

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of February 18, 2021

TO: The Honorable Ed Montanari, Chair, and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Amendment No. 3 to Task Order No. 14-03-LMA/MMP (“Task Order”), as amended, to the architect/engineering agreement dated September 3, 2014 between the City of St. Petersburg, Florida and Landon, Moree & Associates, Inc. (“A/E”) for the A/E to provide additional construction phase support services related to the new transient visitor dock facility at the Municipal Marina in an amount not to exceed \$35,000.00; providing that the total Task Order, as amended, shall not exceed \$228,000.00 (ECID Project No. 16062-119; Oracle Project No. 15358); approving a rescission of an unencumbered appropriation in the Marina Capital Improvement Fund (4043) in the amount of \$72,000 from the Marina Facility Improvements FY21 Project (17965); approving a supplemental appropriation in the amount of \$72,000 from the increase in the unappropriated balance of the Marina Capital Improvements Fund (4043), resulting from the rescission, to the Marina Transient Docks Project (15358); and providing an effective date.

EXPLANATION: The Municipal Marina has limited capacity for transient boaters wishing to visit downtown St. Petersburg. There has been an ever-growing demand for convenient, flexible and accessible transient dockage in the City’s waterfront.

This work involved design permitting and construction of a dedicated 25 slip visitor floating transient dock facility.

This project will support and improve waterside access to downtown and will benefit downtown businesses. It is supported by the Chamber of Commerce, the Southwest Florida Marine Industries Association (SWFMIA) and the St. Petersburg Yacht Club.

The proposed transient dock was one of 39 projects selected in January 2015 to receive funding from the U.S. Fish and Wildlife Service’s Boating Infrastructure Grant (BIG) program. The service awarded more than \$14,000,000 in competitive grants to 31 states in an effort to support recreational boating and job creation.

On September 2, 2014, the City of St. Petersburg, Florida (“City”) and Landon, Moree & Associates, Inc. (“A/E”) entered into an architect/engineering agreement for A/E to provide miscellaneous professional services for Municipal Marina and Port Projects.

On February 18, 2016, City Council approved Task Order No. 14-03-LMA/MMP in the amount of \$168,500 for design and bidding phase services related to constructing a new transient visitor dock facility. Task Order No. 14-03-LMA/MMP pertains to specific surveying, environmental,

engineering and permitting services related to the development of final design, including plans and technical specifications and contract documents, for construction of a dedicated 25 slip visitor floating transient dock facility.

On March 2, 2017, City Council approved Amendment No. 1 to Task Order No. 14-03-LMA/MMP in the amount of \$21,500 which provided for additional geotechnical and cost estimating engineering services, for evaluation of either fixed or floating transient visitor docks. Amendment No. 1 also included a sea grass survey at the project site, to respond to FDEP permit application review and requests for additional information.

On October 5, 2017, City Council approved Amendment No. 2 to Task Order No. 14-03-LMA/MMP in the amount of \$3,000 which provided for additional structural design service based on the low bearing capacity of the soils.

Amendment No. 3 to Task Order No. 14-03-LMA/MMP in the amount of \$35,000 will provide supplemental construction phase support services for responding to Contractor originated Requests for Information (RFI's) and additional shop drawing submittals primarily associated with the following: dock system design calculations related to buoyancy, various wind and wave load effects, guide pile moment and loading, berthing impacts, cleat mooring loads and floating dock module bolting connections. Supplemental construction phase support services also include periodic site inspections of guide pile and floating dock module installation and final permit close out with the Regulatory Agencies. *This Amendment includes a \$5,000 allowance to be authorized if any unforeseen conditions are experienced while performing the work.*

Task Order No. 14-03-LMA/MMP and Amendment Nos. 1 through 3 include the following phases and associated not to exceed costs respectively:

Task Order	Data Collection/Final Design/Services During Construction	\$168,500.00	(Approved)
Amendment No. 1	Geotechnical and Engineering Services for Evaluating either Fixed or Floating Docks	\$21,500.00	(Approved)
Amendment No. 2	Maintenance and Operational Analysis	\$3,000.00	(Approved)
Amendment No. 3	Supplemental Construction Phase Support Services	\$30,000.00	(New)
	Allowance	\$5,000.00	(New)
	A/E Total	\$228,000.00	

Contractor construction costs for the improvements were previously approved by Council on October 17, 2019 under a separate Agreement with American Empire Builders, Inc. Construction is currently underway and expected to be operational in March, 2021.

The work to provide the City with a new transient dock will facilitate access for tourists and residents visiting downtown businesses and attractions by boat, as well as provide ADA compliant, secure docking accessibility.

