

City of St. Petersburg
Preconstruction Application



Instructions: Read the attached instructions carefully before completing this application. Your application cannot be evaluated unless it is complete and all required supporting materials are provided. In the event of any discrepancy between the application for and other supplementary material submitted with it (such as architectural plans, drawings and specifications), the application form shall take precedence. Type or print clearly in black ink. If additional space is needed, attach additional sheets.

A. GENERAL INFORMATION (To be completed by all applicants)

1. Property identification and location:

Property Identification Number (from tax records) (Attach legal description)

Address of property: Street

City County Zip Code

2. Qualifying Property Information:

The property is

- () individually listed on National Register () a locally designated historic landmark
() in a National Register district () in a locally designated district

3. Type of request:

- () Exemption under 196.1997, F.S. (Standard exemption)
() Exemption under 196.1998, F.S. (Exemption for properties occupied by non-profit organizations or governmental agencies and regularly open to the public.) See section C on page 2.

4. Owner Information:

Name of individual or organization owning the property

Mailing Address

City State ZipCode

Daytime Telephone Number

If the property is in multiple ownership, attach a list of all owners with their mailing addresses.

5. Owner Attestation: I hereby attest that the information I have provided is, to the best of my knowledge correct, and that I own the property described above or that I am the authority in charge of the property. Further, by submission of this application, I agree to allow access to the property by appropriate representatives of the City of St. Petersburg or Pinellas County for the purpose of verifying the information provided in the application. I also understand that, if the requested exemption is granted, I will be required to enter into a covenant with the City of St. Petersburg and Pinellas County in which I must agree to maintain the character of the property and the qualifying improvements for the term of the exemption.

Name Signature Date

Complete the following if signing for an organization of multiple owners:

Title Organization Name

B. PROPERTY USE (To be completed by all applicants)

1. Use(s) before improvement:

2. Proposed use(s):

C. SPECIAL EXEMPTION (complete only if applying for exemption under s. 196.1998, F.S., property occupied by non-profit organization or government agency and regularly open to the public)

1. Identify governmental agency or non-profit organization occupying the building or archaeological site.

2. How often does this organization or agency use the building or archaeological site? _____

3. For buildings, indicate the total usable area of the building in square feet. (For archaeological sites, indicated the total area of the upland component in acres) _____ square feet () acres ().

4. How much area does the organization or agency use? _____ %.

5. What percentage of the usable area does the organization or agency use? _____ %.

6. Is the property open to the public? () Yes () No. If so, when?

7. Are there regular hours? () Yes () No. If so, what are they?

8. Is the property open by appointment? () Yes () No

9. Is the property open only by appointment? () Yes () No

D. DESCRIPTION OF IMPROVEMENTS (To be completed by all applicants):

Describe in the blocks below site work, new construction, alterations, etc. Attach photographs and Maps

<p>Feature 1:</p> <p>Approximate date of feature:</p> <p>Description and Condition of Feature</p> <p>Photo no. Drawing no.</p>	<p>Describe work and impact on existing feature:</p>
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<p>Feature 2:</p> <p>Approximate date of feature:</p> <p>Description and Condition of Feature</p> <p>Photo no. Drawing no.</p>	<p>Describe work and impact on existing feature:</p>
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<p>Feature 3:</p> <p>Approximate date of feature:</p> <p>Description and Condition of Feature</p> <p>Photo no. Drawing no.</p>	<p>Describe work and impact on existing feature:</p>
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<p>Feature 4:</p> <p>Approximate date of feature:</p> <p>Description and Condition of Feature</p> <p>Photo no. Drawing no.</p>	<p>Describe work and impact on existing feature:</p>
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<p>Feature 5:</p> <p>Approximate date of feature:</p> <p>Description and Condition of Feature</p> <p>Photo no. Drawing no.</p>	<p>Describe work and impact on existing feature:</p>
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<p>Feature 6:</p> <p>Approximate date of feature:</p> <p>Description and Condition of Feature</p> <p>Photo no. Drawing no.</p>	<p>Describe work and impact on existing feature:</p>
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<p>Feature 7:</p> <p>Approximate date of feature:</p> <p>Description and Condition of Feature</p> <p>Photo no. Drawing no.</p>	<p>Describe work and impact on existing feature:</p>
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Preconstruction Application Review

(For Local Historic Preservation Office use only)

Property Identification Number _____

Property Address _____

The Local Historic Preservation Office has reviewed Part 1 (Preconstruction Application) of the Historic Preservation Property Tax Exemption Application for the above named property and hereby:

- () Certifies that the above referenced property **qualifies** as a historic property consistent with the provisions of s. 196.1997 (11), F.S.
- () Certifies the above referenced property **does not qualify** for the special exemption provided under s. 196.1998, (11) F.S.
- () Certified that the above referenced property **qualifies** for the special exemption provided under s. 196.1998, F.S., for properties occupied by non-profit organizations or government agencies and regularly open to the public.
- () Certified that the above referenced property **does not qualify** for the special exemption provided under s.196.198, F.S.
- () Determined that improvements to the above referenced property **are consistent** with the Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitation
- () Determines that improvements to the above referenced property **are not consistent** with the Secretary of the Interior's Standards for Rehabilitation and guidelines for Rehabilitating Historic Buildings, and the criteria set forth in Chapter 1A-38, F.A.C. All work not consistent with the referenced standards, Guidelines and criteria is identified in the Review Comments. *Recommendations to assist the applicant in bringing the proposed work into compliance with the referenced Standards, Guidelines and criteria are provided in the Review Comments.*

Review Comments:

Additional Review Comments attached? Yes () No ()

Signature _____

Typed or printed name _____

Title _____

Date _____