

COUNCIL MEETING

Municipal Building
175-5th Street North
Second Floor Council Chamber

CITY OF ST. PETERSBURG

**October 31, 2024
9:00 AM**

Welcome to the City of St. Petersburg City Council meeting. The public may address City Council in person.

The public must attend the meeting in person to speak during public hearings or quasi-judicial hearings. If you are a person with a disability who needs an accommodation in order to participate in this meeting or have any questions, please contact the City Clerk's Office at 893-7448. If you are deaf/hard of hearing and require the services of an interpreter, please call our TDD number, 892-5259, or the Florida Relay Service at 711, as soon as possible. The City requests at least 72 hours advance notice, prior to the scheduled meeting, for accommodations.

To assist the City Council in conducting the City's business, we ask that you observe the following:

1. If you are speaking under the Public Hearings, Appeals or Open Forum sections of the agenda, please observe the time limits indicated on the agenda.
2. Placards and posters are not permitted in the Chamber. Applause is not permitted except in connection with Awards and Presentations.
3. Please do not address Council from your seat. If asked by Council to speak to an issue, please do so from the podium.
4. Please do not pass notes to Council during the meeting.
5. Please be courteous to other members of the audience by keeping side conversations to a minimum.
6. The Fire Code prohibits anyone from standing in the aisles or in the back of the room.
7. If other seating is available, please do not occupy the seats reserved for individuals who are deaf/hard of hearing.

The public can also attend the meeting in the following ways:

- Watch live on Channel 15 WOW!/Channel 641 Spectrum/Channel 20 Frontier FiOS
- Watch live online at www.stpete.org/TV
- Listen and participate by dialing one of the following phone numbers
 - +1 312 626 6799 or
 - +1 646 876 9923 or
 - +1 253 215 8782 or
 - +1 301 715 8592 or
 - +1 346 248 7799 or

- +1 669 900 6833 and entering webinar ID: 955 9190 7750#
- Watch, listen, and participate on your computer, mobile phone, or other device by visiting the following link: <https://zoom.us/j/95591907750>

The public can participate in the meeting by providing public comment for agenda items other than public hearings and quasi-judicial hearings in the following ways:

- If attending the Zoom meeting by computer or other device, use the “raise hand” button in the Zoom app.
- If attending the Zoom meeting by phone only, enter *9 on the phone to use the “raise hand” feature.

The “raise hand” feature in the Zoom meeting indicates your desire to speak but does not allow you to speak immediately. You must use the “raise hand” feature at the time the agenda item is addressed. All “raised hands” will be lowered after each agenda item. When it is your turn to speak, your microphone will be unmuted. At the conclusion of your comments or when you reach the three-minute limit, you will be muted. Please be advised that at all times the chair has the authority and discretion to re-order agenda items, and in the event the meeting is disrupted by violations of the rules of decorum, to accept public comment by alternate means, including by email only.

Regardless of the method of participation used, normal rules for participation apply, including the three-minute limit on comments, the requirement that any presentation materials must be submitted to the City Clerk in advance of the meeting, and the rules of decorum. Public comments must be submitted before the public comment period has closed.

A. Meeting Called to Order and Roll Call.

October 31, 2024

9:00 AM

Invocation and Pledge to the Flag of the United States of America.

B. Approval of Agenda with Additions and Deletions.

C. Consent Agenda (see attached)

Open Forum

*The City Council receives public comment during Open Forum and on agenda items with limited exceptions consistent with Florida law. All issues discussed under Open Forum must be limited to issues related to the City of St. Petersburg government. If you wish to address City Council on subjects other than **public hearing or quasi-judicial items listed on the agenda**, please sign up with the Clerk. Only City residents, owners of property in the City, owners of businesses in the City or their employees may speak during Open Forum.*

*If you wish to address City Council through the Zoom meeting, you must use the “raise hand” feature button in the Zoom app or enter *9 on your phone at the time the agenda item is addressed. When it is your turn to speak, you will be unmuted and asked to state your name and address. At the conclusion of your comments or when you reach the three-minute time limit, you will be muted. All “raised hands” will be lowered after each agenda item.*

Regardless of the method of participation used, normal rules apply, including the three-minute time limit on comments, the requirement that any presentation materials must be submitted in advance of the meeting and the rules of decorum. If live public comment is disrupted by violations of the rules of decorum, the chair is authorized to accept public comment by alternate means, including by email only.