RECOMMENDATION: Administration recommends authorizing the Mayor or his designee to execute Amendment No. 3 to Task Order No. 14-03-LMA/MMP (“Task Order”), as amended, to the architect/engineering agreement dated September 3, 2014 between the City of St. Petersburg, Florida and Landon, Moree & Associates, Inc. (“A/E”) for the A/E to provide additional construction phase support services related to the new transient visitor dock facility at the Municipal Marina in an amount not to exceed \$35,000.00; providing that the total Task Order, as amended, shall not exceed \$228,000.00 (ECID Project No. 16062-119; Oracle Project No. 15358); approving a rescission of an unencumbered appropriation in the Marina Capital Improvement Fund (4043) in the amount of \$72,000 from the Marina Facility Improvements FY21 Project (17965); approving a supplemental appropriation in the amount of \$72,000 from the increase in the unappropriated balance of the Marina Capital Improvements Fund (4043), resulting from the rescission, to the Marina Transient Docks Project (15358); and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: Additional funding for the Marina Transient Docks Project (15358) will be available after the approval of a rescission of an unencumbered appropriation in the Marina Capital Improvements Fund (4043) in the amount of \$72,000 from the Marina Facility Improvements FY21 Project (17965) and a supplemental appropriation in the amount of \$72,000 from the increase in the unappropriated balance of the Marina Capital Improvements Fund (4043), resulting from the above rescission, to the Marina Transient Docks Project (15358).

ATTACHMENTS: Resolution
Amendment No. 3 to Task Order No. 14-03-LMA/MMP
Map

RESOLUTION NO. 2021-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AMENDMENT NO. 3 TO TASK ORDER NO. 14-03-LMA/MMP (“TASK ORDER”), AS AMENDED, TO THE ARCHITECT/ENGINEERING AGREEMENT DATED SEPTEMBER 3, 2014 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND LANDON, MOREE & ASSOCIATES, INC. (“A/E”) FOR THE A/E TO PROVIDE ADDITIONAL CONSTRUCTION PHASE SUPPORT SERVICES RELATED TO THE NEW TRANSIENT VISITOR DOCK FACILITY AT THE MUNICIPAL MARINA IN AN AMOUNT NOT TO EXCEED \$35,000; PROVIDING THAT THE TOTAL TASK ORDER, AS AMENDED, SHALL NOT EXCEED \$228,000 (ECID PROJECT NO. 16062-119; ORACLE PROJECT NO. 15358); APPROVING A RESCISSION OF AN UNENCUMBERED APPROPRIATION IN THE MARINA CAPITAL IMPROVEMENT FUND (4043) IN THE AMOUNT OF \$72,000 FROM THE MARINA FACILITY IMPROVEMENTS FY21 PROJECT (17965); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$72,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE MARINA CAPITAL IMPROVEMENTS FUND (4043), RESULTING FROM THE RECISSION, TO THE MARINA TRANSIENT DOCKS PROJECT (15358); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida and Landon, Moree & Associates, Inc. (“A/E”) entered into an architect/engineering agreement on September 3, 2014 for A/E to provide miscellaneous professional services for Municipal Marina and Port Projects; and

WHEREAS, in January 2015, the City was awarded \$632,000 from the U.S. Fish and Wildlife Services Boating Infrastructure Grant (BIG) Program for the construction of a Transient Visitor Dock in the Central Yacht Basin; and

WHEREAS, on February 18, 2016, City Council approved Task Order No. 14-03-LMA/MMP (“Task Order”) for A/E to provide professional engineering services for design and bidding phase services related to constructing a new transient visitor dock facility at the Municipal Marina (“Project”) for an amount not to exceed \$168,500; and

WHEREAS, on March 2, 2017, City Council approved Amendment No. 1 to the Task Order for A/E to provide geotechnical and preliminary cost estimating engineering services for evaluation of either a fixed or floating transient visitor dock for the Project in an amount not to exceed \$21,500; and

WHEREAS, on October 5, 2017, City Council approved Amendment No. 2 to the Task Order, as amended, for A/E to provide additional engineering services related to the Project in an amount not to exceed \$3,000; and

WHEREAS, Administration desires to issue Amendment No. 3 to the Task Order, as amended, for A/E to provide additional construction phase support services related to the Project in an amount not to exceed \$35,000; and

WHEREAS, additional funding for this Project will be available after (i) a rescission of an unencumbered appropriation in the Marina Capital Improvement Fund (4043) in the amount of \$72,000 from the Marina Facility Improvements FY21 Project (17965) and (ii) a supplemental appropriation in the amount of \$72,000 from the increase in the unappropriated balance of the Marina Capital Improvements Fund (4043) resulting from the above rescission to the Marina Transient Docks Project (15358).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is authorized to execute Amendment No. 3 to Task Order No. 14-03-LMA/MMP (“Task Order”), as amended, to the architect/engineering agreement dated September 3, 2014 between the City of St. Petersburg, Florida (“City”) and Landon, Moree & Associates, Inc. (“A/E”) for the A/E to provide additional construction phase support services related to the New Transient Visitor Dock Facility at the Municipal Marina in an amount not to exceed \$35,000.

