenue is expected to decrease (\$2,052) as compared to the FY20 Adopted Budget.

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### Accidents per 100,000 miles

An objective of the Sanitation Department is to minimize the number of vehicle accidents. This measure is not organizational and will no longer be used by the Sanitation Department. This performance measure is provided for historical purposes only.

This objective fulfills the city values of Inclusiveness and Responsiveness.

• Vehicular Accidents per 100,000 miles -	#	4	0	0	0	0
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### Commercial Services

An objective of the Sanitation Department for commercial establishments is the collection and disposal of solid waste at the Pinellas County Solid Waste Facility.

This objective fulfills the city values of Inclusiveness and Responsiveness.

• Miles Driven - Monthly Average -	#	39,551	40,029	39,782	38,207	38,207
• Tons Collected - Monthly Average -	#	8,980	8,938	8,936	8,106	8,106

### Community Service

An objective of the Sanitation Department is to track the number of hours worked by those sentenced to serve community service. Sanitation will no longer track Community Service performance measures due to low participation. This performance measure is provided for historical purposes only.

This objective fulfills the city values of Inclusiveness and Responsiveness.

• # of Hours Worked - Community Service -	#	1,425	0	0	0	0
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### Environmental Services

An objective of the Sanitation Department is the collection of special pick ups (e.g. furniture, appliances, or bulk items) and disposal at the Pinellas County Solid Waste Facility.

This objective fulfills the city values of Inclusiveness and Responsiveness.

• Environmental Miles Driven - Monthly Average -	#	7,586	6,534	7,145	6,536	6,536
• Environmental Tons Collected - Monthly Average -	#	5,919	5,707	5,514	6,334	6,334
• Neighborhood Sweeps - Annually -	#	4,352	4,321	4,393	4,255	4,255
• Special Pick Up Requests - Annually -	#	48,266	51,187	49,460	49,546	49,546
• Special Pick Up Tons Collected - Annually -	#	3,575	3,367	3,491	3,729	3,729

### Residential Services

An objective of the Sanitation Department for residences is the collection and disposal of solid waste at the Pinellas County Solid Waste Facility.

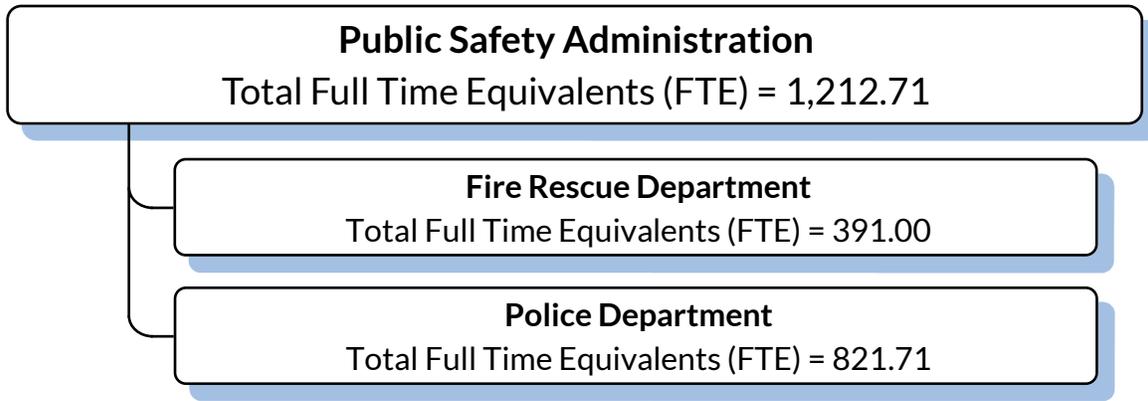
This objective fulfills the city values of Inclusiveness and Responsiveness.

• Miles Driven - Monthly Average -	#	40,816	39,836	40,875	39,639	39,639
• Tons Collected - Monthly Average -	#	9,014	8,968	9,113	9,255	9,255

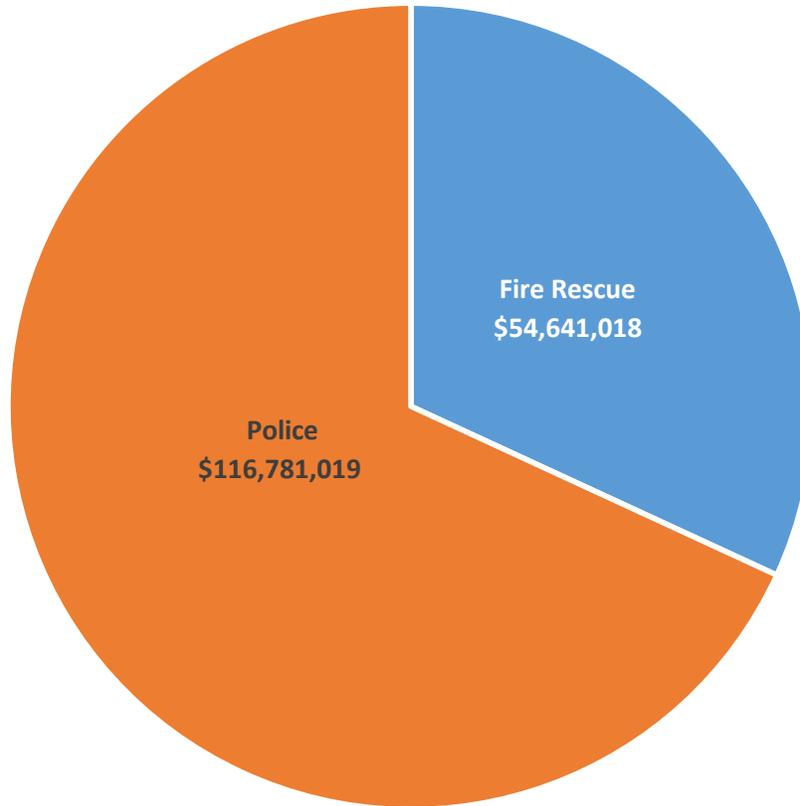
Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Solid Waste Disposal</b>						
<p>An objective of the Sanitation Department is the collection of solid waste from residences and commercial establishments by taking it to the Pinellas County Resource Recovery Plant, a recycler, or processing it into mulch along with graffiti eradication, snipe sign removal, and clearing of overgrown lots. Sanitation will no longer track the Solid Waste Disposal performance measure and will instead use Commercial, Environmental, and Residential measures. This performance measure is provided for historical purposes only.</p> <p>This objective fulfills the city values of Inclusiveness and Responsiveness.</p>						
• Excrement Removal from Sidewalks, building entrances, and alleys/per week -	#	1	0	0	0	0
• Graffiti Eradicated -	#	1,568	0	0	0	0
• Illegal Dumping Instances -	#	32	0	0	0	0
• Lots Cleared -	#	2,817	0	0	0	0
• Neighborhood Cleanups -	#	19	0	0	0	0
• Snipe Signs Collected -	#	820	0	0	0	0
• Tons Collected/Man Day -	#	17	0	0	0	0



# **Public Safety Administration**



## PUBLIC SAFETY ADMINISTRATION \$171,422,037



### Comparison of Fiscal Year 2020 to Fiscal Year 2021 Adopted Budget Public Safety

Department	FY20 Adopted	FY21 Adopted Budget	Change Amount	Change as Percent
Fire Rescue	\$ 50,926,162	\$ 54,641,018	\$ 3,714,856	7.29%
Police	\$ 115,755,999	\$ 116,781,019	\$ 1,025,020	0.89%
<b>Public Safety Administration</b>	<b>\$ 166,682,161</b>	<b>\$ 171,422,037</b>	<b>\$ 4,739,876</b>	<b>2.84%</b>

## Fire Rescue

### Department Mission Statement

The mission of St. Petersburg Fire Rescue is to serve the community and each other by protecting and improving health, safety, and quality of life through exceptional emergency service, public safety, and education.

### Services Provided

St. Petersburg Fire Rescue provides the following services:

- The Administration Division is responsible for the administration and coordination of departmental activities through the supervision of officers and review of their activities. Responsibilities include the establishment of department policies, procedures and regulations, personnel management, and fiscal operations.
- The Emergency Management Office develops, plans, and implements a comprehensive emergency management program that seeks to save lives, mitigate human suffering, protect property, and facilitate the recovery of St. Petersburg from natural and man-made disasters.
- The Computer Services Division provides administration and computer/communications support services for all divisions of the department.
- The Fire Prevention Division supports education, economic development, public safety, and neighborhoods through public education, arson investigation, cyclic inspection, and construction plans review.
- The Operations Division facilitates the administration and coordination of Emergency Response and Readiness within the city of St. Petersburg. Services provided include the planning, organizing, and directing of all fire operations including, but not limited to, fire suppression, basic life support (BLS) emergency medical care, vehicle extrication, accident scene management, technical rescue, marine rescue, hazardous material mitigation, disaster response, civil unrest, and terrorism.
- The Safety and Training Division is responsible for planning, developing, organizing, supervising, and directing an employee training and development program for the department. Other services provided by this division include recruitment and hiring.
- The Rescue Division facilitates the administration and coordination of Emergency Medical Services (EMS) and Advanced Life Support (ALS) services within the city of St. Petersburg. Services provided include emergency medical care, rescue, first aid, infectious control, cardiopulmonary resuscitation, and prompt paramedical attention for diagnosing, managing, and stabilizing the critically ill and injured.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	39,800,944	42,778,674	43,131,157	43,974,773	44,680,828	46,021,594	6.70%
Services & Commodities	6,633,743	6,969,714	7,233,505	7,504,125	6,871,391	7,873,668	8.85%
Capital	554,403	499,580	561,500	1,130,331	658,683	745,756	32.81%
<b>Total Budget</b>	<b>46,989,090</b>	<b>50,247,967</b>	<b>50,926,162</b>	<b>52,609,229</b>	<b>52,210,903</b>	<b>54,641,018</b>	<b>7.29%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Emergency Medical Services	13,413,314		16,401,862	17,018,464	15,545,947	17,484,662	6.60%
Emergency Medical Svcs	13,413,314	14,430,849	16,401,862	17,018,464	15,545,942	17,484,662	6.60%
Fire Operations	0	2	0	0	5	0	0.00%
General Fund	33,575,776	35,817,120	34,524,300	35,590,765	36,664,956	37,156,356	7.62%
Fire Admin, Fiscal Mgt	1,749,313	1,777,262	1,376,474	1,441,651	1,547,302	1,483,746	7.79%
Fire Computer Services	488,130	513,639	497,808	526,163	525,797	506,298	1.71%
Fire Operations	28,190,125	30,342,739	29,292,845	30,176,309	31,493,254	32,276,929	10.19%
Fire Prevention	2,259,265	2,250,237	2,341,872	2,397,748	2,103,895	1,851,622	(20.93)%
Fire Training	888,943	933,244	1,015,301	1,048,896	994,708	1,037,761	2.21%
Water Resources	0	(3)	0	0	0	0	0.00%
Water Treatment & Dist.	0	(3)	0	0	0	0	0.00%
<b>Total Budget</b>	<b>46,989,090</b>	<b>50,247,967</b>	<b>50,926,162</b>	<b>52,609,229</b>	<b>52,210,903</b>	<b>54,641,018</b>	<b>7.29%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	15,132,372	16,116,538	17,728,942	17,296,106	17,281,256	18,111,744	2.16%
Fines	12,480	4,290	11,110	11,110	4,440	8,447	(23.97)%
Intergovernmental Revenue	988,061	759,880	178,819	178,819	667,862	190,819	6.71%
Internal Charges	100,000	100,000	100,000	100,000	100,000	100,000	0.00%
Licenses and Permits	12,806	10,350	12,320	12,320	6,300	12,320	0.00%
Miscellaneous Revenue	57,850	22,786	11,220	11,220	18,672	(8,780)	(178.25)%
<b>Total Revenue</b>	<b>16,303,568</b>	<b>17,013,844</b>	<b>18,042,411</b>	<b>17,609,575</b>	<b>18,078,529</b>	<b>18,414,550</b>	<b>2.06%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Emergency Medical Svcs	98.00	102.00	105.00	110.00	5.00
Fire Admin, Fiscal Mgt	7.00	8.00	8.00	8.00	0.00
Fire Computer Services	2.00	2.00	2.00	2.00	0.00
Fire Operations	240.00	240.00	253.00	254.00	1.00
Fire Prevention	18.00	17.00	18.00	13.00	(5.00)
Fire Training	4.00	4.00	4.00	4.00	0.00
<b>Total Full-Time FTE</b>	<b>369.00</b>	<b>373.00</b>	<b>390.00</b>	<b>391.00</b>	<b>1.00</b>
Fire Operations	13.00	13.00	0.00	0.00	0.00
<b>Total Grant FT FTE</b>	<b>13.00</b>	<b>13.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Fire Computer Services	0.60	0.00	0.00	0.00	0.00
<b>Total Part-Time FTE</b>	<b>0.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FTE</b>	<b>382.60</b>	<b>386.00</b>	<b>390.00</b>	<b>391.00</b>	<b>1.00</b>

**Notes**

General Fund:

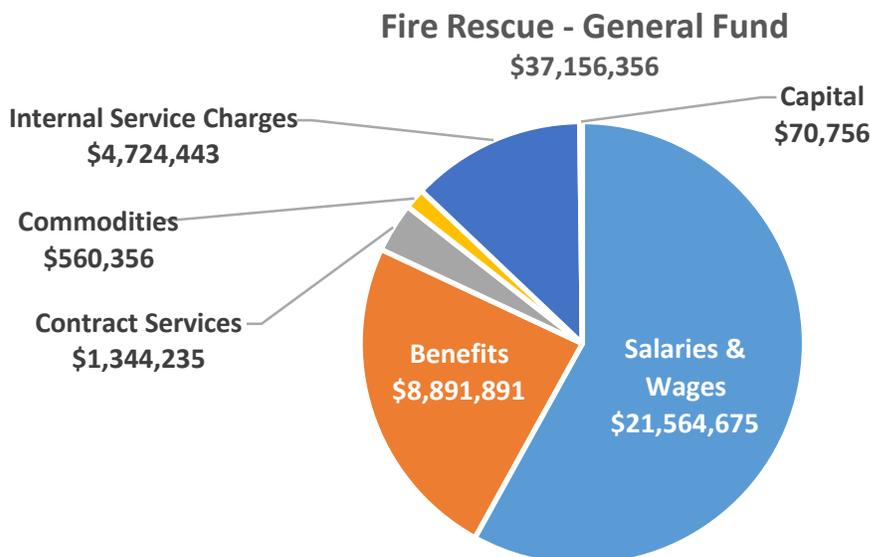
The Fire Rescue Department's FY21 General Fund budget increased \$2,632,056 or 7.62% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$2,514,962 as compared to the FY20 Adopted Budget. During FY20, four full-time Senior Plans Examiner positions were transferred to the Building Permit Special Revenue Fund.

Increases in the FY21 budget include facility repairs and renovations (\$96,500), capital vehicles (\$35,506), perpetual software (\$18,250), training and conference travel (\$18,065), operating supplies (\$14,318), uniforms and protective clothing (\$12,400), small equipment (\$9,100), water (\$4,651), and miscellaneous line items (\$11,063).

These increases are partially offset by reductions in equipment (\$48,000), copy machine costs external (\$12,000), fuel external (\$10,075), personal protective equipment (\$10,715), small tools and equipment (\$7,300), food and ice (\$5,000), janitorial supplies (\$4,440), and miscellaneous line items (\$5,229).

Revenue is expected to increase by \$126,491 in FY21 as compared to the FY20 Adopted Budget primarily due to increases in charges for services.



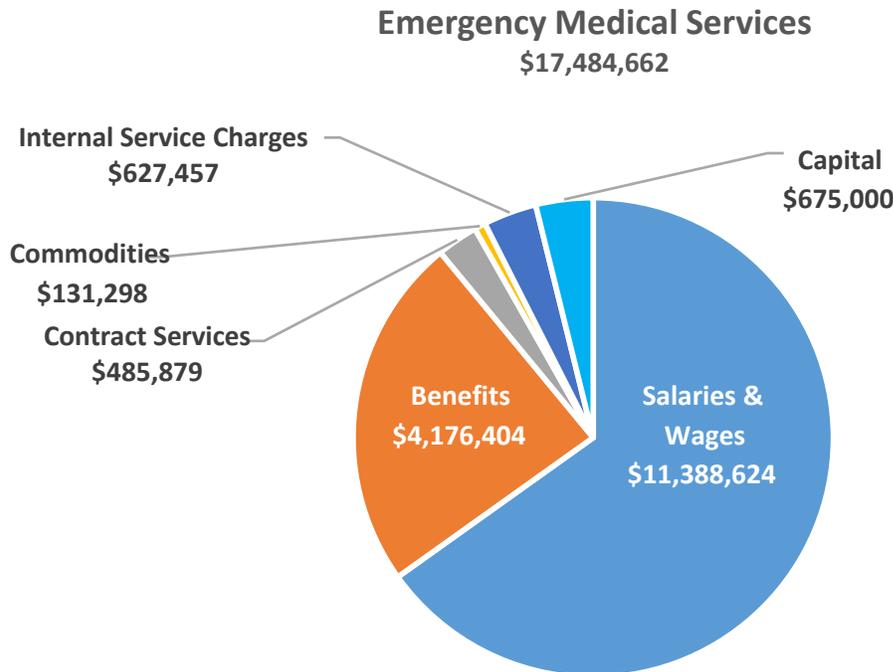
**Emergency Medical Services (EMS) Fund:**

The EMS Fund's FY21 budget increased \$1,082,800 or 6.60% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased \$896,287 as compared to the FY20 Adopted Budget. Included in the FY21 budget is the addition of five full-time Paramedic positions for an additional peak load unit.

Other increases included in the FY21 budget include capital vehicles (\$186,500), of which (\$100,000) is for a new vehicle for the new peak load unit, small equipment (\$41,000), facility repairs and renovations (\$5,000), and other miscellaneous line items (\$4,111). These increases are partially offset by decreases in personal protective equipment (\$39,000), capital equipment (\$8,000), and other miscellaneous line items (\$3,098).

Revenue is expected to increase by \$245,648 in FY21 as compared to the FY20 Adopted Budget primarily due to increases in the EMS payments from Pinellas County.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Arson Cases Closed</b>						
An objective of Fire Prevention Division is to provide quality and timely fire investigation services and strive to improve the arson closure rate.						
This objective fulfills the city value of Accountable Servant Leadership.						
• Arson Cases Closed -	#	13	10	6	8	12
<b>Commercial Life Safety Inspections</b>						
An objective of Fire Prevention Division is to provide a quality, courteous, and timely life safety inspection of all businesses in the city once every three years.						
This objective fulfills the city value of Accountable Servant Leadership.						
• Commercial Life Safety Inspections -	#	6,031	4,400	5,000	2,000	2,500
<b>Emergency Medical Services Care and Education</b>						
An objective of Emergency Medical Services Division is to provide the highest quality comprehensive pre-hospital advanced life support and rescue service to all persons in our community; and to provide health, safety, and wellness education to the public.						
This objective fulfills the city value of Accountable Servant Leadership.						
• Advanced Life Support Patients - Measure is no longer being tracked it remains for historical purposes.	#	35,000	36,739	0	0	0
• Average Response Time -	#	4.17	4.3	4.5	4.5	4.5
• CPR and First Aid Class Participants -	#	2,300	2,284	2,250	1,226	2,650
• CPR and First Aid Classes Delivered -	#	270	243	250	161	280
• Medical Emergency Calls -	#	54,944	55,680	56,835	35,184	56,794
• Patients Treated -	#	49,200	52,484	46,036	33,073	53,534
• Special Events Covered -	#	0	319	275	50	400
<b>Fire Operations Emergency Response</b>						
The objective of Fire Operations Division is to provide an efficient, effective, and timely response to requests for emergency services.						
This objective fulfills the city value of Accountable Servant Leadership.						
• Average Response Time -	#	4.2	4.23	4.2	4.24	4.25
• Emergency Response Instances -	#	64,072	62,177	62,600	58,561	61,864
• Fire Loss -	\$	4,533,623	5,800,000	5,500,000	3,380,000	5,500,000
• Post Investigation Cause Indeterminate -	#	155	107	154	150	150
<b>Injury Decrease</b>						
An objective of the Safety and Training Division is to measure and identify numbers and types of injuries to assist in the department's health and safety program. The Safety and Training Division seeks to decrease injuries by ten percent per year.						
This objective fulfills the city value of Accountable Servant Leadership.						
• Decrease in Injury Incidents -	#	34	36	30	30	30

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### Life Safety Education

An objective of Fire Prevention Division is to provide quality, courteous, informative, and educational public education programs to all age groups and to targeted groups, i.e. children and seniors.

This objective fulfills the city value of Accountable Servant Leadership.

• Hurricane Awareness Public Education Seminars -	#	9	13	20	15	20
• Life Safety Education Participants -	#	63,580	88,967	75,000	50,000	55,000
• Life Safety Public Education Programs Presented -	#	275	357	330	215	230

### Plans Review

An objective of Fire Prevention Division is to provide timely plans review services to stay apace of the demands of local developers and contractors.

This objective fulfills the city value of Accountable Servant Leadership.

• Building Plans Reviewed -	#	5,228	4,925	4,900	2,400	2,500
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### Training Hours

An objective of the Safety and Training Division is to provide 216 hours of fire and emergency medical services training per employee per year, or 77,760 hours in total per year. Company officers and apparatus driver/operators will receive an additional 12 hours annually, for a total of 228 hours for these personnel.

This objective fulfills the city value of Accountable Servant Leadership.

• Training Hours -	#	95,209	90,357	90,000	95,000	95,000
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## Police

### Department Mission Statement

The mission of the St. Petersburg Police Department is to deliver professional police services, to protect and ensure the safety of the community, to enforce laws and preserve the peace, and to protect the rights of all citizens by policing with the tenets of loyalty, integrity, and honor.

### Services Provided

The Police Department provides the following services:

#### Uniformed Patrol Services:

- Provides a physical presence to maintain a sense of safety and stability throughout the community.
- Responds to citizen requests for police services, assistance, and/or intervention.
- Conducts preliminary investigations at crime scenes and traffic crashes.
- Enforces laws.
- Makes physical arrests when appropriate through the establishment of probable cause, investigative outcomes, or executing a warrant, and when an infraction does not require a physical arrest, issues Notices to Appear in Court.
- Monitors vehicle, bicycle, and pedestrian traffic, and issues warnings or citations as appropriate to ensure compliance and public safety.
- Conducts geographic or problem specific patrols to address crime patterns.
- Ensures a livable community.
- Manages security, crowds, and traffic for the Tampa Bay Rays major league baseball games, the Firestone Grand Prix, holiday parades, and multiple city sponsored and privately sponsored events and festivals.
- Employs proactive approaches to policing to include self-directed patrols, use of analytic tools to detect and deter emerging crime patterns, and works collaboratively with other city departments and county agencies to address social challenges.
- Engages in crime prevention strategies: dedicated Crime Prevention Officers conduct free Crime Prevention through Environmental Design (CPTED) evaluations for businesses and residential areas; educational work by School Resource Officers; intervention actions; community youth initiatives and programs offered through the Police Athletic League (PAL) and the Police Explorer Post.
- Employs and incorporates Community Assistance Liaisons (CAL), a human services response model, which embeds trained professionals into on-scene responses for requested police services, to attempt to provide situationally appropriate interventions to persons who may be experiencing personal crisis rather than overt criminal behaviors.

#### Investigations:

- Utilizes undercover officers, conducts surveillance, search warrants, and technology to monitor criminal activity.
- Conducts advanced, comprehensive investigations at crime scenes.
- Uses the latest forensic and latent fingerprint assessment technology to identify and gather evidence to assist in solving criminal investigations.
- Applies best practices of investigative techniques and case management to solve crimes, and provide the State Attorney's Office with sufficient evidence and material support to successfully prosecute cases.

#### Community/Service Support:

- Staffs the Emergency Communications Center 24/7/365 with state certified professionals to answer and process calls for police services, dispatch officers and monitor their status, and facilitate inter-and intra-department communication.
- Carefully maintains and manages police records for law enforcement use and criminal prosecution, and ensures compliance with state record laws for the proper dissemination of public information, while complying with redaction requirements, as may be appropriate.
- Provides fingerprinting services, conducts background checks, and supports regulatory requirements and fee collection for entities or individuals requiring city licenses.
- Follows best practices in securing and managing chain of custody and investigative/prosecutorial integrity for physical and criminal evidence as well as found or seized property.
- Administers the school crossing guard program.
- Maintains specialized units which provide targeted support for the homeless and most vulnerable members of our community.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021
Wages & Benefits	88,075,299	93,761,922	94,986,356	97,366,173	96,131,706	95,441,702	0.48%
Services & Commodities	19,212,928	19,331,594	19,819,825	20,563,353	19,949,877	20,864,317	5.27%
Capital	641,244	1,004,305	373,000	887,945	770,187	0	(100.00)%
Grants & Aid	229,892	224,049	126,818	316,818	223,485	125,000	(1.43)%
Transfers	0	420,977	450,000	450,000	232,630	350,000	(22.22)%
<b>Total Budget</b>	<b>108,159,363</b>	<b>114,742,847</b>	<b>115,755,999</b>	<b>119,584,289</b>	<b>117,307,886</b>	<b>116,781,019</b>	<b>0.89%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Federal Justice Forfeiture	151,738	235,795	14,800	64,767	47,568	37,000	150.00%
Uniform Services Admin	151,738	235,795	14,800	64,767	47,568	37,000	150.00%
Federal Treasury Forfeiture	0	74,818	0	0	0	0	0.00%
Uniform Services Admin	0	74,818	0	0	0	0	0.00%
General Fund	106,854,921	112,996,204	115,105,691	118,570,703	116,725,353	116,308,412	1.04%
Accreditation & Staff Insp	173,761	178,483	189,528	189,528	176,821	185,117	(2.33)%
Administrative Services	544,465	616,009	723,481	723,514	728,682	783,622	8.31%
Communications	6,960,528	7,402,058	7,694,652	7,705,152	7,269,210	7,937,553	3.16%
Community Assistance	0	0	0	0	0	850,000	0.00%
Criminal Investigations	9,236,336	9,836,620	9,492,077	9,679,978	10,491,212	10,111,814	6.53%
Fiscal Services	5,703,975	4,607,435	1,880,839	3,122,728	2,044,298	1,735,857	(7.71)%
Forensic Services	1,937,827	2,144,707	2,149,151	2,203,263	2,302,551	2,169,936	0.97%
Information Tech Svcs	3,624,191	5,003,861	4,062,945	4,238,438	4,891,079	4,398,245	8.25%
Intelligence Led Policing	945,336	749,271	880,180	880,180	855,241	804,732	(8.57)%
Investigative Svcs Admin	4,465,181	6,407,490	6,354,001	6,517,871	6,912,709	6,685,604	5.22%
K-9	2,567,992	2,763,155	2,782,725	2,847,064	2,845,048	2,896,936	4.10%
Legal Advisor	556,083	566,565	627,266	627,273	517,178	550,766	(12.20)%
Maintenance Services	1,198,892	1,796,238	1,416,675	1,447,298	1,925,375	2,180,742	53.93%
Office of Prof Standards	792,148	842,924	863,908	878,174	909,456	900,827	4.27%
Office of the Chief	644,908	574,634	756,160	756,193	758,223	757,315	0.15%
Patrol Districts	42,249,052	42,169,278	43,200,243	44,197,451	44,652,728	44,469,843	2.94%
Public Information	542,362	535,442	609,746	609,746	617,127	630,234	3.36%
Records & Identification	2,268,829	2,309,320	2,625,885	2,625,885	2,619,029	2,821,478	7.45%
Reserve	209,490	238,894	105,638	105,638	162,850	119,895	13.50%
School Crossing Guards	950,514	984,025	1,024,786	1,024,786	907,323	1,080,621	5.45%
Special Investigations	6,118,256	6,527,629	6,192,142	6,340,667	6,616,399	6,234,782	0.69%
Traffic & Marine	3,394,390	3,660,006	3,525,932	3,707,431	4,245,503	3,654,691	3.65%
Training	3,170,621	2,959,734	4,651,132	4,728,371	3,194,793	3,520,043	(24.32)%
Uniform Services Admin	8,599,785	10,122,425	13,296,599	13,414,075	11,082,518	10,827,759	(18.57)%
Law Enforcement	0	0	0	0	0	0	0.00%
Administrative Services	0	0	0	0	0	0	0.00%
Local Law Enforcement State	278,266	271,900	185,508	327,912	201,919	85,607	(53.85)%
Local Law Enforcement	278,266	271,900	185,508	327,912	201,919	85,607	(53.85)%
Parking Revenue	0	0	0	0	127	0	0.00%
Parking Revenue	0	0	0	0	127	0	0.00%
Police Grant	89,637	203,974	0	170,907	100,288	0	0.00%
Fiscal Services	89,637	203,974	0	170,907	100,288	0	0.00%
School Crossing Guard	0	420,977	450,000	450,000	232,630	350,000	(22.22)%
School Crossing Guards	0	420,977	450,000	450,000	232,630	350,000	
Technology and	784,800	539,180	0	0	0	0	0.00%
Technology Replacement	784,800	539,180	0	0	0	0	0.00%
<b>Total Budget</b>	<b>108,159,363</b>	<b>114,742,847</b>	<b>115,755,999</b>	<b>119,584,289</b>	<b>117,307,886</b>	<b>116,781,019</b>	<b>0.89%</b>

<b>Revenue Sources</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Charges for Services	4,224,707	5,300,354	4,286,256	4,286,256	3,802,583	5,740,792	33.93%
Fines	1,375,034	1,213,800	1,290,100	1,290,100	1,060,736	1,125,534	(12.76)%
Forfeitures	154,655	239,560	0	0	485,019	0	0.00%
Intergovernmental Revenue	80,225	239,976	0	1,414,513	2,129,076	0	0.00%
Licenses and Permits	29,030	25,408	59,130	59,130	19,888	26,130	(55.81)%
Miscellaneous Revenue	129,186	70,761	83,118	83,118	143,683	23,000	(72.33)%
<b>Total Revenue</b>	<b>5,992,837</b>	<b>7,089,859</b>	<b>5,718,604</b>	<b>7,133,117</b>	<b>7,640,985</b>	<b>6,915,456</b>	<b>20.93%</b>

<b>Position Summary</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Variance</b>
Accreditation & Staff Insp	2.00	2.00	2.00	2.00	0.00
Administrative Services	5.00	4.00	4.00	4.00	0.00
Communications	80.00	80.00	80.00	80.00	0.00
Criminal Investigations	62.00	67.00	64.00	74.00	10.00
Fiscal Services	9.00	10.00	10.00	9.00	
Forensic Services	19.00	18.00	18.00	18.00	0.00
Information Tech Svcs	12.00	12.00	11.00	12.00	1.00
Intelligence Led Policing	9.00	5.00	7.00	5.00	(2.00)
Investigative Svcs Admin	25.00	42.00	47.00	51.00	4.00
K-9	15.00	19.00	17.00	18.00	1.00
Legal Advisor	5.00	5.00	5.00	5.00	0.00
Maintenance Services	10.00	10.00	11.00	11.00	0.00
Office of Prof Standards	7.00	7.00	7.00	7.00	0.00
Office of the Chief	4.00	3.00	5.00	5.00	0.00
Patrol Districts	356.00	342.00	333.00	335.00	2.00
Public Information	7.00	5.00	5.00	5.00	0.00
Records & Identification	33.00	34.00	34.00	34.00	0.00
School Crossing Guards	1.00	1.00	1.00	1.00	0.00
Special Investigations	36.00	41.00	44.00	42.00	(2.00)
Traffic & Marine	26.00	27.00	26.00	26.00	0.00
Training	20.00	24.00	34.00	23.00	(11.00)
Uniform Services Admin	45.00	28.00	34.00	32.00	(2.00)
<b>Total Full-Time FTE</b>	<b>788.00</b>	<b>786.00</b>	<b>799.00</b>	<b>799.00</b>	<b>0.00</b>
Intelligence Led Policing	4.50	0.00	0.00	0.00	0.00
Office of Prof Standards	0.50	0.00	0.00	0.00	0.00
Public Information	0.50	0.30	0.30	0.30	0.00
Records & Identification	1.20	0.70	0.70	0.70	0.00
Reserve	2.50	0.00	0.00	0.00	0.00
School Crossing Guards	29.30	20.94	20.94	21.21	0.27
Uniform Services Admin	0.00	0.50	0.50	0.50	0.00
<b>Total Part-Time FTE</b>	<b>38.50</b>	<b>22.44</b>	<b>22.44</b>	<b>22.71</b>	<b>0.27</b>
<b>Total FTE</b>	<b>826.50</b>	<b>808.44</b>	<b>821.44</b>	<b>821.71</b>	<b>0.27</b>

**Notes**

**General Fund:**

The FY21 Police Department's General Fund budget increased by \$1,202,721 or 1.04% as compared to the FY20 Adopted Budget.

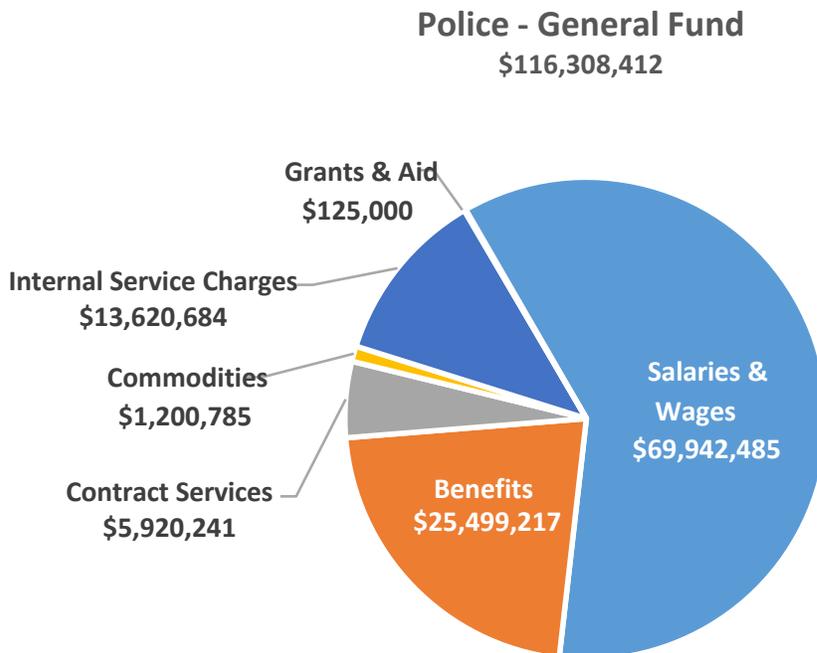
Salaries, benefits, and internal service charges decreased \$120,252 as compared to the Adopted FY20 Budget. Included in this decrease is a reduction of \$4.56 million in the contribution to the Police pension due to the expiration of a prior plan liability. During FY19, a part-time School Crossing Guard position 0.27 FTE was added but was erroneously left out of the FY20 Adopted Budget.

Increases included in the FY21 budget are other specialized services (\$922,438), of which \$850,000 will be used for a new Community Assistance Liaison Program, R/M other equipment maintenance (\$613,542), training fees (\$115,416), R/M materials equipment (\$79,500), rent other equipment (\$53,000), equipment usage (\$50,000), and miscellaneous line item adjustments (\$254,121).

These increases are partially offset by reductions in one-time FY20 capital purchases (\$373,000), uniforms and protective clothing (\$212,817), commodities fire and police (\$98,250), and miscellaneous line item adjustments (\$80,977).

Programs funded in Grants & Aid include Westcare Turning Point (\$125,000).

Revenue is expected to increase by \$1,296,852 in FY21 as compared to the FY20 Adopted Budget. This is mainly due to a change in accounting in FY20 for Tropicana Field Security Services (\$638,676) and increased revenue for Police Off Duty Services based on trend (\$608,975). Other changes include an increase in charges for services (\$206,885) and reductions to fines (\$64,566), license and permit revenue (\$33,000), and miscellaneous revenue (\$60,118) based on trends.



**Federal Justice Forfeiture Fund:**

The Police Department's FY21 Federal Justice Forfeiture Fund budget increased by \$22,200 or 150.00% as compared to the FY20 Adopted Budget.

Increases in the FY21 budget include training and conference travel (\$17,300), consulting (\$3,400), and miscellaneous line item adjustments (\$1,500).

**Local Law Enforcement State Trust Fund:**

The Police Department's FY21 Local Law Enforcement State Trust Fund budget decreased by \$99,901 or 53.85% as compared to the FY20 Adopted Budget.

The increase in the FY21 budget for miscellaneous line item adjustments (\$99) is offset by a reduction in R/M materials - equipment (\$100,000).

**School Crossing Guard Fund:**

The Police Department's FY21 School Crossing Guard Fund budget decreased \$100,000 or 22.22% as compared to the FY20 Adopted Budget. The transfer to the General Fund has been reduced due to decreased parking ticket surcharge revenue (\$100,000). The revenue in the School Crossing Guard Fund is transferred to the General Fund to partially offset the cost of the program.

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### Calls for Service

The objective is to process all calls for police service in a timely manner; use technology to process low priority calls; provide prompt responses, (thereby maintaining physical officer availability to respond to higher priority calls); and ensure staffing levels are properly balanced to ensure calls are received and processed in a timely manner while limiting operational expenses/costs.

Note: To emulate the information used on the Communications Center Annual report, we have changed the measure names from Emergency Calls to 911 Emergency Calls and from Total Calls for Service to Total Calls Processed.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.

- Numbers are based on Calendar Year

• 911 Emergency Calls -	#	50,534	47,651	60,000	40,436	47,651
	#	486,568	525,607	487,000	587,306	525,607

### Citizen Responses

The objective is to identify the queue times for calls for services; travel times for calls for service; total response times for calls for service; closed citizen initiated Bureau Investigations; closed Office of Professional Standards (OoPS) Investigations; crime prevention activities; 100% Community Service Officer (CSO) calls returned within 24 hours; and the number of CSO community meetings attended.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.

- Numbers are based on Calendar Year

• Closed Citizen Initiated Bureau Investigations -	#	2	1	2	0	1
• Closed OPS Investigations -	#	12	19	12	10	10
• CSO Calls -	#	1,523	2,231	1,500	1,560	1,560
• CSO Community Meetings Attended -	#	581	619	600	104	619
• Park Walk Talks -	#	20,415	18,849	20,000	8,002	18,000
• Queue times for dispatching P1 calls <1.5 minutes -	#	0.7	0.6	0.7	0.5	0.6
• Queue times for dispatching P2 calls <3 minutes -	#	1.1	0.8	1.1	0.8	1
• Queue times for dispatching P3 calls <10 minutes -	#	9.3	9.4	9.5	7	9.4
• Response times for P1 calls <7 minutes -	#	5.8	5.9	5.8	5.3	5.9
• Response times for P2 calls <15 minutes -	#	7	6.9	7	6.3	6.9
• Response times for P3 calls <30 minutes -	#	17.1	17.4	17.5	14.3	17.4

### Crimes

The objective is to identify the number of UCR Part 1 crimes; directed patrols; drugs seized (Crack-Cocaine, Marijuana, Prescriptions, and Narcotics); latent print hits (number of latent comparisons, number of identifications made, and number of prosecutable cases; and forensic dispatches).

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.

