

 Engineering & Capital Improvements Department	RIGHT-OF-WAY PERMIT APPLICATION City of St. Petersburg One 4 th Street N, 7 th Floor, St. Petersburg, FL 33701 P: (727) 893-7238, Email: row_permitting@stpete.org
---	--

Please fill out information completely. Incomplete information may cause a delay to issue your permit.

PROJECT / JOB SITE			
Address:			
Parcel Identification #:			
Description of Location:			
PROPERTY OWNER			
Name:			
Address:			
Phone:		Email:	
APPLICANT			
Name:		Contact:	
Address:			
Phone:		Email:	
CONTRACTOR			
Name:		Contact:	
Address:			
Phone:		Email:	
ARCHITECT/ENGINEER/DESIGNER			
Name:			
Address:			
Phone:		Email:	
State License #:			

CHECK ALL THAT APPLY:
☐ COMMERCIAL DRIVEWAY CONSTRUCTION
☐ SIDEWALK CONSTRUCTION
☐ CURB MODIFICATION
☐ ROAD / ALLEY PAVEMENT
☐ MISCELLANEOUS
 ☐ Temporary Traffic Control ☐ Construction in City Water Transmission Main Easement
 ☐ Subsurface Utility Exploration ☐ Monitoring Wells or Soil Sampling ☐ Other: _____
☐ SEAWALL
 ☐ Concrete ☐ Non-Concrete
 ☐ Rip-Rap ☐ Non-Structural Repair
☐ UTILITY CONNECTION – Storm or Sanitary Sewer with Pavement Cut
☐ UTILITY CONNECTION – Storm or Sanitary Sewer without Pavement Cut
☐ PROVIDER OWNED / FRANCHISE UTILITIES
☐ UNDERGROUND (Gas, Telephone, Fiber, Power, etc.) Lineal Footage: _____ Size: _____
 Number of Ground Transformers: _____ Number of Pull Boxes: _____
 Number of Pedestals: _____ Other Equipment (Specify): _____
☐ POLES – POLE OWNER: _____ Select One: ☐ Metal ☐ Wood ☐ Concrete
 Number of New Poles: _____ Small Cell Equipment: ☐ Yes ☐ No
 Number of Replacement Poles: _____ Small Cell Equipment: ☐ Yes ☐ No

THE FOLLOWING ARE REQUIRED FOR SUBMISSION PACKAGE: • PDF OF SIGNED AND SEALED PLANS • UNIT COST ESTIMATE FOR WORK IN THE RIGHT-OF-WAY • CERTIFICATE OF INSURANCE (Unless on file with City Engineering) • PERFORMANCE BOND IN THE AMOUNT OF THE COST BUT NOT LESS THAN \$5,000.00 (When applicable) • COPY OF STATE AND PINELLAS COUNTY CONTRACTORS LICENSE • CONSTRUCTION SCHEDULE • INSPECTION FEE FORM OTHER: _____	DESCRIPTION OF WORK:
--	-----------------------------

APPLICANT SIGNATURE			
Signature of Applicant:		Date:	
Print Name:			

ALL APPLICATIONS, INCLUDING ALL DOCUMENTATION AND MATERIALS ATTACHED TO APPLICATIONS OR PROVIDED IN CONNECTION WITH AN APPLICATION, SUBMITTED TO THE CITY ARE SUBJECT TO FLORIDA PUBLIC RECORDS LAWS (I.E. CHAPTER 119, FLORIDA STATUTES). IF THE APPLICANT BELIEVES THAT ITS APPLICATION CONTAINS INFORMATION THAT IS A TRADE SECRET (AS DEFINED BY FLORIDA LAW) AND/OR INFORMATION THAT IS PROPRIETARY CONFIDENTIAL BUSINESS INFORMATION (AS DEFINED BY FLORIDA LAW) AND THEREFORE EXEMPT FROM DISCLOSURE THEN THE APPLICANT MUST PROVIDE A DESCRIPTION OF THE INFORMATION DESIGNATED AS A TRADE SECRET AND/OR PROPRIETARY CONFIDENTIAL BUSINESS INFORMATION TO THE CITY AT THE TIME OF APPLICATION SUBMITTAL. PLEASE BE AWARE THAT THE DESIGNATION OF INFORMATION AS A TRADE SECRET OR PROPRIETARY CONFIDENTIAL BUSINESS INFORMATION MAY BE CHALLENGED IN COURT BY ANY PERSON OR ENTITY. BY DESIGNATING INFORMATION AS A TRADE SECRET AND/OR PROPRIETARY CONFIDENTIAL BUSINESS INFORMATION, THE APPLICANT AGREES TO DEFEND AND INDEMNIFY THE CITY, ITS EMPLOYEES, AGENTS AND ELECTED AND APPOINTED OFFICIALS (“INDEMNIFIED PARTIES”) AGAINST ANY AND ALL CLAIMS, DEMANDS AND ACTIONS (WHETHER OR NOT A LAWSUIT IS COMMENCED) ARISING OUT OF OR IN CONNECTION WITH APPLICANT’S DESIGNATION OF INFORMATION AS A TRADE SECRET AND/OR PROPRIETARY CONFIDENTIAL BUSINESS INFORMATION AND TO HOLD HARMLESS THE INDEMNIFIED PARTIES FOR ANY AWARD TO A PLAINTIFF FOR DAMAGES, COSTS AND ATTORNEYS’ FEES, AND FOR COSTS AND ATTORNEYS’ FEES (INCLUDING THOSE OF THE CITY ATTORNEY’S OFFICE) INCURRED BY THE CITY BY REASON OF ANY CLAIM, DEMAND OR ACTION ARISING OUT OF OR RELATED TO APPLICANT’S DESIGNATION OF INFORMATION AS A TRADE SECRET AND/OR CONFIDENTIAL PROPRIETARY BUSINESS INFORMATION.