D. Awards and Presentations

1. [Presentation Councilmember Ed Montanari](#)

E. Public Hearings and Quasi-Judicial Proceedings - 9:30 A.M.

Public Hearings

1. [Ordinance 600-H, an Ordinance in accordance with Section 1.02\(c\)\(3\), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, LLC, a Florida limited liability company, d/b/a Duke Energy, within City-owned property located at 1160 - 62nd Avenue Northeast, St. Petersburg.](#)
2. [Ordinance 1168-V, an Ordinance approving a vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North, setting forth conditions for the vacation to become effective; and providing for an effective date. \(City File 24-33000006\)](#)
3. [Ordinance 1169-V, an Ordinance approving a vacation of the 10-foot-wide alley located between 1412 7th Avenue South and 721 14th Street South; setting forth the conditions for the vacation to become effective; and providing for an effective date. \(City File No.: DRC 24-33000008\)](#)

Quasi-Judicial Proceedings

Swearing in of witnesses. Representatives of City Administration, the applicant/appellant,

opponents, and members of the public who wish to speak at the public hearing must declare that he or she will testify truthfully by taking an oath or affirmation in the following form:

"Do you swear or affirm that the evidence you are about to give will be the truth, the whole truth, and nothing but the truth?"

*The oath or affirmation will be administered prior to the presentation of testimony and will be administered in mass to those who wish to speak. Persons who submit cards to speak after the administration of the oath, who have not been previously sworn, will be sworn prior to speaking. **For detailed procedures to be followed for Quasi-Judicial Proceedings, please see yellow sheet attached to this agenda.***

4. [A Private initiated application for a 0.10-acre portion of a 0.20-acre parcel, located at 3089 15th Avenue South, requesting an amendment to the Official Zoning Map. \(Quasi-Judicial\)](#)
 - (a) Ordinance 795-Z, amending the Official Zoning Map of the City of St. Petersburg, Florida by changing the zoning of a 0.10-acre portion of a 0.20-acre parcel, located at 3089 15th Avenue South, from Neighborhood Traditional 1 (NT-1) to Neighborhood Traditional Mixed Residential 1 (NTM-1); providing for repeal of conflicting ordinances and provisions thereof; and providing an effective date. (Quasi-Judicial) (ZM-18)

F. Reports

1. [2023 ADA Annual Compliance Report](#)
2. ~~Stadium Bonds Series 2024 A, Series 2024 B and Historic Gas Plant Series 2024 C Bonds~~
3. [Hurricane Helene and Hurricane Milton Update](#)
4. [A Resolution authorizing the Mayor his designee to execute \(1\) a Completion Agreement between the City of St. Petersburg, Florida \("City"\), Denson Construction, Inc. \("Denson"\), and NGM Insurance Company \("Surety"\) for Denson to complete the Bridge Replacement at Bayou Grande Blvd., North of Tanglewood – Bridge No. 157184 Project \("Project"\) for a completion price of \\$3,246,073.90, and \(2\) a Tender and Release Agreement between the City and the Surety for the Surety to pay the City between \\$1,001,217.93 and \\$1,162,995.86 to use toward the completion of the Project, and \(3\) all other documents necessary to effectuate these transactions; approving a supplemental appropriation in the amount of up to \\$1,162,995.86 from the increase in the unappropriated balance of the General Capital Improvement Fund \(3001\), resulting from the above payment from the surety, to the Bridge 157184 Bayou Grande Blvd, North of Tanglewood Project \(16173\) to fund the completion of the project; and providing an effective date \(ECID Project Nos. 18052-110 and 18052-111\).](#)
5. [A resolution authorizing the Mayor or his Designee to accept grant funding in the amount of \\$100,000 from the Foundation for a Healthy St. Petersburg, Inc. to be used toward the City's Hometown Recovery Haulers Program, approving a supplemental appropriation in the amount of \\$100,000 from the increase in the unappropriated balance of the General Fund \(0001\), resulting from these grant revenues, to the Economic and Workforce Development Department, Economic and Workforce Development Division \(375-2609\), FY25 Storm #1 Gen Admin Depts Project \(20772\); authorizing the Mayor or his designee to execute all documents necessary to receive the grant funds; and providing an effective date.](#)

G. New Ordinances - (First Reading of Title and Setting of Public Hearing)

Setting November 7, 2024 as the public hearing date for the following proposed Ordinance(s):

1. Ordinance 596-H, an ordinance of the City of St. Petersburg, Florida amending City Code Section 20-74 sleeping in or on right-of-way to remove subsection (d) and renumber accordingly; creating compliance with state law; providing for severability; and providing an effective date.