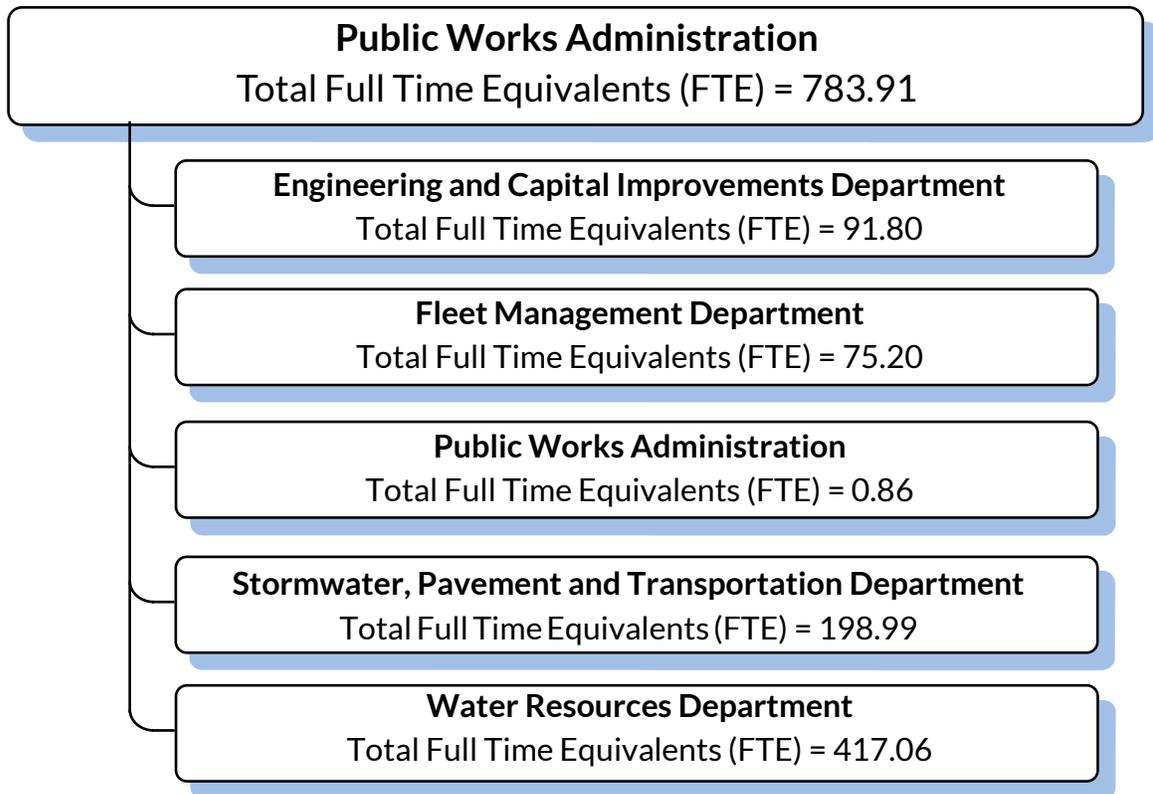
- Numbers are based on Calendar Year

• Directed Patrols -	#	20,482	25,892	22,000	33,356	33,356
• Forensic Dispatched -	#	4,291	5,002	4,500	4,342	4,342
• Latent Print Comparisons -	#	61,007	56,421	62,000	57,000	57,000
• Latent Print Identifications Made -	#	2,567	2,496	2,500	2,500	2,500
• Ounces Crack/Cocaine seized -	#	226.3	59.8	300	160	160
• Pounds of Marijuana seized -	#	958.8	549.8	950	670.8	670.8
• Prescription Narcotics seized/recovered -	#	3,624	1,915	3,600	4,736	4,736
• Prosecutable Cases -	#	815	774	850	780	780
• UCR Part 1 Crimes -	#	10,500	10,252	11,000	8,844	10,500

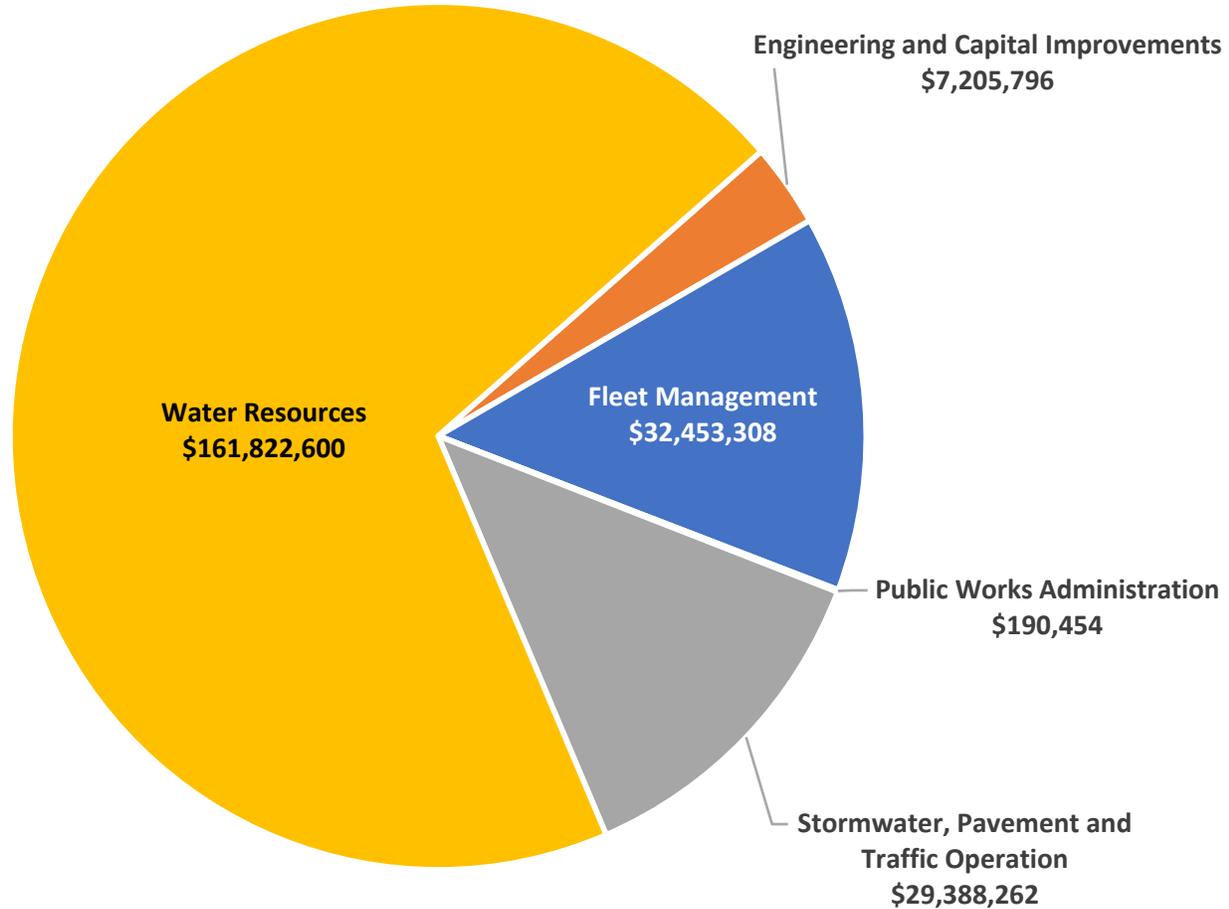
Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Patrol/Investigation/Arrests</b>						
The objective is to quantify the total number of calls for services and officer response, citations issued-traffic, and citations issued-traffic crash.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Inclusiveness, and Responsiveness.						
• Numbers are based on Calendar Year						
• Calls for services responded to by officers -	#	124,977	124,962	125,000	114,159	124,962
• Citations issued-traffic -	#	24,346	19,460	26,000	15,286	19,000
• Citations issued-traffic crash -	#	9,235	6,402	9,200	5,158	6,400



# **Public Works Administration**



## PUBLIC WORKS ADMINISTRATION \$231,060,420



### Comparison of Fiscal Year 2020 to Fiscal Year 2021 Adopted Budget Public Works Administration

Department	FY20 Adopted Budget	FY21 Adopted Budget	Change Amount	Change as Percent
Engineering and Capital Improvements	\$ 6,291,106	\$ 7,205,796	\$ 914,690	14.54%
Fleet Management	\$ 28,589,380	\$ 32,453,308	\$ 3,863,928	13.52%
Public Works Administration	\$ 417,024	\$ 190,454	\$ (226,570)	(54.33%)
Stormwater, Pavement and Traffic Operation	\$ 26,028,291	\$ 29,388,262	\$ 3,359,971	12.91%
Water Resources	\$ 163,934,243	\$ 161,822,600	\$ (2,111,643)	(1.29%)
<b>Public Works Administration</b>	<b>\$ 225,260,044</b>	<b>\$ 231,060,420</b>	<b>\$ 5,800,376</b>	<b>2.57%</b>

## Engineering and Capital Improvements

### Department Mission Statement

The mission of the Engineering and Capital Improvements Department is to provide proficient survey, mapping, engineering and architectural design, and construction inspection services for capital improvement and major maintenance projects; to plan, design, and construct facilities and improvements of the highest quality in the most cost effective manner for the residents and visitors of St. Petersburg; and to provide courteous and timely processing of permit applications.

### Services Provided

The Engineering and Capital Improvements Department provides the following services:

- Plans, designs, and manages construction projects for city roads, infrastructure, and facilities.
- Administers major maintenance programs for roadways, bridges, and sidewalks.
- Maintains and improves the transportation system for the safe and efficient movement of people, goods, and services.
- Issues permits for work within city rights-of-way.
- Regulates developments for stormwater runoff; administers the Stormwater Utility and city's National Pollutant Discharge Elimination System permits.
- Compiles and updates city infrastructure records using GIS computer systems.
- Develops and administers a comprehensive capital improvement program for selected city facilities.
- Administers the city street lighting and energy usage systems.
- Compiles and updates city owned and operated street light records using GIS computer systems.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	1,691,538	2,135,068	879,721	879,721	3,049,882	918,082	4.36%
Services & Commodities	5,282,203	6,266,483	5,411,385	5,984,929	6,424,415	6,287,714	16.19%
Capital	58,300	0	0	0	120,707	0	0.00%
<b>Total Budget</b>	<b>7,032,041</b>	<b>8,401,551</b>	<b>6,291,106</b>	<b>6,864,650</b>	<b>9,595,004</b>	<b>7,205,796</b>	<b>14.54%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Airport Operating	27,963	27,141	0	16,315	27,428	0	0.00%
Airport	27,963	27,141	0	16,315	27,428	0	0.00%
Building Permit Special	0	10,651	0	10,566	3,168	0	0.00%
Constr. Svcs & Permitting	0	10,651	0	10,566	3,168	0	0.00%
Community Development	0	0	0	0	8,072	0	0.00%
Engineering Capital Imp	0	0	0	0	7,984	0	0.00%
Housing Trust Funds	0	0	0	0	87	0	0.00%
General Fund	5,829,320	6,110,681	5,777,106	5,958,956	7,846,836	5,850,796	1.28%
Engineering Capital Imp	0	70	0	0	0	0	0.00%
Engineering Support	935,034	1,139,924	665,124	817,455	2,058,790	722,708	8.66%
Street Lighting	4,894,285	4,970,687	5,111,982	5,141,501	5,788,046	5,128,088	0.32%
Parking Revenue		83,463	0	0	32,474	0	0.00%
Engineering Support	0	3,346	0	0	0	0	0.00%
Parking Enforcement	0	4,382	0	0	0	0	0.00%
Parking Revenue	171,925	75,735	0	0	32,474	0	0.00%
Sanitation Equipment	0	6,281	0	0	3,285	0	0.00%
Engineering Capital Imp	0	6,281	0	0	0	0	0.00%
San Equip Replacement	0	0	0	0	3,285	0	0.00%
Sanitation Operating	72,588	487,127	0	88,338	75,269	0	0.00%
Engineering Capital Imp	0	19,554	0	0	0	0	0.00%
Sanitation Administration	72,588	467,572	0	88,338	75,269	0	0.00%
South St. Petersburg	0	0	0	0	23,500	0	0.00%
Engineering Capital Imp	0	0	0	0	23,500	0	0.00%
Stormwater Utility Operating	863,984	953,764	514,000	747,758	628,175	545,000	6.03%
Stormwater Water Quality	863,984	953,764	514,000	747,758	628,175	545,000	6.03%
Tropicana Field	14,251	13,644	0	0	14,234	0	0.00%
Tropicana Field	14,251	13,644	0	0	14,234	0	0.00%
Water Resources	52,010	708,799	0	42,717	932,562	810,000	0.00%
Admin Support Services	52,010	708,799	0	42,717	932,562	810,000	0.00%
<b>Total Budget</b>	<b>7,032,041</b>	<b>8,401,551</b>	<b>6,291,106</b>	<b>6,864,650</b>	<b>9,595,004</b>	<b>7,205,796</b>	<b>14.54%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	14,437	17,884	18,080	18,080	19,188	18,080	0.00%
Intergovernmental Revenue	429,144	442,314	455,583	455,583	455,638	470,863	3.35%
Licenses and Permits	102,089	101,878	90,000	90,000	105,190	90,000	0.00%
Miscellaneous Revenue	39,180	17,760	7,000	7,000	22,565	7,000	0.00%
<b>Total Revenue</b>	<b>584,849</b>	<b>579,836</b>	<b>570,663</b>	<b>570,663</b>	<b>602,582</b>	<b>585,943</b>	<b>2.68%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Engineering Support	75.20	79.20	78.20	90.20	12.00
Street Lighting	1.00	1.00	1.00	1.00	0.00
<b>Total Full-Time FTE</b>	<b>76.20</b>	<b>80.20</b>	<b>79.20</b>	<b>91.20</b>	<b>12.00</b>
Engineering Support	0.50	0.60	0.60	0.60	0.00
<b>Total Part-Time FTE</b>	<b>0.50</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>	<b>0.00</b>
<b>Total FTE</b>	<b>76.70</b>	<b>80.80</b>	<b>79.80</b>	<b>91.80</b>	<b>12.00</b>

**Notes**

**General Fund:**

The Engineering and Capital Improvements Department’s FY21 General Fund budget increased by \$73,690 or 1.28% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$100,979 as compared to the FY20 Adopted Budget. This includes the addition of nine full-time positions in FY21 that will be charged back to projects; a Civil Engineer II (\$78,917), a Civil Engineer III (\$81,956), and a Senior Professional Engineer (\$87,653) in the Engineering Design Division; an Operations Analyst (\$62,054) and an Accountant I (\$54,989) in the Support Services Division; and two Civil Engineer IIs (\$157,834), a Civil Engineer III (\$81,956), and a CAD Technician III (\$61,076) in the Engineering Design Division. Also included, is the reorganization of the full-time Senior Capital Projects Coordinator position (\$134,434) from the Public Works Administration Department to the Engineering and Capital Improvements Department in FY21.

A total increase of 10 FTE in FY21. In FY20, a full-time Senior Engineering Clerk position and a full-time Civil Permit Examiner position were added to the Stormwater and Permits Division; a full-time Construction Inspector II position was added to the Construction Administration Division; and a full-time Senior Professional Engineer in the Engineering and Capital Improvements Department is being labor distributed to the Water Resources Department for services provided. Total FY20 increase of 2 FTE.

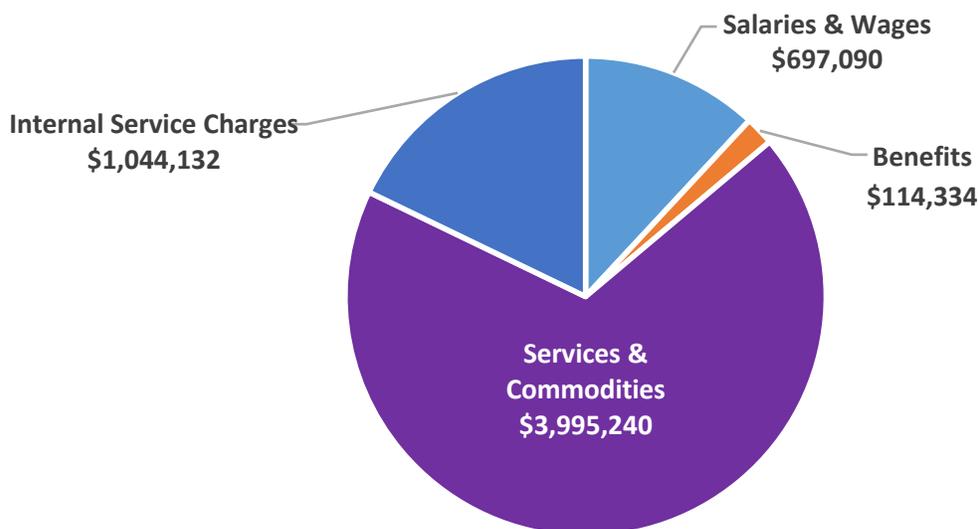
Increases in the FY21 budget include \$25,000 for electric in the Street Lighting Division, \$18,000 for interfund reimbursements, \$11,973 for small equipment/perpetual software, \$11,705 for training and conference travel, and miscellaneous line item adjustments (\$41,578).

Reductions include miscellaneous line item adjustments (\$10,940) and increased charges to external projects (\$49,605). There are no capital purchases for FY21, a reduction of \$75,000 over FY20 capital purchases.

Revenue is expected to increase by \$15,280 or 2.68% as compared to the FY20 Adopted Budget. This is due to an increase in the projected State Shared Street Lighting revenue (\$15,280).

**Engineering and Capital Improvements - General Fund**

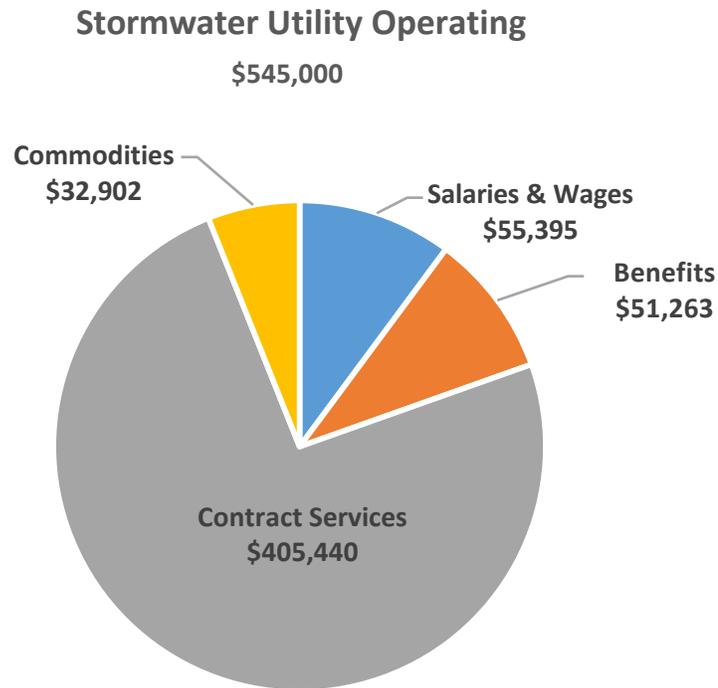
**\$5,850,796**



**Stormwater Utility Operating Fund:**

The Engineering and Capital Improvements Department’s FY21 Stormwater Utility Operating Fund increased \$31,000 or 6.03% as compared to the FY20 Adopted Budget.

This increase reflects the FY21 engineering services that will be provided for the Stormwater Utility Operating Fund.



**Water Resources Operating Fund:**

The Engineering and Capital Improvements Department’s FY21 Water Resources Operating Fund budget increased \$810,000 as compared to the FY20 Adopted Budget.

This reflects the projected cost of engineering services to be provided for the Water Resources Operating Fund. Engineering services have previously been included in the Water Resources Department budget. Beginning in FY21, these services will be budgeted in the Engineering and Capital Improvements Department.



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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#### CID Active Projects vs. Closed Projects per Fiscal Year

The objective of the Capital Improvements Division (CID) is to plan, design, and construct facilities and other improvements included in the multi-year Capital Improvement Program.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• CID Number of Active CIP Projects -	#	131	129	125	125	125
• CID Number of Projects Completed -	#	28	23	25	25	25
• CID Total Dollar Value of Active CIP Projects -	\$	212,038,116	218,015,683	219,000,000	218,000,000	218,000,000
• CID Total Dollar Value of Completed Projects -	\$	12,895,548	7,364,637	7,000,000	7,000,000	7,000,000

#### Complete Permit Reviews

The objective of the Stormwater and Permits Division is to assist other departments and the general public in reviewing and issuing various types of permits.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Various Permit Reviews -	#	1,778	2,032	1,900	1,900	1,900
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#### Creation of New Work Orders/Projects

The objective of the Administration Division is to plan and direct project implementation through the creation of new Engineering work orders.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Engineering Work Orders Initiated -	#	180	122	150	100	120
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#### Quality Construction Inspection Services

The objective of the Construction Administration Division is to provide quality construction inspection services for major capital improvement projects.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Engineering Inspection Services -	#	32	38	40	38	38
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#### Quality Testing Services

The objective of the Testing Division is to provide proficient and timely testing of soils, asphalt, and concrete to ensure the quality of city infrastructure.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Construction Material Testing Services -	#	32	34	34	35	35
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#### Safe Vehicular & Pedestrian Traffic Control

The objective of the Parking Revenue Meter and Lot Maintenance Division is to provide safe vehicular and pedestrian traffic control at construction sites and special events.

As of Fiscal Year 2019 the Stormwater, Pavement, and Traffic Operation Department is now providing vehicular and pedestrian traffic control at construction sites. This performance measure is provided for historical purposes only.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Traffic Control at Construction Sites -	#	130	0	0	0	0
• Traffic Control for Special Events -	#	100	100	100	75	100

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Street Lighting &amp; Support</b>						
The objective of the Street Lighting and Support Division is to provide streetlights for traffic and pedestrian safety along public ways. The major objective is to reduce motor vehicle and pedestrian accidents by illuminating hazards. A secondary objective is to provide comfortable visibility for safe nighttime driving, biking and walking within rights-of-way. All lighting installed in the city is designed to meet national lighting levels that provide visibility and reduce sky glow and glare. All streetlights installed are evaluated and improved, if necessary, for efficiency, safety and maintainability.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Number of City Owned Streetlights -	#	1,963	1,963	1,970	1,949	1,957
• Number of Leased Streetlights from Duke Energy -	#	30,376	30,376	30,500	30,376	30,600
• Number of Streetlights Maintained for FDOT -	#	1,744	1,744	1,744	1,744	1,744
• Streetlight Expenses -	\$	5,022,361	4,949,418	5,111,982	5,046,366	5,128,088

**Survey Services**

The objective of the Survey Division is to support the Design Division by providing survey services for active engineering projects.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.

• Engineering Survey Services -	#	160	195	180	220	220
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## Fleet Management

### Department Mission Statement

The mission of the Fleet Management Department is to provide timely and cost effective services to all user departments to maximize availability, serviceability, safety, and appearance of all the city's vehicles and equipment.

### Services Provided

The Fleet Management Department provides the following services:

- Performs scheduled maintenance and repairs, and provides replacement parts as needed to maintain city equipment.
- Provides fuel and emergency road service on a 24 hour a day basis as needed.
- Procures parts, fuels, and lubricants to maintain city equipment.
- Monitors costs of fuel, parts, and labor and establishes internal service fund charges to other city agencies.
- Provides tracking and analysis of all fleet equipment to determine most economically useful life.
- Schedules and conducts "retirement" inspections, which support replacing equipment or extending its life.
- Prepares specifications for equipment and participates in the procurement process.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	5,468,481	5,713,160	6,356,316	6,356,316	5,742,002	6,479,679	1.94%
Services & Commodities	12,748,362	12,568,001	12,577,064	19,555,549	14,369,318	12,723,629	1.17%
Capital	10,222,169	10,009,056	9,356,000	11,141,132	11,220,402	12,250,000	30.93%
Debt	0	0	0	0	22,500	1,000,000	0.00%
Transfers	400,000	100,000	300,000	300,000	300,000	0	(100.00)%
<b>Total Budget</b>	<b>28,839,013</b>	<b>28,390,218</b>	<b>28,589,380</b>	<b>37,352,997</b>	<b>31,654,223</b>	<b>32,453,308</b>	<b>13.52%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Equipment Replacement	10,716,235	6,945,115	7,472,842	14,522,906	12,529,350	10,094,000	35.08%
Equipment Replacement	10,665,350	6,945,115	6,472,842	7,376,878	6,588,435	9,094,000	40.49%
Radio Replacement	50,885	0	1,000,000	7,146,028	5,940,915	1,000,000	0.00%
Fleet Management	18,122,728	18,276,775	19,293,538	20,074,889	16,656,570	19,115,308	(0.92)%
Fleet	18,122,728	18,276,775	19,293,538	20,074,889	16,656,570	19,115,308	(0.92)%
General Fund	50	0	0	0	0	0	0.00%
Fleet	50	0	0	0	0	0	0.00%
Stormwater Equipment	0	779,067	799,000	1,087,778	791,760	1,397,000	74.84%
Stormwater Equipment	0	779,067	799,000	1,087,778	791,760	1,397,000	74.84%
Water Equipment	0	2,389,261	1,024,000	1,667,424	1,676,543	1,847,000	80.37%
Water Resources	0	2,389,261	1,024,000	1,667,424	1,676,543	1,847,000	80.37%
<b>Total Budget</b>	<b>28,839,013</b>	<b>28,390,218</b>	<b>28,589,380</b>	<b>37,352,997</b>	<b>31,654,223</b>	<b>32,453,308</b>	<b>13.52%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	782,687	949,468	984,288	984,288	963,703	1,070,756	8.78%
Intergovernmental Revenue	44,014	49,019	45,000	45,000	46,379	45,000	0.00%
Internal Charges	26,456,741	24,264,821	27,629,691	27,629,691	24,630,292	27,616,723	(0.05)%
Miscellaneous Revenue	1,083,971	906,120	1,044,960	1,044,960	1,415,371	883,274	(15.47)%
<b>Total Revenue</b>	<b>28,367,413</b>	<b>26,169,429</b>	<b>29,703,939</b>	<b>29,703,939</b>	<b>27,055,745</b>	<b>29,615,753</b>	<b>(0.30)%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Variance
Fleet			73.25	74.25	75.25	75.20	(0.05)
<b>Total Full-Time FTE</b>			<b>73.25</b>	<b>74.25</b>	<b>75.25</b>	<b>75.20</b>	<b>(0.05)</b>
Fleet			0.50	0.50	0.00	0.00	0.00
<b>Total Part-Time FTE</b>			<b>0.50</b>	<b>0.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total FTE</b>			<b>73.75</b>	<b>74.75</b>	<b>75.25</b>	<b>75.20</b>	<b>(0.05)</b>

**Notes**

**Fleet Management Fund:**

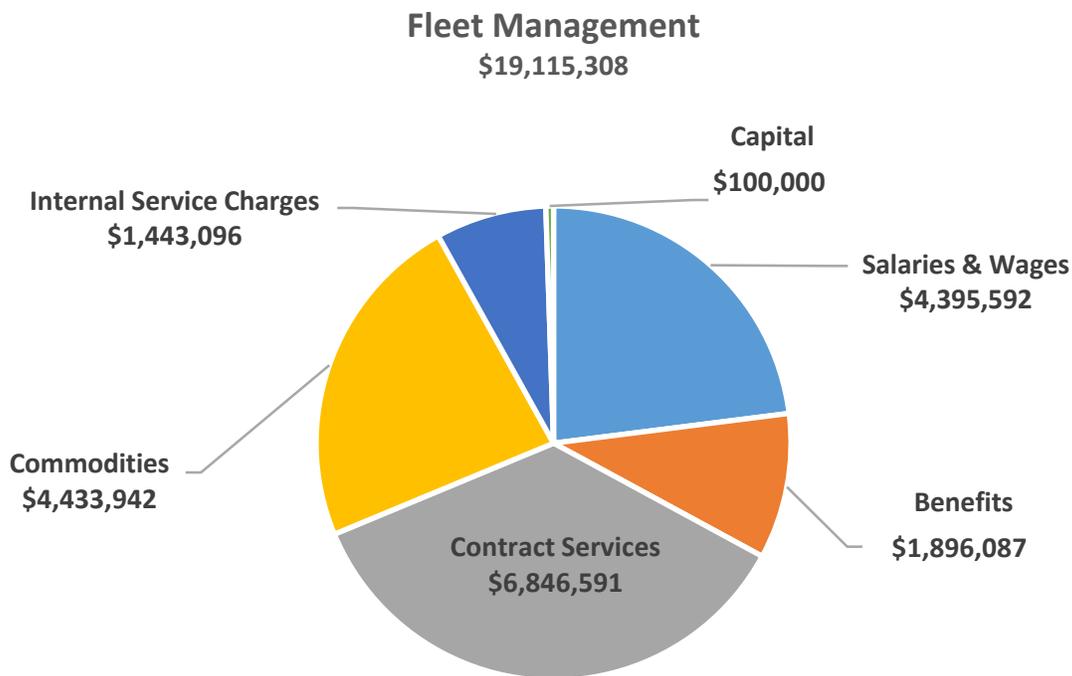
The Fleet Management Department's FY21 Fleet Management Fund budget decreased by \$178,230 or 0.92% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$364,158 as compared to the FY20 Adopted Budget. During FY20, the labor distribution to the Fleet Management Department for the Public Works Administrator, 0.05 FTE, was discontinued.

Increases in the FY21 budget include R/M materials equipment (\$575,000), operating supplies (\$104,900), other specialized services (\$95,494), security services (\$19,000), electric (\$16,000), and adjustments to miscellaneous line items (\$36,506).

Reductions include a decrease in fuel cost (\$757,520), elimination of a one-time transfer to the General Capital Improvement Fund (\$300,000), small equipment/perpetual software (\$87,000), capital equipment (\$159,000), facility repairs and renovations (\$46,720), and adjustments to miscellaneous line items (\$39,048).

Revenue is expected to decrease by \$294,771 in FY21 as compared to the FY20 Adopted Budget. This includes increased charges to departments for accident repairs (\$342,626), radios (\$124,103), GPS monitoring (\$123,834), and vehicle rentals (\$117,985). These increases are offset by decreased charges to departments for repair and maintenance (\$63,537), fuel (\$880,661) and small equipment (\$59,121).



**Fleet Equipment Replacement Fund:**

The Fleet Management Department's FY21 Equipment Replacement Fund budget increased by \$2,621,158 or 35.08% as compared to the FY20 Adopted Budget.

This increase reflects citywide vehicle and equipment replacement requirements in the amount of \$10,000,000 which increased \$2,632,000 as compared to the FY20 Adopted Budget.

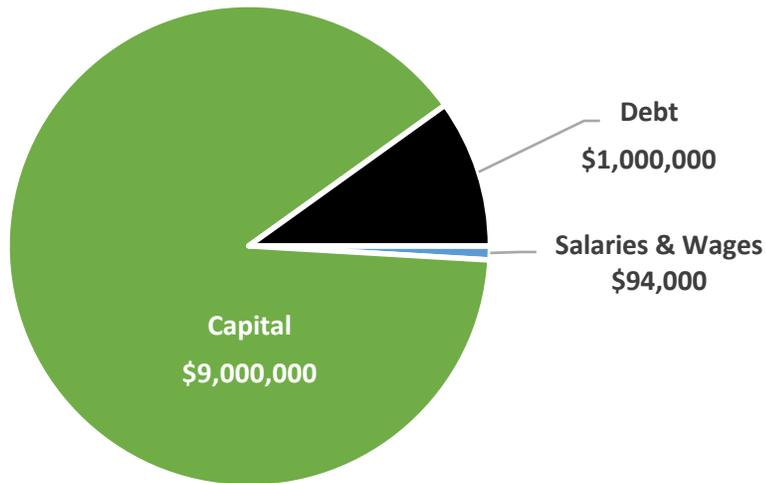
Salaries, benefits, and internal service charges decreased by \$10,842 as compared to the FY20 Adopted Budget.

In FY21, the \$1,000,000 for capital purchases of radio equipment has been replaced with a principal payment for the radio lease with Motorola (\$1,000,000).

Revenue is expected to increase by \$376,585 in FY21 as compared to the FY20 Adopted Budget due to increased charges to departments for vehicle replacement (\$281,803), radio replacement (\$86,468), and an increase in miscellaneous revenue based on trend (\$8,314).

### Equipment Replacement

\$10,094,000



**Stormwater Equipment Replacement Fund:**

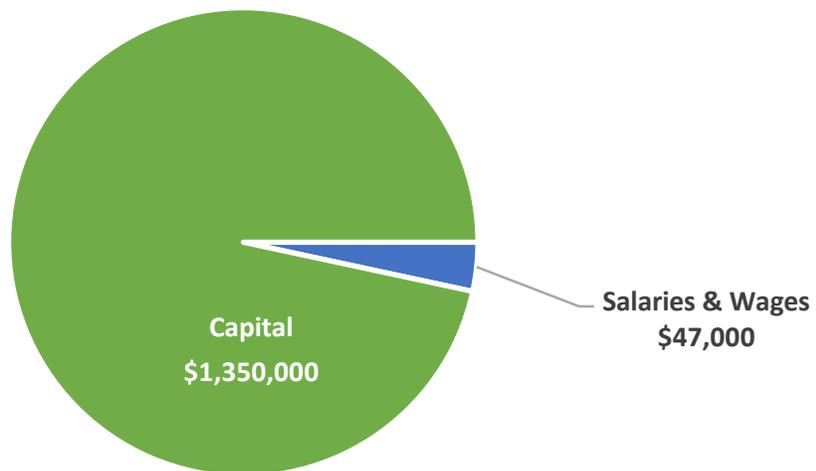
The Fleet Management Department's FY21 Stormwater Equipment Replacement Fund budget increased \$598,000 or 74.84% as compared to the FY20 Adopted Budget.

This increase reflects Stormwater vehicle and equipment replacement requirements in the amount of \$1,350,000 which increased \$598,000 as compared to the FY20 Adopted Budget.

Revenue is expected to decrease by \$38,000 in FY21 as compared to the FY20 Adopted Budget due to decreased miscellaneous revenue (\$38,000).

### Stormwater Equipment Replacement

\$1,397,000



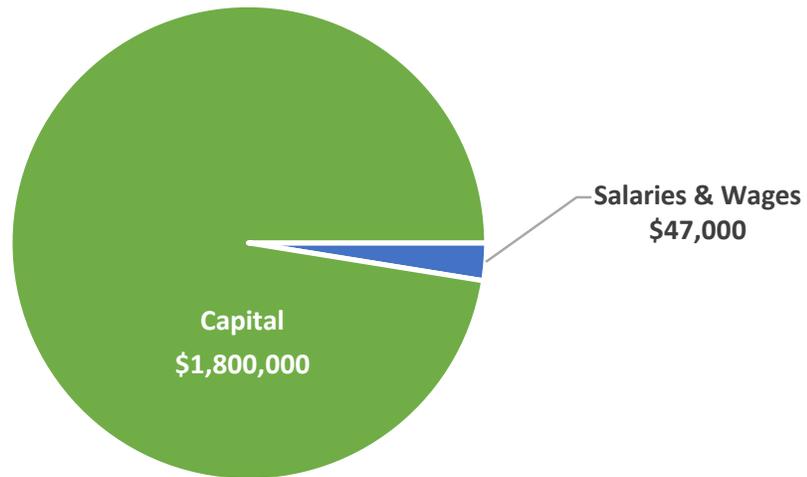
**Water Equipment Replacement Fund:**

The Fleet Management Department's FY21 Water Equipment Replacement Fund budget increased by \$823,000 or 80.37% as compared to the FY20 Adopted Budget.

This increase reflects Water Resources vehicle and equipment replacement requirements in the amount of \$1,800,000 which increased \$823,000 as compared to the FY20 Adopted Budget.

Revenue is expected to decrease by \$132,000 in FY21 as compared to the FY20 Adopted Budget due to decreased miscellaneous revenue (\$132,000).

### Water Equipment Replacement \$1,847,000



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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**Direct Versus Indirect Labor**

An objective of Fleet Management is to be at 70% direct labor versus indirect labor.

The objective fulfills the city value of Accountable Servant Leadership.

• Direct versus Indirect Labor -	%	55	57	70	60	70
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**Labor Rate Comparison**

An objective of Fleet Management is to maintain a competitive labor rate.

This objective fulfills the city value of Accountable Servant Leadership.

• Labor Rate Comparison - Internal versus External Labor Rate	%	17	15	10	16	10
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**Repeat Repair Percentage**

An objective of Fleet Management is to minimize the percentage of repeat repairs.

This objective fulfills the city value of Accountable Servant Leadership.

• Repeat Repairs -	%	6.6	6.2	6	11.4	6
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## Public Works Administration

### Department Mission Statement

The mission of the Public Works Administration Department is to "Keep the Public in Public Works." This mission will be achieved by driving collaboration between employees and citizens with a spirit of partnership and pragmatism; understanding what matters, bringing new ideas, and creating a positive impact.

### Services Provided

- Provides administrative and support services for all the departments in this administration, including Engineering and Capital Improvements, Fleet Management, Stormwater, Pavement and Traffic Operations, and Water Resources.
- Presides over policy decisions affecting operations within this administration.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	363,293	282,894	352,322	352,322	297,023	136,503	(61.26)%
Services & Commodities	71,097	83,232	64,702	64,782	52,840	53,951	(16.62)%
Capital	2,194,223	514,472	0	0	0	0	0.00%
<b>Total Budget</b>	<b>2,628,613</b>	<b>880,598</b>	<b>417,024</b>	<b>417,104</b>	<b>349,863</b>	<b>190,454</b>	<b>(54.33)%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	2,628,613	880,598	417,024	417,104	349,863	190,454	(54.33)%
Public Works	2,627,293	880,598	417,024	417,104	349,863	190,454	(54.33)%
Street Lighting	1,320	0	0	0	0	0	0.00%
<b>Total Budget</b>	<b>2,628,613</b>	<b>880,598</b>	<b>417,024</b>	<b>417,104</b>		<b>190,454</b>	<b>(54.33)%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
PILOT/G&A	91,116	92,940	94,798	94,798	94,800	96,694	2.00%
<b>Total Revenue</b>	<b>91,116</b>	<b>92,940</b>	<b>94,798</b>	<b>94,798</b>	<b>94,800</b>	<b>96,694</b>	<b>2.00%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Variance
Public Works			4.53	2.53	2.53	0.86	(1.67)
<b>Total Full-Time FTE</b>			<b>4.53</b>	<b>2.53</b>	<b>2.53</b>	<b>0.86</b>	<b>(1.67)</b>
<b>Total FTE</b>			<b>4.53</b>	<b>2.53</b>	<b>2.53</b>	<b>0.86</b>	<b>(1.67)</b>

### Notes

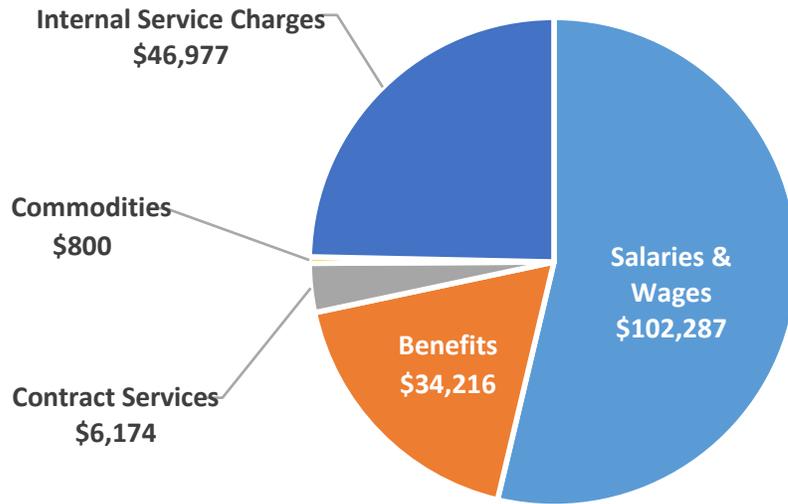
The Public Works Administration Department's FY21 budget decreased by \$226,570 or 54.33% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges decreased \$217,330 as compared to the FY20 Adopted Budget. This is mainly due to moving a full-time Senior Capital Projects Coordinator position from the Public Works Administration Department to the Engineering and Capital Improvements Department in FY21. Total FY21 decrease of 1 FTE. Additionally, during FY20, a vacant full-time Public Works Communications Manager was eliminated from the Public Works Administration Department; 0.33 FTE of the full-time Customer Relations Liaison in the Mayor's Action Center is being labor distributed to the Public Works Administration Department; and the labor distribution to the Water Resources Department for the Public Works Administrator changed from 0.325 FTE to 0.33 FTE. Total FY20 decrease of 0.67 FTE.

Other reductions in the FY21 budget include other specialized services (\$5,500) and miscellaneous line item adjustments (\$3,740).

Revenue is expected to increase by \$1,896 or 2.00% as compared to the FY20 Adopted Budget based on an increase in general government administration (G&A).

### Public Works Administration \$190,454



## Stormwater, Pavement and Traffic Operations

### Department Mission Statement

The mission of the Stormwater, Pavement and Traffic Operations Department is to deliver cost effective services to the community and to enhance the environment through innovative customer stewardship, moving forward in operating and maintaining the city's stormwater, pedestrian, and roadway systems.

### Services Provided

The Stormwater, Pavement and Traffic Operations Department provides the following services:

- Stormwater Administration - This division provides administrative and support services to internal and external agencies. The Support Services division leads a team of field staff with office/personnel support, purchasing/financial/material management guidance, approved safety and work training, and staff development programs. This division works as an in-house support team helping employees with a wide range of issues in the work environment, which ensures that customers and external agencies are served efficiently and correctly to function as seamlessly as possible.
- Roadway Sweeping and FDOT - The primary purpose of this division is to reduce the amount of contaminants that enter the stormwater removal system and to maintain the aesthetics of the streets. This division is viewed as the first line of defense against common and harmful surface water pollutants. Sweeping of paved roads and storage areas with a vacuum sweeper or other high efficiency method of filtration reduces discharges.
- Line Clearing/Aquatic Weed Control - The primary purpose of the Line Clearing division is to clean and maintain the stormwater infrastructure against obstructions and invasive contaminants in order to minimize the pollutant load entering surface water. The Aquatics division maintains and treats nuisance vegetation that can proliferate in city controlled lakes and ponds.
- Deep and Shallow Construction - The primary function of these divisions is to replace and repair the stormwater infrastructure failures and infrastructure that has reached its maximum life expectancy.
- Mowing and Hand Ditch Cleaning - These divisions manually and mechanically maintain stormwater ditches and canals in order to reduce erosion. They also maintain ditch banks, lake perimeters, and slopes to improve hydraulic performance and minimize potential health hazards.
- Equipment Service Center - The primary purpose of the service center is to maintain equipment to ensure proper function and avoid mechanical failures.
- Seawall and Bridge Repair - The function of the division is to repair city bridges, culverts, and seawalls to maintain structural integrity for the safety of residents and the structural life expectancy.
- Pavement Maintenance - This division maintains the city's paved and unpaved streets and alleys in a condition conducive to safe drivability and proper drainage flow. It provides for the replacement and construction of concrete and hexblock sidewalk.
- Traffic Signals - This division promotes public safety through the installation and maintenance of a traffic signal system.
- Sign Fabrication, Sign Installation, and Pavement Markings - These divisions inform motorists and pedestrians of traffic regulations or information through provision and maintenance of traffic signs and roadway markings.
- Special Events - This division provides the management of traffic personnel and equipment for various citywide special events.
- Stormwater Quality - This division provides the maintenance of the natural and built landscaped roadway designs installed by the city through state grant and neighborhood partnership funding in perpetuity. Maintenance of the medians focuses on reducing the quantity and improving the quality of the stormwater runoff and includes FDOT surface streets and residential traffic calming within St. Petersburg.
- FDOT Landscape Maintenance - The purpose of FDOT Landscape Maintenance is to clear trash and maintain landscaping installed by the city through state funding in perpetuity and includes Interstate 175, 275, and 375 and various other FDOT roadways within St. Petersburg.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	9,618,839	10,330,338	11,936,295	11,944,655	11,925,647	13,386,511	12.15%
Services & Commodities	8,543,233	7,417,675	8,332,853	8,397,404	9,288,284	9,986,333	19.84%
Capital	660,081	73,197	687,192	687,192	731,962		(54.53)%
Grants & Aid	0	0	100,000	100,000	3,615	50,000	(50.00)%
Transfers	3,467,887	4,587,110	4,971,951	4,971,951	4,851,029	5,652,918	13.70%
<b>Total Budget</b>	<b>22,290,040</b>	<b>22,408,319</b>	<b>26,028,291</b>	<b>26,101,202</b>	<b>26,800,537</b>	<b>29,388,262</b>	<b>12.91%</b>

<b>Appropriations By Fund/Program</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>FY 2020 Amended</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Change</b>
Airport Operating	0	0	0	0	690	0	0.00%
Airport	0	0	0	0	690	0	0.00%
Emergency Medical Services	3,054	0	0	0	0	0	0.00%
Marking,Traffic Sign	3,054	0	0	0	0	0	0.00%
General Fund	4,590,357	4,909,527	6,308,698	6,360,429	5,876,299	7,023,673	11.33%
Equipment Service Center	2,905	4,945	0	0	13,672	0	0.00%
Marking,Traffic Sign	1,003,858	892,886	1,021,114	1,044,491	1,026,875	1,239,220	21.36%
Pavement Maintenance	1,512,668	1,339,366	1,985,549	2,008,709	1,687,442	1,887,327	(4.95)%
SPTO Administration	230,784	776,407	1,158,034	1,159,707	1,108,977	1,279,736	10.51%
Stormwater Infrastructure	29,101	28,626	0	0	23,119	0	0.00%
Stormwater Water Quality	311,022	328,491	371,676	371,676	320,159	372,979	0.35%
Traffic Signals	1,500,018	1,538,805	1,772,325	1,775,847	1,696,057	2,244,411	26.64%
Golf Course Operating	0	0	0	0	252	0	0.00%
Stormwater Water Quality	0	0	0	0	252	0	0.00%
Jamestown Complex	0	0	0	0	624	0	0.00%
Jamestown	0	0	0	0	624	0	0.00%
Marina Operating	0	0	0	0	758	0	0.00%
Marina	0	0	0	0	758	0	0.00%
Parking Revenue	26,308	0	0	0	2,801	0	0.00%
Marking,Traffic Sign	25,238	0	0	0	97	0	0.00%
Pavement Maintenance	1,070	0	0	0	252	0	0.00%
Stormwater Infrastructure	0	0	0	0	101	0	0.00%
Traffic Signals	0	0	0	0	2,352	0	0.00%
Sanitation Operating	0	0	0	0	61,507	0	0.00%
Pavement Maintenance	0	0	0	0	26,925	0	0.00%
Sanitation Administration	0	0	0	0	11,558	0	0.00%
SPTO Administration	0	0	0	0	2,792	0	0.00%
Stormwater Infrastructure	0	0	0	0	175	0	0.00%
Stormwater Water Quality	0	0	0	0	20,057	0	0.00%
Stormwater Equipment	0	(259,596)	0	0	0	0	0.00%
Stormwater Equipment	0	(259,596)	0	0	0	0	0.00%
Stormwater Utility Operating	17,667,813	17,758,093	19,719,593	19,740,773	20,519,899	21,994,589	11.54%
Equipment Service Center	347,467	241,110	198,127	198,891	376,782	354,589	78.97%
Pavement Maintenance	9,702	1,907	0	0	89,837	72,909	0.00%
SPTO Administration	7,735,690	7,851,072	8,646,211	8,650,371	8,595,244	9,678,685	11.94%
Stormwater Infrastructure	4,214,458	4,387,831	4,725,498	4,738,063	4,718,718	5,246,735	11.03%
Stormwater Water Quality	5,360,496	5,276,173	6,149,757	6,153,448	6,739,317	6,641,671	8.00%
Sunken Gardens	0	0	0	0	1,966	0	0.00%
Pavement Maintenance	0	0	0	0	1,750	0	0.00%
Sunken Gardens	0	0	0	0	217	0	0.00%
Water Resources	2,507	295	0	0	335,741	370,000	0.00%
Admin Support Services	0	0	0	0	31,260	0	0.00%
Marking,Traffic Sign	0	180	0	0	296,748	370,000	0.00%
SPTO Administration	2,507	0	0	0	(11)	0	0.00%
Stormwater Infrastructure	0	0	0	0	5,623	0	0.00%
Stormwater Water Quality	0	115	0	0	2,122	0	0.00%
<b>Total Budget</b>	<b>22,290,040</b>	<b>22,408,319</b>	<b>26,028,291</b>	<b>26,101,202</b>	<b>26,800,537</b>	<b>29,388,262</b>	<b>12.91%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	17,532,423	19,857,463	21,418,011	21,418,011	20,978,170	23,558,895	10.00%
Intergovernmental Revenue	265,033	432,209	266,000	266,000	548,726	247,329	(7.02)%
Miscellaneous Revenue	170,531	170,870	72,191	72,191	224,316	120,691	67.18%
Transfers	0	1,331,880	1,367,619	1,367,619		1,767,003	29.20%
<b>Total Revenue</b>	<b>17,967,986</b>	<b>21,792,422</b>	<b>23,123,821</b>	<b>23,123,821</b>	<b>22,997,909</b>	<b>25,693,918</b>	<b>11.11%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Equipment Service Center	4.00	4.00	6.00	4.35	(1.65)
Marking,Traffic Sign Maintenance, & Installation	10.00	10.00	10.00	12.00	2.00
Pavement Maintenance	35.20	35.00	34.00	36.00	2.00
SPTO Administration	7.14	8.34	16.59	22.97	6.38
Stormwater Infrastructure Maintenance	41.10	41.00	45.00	48.00	3.00
Stormwater Water Quality	62.10	62.20	63.20	66.67	3.47
Traffic Signals	10.00	10.00	9.00	9.00	0.00
<b>Total Full-Time FTE</b>	<b>169.54</b>	<b>170.54</b>	<b>183.79</b>	<b>198.99</b>	<b>15.20</b>
<b>Total FTE</b>	<b>169.54</b>	<b>170.54</b>	<b>183.79</b>	<b>198.99</b>	<b>15.20</b>

**Notes**

General Fund:

The Stormwater, Pavement and Traffic Operations Department’s FY21 General Fund budget increased by \$714,975 or 11.33% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$177,693 as compared to the FY20 Adopted Budget. Beginning in FY21, the labor distribution of two full-time Traffic Technicians to the Parking Special Revenue Fund will be discontinued, 0.37 FTE of an Administrative Assistant position, 0.37 FTE of the Special Projects Manager position, and 0.37 FTE of the Stormwater, Pavement, and Traffic Operations Director position in the Stormwater Administration Division will be labor distributed to the Traffic Administration Division for services provided to the General Fund. In addition, 0.63 FTE of a Safety and Training Officer position and 0.40 FTE of a Maintenance Worker I position both in the Traffic Administration Division will be labor distributed to the Stormwater Administration Division for services provided to the Stormwater Utility Fund. A total FY21 increase of 2.08 FTE. During FY20, a vacant full-time Pavement Technician position was eliminated, two full-time Maintenance Worker Is and a full-time Maintenance Worker II were added to the Traffic Support Division; a vacant full-time Pavement and Traffic Operations Manager position was eliminated, two full-time Traffic Operations Supervisor positions, and a Maintenance Worker I position were added to the Traffic Administration Division; 0.10 FTE of an Application Support Specialist II, 0.10 FTE of a Computer Resources Manager, 0.10 FTE of a Senior Applications Support Specialist, 0.10 FTE of two Systems PC Analyst IIs, and 0.30 FTE of an Application Support Specialist I is being labor distributed from the Water Resources Department for services provided to the Stormwater, Pavement, and Traffic Operations Department. Total FY20 increase of 4.8 FTE.

