

St. Petersburg City Council
Consent Agenda
Meeting of August 2, 2018

TO: The Honorable Lisa Wheeler-Bowman, Chair, and Members of City Council

SUBJECT: A resolution approving supplemental appropriations from the unappropriated balance of the Local Law Enforcement State Trust Fund (1601) to the Police Department, Local Law Enforcement State Trust (140-2857) in the amount of \$44,000, from the unappropriated balance of the Federal Justice Forfeiture Fund (1602) to the Police Department, Federal Justice Forfeiture (140-2858) in the amount of \$55,000 and from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department Federal Treasury Forfeiture (140-2859) in the amount of \$17,000; authorizing the Mayor or his designee to execute all documents necessary to effectuate this resolution; and providing an effective date.

EXPLANATION: The Administration requests supplemental appropriations from the unappropriated balance of the Local Law Enforcement State Trust Fund (1601) to the Police Department, Local Law Enforcement State Trust (140-2857) in the amount of \$44,000, from the unappropriated balance of the Federal Justice Forfeiture Fund (1602) to the Police Department, Federal Justice Forfeiture (140-2858) in the amount of \$55,000 and from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture (140-2859) in the amount of \$17,000.

The funds appropriated from the Local Law Enforcement State Trust Fund (1601) in the amount of \$44,000 will be used for the purchase of Quetel's Digital TraQ software. This software will assist with managing digital evidence submitted in a variety of formats, allowing evidence to be uploaded while insuring file integrity. This will also allow for evidence to be processed for analysis and presentation to court. The total expense of \$132,000 will be paid in three annual payments of \$44,000 each beginning with FY18. Funding for the balance of the contract will be included in future fiscal years proposed operating budgets.

The funds appropriated from the Federal Justice Forfeiture Fund (1602) in the amount of \$55,000 will be used for the purchase of equipment required for the Police Department's Digital Computer Lab. This equipment is necessary for processing digital evidence and will allow for legal procedural compliance relative to digital evidence collection.

The funds appropriated from the Federal Treasury Forfeiture Fund (1603) in the amount of \$17,000 will be used for the purchase of equipment to support the development of content for print and social media efforts relative to crime prevention and community awareness. This equipment includes a semi-automatic paper cutter for door hangers, brochures, etc., a Mac Pro computer, lighting equipment, digital/wireless microphone equipment and an audio recording device for DSLR and Video. All of this equipment will be used by the Community Awareness Division as they produce social media campaigns, and digital and printed products for crime prevention and public outreach efforts.

RECOMMENDATION: The Administration recommends that City Council adopt the attached resolution approving supplemental appropriations from the unappropriated balance of the Local Law Enforcement State Trust Fund (1601) to the Police Department, Local Law Enforcement State Trust (140-2857) in the amount of \$44,000, from the unappropriated balance of the Federal Justice Forfeiture Fund (1602) to the Police Department, Federal Justice Forfeiture (140-2858) in the amount of \$55,000 and from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department Federal Treasury Forfeiture (140-2859) in the amount of \$17,000; authorizing the Mayor or his designee to execute all documents necessary to effectuate this resolution; and providing an effective date.

COST/FUNDING INFORMATION: Funds for the purchase of Quetel's Digital TraQ software in the amount of \$132,000 with the total cost being paid over three (3) years, will be available after the approval of a supplemental appropriation in the amount of \$44,000 from the unappropriated balance of the Local Law Enforcement State Trust Fund (1601) to the Police Department, Local Law Enforcement State Trust (140-2857). Funding for the balance of the contract will be included in future fiscal years proposed operating budgets. Funds for the purchase of equipment for the Digital Computer Forensics Lab will be available after the approval of a supplemental appropriation in the amount of \$55,000 from the unappropriated balance of the Federal Justice Forfeiture Fund (1602) to the Police Department Federal Justice Forfeiture (140-1602). Funds for the purchase of equipment to support the development of content for print and social media efforts relative to crime prevention and community awareness will be available after the approval of a supplemental appropriation in the amount of \$17,000 from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture (140-2859). The estimated fund balance of the Local Law Enforcement State Trust Fund (1601) after this appropriation is \$310,000. The estimated fund balance of the Federal Justice Forfeiture Fund (1602) after this appropriation is \$65,000. The estimated fund balance of the Federal Treasury Forfeiture Fund (1603) is \$60,000 and the estimated combined fund balance of all Law Enforcement Trust Funds (1601, 1602 and 1603) is \$435,000.