BE IT FURTHER RESOLVED that the total Task Order, as amended, shall not exceed \$228,000.

BE IT FURTHER RESOLVED that an unencumbered appropriation in the Marina Capital Improvements Fund (4043) in the amount of \$72,000 from the Marina Facility Improvements FY21 Project (17965) is hereby rescinded.

BE IT FURTHER RESOLVED that there is hereby approved from the unappropriated balance of the Marina Capital Improvements Fund (4043), resulting from the above rescission, the following supplemental appropriation for FY 2021:

<u>Marina Capital Improvements Fund (4043)</u>	
Marina Transient Dock Project (15358)	\$72,000

This resolution shall become effective immediately upon its adoption.

Approved by:



City Attorney (Designee) 00550231

Approved by:



Brejesh Prayman, F.E.
Engineering & Capital Improvements Director



Budget

MEMORANDUM

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

DATE: February 18, 2021

TO: The Honorable Ed Montanari, Chair, and City Councilmembers

FROM: Brejesh Prayman, P.E., Director
Engineering & Capital Improvements Department

RE: Consultant Selection Information
Firm: Landon, Moree & Associates, Inc. (“LMA”)
Amendment No. 3 to Task Order No. 14-03-LMA/MMP in the amount of \$35,000

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

LMA was selected to provide City Improvement Services based upon their qualifications, past experience and availability.

LMA has satisfactorily completed previous Task Orders for the City for facility design and modifications and is familiar with industry standard specifications and City standards. LMA and their Design team has extensive knowledge in marine facility design, operation and permitting.

LMA is a registered SBE with the City of St. Petersburg

This is the third Amendment to the third Task Order issued under the 2014 Master Agreement.

2. Transaction Report listing current work – See Attachment A

ATTACHMENT A

Transaction Report
for
Landon, Moree & Associates, Inc.
Miscellaneous Professional Services for Municipal Marina and Port Projects
A/E Agreement Effective - June 7, 2013
A/E Agreement Expiration - June 6, 2017

Task Order No.	Project No.	Project Title	NTP Issued	Authorized Amount
CID-14-02-LMA	09227-019	Pier Visioning Project/The New Pier - Pier Technical Review	12/18/14	43,750.00
CID-14-02-LMA	09227-019	Pier Visioning Project/The New Pier - Permitting Support Svcs	02/16/16	10,000.00
		Amend No. 1 - Permitting Coordination and Meetings	03/31/17	20,000.00
		Amend No. 2 - Permitting Coordination and Meetings	08/02/17	4,224.05
CID-14-03-LMA	17018-110	Pier Seawall Design		14,000.00
01	14074-229	Municipal Marina - Transient Docks - Seagrass Mapping	09/22/15	1,500.00
02	16047-119	300 2nd A/NE - NE Corner of Fresco Restaurant Structure Inspection	12/14/15	3,500.00
		Rev. No. 1 - Design, Signed & Sealed Plans and Construction Oversight	06/16/16	10,000.00
03	16062-119	Municipal Marina - Transient Docks - Permitting, Design, Bidding and Construction Support Services	03/17/16	168,500.00
		Amend No. 1 - Add'l Services	03/28/17	20,000.00
		Amend No. 2 - Add'l Services	10/17/17	3,000.00
		Amend No. 3 - Add'l Services	Pending	
			Total:	298,474.05

AMENDMENT NO. 3 TO TASK ORDER NO. 14-03-LMA/MMP(C), AS AMENDED
TRANSIENT DOCKS AT MUNICIPAL MARINA PROJECT
MUNICIPAL MARINA AND PORT PROJECTS
CITY PROJECT NO. 16062-119

This Amendment No. 3 to Task Order No. 14-03-LMA/MMP(C), as amended, is made and entered into this _____ day of _____, 202__, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR MUNICIPAL MARINA AND PORT PROJECTS PROJECTS dated September 3, 2014 (“Agreement”) between Landon, Moree & Associates (“A/E”), and the City of St. Petersburg, Florida (“City”), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The City of St. Petersburg was awarded a grant for the construction of a transient dock facility with space for up to 25 boaters. The dock configuration will consist of fourteen 30-foot long slips and a 200-foot long dock with berthing on both sides.