Currently the actual expenses for utility restorations hit the Stormwater, Pavement, and Traffic Operations Department salaries and benefits (\$326,000). The Stormwater, Pavement, and Traffic Operations Department then bills the Water Resources Fund interfund reimbursements line (\$326,000), and a credit comes in on the interfund reimbursement line in the Stormwater, Pavement, and Traffic Operations Department to offset these General Fund expenses (\$326,000). Going forward in FY21, the actual expenses will hit in the Water Resources Fund in the salaries and benefits lines to more accurately reflect the nature of the expenditure.

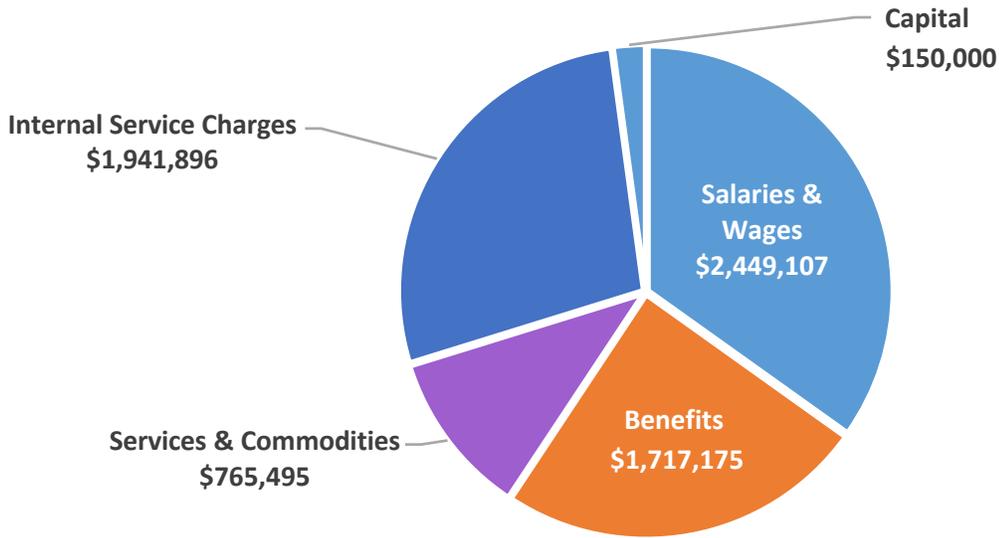
Increases in the FY21 budget include small equipment/perpetual software (\$151,500), other specialized services (\$139,100), capital equipment purchases of Rectangular Rapid Flash Beacon replacement kits (\$123,300), operating supplies (\$80,859), and miscellaneous line item adjustments (\$95,272).

Reductions include modifications to charges to external projects for equipment usage (\$312,341), custodial services (\$26,000), and miscellaneous line item reductions (\$40,408).

Revenue is expected to increase by \$41,265 in FY21 as compared to the FY20 Adopted Budget. Charges for other services revenue increased (\$61,436) which was offset by decreases in fuel tax rebate revenue (\$18,671) and miscellaneous revenue (\$1,500) based on trend.

### Stormwater, Pavement and Traffic Operations - General Fund

\$7,023,673



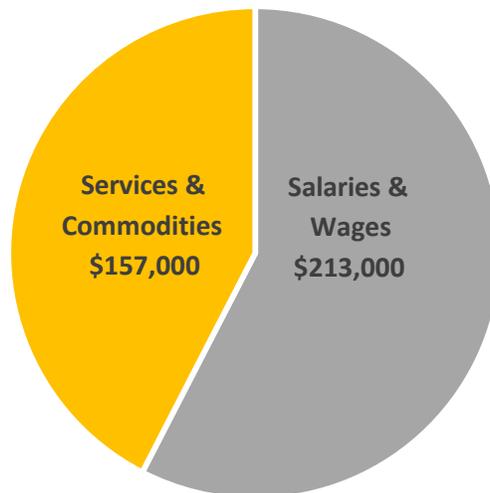
#### Water Resources Operating Fund:

The Stormwater, Pavement and Traffic Operations Department’s FY21 Water Resources Operating Fund budget increased by \$370,000 as compared to the FY20 Adopted Budget.

As mentioned above, traffic support services for utility restorations will be charged directly to the Water Resources Operating Fund in FY21.

### Water Resources Operating Fund

\$370,000



**Stormwater Equipment Replacement Fund:**

There is no FY21 Stormwater Equipment Replacement Fund budget in the Stormwater, Pavement, and Traffic Operations Department, the expense budget is reported in the Fleet Management Department's budget.

Revenue is expected to increase \$429,384 in FY21 as compared to the FY20 Adopted Budget due to increased transfers from the Stormwater Utility Operating Fund for vehicle replacement (\$399,384) and miscellaneous revenue based on trend (\$30,000).

**Stormwater Utility Operating Fund:**

The Stormwater, Pavement, and Traffic Operations Department's FY21 Stormwater Utility Operating Fund budget increased by \$2,274,996 or 11.54% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$2,305,464 as compared to the FY20 Adopted Budget which includes the addition of eight full-time positions in FY21. The table below illustrates the new positions by division and estimated cost:

Position	Division	Cost
Three Maintenance Worker Is	Ditch Cleaning Division	\$128,793
Stormwater Operations Foreperson	Equipment Services Center Division	\$63,546
Three Tree Trimmer Is	Stormwater Quality Division	\$143,889
Tree Trimmer Lead Worker	Stormwater Quality Division	\$58,871
	Total	\$395,099

Beginning in FY21, 0.28 FTE of three Community Service Representative positions in the Community Services Department, 0.63 FTE of a Safety and Training Officer position and 0.40 FTE of Maintenance Worker I position in the Traffic Administration Division will be labor distributed to the Stormwater Administration Division for services provided to the Stormwater Utility Fund. In addition, 0.37 FTE of an Administrative Assistant position, 0.37 FTE of the Special Projects Manager position, and 0.37 FTE of the Stormwater, Pavement, and Traffic Operations Director position in the Stormwater Administration Division will be labor distributed to the Traffic Administration Division for services provided to the General Fund. A total FY21 increase of 8.77 FTE.

During FY20, a full-time Maintenance Worker I position was added in the Streetscape Maintenance Division, 0.33 FTE of the Customer Relations Liaison in the Mayor's Action Center is being labor distributed to the Stormwater Utility Fund; the labor distribution to the Stormwater, Pavement, and Traffic Operations Department for the Public Works Administrator changed from 0.125 FTE to 0.33 FTE; 0.53 FTE of a Stormwater Operations Foreperson, 0.53 FTE of two Maintenance Mechanic Is, 0.53 FTE of a Maintenance Mechanic II, 0.53 FTE of a Storekeeper II, and 0.53 FTE of Welder in the Equipment Service Center of the Stormwater, Pavement, and Traffic Operation Department are being labor distributed to the Water Resources Department for services provided; 0.10 FTE of an Application Support Specialist II, 0.10 FTE of a Computer Resources Manager, 0.10 FTE of a Senior Applications Support Specialist, 0.10 FTE of two Systems PC Analyst IIs, and 0.70 FTE of an Application Support Specialist I position is being labor distributed to the Stormwater, Pavement, and Traffic Operations Department for services provided by the Water Resources Department. Total FY20 decrease of 0.45 FTE.

Increases in the FY21 budget include an increase in the transfer to the Stormwater Drainage Capital Projects Fund (\$175,000), an increase in the transfer to the Stormwater Debt Fund (\$106,583), refuse (\$127,030), interfund reimbursements (\$35,322), road materials and supplies (\$32,098), chemical (\$28,516), and miscellaneous line item adjustments (\$87,050).

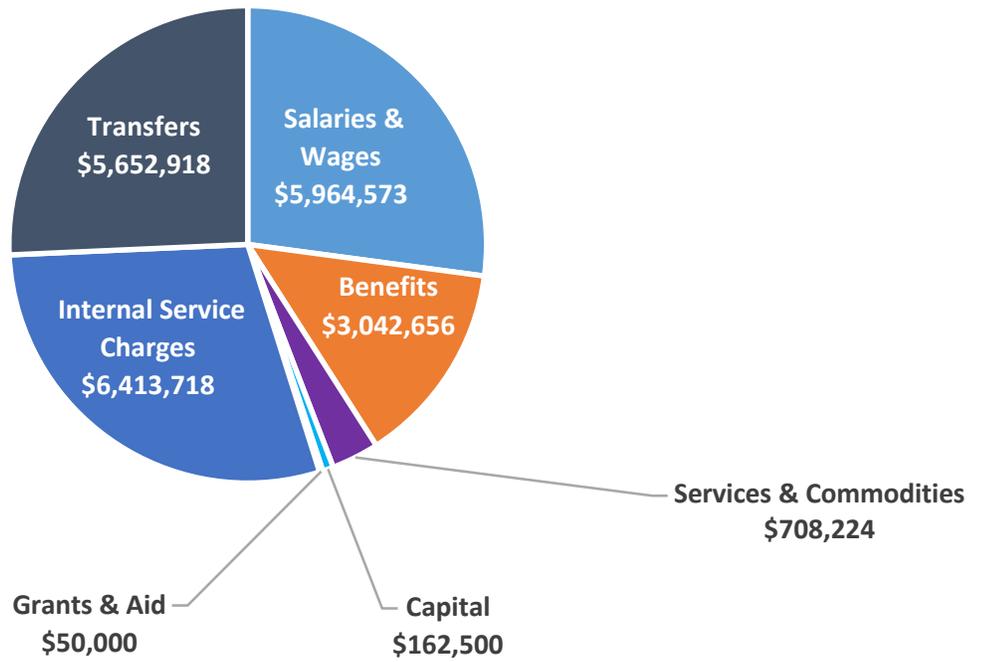
Capital purchases for FY21 total \$162,500, a decrease of \$477,992 over FY20 capital purchases and includes a Boom Truck with Crane (\$55,000), a Zero Turn 72" Mower (\$13,500), a 12 Yard Dump Truck (\$80,000), and a Zero Turn 54" Mower with Blower Attachment (\$14,000).

The Stormwater Tiered Rate Incentives FY21 Program is funded in Grants & Aid at \$50,000, a reduction of \$50,000 from the FY20 Adopted Budget.

Other reductions include other specialized services (\$37,050), custodial services (\$21,000), and miscellaneous line item adjustments (\$36,025).

Revenue is expected to increase by \$2,099,448 in FY21 as compared to the FY20 Adopted Budget. The FY21 revenue budget includes the 10.07% FY21 Stormwater Utility Fee increase, as recommended by the rate study conducted in FY20. This increase is anticipated to bring in \$2,079,448 in additional revenue in FY21. An increase in the amount of \$20,000 is included in miscellaneous revenue based on trend.

### Stormwater Utility Operating Fund \$21,994,589



Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
<b>Compliance with NPDES Permit</b>						
An objective of the Stormwater, Pavement & Traffic Operations Department is to comply with our National Pollutant Discharge Elimination System (NPDES) permit.						
This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.						
• Roadways - Estimated Quantity of Sweeping Material Collected (Cubic Yards) -	#	13,351	14,000	14,000	14,000	14,500
• Roadways - Litter Removal Street Program Estimated Amount of Litter Collected (Cubic Yards) -	#	391	500	500	500	550
• Roadways - Litter Removal Street Program Total Miles Cleaned -	#	4,587	4,600	4,600	4,600	4,650
• Roadways - Total Miles Swept -	#	27,001	40,000	40,000	40,000	40,000
• Structural Inspections - Ditches/Conveyance Swales -	#	1,285	1,300	1,300	1,350	1,300
• Structural Inspections - Inlets/Catch Basins/Grates -	#	9,338	10,000	10,000	11,000	11,000
• Structural Inspections - Major Stormwater Outfalls -	#	207	211	211	365	365
• Structural Inspections - Pipes/Culverts -	#	1,097	1,100	1,100	1,200	1,200
• Structural Inspections - Pollution Control Boxes -	#	14	16	16	16	16
• Structural Inspections - Stormwater Pump Stations -	#	86	90	90	100	100
• Structural Inspections - Weirs/Channel Control Structures/Other Control Structures -	#	200	200	200	200	200
<b>FDOT Roadway Sweeping</b>						
The object of the FDOT Sweeping Division is to reduce the amount of contaminants that enter the Stormwater removal system and to maintain the aesthetics of the roadways.						
This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.						
• Roadway Miles Swept - Stormwater -	#	4,659	4,659	4,659	4,700	4,700
<b>Mowing Maintenance</b>						
The objective of the Mowing Operations Division is to maintain ditch banks, lake perimeters, and slopes to improve hydraulic performance, as well as, reduce erosion and potential health hazards in order to comply with our NPDES permit.						
This objective fulfills the city values of Accountable Servant Leadership and Responsiveness.						
• Erosion Control of Lake and Slopes (Miles) -	#	1,136	1,241	1,241	1,241	1,241
<b>Pavement Maintenance</b>						
The objective of the Traffic Support Division is to maintain the city's paved and unpaved streets and alleys in a condition conducive to safe drivability and proper drainage flow.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Alley Blading/Smoothing Work Orders (Locations) -	#	450	400	400	400	400
• Pavement Repair Response Time (Days) -	#	25	23	23	23	23
• Pothole/Road Surface Work Orders (Locations) -	#	1,257	1,457	1,700	1,700	1,700
• Sidewalk Repair Response Time (Months) -	#	2.5	2	2	6	6
• Sidewalk/Curb Repair Work Orders (Locations) -	#	1,018	1,195	1,000	1,000	1,000
<b>Pavement Marking</b>						
The objective of the Traffic Marking Division is to provide a properly marked pavement system for the safe and efficient flow of traffic.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Lines in Thermoplastic (Feet) -	#	40,000	28,627	40,000	17,717	17,717
• Lines Painted (Feet) -	#	130,000	86,525	150,000	99,499	99,499
• Number of Symbols -	#	725	445	750	150	200

<b>Objective / Performance Measures</b>	<b>Unit of Measure</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Target</b>	<b>FY 2020 Estimate</b>	<b>FY 2021 Adopted</b>
<b>Safe Vehicular and Pedestrian Traffic Control</b>						
The objective of the Parking Revenue Meter and Lot Maintenance Division is to provide safe vehicular and pedestrian traffic control at construction sites and special events.						
The Engineering and Capital Improvements Department provides vehicular and pedestrian traffic control at special events. Effective FY 2019, the Stormwater, Pavement, and Traffic Operation Department provides vehicular and pedestrian traffic control at construction sites.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Traffic Control at Construction Sites -	#	0	175	130	230	230
<b>Sign Fabrication, Installation, and Maintenance</b>						
The objective of the Traffic Sign Fabrication and Traffic Sign Installation Divisions is to inform motorists and pedestrians of traffic regulations or information by sign installation and maintenance.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Damaged Signs Replaced - This measure no longer tracked as of FY19	#	900	0	0	0	0
• Signs Fabricated -	#	9,000	10,063	5,500	10,712	10,712
• Signs Installed / Replaced -	#	9,000	5,189	5,500	5,713	5,713
<b>Traffic Signals</b>						
The objective of the Traffic Signals Division is to promote public safety through the installation and maintenance of a traffic signal system.						
This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Diversity, Inclusiveness, and Responsiveness.						
• Number of Resident Phone Calls for Service -	#	1,100	350	350	350	350
• Number of Signal Intersections Maintained -	#	306	309	309	309	309
• Traffic Signal Calls Responded to in 30 Minutes -	#	900	900	900	900	700
• Work Order, En-Route, and Trouble Calls -	#	4,000	4,000	4,100	4,100	4,100

## Water Resources

### Department Mission Statement

The mission of the Water Resources Department is to provide reliable and efficient water resources for the benefit of the public and the environment.

Vision Statement: Through education and innovation, we will build a department that is reliable, efficient, transparent and accountable. We will be recognized by the industry as a top service provider by delivering excellent service to our customers, community, and employees.

Values:

- Respect – Acknowledge a person as an individual and treat everyone equitably.
- Transparency – Build and foster a relationship of trust, open communication, and accountability.
- Integrity – Maintain a clear vision of our commitments and continuously act in a manner to meet and exceed them.
- Diversity – Acknowledge and encourage the contributions of every person.
- Responsiveness – Provide timely and efficient services to our customers while being good stewards.
- Adaptability – Maintain an attitude of willingness to adjust to change.

### Services Provided

The Water Resources Department provides the following services:

- Potable Water: Purchase, treatment, transmission, and distribution of potable water to the residents and businesses of St. Petersburg, South Pasadena, Gulfport, and unincorporated areas of Pinellas County.
- Wastewater: Collection, transmission, treatment, and effluent disposal of wastewater for the residents and businesses of St. Petersburg, St. Pete Beach, Treasure Island, Gulfport, South Pasadena, Tierra Verde, and Pinellas County Bear Creek and Ft. Desoto.
- Reclaimed Water: Storage, pumping, transmission, and distribution of reclaimed water.
- Water Conservation: Administer water conservation programs and associated public education and outreach.

Budgetary Cost Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Wages & Benefits	26,064,641	27,956,913	29,290,510	29,290,510	30,002,595	32,154,144	
Services & Commodities	70,376,973	69,194,445	73,098,441	74,447,387	71,421,904	73,517,130	0.57%
Capital	2,407,483	2,486,829	1,700,280	2,131,231	1,139,905	3,294,428	93.76%
Grants & Aid	0	0	0	0	2,943	0	0.00%
Transfers	40,273,536	53,928,070	59,845,012	59,845,012	59,951,536	52,856,898	(11.68)%
<b>Total Budget</b>	<b>139,122,633</b>	<b>153,566,257</b>	<b>163,934,243</b>	<b>165,714,141</b>	<b>162,518,884</b>	<b>161,822,600</b>	<b>(1.29)%</b>

Appropriations By Fund/Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
General Fund	1,014	1,365	0	0	(4,350)	0	0.00%
Potable & Rec. Water Dist	564	340	0	0	339	0	0.00%
Water Treatment & Dist.	450	1,024	0	0	(4,689)	0	0.00%
Sanitation Equipment	0	981	0	0	0	0	0.00%
San Equip Replacement	0	981	0	0	0	0	0.00%
Sanitation Operating	2,536	0	0	0	179	0	0.00%
Sanitation Administration	2,536	0	0	0	0	0	0.00%
Wastewater Collection	0	0	0	0	179	0	0.00%
Stormwater Utility Operating	75,679	47,610	0	211	66,053	0	0.00%
Stormwater Infrastructure	6,297	(203)	0	0	30,042	0	0.00%
Stormwater Water Quality	69,382	47,813	0	211	36,011	0	0.00%
Water Equipment	0	(297,141)	0	0	0	0	0.00%
Water Resources	0	(297,141)	0	0	0	0	0.00%
Water Resources	139,043,403	153,813,442	163,934,243	165,713,930	162,457,001	161,822,600	(1.29)%
Admin Support Services	69,362,895	82,394,878	91,055,312	91,203,139	91,200,128	87,073,562	(4.37)%
Potable & Rec. Water Dist	6,553,044	7,164,670	7,281,619	7,310,809	7,709,242	8,582,106	17.86%
Wastewater Collection	9,866,331	8,915,443	8,349,541	8,669,155	8,640,394	10,542,259	26.26%
Wastewater Treatment	20,239,406	22,001,884	23,460,745	24,253,132	22,809,848	23,295,678	(0.70)%
Water Treatment & Dist.	33,021,726	33,336,568	33,787,026	34,277,695	32,097,389	32,328,995	(4.32)%
<b>Total Budget</b>	<b>139,122,633</b>	<b>153,566,257</b>	<b>163,934,243</b>	<b>165,714,141</b>	<b>162,518,884</b>	<b>161,822,600</b>	<b>(1.29)%</b>

Revenue Sources	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2020 Amended	FY 2020 Estimated	FY 2021 Adopted	FY 2021 Change
Charges for Services	134,555,028	149,397,251	157,723,679	157,723,679	156,700,922	166,710,323	5.70%
Intergovernmental Revenue	819,676	138,021	75,000	90,842	306,133	0	(100.00)%
Miscellaneous Revenue	(108,482)	(40,552)	140,625	140,625	(269,099)	401,262	185.34%
Transfers	3,137,938	4,118,076	4,474,238	4,474,238	4,864,836	5,262,080	17.61%
<b>Total Revenue</b>	<b>138,404,159</b>	<b>153,612,795</b>	<b>162,413,542</b>	<b>162,429,384</b>	<b>161,602,792</b>	<b>172,373,665</b>	<b>6.13%</b>

Position Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted	FY 2021 Adopted	FY 2021 Variance
Admin Support Services	71.70	79.00	84.75	91.21	6.46
Potable & Rec. Water Dist	93.00	94.00	94.00	100.43	6.43
Wastewater Collection Sys	59.00	59.00	59.00	70.43	
Wastewater Treatment	88.00	91.00	94.00	105.00	11.00
Water Treatment & Dist.	38.00	40.00	46.00	49.00	3.00
<b>Total Full-Time FTE</b>	<b>349.70</b>	<b>363.00</b>	<b>377.75</b>	<b>416.06</b>	<b>38.31</b>
Admin Support Services	1.90	1.50	1.50	1.00	(0.50)
<b>Total Part-Time FTE</b>	<b>1.90</b>	<b>1.50</b>	<b>1.50</b>	<b>1.00</b>	<b>(0.50)</b>
<b>Total FTE</b>	<b>351.60</b>	<b>364.50</b>	<b>379.25</b>	<b>417.06</b>	<b>37.81</b>

**Notes**

Water Resources Operating Fund:

The Water Resources Department's FY21 Water Resources Operating Fund budget decreased \$2,111,643 or 1.29% as compared to the FY20 Adopted Budget.

Salaries, benefits, and internal service charges increased by \$5,305,211 as compared to the FY20 Adopted Budget which includes 36 new full-time positions in FY21. The table below illustrates the new positions by division and estimated cost:

Position	Division	Cost
Two Construction Inspector Is	Technical Support Division	\$118,016
GIS Programmer/Specialist II	Computer Resources Division	\$66,094
SCADA Analyst	Computer Resources Division	\$70,423
Electrical Foreperson	Cosme Water Treatment Plant Operations and Maintenance Division	\$64,382
Plant Maintenance Mechanic Apprentice	Cosme Water Treatment Plant Operations and Maintenance Division	\$50,522
Storekeeper I	Cosme Water Treatment Plant Operations and Maintenance Division	\$42,036
Maintenance Worker I	Cosme Water Treatment Plant Operations and Maintenance Division	\$38,879
Wastewater Foreperson	Water Maintenance Division	\$56,949
Four Wastewater Utility Maintenance Apprentices	Water Maintenance Division	\$187,668
Capital Project Coordinator	Water Maintenance Division	\$66,094
Two Wastewater Forepersons	Wastewater Maintenance Division	\$113,898
Five Wastewater Utility Maintenance Technicians	Wastewater Maintenance Division	\$271,891
Two Wastewater Utility Maintenance Apprentices	Wastewater Maintenance Division	\$93,834
Equipment Operator III	Wastewater Maintenance Division	\$57,465
Capital Projects Coordinator	Wastewater Maintenance Division	\$66,094
Chemist	Environmental Compliance Laboratory Division	\$56,298
Water Reclamation Facilities Manager	Water Reclamation Administration Division	\$102,174
Wastewater Manager	Water Reclamation Administration Division	\$96,533
Equipment Maintenance Supervisor	Northwest Water Reclamation Facility Division	\$61,763
Two Equipment Maintenance Supervisors	Southwest Water Reclamation Facility Division	\$123,526
Plant Maintenance Technician II	Southwest Water Reclamation Facility Division	\$62,680
Plant Maintenance Mechanic	Southwest Water Reclamation Facility Division	\$60,620
Plant Maintenance Technician	Southwest Water Reclamation Facility Division	\$61,181
Water Reclamation Plant Operator IV	Southwest Water Reclamation Facility Division	\$69,174
Water Reclamation Plant Operator III	Southwest Water Reclamation Facility Division	\$71,503
	Total	\$2,129,697

Beginning in FY21, 0.10 FTE of an Assistant City Attorney position in the Legal Department and 0.14 FTE of six Community Service Representative positions will be labor distributed to the Water Resources Department for services provided, an increase of 0.95 FTE.

During FY20, a vacant part-time Senior Professional Engineer position and a vacant full-time Senior Professional Engineer position were eliminated from the Technical Support Division; a full-time Senior Professional Engineer in the Engineering and Capital Improvements Department is being labor distributed to the Water Resources Department; 0.34 FTE of the Customer Relations Liaison in the Mayor's Action Center is being labor distributed to the Water Resources Department; the labor distribution to the Water Resources Department for the Public Works Administrator changed from 0.50 FTE to 0.34 FTE; 0.53 FTE of a Stormwater Operations Foreperson, 0.53 FTE of two Maintenance Mechanic Is, 0.53 FTE of a Maintenance Mechanic II, 0.53 FTE of a Storekeeper II, and 0.53 FTE of Welder in the Equipment Service Center of the Stormwater, Pavement, and Traffic Operations Department are being labor distributed to the Water Resources Department for services provided; and 0.20 FTE of an Application Support Specialist II, 0.20 FTE of a Computer Resources Manager, 0.20 FTE of a Senior Applications Support Specialist, 0.20 FTE of two Systems PC Analyst IIs, and 1 FTE of a Systems PC Analyst II are being labor distributed to the Stormwater, Pavement, and Traffic Operations Department for services provided. Total FY20 increase of 0.86 FTE.

The most significant change is an increase in the amount of \$2,372,599 to the transfer from the Water Resources Operating Fund to the Water Resources Debt Fund, the total transfer in FY21 to the Water Resources Debt Fund will be \$41,261,528.

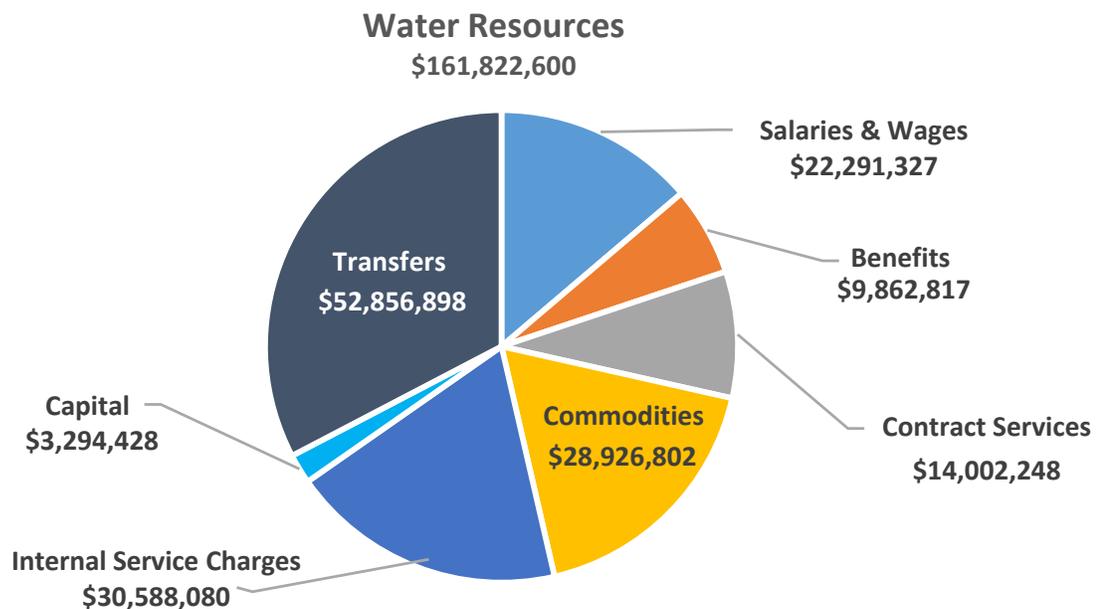
Other increases in the FY21 budget include capital equipment purchases (\$1,745,544), other specialized services (\$559,455), electric (\$190,000), software maintenance (\$186,000), uniforms and protective clothing (\$62,237), software as a service (\$60,000), water (\$58,593), laboratory supplies (\$53,880), and adjustments to miscellaneous line items (\$396,465).

The most significant reduction is a decrease in the amount of \$9,881,845 to the transfer from the Water Resources Operating Fund to the Water Resources Capital Projects Fund. The total transfer in FY21 to the Water Resources Capital Projects Fund will be \$8,600,000. In FY21, we estimate to be at a 40/60 ratio.

Other reductions include Tampa Bay Water costs (\$875,073), engineering (\$850,000) as these costs are now being budgeted in the Engineering and Capital Improvements Department, rather than in the Water Resources Department, reduced chemical and water treatment chemical costs (\$776,101), interfund reimbursements (\$147,500) as services provided by other departments are now being charged as labor distributions, equipment usage charges (\$147,000), removal of one-time FY20 capital vehicle purchases (\$123,896), refuse (\$98,570), disposal fees (\$63,500), and a net reduction in miscellaneous line items (\$138,142).

Revenue is expected to increase by \$9,438,991 in FY21 as compared to the FY20 Adopted Budget. The FY21 revenue budget includes a 2.25% increase on water, an 7.25% increase on wastewater, and a 0.00% increase on reclaimed water, as recommended by the rate study conducted in FY20. These increases are anticipated to bring in \$7,364,871 in additional revenue in FY21. Other increases include a transfer from the Water Cost Stabilization Fund (\$266,710), earnings on investments (\$168,135), compensation for damages (\$90,000), wholesale water revenue (\$39,165), wholesale wastewater revenue (\$1,480,568), permit charges (\$61,040), industrial pretreatment (\$65,000), and miscellaneous revenue (\$2,502).

Grant revenue (\$75,000), and miscellaneous charges for services (\$24,000) have been reduced based on trend.



**Water Equipment Replacement Fund:**

There is no FY21 Water Equipment Replacement Fund budget in the Water Resources Department, the expense budget is part of the Fleet Management Department's budget.

Revenue is expected to increase by \$521,132 in FY21 as compared to the FY20 Adopted Budget due to increased transfers from the Water Resources Operating Fund for vehicle replacement.

Objective / Performance Measures	Unit of Measure	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2020 Estimate	FY 2021 Adopted
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### Customer Feedback

Aging infrastructure can cause water quality issues with odor, color, and taste. This measure reports complaints from customers related to the quality of potable water as a result of an issue with the city service. This measure also reports the complaints of low pressure in the reclaimed water system due to a city-related cause or extreme dry weather.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, and Responsiveness.

• Reclaimed Water Pressure Feedback -	#	142	156	0	160	0
• Water Quality Feedback -	#	324	356	0	297	0

### Wastewater Unauthorized Discharges

This measure reports the number of wastewater and reclaimed unauthorized discharges per year. Excessive water entering the wastewater collection system during heavy rainfall (inflow) can cause capacity to be exceeded, resulting in overflow. Debris accumulation in the system or pipe failures can also cause wastewater to back up and overflow. Pipe failures can also be a cause for reclaimed water unauthorized discharges.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, and Responsiveness.

• Reclaimed Water Unauthorized Discharges -	#	24	32	0	14	0
• Sanitary Sewer Overflows (SSO's) -	#	6	13	0	17	0
• Wastewater System UD's other than SSO's -	#	13	43	0	21	0

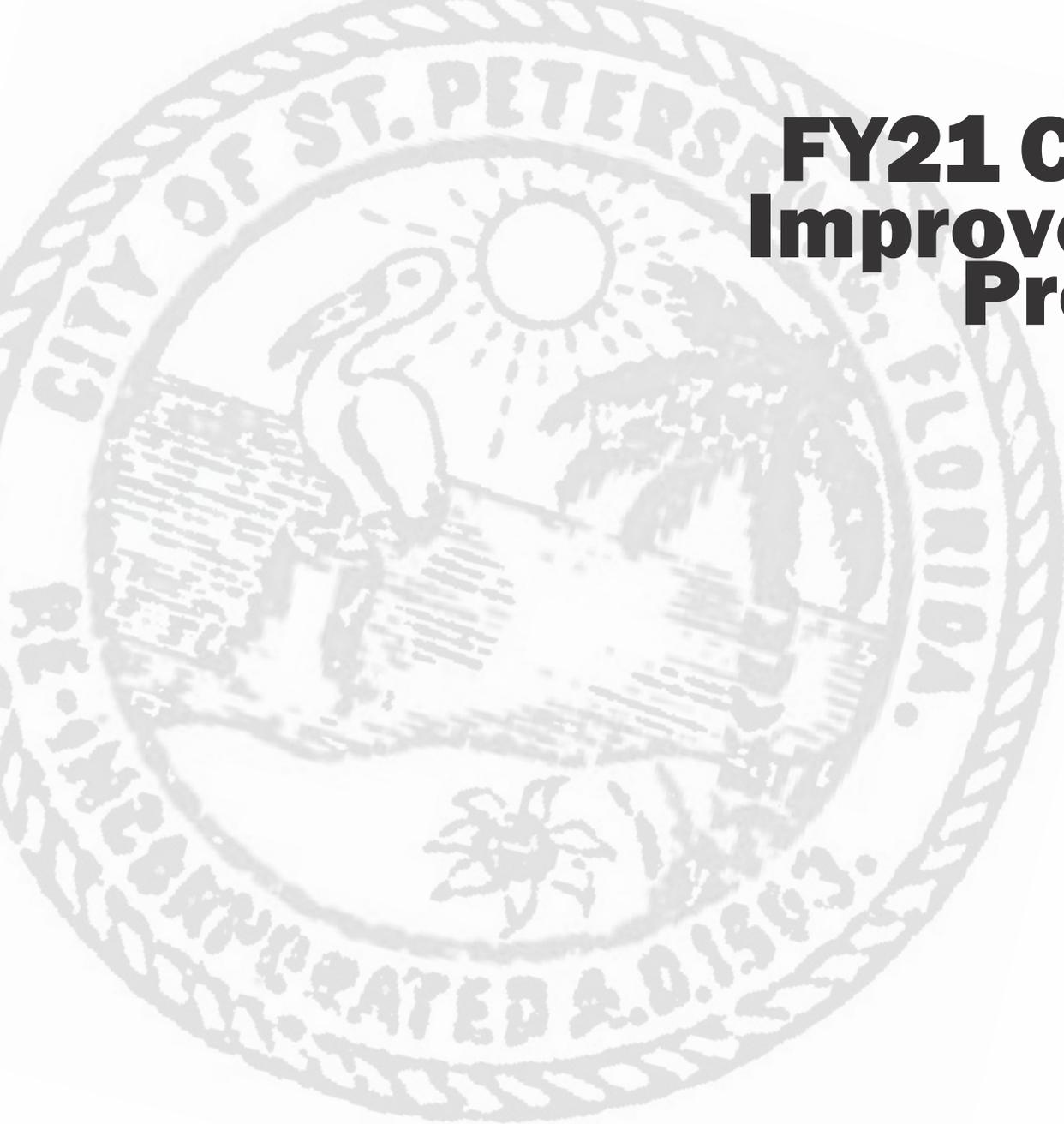
### Water Usage

Water consumption has been on the decline for a number of years. Water conservation efforts have been instrumental in reducing the need to use potable water for irrigation purposes. Reclaimed water not only serves as a disposal method of treated wastewater, but it also reduces the need for expensive potable water for irrigation. A large majority of our single family residential (SFR) customers use potable water for domestic use. Measuring the percent of SFR customers in the lowest tier speaks to the affordability of our rate structure for a majority of customers who use alternative resources (reclaimed water, low flow toilets, drought tolerant landscape) to conserve water and keep their utility bill low.

This objective fulfills the city values of Accountable Servant Leadership, Empowerment, Transparent Access, Inclusiveness, and Responsiveness.

• Potable Water Consumption (Gallons/Capita/Day) -	#	78	76	80	74	76
• Reclaimed Water Usage (Million Gallons/Day) -	#	20.72	22.82	21	20.37	21
• Residential Customers in Lowest Tier -	%	82	82.8	82	81	81

# **FY21 Capital Improvement Program**





# **Capital Improvement Program Overview**

## FY21 CAPITAL IMPROVEMENT PROGRAM (CIP)

This section of the budget document serves as a basis for a five-year plan through which future capital funding and construction programs are developed. The projects included in the FY21 CIP Budget are those which have been identified as having the highest priority through the Comprehensive Planning process, previous CIP Plans, City Council action, and/or staff analysis. The FY21 CIP project appropriations were approved along with the Operating Fund appropriations on September 17, 2020.

### CIP REVENUE SOURCES

There are two main types of revenues available for funding capital projects: dedicated revenues and discretionary revenues. Another significant ongoing CIP revenue source is interest earnings on CIP fund balances, which may be dedicated or discretionary, depending on the type of fund and original revenue source. The city also transfers resources from Enterprise Funds, Special Revenue Funds, Internal Service Funds, and the General Operating Fund to support specific projects.

#### Dedicated CIP Revenues

Some revenues have legal restrictions that require their use only for capital projects. These revenues include the Local Option Sales Surtax (“Penny for Pinellas”), Multimodal Impact Fees, proceeds from bond issues, and state and federal grants that are approved for specific projects.

#### Discretionary CIP Revenues

In accordance with established fiscal policies, the city’s enterprise operations may transfer funds on an annual basis to their CIP accounts to support renovations and other improvements to their respective facilities. The level of transfers varies and is dependent on the financial performance of the specific enterprise.

### LOCAL OPTION SALES SURTAX

The Local Option Sales Surtax, commonly known as the “Penny for Pinellas,” is the primary general purpose revenue source for city CIP projects.

In November 1989, the voters of Pinellas County approved by referendum a one-cent sales surtax to be used for the improvement of infrastructure. St. Petersburg’s share of each year’s collection was based upon a distribution formula contained in an interlocal agreement with the county.

In December 1989, City Council approved an overall concept of priorities and implementation goals for the ten-year program. The three goals were: 1) to strive to allocate the funds over the life of the program in approximately the same proportions as presented in the referendum materials distributed to the general public; 2) to establish and maintain an accounting structure to adequately monitor use of the funds; and 3) to keep the public adequately informed about the progress of the program.

On March 25, 1997, Pinellas County voters authorized the extension of the tax for a second ten-year period, from February 1, 2000 to January 31, 2010. On July 10, 1997, City Council adopted fiscal policy changes incorporating percentage ranges for measuring performance of the remaining thirteen years of the Penny for Pinellas. In addition, the three goals outlined in 1989 were still considered.

The third extension of the penny was passed by the voters on March 13, 2007. This extension was for another ten-year period, from January 1, 2010 to December 31, 2019.

On November 7, 2017, nearly 83% of the voters of Pinellas County re-authorized an extension of the “Penny for Pinellas” for a ten-year period from January 1, 2020 to December 31, 2029.

### ADJUSTMENTS TO THE FY21 CIP

Adjustments to the approved FY21 CIP can be made with City Council approved amendments to the budget.

## CIP PROJECT TYPE DESCRIPTIONS

### Recurring Projects:

These projects are budgeted on an annual basis for activities that are required on a continuing basis. While the amount may vary, there is new funding appropriated for this type of project on a year-to-year basis.

**Examples: Street and Road Improvements, Swimming Pool Improvements, Potable Water Backflow Prevention/Meter Replacement, and Bridge Life Extension Program.**

In instances where these appropriations are neither spent nor encumbered by the end of the fiscal year, the project is closed, and any remaining funds are returned to the fund balance. However, if there is a contract, contract pending, or encumbered funds in the first year, the project will be left open and every effort is made to close it by the end of the second year.

