

**ST. PETERSBURG CITY COUNCIL  
Consent Agenda  
Meeting of February 7, 2019**

**To: The Honorable Charlie Gerdes, Chair, and Members of City Council**

**Subject:** Approving a job order to J.O. Delotto and Son's Inc. for construction services to upgrade HVAC systems at the St. Petersburg Sanitation Operations office building, at the Joseph E. Savage Sanitation Complex. Work is being coordinated by the Engineering & Capital Improvements Department for the Sanitation Department, at a total contract amount of \$257,114.19; Approving a supplemental appropriation in the amount \$20,000 from the unappropriated balance of the Sanitation Operating Fund (4021) to the Sanitation Administration Department (4502237) for other project costs such as engineering services and other soft costs; and providing an effective date. (Engineering Project No. 17231-024; Oracle No. 16077).

**Explanation:** J.O. Delotto and Son's Inc. was one of five job order contractors approved by City Council on March 15, 2018, to perform Job Order Contracting (JOCs) services for the City. These services include minor construction, facilities maintenance, and repairs. J.O. Delotto and Son's Inc. has executed an agreement with the City to perform Job Order Contracting Services and has provided appropriate licensing, bonding and insurance.

The job order will provide for Sanitation Building HVAC upgrades at the City of St. Petersburg Joseph E. Savage Sanitation Complex located at 2001 28<sup>th</sup> Street North. The Sanitation Operations building requires a new, upgraded HVAC system, ceiling grid, and lights. Most of the existing HVAC system is outdated and nearing the end of its useful life (renovated in 1990). The existing system does not uniformly or adequately control the building temperature. The existing air handling unit (AHU) serving the offices and break room has recently been replaced. The proposed work will include replacement of an additional AHU and other work noted below.

The work consists of the demolition of the existing ductwork, condensing unit and AHU 2. The addition of variable volume airflow devices will allow for more individual control and comfort in the offices as designed by Voltair Consulting Engineers Inc. The other unit that serves the locker room area will also be upgraded. This unit will be a DX split system with a 100% outdoor air unit that treats the outside air. The building will also get an updated controls system. The updated controls system will have temperature, humidity control, and scheduling. The existing ceiling grid will be updated, along with the lights. The new lights will be LED. The insulation on top of the ceiling grid will be supplemented where needed.

Job order contracting allows the City to issue a job order to the contractor for a definite scope of work as compiled in the Construction Task Catalog developed by The Gordian Group, Inc. The Construction Task Catalog includes pricing of materials, labor, and equipment for performing the items of work. The Task Catalog price does not include overhead and profit. Overhead and profit are included in the contractors' competitively bid adjustment factor.

The cost of the services to be provided by J.O. Delotto and Son's, Inc. includes the general conditions, mobilization, and typical construction trades included in the attached contractor price proposal.

The Procurement and Supply Management Department, in cooperation with the Engineering & Capital Improvements Department, recommends:

J.O. Delotto and Son's, Inc. (Tampa, FL) .....\$257,114.19

This job order is permitted under Section 2-251 (f), Job Order Contracts, of the Procurement Code. All job orders over \$50,000 require City Council approval.

**Cost/Funding/Assessment Information:** A portion of the funding has been previously appropriated in the Sanitation Operating Fund (4021), Sanitation Administration Department (4502237). Additional funding for other project related costs such as engineering services and other soft costs will be available after a supplemental appropriation in the amount of \$20,000 from the unappropriated balance of the Sanitation Operating Fund (4021), Sanitation Administration Department (4502237). (Engineering Project No. 17231-024; Oracle No. 16077).

**Attachments:** Price Proposal (11 pages)  
Resolution

**Approvals:**



Administrative



Budget

RESOLUTION NO. 2019-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE JOB ORDER NO. ECI-JOD-0003 TO THE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND J.O. DELOTTO AND SON'S INC. ("CONTRACTOR") DATED APRIL 26, 2018 FOR CONTRACTOR TO UPGRADE HVAC SYSTEMS AT THE ST. PETERSBURG SANITATION OPERATIONS OFFICE BUILDING AT THE JOSEPH E. SAVAGE SANITATION COMPLEX IN AN AMOUNT NOT TO EXCEED \$257,114.19; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$20,000 FROM THE UNAPPROPRIATED BALANCE OF THE SANITATION OPERATING FUND (4021) FOR OTHER ASSOCIATED PROJECT COSTS TO THE SANITATION ADMINISTRATION DEPARTMENT (4502237); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida and J.O. Delotto and Son's Inc. ("Contractor") entered into an agreement on April 26, 2018, for Contractor to provide job order contracting and other services for the City; and

WHEREAS, Administration desires to issue Job Order No. ECI-JOD-0003 to Contractor to upgrade HVAC systems at the St. Petersburg Sanitation Operations office building at the Joseph E. Savage Sanitation Complex in an amount not to exceed \$257,114.19; and

WHEREAS, a supplemental appropriation in the amount of \$20,000 from the unappropriated balance of the Sanitation Operating Fund (4021) to the Sanitation Administration Department (4502237) is necessary to fund other costs associated with this project.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Job Order No. ECI-JOD-0003 to the Agreement between the City of St. Petersburg, Florida and J.O. Delotto and Son's Inc. ("Contractor") dated April 26, 2018 for Contractor to upgrade HVAC systems at the St. Petersburg Sanitation Operations office building at the Joseph E. Savage Sanitation Complex in an amount not to exceed \$257,114.19.

BE IT FURTHER RESOLVED that there is hereby approved from the unappropriated balance of the Sanitation Operating Fund (4021), the following supplemental appropriation for fiscal year 2019:

<u>Sanitation Operating Fund (4021)</u>	
Sanitation Administration Department (4502237)	\$20,000

This resolution shall become effective immediately upon its adoption.

Approved by:

  
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City Attorney (Designee)  
00425383

  
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Budget Director