



Final Plat

Application No. _____

List of Required Submittals

Only complete applications will be accepted:

- Final Plat must be submitted within 18 months of the Preliminary Plat Approval Date.
- Completed Plat application and narrative (if applicable).
- Surveyor's Certificate properly completed and signed.
- Affidavit to Authorize Agent, if Agent signs application.
- Compliance with Chapter 177, Fla. Stat. as applicable and Sections 16.40.140.3 to 16.40.140.9 and 16.70.050.1.8, final plat, as applicable.
- Current boundary survey.
- Current title opinion.
 - Pursuant to section 177.041(2) Fla. Stat. a title opinion of an attorney at law licensed in Florida or a property information report showing that record title to the land as described and shown on the plat is in the name of the person, persons, corporation, or entity executing the dedication. The title opinion or property information report shall also show all mortgages not satisfied or released of record nor otherwise terminated by law.
- Submittals.
 - 3 signed and sealed copies of full-scale drawings (22" X 28" max).
 - All plans must be folded.
 - PDF of all above items (may be emailed to Staff Planner).

Included in this packet:

- Application
- Affidavit to Authorize Agent

Planning and
Development Services
Department

Development Review
Services

City of St. Petersburg
P.O. Box 2842
St. Petersburg, FL
33731-2842
727-893-7471

UPDATED: 04-24-19

General Information

The (re)plat shall be in compliance with Section 16.40.140 and Section 16.70.050 of the City Code. Any delays in (re)scheduling due to a failure to comply with the regulations or due to a failure to request variance(s) will be the responsibility of the applicant or his/her representative. The applicant by filing this application agrees to comply with Chapter 16 of the City Code.

Public Hearing

Applications appropriate for public hearing will be heard by the City Council on the dates listed on the City Council schedule. The public hearings begin as scheduled in the Council Chambers at City Hall, located at 175 5th Street North. Therefore, it is required that the property owner or authorized representative attend the public hearing



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All applications are to be filled out completely and correctly. The application shall be submitted to the City of St. Petersburg's Development Review Services Division, located on the 1st floor of the Municipal Services Building, One 4th Street North. It is necessary for the application (or person authorized to speak for the applicant) to be present at the City Council Meeting.

GENERAL INFORMATION	
NAME of APPLICANT (Property Owner):	
Street Address:	
City, State, Zip:	
Telephone No:	Email Address:
NAME of AGENT or REPRESENTATIVE:	
Street Address:	
City, State, Zip:	
Telephone No:	Email Address:
NAME of SURVEYOR or ENGINEER:	
Company Name:	Website Address:
Street Address:	
City, State, Zip:	
Telephone No:	Email Address:
NAME OF PLAT:	
PRELIMINARY PLAT CASE NO.:	APPROVAL DATE:
PROPERTY INFORMATION:	
Street Address or General Location:	
Parcel ID#(s):	
PROPOSED LEGAL DESCRIPTION:	
FEE SCHEDULE	

The fee for plats requiring no variances: \$850.00
Cash, credit, checks made payable to "City of St. Petersburg"

AUTHORIZATION

City Staff and the designated Commission may visit the subject property during review of the requested plat. Any Code violations on the property that are noted during the inspections will be referred to the City's Codes Compliance Assistance Department.

The applicant, by filing this application, agrees he or she will comply with the decision(s) regarding this application and conform to all conditions of approval. The applicant's signature affirms that all information contained within this application has been completed, and that the applicant understands that processing this application may involve substantial time and expense. Filing an application does not guarantee approval, and denial or withdrawal of an application does not result in remittance of the application fee.

NOTE: IT IS INCUMBENT UPON THE APPLICANT TO SUBMIT CORRECT INFORMATION. ANY MISLEADING, DECEPTIVE, INCOMPLETE, OR INCORRECT INFORMATION MAY INVALIDATE YOUR APPROVAL.

Signature of Owner / _____ Date: _____
Agent*: _____

*Affidavit to Authorize Agent required, if signed by Agent.

Typed Name of Signatory: _____



CITY OF ST. PETERSBURG

**PLANNING & ECONOMIC DEVELOPMENT DEPT.
DEVELOPMENT REVIEW SERVICES DIVISION**

AFFIDAVIT TO AUTHORIZE AGENT

I am (we are) the owner(s) and record title holder(s) of the property noted herein

Property Owner's Name: _____

This property constitutes the property for which the following request is made

Property Address: _____

Parcel ID No.: _____

Request: _____

The undersigned has(have) appointed and does(do) appoint the following agent(s) to execute any application(s) or other documentation necessary to effectuate such application(s)

Agent's Name(s): _____

This affidavit has been executed to induce the City of St. Petersburg, Florida, to consider and act on the above described property.

I(we), the undersigned authority, hereby certify that the foregoing is true and correct.

Signature (owner): _____

Printed Name

Sworn to and subscribed on this date

Identification or personally known: _____

Notary Signature: _____

Date: _____

Commission Expiration (Stamp or date): _____