### One-Time Projects:

These are specific projects that have a designated start and end date. Projects include but are not limited to any project in excess of \$500,000 for new facilities, purchase of capital equipment such as a fire apparatus, a specific major improvement to a facility, and for grant funded projects. This type should also be used for any project with an expected life of more than one year.

Projects of this nature will be independent projects in the CIP plan. Appropriations will be made for the specified project and at its conclusion all remaining funds will go to the fund balance.

Requests for appropriations should be in phases, (e.g.; planning, design, land acquisition, and construction) with required funding appropriated in the actual year the specific phase is scheduled to begin. Funding may be shifted if the project is not on schedule.

### Major Projects (Parent/Child): (ongoing projects)

A major project is used to fund related minor projects within any given fiscal year. These broad category parent projects relate to a specific function with funds transferred to child projects as identified by the requesting department throughout the year.

**Examples: Cosme Plant Improvements FY21 (Parent)/Roof Eval/Rehab FY21 (Child)  
Lift Station Improvements FY21 (Parent)/LST SCADA System Repl (Child)**

Major projects should be used when specific projects and a dollar amount cannot be accurately projected or planned. During the year of appropriation, funding may be transferred to new projects of a related nature. Funding may be used to increase a prior year project within the same parent. At the end of the fiscal year any funds remaining in the parent project will be moved to the fund balance. A child project funded during the year with an appropriation in excess of \$500,000 will be treated as though it were a one-time project (see above). Child projects funded during the year with current expenses or encumbrances will be left open until their conclusion at which time remaining funds from those projects will return to the fund balance. At the end of the fiscal year any child project without expenses or encumbrances will be closed and the remaining appropriation moved to the fund balance.



# **Capital Improvement Program Summary**

## Capital Improvements Program Fund Summary

Resources / Requirements	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
<b>Housing &amp; General Capital Improvement</b>							
Housing Capital Improvements (3000)	758,275	604,000	4,000	4,000	4,000	4,000	1,378,275
General Capital Improvement (3001)	125,720,265	3,831,000	1,595,000	12,957,500	1,735,000	975,000	146,813,765
Total Housing & General Capital Improvement Resources	<b>126,478,540</b>	<b>4,435,000</b>	<b>1,599,000</b>	<b>12,961,500</b>	<b>1,739,000</b>	<b>979,000</b>	<b>148,192,040</b>
<b>Penny Capital Improvement</b>							
Public Safety Capital Improvement (3025)	49,528,264	1,625,544	1,311,975	1,561,035	1,597,561	1,618,500	57,242,879
Citywide Infrastructure Capital Improvement (3027)	62,443,743	20,349,309	20,981,729	21,285,012	21,780,637	22,347,503	169,187,933
Recreation and Culture Capital Improvement (3029)	28,412,014	3,385,322	3,652,804	3,722,874	3,816,196	3,894,826	46,884,036
City Facilities Capital Improvement (3031)	4,273,698	507,957	510,703	543,345	589,304	611,086	7,036,093
Total Penny Capital Improvement Resources	<b>144,657,719</b>	<b>25,868,132</b>	<b>26,457,211</b>	<b>27,112,266</b>	<b>27,783,698</b>	<b>28,471,915</b>	<b>33,590,982</b>
<b>Other Capital Improvement</b>							
Bicycle/Pedestrian Safety Improvements (3004)	2,797,881	-	488,692	80,131	-	-	3,366,704
Tax Increment Financing Capital Improvement Fund (3005)	8,502,197	-	-	-	-	-	8,502,197
Weeki Wachee Capital Improvements (3041)	2,872,404	-	-	-	-	-	2,872,404
Multimodal Impact Fees Capital Improvement (3071)	14,349,677	960,000	960,000	860,000	860,000	860,000	18,849,677
Total Other Capital Improvement Resources	<b>28,522,159</b>	<b>960,000</b>	<b>1,448,692</b>	<b>940,131</b>	<b>860,000</b>	<b>860,000</b>	<b>33,590,982</b>
<b>Enterprise Capital Improvement</b>							
Downtown Parking Capital Improvement (3073)	7,516,301	200,000	200,000	200,000	200,000	200,000	8,516,301
Tropicana Field Capital Projects (3081)	2,014,481	505,000	505,000	505,000	505,000	505,000	4,539,481
Water Resources Capital Projects (4003)	341,850,462	47,833,000	63,122,000	85,670,000	89,190,000	87,218,000	714,883,462
Stormwater Drainage Capital Projects (4013)	17,217,427	4,676,000	5,986,000	15,897,000	26,622,000	27,379,000	97,777,427
Airport Capital Projects (4033)	7,455,193	3,200,000	335,200	1,315,000	1,570,000	100,000	13,975,393
Marina Capital Improvement (4043)	5,441,075	277,000	34,277,000	277,000	277,000	277,000	40,826,075
Golf Course Capital Projects (4063)	13,314	-	-	-	-	-	13,314
Port Capital Improvement (4093)	175,521	-	-	-	-	-	175,521
Total Enterprise Capital Improvement Resources	<b>381,683,774</b>	<b>56,691,000</b>	<b>104,425,200</b>	<b>103,864,000</b>	<b>118,364,000</b>	<b>115,679,000</b>	<b>880,706,974</b>
<b>Total Resources</b>	<b>681,342,192</b>	<b>87,954,132</b>	<b>133,930,103</b>	<b>144,877,897</b>	<b>148,746,698</b>	<b>145,989,915</b>	<b>1,342,840,937</b>
<b>Housing &amp; General Capital Improvement</b>							
Housing Capital Improvements (3000)	673,358	625,000	-	-	-	-	1,298,358
General Capital Improvement (3001)	125,086,259	3,893,231	970,000	12,332,500	1,100,000	600,000	143,981,990
Total Housing & General Capital Improvement Requirements	<b>125,759,617</b>	<b>4,518,231</b>	<b>970,000</b>	<b>12,332,500</b>	<b>1,100,000</b>	<b>600,000</b>	<b>145,280,348</b>
<b>Penny Capital Improvement</b>							
Public Safety Capital Improvement (3025)	42,959,255	7,998,769	1,269,975	1,278,900	1,779,125	1,519,100	56,805,124
Citywide Infrastructure Capital Improvement (3027)	60,043,223	20,657,944	21,176,562	20,023,204	19,716,614	22,517,007	164,134,554
Recreation and Culture Capital Improvement (3029)	25,240,941	3,280,324	3,854,647	3,938,042	4,024,283	4,107,677	44,445,914
City Facilities Capital Improvement (3031)	3,976,418	479,732	570,041	582,504	595,353	607,816	6,811,864
Total Penny Capital Improvement Requirements	<b>132,219,837</b>	<b>32,416,769</b>	<b>26,871,225</b>	<b>25,822,650</b>	<b>26,115,375</b>	<b>28,751,600</b>	<b>272,197,456</b>
<b>Other Capital Improvement</b>							
Bicycle/Pedestrian Safety Improvements (3004)	2,526,449	241,000	488,692	80,131	-	-	3,336,272
Tax Increment Financing Capital Improvement Fund (3005)	8,502,197	-	-	-	-	-	8,502,197
Weeki Wachee Capital Improvements (3041)	2,851,413	-	-	-	-	-	2,851,413
Multimodal Impact Fees Capital Improvement (3071)	12,039,543	1,100,000	1,050,625	997,500	1,021,250	1,045,000	17,253,918
Total Other Capital Improvement Requirements	<b>25,919,602</b>	<b>1,341,000</b>	<b>1,539,317</b>	<b>1,077,631</b>	<b>1,021,250</b>	<b>1,045,000</b>	<b>31,943,800</b>
<b>Enterprise Capital Improvement</b>							
Downtown Parking Capital Improvement (3073)	7,303,570	200,000	205,000	210,000	215,000	220,000	8,353,570
Tropicana Field Capital Projects (3081)	3,260	-	-	-	-	-	3,260
Water Resources Capital Projects (4003)	336,966,970	52,560,000	63,063,125	85,659,000	89,176,625	87,153,000	714,578,720
Stormwater Drainage Capital Projects (4013)	16,982,831	4,910,000	5,986,000	15,897,000	26,622,375	27,379,000	97,777,206
Airport Capital Projects (4033)	7,317,546	3,200,000	241,200	1,321,000	1,500,000	-	13,579,746
Marina Capital Improvement (4043)	5,412,401	270,000	34,169,125	210,000	392,375	220,000	40,673,901
Golf Course Capital Projects (4063)	13,166	-	-	-	-	-	13,166
Port Capital Improvement (4093)	169,567	-	-	-	-	-	169,567
Total Enterprise Capital Improvement Requirements	<b>374,169,311</b>	<b>61,140,000</b>	<b>103,664,450</b>	<b>103,297,000</b>	<b>117,906,375</b>	<b>114,972,000</b>	<b>875,149,136</b>
<b>Total Requirements</b>	<b>658,068,367</b>	<b>99,416,000</b>	<b>133,044,992</b>	<b>142,529,781</b>	<b>146,143,000</b>	<b>145,368,600</b>	<b>1,324,570,740</b>
<b>Unappropriated Balance</b>	<b>23,273,825</b>	<b>11,811,957</b>	<b>12,697,068</b>	<b>15,045,184</b>	<b>17,648,882</b>	<b>18,270,197</b>	<b>18,270,197</b>

## Capital Improvements Program Fund Summary

Resources / Requirements	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
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**Notes**

1. In total, all funds are balanced for the five-year CIP program.
2. The General Capital Improvement Fund requirements do not include funds assigned each year for future contributions to the Police and Fire Rescue Equipment Replacement plans.
3. The Penny Public Safety Capital Improvement Fund requirements do not include funds assigned each year for the Public Safety Facilities (K-9 Training, Fire Station 2, and Fire Training) or Police Headquarters projects.
4. The Penny Citywide Infrastructure Capital Improvement Fund requirements do not include funds assigned each year for Affordable Housing Land Acquisitions or Debt Service.
5. The Penny Recreation and Culture Capital Improvement Fund requirements do not include funds assigned each year for Debt Service.
6. The City Facilities Capital Improvement Fund requirements do not include funds assigned each year for Debt Service.
7. On November 7, 2017, the voters of Pinellas County authorized the third extension of the Local Option Sales Surtax ("Penny for Pinellas") for a ten-year period January 1, 2020 to December 31, 2029.

# Capital Improvements Program Fund Summary

## Summary by Fund

	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
<b>Housing &amp; General Capital Improvement</b>							
Housing Capital Improvements (3000)							
Resources	758,275	604,000	4,000	4,000	4,000	4,000	1,378,275
Requirements	673,358	625,000	-	-	-	-	1,298,358
Annual Balance	84,917	(21,000)	4,000	4,000	4,000	4,000	79,917
Cumulative Fund Balance	84,917	63,917	67,917	71,917	75,917	79,917	79,917
General Capital Improvement (3001)							
Resources	125,720,265	3,831,000	1,595,000	12,957,500	1,735,000	975,000	146,813,765
Requirements	125,086,259	3,893,231	970,000	12,332,500	1,100,000	600,000	143,981,990
Annual Balance	634,006	(62,231)	625,000	625,000	635,000	375,000	2,831,775
Cumulative Fund Balance	634,006	571,775	1,196,775	1,821,775	2,456,775	2,831,775	2,831,775
Summary of Housing & General Capital Improvement							
Resources	126,478,540	4,435,000	1,599,000	-	1,739,000	979,000	148,192,040
Requirements	125,759,617	4,518,231	970,000	12,332,500	1,100,000	600,000	145,280,348
Annual Balance	718,923	(83,231)	629,000	629,000	639,000	379,000	2,911,692
Cumulative Fund Balance	718,923	635,692	1,264,692	1,893,692	2,532,692	2,911,692	2,911,692
<b>Penny Capital Improvement</b>							
Public Safety Capital Improvement (3025)							
Resources	49,528,264	1,625,544	1,311,975	1,561,035	1,597,561	1,618,500	57,242,879
Requirements	42,959,255	7,998,769	1,269,975	1,278,900	1,779,125	1,519,100	56,805,124
Annual Balance	6,569,009	(6,373,225)	42,000	282,135	(181,564)	99,400	437,755
Cumulative Fund Balance	6,569,009	195,784	237,784	519,919	338,355	437,755	437,755
Citywide Infrastructure Capital Improvement (3027)							
Resources	62,443,743	20,349,309	20,981,729	21,285,012	21,780,637	22,347,503	169,187,933
Requirements	60,043,223	20,657,944	21,176,562	20,023,204	19,716,614	22,517,007	164,134,554
Annual Balance	2,400,520	(308,635)	(194,833)	1,261,808	2,064,023	(169,504)	5,053,379
Cumulative Fund Balance	2,400,520	2,091,885	1,897,052	3,158,860	5,222,883	5,053,379	5,053,379
Recreation and Culture Capital Improvement (3029)							
Resources	28,412,014	3,385,322	3,652,804	3,722,874	3,816,196	3,894,826	46,884,036
Requirements	25,240,941	3,280,324	3,854,647	3,938,042	4,024,283	4,107,677	44,445,914
Annual Balance	3,171,073	104,998	(201,843)	(215,168)	(208,087)	(212,851)	2,438,122
Cumulative Fund Balance	3,171,073	3,276,071	3,074,228	2,859,060	2,650,973	2,438,122	2,438,122
City Facilities Capital Improvement (3031)							
Resources	4,273,698	507,957	510,703	543,345	589,304	611,086	7,036,093
Requirements	3,976,418	479,732	570,041	582,504	595,353	607,816	6,811,864
Annual Balance	297,280	28,225	(59,338)	(39,159)	(6,049)	3,270	224,229
Cumulative Fund Balance	297,280	325,505	266,167	227,008	220,959	224,229	224,229
Summary of Penny Capital Improvement							
Resources	144,657,719	25,868,132	26,457,211	27,112,266	27,783,698	28,471,915	280,350,941
Requirements	132,219,837	32,416,769	26,871,225	25,822,650	26,115,375	28,751,600	272,197,456
Annual Balance	12,437,882	(6,548,637)	(414,014)	1,289,616	1,668,323	(279,685)	8,153,485
Cumulative Fund Balance	12,437,882	5,889,245	5,475,231	6,764,847	8,433,170	8,153,485	8,153,485
<b>Other Capital Improvement</b>							
Bicycle/Pedestrian Safety Improvements (3004)							
Resources	2,797,881	-	488,692	80,131	-	-	3,366,704
Requirements	2,526,449	241,000	488,692	80,131	-	-	3,336,272
Annual Balance	271,432	(241,000)	-	-	-	-	30,432
Cumulative Fund Balance	271,432	30,432	30,432	30,432	30,432	30,432	30,432
Tax Increment Financing Capital Improvement Fund (3005)							
Resources	8,502,197	-	-	-	-	-	8,502,197
Requirements	8,502,197	-	-	-	-	-	8,502,197
Annual Balance	-	-	-	-	-	-	-
Cumulative Fund Balance	-	-	-	-	-	-	-

## Capital Improvements Program Fund Summary

### Summary by Fund

	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
<b>Other Capital Improvement</b>							
Weeki Wachee Capital Improvements (3041)							
Resources	2,872,404	-	-	-	-	-	2,872,404
Requirements	2,851,413	-	-	-	-	-	2,851,413
Annual Balance	20,991	-	-	-	-	-	20,991
Cumulative Fund Balance	20,991	20,991	20,991	20,991	20,991	20,991	
Multimodal Impact Fees Capital Improvement (3071)							
Resources	14,349,677	960,000	960,000	860,000	860,000	860,000	18,849,677
Requirements	12,039,543	1,100,000	1,050,625	997,500	1,021,250	1,045,000	17,253,918
Annual Balance	2,310,134	(140,000)	(90,625)	(137,500)	(161,250)	(185,000)	1,595,759
Cumulative Fund Balance	2,310,134	2,170,134	2,079,509	1,942,009	1,780,759	1,595,759	1,595,759
Summary of Other Capital Improvement							
Resources	28,522,159	960,000	1,448,692	940,131	860,000	860,000	33,590,982
Requirements	25,919,602	1,341,000	1,539,317	1,077,631	1,021,250	1,045,000	31,943,800
Annual Balance	2,602,557	(381,000)	(90,625)	(137,500)	(161,250)	(185,000)	1,647,182
Cumulative Fund Balance	2,602,557	2,221,557	2,130,932	1,993,432	1,832,182	1,647,182	1,647,182
<b>Enterprise Capital Improvement</b>							
Downtown Parking Capital Improvement (3073)							
Resources	7,516,301	200,000	200,000	200,000	200,000	200,000	8,516,301
Requirements	7,303,570	200,000	205,000	210,000	215,000	220,000	8,353,570
Annual Balance	212,731	-	(5,000)	(10,000)	(15,000)	(20,000)	162,731
Cumulative Fund Balance	212,731	212,731	207,731	197,731	182,731	162,731	162,731
Tropicana Field Capital Projects (3081)							
Resources	2,014,481	505,000	505,000	505,000	505,000	505,000	4,539,481
Requirements	3,260	-	-	-	-	-	3,260
Annual Balance	2,011,221	505,000	505,000	505,000	505,000	505,000	4,536,221
Cumulative Fund Balance	2,011,221	2,516,221	3,021,221	3,526,221	4,031,221	4,536,221	4,536,221
Water Resources Capital Projects (4003)							
Resources	341,850,462	47,833,000	63,122,000	85,670,000	89,190,000	87,218,000	714,883,462
Requirements	336,966,970	52,560,000	63,063,125	85,659,000	89,176,625	87,153,000	714,578,720
Annual Balance	4,883,492	(4,727,000)	58,875	11,000	13,375	65,000	304,742
Cumulative Fund Balance	4,883,492	156,492	215,367	226,367	239,742	304,742	304,742
Stormwater Drainage Capital Projects (4013)							
Resources	17,217,427	4,676,000	5,986,000	15,897,000	26,622,000	27,379,000	97,777,427
Requirements	16,982,831	4,910,000	5,986,000	15,897,000	26,622,375	27,379,000	97,777,206
Annual Balance	234,596	(234,000)	-	-	(375)	-	221
Cumulative Fund Balance	234,596	596	596	596	221	221	221
Airport Capital Projects (4033)							
Resources	7,455,193	3,200,000	335,200	1,315,000	1,570,000	100,000	13,975,393
Requirements	7,317,546	3,200,000	241,200	1,321,000	1,500,000	-	13,579,746
Annual Balance	137,647	-	94,000	(6,000)	70,000	100,000	395,647
Cumulative Fund Balance	137,647	137,647	231,647	225,647	295,647	395,647	395,647
Marina Capital Improvement (4043)							
Resources	5,441,075	277,000	34,277,000	277,000	277,000	277,000	40,826,075
Requirements	5,412,401	270,000	34,169,125	210,000	392,375	220,000	40,673,901
Annual Balance	28,674	7,000	107,875	67,000	(115,375)	57,000	152,174
Cumulative Fund Balance	28,674	35,674	143,549	210,549	95,174	152,174	152,174
Golf Course Capital Projects (4063)							
Resources	13,314	-	-	-	-	-	13,314
Requirements	13,166	-	-	-	-	-	13,166
Annual Balance	148	-	-	-	-	-	148
Cumulative Fund Balance	148	148	148	148	148	148	148

## Capital Improvements Program Fund Summary

### Summary by Fund

	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
<b>Enterprise Capital Improvement</b>							
Port Capital Improvement (4093)							
Resources	175,521	-	-	-	-	-	175,521
Requirements	169,567	-	-	-	-	-	169,567
Annual Balance	5,954	-	-	-	-	-	5,954
Cumulative Fund Balance	5,954	5,954	5,954	5,954	5,954	5,954	5,954
Summary of Enterprise Capital Improvement							
Resources	381,683,774	56,691,000	104,425,200		118,364,000	115,679,000	880,706,974
Requirements	374,169,311	61,140,000	103,664,450	103,297,000	117,906,375	114,972,000	875,149,136
Annual Balance	7,514,463	(4,449,000)	760,750	567,000	457,625	707,000	5,557,838
Cumulative Fund Balance	7,514,463	3,065,463	3,826,213	4,393,213	4,850,838	5,557,838	5,557,838
<b>Summary of all Capital Improvement Funds</b>							
Resources	681,342,192	87,954,132	133,930,103	144,877,897	148,746,698	145,989,915	1,342,840,937
Requirements	658,068,367	99,416,000	133,044,992	142,529,781	146,143,000	145,368,600	1,324,570,740
Annual Balance	23,273,825	(11,461,868)	885,111	2,348,116	2,603,698	621,315	18,270,197
Cumulative Fund Balance	23,273,825	11,811,957	12,697,068	15,045,184	17,648,882	18,270,197	18,270,197

## City of St. Petersburg, Florida 2021 thru 2025 Capital Improvement Plan Operating Budget Impacts by Fund

CIP Fund / Project	Additional FTE	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	2021-2025 Impact Total
<b>General Operating Fund (0001)</b>							
<b><u>Housing Capital Improvement Fund (3000)</u></b>							
Legal Expense							
Use of housing capital improvement funds for legal costs related to housing capital improvement programs reduces operating expense.							
	Revenue	-	-	-	-	-	-
	Expenses	-	(25,000)	-	-	-	(25,000)
	Net	-	(25,000)	-	-	-	(25,000)
3000 Total	-	(25,000)	-	-	-	-	(25,000)
<b><u>Public Safety Capital Improvement Fund (3025)</u></b>							
Fire Engine 13/F449 Replacement							
Replacement Cost							
	Revenue	-	-	-	-	-	-
	Expenses	-	95,000	95,000	95,000	95,000	380,000
	Net	-	95,000	95,000	95,000	95,000	380,000
Fire Engine 4/F444 Replacement							
Replacement Cost							
	Revenue	-	-	-	-	-	-
	Expenses	-	-	101,000	101,000	101,000	303,000
	Net	-	-	101,000	101,000	101,000	303,000
Fire Engine 12/F432 Replacement							
Replacement Cost							
	Revenue	-	-	-	-	-	-
	Expenses	-	-	101,000	101,000	101,000	303,000
	Net	-	-	101,000	101,000	101,000	303,000
Fire Engine 11/F481 Replacement							
Replacement Cost							
	Revenue	-	-	-	-	-	-
	Expenses	-	-	-	108,000	108,000	216,000
	Net	-	-	-	108,000	108,000	216,000
Fire Engine 7/F447 Replacement							
Replacement Cost							
	Revenue	-	-	-	-	-	-
	Expenses	-	-	-	144,000	144,000	288,000
	Net	-	-	-	144,000	144,000	288,000
Ladder Truck 13/F429 Replacement							
Replacement Cost							
	Revenue	-	-	-	-	-	-
	Expenses	-	-	-	-	210,000	210,000
	Net	-	-	-	-	210,000	210,000
Fire Engine 5/F489 Replacement							
Replacement Cost							
	Revenue	-	-	-	-	-	-
	Expenses	-	-	-	-	144,000	144,000
	Net	-	-	-	-	144,000	144,000
Police Take Home Vehicle Program							
Additional vehicles increases fuel, repair and maintenance, replacement costs, and mobile radios for the new vehicles.							
	Revenue	-	-	-	-	-	-
	Expenses	-	146,658	348,150	549,642	751,134	1,795,584
	Net	-	146,658	348,150	549,642	751,134	1,795,584
3025 Total	-	-	241,658	645,150	1,098,642	1,654,134	3,639,584

**City of St. Petersburg, Florida**  
**2021 thru 2025 Capital Improvement Plan**  
**Operating Budget Impacts by Fund**

CIP Fund / Project	Additional FTE	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	2021-2025 Impact Total
<b><u>Recreation &amp; Culture Capital Improvement Fund (3029)</u></b>							
Parks Lighting Improvements							
Anticipated energy cost savings.							
	Revenue	-	-	-	-	-	-
	Expenses	-	(1,381)	(1,409)	(1,437)	(1,466)	(1,495)
	Net	-	(1,381)	(1,409)	(1,437)	(1,466)	(1,495)
3029 Total		-	(1,381)	(1,409)	(1,437)	(1,466)	(1,495)
<b>General Operating Fund Impacts</b>							
		-	(26,381)	240,249	643,713	1,097,176	1,652,639
				3,607,397			

**Parking Fund (1021)**

**Downtown Parking Capital Projects Fund (3073)**

New Meter Technology  
Credit card and web management fees associated with new meters.

	Revenue	-	-	-	-	-	-
	Expenses	-	59,742	121,018	183,873	248,356	316,655
	Net	-	59,742	121,018	183,873	248,356	316,655
<b>Parking Fund Impacts</b>		-	59,742	121,018	183,873	248,356	316,655
							929,644

**Water Resources Operating Fund (4001)**

**Water Resources Capital Project Fund (4003)**

Facilities Connection Upgrade  
Reduction in Ethernet services cost.

	Revenue	-	-	-	-	-	-
	Expenses	-	-	(48,000)	(48,000)	(48,000)	(48,000)
	Net	-	-	(48,000)	(48,000)	(48,000)	(192,000)
Laboratory Replacement							
gy cost savings.							
	Revenue	-	-	-	-	-	-
	Expenses	-	-	(17,453)	(17,453)	(17,453)	(17,453)
	Net	-	-	(17,453)	(17,453)	(17,453)	(17,453)
<b>Water Resources Operating Fund Impacts</b>		-	-	(65,453)	(65,453)	(65,453)	(65,453)
							(261,812)

**Sanitation Fund (4021)**

**General Capital Improvement Fund (3001)**

New Sanitation Facility  
Anticipated additional expense associated with replacement of the existing Sanitation Facility with a new 16,500 square foot facility.

	Revenue	-	-	-	-	-	-
	Expenses	-	-	-	-	113,935	113,935
	Net	-	-	-	-	113,935	113,935
4021 Total		-	-	-	-	113,935	113,935

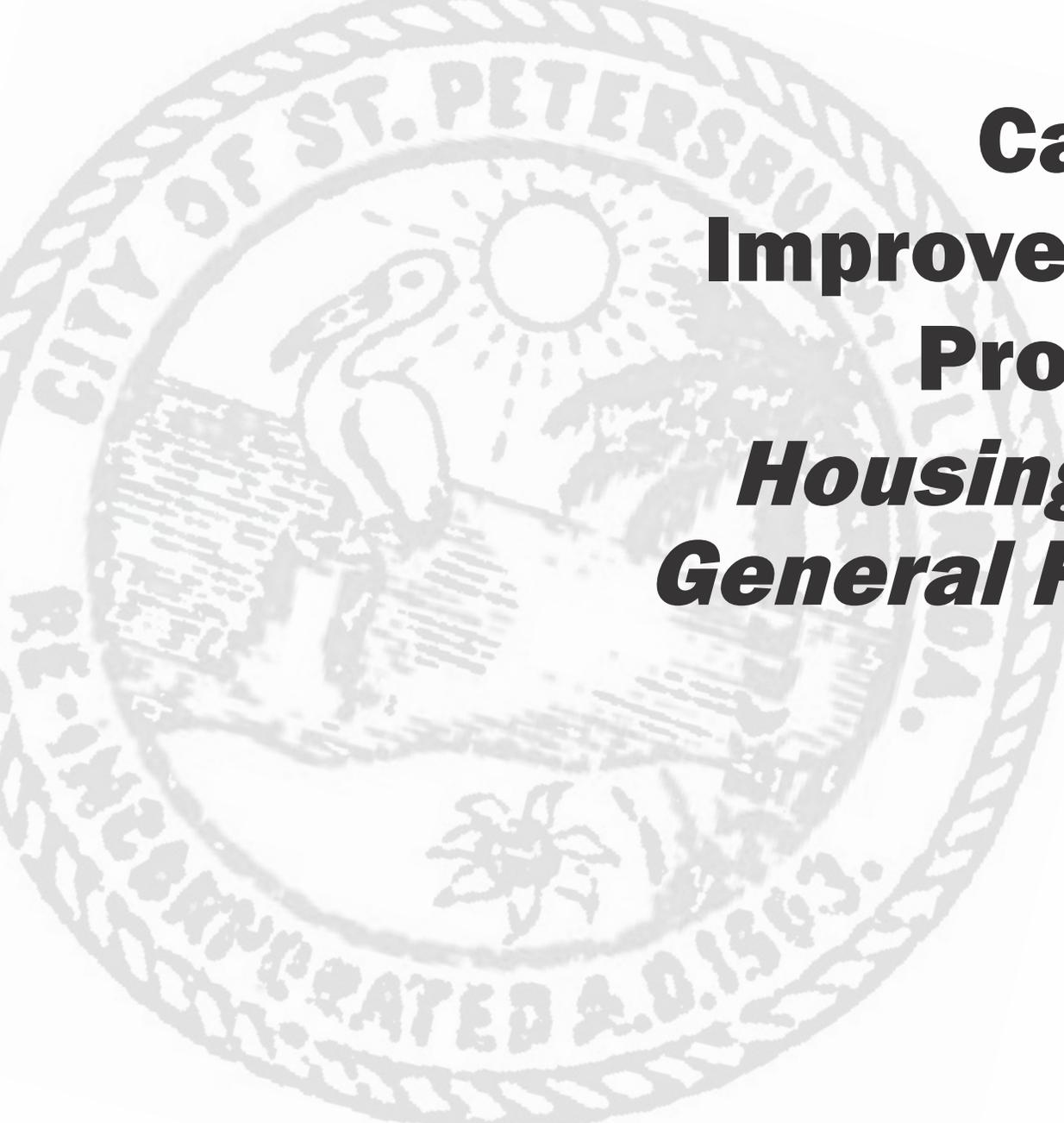
**City of St. Petersburg, Florida**  
**2021 thru 2025 Capital Improvement Plan**  
**Operating Budget Impacts by Fund**

**CIP Funds without Operating Impact**

**Bicycle/Pedestrian Safety Improvements Fund (3004)**  
**Tax Increment Financing Capital Improvement Fund (3005)**  
**Citywide Infrastructure Capital Improvement Fund (3027)**  
**City Facilities Capital Improvement Fund (3031)**  
**Weeki Wachee Capital Projects Fund (3041)**  
**Multimodal Impact Fees Fund (3071)**

**Tropicana Field Capital Projects Fund (3081)**  
**Stormwater Drainage Capital Projects Fund (4013)**  
**Airport Capital Projects Fund (4033)**  
**Marina Capital Improvement Fund (4043)**  
**Golf Courses Capital Projects Fund (4063)**  
**Port Capital Improvement Fund (4093)**

Operating budget impacts include additional or reduced personnel, utilities, repair and maintenance costs, contractual services and commodities, and minor capital equipment. Impacts do not include future capital projects to expand or reconstruct facilities, or debt service on bonds issued to pay for project construction. The operating impacts are budgeted in the affected department's operating budget.



**Capital  
Improvement  
Program  
*Housing and  
General Funds***

**Housing Capital Improvements Fund (3000)**

This fund was established in FY91 to account for housing program capital projects funded from general revenue sources. The initial resources allocated to this fund were made available from the General Operating Fund balance.

**FY21 Summary**

Projected Resources	<b>604,000</b>
Projected Requirements	<b><u>625,000</u></b>
Projected Resources less Projected Requirements	<b>(21,000)</b>
Beginning Fund Balance	<b><u>84,917</u></b>
Projected Fund Balance at Year End	<b>63,917</b>

**FY21 Project Descriptions and Adopted Budget**

**Affordable/Workforce Housing 600,000**

This project provides funding to assist affordable/workforce housing programs. The purpose of the funding is to supplement state and federal funding where needed and to be used as a primary funding source when state and federal funding is not available. The following are some of the programs where this funding may be used, however, other opportunities may be explored as new concepts emerge:

1. Sidewalk reimbursement program for affordable single family homes in the South St. Petersburg Community Redevelopment Area (SSP CRA)
2. Demolition and maintenance of property acquired with Penny for Pinellas funds for affordable housing
3. Supplemental subsidy funding for multi-family affordable housing projects
4. Supplemental subsidy funding for affordable single-family development

Value: Inclusive Practices

Pathways: Impactful Service, Community Engagement, Innovation, and Stewardship and Fiscal Responsibility

**Legal Collection Expense 25,000**

This project provides \$25,000 to pay a city Legal Department staff member’s salary for work on Housing and Community Development (HCD) loans that require legal action to secure the city’s interest in the property. Other legal costs that need to be paid upfront to close loans under the department’s housing programs will be paid from the remaining funds. In addition, the remaining funds will be used to pay legal costs that are incurred in servicing the department’s loan portfolio. This project supports HCD programs that are approved annually by City Council through the Consolidated Plan process.

Value: Accountable Servant Leadership

Pathway: Stewardship and Fiscal Responsibility

**Total Requirements 625,000**

### Housing Capital Improvements (3000)

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	300,276						300,276
Earnings on Investments	9,928	4,000	4,000	4,000	4,000	4,000	29,928
Miscellaneous/Other	8,071	-	-	-	-	-	8,071
Transfer from General Fund	440,000	600,000	-	-	-	-	1,040,000
<b>Total Resources</b>	<b>758,275</b>	<b>604,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>1,378,275</b>
<b>Housing</b>							
Affordable/Workforce Housing		600,000	-	-	-	-	600,000
Legal Collection Expense		25,000	-	-	-	-	25,000
<b>Inflation Contingency</b>			-	-	-	-	-
<b>Prior Year Funding</b>	<b>673,358</b>						<b>673,358</b>
<b>Total Requirements</b>	<b>673,358</b>	<b>625,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,298,358</b>
<b>Unappropriated Balance</b>	<b>84,917</b>	<b>63,917</b>	<b>67,917</b>	<b>71,917</b>	<b>75,917</b>	<b>79,917</b>	<b>79,917</b>

#### Notes

\$40,000 of the unappropriated balance of the Housing Capital Improvements Fund was provided to the city by developers per St. Petersburg City Code 16.20.120.6.2 in June of 2015. These funds are restricted to the development of units meeting the workforce housing definition found in Chapter 16 of the City Code.

## General Capital Improvement Fund (3001)

This fund is used to account for general purpose projects funded by transfers from the General Fund, other operating funds without corresponding capital improvement funds (i.e. Fleet Management Fund), grants, land sales, or other miscellaneous resources.

### FY21 Summary

Projected Resources	<b>3,831,000</b>
Projected Requirements	<b><u>3,893,231</u></b>
Projected Resources less Projected Requirements	<b>(62,231)</b>
Projected Resources less Projected Requirements	<b>(62,231)</b>
Beginning Fund Balance	<b><u>634,006</u></b>
Unassigned	<b><u>571,775</u></b>
Unassigned	<b>571,775</b>
Assignments	<b><u>100,000</u></b>
Projected Fund Balance at Year End	<b>471,775</b>

### FY21 Project Descriptions and Adopted Budget

<b>Resurface Basketball Courts</b>	<b>75,000</b>
<p>This project provides funding for the resurfacing and restriping program for the 29 basketball courts at 21 parks located throughout the city. Basketball courts should be resurfaced and restriped every three years to maintain safe and playable hard surfaces for casual and organized recreational use for youth and adults.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathways: Stewardship and Fiscal Responsibility, Impactful Service</p>	
<b>Municipal Office Buildings (M.O.B.) Repairs and Improvements</b>	<b>1,140,000</b>
<p>This project provides for the replacement of the fire alarm system control panels at the Municipal Services Center (MSC), replacement of the front door on the City Hall Annex (Greenhouse), the replacement of the four HVAC units and refrigerant piping at the City Hall Annex (Greenhouse), refinishing the original wood floors in the City Hall Annex (Greenhouse), and/or any higher priority or emergency projects that may arise. This project is funded by resources transferred from the Municipal Office Buildings Fund.</p> <p>Value: Responsive Processes</p>	
<b>New Sanitation Facility</b>	<b>1,500,000</b>
<p>This project provides funding for design of a new two story 16,500 square foot facility to replace the existing Sanitation Facility that was built in 1975 and has reached the end of its useful life expectancy. Construction is planned for FY22 and will include approximately 200 parking spaces, ADA ramps, conference/training rooms, working and fitness areas, and men's and women's locker rooms. Outside improvements will include a stormwater management system, an entrance on 28th Street and 20th Avenue, tempered glass on perimeters of building, solar panels, covered canopies in walking areas in parking lot, 4 to 6 foot wide sidewalks, shade trees per code, and LEED Certification. The new facility will also be used as a Category 4 Emergency Operations Subcenter. This project is funded by resources transferred from the Sanitation Operating Fund.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathway: Impactful Service</p>	
<b>Fire Rescue Bunker Gear Replacement</b>	<b>600,000</b>
<p>This project provides funding for the purchase of bunker gear (PPE) replacement for all sworn fire personnel. The current equipment has a five-year life span which will be reached in FY 2021. The units will be past their useful life span and will no longer meet industry standards.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Refinish Gym Floors</b>	<b>125,000</b>
<p>This project provides funding for sanding, relining, and refinishing of the gymnasium floors at Campbell, Frank Pierce, Roberts, Willis S. Johns, and Lake Vista Recreation Centers.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathways: Stewardship and Fiscal Responsibility, Impactful Service</p>	

*General Capital Improvement Fund (3001) continued***FY21 Project Descriptions and Adopted Budget**

<b>Magnolia Heights Special Assessment</b>	<b>329,000</b>
This project provides funding for the reconstruction of existing unpaved roadway segments with a full depth roadway and curb within the Magnolia Heights Neighborhood. This project is partially funded by resources transferred from the Assessments Revenue Fund and is subject to approval of the special assessment program by the neighborhood.	
Value: Accountable Servant Leadership	
Pathway: Impactful Service	
<b>Transfer to TD Bank, N.A. Debt Service Fund</b>	<b>124,231</b>
This project provides funding to transfer the earnings on investments from the debt proceeds for the Police Headquarters Facility, attendant Police Training Facility, and Parking Garage projects to the TD Bank, N.A. Debt Service Fund (2018) in order to repay the principal on the Non Ad Valorem Revenue Note, Series 2017C and 2017D.	
Value: Responsive Processes	
Pathway: Stewardship and Fiscal Responsibility	
<b>Total Requirements</b>	<b>3,893,231</b>

**General Capital Improvement (3001)**

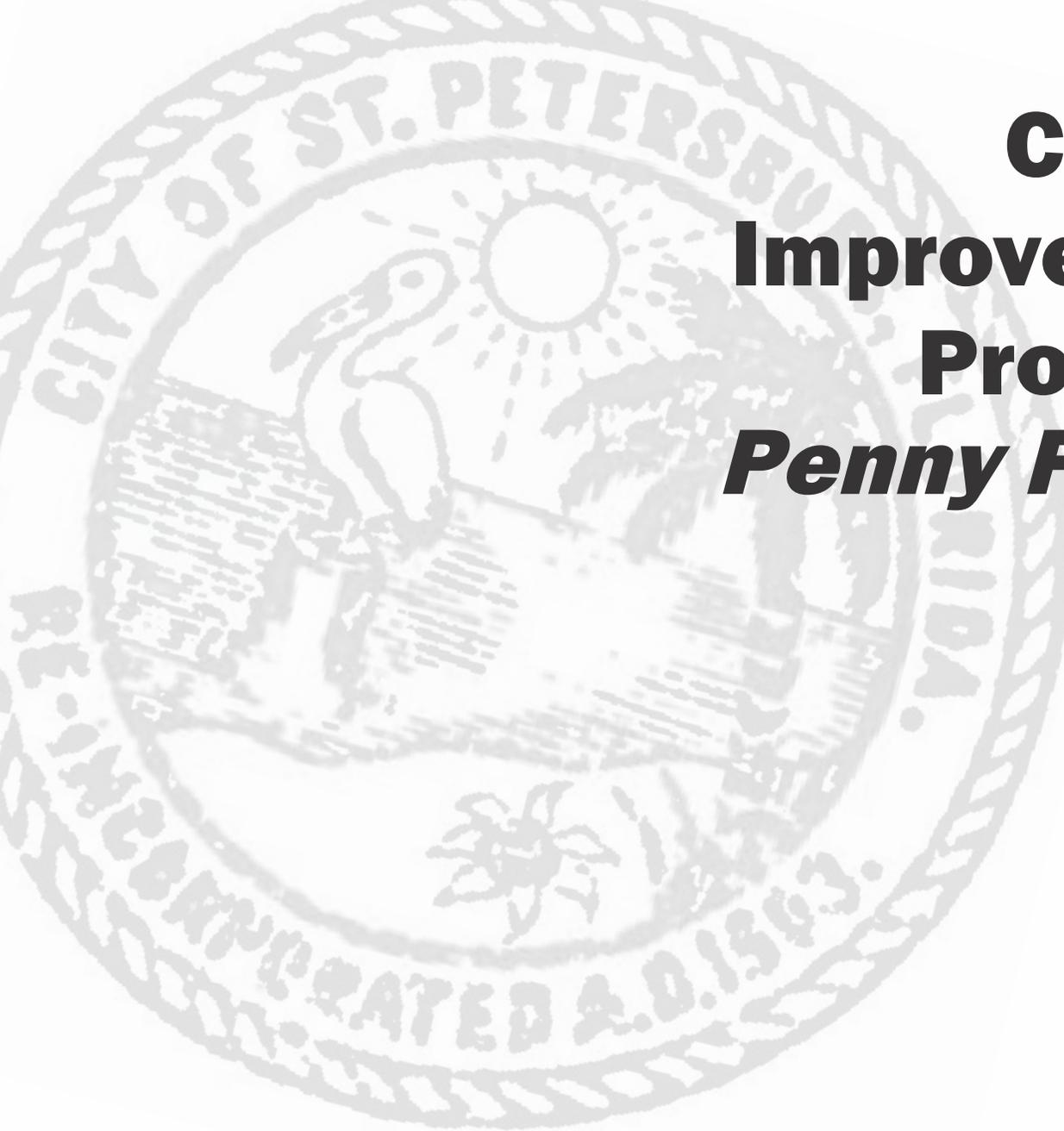
<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	66,010,845						66,010,845
Earnings on Investments	1,330,981	50,000	50,000	50,000	50,000	50,000	1,580,981
Future Borrowings	-	-	-	11,082,500	-	-	11,082,500
GR AAD- Pier Shade Structure	125,000	-	-	-	-	-	125,000
GR Central Ave Bus Rapid Transit Corridor	909,074	-	-	-	-	-	909,074
GR DEO- Carter G. Woodson Museum	250,000	-	-	-	-	-	250,000
GR EPA- Brownfields Assessment Grant GR	308,737	-	-	-	-	-	308,737
FDOT- 40th Ave NE Over Placido Bayou GR	3,734,105	-	-	-	-	-	3,734,105
FDOT- District 7 LS Imps HLRMOA GR	2,317,667	-	-	-	-	-	2,317,667
FDOT- Intermodal Facility Study	38,936	-	-	-	-	-	38,936
GR SWFWMD- Pier Park	75,000	-	-	-	-	-	75,000
GR USF- City Trails Bicycle Trails	38,696	-	-	-	-	-	38,696
Harvard Jolly PD Building	26,711	-	-	-	-	-	26,711
Reimbursement Pier Approach Floor Drains D	11,785	-	-	-	-	-	11,785
Reimbursement Pier Demo Sonny Glassbrenn	72,685	-	-	-	-	-	72,685
Reimbursement Pier TI Design Doc Ford's	127,363	-	-	-	-	-	127,363
Reimbursement Pier TI Tampa Bay Watch	542,765	-	-	-	-	-	542,765
Reimbursement Pier TI UPS Bait Shop	65,784	-	-	-	-	-	65,784
Reimbursement Pier TI UPS Concession Area	348,790	-	-	-	-	-	348,790
Transfer Assessments Revenue Fund	-	200,000	-	-	-	-	200,000
Transfer Bicycle/Pedestrian Safety Improvement	-	241,000	-	-	-	-	241,000
Transfer Debt Service Fund Banc of America	26,030	-	-	-	-	-	26,030
Transfer Debt Service JP Morgan Chase	24,180,000	-	-	-	-	-	24,180,000
Transfer Downtown Redevelopment	12,850,201	-	-	-	-	-	12,850,201
Transfer Fleet Management Fund	400,000	-	-	-	-	-	400,000
Transfer General Fund	2,481,007	-	-	-	-	-	2,481,007
Transfer General Fund Public Safety	1,021,000	700,000	575,000	575,000	575,000	325,000	3,771,000
Transfer Municipal Office Buildings	2,076,000	1,140,000	970,000	1,250,000	1,110,000	600,000	7,146,000
Transfer Parking Revenue Fund	140,000	-	-	-	-	-	140,000
Transfer Pier Echleman Sculpture Donation	433,195	-	-	-	-	-	433,195
Transfer S St. Petersburg Redevelopment District	5,372,834	-	-	-	-	-	5,372,834
Transfer Sanitation Fund	-	1,500,000	-	-	-	-	1,500,000
Transfer Technology and Infrastructure Fund	400,000	-	-	-	-	-	400,000
Uncollectible	5,074	-	-	-	-	-	5,074
<b>Total Resources</b>	<b>125,720,265</b>	<b>3,831,000</b>	<b>1,595,000</b>	<b>12,957,500</b>	<b>1,735,000</b>	<b>975,000</b>	<b>146,813,765</b>
<b>Athletic Facilities</b>							
Resurface Basketball Courts		75,000	-	-	-	-	75,000
<b>City Facilities</b>							
M.O.B. Repairs & Improvements FY21		1,140,000	-	-	-	-	1,140,000
M.O.B. Repairs & Improvements FY22		-	970,000	-	-	-	970,000
M.O.B. Repairs & Improvements FY23		-	-	1,250,000	-	-	1,250,000
M.O.B. Repairs & Improvements FY24		-	-	-	1,100,000	-	1,100,000
M.O.B. Repairs & Improvements FY25		-	-	-	-	600,000	600,000
New Sanitation Facility		1,500,000	-	11,082,500	-	-	12,582,500
<b>Fire</b>							
Fire Rescue Bunker Gear Replacement		600,000	-	-	-	-	600,000
<b>Recreation/Community Centers</b>							
Refinish Gym Floors		125,000	-	-	-	-	125,000

**General Capital Improvement (3001)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
<b>Undefined/Other</b>							
Magnolia Heights Special Assessment		329,000	-	-	-	-	329,000
Transfer to TD Bank, N.A. Debt Service Fund		124,231	-	-	-	-	124,231
<b>Inflation Contingency</b>			-	-	-	-	-
<b>Prior Year Funding</b>	<b>125,086,259</b>						<b>125,086,259</b>
<b>Total Requirements</b>	<b>125,086,259</b>	<b>3,893,231</b>	<b>970,000</b>	<b>12,332,500</b>	<b>1,100,000</b>	<b>600,000</b>	<b>143,981,990</b>
<b>Assigned for Police Equipment</b>		-	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	-	<b>750,000</b>
<b>Assigned for SCBA/Bunker Gear-Fire</b>		<b>100,000</b>	<b>325,000</b>	<b>325,000</b>	<b>325,000</b>	<b>325,000</b>	<b>1,400,000</b>
<b>Unappropriated Balance</b>	<b>634,006</b>	<b>471,775</b>	<b>521,775</b>	<b>571,775</b>	<b>631,775</b>	<b>681,775</b>	<b>681,775</b>

**Notes**

1) GR = Grant Funding



**Capital  
Improvement  
Program  
*Penny Funds***

## PENNY FOR PINELLAS ROUND 3 PLANNING STRATEGY

The Penny for Pinellas tax is a one percent sales tax surcharge on taxable commodities sold in Pinellas County. The strategy for use of the city of St. Petersburg’s portion of the funds is presented below. This strategy is not meant to be a rigid schedule, but rather a guide to help balance allocations to all of the categories throughout the ten years and to ensure the expected final split of funds among the categories at the end of the program. Single-year allocations may significantly differ from this plan; however, the city’s five to six-year capital planning approach should ensure that on a multi-year basis city officials and citizens can compare multi-year plans for consistency with the ten-year strategy. A third round of the Penny for Pinellas tax was passed by the voters on March 13, 2007 and covers the ten-year period, from January 1, 2010 to December 31, 2019. Since the Penny Round 3 project list was approved by City Council, sales tax revenue declined dramatically statewide. Although revenues increased over the ten-year period, the city received a significantly smaller amount of revenue for the third round than the original estimate of \$355 million. As a result, the Public Safety Improvements and Citywide Infrastructure allocations are outside of the original estimated policy measure, this is due to the use of Penny Round 3 funding for the new St. Petersburg Police Station.