The initial Task Order authorized the A/E to provide Field Data Collection, Flushing Analysis, Design Drawings (Floating Docks), Environmental Permitting, Cost Analyses, Bidding Services, Construction Support Services and Record Drawings.

Amendment No. 1 authorized the A/E to provide a Cost Analysis, Borings and an additional Sea Grass Survey, if required by FDEP (Fixed Docks vs. Floating Docks).

Amendment No. 2 authorized the A/E to prepare an additional Pile Design (Fixed Docks vs. Floating Docks).

Amendment No. 3 will authorize additional Construction Support Services required by the City.

II. SCOPE OF SERVICES

Design Services - Additional Services

- Modify and re-edit plans, as necessary.

Construction Support Services - Additional Services

- Respond up to ten (10) contractor RFIs.
- Complete up to twelve (12) shop drawing review submittals and not exceeding three (3) review iterations per each submittal.
- Perform up to an additional six (6) periodic site inspections of floating dock fabrication and installation, as requested by the City.

III. SCHEDULE

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

	<u>Number of Days</u>
Design Services - Additional Services	Fourteen (14) days from request
Construction Support Services - Additional Services	Follow City's Construction Schedule

IV. A/E'S RESPONSIBILITIES

- The A/E will perform the tasks outlined in Section II, Scope of Services.
- The A/E will coordinate with Structural Sub-Consultant, Ruben Clarson Consulting, Inc. and with the City.

V. CITY'S RESPONSIBILITIES

- Provide access to the job site, as needed.
- Coordinate with the A/E and with the Contractor.

VI. DELIVERABLES

Design Services - Additional Services

- Re-edit, prepare and re-submit (submitted in PDF) revised drawings all signed and sealed by a Florida State certified Professional Engineer for ECID to submit to Construction Services and Permitting.

Construction Support Services - Additional Services

- RFI Responses and Shop Drawing review during construction.
- Periodic site inspection reports, punch list review, and close out document review upon completion of construction.

VII. A/E'S COMPENSATION

Under the initial Task Order, the A/E was authorized a not-to-exceed amount of \$168,500 for permitting, design, bidding and construction support services.

Amendment No. 1 to the Task Order authorized the A/E the not-to-exceed amount of \$20,000 for cost estimates and testing. A separate Allowance of \$1,500 was not authorized.

Amendment No. 2 to the Task Order authorized the A/E the not-to-exceed amount of \$3,000 for additional pile design.

For Amendment No. 3 to the Task Order, the City shall compensate the A/E the not-to-exceed amount of **\$30,000**.

Amendment No. 3 to the Task Order establishes an Allowance of **\$5,000** for additional services not identified in the Scope of Services. Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Amendment No. 3 to the Task Order. (The total combined amount of Allowance will be \$6,500.)

The total for Amendment No. 3 including Allowance is **\$35,000**, per Attachment 1 to Appendix A.

The total Task Order amount including Amendment Nos. 1, 2, and 3 shall not exceed \$228,000.

VIII. PROJECT TEAM

Prime Consultant - Landon, Moree & Associates, Inc. (all civil engineering aspects of the project)

Subconsultant - Ruben Clarson Consulting, Inc. (all structural engineering aspects of the project).

IX. MISCELLANEOUS

In the event of a conflict between this Amendment No. 3 to Task Order No. 14-03-LMA/MMP(C), as amended, and the Agreement, the Agreement shall prevail.

IN WITNESS WHEREOF the Parties have caused this Amendment No. 3 to Task Order No. 14-03-LMA/MMP(C), as amended, to be executed by their duly authorized representatives on the day and date first above written.

ATTEST

CITY OF ST. PETERSBURG, FLORIDA

By: _____
Chandrasaha Srinivasa
City Clerk

By: _____
Brejesh Prayman, P.E., ENV SP, Director
Engineering & Capital Improvements

(SEAL)

APPROVED AS TO FORM FOR CONSISTENCY
WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE
OF SERVICES IS BEING RENDERED BY
THE CITY ATTORNEY'S OFFICE

By: _____
City Attorney (Designee)

Landon, Moree & Associates, Inc.
(Company Name)

WITNESSES:

By: _____
(Authorized Signatory)

By: _____
(Signature)

JOHN C. LANDON, President.
(Printed Name and Title)

Lindsey Granger
(Printed Name)

Date: 1/12/2021

By: _____
(Signature)

Jeffrey Leadbetter
(Printed Name)

ATTACHMENT 1 TO APPENDIX A
Work Task Breakdown
City of St. Petersburg
Transient Docks at Municipal Marina Project
Project No. 16062-119