H. New Business

1. Respectfully requesting a referral to the Public Services and Infrastructure Committee for an update on the City's wastewater collection facilities and the capital projects identified (funded and not funded) to address the natural hazards associated with the three facilities (Northeast, Northwest, and Southwest) (Councilmember Hanewicz)
2. Respectfully requesting a referral to the Public Services and Infrastructure Committee for a discussion regarding construction crane safety. (Councilmember Driscoll)
3. Respectfully requesting a referral to the November 7, 2024 Housing, Land Use, and Transportation Committee for a discussion on the post storm permitting process as it relates to substantial improvements and regulations set forth by the City's Land Development Regulations, the Florida Building Code, and FEMA. (Councilmember Gabbard)
4. Respectfully requesting a referral to the Public Services and Infrastructure Committee, or other relevant committee, for a discussion on on allowing mobile homes (single or double-wide) to be placed on residential properties to provide temporary housing during disaster recovery and repairs. (Councilmember Montanari)

I. Council Committee Reports

J. Legal

K. Open Forum

L. Adjournment

**St. Petersburg
Community Redevelopment Agency (CRA)
October 31, 2024**

1. City Council Convenes as Community Redevelopment Agency.
2. A resolution of the St. Petersburg Community Redevelopment Agency (CRA) finding the proposed plan to construct a 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of commercial space, 164-dwelling units and 754-parking spaces with the existing 12- story, 253,590 square foot office building to remain generally located at 100 2nd Avenue South consistent with the Intown Redevelopment Plan and providing an effective date (City File IRP 24-3A).
3. ~~A Resolution of the St. Petersburg Community Redevelopment Agency approving the form and authorizing the execution and delivery of an amended and restated interlocal agreement with the City of St. Petersburg, Florida~~
4. Adjourn Community Redevelopment Agency.



**Consent Agenda A
October 31, 2024**

NOTE: Business items listed on the yellow Consent Agenda cost more than one-half million dollars while the blue Consent Agenda includes routine business items costing less than that amount.

(Procurement)

1. Accepting a bid from Ennis-Flint, Inc., for pavement marking supplies for the Stormwater, Pavement, and Traffic Operations Department, in the amount of \$600,000.
2. Accepting a proposal for water and wastewater supplies, from Core & Main LP., for the Water Resources Department, in the amount of \$13,800,000.
3. Accepting a bid for a three-year blanket purchase agreement with TAW Power Systems Inc., for motor repair and rewinding services, for the Water Resources Department, for a total contract amount of \$500,000.
4. Approving the renewal of a blanket purchase agreement with Humana Insurance Company, for Medicare insurance in the amount of \$2,359,908.
5. Approving a piggyback agreement with SHI International Corp. for software licenses, to be provided by the manufacturer, Microsoft Corporation, for the Department of Technology Services in the amount of \$4,500,000.
6. Approving the purchase of vehicles (heavy and light duty) and equipment utilizing Florida Sheriffs Association contracts, Sourcewell contracts, Omnia contracts, and a Houston-Galveston Area Cooperative (HGAC) contract as authorized in Section 2-198(b) of the St. Petersburg City Code for Fiscal Year 2025; providing that the total cost for such vehicles shall not exceed \$15,158,398 for Fiscal Year 2025; Authorizing the Mayor or his designee to execute all documents necessary to effectuate these transactions.

(City Development)

(Community Enrichment)

(Public Works)

(Appointments)

(Miscellaneous)



**Consent Agenda B
October 31, 2024**

NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

(Procurement)

1. Accepting a quote from DAIKIN Applied Americas, Inc for DAIKIN chiller maintenance services and repairs, for the Police Department in the amount of \$165,000.00.
2. Approving the renewal for Superior LLC, d/b/a Superior Public Sector, a sole source provider, for software maintenance and support, in the amount of \$265,000.
3. Approving an award of contract to Maximus US Services, Inc, for Cost Allocation Plan, for the Finance Department, for a three-year contract amount of \$171,000.
4. Accepting a bid from EHS Construction Services LLC, for mechanically blown mulch, for The Parks and Recreation Department, in the amount of \$475,000.