LOCAL OPTION REVENUE	Combined Plan		ACTUAL						
	Amount	Percent	2010	2011	2012	2013	2014	2015	2016
	ESTIMATE								
Public Safety Improvements	67,392	18.98%	2,715	3,247	3,675	4,013	6,003	6,106	8,376
Citywide Infrastructure	171,500	48.31%	7,245	8,869	9,146	10,062	10,044	10,728	9,171
Recreation and Culture	105,308	29.67%	4,113	5,003	5,506	5,853	5,312	6,041	6,164
City Facility Improvements	10,800	3.04%	853	1,067	698	499	458	560	861
<b>TOTAL</b>	<b>355,000</b>	<b>100.00%</b>	<b>14,926</b>	<b>18,186</b>	<b>19,025</b>	<b>20,427</b>	<b>21,817</b>	<b>23,435</b>	<b>24,572</b>

LOCAL OPTION REVENUE	ACTUAL	ACTUAL	ACTUAL	ACTUAL	10-20	TOTAL %	Policy Measure
	2017	2018	2019	2020			
Public Safety Improvements	6,918	5,743	5,631	3,356	55,783	24.27%	15.63% - 20.44%
Citywide Infrastructure	10,224	12,032	12,442	2,169	102,132	44.43%	44.96% - 53.31%
Recreation and Culture	7,235	8,200	8,886	1,697	64,010	27.85%	20.00% - 34.66%
City Facility Improvements	881	787	1,197	66	7,927	3.45%	3.00% - 8.00%
<b>TOTAL</b>	<b>25,258</b>	<b>26,762</b>	<b>28,156</b>	<b>7,288</b>	<b>229,852</b>	<b>100.00%</b>	

**Notes:**

Since the Penny 3 Extension runs from January 1, 2010 to December 31, 2019, the 2010 and 2020 columns hold partial year data.

Fund balance from prior year penny revenues were used in FY10 (\$3.542M) and these amounts are included in the above chart.

## PENNY FOR PINELLAS ROUND 4 PLANNING STRATEGY

On November 7, 2017, the voters of Pinellas County authorized the fourth extension of the Penny for Pinellas for a ten-year period from January 1, 2020 to December 31, 2029. The current estimate for the city of St. Petersburg's portion of the fourth round of penny is \$282 million, down from the initial Penny 4 plan estimate of \$326 million, due to the effects of the COVID-19 emergency. The Penny 4 allocation is different from previous penny rounds and reflects the current infrastructure needs of the city. The majority of penny funding, per the allocation approved by City Council in June 2017, will be invested in core infrastructure improvements as indicated in the strategy presented below.

LOCAL OPTION REVENUE	Combined Plan		ESTIMATE						
	Amount	Percent	2020	2021	2022	2023	2024	2025	2026
	ESTIMATE								
Public Safety Improvements	17,746	5.44%	1,084	1,476	1,212	1,461	1,498	1,518	1,573
Citywide Infrastructure	257,375	78.88%	16,988	20,249	20,882	21,185	21,681	22,248	22,814
Recreation and Culture	44,850	13.75%	984	3,335	3,603	3,673	3,766	3,845	3,977
City Facility Improvements	6,300	1.93%	749	503	505	538	584	606	558
<b>TOTAL</b>	<b>326,271</b>	<b>100.00%</b>	<b>19,805</b>	<b>25,563</b>	<b>26,202</b>	<b>26,857</b>	<b>27,529</b>	<b>28,217</b>	<b>28,922</b>

LOCAL OPTION REVENUE	ESTIMATE					TOTAL %	Policy Measure
	2027	2028	2029	2030	20-30		
Public Safety Improvements	1,613	1,653	1,694	434	15,216	5.39%	4.36% - 6.52%
Citywide Infrastructure	23,384	23,969	24,568	6,296	224,264	79.46%	73.77% - 84.00%
Recreation and Culture	4,076	4,178	4,283	1,097	36,817	13.04%	9.82% - 17.67%
City Facility Improvements	572	587	601	154	5,957	2.11%	1.25% - 2.61%
<b>TOTAL</b>	<b>29,645</b>	<b>30,387</b>	<b>31,146</b>	<b>7,981</b>	<b>282,254</b>	<b>100.00%</b>	

**Notes:**

Since the Penny 4 Extension runs from January 1, 2020 to December 31, 2029, the 2020 and 2030 columns hold partial year data.

**Public Safety Capital Improvement Fund (3025)**

This fund was established in FY98 to account for public safety improvements funded from the Local Option Sales Surtax.

**FY21 Summary**

Projected Resources	1,625,544
Projected Requirements	<u>7,998,769</u>
Projected Resources less Projected Requirements	(6,373,225)
Projected Resources less Projected Requirements	(6,373,225)
Beginning Fund Balance	<u>6,569,009</u>
Unassigned	195,784
Unassigned	195,784
Assigned for Public Safety Facilities	<u>150,000</u>
Projected Fund Balance at Year End	45,784

**FY21 Project Descriptions and Adopted Budget**

**Fire Engine 13/F449 Replacement 323,000**

This project provides funding for the purchase of a replacement 1500 gallon per minute (gpm) fire rescue pumper. New model engines include an extended cab to better accommodate advanced life support capability, clean cab concept, and an all-inclusive loose equipment package. The “clean cab concept” is a new safety and health initiative that centers on specifically designing the cab of new apparatus to be free from firefighting equipment that is easily contaminated such as self-contained breathing apparatus (SCBA), tools, hand lights, etc. The design provides a nonporous interior so that it can be easily cleaned after a fire to reduce secondary cross-contamination. The goal is to reduce firefighter exposure to contaminated gear and off-gassing equipment, and to address other safety concerns. Engine 13 was purchased in 2012 and will have serviced over 9 front line years when the replacement engine is placed into service.

Value: Accountable Servant Leadership  
 Pathway: Impactful Service

**Fire Station 2 Land Acquisition 1,250,000**

This project provides funding for land acquisition for a new Fire Station 2. The current temporary station for Fire Station 2 is located in a former single-family home at 3100 66th Street North, St. Petersburg, FL.

Value: Accountable Servant Leadership  
 Pathway: Impactful Service

**Repayment Police Facility Debt 6,425,769**

This project provides funding to transfer from the assignment for the Police Facility/EOC project to the Debt Service Fund TD Bank, N.A. (2018) in order to repay the principal on the TD Bank Non-Ad Valorem Revenue Note, Series 2017C. This is the final transfer for repayment of principal on the Police Facility Debt.

Value: Responsive Processes  
 Pathway: Stewardship and Fiscal Responsibility

**Total Requirements 7,998,769**

**Public Safety Capital Improvement (3025)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	18,628,122						18,628,122
Earnings on Investment	629,409	150,000	100,000	100,000	100,000	100,000	1,179,409
Local Option Sales Surtax	10,070,733	1,475,544	1,211,975	1,461,035	1,497,561	1,518,500	17,235,348
PC Interlocal Agreement PD Headquarters	20,200,000	-	-	-	-	-	20,200,000
<b>Total Resources</b>	<b>49,528,264</b>	<b>1,625,544</b>	<b>1,311,975</b>	<b>1,561,035</b>	<b>1,597,561</b>	<b>1,618,500</b>	<b>57,242,879</b>
<b>Fire</b>							
Fire Engine 11/F481 Replacement		-	-	317,000	-	-	317,000
Fire Engine 12/F432 Replacement		-	366,000	-	-	-	366,000
Fire Engine 13/F449 Replacement		323,000	-	-	-	-	323,000
Fire Engine 4/F444 Replacement		-	369,000	-	-	-	369,000
Fire Engine 5/F489 Replacement		-	-	-	292,000	-	292,000
Fire Engine 7/F448 Replacement		-	-	397,000	-	-	397,000
Fire Station 2 Land Acquisition		1,250,000	-	-	-	-	1,250,000
Ladder Truck 1/F420 Replacement		-	-	-	-	877,000	877,000
Ladder Truck 13/F429 Replacement		-	-	-	859,000	-	859,000
<b>Police</b>							
Take Home Vehicles		-	504,000	504,000	504,000	504,000	2,016,000
Transfer Repayment Police Facility Debt		6,425,769	-	-	-	-	6,425,769
<b>Inflation Contingency</b>			<b>30,975</b>	<b>60,900</b>	<b>124,125</b>	<b>138,100</b>	<b>354,100</b>
<b>Prior Year Funding</b>	<b>42,959,255</b>						<b>42,959,255</b>
<b>Total Requirements</b>	<b>42,959,255</b>	<b>7,998,769</b>	<b>1,269,975</b>	<b>1,278,900</b>	<b>1,779,125</b>	<b>1,519,100</b>	<b>56,805,124</b>
<b>Assigned for Police Facility/EOC</b>	<b>6,550,000</b>	<b>(6,550,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Safety Facilities Assignment</b>		<b>150,000</b>		<b>150,000</b>	<b>-</b>	<b>100,000</b>	<b>400,000</b>
<b>Unappropriated Balance</b>	<b>19,009</b>	<b>45,784</b>	<b>87,784</b>	<b>219,919</b>	<b>38,355</b>	<b>37,755</b>	<b>37,755</b>

**Notes**

- Projects shown in the plan for years 2021-2025 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.
- Remaining assignment funding for the Police Facility/EOC includes: \$6.550 million. The FY20 budget utilized \$3.064 million of assignment for transfer to debt service. For FY20, a total of \$23.162 million was programmed to be assigned, including \$20.2 million in resources from Pinellas County in FY20 as provided for in an interlocal agreement, and a total of \$39.217 million (\$6.565 million in FY19, \$26.226 million in FY20, and \$6.426 million in FY21) will be transferred from the fund balance assignment to repay the Police Facility Debt. During FY17, City Council appropriated \$21.720 million from money assigned to this project (\$4.250 million FY13, \$8.35 million FY14, \$5.368 million FY15, \$3.399 million FY16 and \$353,000 from the FY17 assignment to this project). Also during FY17, City Council rescinded \$600,000 from this project to fund the design phase of the Police Training Facility, this was repaid to the Police Facility/EOC project by the proceeds of a non ad valorem revenue note, series 2017D in the General Capital Improvement Fund (3001). During FY15, City Council approved that the \$2.7M assigned to this project in FY12 be appropriated. Prior to FY12, a total of \$5.589 million was also appropriated for this project. The grand total amount set aside for the Police Facility/EOC was \$69.217 million.
- Budgeted assignments for Public Safety Facilities (Police K-9 Training, Fire Station 2, and Fire Training) include: \$150,000 in FY21, \$150,000 in FY23, and \$100,000 in FY25.

## Citywide Infrastructure Capital Improvement Fund (3027)

This fund was established in FY98 to account for infrastructure improvements funded from the Local Option Sales Surtax and was originally titled Neighborhood & Citywide Infrastructure. The name was changed to Citywide Infrastructure during FY17.

### FY21 Summary

Projected Resources	<b>20,349,309</b>
Projected Requirements	<b><u>20,657,944</u></b>
Projected Resources less Projected Requirements	<b>(308,635)</b>
Projected Resources less Projected Requirements	<b>(308,635)</b>
Beginning Fund Balance	<b><u>2,400,520</u></b>
Unassigned	<b><u>2,091,885</u></b>
Unassigned	<b>2,091,885</b>
Assignment for Debt Service Bridge	<b><u>850,312</u></b>
Projected Fund Balance at Year End	<b>1,241,573</b>

### FY21 Project Descriptions and Adopted Budget

#### Bicycle/Pedestrian Facilities

**100,000**

This project provides for the development of safe interconnected, citywide bicycle and pedestrian facilities as prescribed in the Bicycle Pedestrian Master Plan approved by City Council in 2003.

Value: Responsive Processes  
Pathway: Impactful Service

#### 157184 Bayou Grande, North of Tanglewood Bridge

**1,400,000**

This project provides for the replacement of an existing bridge approaching the end of its service life. This is the final appropriation of construction phase funding. The structure was built in 1950 and is subject to delamination, corrosion, cracking, and spalling. Strategic planning initiatives for this project include: resiliency, safety, maintaining access, and complete streets.

Value: Accountable Servant Leadership  
Pathway: Impactful Service

#### 157189 Overlook Drive NE over Smacks Bayou

**700,000**

This project provides design and engineering phase funding for the replacement of an existing bridge approaching the end of its service life. The structure was built in 1965 and is subject to delamination, corrosion, cracking, and spalling. Strategic planning initiatives for this project include: resiliency, safety, maintaining access, and complete streets.

Value: Accountable Servant Leadership  
Pathway: Impactful Service

#### 157191 Snell Isle Boulevard NE over Coffee Pot Bayou

**550,000**

This project provides for the design, development, and criteria for the replacement/renovation of an existing bridge approaching the end of its service life. The structure was built in 1928 and was rehabilitated in 1995. The current condition of the bridge is degrading and is subject to corrosion and deterioration of a number of structural elements. Strategic planning initiatives for this project include: sustainability, resiliency, safety, neighborhood and emergency access, and complete streets.

Value: Accountable Servant Leadership  
Pathway: Impactful Service

#### 157302 38<sup>th</sup> Avenue S over Minnow Canal

**850,000**

This project provides design and engineering phase funding for the replacement of an existing bridge approaching the end of its service life. The structure was built in 1940 and is subject to delamination, corrosion, cracking, and spalling. Strategic planning initiatives for this project include: resiliency, safety, maintaining access, and complete streets.

Value: Accountable Servant Leadership  
Pathway: Impactful Service

*Citywide Infrastructure Capital Improvement Fund (3027) continued***FY21 Project Descriptions and Adopted Budget**

<b>157367 58<sup>th</sup> Street N over Bear Creek</b>	<b>450,000</b>
<p>This project provides design and engineering phase funding for the replacement of an existing bridge approaching the end of its service life. The structure was built in 1959 and is subject to delamination, corrosion, cracking, and spalling. Strategic planning initiatives for this project include: resiliency, safety, maintaining access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Bridge Life Extension Program</b>	<b>450,000</b>
<p>This project provides for evaluation, analysis, and the development of reports for city bridges, as well as, providing for improvements such as safety features, concrete deck, beams, caps, pilings, railings, and other improvements to extend the service life of the bridge. Strategic planning initiatives for this project include: resiliency, safety, maintaining access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Affordable Housing Land Acquisitions</b>	<b>1,000,000</b>
<p>This project provides a funding source for the acquisition of land or to enter into an agreement with a special district that owns the land that would be used for affordable residential housing in accordance with City Council Resolution 2018-385.</p> <p>Values: Accountable Servant Leadership, Empowerment, Transparent Access, Inclusive Practices Pathways: Stewardship and Fiscal Responsibility, Impactful Service, Community Engagement</p>	
<b>Sanitary Sewer Inflow &amp; Infiltration Removal</b>	<b>9,000,000</b>
<p>This project provides funding for various projects designed to eliminate inflow and infiltration (I&amp;I) of rainwater into the sanitary sewer system. These projects include, but are not limited to, main line and lateral replacements, pipe lining projects including both laterals and gravity main pipes, manhole work, and replacement of lines perceived to be prone to I&amp;I during rainfall events. This project is consistent with the consent order issued by the FDEP and helps the department meet the management review goals linked to asset management principles LA Consulting's recommendation #4.2.16; Develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.</p> <p>Value: Responsive Processes Pathway: Impactful Service</p>	
<b>Alley Reconstruction - Brick</b>	<b>125,000</b>
<p>This project provides for the reconstruction of brick alley surfaces using original brick and new roadway base material to improve drivability. Strategic planning initiatives for this project include: improving quality of life, safety and access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Alley Reconstruction - Unpaved</b>	<b>125,000</b>
<p>This project provides for reconstruction of the alley with new base and paved approach aprons. Strategic planning initiatives for this project include: improving quality of life, safety and access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>School Zone Upgrades</b>	<b>300,000</b>
<p>This project provides funding for upgrades of school zone traffic and pedestrian control devices per FS 316.1895 and FAC 14-15.012. Strategic planning initiatives for this project include: improving safety, access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	

*Citywide Infrastructure Capital Improvement Fund (3027) continued***FY21 Project Descriptions and Adopted Budget**

<b>Sidewalk Reconstruction</b>	<b>400,000</b>
<p>This project provides for the reconstruction of approximately 6,000 linear feet of five-foot-wide sidewalks which have been identified as not in compliance with current standards. Strategic planning initiatives for this project include: improving quality of life, safety and access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Street and Road Improvements</b>	<b>3,500,000</b>
<p>This project provides for reconstructing segments of paved roadways. The goal for this program is to complete 110 lane miles per year. Strategic planning initiatives for this project include: improving quality of life, safety and access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Traffic Signal/Bus Rapid Transit (BRT) System Upgrades</b>	<b>100,000</b>
<p>This project provides funding for traffic signal sequencing and programming upgrades to function within the BRT system. Updates and operational improvements are required for the city's traffic signals along the corridor of the BRT system. Strategic planning initiatives for this project include: improving quality of life, safety, access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Complete Streets (also in Fund 3071)</b>	<b>300,000</b>
<p>This project will provide for the implementation of roadway modifications in order to provide Complete Streets that consider the needs of all roadway users, regardless of age or physical and economic abilities. Such modifications may include pedestrian and bicycle facilities and other facilities necessary to provide a safe, efficient, and inclusive transportation network not currently covered under existing funding sources. Project scope includes planning, design, engineering, inspection, and construction. Facilities are expected to be developed as a part of the city's Complete Streets Implementation Plan.</p> <p>Value: Responsive Processes Pathway: Innovation</p>	
<b>Sidewalks - Neighborhood &amp; ADA Ramps</b>	<b>250,000</b>
<p>This project will fund the administration, design, inspection, and construction of approximately 4,200 linear feet of new five-foot-wide sidewalks and ADA ramps in neighborhoods that have been approved by the neighborhood associations. All projects are part of the city's Comprehensive Plan directives to monitor traffic safety.</p> <p>Value: Responsive Processes Pathways: Impactful Service, Stewardship and Fiscal Responsibility</p>	
<b>Seawall Renovations &amp; Replacement</b>	<b>418,000</b>
<p>This project provides the funding for the replacement of approximately 160 linear feet of seawalls citywide. Strategic planning initiatives for this project include: coastal resiliency, improves insurance rating, reduces coastal flooding, and sustainability.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Transfer Repayment Debt Service (also in Fund 3029 and 3031)</b>	<b>639,944</b>
<p>The city issued Non-Ad Valorem Revenue Note, Series 2020 in FY20 to advance the construction of several critical projects including the 40th Avenue NE Bridge over Placido Bayou, Shore Acres Recreation Center, Main Library Renovation, and improvements to the city's affordable housing complex, Jamestown. This project provides the transfer of Penny funds to repay the principal on the above referenced debt issuance.</p> <p>Value: Responsive Processes Pathway: Stewardship and Fiscal Responsibility</p>	
<b>Total Requirements</b>	<b>20,657,944</b>

**Citywide Infrastructure Capital Improvement (3027)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	29,920,359						29,920,359
Earnings on Investments	924,723	100,000	100,000	100,000	100,000	100,000	1,424,723
Local Option Sales Surtax	31,598,661	20,249,309	20,881,729	21,185,012	21,680,637	22,247,503	137,842,851
<b>Total Resources</b>	<b>62,443,743</b>	<b>20,349,309</b>	<b>20,981,729</b>	<b>21,285,012</b>	<b>21,780,637</b>	<b>22,347,503</b>	<b>169,187,933</b>
<b>Bicycle Pedestrian Improvements</b>							
Bicycle Pedestrian Facilities		100,000	100,000	100,000	100,000	100,000	500,000
<b>Bridge Recon/Replacement</b>							
157184 Bayou Grande, N of Tanglewood		1,400,000	-	-	-	-	1,400,000
157189 Overlook Dr NE over Smacks Bayou		700,000	2,000,000	2,300,000	1,200,000	-	6,200,000
157191 Snell Isle Blvd NE over Coffee Pot Bayou		550,000	-	-	-	-	550,000
157302 38th Ave S over Minnow Canal		850,000	2,250,000	-	-	-	3,100,000
157367 58th St N over Bear Creek		450,000	-	-	750,000	4,250,000	5,450,000
Bridge Life Extension Program		450,000	450,000	750,000	750,000	750,000	3,150,000
<b>Housing</b>							
Affordable Housing Land Acquisitions		1,000,000	-	-	-	-	1,000,000
<b>Neighborhoods</b>							
Neighborhood Enhancement		-	-	-	50,000	-	50,000
Neighborhood Partnership Grants		-	-	75,000	-	75,000	150,000
<b>Sanitary Sewer Collection System</b>							
SAN I & I Removal		9,000,000	9,000,000	9,000,000	9,000,000	9,000,000	45,000,000
<b>Storm Drainage Improvements</b>							
Minor Storm Drainage		-	250,000	250,000	250,000	250,000	1,000,000
<b>Street &amp; Road Improvements</b>							
Alley Reconstruction - Brick		125,000	100,000	250,000	250,000	250,000	975,000
Alley Reconstruction - Unpaved		125,000	100,000	250,000	250,000	250,000	975,000
School Zone Upgrades		300,000	-	-	-	-	300,000
Sidewalk Reconstruction		400,000	400,000	400,000	400,000	400,000	2,000,000
Street and Road Improvements		3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	17,500,000
Traffic Signal/BRT System Upgrades		100,000	250,000	150,000	-	-	500,000
<b>Transportation &amp; Parking Management</b>							
Bike Share		-	100,000	100,000	100,000	100,000	400,000
Complete Streets		300,000	300,000	300,000	300,000	300,000	1,500,000
Neighborhood Transportation Management		-	100,000	100,000	100,000	100,000	400,000
Sidewalk Expansion Program		-	250,000	250,000	250,000	250,000	1,000,000
Sidewalks - Neighborhood & ADA Ramps		250,000	250,000	250,000	250,000	250,000	1,250,000
Wayfaring Signage - Sign Replacement		-	150,000	150,000	150,000	150,000	600,000
<b>Undefined/Other</b>							
Seawall Renovations & Replacement		418,000	500,000	500,000	500,000	500,000	2,418,000
Transfer Repayment Debt Service		639,944	850,312	864,454	880,364	894,507	4,129,581
<b>Inflation Contingency</b>			<b>276,250</b>	<b>483,750</b>	<b>686,250</b>	<b>1,147,500</b>	<b>2,593,750</b>
<b>Prior Year Funding</b>	<b>60,043,223</b>						<b>60,043,223</b>
<b>Total Requirements</b>	<b>60,043,223</b>	<b>20,657,944</b>	<b>21,176,562</b>	<b>20,023,204</b>	<b>19,716,614</b>	<b>22,517,007</b>	<b>164,134,554</b>
<b>Assignment Affordable Housing Land Acquisition</b>		-	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>4,000,000</b>
<b>Assignment Debt Service Bridge</b>	<b>639,944</b>	<b>210,368</b>	<b>14,142</b>	<b>15,910</b>	<b>14,143</b>	<b>15,910</b>	<b>910,417</b>
<b>Unappropriated Balance</b>	<b>1,760,576</b>	<b>1,241,573</b>	<b>32,598</b>	<b>278,496</b>		<b>142,962</b>	<b>142,962</b>

**Citywide Infrastructure Capital Improvement (3027)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
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**Notes**

1. Projects shown in the plan for years 2021-2025 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.
2. The city issued Non-Ad Valorem Revenue Note, Series 2020 in FY20 to fund the 40th Avenue NE Bridge Over Placido Bayou. Repayment is scheduled to begin in FY21 and ends in FY30.
3. There is no inflation contingency calculating on the Sanitary Sewer I & I Removal or Transfer Repayment Debt Service projects.
4. A total of \$4,000,000 is programmed to be assigned for Affordable Housing Land Acquisition in FY22-25.
5. A total of \$910,417 is programmed to be assigned in FY21-25 for debt service repayment for the 40th Avenue NE Bridge Over Placido Bayou Project.

**Recreation and Culture Capital Improvement Fund (3029)**

This fund was established in FY98 to account for recreation and culture improvements funded from the Local Option Sales Surtax.

**FY21 Summary**

Projected Resources	3,385,322
Projected Requirements	<u>3,280,324</u>
Projected Resources less Projected Requirements	104,998
Projected Resources less Projected Requirements	104,998
Beginning Fund Balance	<u>3,171,073</u>
Unassigned	3,276,071
Unassigned	3,276,071
Assigned for Debt Service Shore Acres/Main Library	<u>3,238,622</u>
Projected Fund Balance at Year End	37,449

**FY21 Project Descriptions and Adopted Budget**

**Athletic Facilities Improvements 150,000**

This project includes annual improvements to existing athletic facilities including outfield fencing and backstop replacement for baseball/softball/T-ball fields; sidelines, field fencing, and goal posts for soccer/football fields; irrigation system improvements; disc golf, fitness zones, electrical upgrades; concessions, parking, security, and walkway lighting improvements; and other athletic facility needs.

Values: Accountable Servant Leadership, Responsive Processes  
 Pathways: Stewardship and Fiscal Responsibility, Impactful Service, Community Engagement

**Mahaffey Theater Improvements 400,000**

This project provides funding to address the annual priorities for improvements established by the theater management company and city staff based on the theater and/or Duke Energy Center for the Arts (DECA) plaza's needs which are anticipated to include the following FY21 priorities: elevator modernizations prioritized based on need; and/or any higher priority or emergency projects that may arise.

Value: Responsive Processes  
 Pathway: Stewardship and Fiscal Responsibility

**General Library Improvements 100,000**

This project includes funding for system-wide improvements of library facilities and equipment. Improvements will include future-proofing the buildings, addressing ADA compliance issues, as well as replacing building equipment and components as necessary.

Value: Accountable Servant Leadership  
 Pathways: Stewardship and Fiscal Responsibility, Innovation

**Park Facilities Improvements 300,000**

This project is an annual allocation for park improvements including maintenance/storage buildings, picnic shelters, irrigation systems, fencing, park signage, and other park facility needs. Additional improvements include irrigation systems, roadways, and/or any higher priority or emergency project that may arise. These needs are prioritized each year on a highest need basis.

Value: Accountable Servant Leadership  
 Pathways: Stewardship and Fiscal Responsibility, Impactful Service, Community Engagement

**Parks Lighting Improvements 100,000**

This project provides for the installation of enhanced security lighting including converting existing lighting to energy conservation/renewable electric systems where feasible as technology progresses. These needs are prioritized each year and are performed on a highest need basis.

Values: Accountable Servant Leadership, Responsive Processes  
 Pathways: Stewardship and Fiscal Responsibility, Impactful Service, Community Engagement

*Recreation and Culture Capital Improvement Fund (3029) continued***FY21 Project Descriptions and Adopted Budget**

<b>Play Equipment Replacement</b>	<b>500,000</b>
<p>This project is to purchase new playground equipment and install it at specific recreation center/park sites on an annual basis according to an established schedule for replacing old and worn out equipment. New safety surfacing will be installed beneath the new play units, which will also increase accessibility. Safety surfacing for all current sand and ground-up surface sites will be replaced.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathways: Stewardship and Fiscal Responsibility, Impactful Service, Community Engagement</p>	
<b>Preserve Improvements</b>	<b>100,000</b>
<p>This project is an annual allocation for improvements within the city's designated nature preserve areas. Projects include maintenance/storage facilities, native plantings, habitat improvements, perimeter fencing, signage, park amenity improvements, and other preserve needs.</p> <p>Values: Accountable Servant Leadership, Inclusive Practices, Responsive Processes Pathways: Stewardship and Fiscal Responsibility, Community Engagement</p>	
<b>Swimming Pool Improvements</b>	<b>350,000</b>
<p>This annual allocation will provide for improvements at the city's aquatic facilities. Improvement priorities will be decided on an as-needed basis to maintain safety and satisfy regulatory agency requirements.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathways: Stewardship and Fiscal Responsibility, Innovation, Impactful Service, Community Engagement</p>	
<b>Recreation Center Improvements</b>	<b>250,000</b>
<p>This annual allocation provides for improvements at the city's 16 recreation centers. Annual improvement priorities will be decided on an as-needed basis to maintain safety and satisfy regulatory agency requirements.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathways: Stewardship and Fiscal Responsibility, Impactful Service</p>	
<b>Transfer Repayment Debt Service (also in Fund 3027 and 3031)</b>	<b>1,030,324</b>
<p>The city issued Non-Ad Valorem Revenue Note, Series 2020 in FY20 to advance the construction of several critical projects including the 40th Avenue NE Bridge over Placido Bayou, Shore Acres Recreation Center, Obama Main Library Renovation, and improvements to the city's affordable housing complex, Jamestown. This project provides the transfer of Penny funds to repay the principal on the above referenced debt issuance.</p> <p>Value: Responsive Processes Pathway: Stewardship and Fiscal Responsibility</p>	
<b>Total Requirements</b>	<b>3,280,324</b>

### Recreation and Culture Capital Improvement (3029)

Resources / Requirements	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
Beginning Fund Balance	12,923,801						12,923,801
Earnings on Investments	462,634	50,000	50,000	50,000	50,000	50,000	712,634
Local Option Sales Surtax	11,566,657	3,335,322	3,602,804	3,672,874	3,766,196	3,844,826	29,788,679
Transfer City Facilities Fund	325,000	-	-	-	-	-	325,000
Transfer Citywide Infrastructure Fund	3,129,537	-	-	-	-	-	3,129,537
Transfer from Old Funds (3021) and (3023)	4,385	-	-	-	-	-	4,385
<b>Total Resources</b>	<b>28,412,014</b>	<b>3,385,322</b>	<b>3,652,804</b>	<b>3,722,874</b>	<b>3,816,196</b>	<b>3,894,826</b>	<b>46,884,036</b>
<b>Athletic Facilities</b>							
Athletic Facilities Improvements		150,000	200,000	200,000	200,000	200,000	950,000
<b>Cultural Facilities Improvements</b>							
Mahaffey Theater Improvements		400,000	325,000	325,000	325,000	325,000	1,700,000
<b>Libraries</b>							
General Library Improvements		100,000	150,000	150,000	150,000	150,000	700,000
<b>Parks &amp; Open Space</b>							
Park Facilities Improvements		300,000	350,000	350,000	350,000	350,000	1,700,000
Parks Lighting Improvements		100,000	100,000	100,000	100,000	100,000	500,000
Play Equipment Replacement		500,000	500,000	500,000	500,000	500,000	2,500,000
Preserve Improvements		100,000	100,000	-	100,000	100,000	400,000
<b>Pool Improvements</b>							
North Shore Aquatic Center ADA Improvements		-	-	100,000	-	-	100,000
Swimming Pool Improvements		350,000	400,000	400,000	400,000	400,000	1,950,000
<b>Recreation/Community Centers</b>							
Recreation Center Improvements		250,000	300,000	300,000	300,000	300,000	1,450,000
<b>Undefined/Other</b>							
Transfer Repayment Debt Service		1,030,324	1,369,022	1,391,792	1,417,408	1,440,177	6,648,723
<b>Inflation Contingency</b>			<b>60,625</b>	<b>121,250</b>	<b>181,875</b>	<b>242,500</b>	<b>606,250</b>
<b>Prior Year Funding</b>	<b>25,240,941</b>						<b>25,240,941</b>
<b>Total Requirements</b>	<b>25,240,941</b>	<b>3,280,324</b>	<b>3,854,647</b>	<b>3,938,042</b>	<b>4,024,283</b>	<b>4,107,677</b>	<b>44,445,914</b>
<b>Assignment Debt Service Shore Acres/Main</b>	<b>3,133,624</b>	<b>104,998</b>	<b>(210,930)</b>	<b>(208,084)</b>	<b>(210,931)</b>	<b>(208,084)</b>	<b>2,400,593</b>
<b>Unappropriated Balance</b>	<b>37,449</b>	<b>37,449</b>	<b>46,536</b>	<b>39,452</b>	<b>42,296</b>	<b>37,529</b>	<b>37,529</b>

#### Notes

1. Projects shown in the plan for years 2021-2025 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.
2. The city issued Non-Ad Valorem Revenue Note, Series 2020 in FY20 to fund a portion of the Shore Acres Recreation Center and the Obama Main Library Renovation projects. Repayment is scheduled to begin in FY21 and end in FY30.
3. There is no inflation contingency calculating on the Transfer Repayment Debt Service project.
4. A total of \$2,400,593 is programmed to be assigned in FY21-25 for debt service repayment for the Shore Acres Recreation Center and the Obama Main Library Renovation projects.

**City Facilities Capital Improvement Fund (3031)**

This fund was established in FY98 to account for city facility improvements funded from the Local Option Sales Surtax.

**FY21 Summary**

Projected Resources	<b>507,957</b>
Projected Requirements	<b><u>479,732</u></b>
Projected Resources less Projected Requirements	<b>28,225</b>
Projected Resources less Projected Requirements	<b>28,225</b>
Beginning Fund Balance	<b><u>297,280</u></b>
Unassigned	<b>325,505</b>
Unassigned	<b>325,505</b>
Assigned for Debt Service Jamestown	<b><u>185,666</u></b>
Projected Fund Balance at Year End	<b>139,839</b>

**FY21 Project Descriptions and Adopted Budget**

**City Facility HVAC Replacement/Upgrade 120,000**

This project will provide funding for the replacement or upgrade of city HVAC systems. These needs are prioritized each year and are performed on a highest need basis.

Value: Accountable Servant Leadership  
 Pathway: Impactful Service

**City Facility Roof/Waterproofing 120,000**

This project will provide funding to replace roofs on city buildings. These needs are prioritized each year and are performed on a highest need basis.

Value: Accountable Servant Leadership  
 Pathway: Impactful Service

**Fire Facilities Major Improvements 100,000**

The fire station major improvement program provides for the continuous improvement of fire stations, prolonging their useful lives and providing livable facilities for the members of St. Petersburg Fire Rescue. Work to be performed includes, but is not limited to, improvements to roofing, parking lots, living areas, engine bays, flooring, plumbing, electrical, and HVAC systems.

Value: Accountable Servant Leadership  
 Pathway: Impactful Service

**Transfer Repayment Debt Service (also in Fund 3027 and 3029) 139,732**

The city issued Non-Ad Valorem Revenue Note, Series 2020 in FY20 to advance the construction of several critical projects including the 40th Avenue NE Bridge over Placido Bayou, Shore Acres Recreation Center, Main Library Renovation, and improvements to the city's affordable housing complex, Jamestown. This project provides the transfer of Penny funds to repay the principal on the above referenced debt issuance.

Value: Responsive Processes  
 Pathway: Stewardship and Fiscal Responsibility

**Total Requirements 479,732**

**City Facilities Capital Improvement (3031)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	2,211,967						2,211,967
Earnings on Investments	49,107	5,000	5,000	5,000	5,000	5,000	74,107
Local Option Sales Surtax	2,012,624	502,957	505,703	538,345	584,304	606,086	4,750,019
<b>Total Resources</b>	<b>4,273,698</b>	<b>507,957</b>	<b>510,703</b>	<b>543,345</b>	<b>589,304</b>	<b>611,086</b>	<b>7,036,093</b>
<b>City Facility HVAC Replacement/Upgrade</b>							
City Facility HVAC Replacement/Upgrade		120,000	125,000	125,000	125,000	125,000	620,000
<b>City Facility Roof Replacements</b>							
City Facility Roof/Waterproofing		120,000	125,000	125,000	125,000	125,000	620,000
<b>Fire</b>							
Fire Facilities Major Improvements		100,000	125,000	125,000	125,000	125,000	600,000
<b>Undefined/Other</b>							
Transfer Repayment Debt Service		139,732	185,666	188,754	192,228	195,316	901,696
<b>Inflation Contingency</b>			9,375	18,750	28,125	37,500	93,750
<b>Prior Year Funding</b>	3,976,418						3,976,418
<b>Total Requirements</b>	<b>3,976,418</b>	<b>479,732</b>	<b>570,041</b>	<b>582,504</b>	<b>595,353</b>	<b>607,816</b>	<b>6,811,864</b>
<b>Assignment Debt Service Jamestown</b>	<b>139,732</b>	<b>45,934</b>	<b>3,088</b>		<b>3,088</b>	<b>3,474</b>	<b>198,790</b>
<b>Unappropriated Balance</b>	<b>157,548</b>	<b>139,839</b>	<b>77,413</b>	<b>34,780</b>	<b>25,643</b>	<b>25,439</b>	<b>25,439</b>

**Notes**

- 1) Projects shown in the plan for years 2021-2025 may be moved on a year-to-year basis to balance this fund. Decisions to move projects will be based on the status of previously scheduled projects and project priorities.
- 2) The city issued Non-Ad Valorem Revenue Note, Series 2020 in FY20 to fund the Jamestown Renovations Project. Repayment is scheduled to begin in FY21 and ends in FY30.
- 3) There is no inflation contingency calculating on the Transfer Repayment Debt Service Project.
- 4) A total of \$198,790 is programmed to be assigned in FY21-25 for debt service repayment for the Jamestown Renovations Project.