I. Manpower Estimate: All Tasks

Direct Labor Rates Classifications		Principal	PM/Prof. IV	Senior Professional Engineer	Professional Engineer III	Professional Engineer II	Staff Engineer	Designer	Clerical	Total Hours	Labor Cost
Direct Salary		\$ 80.00	\$ 52.50	\$ 65.00	\$ 45.00	\$ 36.50	\$ 30.00	\$ 27.00	\$ 19.50		
Overhead 157.00%		\$ 125.60	\$ 82.43	\$ 102.05	\$ 70.65	\$ 57.31	\$ 47.10	\$ 42.39	\$ 30.62		
Profit 12%		\$ 24.68	\$ 16.20	\$ 20.05	\$ 13.88	\$ 11.26	\$ 9.26	\$ 8.33	\$ 6.02		
Billing Rates ¹		\$ 230.28	\$ 151.13	\$ 187.10	\$ 129.53	\$ 105.07	\$ 86.36	\$ 77.72	\$ 56.14		
TASK											
	Design Services - Additional Services	4	32						5	41	\$ 6,037.98
	Construction Support Services - Additional Services	4	48							52	\$ 8,175.36
Totals		8	80	0	0	0	0	0	5	93	\$ 14,213.34

II. Fee Calculation

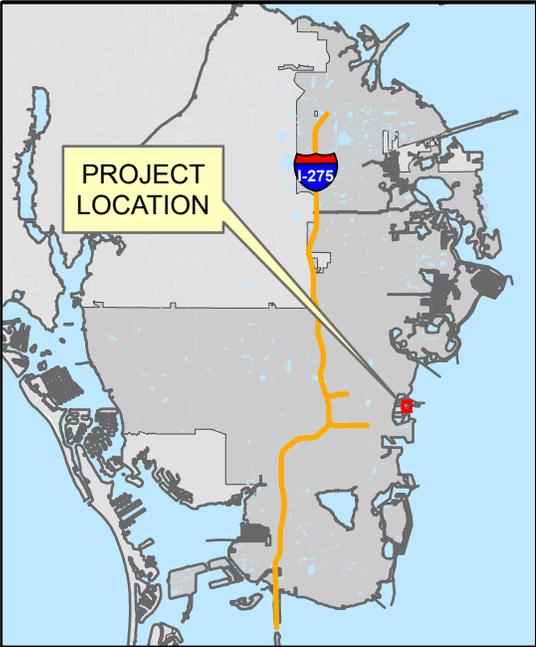
Task	Labor Cost	Expenses ²	Subconsultant Services	Mark-up on Subconsultant Services ³	Total Cost Without Allowance
	\$6,037.98	\$786.66	\$0.00	\$0.00	\$6,824.64
	\$8,175.36	\$0.00	\$14,285.71	\$714.29	\$23,175.36
Total	\$14,213.34	\$786.66	\$14,285.71	\$714.29	\$30,000.00

III. Fee Limit

Lump Sum Cost	\$30,000.00
Allowance⁴	\$5,000.00
Total:	\$35,000.00

IV. Notes:

1. Rate x overhead + profit (per contract).
2. Includes expenses for: Traveling by Consultant between office and job site.
3. Includes 5% percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization.



Document Path: S:\ArcGIS\2021\ENG\16062-119 Municipal Marina - Transient Dock.aprx

ENGINEERING AND CAPITAL
IMPROVEMENTS DEPARTMENT
CITY OF ST PETERSBURG

APPROVED BY: DATE: 1/14/2021

MUNICIPAL MARINA - TRANSIENT DOCK Project No. 16062-119



 <p style="text-align: center;">-- City of St. Petersburg Authorization Request -- General Authorization</p>					Request #
					93032
Name:	Johnson, Sarah B	Request Date:	04-FEB-2021	Status:	APPROVED

Authorization Request	
Subject:	Council - 2/18
Message:	16062-119 - Landon Moree - Transient Dock - TO Amend No. 3
Supporting Documentation:	Landon Moree - Transient Dock - TO Amend No. 3 - Final.pdf

	Approver	Completed By	Response	Response Date	Type
0	Johnson, Sarah B		SUBMITTED	04-FEB-2021	
1	Prayman, Brejesh B	Prayman, Brejesh B	APPROVE	05-FEB-2021	User Defined
2	McKee, Stacey Pevzner	McKee, Stacey Pevzner	APPROVE	05-FEB-2021	User Defined
3	Tankersley, Claude Duval	Tankersley, Claude Duval	APPROVE	05-FEB-2021	User Defined