(City Development)

5. A Resolution approving the plat of Strum Place, generally located at 6366 Central Avenue; setting forth conditions for approval; and providing an effective date. (DRC 23-20000014)
6. Authorizing the Mayor, or his designee, to execute a license agreement with the University of South Florida Board of Trustees, a public body corporate, for its School of Geosciences to utilize a certain area within City-owned Bear Creek Park located at approximately 5973 -1st Avenue North, St. Petersburg, Florida, to install and operate flood monitoring camera equipment for a term of three (3) years for a fee of \$10.00 for the term. (Requires an affirmative vote of at least six (6) members of City Council.)
7. Authorizing the Mayor, or his designee, to execute a license agreement with Historic Roser Park Neighborhood Association, Inc., a Florida not-for-profit corporation, for the use of a City-owned parcel of vacant land located at approximately 1025 7th Street South, St. Petersburg, Florida, for the purpose of creating and maintaining a community garden for a term of three (3) years for an aggregate fee of \$36.00 for the term.
8. Authorizing the Mayor, or his designee, to execute a first amendment to the Lease Agreement with Smith & Son Hospitality LLC, a Florida limited liability company, to renew the Lease Agreement for continued use of restaurant and office space within the Intermodal General Aviation Terminal Building at Albert Whitted Airport, located at 540 First Street Southeast, St. Petersburg, Florida, including rent adjustments and provisions regarding Grand Prix Race events. (Requires affirmative vote of at least six (6) members of City Council.)

9. A resolution authorizing the Mayor or his Designee to accept grant funding in the amount of \$100,000 from the Foundation for a Healthy St. Petersburg, Inc. to be used toward the City's Hometown Recovery Haulers Program, approving a supplemental appropriation in the amount of \$100,000 from the increase in the unappropriated balance of the General Fund (0001), resulting from these grant revenues, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609), FY25 Storm #1 Gen Admin Depts Project (20772); authorizing the Mayor or his designee to execute all documents necessary to receive the grant funds; and providing an effective date. (MOVED TO REPORTS AS "GOOD NEWS")

(Community Enrichment)

(Public Works)

10. A Resolution authorizing the Mayor or his designee to execute Task Order No. 20-03-APD/M(A) to the Architect/Engineering Agreement dated October 30, 2020 between the City of St. Petersburg, Florida and Alta Planning + Design, Inc. ("A/E") for A/E to provide project management and coordination, database assembly, project identification and prioritization, a compliance roadmap, a city policy integration plan, a sidewalk master plan, and public outreach related to the Sidewalk Master Plan Project in an amount not to exceed \$272,839.54 (ECID Project No. 24201-130; Oracle No. 19174); and providing an effective date.
11. A Resolution authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 21-03-C/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. ("A/E") to modify the scope of work, including work previously authorized related to the Cosme WTP – Filter Backwash Basin Improvements Project (ECID Project No. 22074-111; Oracle No. 18997); and providing an effective date.

(Appointments)

12. Resolution approving the reappointment of Todd Reed to serve as a regular member to the Development Review Commission and serve the second of two consecutive three-year terms ending October 31, 2027.

(Miscellaneous)

13. A resolution authorizing the Mayor or his Designee to execute an Interlocal Agreement by and among the City, Pinellas County, the City of Clearwater and the City of Largo for the purpose of conducting an Analysis of Impediments to Fair Housing Choice Study (AIFH), for which the City will contribute no more than \$16,765.00 for its portion to conduct the study; and authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction; and providing an effective date.
14. A resolution authorizing the Mayor or his designee to accept additional grant funds in the maximum reimbursement amount of \$81,780.71 from the Florida Department of Law Enforcement ("Grant") for the Drone Reimbursement Program to reimburse Florida Law Enforcement Agencies who relinquish non-compliant drones to FDLE; to execute all documents necessary to effectuate receipt of these additional grant funds; approving a supplemental appropriation in the maximum reimbursement amount of \$81,780.71 from the increase in the unappropriated balance of the General Fund (0001), resulting from these additional grant revenues, to the Police Department, Fiscal Support Division (140-

1389), FDLE Drone Replacement Program FY24 Project (20263); and providing an effective date.

15. Approving a Funding Agreement between the City of St. Petersburg (“City”) and Gulf Coast Jewish Family and Community Services (“Agency”) for the City to provide funding to the Agency in the amount not to exceed \$470,000 to be used to support the goals of the Forward Together, Youth Crime Prevention Program (“Funding Agreement”).

MEETING AGENDA

CITY OF ST. PETERSBURG

Note: An Meeting Agendalisting of upcoming City Council meetings.