## ORIGINAL PENNY 3 PROJECT LIST 2010 - 2020

**Public Safety Fund (3025)** **\$67,392,000** **18.98%**  
**Range:** **15.63% - 20.44%**

Proposed Project Name	Proposed Budget <u>Round 3</u>
<b><u>Replace Major Fire Apparatus</u></b>	<b>\$4,092,000</b>
<b><u>Fire Station Improvements</u></b>	<b>\$7,300,000</b>
Replace Fire Stations	\$6,300,000
Major Maintenance - All Fire Stations	\$1,000,000
<b><u>Police</u></b>	<b>\$56,000,000</b>
Police Take Home Cruisers	
Public Safety Complex	\$50,000,000

**Citywide Infrastructure (3027)** **\$171,500,000** **48.31%**  
**Range:** **44.96% - 53.31%**

Proposed Project Name	Proposed Budget <u>Round 3</u>
<b><u>Neighborhood Partnership</u></b>	<b>\$6,000,000</b>
<b><u>Engineering</u></b>	<b>\$132,000,000</b>
Streets and Roads	\$55,000,000
Bridge Reconstruction/Replacement	\$14,000,000
Sidewalk Reconstruction/Expansion	\$7,000,000
Stormwater	\$21,000,000
Curbs and Ramps	\$5,000,000
Road Reconstruction/Replacement	\$5,000,000
Seawall Repair/Replacements (Waterfront Parks, Marina and Airport)	\$20,000,000
Arterial Dredging	\$5,000,000
<b><u>Downtown Enterprise Facilities</u></b>	<b>\$9,000,000</b>
<b><u>Transportation and Parking</u></b>	<b>\$24,500,000</b>
Roadway Improvements	\$5,000,000
Neighborhood Support	\$7,500,000
Streetscaping/Landscaping/Greenscaping	\$6,000,000
Pedestrian, Bikelane, and Blueway Improvements	\$6,000,000

**Recreation & Culture Fund (3029)** **\$105,308,000** **29.67%**  
**Range:** **20.00% - 34.66%**

Proposed Project Name	Proposed Budget <u>Round 3</u>
<b><u>Pool Improvements</u></b>	<b>\$6,045,000</b>
<b><u>Recreation/Community Center Improvements</u></b>	<b>\$23,912,800</b>
Recreation Centers Addition/Improvements	\$13,655,000
New Recreation Centers	\$10,257,800

<b><u>Athletic Facilities</u></b>	<b>\$16,650,000</b>
Athletic Facilities Additions/Improvements	\$11,150,000
New Athletic Facilities	\$5,500,000
<b><u>Childs Park</u></b>	<b>\$1,000,000</b>
Childs Park Corridor	\$1,000,000
<b><u>Parks and Open Space</u></b>	<b>\$28,190,000</b>
Park Facilities Improvements	\$2,500,000
Replacement of Playground Equipment	\$1,750,000
New Restrooms in Parks	\$6,300,000
Park Improvements	\$13,640,000
Parkland Acquisition and Development	\$4,000,000
<b><u>Libraries</u></b>	<b>\$15,360,200</b>
Main Library	\$10,500,000
Northeast Library Addition/Replacement	\$2,000,000
Branch Library Improvements	\$2,000,000
Dwight Jones Recreation Center/Jamestown	\$860,200
<b><u>Cultural Facilities</u></b>	<b>\$13,150,000</b>
Pier Facility Improvements	\$2,120,000
Mahaffey Theater Improvements	\$4,564,000
Coliseum Facility Improvements	\$2,620,000
Sunken Gardens Park Improvements/Parking Structure	\$3,596,000
Arts Maintenance Program	\$250,000
<b><u>Real Estate &amp; Property Management</u></b>	<b>\$1,000,000</b>
Property for New Affordable Housing	\$1,000,000

**City Facilities Fund (3031)**

**\$10,800,000**

**3.04%**

**Range:**

**3.00% - 8.00%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 3</b>
<b><u>City Facility Improvements</u></b>	<b>\$10,800,000</b>
City Facility Roof/Waterproofing Improvements	\$4,200,000
City Facility HVAC Replacements/Upgrades	\$1,500,000
Infrastructure TBD	\$5,000,000
City Facility Historic Renovations	\$100,000

**TOTAL**

**\$355,000,000**

**100.00%**

## PENNY 4 REPRESENTATIVE PROJECT LIST 2020 - 2030

**Public Safety Fund (3025)**

**\$17,746,000**

**5.44%**

**Range:**

**4.36% - 6.52%**

Proposed Project Name	Proposed Budget Round 4
<b><u>Fire</u></b>	
Major Fire Apparatus Replacement	\$9,746,000
<b><u>Police</u></b>	
Mobile Command Vehicle	\$750,000
K-9 Compound Improvements	\$3,250,000
Police Take Home Cruisers	\$4,000,000
<b>Police Subtotal</b>	<b>\$8,000,000</b>

**Citywide Infrastructure (3027)**

**\$257,375,000**

**78.88%**

**Range:**

**73.77% - 84.00%**

Proposed Project Name	Proposed Budget Round 4
<b><u>Neighborhoods</u></b>	
Neighborhood Partnership Grant Match	\$875,000
Neighborhood Enhancements	\$750,000
<b>Neighborhoods Subtotal</b>	<b>\$1,625,000</b>
<b><u>Engineering</u></b>	
Buried Wastewater Infrastructure	\$90,000,000
Street & Road Improvements	\$45,000,000
Bridges	\$42,500,000
Road Reconstruction/Replacement	\$5,000,000
Seawalls	\$8,000,000
Minor Storm Drainage	\$5,000,000
Coastal Resiliency & Flood Mitigation	\$5,000,000
Roser Park Seawall	\$8,000,000
Dredging Arterial Channels	\$2,000,000
<b>Engineering Subtotal</b>	<b>\$210,500,000</b>
<b><u>Transportation</u></b>	
Public Transportation Infrastructure	\$6,000,000
Bike Share Program Expansion	\$1,000,000
Sidewalk Expansion	\$2,500,000
Complete Streets	\$3,000,000
Sidewalk - Neighborhood & ADA Ramps	\$2,500,000
Bicycle Pedestrian Facilities	\$1,000,000
Neighborhood Transportation Mgt. Program	\$1,000,000
Wayfaring Signage and Sign Replacement	\$1,500,000
<b>Transportation Subtotal</b>	<b>\$18,500,000</b>
<b><u>Economic Development</u></b>	
Affordable Housing	\$15,000,000
Grow Smarter Infrastructure Fund	\$5,000,000
Skyway Marina Undergrounding Power Lines	\$6,750,000
<b>Economic Development Subtotal</b>	<b>\$26,750,000</b>

**Recreation & Culture Fund (3029)**

**\$44,850,000**

**13.75%**

**Range:**

**9.82% - 17.67%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 4</b>
<b><u>Athletic Facility Improvements</u></b>	<b>\$2,000,000</b>
<b><u>Swimming Pool Improvements</u></b>	<b>\$4,000,000</b>
<b><u>Recreation Center Improvements</u></b>	
Shore Acres Recreation Center Replacement	\$5,000,000
Frank Pierce Recreation Center Replacement	\$6,000,000
Recreation Center Improvements	
Walter Fuller Sports Complex	\$500,000
<b>Recreation Center Improvements Subtotal</b>	<b>\$14,500,000</b>
<b><u>Libraries</u></b>	
General Library Improvements	\$2,000,000
Main Library Building Upgrades	\$6,000,000
<b>Libraries Subtotal</b>	<b>\$8,000,000</b>
<b><u>Park Improvements</u></b>	
Park Facilities Improvements	\$3,500,000
Park Lighting Improvements	\$1,000,000
<b>Park Improvements Subtotal</b>	<b>\$4,500,000</b>
<b><u>Preserve Improvements</u></b>	<b>\$1,000,000</b>
<b><u>Play Equipment Replacement</u></b>	<b>\$6,000,000</b>
<b><u>Downtown Enterprise Facilities</u></b>	
Coliseum Parking Lot Expansion	\$1,600,000
Mahaffey Theater Improvements	\$3,250,000
<b>Downtown Enterprise Subtotal</b>	<b>\$4,850,000</b>

**City Facilities Fund (3031)**

**\$6,300,000**

**1.93%**

**Range:**

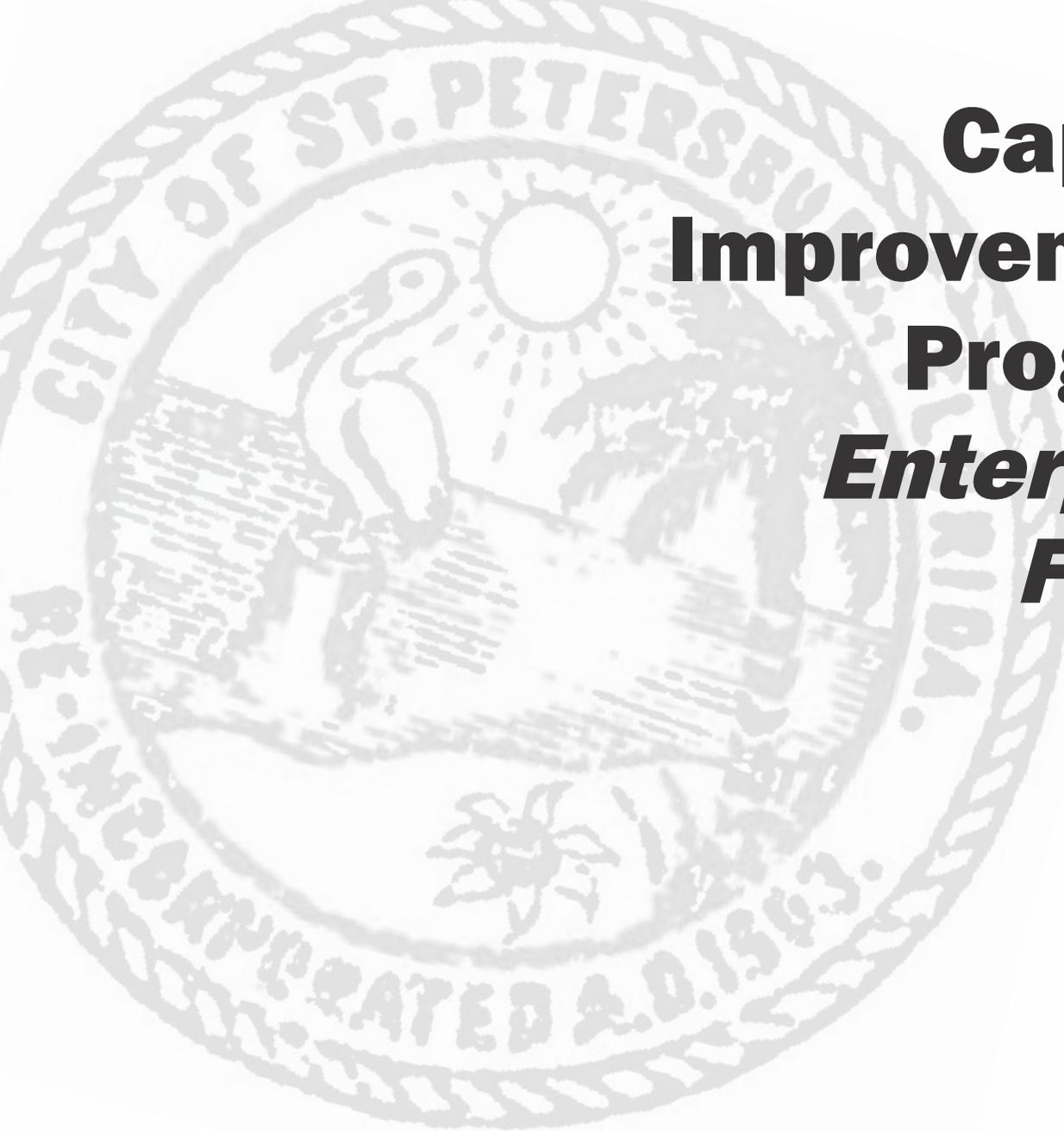
**1.25% - 2.61%**

<b>Proposed Project Name</b>	<b>Proposed Budget Round 4</b>
Jamestown Complex	\$1,800,000
City Facility Roofing & Waterproofing	\$1,500,000
Fire Station Major Improvements	\$1,500,000
City Facility HVAC	\$1,500,000

**Grand Total**

**\$326,271,000**

**100%**



**Capital  
Improvement  
Program  
*Enterprise  
Funds***

**Downtown Parking Capital Improvement Fund (3073)**

This is a pay-as-you-go enterprise supported capital fund dedicated to improvements to downtown parking facilities. This fund was re-established in FY06 with project funding coming from the Parking Revenue Fund.

**FY21 Summary**

Projected Resources	<b>200,000</b>
Projected Requirements	<b><u>200,000</u></b>
Projected Resources less Projected Requirements	<b>0</b>
Beginning Fund Balance	<b><u>212,731</u></b>
Projected Fund Balance at Year End	<b>212,731</b>

**FY21 Project Descriptions and Adopted Budget**

<b>New Meter Technology</b>	<b>200,000</b>
This project provides funding for a continuing program to replace existing on-street meters with credit card capabilities for more inclusive accessibility.	
Value: Responsive Processes	
Pathway: Innovation	
<b>Total Requirements</b>	<b><u>200,000</u></b>

**Downtown Parking Capital Improvement (3073)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	2,230,852						2,230,852
Earnings on Investments	85,449	-	-	-	-	-	85,449
Transfer Parking Revenue Fund	5,200,000	200,000	200,000	200,000	200,000	200,000	6,200,000
<b>Total Resources</b>	<b>7,516,301</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>8,516,301</b>
<b>Transportation &amp; Parking Management</b>							
New Meter Technology		200,000	200,000	200,000	200,000	200,000	1,000,000
<b>Inflation Contingency Prior Year Funding</b>	<b>7,303,570</b>		<b>5,000</b>	<b>10,000</b>	<b>15,000</b>	<b>20,000</b>	<b>50,000</b>
<b>Total Requirements</b>	<b>7,303,570</b>	<b>200,000</b>	<b>205,000</b>	<b>210,000</b>	<b>215,000</b>	<b>220,000</b>	<b>7,303,570</b>
<b>Unappropriated Balance</b>	<b>212,731</b>	<b>212,731</b>	<b>207,731</b>	<b>197,731</b>	<b>182,731</b>	<b>162,731</b>	<b>162,731</b>

**Tropicana Field Capital Projects Fund (3081)**

This fund was established in FY08 with project funding coming from the Tropicana Field Operating Fund as provided by the Tropicana Field Use Agreement with the Tampa Bay Rays. Projects will be brought to City Council for appropriation as needed.

**FY21 Summary**

Projected Resources	<b>505,000</b>
Projected Requirements	<u>0</u>
Projected Resources less Projected Requirements	<b>505,000</b>
Beginning Fund Balance	<b><u>2,011,221</u></b>
Projected Fund Balance at Year End	<b><u>2,516,221</u></b>

**Tropicana Field Capital Projects (3081)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	1,000,715						1,000,715
Earnings on Investments	13,766	5,000	5,000	5,000	5,000	5,000	38,766
TBR Naming Rights	500,000	250,000	250,000	250,000	250,000	250,000	1,750,000
TBR Ticket Surcharge	500,000	250,000	250,000	250,000	250,000	250,000	1,750,000
<b>Total Resources</b>	<b>2,014,481</b>	<b>505,000</b>	<b>505,000</b>	<b>505,000</b>	<b>505,000</b>	<b>505,000</b>	<b>4,539,481</b>
<b>Inflation Contingency</b>							
<b>Prior Year Funding</b>	<b>3,260</b>						<b>3,260</b>
<b>Total Requirements</b>	<b>3,260</b>						<b>3,260</b>
<b>Unappropriated Balance</b>	<b>2,011,221</b>	<b>2,516,221</b>	<b>3,021,221</b>	<b>3,526,221</b>	<b>4,031,221</b>	<b>4,536,221</b>	<b>4,536,221</b>

**Notes**

Projects will be brought to City Council for appropriation as needed.

**Water Resources Capital Projects Fund (4003)**

This fund was established to support water, wastewater, and reclaimed system projects. The main sources of revenue for this fund are Public Utility Revenue Bonds, which are issued periodically, and annual Pay-as-You-Go transfers from the Water Resources Operating Fund. This five-year plan includes bond issues to respond to the recommendations identified in the Consent Order OGC File No. 16-1280 as negotiated by the city and the Florida Department of Environmental Protection during FY17. In addition to the projects funding in the Water Resources Capital Projects Fund there is \$9 million in the Penny for Pinellas Fund (3027) to provide supplementary resources to address priority projects such as sanitary sewer inflow and infiltration removal.

**FY21 Summary**

Projected Resources	<b>47,833,000</b>
Projected Requirements	<b><u>52,560,000</u></b>
Projected Resources less Projected Requirements	<b>(4,727,000)</b>
Beginning Fund Balance	<b><u>4,883,492</u></b>
Projected Fund Balance at Year End	<b>156,492</b>

**FY21 Project Category (Parent Project)**

<b>Water Reclamation Facilities Improvements</b>	
Southwest	4,700,000
Northwest	4,360,000
Northeast	<u>1,750,000</u>
<b>Total Water Reclamation Facilities Improvements</b>	<b>10,810,000</b>
<b>Sanitary Sewer Collection System</b>	<b>10,925,000</b>
<b>Water Distribution System Improvements</b>	<b>12,950,000</b>
<b>Water Treatment/Supply</b>	<b>490,000</b>
<b>Lift Station Improvements</b>	<b>8,775,000</b>
<b>Computerized Systems</b>	<b>100,000</b>
<b>Water Resources Building Improvements</b>	<b>6,750,000</b>
<b>Reclaimed Water System Improvements</b>	<b><u>1,760,000</u></b>
<b>Total Requirements</b>	<b>52,560,000</b>

**FY21 Project Descriptions and Adopted Budget**

<b>Computerized Systems: Hardware/Software Replacement/Enhancement</b>	<b>100,000</b>
This project provides annual funding for hardware and software replacement and enhancements to the Water Resources Department’s Work and Asset Management (WAM) system, Laboratory Information Management System (LIMS), Supervisory Control and Data Acquisition (SCADA) system, and other production computer systems. These systems ensure regulatory compliance and increase the effectiveness of operations.	
Value: Transparent Access	
Pathways: Innovation, Impactful Service	
<b>Lift Station Pumps, Valves, Piping</b>	<b>300,000</b>
This project provides funding for the replacement of pumps, pump bases, valves, and piping as needed on at least two lift stations.	
Value: Responsive Processes	
Pathway: Impactful Service	

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget**

<b>Lift Station #10, 14, 37, 38 Rehabilitation/Replacement</b>	<b>400,000</b>
This project provides funding for the rehabilitation of Lift Stations #10, 14, 37, and 38. The project may include the replacement of electrical equipment, pumps, pump bases, valves, and piping. The wet well and underground piping will also be assessed during design.	
Value: Responsive Processes Pathway: Impactful Service	
<b>Lift Station #21, 22, 35, 66 Upgrades</b>	<b>400,000</b>
This project provides funding for the rehabilitation and improvements of Lift Stations #21, 22, 35, and 66, including upgrading electrical equipment, pumps, pump bases, valves, and piping. Wet well replacement and underground piping will also be assessed during design, as well as a generator for Lift Station #21.	
Value: Responsive Processes Pathway: Impactful Service	
<b>Lift Station #23, 24, 79, 80 Upgrades</b>	<b>400,000</b>
This project provides funding for the in-house rehabilitation of Lift Stations #23, 24, 79 and 80, which includes upgrading the electrical equipment, pumps, pump bases, valves, and piping. Wet well replacement and underground piping will also be assessed.	
Value: Responsive Processes Pathway: Impactful Service	
<b>Lift Station #3, 9, 60 Rehabilitation/Replacement</b>	<b>1,000,000</b>
This project provides funding to complete the rehabilitation of Lift Stations #3, 9, and 60, which includes the rehabilitation/replacement of the electrical equipment, pumps, pump bases, valves, and piping. Wet well replacement and underground piping will also be assessed.	
Value: Responsive Processes Pathway: Impactful Service	
<b>Lift Station #63 NE Master Improvements</b>	<b>5,300,000</b>
This project provides funding for the replacement of the motor control center (MCC), generator, pumps, piping, valves, ventilation system, and installation of a new pump at Lift Station #63. Also included is funding for a hoist system for the pumps and building improvements to include stucco, paint, roof, stairs, doors, and dry well repairs.	
Value: Responsive Processes Pathway: Impactful Service	
<b>Lift Station Landscape and Fence Replacement</b>	<b>125,000</b>
Value: Responsive Processes Pathway: Impactful Service	
<b>Lift Station Portable Generators</b>	<b>150,000</b>
This project provides funding for the replacement of 16 trailer mounted portable generators. The generators being replaced are 7 x 30 KW, 5 x 65 KW, and 4 x 100 KW which are used to power up the wastewater pump stations when the stations experience a power outage.	
Value: Responsive Processes Pathway: Impactful Service	
<b>Lift Station SCADA Expansion</b>	<b>200,000</b>
This project provides funding for the replacement of the existing, antiquated SCADA system serving the lift stations.	
Value: Responsive Processes Pathway: Impactful Service	

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget**

<b>Lift Station Survey</b>	<b>500,000</b>
<p>This project provides funding for contracted engineering and survey services to collect critical data regarding the city's wastewater pump stations. The goals of the survey are as follows: Record property lines; delineate ownership of pump station property and adjoining property; ascertain critical elevations of wet well floors; demarcate incoming gravity lines; note wet well hatch locations; and identify the electrical component locations.</p> <p>Value: Responsive Processes Pathway: Impactful Service</p>	
<b>Reclaimed System: Bridge Replacement</b>	<b>200,000</b>
<p>This project provides funding for the relocation/replacement of existing reclaimed water lines to accommodate new bridge construction per the Engineering and Capital Improvements Department (ECID) Bridge Replacement Program.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathway: Impactful Service</p>	
<b>Reclaimed System: Main/Valve/Tap Replacement/Flushing Appurtenances</b>	<b>150,000</b>
<p>This is a continuing program to provide funding for the replacement and/or upgrade of reclaimed water distribution lines 2" and larger within the city's service area, replacement and/or upgrade of reclaimed water main valves within the city's service area, and replacement of blow off and air release devices on the reclaimed water system. This project supports LA Consulting's management study recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership. This project was also recommended by the master plan.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathway: Impactful Service</p>	
<b>Reclaimed System: NE Main Replacement</b>	<b>500,000</b>
<p>This is a continuing program to provide funding for the replacement and/or upgrade of reclaimed water distribution mains within the city's service area, provide for the replacement and/or upgrade of reclaimed water main valves within the city's service area, and replacement of blow off and air release devices on the reclaimed water system.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathway: Impactful Service</p>	
<b>Reclaimed System: NW PCCP Replacement NWWRF 2 A/N</b>	<b>60,000</b>
<p>This project provides design phase funding to replace 9,600 linear feet of 30" reclaimed water pre-stressed concrete cylinder pipe installed in the 1980s. This project supports LA Consulting's management study recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathway: Impactful Service</p>	
<b>Reclaimed System: Saddle Replacement</b>	<b>775,000</b>
<p>This project provides funding to replace failing saddles in the reclaimed water system to reduce the chances of unauthorized discharges. This supports LA Consulting's management study recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathway: Impactful Service</p>	
<b>Reclaimed System: New Reclaimed Service Taps and Backflows</b>	<b>75,000</b>
<p>This is a continuing program to provide funding for reclaimed water service taps and backflow devices to new and/or existing utility customers.</p> <p>Values: Accountable Servant Leadership, Responsive Processes Pathway: Impactful Service</p>	

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget****42<sup>nd</sup> Ave N Capacity Improvements** **150,000**

This project provides funding to improve sanitary sewer capacity along 42<sup>nd</sup> Ave N per the master plan, which consists of upsizing the existing pipes from 24" to 30", 30" to 36", and 36" to 42".

Value: Responsive Processes

Pathway: Impactful Service

**7<sup>th</sup> St N to 49<sup>th</sup> Ave N** **300,000**

This project provides funding for the relocation of sanitary sewer pipes in conjunction with stormwater upgrades at 7<sup>th</sup> St N to 49<sup>th</sup> Ave N.

Value: Responsive Processes

Pathway: Impactful Service

**7<sup>th</sup> St S to 18<sup>th</sup> Ave S** **300,000**

This project provides funding for the relocation of sanitary sewer pipes in conjunction with stormwater upgrades as 7<sup>th</sup> St S to 18<sup>th</sup> Ave S.

Value: Responsive Processes

Pathway: Impactful Service

**Annual Manhole Rehabilitation Program** **800,000**

This project provides funding for the timely coating and rehabilitation of manholes throughout the wastewater collection system. This work is needed periodically to help preserve the structural stability and functionality of manholes. This rehabilitation reduces infiltration around the manhole ring and cover and eliminates leaks in the walls and the bench or pipe connections to the structure. Elimination of leaks is part of the inflow and infiltration reduction program. This project is consistent with the consent order issued by the Florida Department of Environmental Protection (FDEP) and helps the division meet the management review goals linked to asset management principles: LA Consulting's recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.

Value: Responsive Processes

Pathway: Impactful Service

**Annual Pipe CIPP Lining Program** **2,700,000**

This project provides funding for Cured in Place Pipe (CIPP) lining of existing sanitary sewer gravity pipes. This work will be performed in specific pipes all over the city to renew the structural integrity of the pipe while eliminating leaks and defects that contribute to the overall inflow and infiltration (I&I) rates experienced by the wastewater collection system as a whole. This project is consistent with the consent order issued by FDEP and helps the division meet the management review goals linked to asset management principles: LA Consulting's recommendation #4.2.16 Develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.

Value: Responsive Processes

Pathway: Impactful Service

**Annual Pipe Repair and Replacement** **3,750,000**

This project provides funding for the repair and replacement of sanitary sewer pipes and manholes including projects to eliminate potential failures and points of significant inflow and infiltration (I&I). It will also be used to repair or replace aqueous crossing pipes, force mains, and any other repair work on appurtenances that make up the city's sanitary sewer collection system. This project is consistent with the consent order issued by the FDEP and helps the division meet the management review goals linked to asset management principles: LA Consulting's recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.

Value: Responsive Processes

Pathway: Impactful Service

**Sanitary Sewer Collection System: Condition Assessment** **300,000**

This project provides funding for a comprehensive condition assessment of the force mains in the wastewater collection system and supports the APWA accreditation requirements.

Value: Responsive Processes

Pathway: Impactful Service

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget**

<b>Flow Monitoring Devices</b>	<b>125,000</b>
<p>This project provides funding to acquire and operate equipment, associated hardware and applications, licensing, and software needed to perform flow monitoring within the city's wastewater collection system. This project will enable the Wastewater Collection Division to identify areas where there is a rapid response to wet weather (I&amp;I) in order to eliminate or reduce the inflow and thereby reduce the volume of flow to the city's reclamation facilities during heavy rainfall. The project will address the stipulations of the consent order issued by the FDEP to establish a flow monitoring program and reduce I&amp;I and with LA Consulting's Recommendation #4.1.3 monitor continual leak detection and I&amp;I program, report status monthly to the department director. Benchmark infiltration rates against those of agencies in other Florida coastal communities and determine the existence of gaps.</p> <p>Value: Responsive Processes Pathway: Impactful Service</p>	
<b>Gravity Extensions</b>	<b>50,000</b>
<p>This project provides funding for the Wastewater Collection Division to extend the collection system to properties that do not have a city tap at the property line.</p> <p>Value: Responsive Processes Pathway: Impactful Service</p>	
<b>Inflow and Infiltration Removal</b>	<b>2,000,000</b>
<p>This project provides funding for various projects designed to eliminate inflow and infiltration (I&amp;I) of rainwater into the sanitary sewer system. These projects include, but are not limited to, main line and lateral replacements (both city and private), pipe lining projects including both laterals and gravity main pipes, manhole work, and replacement of lines perceived to be prone to I&amp;I during rainfall events. This project is consistent with the consent order issued by the FDEP and helps the division meet the management review goals linked to asset management principles: LA Consulting's recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.</p> <p>Value: Responsive Processes Pathway: Impactful Service</p>	
<b>Large Diameter Force Main Pigging</b>	<b>250,000</b>
<p>This project provides funding to scour and clean large diameter force mains and add pig launchers. This project is inline with the consent order requirements issued by FDEP.</p> <p>Pathway: Impactful Service</p>	
<b>Manhole Ring and Cover Replacement</b>	<b>150,000</b>
<p>This project provides funding for the replacement of manhole rings and covers throughout the wastewater collection system. This work is needed periodically to help preserve the structural stability and functionality of manhole covers and supporting rings to keep them safe for motoring traffic. This rehabilitation also reduces infiltration around the manhole ring and cover and is consistent with the inflow and infiltration reduction program as prescribed in the management consultant recommendations. This project is consistent with the consent order issued by FDEP and helps the division meet the management review goals linked to asset management principles: LA Consulting's recommendation #4.2.16 Develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.</p> <p>Value: Responsive Processes Pathway: Impactful Service</p>	
<b>New Service Connections</b>	<b>50,000</b>
<p>This project provides funding for the installation of new sewer service taps throughout the city, ensuring that old services are properly replaced as properties are redeveloped, thereby preventing I&amp;I.</p> <p>Value: Responsive Processes Pathway: Impactful Service</p>	

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget****Water Distribution Improvements: Annual Bridge Replacements** **500,000**

This project provides funding for relocation and/or removal of existing water mains to accommodate new bridge construction per the ECID Bridge Replacement Program.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

**Water Distribution Improvements: Potable Water Backflow Prevention/Meter Replacement** **2,000,000**

This project provides funding to install backflow prevention to new and/or existing water services within the city's service area and replacement of potable water meters that have exceeded their useful life or are in poor operating condition. The department anticipates the replacement of 10,000 (2" and smaller meters), 12 (3" and larger meters), and backflow devices.

Values: Accountable Servant Leadership, Responsive Processes  
Pathways: Impactful Service, Stewardship and Fiscal Responsibility

**Water Distribution Improvements: Condition Assessment** **300,000**

This project provides funding for a comprehensive condition assessment of the potable water distribution system.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

**Water Distribution Improvements: Downtown Water Main Replacement** **2,500,000**

This project provides funding for the relocation of water mains located within the downtown area defined as 5<sup>th</sup> Avenue North to 5<sup>th</sup> Avenue South from Dr. MLK Street to the waterfront. Pipe replacement is determined on redevelopment projects, leak repairs, water quality issues, and age. The linear feet of pipe replaced will depend on pipe size and construction conditions. This project supports LA Consulting's management study recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

**Water Distribution Improvements: Galvanized and Unlined Pipe Elimination** **3,000,000**

This project provides funding for the elimination and replacement of galvanized and unlined potable water mains. This pipe project will be focused in water quality challenge areas to reduce flushing activities to maintain water quality. The linear feet of pipe replaced will depend on pipe size and construction conditions. This project supports LA Consulting's management study recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

**Water Distribution Improvements: Main Relocation** **100,000**

This is a continuing program to provide funding for the relocation of potable water distribution mains and appurtenances to facilitate the needs of other utility enhancements or conflicts.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

**Water Distribution Improvements: Potable Main/Valve Replacement/Aqueous Crossings** **3,500,000**

This is a continuing program to provide funding for the replacement and/or upgrade of water distribution lines 2" and larger within the city's service area. This project supports LA Consulting's management study recommendation #4.2.16 develop long-term budgets for both proactive and lifecycle replacement for water distribution and wastewater collection systems. Annually report the current lifecycle status versus desired to city leadership. This project was also recommended by the master plan.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget****Water Distribution Improvements: Potable New Water Main Extensions** **50,000**

This is a continuing program to provide funding for water main extensions to new water customers.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

**Water Distribution Improvements: Potable Water Service Taps, Meters & Backflows** **1,000,000**

This is a continuing program to provide funding for water service taps and meters to new/existing customers.

Values: Accountable Servant Leadership, Responsive Processes  
Pathway: Impactful Service

**NE WRF Actuator and Valve Replacement** **200,000**

This project provides funding for replacement of different actuators and valves annually. This project is recommended by the master plan based upon the results of the NE WRF Renewal and Replacement model (draft FP Table 7-28).

Value: Responsive Processes  
Pathway: Impactful Service

**NE WRF Facility Plan** **800,000**

This project provides funding to assess and implement changes to the NE WRF construction schedules to move toward compliance with projects indicated in the master plan. This project supports APWA accreditation requirements.

Value: Responsive Processes  
Pathway: Impactful Service

**NE WRF Filter Valve & Piping Replacement** **250,000**

This project provides funding for the replacement of filters, influent and effluent piping, valves, and actuators coming from the clarifiers to the filters and from the filters to the chlorine contact chamber. The master plan recommends this project based upon the results of the NE WRF Renewal and Replacement model (draft FP Table 7-28).

Value: Responsive Processes  
Pathway: Impactful Service

**NE WRF Pipe Repairs, Lining, Replacement**

This project provides funding for the replacement, repair, and/or lining of all existing piping associated with wastewater treatment at the Northeast Water Reclamation Facility. The master plan recommends this project due to the age of existing piping systems at the WRF.

Value: Responsive Processes  
Pathway: Impactful Service

**NW WRF 3D Scan Survey** **400,000**

This project provides funding for creation of a 3D computer model of the entire Northwest Water Reclamation Facility plant site including piping, valves, electrical conduit, buildings, and structures.

Value: Responsive Processes  
Pathway: Impactful Service

**NW WRF Actuator and Valve Replacement** **200,000**

This project provides funding for the replacement of the actuators and underground valves that control the flow of untreated and treated wastewater at the Northwest Water Reclamation Facility. This project is recommended by the master plan based on the results of the NW WRF Renewal and Replacement model (draft FP Table 8-26).

Value: Responsive Processes  
Pathway: Impactful Service

**NW WRF Clarifier #1 Rehab** **160,000**

This project provides funding for the rehabilitation of Clarifier #1 at the Northwest Water Reclamation Facility. This project is recommended by the master plan based on the results of the NW WRF Renewal and Replacement model (draft FP Table 8-26).

Value: Responsive Processes  
Pathway: Impactful Service

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget**

<b>NW WRF Clarifier Splitter Box Rehab</b>	<b>500,000</b>
This project provides funding for the inspection and rehabilitation of the four clarifiers' splitter box at the Northwest Water Reclamation Facility. Included in this upgrade are new gates, electric operators, tank lining, concrete repairs, conduit, and SCADA controls. This project is recommended by the master plan based on the results of the NW WRF Renewal and Replacement model (draft FP Table 8-26).	
Value: Responsive Processes Pathway: Impactful Service	
<b>NW WRF Diffused Air North Basin</b>	<b>2,000,000</b>
This project provides funding to upgrade the NW WRF North aeration basin's existing floating mixers to diffused air. This project is recommended by the master plan and facility plan to address a capacity deficiency related to the aeration system (draft FP Table 8-23).	
Value: Responsive Processes Pathway: Impactful Service	
<b>NW WRF Grit System Rehab</b>	<b>200,000</b>
This project provides funding for the design phase to rehabilitate/rebuild the current grit system with new or rebuild equipment to continue removing inorganic matter. This project is recommended by the master plan based on the results of the NW WRF Renewal and Replacement model (draft FP Table 8-26).	
Value: Responsive Processes Pathway: Impactful Service	
<b>NW WRF New Blower Replacement</b>	<b>400,000</b>
This project provides funding for the replacement of the existing blowers at the NW WRF. This project was recommended by the master plan and facility plan to address a capacity deficiency related to the aeration system (draft FP Table 8-23).	
Value: Responsive Processes Pathway: Impactful Service	
<b>NW WRF Pipe Repairs, Lining, Replacement</b>	<b>500,000</b>
This project provides funding for the evaluation, repair, lining, and/or replacement of underground piping at the Northwest Water Reclamation Facility. The facility plan did not address pipes. This project was recommended by the master plan due to the age of existing piping systems at the NW WRF.	
Value: Responsive Processes Pathway: Impactful Service	
<b>SW WRF (AW) Acidization</b>	<b>550,000</b>
Value: Responsive Processes Pathway: Impactful Service	
<b>SW WRF Clarifier Rehab/Conversion</b>	<b>500,000</b>
The project provides funding for the rehabilitation of the existing two primary clarifiers at the SW WRF. Rehabilitation of clarifier assets was recommended by the master plan based on the results of the SW WRF Renewal and Replacement model but did not make it into our draft FP tables.	
Value: Responsive Processes Pathway: Impactful Service	
<b>SW WRF Disk Filter Rehab</b>	<b>250,000</b>
This project provides funding for the rehabilitation of disk filters, mainly replacement of filter media. Each filter houses 840 media panels at a cost of approximately \$200 for each panel. This project was recommended by the master plan based on the results of the SW WRF Renewal and Replacement model (draft FP Table 9-20).	
Value: Responsive Processes Pathway: Impactful Service	

*Water Resources Capital Projects Fund (4003) continued***FY21 Project Descriptions and Adopted Budget**

<b>SW WRF East Aeration Basin Rehab</b>	<b>250,000</b>
This project provides funding to replace worn equipment and clean and coat the basin. This project was recommended by the master plan based on the results of the SW WRF Renewal and Replacement model (draft FP Table 9-29).	
Value: Responsive Processes Pathway: Impactful Service	
<b>SW WRF Recoat Chlorine Contact Chamber</b>	<b>650,000</b>
This project provides funding to recoat and seal both the north and south contact chamber walls and floors. This project was recommended by the master plan based on the results of the SW WRF Renewal and Replacement model (draft FP Table 9-29)	
Value: Responsive Processes Pathway: Impactful Service	
<b>SW WRF SCADA Update</b>	<b>300,000</b>
This project provides funding for enhancements to the SCADA system to improve process control and data collection. This area remains under review by the facility plan team as several existing SCADA deficiencies have been noted.	
Value: Responsive Processes Pathway: Impactful Service	
<b>SW WRF Screw Press #3</b>	
This project provides funding for the installation of a third screw press to include all associated electrical and pumping requirements. This project was recommended by the master plan based on the results of the SW WRF Renewal and Replacement model (draft FP Table 9-29) and to improve the capacity of the biosolids system (draft FP Table 9-26).	
Value: Responsive Processes Pathway: Impactful Service	
<b>SW WRF Security Fence</b>	<b>200,000</b>
This project provides funding for the construction of security fencing. This project is recommended by the master plan to improve employee safety and mitigate potential security risks (draft FP Table 9-30).	
Value: Responsive Processes Pathway: Impactful Service	
<b>WR Building Improvements: Laboratory Replacement</b>	<b>6,000,000</b>
This project provides funding for design and construction of a new water quality laboratory building and furnishings, thereby addressing deficiencies identified in the 2017 management study. This includes moving the emergency support generator, insulating building, and updating the environmental control systems. The new laboratory will be attached to the east end of the administrative building on 3 <sup>rd</sup> Avenue North, adjacent to the industrial pretreatment and grease program offices. The new laboratory will combine all Environmental Compliance Division (ECD) personnel in one building. The location was identified in the 2017 lab facilities study. This project addresses LA Consulting's recommendation 4.2.5, fund and implement physical improvements to ECD infrastructure.	
Value: Responsive Processes Pathway: Impactful Service	
<b>WR Building Improvements: Replace York Chiller</b>	<b>750,000</b>
This project provides funding to replace the current chiller at the Water Resources Department facility to increase capacity and provide additional redundancy at peak conditions.	
Value: Responsive Processes Pathway: Impactful Service	
<b>Cosme WTP – Filter Media Evaluation/Renewal</b>	<b>100,000</b>
This project provides funding for evaluation, specifications, and the renewal of the ten deep bed multi-media filters at the Cosme Water Treatment Plant.	
Value: Responsive Processes Pathway: Impactful Service	

*Water Resources Capital Projects Fund (4003) continued*

**FY21 Project Descriptions and Adopted Budget**

**Cosme WTP – McMullen Booth Interties PWC-SOP 190,000**

This project provides funding for the design of upgrades and standard operating procedures for the McMullen Booth interconnections. The interconnections, which provide emergency water supply to and from Pinellas County, need to be remodeled to reflect changes in Pinellas County’s distribution system.

Value: Responsive Processes  
 Pathway: Impactful Service

**Oberly Pumping Station – Storage Tank Valves Replacement 100,000**

This project provides funding for the replacement of the valves and piping for the ground storage tanks at the Oberly Pumping Station. This project will improve the process of getting the water in and out of the tanks.

Value: Ownership  
 Pathway: Stewardship and Fiscal Responsibility, Impactful Service

**Washington Terrace Pumping Station – Storage Tank Valve Replacements 100,000**

This project provides funding for the replacement of valves and piping for the ground storage tanks at the Washington Terrace Pumping Station. This project will improve the process of getting the water in and out of the tanks.