Attachment: Resolution
Approvals:

Administration:
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Budget:

Resolution No. 2018-_____

A RESOLUTION APPROVING SUPPLEMENTAL APPROPRIATIONS FROM THE UNAPPROPRIATED BALANCE OF THE LOCAL LAW ENFORCEMENT STATE TRUST FUND (1601) TO THE POLICE DEPARTMENT, LOCAL LAW ENFORCEMENT STATE TRUST (140-2857) IN THE AMOUNT OF \$44,000, FROM THE UNAPPROPRIATED BALANCE OF THE FEDERAL JUSTICE FORFEITURE FUND (1602) TO THE POLICE DEPARTMENT FEDERAL JUSTICE FORFEITURE (140-2858) IN THE AMOUNT OF \$55,000, AND FROM THE UNAPPROPRIATED BALANCE OF THE FEDERAL TREASURY FORFEITURE FUND (1603) TO THE POLICE DEPARTMENT, FEDERAL TREASURY FORFEITURE (140-2859) IN THE AMOUNT OF \$17,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Administration has requested supplemental appropriations from the unappropriated balance of the Local Law Enforcement State Trust Fund (1601) to the Police Department, Local Law Enforcement Trust (140-2857) in the amount of \$44,000, from the unappropriated balance of the Federal Justice Forfeiture Fund (1602) to the Police Department, Federal Justice Forfeiture (140-2858) in the amount of \$55,000 and the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture (140-2859) in the amount of \$17,000; and

WHEREAS, the funds appropriated from the Local Law Enforcement State Trust Fund (1601) will be used to purchase Quetel's Digital TraQ software (\$44,000 annually for three (3) years) to manage digital evidence and the cost will be paid in three annual payments beginning with FY18. Funding for the balance of the contract will be included in future fiscal years proposed operating budgets; and

WHEREAS, the funds appropriated from the Federal Justice Forfeiture Fund (1602) will be used to purchase equipment for the Police Department's Digital Computer Lab for processing of digital evidence and allow for legal procedural compliance relative to digital evidence collection (\$55,000); and

WHEREAS, the funds appropriated from the Federal Treasury Forfeiture Fund (1603) will be used to purchase equipment to support the development of content for print and social media efforts relative to crime prevention and community awareness (\$17,000); and

WHEREAS, the requested appropriations are for authorized uses of the Local Law

Enforcement State Trust Fund (1601) and the Federal Treasury Forfeiture Fund (1603).

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that there is hereby approved from the unappropriated balance of the Local Law Enforcement State Trust Fund (1601), from the unappropriated balance of the Federal Justice Forfeiture Fund (1602) and the Federal Treasury Forfeiture Fund (1603) the following supplemental appropriations for FY 2018:

Local Law Enforcement State Trust Fund (1601)

Police Department, Local Law Enforcement State Trust Fund (140-2857)	\$ 44,000
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Federal Justice Forfeiture Fund (1602)

Police Department, Federal Justice Forfeiture (140-2858)	\$ 55,000
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Federal Treasury Forfeiture Fund (1603)



Police Department, Federal Treasury Forfeiture (140-2859)	\$ 17,000
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; and

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this Resolution.

This Resolution shall take effect immediately upon its adoption.

Approvals:

Legal:  Administration: 

Budget: 

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