Housing, Land Use & Transportation Committee

Thursday, November 7, 2024, 8:00 a.m., Conference Room 100

Public Services & Infrastructure Committee

Thursday, November 7, 2024, 9:25 a.m., Conference Room 100

Budget, Finance & Taxation Committee

Thursday, November 7, 2024, 10:50 a.m., Conference Room 100

City Council Meeting

Thursday, November 7, 2024, 1:30 p.m., City Council Chambers

CITY OF ST. PETERSBURG
Board and Commission Vacancies



PROCEDURES TO BE FOLLOWED FOR QUASI-JUDICIAL PROCEEDINGS:

1. **Anyone wishing to speak must fill out a yellow card and present the card to the Clerk. All speakers must be sworn prior to presenting testimony. No cards may be submitted after the close of Public Comment. Each party and speaker is limited to the time limits set forth herein and may not give their time to another speaker or party.** Each party and speaker wishing to present handouts, photographs, presentation slides or any other materials (collectively, “Materials”) during a quasi-judicial proceeding must submit such Materials to the City Clerk no later than 24 hours in advance of the applicable public hearing. **Materials submitted after the deadline will not be accepted and may not be used.**
2. At any time during the proceeding, City Council members may ask questions of any speaker or party. The time consumed by Council Member questions and answers to such questions shall not count against the time frames allowed herein. Burden of proof: in all appeals, the Appellant bears the burden of proof; in rezoning and land use cases, the Property Owner or Applicant bears the burden of proof except in cases initiated by the City, in which event the City Administration bears the burden of proof; for all other applications, the Applicant bears the burden of proof. Waiver of Objection: at any time during the proceeding Council Members may leave the Council Chamber for short periods of time provided they continue to hear testimony by audio. If any party has an objection to a Council Member leaving the Chamber during the hearing, such objection must be made at the start of the hearing. If an objection is not made as required herein it shall be deemed to have been waived.
3. Reading of the Title of the Ordinance(s), if applicable.
4. Initial Presentation. Each party shall be allowed ten (10) minutes for their initial presentation. The order of initial presentations shall be:
 - a. Presentation by City Administration.
 - b. Presentation by the Appellant followed by the Applicant, if different. If Appellant and Applicant are different entities, then each is allowed the allotted time for each part of these procedures.
 - c. Presentation by Opponent. If anyone wishes to utilize the initial presentation time provided for an Opponent, said person shall register as an Opponent with the City Clerk at least one week prior to the scheduled public hearing or within 48 hours after the City staff report for the public hearing has been published (whichever is later). If more than one person registers to utilize the initial presentation time provided for an Opponent, the registered persons shall attempt to agree on a single representative to participate as the Opponent in the proceeding. If the persons cannot agree on a single representative, then each person (or person’s representative) shall share equally the time allotted to the Opponent for each part of these procedures. If there is an Appellant who is not the Applicant or Property Owner, then no Opponent is allowed. If a Property Owner who is not the Appellant or the Applicant opposes the Application and utilizes any part of the time available to the Property Owner to make an initial presentation, the Opponent shall not be permitted to make an initial presentation (but shall be provided an opportunity for cross-examination and rebuttal/closing).
 - d. If the Property Owner is neither the Appellant nor the Applicant, they shall be allowed the allotted time for each part of these procedures and shall have the opportunity to speak last in each part of these procedures so that they have the opportunity to address what all the interested parties have presented.

5. Public Comment. Upon conclusion of the initial presentations, members of the public may speak for not more than three (3) minutes each. Speakers shall limit their testimony to information relevant to the ordinance or application and criteria for review.

6. Cross Examination. Each party shall be allowed a total of five (5) minutes for cross examination, which includes the time consumed by both questions and answers. Each party who opposes the application may only cross examine any witness who previously testified in support of the application. Each party who supports the application may only cross examine any witness who previously testified in opposition to the application. The questioning party is not permitted to make any statements, only to ask questions that are directly related to the testimony or evidence presented. All questions shall be addressed to the Chair and then (at the discretion of the Chair) asked either by the Chair or by the party conducting the cross examination of the appropriate witness. One (1) representative of each party shall conduct the cross examination. If anyone wishes to utilize the time provided for cross examination and rebuttal as an Opponent, and no one has previously registered with the City Clerk as an Opponent, said individual shall notify the City Clerk prior to the beginning of initial presentations for the applicable public hearing. If no one gives such notice, there shall be no cross examination or rebuttal by Opponent(s). The order of cross examination shall be:

- a. Cross examination by City Administration.
- b. Cross examination by Opponents, if applicable.
- c. Cross examination by Appellant followed by Applicant, followed by Property Owner, if different.