Value: Ownership  
 Pathways: Stewardship and Fiscal Responsibility, Impactful Service

**Total Requirements 52,560,000**

### Water Resources Capital Projects (4003)

Resources / Requirements	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
Beginning Fund Balance	136,144,443						136,144,443
Bond Proceeds	148,620,000	-	-	-	-	-	148,620,000
Brown & Caldwell CCC Gate Replacement	243,202	-	-	-	-	-	243,202
Connection Fees/Meter Sales Reclaimed	208,399	75,000	75,000	75,000	75,000	75,000	583,399
Connection Fees/Meter Sales Sewer	1,682,568	800,000	800,000	800,000	800,000	800,000	5,682,568
Connection Fees/Meter Sales Water	1,732,195	1,050,000	1,050,000	850,000	850,000	850,000	6,382,195
Earnings on Investments	5,465,033	357,000	368,000	379,000	390,000	402,000	7,361,033
Future Borrowings	-	36,936,000	43,238,000	56,806,000	58,906,000	57,757,000	253,643,000
GR SWFWMD Leak Detection	60,000	-	-	-	-	-	60,000
JPA Tampa Bay Water	78,906	-	-	-	-	-	78,906
Miscellaneous/Other	644	-	-	-	-	-	644
Pinellas County Interlocal Agreement	243,902	-	-	-	-	-	243,902
Reclaimed Water Assessments	32,599	15,000	15,000	15,000	15,000	15,000	107,599
SRF Funding	8,856,726	-	-	-	-	-	8,856,726
Transfer WR Operating Fund	38,481,845	8,600,000	17,576,000	26,745,000	28,154,000	27,319,000	146,875,845
<b>Total Resources</b>	<b>341,850,462</b>	<b>47,833,000</b>	<b>63,122,000</b>	<b>85,670,000</b>	<b>89,190,000</b>	<b>87,218,000</b>	<b>714,883,462</b>
<b>Computerized Systems</b>							
ASM Computer HW/SW Replace/Enhance		100,000	100,000	100,000	100,000	100,000	500,000
ASM SAN Storage		-	-	150,000	-	-	150,000
AMP ASM SCADA Hardware Upgrades		-	-	-	-	400,000	400,000
ASM Water Cameras WRD		-	-	-	325,000	-	325,000
AMP ASM WRD Facilities Connection Upgrade		-	7,000,000	-	-	-	7,000,000
<b>Lift Station Improvements</b>							
LST #34, 47, 53, 67 Upgrades		-	400,000	400,000	-	-	800,000
MP LST Pump, Valves, Piping		300,000	300,000	300,000	300,000	300,000	1,500,000
LST # 19, 27, 38, 46 Upgrades		-	-	500,000	500,000	-	1,000,000
LST #10, 14, 37, 38 Rehab/Replace		400,000	-	3,000,000	-	-	3,400,000
LST #13, 40, 41, 44, 45 Rehab/Replace		-	-	-	-	500,000	500,000
LST #15, 16, 20, 31 Rehab/Replace		-	-	450,000	-	3,500,000	3,950,000
LST #2, 12, 26, 29, 57 Rehab/Replace		-	1,500,000	1,500,000	-	-	3,000,000
LST #21, 22, 35, 66 Upgrades		400,000	400,000	-	-	-	800,000
LST #23, 24, 79, 80 Upgrades		400,000	-	-	-	-	400,000
LST #3, 9, 60 Rehab/Replace		1,000,000	-	-	-	-	1,000,000
LST #5, 6, 7, 19, 25 Rehab/Replace		-	500,000	-	2,500,000	2,500,000	5,500,000
LST #54, 64, 70, 83 Upgrades		-	-	-	500,000	500,000	1,000,000
LST #63 NE Master Improvements		5,300,000	-	-	-	-	5,300,000
LST Landscape & Fence Replacement		125,000	125,000	125,000	125,000	125,000	625,000
LST Portable Generators		150,000	160,000	160,000	170,000	170,000	810,000
LST SCADA Enhancements		-	250,000	250,000	250,000	250,000	1,000,000
LST SCADA Expansion		200,000	200,000	200,000	200,000	200,000	1,000,000
LST Survey		500,000	-	-	-	-	500,000
<b>Reclaimed Water System Improvements</b>							
REC Bridge Replacement		200,000	200,000	200,000	200,000	200,000	1,000,000
REC Condition Assessment		-	300,000	300,000	-	-	600,000
REC Main/Valve/Tap/Flushing Appurt		150,000	150,000	150,000	150,000	150,000	750,000
REC Metering		-	-	1,000,000	3,000,000	3,000,000	7,000,000
REC NE Main Replacement		500,000	1,000,000	1,000,000	1,000,000	-	3,500,000
AMP REC NW PCCP Replace 2 A/N 5 A/S @ 64th		-	-	-	-	6,000,000	6,000,000
AMP REC NW PCCP Replace NWWRF 2 A/N		60,000	950,000	-	9,400,000	-	10,410,000
AMP REC Saddle Replacement		775,000	850,000	875,000	900,000	925,000	4,325,000
REC Service Taps & Backflows		75,000	75,000	75,000	75,000	75,000	375,000

**Water Resources Capital Projects (4003)**

<b>Resources / Requirements</b>		<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
<b>Sanitary Sewer Collection System</b>								
MP	SAN 42nd Ave N Capacity Improve		150,000	-	1,500,000	-	-	1,650,000
	SAN 7th St N to 49th Ave N		300,000	-	-	-	-	300,000
	SAN 7th St S to 18th Ave S		300,000	-	-	-	-	300,000
	SAN Annual Bridge Replacements		-	500,000	500,000	500,000	500,000	2,000,000
CO,AMP	SAN Annual Manhole Rehab Program		800,000	800,000	800,000	800,000	800,000	4,000,000
CO,AMP	SAN Annual Pipe CIPP Lining Program		2,700,000	2,700,000	2,700,000	2,700,000	2,700,000	13,500,000
CO,AMP	SAN Annual Pipe Repair & Replacement		3,750,000	3,750,000	3,000,000	3,000,000	3,000,000	16,500,000
CO	SAN Aqueous Crossing Rehab		-	-	50,000	50,000	50,000	150,000
	SAN Condition Assessment		300,000	300,000	300,000	300,000	300,000	1,500,000
CO,AMP	SAN Flow Monitoring Devices		125,000	125,000	125,000	50,000	50,000	475,000
	SAN Gravity Extensions		50,000	50,000	50,000	50,000	50,000	250,000
CO,AMP	SAN I & I Removal		2,000,000	2,000,000	-	-	-	4,000,000
CO	SAN Large Diameter Force Main Pigging		250,000	250,000	-	-	-	500,000
CO,AMP	SAN Manhole Ring and Cover Replacement		150,000	150,000	150,000	150,000	150,000	750,000
	SAN New Service Connections		50,000	-	50,000	-	50,000	150,000
CO,AMP	SAN Private Laterals		-	-	1,000,000	1,000,000	1,000,000	3,000,000
<b>Water Distribution System Improvements</b>								
	DIS Annual Bridge Replacements		500,000	500,000	500,000	500,000	500,000	2,500,000
	DIS Backflow Prevention/Meter Replace		2,000,000	2,050,000	2,100,000	2,150,000	2,200,000	10,500,000
	DIS Condition Assessment		300,000	300,000	300,000	300,000	300,000	1,500,000
AMP	DIS Downtown Main Replacement		2,500,000	2,500,000	2,500,000	2,500,000	3,000,000	13,000,000
AMP, MP	DIS Galvanized and Unlined Pipe Elimination		3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
	DIS Main Relocation		100,000	100,000	100,000	100,000	100,000	500,000
AMP	DIS Main/Valve Replace/Aqueous Crossings		3,500,000	3,500,000	4,500,000	4,500,000	4,500,000	20,500,000
	DIS New Water Main Extensions		50,000	50,000	50,000	50,000	50,000	250,000
	DIS PC Belcher Road (38 A/N to 54 A/N)		-	50,000	-	-	-	50,000
	DIS PC/FDOT Valve Cover & Hydrant Reloc		-	50,000	-	50,000	-	100,000
	DIS Service Taps, Meters & Backflows		1,000,000	1,000,000	800,000	800,000	500,000	4,100,000
<b>Water Reclamation Facilities Improvements</b>								
MP	NE #2 Clarifier Rehab		-	-	1,600,000	-	-	1,600,000
	NE #3 Clarifier Rehab		-	-	-	2,000,000	-	2,000,000
MP	NE Actuator and Valve Replacement		200,000	200,000	200,000	-	200,000	800,000
	NE Backwash Pump/Motor Replacement		-	-	-	-	250,000	250,000
MP	NE Bar Screen Expansion		-	-	-	300,000	-	300,000
	NE CCC Eff. Sump Inspection & Repair		-	-	-	150,000	1,500,000	1,650,000
MP	NE Clarifiers 3 & 4 Pumping Station Rehab		-	-	200,000	-	2,000,000	2,200,000
	NE Diffuser System Rehabilitation		-	-	125,000	-	125,000	250,000
	NE Drying Pad Upgrade		-	200,000	1,450,000	-	-	1,650,000
	NE Electrical Distribution Improvements		-	7,000,000	-	-	-	7,000,000
MP	NE Facility Plan		800,000	-	-	-	-	800,000
MP	NE Facility Plan Design		-	-	-	-	2,000,000	2,000,000
MP	NE Filter Valve & Piping Replacement		250,000	250,000	250,000	-	250,000	1,000,000
	NE Influent Buildings Pumping Rehab		-	-	30,000	300,000	-	330,000
MP	NE Injection Well Acidizations		-	-	-	800,000	-	800,000
	NE Inplant Lift Station Rehab		-	600,000	-	-	-	600,000
MP	NE Maintenance Shop Replacement		-	-	-	1,100,000	-	1,100,000
MP	NE New Injection Well		-	250,000	-	3,500,000	-	3,750,000
MP	NE New Plant Pump Station Upgrade		-	-	300,000	-	1,100,000	1,400,000
	NE Old & New Influent Wet Well Rehab		-	-	40,000	400,000	-	440,000
MP	NE Operations & Lab Building Replacement		-	-	4,400,000	-	-	4,400,000

### Water Resources Capital Projects (4003)

<u>Resources / Requirements</u>	<u>Appropriated To Date</u>	<u>FY 2021 Adopted</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Estimate</u>	<u>FY 2024 Estimate</u>	<u>FY 2025 Estimate</u>	<u>CIP Total</u>
MP NE Pipe Repairs/Lining/Replacement		500,000	500,000	500,000	-	500,000	2,000,000
NE Process Control Instruments		-	-	300,000	-	-	300,000
MP NE Recoating Filter Backwash Tank		-	-	100,000	-	-	100,000
MP NE Reject Tank		-	-	-	-	6,000,000	6,000,000
NE SCADA Upgrade		-	-	500,000	-	-	500,000
MP NE Secondary Grit Removal System		-	-	-	300,000	1,200,000	1,500,000
NE Sludge Storage Tank Modification		-	200,000	1,300,000	-	-	1,500,000
MP NE Stormwater Rehab		-	-	-	200,000	-	200,000
NW 3D Scan Survey		400,000	-	-	-	-	400,000
MP NW Actuator and Valve Replacement		200,000	200,000	200,000	-	200,000	800,000
MP NW Automatic Security Fencing		-	-	75,000	-	-	75,000
NW CCC Gate Replacement		-	-	-	300,000	-	300,000
MP NW CCC Recoat		-	-	-	-	250,000	250,000
MP NW Clarifier #1 Rehab		160,000	1,600,000	-	-	-	1,760,000
MP NW Clarifier #3 Rebuild		-	-	-	-	2,000,000	2,000,000
MP NW Clarifier #4 Rehab		-	-	1,600,000	-	-	1,600,000
MP NW Clarifier #4 Return Piping		-	-	-	200,000	-	200,000
MP NW Clarifier Splitter Box Rehab		500,000	500,000	-	-	-	1,000,000
MP NW Diffused Air North Basin		2,000,000	-	-	-	-	2,000,000
MP NW Disk Filter Rehab		-	-	-	-	250,000	250,000
MP NW Dist. Valve & Check Valve Replacement		-	-	-	-	300,000	300,000
NW Drying Pad Upgrade		-	200,000	1,450,000	-	-	1,650,000
MP NW Facility Plan Design		-	-	-	-	2,000,000	2,000,000
MP NW Facility Plan		-	800,000	-	-	-	800,000
MP NW Filter Fine Screen Rehab		-	-	150,000	-	-	150,000
MP NW Filter Rehab		-	40,000	400,000	-	-	440,000
MP NW Filter Rehab 4-6		-	-	-	-	160,000	160,000
MP NW Grit System Rehab		200,000	-	1,100,000	-	-	1,300,000
MP NW Influent Pump Station Replacement		-	-	4,500,000	-	-	4,500,000
MP NW Injection Well Acidizations		-	-	800,000	-	-	800,000
NW Irrigation System Replacement		-	-	-	-	400,000	400,000
MP NW Maintenance Shop Replacement		-	800,000	-	-	-	800,000
MP NW New Blower Replacement		400,000	-	-	-	-	400,000
MP NW Operations & Lab Building Replacement		-	-	50,000	4,360,000	-	4,410,000
MP NW Pipe Repairs/Lining/Replacement		500,000	500,000	500,000	-	500,000	2,000,000
MP NW Plant Lighting Upgrade		-	100,000	-	-	-	100,000
MP NW RAS Pump Install		-	-	-	-	300,000	300,000
MP NW RAS Pump Rebuild		-	-	-	150,000	-	150,000
MP NW SludgeTank Digest 2 Modification		-	200,000	1,300,000	-	-	1,500,000
MP SW (AW) Acidization		550,000	-	-	-	-	550,000
MP SW Acidize 8 Wells		-	-	-	-	2,100,000	2,100,000
MP SW Additional Headworks (60 MGD) Phase I		-	-	50,000	650,000	4,000,000	4,700,000
SW Bar Screen Replacement		-	-	1,500,000	-	-	1,500,000
MP SW Clarifier Rehab/Conversion		500,000	-	-	500,000	-	1,000,000
SW Clarifiers		-	-	-	-	2,000,000	2,000,000
SW Design/Replace Scum Ejectors		-	-	500,000	-	-	500,000
SW Digester 3		-	-	-	50,000	500,000	550,000
MP SW Disk Filter Rehab		250,000	250,000	250,000	-	-	750,000
MP SW East Aeration Basin Rehab		250,000	-	-	-	-	250,000
MP SW Facility Plan		-	800,000	-	-	-	800,000
MP SW GBT Expansion		-	-	4,000,000	-	-	4,000,000
MP SW Grit Removal Rehab		-	650,000	-	-	-	650,000

**Water Resources Capital Projects (4003)**

<b>Resources / Requirements</b>		<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
MP	SW Operations and Lab Building Replacement		-	-	-	6,000,000	-	6,000,000
MP	SW Primary Clarifier Bar Screen		-	-	100,000	1,700,000	-	1,800,000
MP	SW Recoat Chlorine Contact Chamber		650,000	-	-	-	-	650,000
MP	SW Replace/Rebuild Distribution Pumps		-	-	300,000	300,000	-	600,000
	SW SCADA Update		300,000	-	-	-	-	300,000
MP	SW Screw Press #3		2,000,000	-	-	-	-	2,000,000
MP	SW Security Fence		200,000	-	-	-	-	200,000
MP	SW WAS Holding Tank		-	-	50,000	550,000	4,000,000	4,600,000
	SW Waste Sludge Pump Replacements		-	250,000	-	-	-	250,000
<b>Water Resources Building Improvements</b>								
	FAC Admin Reconfiguration		-	100,000	500,000	-	-	600,000
	FAC Equipment & LS Building Replacement		-	-	-	1,000,000	-	1,000,000
AMP	FAC Laboratory Replacement		6,000,000	-	-	-	-	6,000,000
	FAC Replace York Chiller		750,000	-	-	-	-	750,000
	FAC WRD Main Campus Reconfiguration		-	-	600,000	7,000,000	-	7,600,000
<b>Water Treatment/Supply</b>								
AMP, MP	COS 36" Transmission Main to 42"		-	-	-	50,000	450,000	500,000
MP	COS Chlorine Gas to Liquid		-	-	-	-	200,000	200,000
MP	COS Facility Plan		-	-	-	-	2,000,000	2,000,000
	COS Filter Media Evaluation/Renewal		100,000	-	-	650,000	-	750,000
	COS Gulf to Bay Electrical Improvements		-	550,000	-	-	-	550,000
	COS McMullen Booth Interties PWC-SOP		190,000	-	-	-	-	190,000
MP	COS Sluice Gates/Raw Bypass Valve		-	-	-	700,000	-	700,000
MP	COS Storage Tank - Plant Water		-	300,000	8,000,000	-	-	8,300,000
	COS Switchgear 4160 FVD/Pumps		-	5,600,000	7,500,000	7,500,000	-	20,600,000
	OBE Replace Existing Tanks With Concrete		-	-	-	-	400,000	400,000
	OBE Storage Tank Valves Replacement		100,000	350,000	-	-	-	450,000
	WAS Replace Existing Tanks With Concrete		-	-	-	-	400,000	400,000
	WAS Storage Tank Valve Replacements		100,000	350,000	-	-	-	450,000
<b>Inflation Contingency</b>				1,538,125	4,079,000	6,221,625	7,923,000	19,761,750
<b>Prior Year Funding</b>		336,966,970						336,966,970
<b>Total Requirements</b>		<u>336,966,970</u>	<u>52,560,000</u>	<u>63,063,125</u>	<u>85,659,000</u>	<u>89,176,625</u>	<u>87,153,000</u>	<u>714,578,720</u>
<b>Unappropriated Balance</b>		<u>4,883,492</u>	<u>156,492</u>	<u>215,367</u>	<u>226,367</u>	<u>239,742</u>	<u>304,742</u>	<u>304,742</u>

**Notes**

AMP= Management review goals linked to Asset Management Principles LA Consulting Recommendation  
 CO= Consent Order DEP  
 MP= Master Plan

## Stormwater Drainage Capital Projects Fund (4013)

This fund was established in 1990 as part of the implementation of the stormwater utility management fee. The primary sources of revenue for this fund are a portion of the city's annual stormwater utility fees, Public Utility Revenue Bonds, and grants from the Southwest Florida Water Management District. Additional funding for stormwater projects is provided from other grants and from the Local Option Sales Surtax "Penny for Pinellas" in the Citywide Infrastructure Capital Improvement Fund.

### FY21 Summary

Projected Resources	<b>4,676,000</b>
Projected Requirements	<b><u>4,910,000</u></b>
Projected Resources less Projected Requirements	<b>(234,000)</b>
Beginning Fund Balance	<b><u>234,596</u></b>
Projected Fund Balance at Year End	<b>596</b>

### FY21 Project Descriptions and Adopted Budget

<b>Stormwater Lift Stations</b>	<b>80,000</b>
<p>This project provides funding for the as-needed replacement of pumps, valves, control panels, sensors, other components, and to supply generators or backup diesel-powered pumps for the city's four stormwater pump stations. Strategic planning initiatives for this project include: resiliency, sustainability, reduced flooding, and increased insurance rating.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>1<sup>st</sup> Avenue North at 58<sup>th</sup> Street Stormwater Drainage Improvements</b>	<b>1,000,000</b>
<p>This project provides funding for stormwater drainage improvements in coordination with the Bus Rapid Transit Project modifications on 1<sup>st</sup> Avenue North. 1<sup>st</sup> Avenue North frequently floods causing safety concerns during short duration, intense rainfall events. Strategic planning initiatives for this project include resiliency, sustainability, service, and response to residents.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Minor Storm Drainage</b>	<b>500,000</b>
<p>This project provides funding for the rehabilitation/replacement of minor storm drainage facilities that have reached the end of their service life. These facilities are not identified in other projects to correct localized flooding conditions. Strategic planning initiatives for this project include: resiliency, sustainability, reduce flooding, and increase insurance rating.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>5<sup>th</sup> Avenue North at 74<sup>th</sup> Street to 76<sup>th</sup> Street Stormwater Drainage Improvements</b>	<b>300,000</b>
<p>This project provides funding to replace a section of the existing drainage culverts. Currently, the drainage system has a 66" diameter culvert that reduces to a 48" diameter culvert and then returns to a 66" culvert. The reduced section hinders the stormwater drainage resulting in flooding. Strategic planning initiatives for this project include: resiliency, sustainability, reduced flooding, and increased insurance rating.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Drainage Line Rehabilitation/Replacement</b>	<b>1,800,000</b>
<p>This project provides for the rehabilitation/replacement of existing drainage pipe infrastructure that has reached the end of its service life and may require frequent maintenance. The project includes cured-in-place pipe (CIPP) lining and/or replacement options. Strategic planning initiatives for this project include: resiliency, sustainability, reduced flooding, and increase insurance rating.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	

*Stormwater Drainage Capital Projects Fund (4013) continued***FY21 Project Descriptions and Adopted Budget**

<b>Lake Improvements</b>	<b>150,000</b>
<p>This project provides funding for maintenance activities at lakes within the city to protect and enhance water quality. The activities include nuisance vegetation removal, lake aeration, shoreline improvements, vegetation planting, herbicide applications, alum injections, and other lake management techniques. Strategic planning initiatives for this project include: improving flooding conditions, quality of life, and resiliency of the city.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Little Bayou Water Quality Improvements</b>	<b>70,000</b>
<p>This project provides funding to create an action plan to perform water quality improvements at Little Bayou Basin Q in lieu of having an established TMDL with FDEP. Little Bayou Basin Q is currently considered impaired and has water quality that does not meet state standards. Strategic planning initiatives for this project include: resiliency, sustainability, reduced flooding, increase insurance rating, improve natural environment, and improve water quality.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>MLK at 62<sup>nd</sup> Avenue North Improvements</b>	<b>850,000</b>
<p>This project provides funding for the reduction of existing pavement limits of the Rutland Plaza Marginal Access Road. Pavement removed will be replaced with greenspace and concrete sidewalk. This project also provides funding for construction of roadway and right of way (ROW) improvements to reduce flooding impacts at the intersection of 62<sup>nd</sup> Avenue N and Dr MLK Jr Street. The ROW will be reconstructed with low impact design elements that are more resilient and sustainable. Existing pavement to remain will be rehabilitated. Strategic planning initiatives for this project include: quality of life, resilient community, sustainability, service, response to residents, safety, access, and complete streets.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Stormwater Vaults &amp; Backflow Preventers</b>	<b>160,000</b>
<p>This project provides funding for the construction of a stormwater vault including a sump, a screen, and a backflow check valve at selected locations for as many locations as feasible, as well as new backflow prevention valves and replacement valves on existing installations. This work aims to reduce/prevent tidal flooding and improve water quality. Strategic planning initiatives for this project include: resiliency, sustainability, reduced flooding, and increased insurance rating.</p> <p>Value: Accountable Servant Leadership Pathway: Impactful Service</p>	
<b>Total Requirements</b>	<b>4,910,000</b>

### Stormwater Drainage Capital Projects (4013)

Resources / Requirements	Appropriated To Date	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP
Beginning Fund Balance	7,546,604						7,546,604
Bond Proceeds	2,000,000	-	-	-	-	-	2,000,000
Contributions from Developers	58,645	10,000	10,000	10,000	10,000	10,000	108,645
Earnings on Investments	218,232	87,000	87,000	87,000	87,000	87,000	653,232
Future Borrowings	-	2,904,000	3,244,000	11,475,000	21,700,000	20,902,000	60,225,000
GR City of Treasure Island	85,205	-	-	-	-	-	85,205
GR DEP Resilient Stormwater Infrastructure	75,000	-	-	-	-	-	75,000
GR FEMA Flood Mitigation	75,000	-	-	-	-	-	75,000
GR PC Gandy Blvd & Oak S/NE SDI	156,494	-	-	-	-	-	156,494
GR SWFWMD 4th St & 14th A/N	(5,008)	-	-	-	-	-	(5,008)
GR SWFWMD 7th Street	1,175,000	-	-	-	-	-	1,175,000
GR SWFWMD 8th A/S to 44th S/S	1,962,659	-	-	-	-	-	1,962,659
GR SWFWMD Snell Isle Blvd and Rafael	213,358	-	-	-	-	-	213,358
GR SWFWMD Various	-	-	500,000	1,000,000	1,000,000	1,000,000	3,500,000
GR SWFWMD Watershed Management	626,238	-	-	-	-	-	626,238
Transfer Stormwater Utility Fund	3,030,000	1,675,000	2,145,000	3,325,000	3,825,000	5,380,000	19,380,000
<b>Total Resources</b>	<b>17,217,427</b>	<b>4,676,000</b>	<b>5,986,000</b>	<b>15,897,000</b>	<b>26,622,000</b>	<b>27,379,000</b>	<b>97,777,427</b>
<b>Lift Station Improvements</b>							
Stormwater Lift Stations		80,000	80,000	80,000	80,000	80,000	400,000
<b>Storm Drainage Improvements</b>							
1st Ave N at 58th St SDI		1,000,000	-	-	-	-	1,000,000
46th Ave S & 37th St S SDI		-	-	550,000	-	-	550,000
Bartlett Lake/Salt Creek Pump Station		-	-	-	200,000	1,000,000	1,200,000
Minor Storm Drainage		500,000	500,000	500,000	500,000	500,000	2,500,000
Neighborhood Resiliency		-	300,000	2,100,000	5,000,000	5,000,000	12,400,000
<b>Stormwater Management Projects</b>							
50th Avenue North West of 5th Street SDI		-	-	1,500,000	2,650,000	-	4,150,000
5th Avenue North at 74th Street to 76th Street		300,000	1,700,000	-	-	-	2,000,000
5th Avenue North West of 74th Street SDI		-	-	-	675,000	4,500,000	5,175,000
Bartlett Lake SDI		-	1,500,000	-	-	-	1,500,000
Drainage Line Rehab/Replacement		1,800,000	500,000	1,750,000	2,000,000	2,500,000	8,550,000
Lake Improvements		150,000	-	-	-	-	150,000
Little Bayou Water Quality Improvements		70,000	-	-	-	-	70,000
MLK at 62 A/N Improvements		850,000	-	-	-	-	850,000
MLK Channel Improvements		-	400,000	3,500,000	-	-	3,900,000
MLK South of Salt Creek to 32nd Avenue So		-	400,000	-	3,500,000	2,000,000	5,900,000
Old NE Water Main & Stormwater Drainage		-	300,000	5,000,000	4,000,000	4,000,000	13,300,000
Stormwater Vaults & Backflow Preventers		160,000	160,000	160,000	160,000	160,000	800,000
SW Facility Master Plan		-	-	-	6,000,000	5,150,000	11,150,000
<b>Inflation Contingency</b>			<b>146,000</b>	<b>757,000</b>	<b>1,857,375</b>	<b>2,489,000</b>	<b>5,249,375</b>
<b>Prior Year Funding</b>	<b>16,982,831</b>						<b>16,982,831</b>
<b>Total Requirements</b>	<b>16,982,831</b>	<b>4,910,000</b>	<b>5,986,000</b>	<b>15,897,000</b>	<b>26,622,375</b>	<b>27,379,000</b>	<b>97,777,206</b>
<b>Unappropriated Balance</b>	<b>234,596</b>	<b>596</b>	<b>596</b>	<b>596</b>	<b>221</b>	<b>221</b>	<b>221</b>

#### Notes

GR = Grant Funding

**Airport Capital Projects Fund (4033)**

This fund supports capital improvements at Albert Whitted Municipal Airport. Federal and state grants are a major source of revenue for projects in this fund.

**FY21 Summary**

Projected Resources	<b>3,200,000</b>
Projected Requirements	<u><b>3,200,000</b></u>
Projected Resources less Projected Requirements	<b>0</b>
Beginning Fund Balance	<u><b>137,647</b></u>
Projected Fund Balance at Year End	<b>137,647</b>

**FY21 Project Descriptions and Adopted Budget**

**PAPIs/REILs for Runway 18/36** **150,000**

This project provides funding for the construction of new precision approach path indicator (PAPI) and runway end identifier lighting (REIL) systems for Runway 18/36 to replace existing systems as part of the Runway 18/36 Pavement Rehab Project.

Values: Accountable Servant Leadership, Empowerment, Responsive Processes  
 Pathway: Stewardship and Fiscal Responsibility

**Runway 18/36 Rehab Construction** **3,050,000**

This project provides funding for the construction phase of the rehabilitation of the Runway 18/36 surface pavement and markings, design replacement runway lighting system including edge lighting and threshold lighting, and design for all stub connectors located on the east and west sides of Runway 18/36 to include rehabilitation of pavement and markings, taxiway edge lighting replacement, and any reconstruction necessary to accommodate needed geometry upgrades. Also included in this project will be any needed geometry and marking changes to bring the runway safety areas and runway-taxiway separation up to standard.

Values: Accountable Servant Leadership, Empowerment, Responsive Processes  
 Pathway: Stewardship and Fiscal Responsibility

**Total Requirements** **3,200,000**

### Airport Capital Projects (4033)

Resources / Requirements	Appropriated	FY 2021 Adopted	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate	CIP Total
Beginning Fund Balance	347,240						347,240
Earnings on Investments	5,347	-	-	-	-	-	5,347
GR FAA Airport Fuel Farm Design	-	-	108,000	-	-	-	108,000
GR FAA Airport Fuel Farm FAA	-	-	-	540,000	-	-	540,000
GR FAA Design of Taxiway "A"	-	-	-	3,000	-	-	3,000
GR FAA Design Runway 18/36	278,103	-	-	-	-	-	278,103
GR FAA Master Plan Update	359,883	-	-	-	-	-	359,883
GR FAA PAPIs/REILs Runway 18/36	-	127,000	-	-	-	-	127,000
GR FAA Rehab Airfield Vault	-	-	-	540,000	-	-	540,000
GR FAA Rehab Airfield Vault Design	-	-	108,000	-	-	-	108,000
GR FAA Runway 18/36 Rehab	-	2,583,000	-	-	-	-	2,583,000
GR FAA Taxiway "A" Rehab	-	-	-	-	1,350,000	-	1,350,000
GR FDOT Airport Fuel Farm	-	-	-	12,000	-	-	12,000
GR FDOT Airport Fuel Farm Design	-	-	9,600	-	-	-	9,600
GR FDOT Airport Runway 18/36	-	372,000	-	-	-	-	372,000
GR FDOT Airport Security Enhancement	80,000	-	-	-	-	-	80,000
GR FDOT Design of Taxiway "A"	-	-	-	108,000	-	-	108,000
GR FDOT Design Runway 18/36	21,600	-	-	-	-	-	21,600
GR FDOT Master Plan Update	32,000	-	-	-	-	-	32,000
GR FDOT PAPIs/REILs Runway 18/36	-	18,000	-	-	-	-	18,000
GR FDOT Rehab Airfield Vault	-	-	-	12,000	-	-	12,000
GR FDOT Rehab Airfield Vault Design	-	-	9,600	-	-	-	9,600
GR FDOT SW Hangar Redevelopment	5,577,007	-	-	-	-	-	5,577,007
GR FDOT Taxiway "A" Rehab	-	-	-	-	120,000	-	120,000
GR FDOT Taxiway "D5" Replacement	160,000	-	-	-	-	-	160,000
GR FDOT Terminal Hangar	58,940	-	-	-	-	-	58,940
Miscellaneous	73	-	-	-	-	-	73
Transfer Airport Operating	135,000	100,000	100,000	100,000	100,000	100,000	635,000
Transfer Economic Stability Fund	400,000	-	-	-	-	-	400,000
<b>Total Resources</b>	<b>7,455,193</b>	<b>3,200,000</b>	<b>335,200</b>	<b>1,315,000</b>	<b>1,570,000</b>	<b>100,000</b>	<b>13,975,393</b>
<b>Airport Improvements</b>							
Airport Fuel Farm Replacement Construction	-	-	-	600,000	-	-	600,000
Airport Fuel Farm Replacement Design	-	-	120,600	-	-	-	120,600
PAPIs/REILs for Runway 18/36	-	150,000	-	-	-	-	150,000
Rehab Airfield Vault	-	-	-	600,000	-	-	600,000
Rehab Airfield Vault Design	-	-	120,600	-	-	-	120,600
Runway 18/36 Rehab Construction	-	3,050,000	-	-	-	-	3,050,000
Taxiway "A" Design	-	-	-	121,000	-	-	121,000
Taxiway "A" Rehab	-	-	-	-	1,500,000	-	1,500,000
<b>Inflation Contingency</b>	-	-	-	-	-	-	-
<b>Prior Year Funding</b>	<b>7,317,546</b>	-	-	-	-	-	<b>7,317,546</b>
<b>Total Requirements</b>	<b>7,317,546</b>	<b>3,200,000</b>	<b>241,200</b>	<b>1,321,000</b>	<b>1,500,000</b>	-	<b>13,579,746</b>
<b>Unappropriated Balance</b>	<b>137,647</b>	<b>137,647</b>	<b>231,647</b>	<b>225,647</b>	<b>295,647</b>	<b>395,647</b>	<b>395,647</b>

#### Notes

GR = Grant Funding

**Marina Capital Improvement Fund (4043)**

This is an enterprise supported capital fund dedicated to major projects at the city's Marina.

**FY21 Summary**

Projected Resources	<b>277,000</b>
Projected Requirements	<b>270,000</b>
Projected Resources less Projected Requirements	<b>7,000</b>
Beginning Fund Balance	<u><b>28,674</b></u>
Projected Fund Balance at Year End	<b>35,674</b>

**FY21 Project Descriptions and Adopted Budget**

<b>Marina Facility Improvements</b>	<b>150,000</b>
This is an annual project to repair, replace, and/or improve Marina facilities, utilities, and/or systems as necessary. These needs are prioritized each year and are performed on a highest need basis.	
Values: Accountable Servant Leadership, Transparent Access	
Pathways: Stewardship and Fiscal Responsibility, Impactful Service, Innovation, Community Engagement	
<b>Marina Parking Lot Renovation</b>	<b>120,000</b>
This project provides funding for the renovation and reconfiguring of all Marina parking lots on Demen’s Landing to better align with current parking needs and demands.	
Values: Accountable Servant Leadership, Transparent Access	
Pathways: Stewardship and Fiscal Responsibility, Impactful Service, Innovation, Community Engagement	
<b>Total Requirements</b>	<u><b>270,000</b></u>

**Marina Capital Improvement (4043)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025</b>	<b>CIP Total</b>
Beginning Fund Balance	4,353,482						4,353,482
Earnings on Investments	155,293	27,000	27,000	27,000	27,000	27,000	290,293
Future Borrowings	-	-	34,000,000	-	-	-	34,000,000
GR DOI Marina Transient Docks	632,000	-	-	-	-	-	632,000
Transfer Marina Operating	300,300	250,000	250,000	250,000	250,000	250,000	1,550,300
<b>Total Resources</b>	<b>5,441,075</b>	<b>277,000</b>	<b>34,277,000</b>	<b>277,000</b>	<b>277,000</b>	<b>277,000</b>	<b>40,826,075</b>
<b>Marina Improvements</b>							
Marina Facility Improvements		150,000	-	200,000	200,000	200,000	750,000
Marina Parking Lot Renovation		120,000	-	-	-	-	120,000
Marina Piling Replacement		-	165,000	-	165,000	-	330,000
Marina Rebuild Central Yacht Basin		-	34,000,000	-	-	-	34,000,000
<b>Inflation Contingency</b>			<b>4,125</b>	<b>10,000</b>	<b>27,375</b>	<b>20,000</b>	<b>61,500</b>
<b>Prior Year Funding</b>	<b>5,412,401</b>						<b>5,412,401</b>
<b>Total Requirements</b>	<b>5,412,401</b>	<b>270,000</b>	<b>34,169,125</b>	<b>210,000</b>	<b>392,375</b>	<b>220,000</b>	<b>40,673,901</b>
<b>Unappropriated Balance</b>	<b>28,674</b>	<b>35,674</b>	<b>143,549</b>	<b>210,549</b>	<b>95,174</b>	<b>152,174</b>	<b>152,174</b>

**Notes**

GR = Grant Funding

**Golf Courses Capital Projects Fund (4063)**

This is an enterprise supported capital fund dedicated to support major projects at the city's golf courses.

**FY21 Summary**

Projected Resources	<u>0</u>
Projected Requirements	<u>0</u>
Projected Resources less Projected Requirements	<u>0</u>
Beginning Fund Balance	<u>148</u>
Projected Fund Balance at Year End	<u>148</u>

**Golf Course Capital Projects (4063)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	13,314						13,314
<b>Total Resources</b>	<b>13,314</b>						<b>13,314</b>
<b>Inflation Contingency</b>							
<b>Prior Year Funding</b>	13,166						13,166
<b>Total Requirements</b>	<b>13,166</b>						<b>13,166</b>
<b>Unappropriated Balance</b>	<b>148</b>	<b>148</b>	<b>148</b>	<b>148</b>	<b>148</b>	<b>148</b>	<b>148</b>

**Notes**

In the FY13 budget, there was a \$260,000 loan from the Economic Stability Fund (0008) for various capital improvements which will be repaid by the Golf Courses as funds become available.

**Port Capital Improvement Fund (4093)**

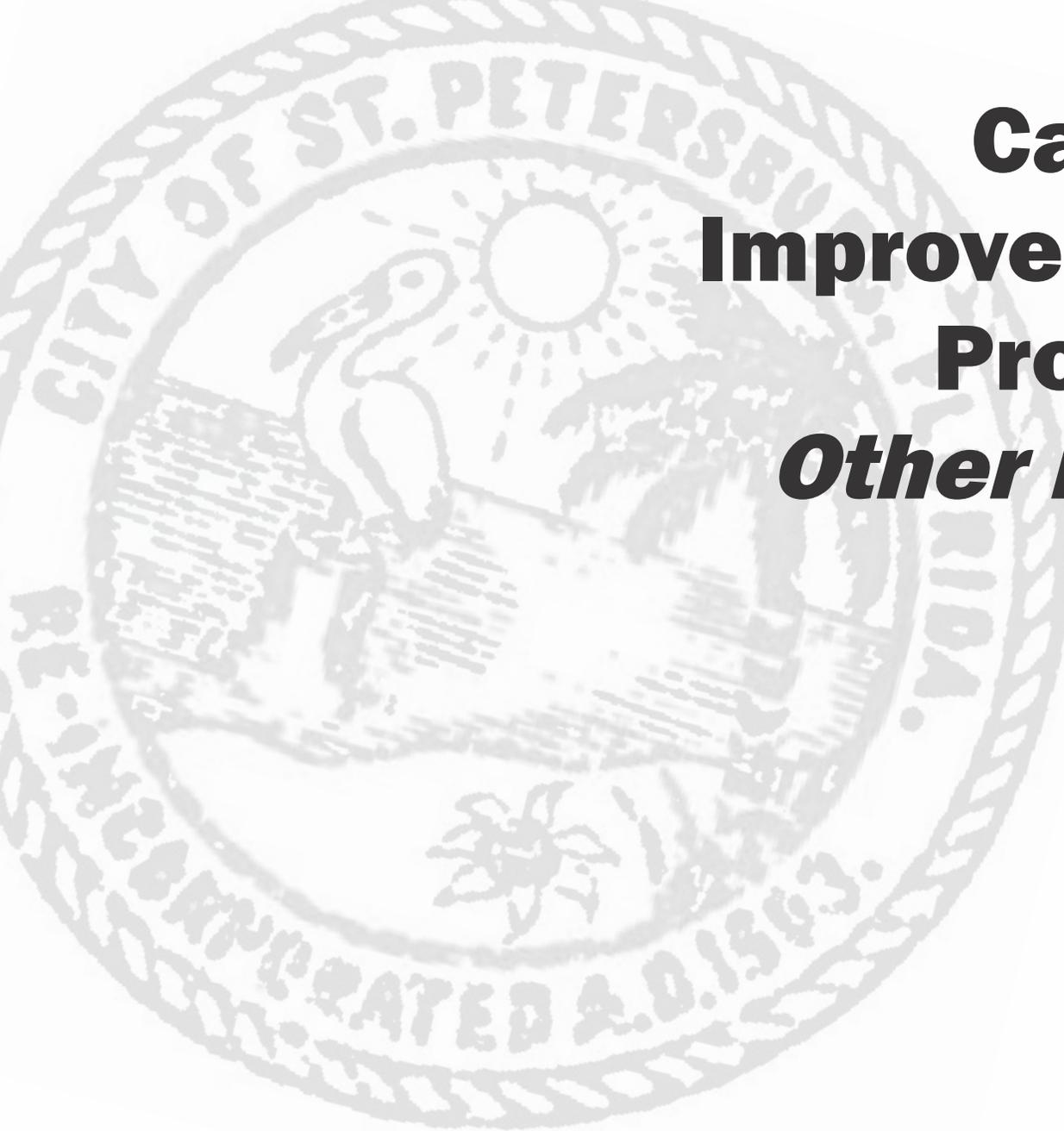
This fund was established in FY91 to account for improvements to facilities at the Port of St. Petersburg. This fund is intended to be supported on a pay-as-you-go basis from enterprise activity revenues and grants.

**FY21 Summary**

Projected Resources	<b>0</b>
Projected Requirements	<b><u>0</u></b>
Projected Resources less Projected Requirements	<b>0</b>
Beginning Fund Balance	<b><u>5,954</u></b>
Projected Fund Balance at Year End	<b>5,954</b>

**Port Capital Improvement (4093)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	35,422						35,422
Earnings on Investments	532	-	-	-	-	-	532
GR FDOT Berth Rehab Initiative	127,196	-	-	-	-	-	127,196
Transfer General Fund	12,371	-	-	-	-	-	12,371
<b>Total Resources</b>	<b>175,521</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>175,521</b>
<b>Inflation Contingency</b>							
<b>Prior Year Funding</b>	<b>169,567</b>						<b>169,567</b>
<b>Total Requirements</b>	<b>169,567</b>						<b>169,567</b>
<b>Unappropriated Balance</b>	<b>5,954</b>	<b>5,954</b>	<b>5,954</b>	<b>5,954</b>	<b>5,954</b>	<b>5,954</b>	<b>5,954</b>



**Capital  
Improvement  
Program  
*Other Funds***

**Bicycle/Pedestrian Safety Improvements Fund (3004)**

This fund was established in FY06 to account for grant appropriations funded specifically for bicycle and pedestrian safety projects.

**FY21 Summary**

Projected Resources	0
Projected Requirements	<u>241,000</u>
Projected Resources less Projected Requirements	(241,000)
Beginning Fund Balance	
Projected Fund Balance at Year End	30,432

**FY21 Project Descriptions and Adopted Budget**

<b>Transfer General Capital Improvement Fund</b>	<b>241,000</b>
This project provides funding to transfer unused project funds back to the General Capital Improvement Fund (3001).	
Value: Responsive Processes	
Pathway: Stewardship and Fiscal Responsibility	
<b>Total Requirements</b>	<u><b>241,000</b></u>

**Bicycle/Pedestrian Safety Improvements (3004)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	356,527						356,527
GR Bicycle Facility 30 Ave N MLK to 58 St	59,654	-	-	-	-	-	59,654
GR FDOT LAP 3rd Street North	1,660,646	-	-	-	-	-	1,660,646
GR FDOT LAP 71st Street Trail	-	-	-	80,131	-	-	80,131
GR FDOT LAP North Shore Elementary	-	-	488,692	-	-	-	488,692
GR FDOT LAP Sexton Elementary	328,176	-	-	-	-	-	328,176
GR FDOT LAP TI Trail	274,444	-	-	-	-	-	274,444
GR FDOT LAP TI Trail Phase II	35,388	-	-	-	-	-	35,388
GR FDOT PC MPO - 18th A/S Complete Street	50,000	-	-	-	-	-	50,000
GR Pinellas Trail Extension Landscaping	33,046	-	-	-	-	-	33,046
<b>Total Resources</b>		-	<b>488,692</b>	<b>80,131</b>	-	-	<b>3,366,704</b>
<b>Bicycle Pedestrian Improvements</b>							
71st Street Trail Connection		-	-	80,131	-	-	80,131
<b>Transportation &amp; Parking Management</b>							
North Shore Elementary Sidewalks		-	488,692	-	-	-	488,692
<b>Undefined/Other</b>							
Transfer General Capital Improvement Fund		241,000	-	-	-	-	241,000
<b>Inflation Contingency</b>							
<b>Prior Year Funding</b>	<b>2,526,449</b>		-	-	-	-	<b>-</b>
<b>Total Requirements</b>	<b>2,526,449</b>	<b>241,000</b>	<b>488,692</b>	<b>80,131</b>	-	-	<b>3,336,272</b>
<b>Unappropriated Balance</b>	<b>271,432</b>	<b>30,432</b>	<b>30,432</b>	<b>30,432</b>	<b>30,432</b>	<b>30,432</b>	<b>30,432</b>

**Notes**

GR = Grant Funding

**Tax Increment Financing Capital Improvement Fund (3005)**

This fund was established in FY19 to account for capital improvements funded from the city's tax increment financing (TIF) districts. All future TIF projects will be recorded in this fund. Prior to that, all projects and transfers from the city's tax increment financing districts were in the General Capital Improvement Fund.

**FY21 Summary**

Projected Resources	<u>0</u>
Projected Requirements	<u>0</u>
Projected Resources less Projected Requirements	<u>0</u>
Beginning Fund Balance	<u>0</u>
Projected Fund Balance at Year End	<u>0</u>

**Tax Increment Financing Capital Improvement Fund (3005)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Transfer General CIP Fund	6,910,000	-	-	-	-	-	6,910,000
Transfer S St. Petersburg Redevelopment Dist.	1,592,197	-	-	-	-	-	1,592,197
<b>Total Resources</b>	<b>8,502,197</b>	-	-	-	-	-	<b>8,502,197</b>
<b>Inflation Contingency</b>							
<b>Prior Year Funding</b>	<b>8,502,197</b>						<b>8,502,197</b>
<b>Total Requirements</b>	<b>8,502,197</b>						<b>8,502,197</b>
<b>Unappropriated Balance</b>	-	-	-	-	-	-	-

**Notes**

1. This fund was established in FY19 to account for capital improvements funded from the city's tax increment financing (TIF) districts. All future TIF projects will be recorded in this fund. Prior to that, all projects and transfers from the city's tax increment financing districts were in the General Capital Improvement Fund.

**Weeki Wachee Capital Improvements Fund (3041)**

This fund was established in FY06. Prior to that, all projects and transfers from the Weeki Wachee Operating Fund for capital improvement projects were in the General Capital Improvement Fund. All investment earnings in the Weeki Wachee Operating Fund are available to be transferred to capital improvement projects as approved by the Mayor and City Council.

**FY21 Summary**

Projected Resources	<b>0</b>
Projected Requirements	<b><u>0</u></b>
Projected Resources less Projected Requirements	<b>0</b>
Beginning Fund Balance	<b><u>20,991</u></b>
Projected Fund Balance at Year End	<b><u>20,991</u></b>

### Weeki Wachee Capital Improvements (3041)

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	2,007,640						2,007,640
Earnings on Investments	14,764	-	-	-	-	-	14,764
Transfer Weeki Wachee Operating	850,000	-	-	-	-	-	850,000
<b>Total Resources</b>	<b>2,872,404</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,872,404</b>
<b>Inflation Contingency</b>							
<b>Prior Year Funding</b>	<b>2,851,413</b>						<b>2,851,413</b>
<b>Total Requirements</b>	<b>2,851,413</b>						<b>2,851,413</b>
<b>Unappropriated Balance</b>	<b>20,991</b>	<b>20,991</b>	<b>20,991</b>	<b>20,991</b>	<b>20,991</b>	<b>20,991</b>	<b>20,991</b>

#### Notes

1. On June 21, 2001, City Council authorized the sale of the Weeki Wachee property to the Southwest Florida Water Management District. The sale proceeds were deposited in the Weeki Wachee Operating Fund to allow tracking in accordance with the purposes stated in the referendum.
2. This capital project fund was established in FY06. Prior to that, all projects and transfers from the Weeki Wachee Operating Fund for capital improvement projects were in the General Capital Improvement Fund.
3. Future specific uses of the proceeds, and any accumulated interest earnings, will be determined by the Mayor and City Council.