7. Rebuttal/Closing. Each party shall have five (5) minutes to provide a closing argument and/or rebuttal. The order of rebuttal/closing shall be:

- a. Rebuttal/Closing by City Administration.
- b. Rebuttal/Closing by Opponent, if applicable.
- c. Rebuttal/Closing by Applicant followed by the Appellant, if different, followed by Property Owner, if different.

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The following page(s) contain the backup material for Agenda Item: Presentation Councilmember Ed Montanari
Please scroll down to view the backup material.



D-1

CITY COUNCIL AGENDA PRESENTATION ITEM

DATE: October 22, 2024

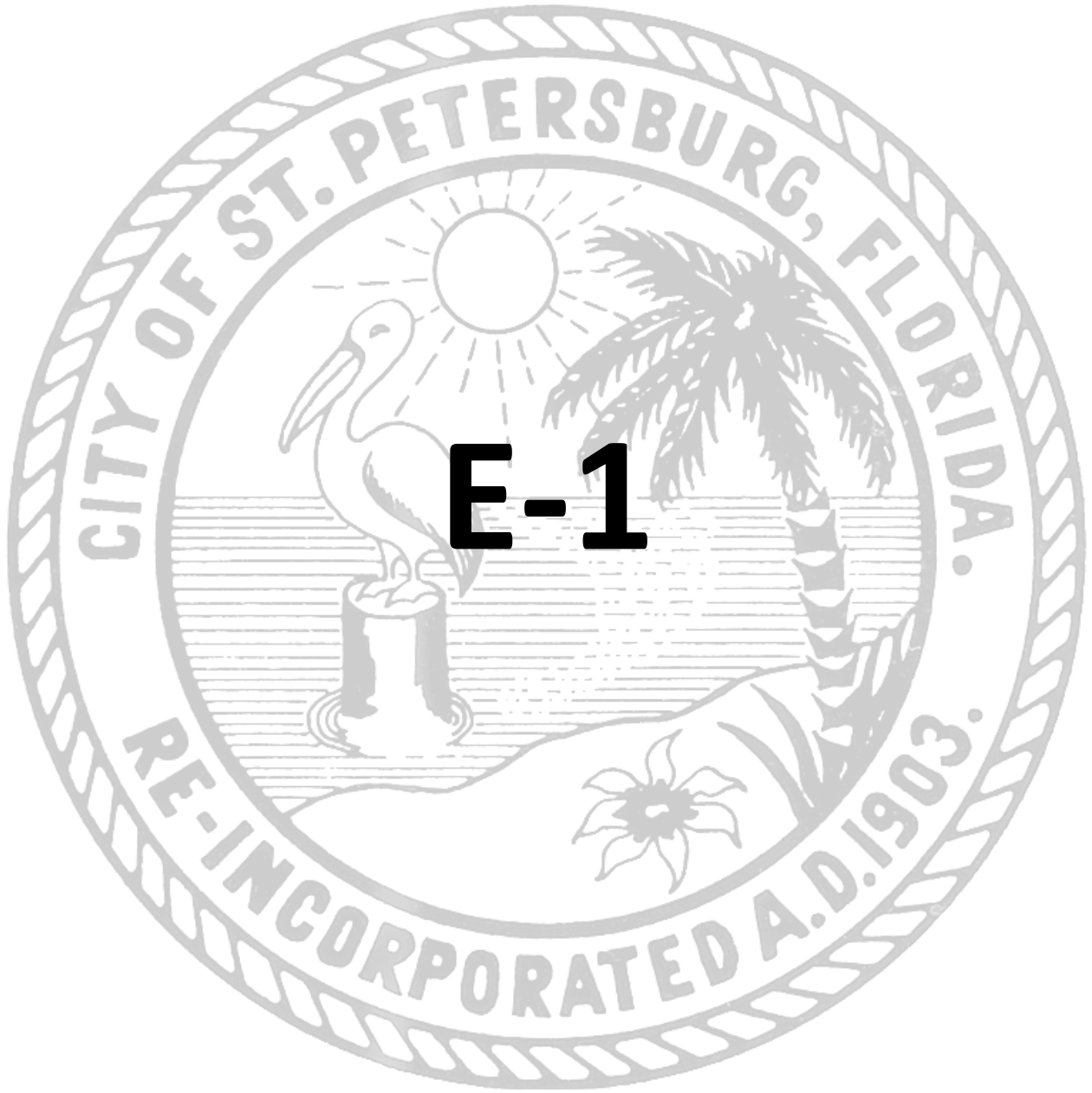
TO: The Honorable Members of City Council

SUBJECT: Presentation – Council member Ed Montanari

PRESENTER: City Council Chair Deborah Figgs-Sanders

SCHEDULE FOR COUNCIL ON: October 31, 2024

The following page(s) contain the backup material for Agenda Item: Ordinance 600-H, an Ordinance in accordance with Section 1.02(c)(3), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, LLC, a Florida limited liability company, d/b/a Duke Energy, within City-owned property located at 1160 - 62nd Avenue Northeast, St. Petersburg. Please scroll down to view the backup material.



ST. PETERSBURG CITY COUNCIL

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

SUBJECT: An Ordinance in accordance with Section 1.02(c)(3), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, LLC, a Florida limited liability company, d/b/a Duke Energy, within City-owned property located at 1160 - 62nd Avenue Northeast, St. Petersburg; authorizing the Mayor, or his designee, to execute all documents necessary to effectuate this ordinance; and providing an effective date.

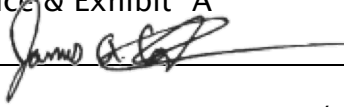
BACKGROUND: Real Estate & Property Management received a request from Duke Energy Florida, LLC, a Florida limited liability company, d/b/a Duke Energy, ("Duke Energy"), requesting the City to grant Duke Energy a Public Utility Easement ("Easement") (also referred to by Duke Energy as a "Distribution Easement - Corporate"), within City-owned NE Water Reclamation Facility located at 1160 - 62nd Avenue Northeast, St. Petersburg.

The Easement, as shown in the attached illustration, is necessary to replace and maintain electrical power poles. The Easement will have no significant effect on the public's use of the property.

An ordinance is required to authorize the grant of this Easement to Duke Energy as the requested Easement is to be located on land classified by the City Charter as "Park and Waterfront Property." This action is in compliance with Section 1.02(c)(3) of the City Charter that provides "*...utility easements may be granted upon specific approval by ordinance where the easement will have no significant effect on the public's use of the property.*"

RECOMMENDATION: Administration recommends that City Council adopt the attached Ordinance 600-H in accordance with Section 1.02(c)(3), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, LLC, a Florida limited liability company, d/b/a Duke Energy within City-owned property located at 1160 -62nd Avenue Northeast, St. Petersburg; authorizing the Mayor, or his designee, to execute all documents necessary to effectuate this ordinance; and providing an effective date.

ATTACHMENTS: Illustration, Ordinance & Exhibit "A"