**Multimodal Impact Fees Capital Improvement Fund (3071)**

This fund, formerly titled “Transportation Impact Fees,” was established in 1988 to account for transportation projects funded from impact fees approved by the Pinellas County Commission and implemented in July 1986. Projects in this fund must meet criteria related to location and growth management issues included in the enabling legislation. Also, in 1990, City Council adopted by ordinance (2012-F) the collection of a Gateway Area Transportation Improvements Special Assessment Fee (GATISAF). This fee replaces transportation impact fees in the Gateway Area with revenues generated from the fee to be used for the design and construction of roadway projects in the area.

**FY21 Summary**

Projected Resources	<b>960,000</b>
Projected Requirements	<b><u>1,100,000</u></b>
Projected Resources less Projected Requirements	<b>(140,000)</b>
Beginning Fund Balance	<b><u>2,310,134</u></b>
Projected Fund Balance at Year End	<b>2,170,134</b>

**FY21 Project Descriptions and Adopted Budget**

**City Trails – Multi-use Trails**

**200,000**

This project provides for bicycle lanes, shared use paths and trails that will complete major and minor connections from existing routes into neighborhoods. Additionally, these funds will allow for the completion of major bicycle routes by completing connections currently not covered under existing funding sources. Project scope includes planning, design, engineering, construction, and inspection. Facilities are all part of the Bicycle Pedestrian Master Plan routes approved by City Council in 2003.

Value: Accountable Servant Leadership, Responsive Processes  
 Pathways: Community Engagement, Impactful Service

**Downtown Intersection and Pedestrian Facilities**

**250,000**

This project is the continuation of an ongoing program to address pedestrian safety downtown. Included in the program are features such as countdown pedestrian signals, enhanced crosswalk signs and markings, and intersection narrowings. All projects are part of the city’s Comprehensive Plan directives to monitor traffic safety.

Value: Accountable Servant Leadership, Responsive Processes  
 Pathways: Stewardship and Fiscal Responsibility, Impactful Service

**Traffic Safety Program**

**200,000**

This project funds improvements identified by a citywide review and analysis of various counter-measures to address traffic safety concerns. Priority locations have been identified within neighborhood traffic planning, bicycle and pedestrian planning, and safety planning activities of the city. All projects are part of the city’s Comprehensive Plan directives to monitor traffic safety.

Values: Accountable Servant Leadership, Responsive Processes  
 Pathway: Stewardship and Fiscal Responsibility

**Complete Streets (also in 3027)**

**350,000**

This project will provide for the implementation of roadway modifications in order to provide Complete Streets that consider the needs of all roadway users, regardless of age or physical and economic abilities. Such modifications may include pedestrian and bicycle facilities and other facilities necessary to provide a safe, efficient, and inclusive transportation network which are not currently covered under existing funding sources. Project scope includes planning, design, engineering, inspection, and construction. Facilities are expected to be developed as a part of the city’s Complete Streets Implementation Plan.

Value: Responsive Processes, Inclusive Practices  
 Pathway: Community Engagement, Innovation

*Multimodal Impact Fees Capital Improvement Fund (3071) continued*

**FY21 Project Descriptions and Adopted Budget**

**Sidewalk Expansion Program**

**100,000**

This project funds the administration, design, inspection, and construction of new sidewalks on city collector and arterial roadways as designated by the city's Comprehensive Plan and prioritized by the Bicycle Pedestrian Master Plan approved by City Council in 2003.

Value: Accountable Servant Leadership, Responsive Processes

**Total Requirements**

**1,100,000**

**Multimodal Impact Fees Capital Improvement (3071)**

<b>Resources / Requirements</b>	<b>Appropriated To Date</b>	<b>FY 2021 Adopted</b>	<b>FY 2022 Estimate</b>	<b>FY 2023 Estimate</b>	<b>FY 2024 Estimate</b>	<b>FY 2025 Estimate</b>	<b>CIP Total</b>
Beginning Fund Balance	11,879,264						11,879,264
Earnings on Investments	451,065	185,000	185,000	185,000	185,000	185,000	1,376,065
Transfer District 11	666,209	300,000	350,000	350,000	350,000	350,000	2,366,209
Transfer District 12	60,000	-	-	-	-	-	60,000
Transfer District 8	61,000	25,000	25,000	25,000	25,000	25,000	186,000
Transfer Intown (District 11)	1,232,139	450,000	400,000	300,000	300,000	300,000	2,982,139
<b>Total Resources</b>	<b>14,349,677</b>	<b>960,000</b>	<b>960,000</b>	<b>860,000</b>	<b>860,000</b>	<b>860,000</b>	<b>18,849,677</b>
<b>Traffic Circulation - MIF &amp; GATISAF</b>							
City Trails - Multi-use Trails		200,000	200,000	200,000	200,000	200,000	1,000,000
Downtown Intersection & Pedestrian Facilities		250,000	250,000	250,000	250,000	250,000	1,250,000
Traffic Safety Program		200,000	200,000	100,000	100,000	100,000	700,000
<b>Transportation &amp; Parking Management</b>							
Complete Streets		350,000	275,000	350,000	350,000	350,000	1,675,000
Sidewalk Expansion Program		100,000	100,000	50,000	50,000	50,000	350,000
<b>Inflation Contingency</b>			<b>25,625</b>	<b>47,500</b>	<b>71,250</b>	<b>95,000</b>	<b>239,375</b>
<b>Prior Year Funding</b>	<b>12,039,543</b>						<b>12,039,543</b>
<b>Total Requirements</b>	<b>12,039,543</b>	<b>1,100,000</b>	<b>1,050,625</b>	<b>997,500</b>	<b>1,021,250</b>	<b>1,045,000</b>	<b>17,253,918</b>
<b>Unappropriated Balance</b>	<b>2,310,134</b>	<b>2,170,134</b>	<b>2,079,509</b>	<b>1,942,009</b>	<b>1,780,759</b>	<b>1,595,759</b>	<b>1,595,759</b>

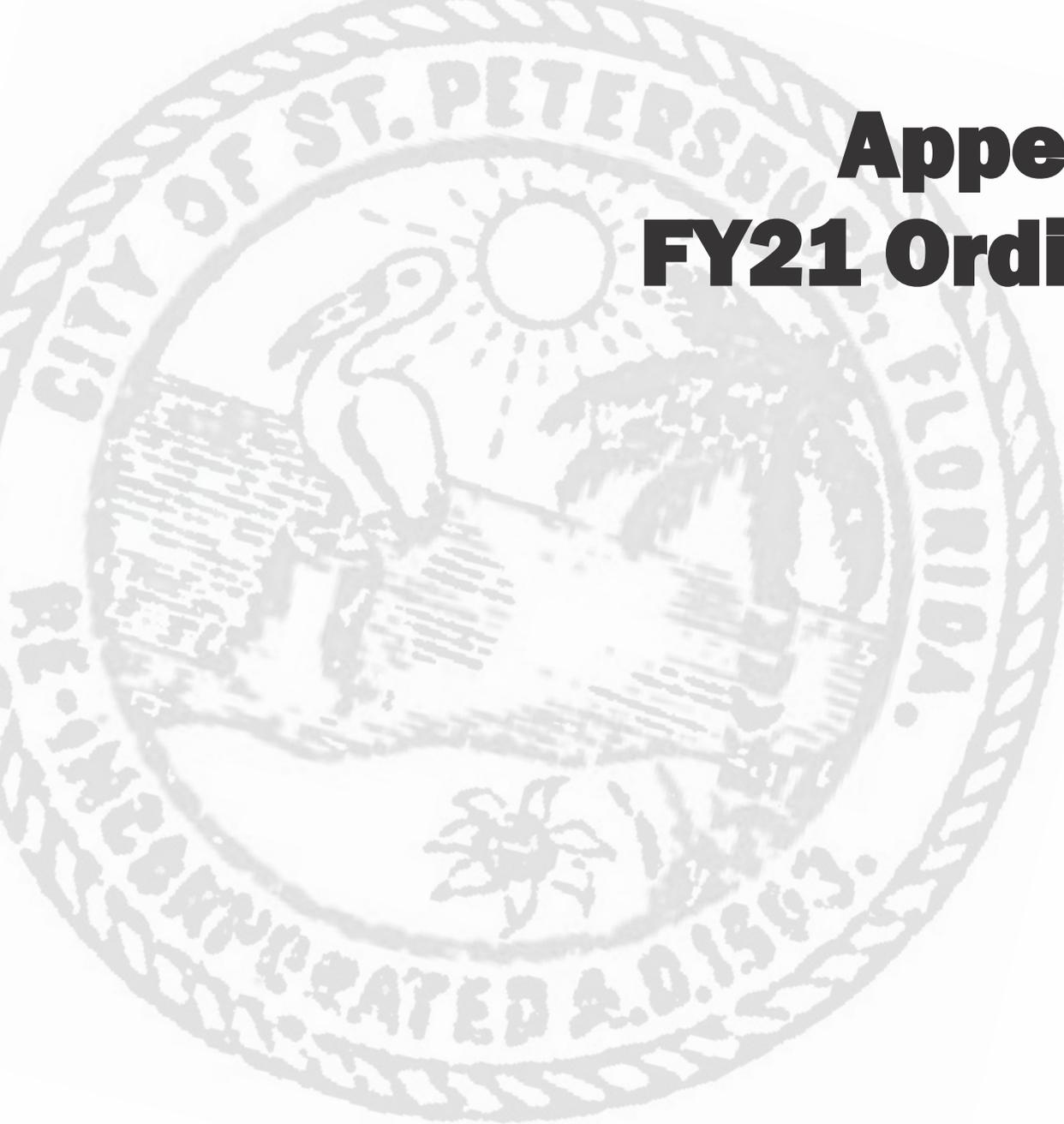
**Notes**

MIF = Multimodal Impact Fees

GATISAF = Gateway Area Transportation Improvements Special Assessment Fee

# **Appendix A**

## **FY21 Ordinance**



## ORDINANCE NO. 432-H

AN ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021; MAKING APPROPRIATIONS FOR THE PAYMENT OF THE OPERATING EXPENSES OF THE CITY OF ST. PETERSBURG, FLORIDA, INCLUDING ITS UTILITIES, AND FOR THE PAYMENT OF PRINCIPAL AND INTEREST OF REVENUE BONDS, AND OTHER OBLIGATIONS OF THE CITY OF ST. PETERSBURG, FLORIDA; MAKING APPROPRIATIONS FOR THE CAPITAL IMPROVEMENT PROGRAM OF THE CITY OF ST. PETERSBURG, FLORIDA; MAKING APPROPRIATIONS FOR THE DEPENDENT SPECIAL DISTRICTS OF THE CITY OF ST. PETERSBURG FLORIDA; ADOPTING THIS APPROPRIATIONS ORDINANCE AS THE BUDGET FOR THE CITY OF ST. PETERSBURG, FLORIDA FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

**THE CITY OF ST. PETERSBURG DOES ORDAIN:**

**SECTION 1.** That for payment of operating expenses and obligations of the City of St. Petersburg, Florida, for the fiscal year ending September 30, 2021, there is hereby appropriated out of any money in the Treasury of the City and any accruing revenues of the City available for said purposes to the funds and for the purposes hereinafter set forth, the sum of monies shown in the following schedules:

**OPERATING FUNDS****GENERAL FUND**

Police	116,308,412
Fire Rescue	37,156,356
Leisure Services Administration	50,758,791
Neighborhood Affairs Administration	7,657,151
General Government Administration	55,657,784
Public Works Administration	13,064,923
City Development Administration	<u>12,221,584</u>
<b>Total – General Fund</b>	<b>\$292,825,001</b>

**GENERAL FUND RESERVE**

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Preservation Reserve	<u>45,000</u>
<b>Total – General Fund Reserve</b>	<b>\$45,000</b>

**ENTERPRISE FUNDS**

Water Resources	163,002,600
Water Cost Stabilization	2,000,000
Water Equipment Replacement	1,847,000
Stormwater Utility	22,539,589
Stormwater Equipment Replacement	1,397,000
Sanitation	50,862,752
Sanitation Equipment Replacement	2,993,345
Parking	7,917,239
Mahaffey Theater	1,012,647
Pier	3,901,514
Coliseum	951,051
Sunken Gardens	1,944,199
Tropicana Field	2,046,234
Airport	1,261,393
Marina	3,955,219
Golf Courses	4,124,444
Jamestown	708,376
Port	<u>441,227</u>
<b>Total - Enterprise Funds</b>	<b>\$272,905,829</b>

**SPECIAL REVENUE FUNDS**

Emergency Medical Services	17,484,662
Local Assistance Housing (SHIP)	600,000
Downtown Redevelopment District	5,764,938
Law Enforcement State Trust	85,607
Federal Justice Forfeiture	37,000
Grant Funds (CDBG, HOME, ESG, NSP)	3,310,991
Miscellaneous Donation Funds	1,500,000
Building Permit Special Revenue Fund	10,587,588
Special Assessments	226,100
School Crossing Guard	350,000
Weeki Wachee	170,000
Arts in Public Places	19,412
Professional Sports Facility Sales Tax	<u>1,973,357</u>
<b>Total - Special Revenue Funds</b>	<b>\$42,109,655</b>

**INTERNAL SERVICE FUND RESERVES**

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Fleet Management	38,314
Technology Services	164,222
Commercial Insurance	664,846
Billing and Collections	<u>213,215</u>
<b>Total-Internal Service Fund Reserves</b>	<b>\$1,080,597</b>

**DEBT SERVICE FUNDS**

JP Morgan Chase Revenue Notes	2,219,615
Banc Of America Notes Debt Service	198,750
Banc of America Leasing & Capital LLC	226,495
TD Bank, N.A.	9,323,470
Sports Facility Sales Tax Debt	1,952,520
Public Service Tax Debt Service	2,901,188
Water Resources Debt	42,626,517
Stormwater Debt Service	2,188,705
Sanitation Debt Service	<u>295,332</u>
<b>Total – Debt Service Funds</b>	<b>\$61,932,592</b>

**TOTAL - OPERATING BUDGET APPROPRIATIONS** **\$670,898,674**

**SECTION 2.** For the payment of capital improvements as set forth in the Capital Improvement Program of the City of St. Petersburg, Florida for the fiscal year ending September 30, 2021, there is hereby appropriated from the monies in the Treasury of the City and any accruing revenues of the City available for said purposes to the funds and for the purposes hereinafter set forth, the sum of monies as shown in the following schedules:

**CAPITAL IMPROVEMENT FUNDS****GENERAL CAPITAL IMPROVEMENT**

Resurface Basketball Courts	75,000
MOB Repairs and Improvements	1,140,000
Sanitation New Facility	1,500,000
Fire Rescue Bunker Gear Replacement	600,000
Refinish Gym Floors	125,000
Magnolia Heights Special Assessment	329,000
Transfer to TD Bank, N.A. Debt Service Fund	<u>124,231</u>
<b>General Capital Total</b>	<b>\$3,893,231</b>

**HOUSING CAPITAL IMPROVEMENT**

Affordable/Workforce Housing	600,000
Legal Collection Expense	<u>25,000</u>
<b>Housing Total</b>	<b>\$625,000</b>

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**PUBLIC SAFETY CAPITAL IMPROVEMENT**

Fire Engine 13 Replacement (F449)	323,000
Fire Station 2 Land Acquisition	1,250,000
Transfer to TD Bank, N.A. Debt Service Fund	<u>6,425,769</u>
<b>Public Safety Total</b>	<b>\$7,998,769</b>

**CITYWIDE INFRASTRUCTURE CAPITAL IMPROVEMENT**

157184 Bayou Grand Blvd, N of Tanglewood	400,000
157189 Overlook Dr NE Over Smacks Bayou	700,000
157191 Snell Isle Blvd NE Over Coffee Pot Bayou	550,000
157302 38th Ave S Over Minnow Canal	850,000
157367 58th St N Over Bear Creek	450,000
Bridge Life Extension Program	450,000
Affordable Housing Land Acquisition	1,000,000
Sanitary Sewer I & I Removal	9,000,000
Alley Reconstruction - Brick	125,000
Alley Reconstruction - Unpaved	125,000
School Zone Upgrades	300,000
Sidewalk Reconstruction	400,000
Street and Road Improvements	500,000
Traffic Signal/BRT System Upgrades	100,000
Bicycle Pedestrian Facilities	100,000
Complete Streets	300,000
Sidewalks - Neighborhood & ADA Ramps	250,000
Seawall Renovation & Replacement	418,000
Transfer to Debt Service Fund (Bridge)	<u>639,944</u>
<b>Citywide Infrastructure Total</b>	<b>\$20,657,944</b>

**RECREATION & CULTURE CAPITAL IMPROVEMENT**

Athletic Facilities Improvements	150,000
Mahaffey Theater Improvements	400,000
General Library Improvements	100,000
Park Facilities Improvements	300,000
Parks Lighting Improvements	100,000
Play Equipment Replacement	500,000
Preserve Improvements	100,000
Swimming Pool Improvements	350,000
Recreation Center Improvements	250,000
Transfer to Debt Service Fund (Shore Acres/Library)	<u>1,030,324</u>
<b>Recreation and Culture Total</b>	<b>\$3,280,324</b>

**CITY FACILITIES CAPITAL IMPROVEMENT**

Fire Facilities Major Improvements	100,000
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City Facility Roof/Waterproofing	120,000
City Facility HVAC Replace/Upgrade	120,000
Transfer to Debt Service Fund (Jamestown)	<u>139,732</u>
<b>City Facilities Total</b>	<b>\$479,732</b>

**MULTIMODAL IMPACT FEES CAPITAL PROJECTS**

City Trails - Multi-use Trails	200,000
Complete Streets	350,000
Downtown Int & Ped Facilities	250,000
Sidewalk Expansion Program	100,000
Traffic Safety Program	<u>200,000</u>
<b>Multimodal Total</b>	<b>\$1,100,000</b>

**DOWNTOWN PARKING CAPITAL PROJECTS**

New Meter Technology	<u>200,000</u>
<b>Downtown Parking Total</b>	<b>\$200,000</b>

**WATER RESOURCES CAPITAL PROJECTS**

Water Treatment/Supply	490,000
Water Distribution System Improvements	12,950,000
Wastewater Collection	19,700,000
Wastewater Treatment	10,810,000
Reclaimed System Improvements	1,760,000
Water Resources Building Improvements	6,750,000
Computerized Systems	<u>100,000</u>
<b>Water Resources Total</b>	<b>\$52,560,000</b>

**STORMWATER DRAINAGE CAPITAL PROJECTS**

Stormwater Lift Stations	80,000
1st Ave N at 58th St. SDI	1,000,000
Minor Storm Drainage	500,000
5th Avenue North at 74th St. to 76th St.	300,000
Drainage Line Rehab/Replacement	1,800,000
Lake Improvements	150,000
Little Bayou Water Quality Improvements	70,000
MLK at 62 A/N Improvements	850,000
Stormwater Vaults & Backflow Preventers	<u>160,000</u>
<b>Stormwater Drainage Total</b>	<b>\$4,910,000</b>

**AIRPORT CAPITAL PROJECTS**

PAPIs/REILs for Runway 18/36	150,000
Runway 18/36 Rehab Construction	<u>3,050,000</u>

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<b>Airport Total</b>	<b>\$3,200,000</b>
 <b>MARINA CAPITAL PROJECTS</b>	
Marina Facility Improvements	150,000
Marina Parking Lot Renovation	<u>120,000</u>
<b>Marina Total</b>	<b>\$270,000</b>
 <b>BIKE/PEDESTRIAN CAPITAL PROJECTS</b>	
Transfer to General CIP	<u>241,000</u>
<b>Bike/Pedestrian Total</b>	<b>\$241,000</b>
 <b>TOTAL CIP FUNDS</b>	 <b>\$99,416,000</b>

**SECTION 3.** For dependent districts of the City of St. Petersburg, Florida, for the fiscal year ending September 30, 2021, there are hereby appropriated from the monies and revenues of said districts the sum of monies shown on the following schedule:

<b>DEPENDENT DISTRICTS</b>	
Health Facilities Authority	<u>4,000</u>
<b>Total - Dependent Districts</b>	<b>\$4,000</b>

**SECTION 4.** Within the appropriations in Section 1, the following allocations are authorized:

<b>INTERNAL SERVICE ALLOCATIONS</b>	
Fleet Management	19,076,994
Equipment Replacement	10,107,136
Municipal Office Buildings	4,107,739
Technology Services	13,623,192
Technology and Infrastructure	1,624,000
Supply Management	571,196
Health Insurance	56,815,990
Life Insurance	906,985
General Liabilities Claims	2,776,838
Commercial Insurance	5,044,044
Workers' Compensation	9,959,698
Billing and Collections	<u>12,262,975</u>
<b>Total - Internal Services</b>	<b>\$136,876,787</b>
 <b>COMMUNITY SUPPORT ALLOCATIONS</b>	
Pinellas Safe Harbor	150,000
Social Action Funding Program	583,800
Pinellas Homeless Leadership Board	25,000

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Westcare Opioid Addiction Program	75,000
Pinellas Hope	150,000
St. Vincent de Paul	148,633
Rapid Rehousing	300,000
Neighborly Care Network (Meals on Wheels)	50,000
Contingency	15,000
Westcare Turning Point	125,000
My Brothers and Sisters Keeper	675,000
TBBBIC	50,000
2020 Wrap Around Services	30,000
2020 Wrap Around Administration	35,000
Arts Grants	405,000
Florida Orchestra	100,000
Museum of History	12,000
STEP Program	50,000
USF Endowment Marine Sciences	25,000
MLK Festival	50,000
E/W Shrine Game	5,000
International Baseball	5,000
First Friday Sponsorship	10,000
New event(s) for FY21 (TBD)	5,000
Special Event Recruitment	17,000
First Night	40,000
Youth Employment	400,000
Keep Pinellas Beautiful	10,000
Workforce Readiness	35,000
Neighborhood Partnership Matching Grants	35,000
Mayors Mini Grant Program	15,000
Reads to Me	50,000
St. Pete Paws	15,000
Independent Corridor Fund	350,000
Neighborhood Commercial Fund	175,000
Main Streets Program	220,000
Economic Development Corporation	150,000
City/Chamber Greenhouse Partnership	96,000
Qualified Target Industry Commitments	80,000
Firestone Grand Prix of St. Petersburg	22,500
St. Pete Makers	2,000
Grow Smarter Eco Dev and Workforce Initiative	270,000
Keep St. Pete Local/Localtopia	17,000
Business Recruitment Event Aide	25,000
Looper	20,000
Museum of History (construction match)	250,000

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Holocaust Museum	350,000
Carter G Woodson Museum	750,500
USF Fellows program	<u>18,000</u>
<b>Total – Community Support</b>	<b>\$6,492,433</b>
Subsidies:	
Mahaffey Theater	450,000
Pier	1,997,000
Coliseum	195,500
Tropicana Field	1,182,420
Golf	131,000
Jamestown	124,500
Port	<u>176,000</u>
<b>Total – Subsidies</b>	<b>\$4,256,420</b>
Debt and Transfers:	
Debt	5,086,385
Economic Stability	500,000
Capital Improvement Funds	1,588,550
Tax Increment Funds	<u>15,796,001</u>
<b>Total – Debt and Transfers</b>	<b>\$22,970,936</b>
Contingency	<b>\$1,826,328</b>
<b>Total – Non-Departmental</b>	<b>\$35,546,117</b>

**SECTION 5.** The following categories are established as committed fund balances for future appropriation in the General Fund. The final amount will be determined subsequent to year-end when the actual results and ending balances for all funds has been determined. Commitment amounts can be changed by a resolution of City Council in accordance with the City Charter:

*Operating Re-appropriations* - Funds that are rolled over for purchases that could not be made in the previous year due to timing or other issues.

*Land Sale Proceeds* - This category was established to provide a funding source for acquiring property. Proceeds from the sale of City properties valued at less than \$20,000 are deposited in the General Operating Fund and are to be used for acquiring property according to Resolution 2002-126 adopted by the City Council on February 21, 2002.

*Qualified Target Industry (QTI) Tax Refund Program* - This category was established to provide the City's share of payments over the next five years for the QTI program, which provides funds to local businesses for the purpose of stimulating economic growth and employment.

*Local Agency Program (LAP)* - This category was established to provide the City's share of commitments for maintenance of City roads and trails as a result of grant agreements with the Florida Department of Transportation (FDOT).

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*Courtesy Docks and Slips* - This category was established to provide the City's share of commitments for costs associated with the ordinary and routine maintenance of the Transient Visitor Dock and Slips until March 31, 2041 as a result of a grant agreement with the Florida Fish and Wildlife Conservation Commission (FFWCC).

These commitment categories are effective as of the date of this ordinance which is prior to the end of the Fiscal Year 2020.

**SECTION 6.** After passage of this ordinance, changes to the allocation amounts listed in Section 4 may be accomplished in the same manner as changes to appropriations pursuant to City Charter Section 3.14.

**SECTION 7.** This appropriation ordinance is hereby adopted as the budget for the City of St. Petersburg for the fiscal year ending September 30, 2021.

**SECTION 8.** In the event this Ordinance, or any line item, is not vetoed by the Mayor in accordance with the City Charter, it shall become effective after the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto this Ordinance, in which case this Ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this Ordinance, or any line item, is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

First reading conducted on 3<sup>rd</sup> day of September 2020.

Adopted by St. Petersburg City Council on second and final reading on the 17<sup>th</sup> day of September 2020.



Ed Montanari, Chair-Councilmember  
Presiding Officer of the City Council

ATTEST:



Chan Srinivasa, City Clerk

Title Published: Times 1-t 09/02/20

**Not vetoed. Effective date September 24, 2020 at 5:00 p.m.**



# **Appendix B**

## **Glossary**



## GLOSSARY

**Accrual Accounting:** Wherein revenue and expenses are recorded in the period in which they are earned or incurred regardless of whether cash is received or disbursed in that period. This is the accounting basis that generally is required to be used in order to conform to generally accepted accounting principles (GAAP) in preparing financial statements for external users.

**Administration:** A group of departments based on organization structure. Generally, it is the organizational accounting unit for which the City Council authorizes (appropriates) operating funds.

**Ad Valorem Tax (property tax):** A tax levied primarily on real property. The amount of tax is determined by multiplying the taxable assessed value of the property by the millage rate. St. Petersburg property owners may pay ad valorem taxes to the city, Pinellas county, the Pinellas school district, and a number of independent taxing authorities.

**Appropriation:** An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one year period in operating funds.

**Appropriation Ordinance:** The official enactment by City Council establishing the legal authority for city officials to obligate and expend resources.

**Assessed Valuation:** The estimated value placed upon real and personal property by the county property appraiser as the basis for levying ad valorem (property taxes).

**Bond (Debt Instrument):** A written promise to pay (debt) a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

**Brownfield:** The U.S. Environmental Protection Agency (EPA) defines brownfields as “real property, the expansion, redevelopment, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant.” Common examples are abandoned gas stations and dry cleaners, railroad properties, factories, and closed military bases.

**Budget (Operating):** A plan of financial operation embodying an estimate of expenditures for a given period (typically a fiscal year) and the means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the city and its administrations operate.

**Capital Outlay:** The purchase, acquisition, or construction of any item having a unit cost of \$5,000 or more, or a useful life of one or more years. Typical capital outlay items include vehicles, construction equipment, computers, and office furniture.

**Capital Project (Capital Improvement):** Major construction, acquisition, or renovation activities which add value to the city’s physical assets or significantly increase their useful life. Projects normally have a cost in excess of \$50,000 and a useful life of at least ten years; this definition is subject to certain exceptions, as in the scheduled routine replacement of sanitation and golf course equipment.

**Commodities (as an object of expenditure):** Expendable materials and supplies necessary to carry out a department's work program for the fiscal year. Such items as repair and maintenance materials, chemicals, agricultural products, office supplies, small tools, and merchandise for resale are included.

**Debt Service:** Payment of interest and repayment of principal to holders of the city's debt instruments.

**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

**Employee Benefits (as an object of expenditure):** Contributions made by the city to designated funds to meet commitments or obligations for employee fringe benefits. Included are the city's share of costs for Social Security and the various pension, medical, and life insurance plans.

**Encumbrances:** Obligations in the form of purchase orders, contracts, or other commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

**Enhancement:** An improvement in existing services, or an entirely new service, proposed for inclusion in the program budget.

**Enterprise Fund:** Separate financial accounting entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

**ERS:** Employee Retirement System.

**Expenditures:** Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes have been made.

**Fiscal Year:** In the State of Florida, a fiscal year is the twelve month period beginning October 1st and ending the following September 30th. Commonly referred to by the calendar year in which it ends, e.g., the fiscal year ending September 30, 2018 is Fiscal Year 2018 (a.k.a. FY18).

**Full-Time Equivalent (FTE):** Full-Time Equivalent

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance:** A positive fund balance is the excess of a fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

**General Administrative Charges (G&A):** Each enterprise fund is assessed a pro-rated share of the cost of citywide management and control functions such as accounting, personnel, and purchasing, which are budgeted in the General Fund. The enterprise funds are also assessed a pro-rated share of the costs for their specific department (e.g., Water Resources). These two components are combined in the General and Administrative charges, which appear as expenditures in the enterprise fund and as revenue in the General Fund.

**General Fund:** The fund supported by taxes, fees, and other revenue that may be used for any lawful purpose.

**General Obligation Bonds:** When the city pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. In Florida, G.O. bonds must be authorized by public referenda.

**Intergovernmental Revenue:** A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made between local governments or to local governments from the state and federal governments. Grants are usually made for specified purposes.

**Internal Service Fund:** Funds used to account for the financing of goods or services provided by one department to other departments of the city, on a cost reimbursement basis.

**Mill:** One thousandth of a dollar (one-tenth of a cent). The ad valorem (property tax rate) is normally stated in mills. For example, a ten mill levy would be a tax of ten dollars for every thousand dollars of taxable assessed property value.

**Millage Rate:** The ad valorem (property) tax rate. See "Mill".

**Modified Accrual Accounting:** To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

**Municipal Services Taxing Unit (MSTU):** A special district authorized by the Florida State Constitution Article VII and Florida State Statute 125.01. The MSTU is the legal and financial mechanism for providing specific services and/or improvements to a defined geographical area. An MSTU may levy ad valorem taxes without a referendum. An MSTU may also use assessments, service charges, or other revenue to provide its sources of income. In Pinellas county, the MSTU is all the unincorporated areas of the county.

**Objects of Expenditure:** Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include personal services, employee benefits, contractual services, commodities, and capital outlay.

**Operating Changes:** Reorganizations, major commodity cost increases, or other factors which cause differences in resources between two fiscal years' budgets for a program, but do not materially affect the level of service provided by the program.

**Payment in Lieu of Taxes (PILOT):** Charges to an enterprise fund which are intended to replace General Fund revenues which the city would receive if the enterprise were a private sector operation. All enterprise funds are assessed a payment in lieu of property tax based on the value of the real property assets of the fund when the fund balance supports such a payment. In addition, enterprises with significant use of city rights-of-way (Water Resources and Sanitation) are assessed a payment in lieu of franchise fee based on the operating revenue of the fund. These two components are combined in the payment in lieu of taxes, which appear as expenditures in the enterprise funds and as revenue in the General Fund.

**Performance Measures:** Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to a new street lighting program).

**Personal Services:** Services rendered by full-time and part-time employees to support the functions of city departments. Costs include salaries, overtime, shift differentials, and other direct payments to employees.

**Program:** A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

**Qualified Target Industry Tax Refund Program (QTI):** Incentive program administered through the state of Florida that allows Florida communities to encourage quality job growth in targeted high value-added businesses. The program provides tax refunds per new job created as follows: \$3,000 per new job created, \$1,000 per new job above 150% average wage, \$2,000 per new job above 200% average wage, \$6,000 per new job in an enterprise zone and a bonus of \$2,500 per job if located in a state designated Brownfield.

**Revenue Bonds:** When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds. In Florida, revenue bonds do not require voter approval.

**Services:** The requirements for a department's work program which are provided by other entities - either outside contractors and vendors or any other city department. Examples are the costs of repair and maintenance services (exclusive of materials), utilities, rentals, training and travel, legal and fiscal services, and charges from city internal service funds. In the enterprise funds, this object category also includes payment in lieu of taxes and general administrative charges from the General Fund.

**Special Assessment:** A charge imposed for a specific purpose.

**Truth in Millage (TRIM) Act:** The "Truth in Millage" Act, incorporated in Florida State Statute 200.065, requires that property owners be notified by mail of the proposed property taxes for the next fiscal year based on "tentative" budgets approved by the city, county, school board, and other taxing districts. In addition to other requirements the TRIM act also includes specific requirements for newspaper advertisements of budget public hearings, and the content and order of business of the hearings.

**User Fees (also known as Charges for Service):** The payment of a fee for a direct receipt of a public service by the party benefiting from the service.

# **Appendix C**

## **Fund Descriptions**



## FUND DESCRIPTIONS

The City of St. Petersburg uses funds and account groups to account for its resources as required by the charter, state statutes, and the accounting profession.

Each of the city funds is a fiscal entity, an accounting entity, and in a sense, a legal entity. Each fund has its own balance which is accounted for separately. The target balance amount for each fund is stated in the city's fiscal policies. Transfers between funds can be made as long as they are within the purpose of the fund. An example would be a payment to Fleet Management for cost incurred on behalf of Parks and Recreation.

The account groups provide accountability and control of the city's general fixed assets and general long-term debt. The fixed assets and long-term debt associated with proprietary funds are accounted for in those funds.

The charter and state statutes require an annual audit of the books and records, including the significant accounting policies of the city and compliance with laws and regulations. The external auditor concurs with the accounting policies used by the city and their opinion is included in the annual financial report.

There are three fund groups: Governmental Funds, Proprietary Funds, and Fiduciary Funds; and two account groups: General Fixed Asset Account Group and General Long-Term Debt Account Group.

## GOVERNMENTAL FUNDS

The Governmental Funds are used to account for the acquisition and use of expendable resources. These funds reflect balances and measure financial position rather than net income. They also measure the change in financial position from the prior year.

The city has four types of Governmental Funds:

**GENERAL FUND** – This fund is used to account for all financial resources except those required to be accounted for in another fund.

**SPECIAL REVENUE FUNDS** – These funds account for the proceeds of specific revenue sources or finance specified activities as required by law or administrative regulation. The following comprise the city's special revenue funds:

Arts in Public Places – Fund used to account for transfers from capital improvement projects for public art.

Assessments Revenue – Revenue from collection of principal and interest on special assessments for capital improvements under its redevelopment plan.

Bayboro Harbor Tax Increment District – Payments from the city and county tax increment financing (TIF) for the Bayboro Harbor District.

Building Permit Special Revenue – Revenues received from permitting necessary for the Florida building code.

Community Development Block Grant (CDBG) – Revenue received for community block grants for opportunities to expand economic opportunities and provide decent housing and a suitable living environment for low- and moderate-income persons.

Community Housing Donation – Revenue received from Pinellas county to fund multi-family housing for low- to moderate-income people and permanent rental housing for those with special needs.

Downtown Redevelopment District – Revenue used to fund the debt service for outstanding Public Improvement Revenue Bonds and pay as you go projects consistent with the intown redevelopment plan.

Emergency Medical Services (EMS) – Contract revenue received from Pinellas county to provide EMS services.

Emergency Shelter Grant – Grant revenue received to provide homeless persons with basic shelter and essential supportive services by assisting with operational costs of shelter facilities.

Federal Justice Forfeiture – Revenue from the forfeiture and seizure of property.

Federal Treasury Forfeiture – Revenue from the forfeiture and seizure of property.

HOME Program – Grant revenue received that provides resources to fulfill the city's Consolidated Plan initiatives that assist low- and moderate-income persons in meeting their affordable housing needs.

Intown West Tax Increment District – Payments from the city and county tax increment financing (TIF) for the Intown District under its redevelopment plan.

Local Housing Assistance – Revenue received under the State Housing Initiatives Partnership Program (SHIP) to produce and preserve affordable housing in St. Petersburg.

Local Law Enforcement State Trust – Revenue from the forfeiture and seizure of property.

Neighborhood Stabilization Program – Grant revenue received from the U.S. Department of Housing and Urban Development to assist local governments to address the effects of abandoned and foreclosed properties.

Operating Grant – Fund used to account for operating grants that require the use of a separate fund for accounting purposes.

Police Grant – Grant revenue received through the Edward Byrne Memorial Justice Assistance Grant Program (JAG).

Professional Sports Facility – Revenue used to support debt service for Professional Sports Facility Sales Tax Revenue Bonds.

School Crossing Guard – Revenues collected from the parking ticket surcharge enabled under Florida statutes.

South St Petersburg Redevelopment District – Payments from the city and county tax increment financing (TIF) for the South St Petersburg District under its redevelopment plan.

Weeki Wachee – Revenues received from the sale of city property in Weeki Wachee Springs, Florida. By referendum, the proceeds can only be spent for parks, recreational, preservation, and beautification purposes.

**DEBT SERVICE FUNDS** – These funds account for the accumulation of resources and the payment of the principal, interest, and related costs of the city’s general long-term debt. The following comprise the city’s Debt Service Funds:

Banc of America Notes – Proceeds are used to record debt service payments for Section 108 debt.

Banc of America Leasing & Capital – Proceeds to finance the solar photo voltaic system at the city’s Police Headquarters.

BB&T Notes – Proceeds are used for on-going projects at the Duke Energy Center for the Arts, the Pier, and the Salvador Dali Museum.

JP Morgan Chase Revenue Notes – Proceeds are used to advance some of the Penny for Pinellas Projects including the 40<sup>th</sup> Avenue NE Bridge over Placido Bayou, Shore Acres Recreation Center Replacement, Main (Obama) Library Renovations, and improvements to the city’s affordable housing complex at Jamestown.

Key Government Finance – Proceeds to finance the costs of the acquisition, design, construction, reconstruction, and equipping of capital improvements to various projects located within the city limits.

Public Service Tax – Proceeds are used to record the cost of the debt for the Pier and the Pier Uplands projects.

Sanitation Debt Service – Proceeds were used to finance the acquisition of containers and trucks for the implementation of the city’s curbside recycling program.

Sports Facility Sales Tax – Proceeds are used for modifications to the stadium at Tropicana Field.

Stormwater Debt Service – Proceeds are used for city stormwater projects.

TD Bank, N.A. – Proceeds are used to finance the acquisition, construction, and equipping of the city’s Police Headquarters Facility.

Water Resources Debt – Proceeds are used for major improvements of the city-owned and operated water/sewer system.

**CAPITAL PROJECTS FUNDS** – These funds account for all resources used for the acquisition and/or construction of major capital facilities other than those financed by enterprise funds. Each of the enterprise funds, except Jamestown and Sanitation, has its own Capital Projects Fund. The following comprise some of the city’s Capital Project Funds.

Bicycle/Pedestrian Safety Grants – Accounts for grant appropriations specific to bicycle and pedestrian safety capital projects.

City Facilities Capital Improvement – City facility improvements funded by the Local Option Sales Surtax.

Citywide Infrastructure Capital Improvement – Infrastructure improvements funded by the Local Option Sales Surtax. This fund was originally titled the Neighborhood and Citywide Infrastructure Capital Improvement Fund.

General Capital Improvement – Construction projects funded by general revenues.

Housing Capital Improvement – Housing-related projects and support services.

Multimodal Impact Fee Capital Improvement – Construction projects funded by transportation impact fees.

Public Safety Capital Improvement – Public safety improvements funded by the Local Option Sales Surtax.

Recreation and Culture Capital Improvement – Recreation and culture improvements funded by the Local Option Sales Surtax.

Tax Increment Financing Capital Improvement Fund – Capital projects funded by the city's tax increment financing districts.

Weeki Wachee – Construction projects funded by interest earnings from the Weeki Wachee Operating Fund.

## PROPRIETARY FUNDS

These funds are used to account for activities operated in a manner similar to those found in the private sector. The goods and services from these activities can be provided to outside parties for a retrofit in the case of enterprise funds, or to other departments on a cost-reimbursement basis as in the internal service funds.

**ENTERPRISE FUNDS** – The following comprise the city’s enterprise funds: Water Resources, Sanitation, Stormwater Utility, Airport, Port, Jamestown Complex, Golf Course, Marina, Coliseum, Mahaffey Theater, Parking Revenue, Pier, Sunken Gardens, and Tropicana Field.

Note that from an accounting perspective, the enterprise capital project funds are included with their respective operating funds for financial reporting. For example, the Water Resources summary in the Comprehensive Annual Financial Report (CAFR) includes both the operating fund and the capital project fund. This presentation differs from that of the budgetary perspective, where the capital project funds (appropriated on a multi-year basis) are included in the Capital Improvement Program (CIP) and the operating funds (appropriated annually) are included in the operating budget.

**INTERNAL SERVICE FUNDS** – The following comprise the city’s internal service funds: Fleet Management, Equipment Replacement, Municipal Office Buildings, Revolving Energy Investment, Technology Services, Technology and Infrastructure, Billing and Collections, Supply Management, and the insurance funds (Health, Life, General Liabilities Claims, Workers’ Compensation, and Commercial).

## FIDUCIARY FUNDS

The fiduciary funds are used to account for assets held on behalf of outside parties or other funds. The city has four types of Fiduciary Funds:

**PENSION TRUST FUNDS** – These funds account for the financial operations and conditions of the city’s three pension plans. The following comprise the city’s pension trust funds:

Employee Retirement – Prior and supplemental plans covering general employees.

Fire Pension – Prior and supplemental plans covering firefighters.

Police Pension – Prior and supplemental plans covering police officers.

**NON-EXPENDABLE TRUST FUNDS** – These funds account for assets held by the city in the capacity of a trustee where only the income generated may be expended for purposes expressed in the trust agreement. The following fund comprises the city’s non-expendable trust funds:

Kopsick Palm Arboretum Donations – This gift was given to set up a trust whereby income generated is to be used for maintaining a Palm Arboretum.

**EXPENDABLE DONATIONS FUNDS** – These funds account for assets held by the city in the capacity of a trustee where both the assets and the income generated may be expended for purposes expressed in the trust agreement. The following comprise the city’s expendable donations funds:

Grants – Federal and state grants not accounted for in another fund type.

Library Donations – Gifts to the library for which income generated can be used for specified purposes.

Miscellaneous Trust – All expendable trusts held for the benefit of the city except grants and Library.

**AGENCY FUNDS** – These funds serve primarily as clearing mechanisms for cash resources which are collected by the city, held for a brief period, and then distributed to authorized recipients. The following comprise the city's agency funds:

Deferred Compensation Plans – To account for assets held on behalf of the employees participating in the IRS Code 457 plans.

Health Facilities Authority – This fund accounts for revenues that are service charges to non-profit health care organizations benefiting from tax exempt debt issues. Expenditures are the administrative costs incurred by the authority.

Treasurer's Account – Clearing payroll deductions, pension contributions, and other miscellaneous items.

Other Accounts – Cash resources collected for youth, civic, community organizations, and other governments distributed to/for them.

## LOANS AND ADVANCES

Interfund loans or advances are acceptable and sometimes used by the city. Contributions from the General Fund to proprietary funds and fiduciary funds are acceptable and frequently used. However, equity transfers from an enterprise fund to another fund must be done on a reasonable, rational, and consistent basis.



## BUDGET AND MANAGEMENT DEPARTMENT

P.O. Box 2842 • St. Petersburg, FL 33731-2842

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