APPROVALS: Administration:  *AMF*

Budget: N/A

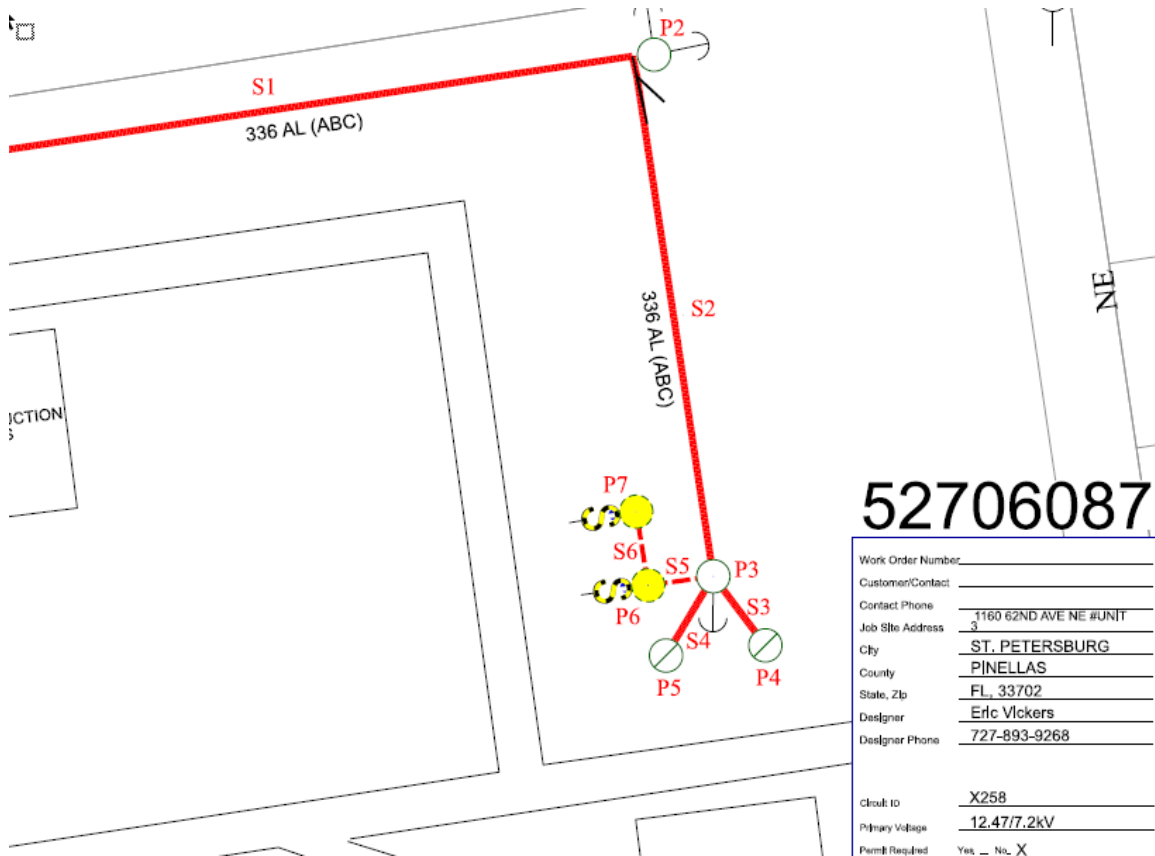
ILLUSTRATION

(Location of Easement in Relation to NE Water Reclamation Facility)



Red is the boundary line of the City-owned NE Water Reclamation Facility located at 1160 - 62nd Avenue Northeast, St. Petersburg, Florida.

Green is the easement location housing the two (2) term power poles installed by Duke Energy (also see workprint below depicting said power poles in **yellow**).



| | |
|-------------------|---|
| Work Order Number | |
| Customer/Contact | |
| Contact Phone | 1160 62ND AVE NE #UNIT |
| Job Site Address | 3 |
| City | ST. PETERSBURG |
| County | PINELLAS |
| State, Zip | FL, 33702 |
| Designer | Eric Vickers |
| Designer Phone | 727-893-9268 |
| Circuit ID | X258 |
| Primary Voltage | 12.47/7.2kV |
| Permit Required | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

ORDINANCE NO. 600-H

AN ORDINANCE IN ACCORDANCE WITH SECTION 1.02(C)(3), ST. PETERSBURG CITY CHARTER, AUTHORIZING THE GRANT OF A PUBLIC UTILITY EASEMENT TO DUKE ENERGY FLORIDA, LLC, A FLORIDA LIMITED LIABILITY COMPANY, D/B/A DUKE ENERGY, WITHIN CITY-OWNED PROPERTY LOCATED AT 1160 - 62ND AVENUE NORTHEAST, ST. PETERSBURG; AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section 1. The City Council of the City of St. Petersburg, Florida, hereby approves the grant of a Public Utility Easement ("Easement") to Duke Energy Florida, LLC, a Florida limited liability company, d/b/a Duke Energy to replace and maintain electrical power poles within the Easement location set forth in the legal description and illustration which are attached hereto as Exhibit "A" and incorporated herein.

Section 2. This Easement will have no significant effect on the public's use of the property and is granted pursuant to Section 1.02(c)(3) of the St. Petersburg, Florida, City Charter.

Section 3. The Mayor, or his designee, is authorized to execute all documents necessary to effectuate this Ordinance.

Section 4. COMPLIANCE WITH § 166.041(4), FLORIDA STATUTES. Pursuant to City Council resolution 2023-507, a business impact estimate was prepared for this Ordinance and posted on the City's website no later than the date the notice of the proposed Ordinance was published.

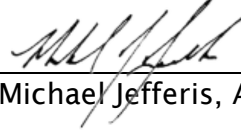
Section 5. In the event this Ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the Ordinance, in which case the Ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this Ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

Legal:



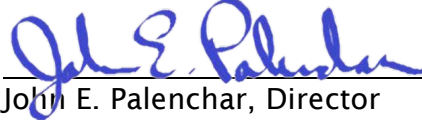
City Attorney (Designee)
00766699.doc

Community Enrichment Administration:



Michael Jefferis, Administrator

Water Resources:



John E. Palenchar, Director

Real Estate & Property Management:



Aaron Fisch, Director

EXHIBIT "A"

(Legal Description and Illustration of the Easement)

Description and Sketch

(NOT A SURVEY)

DESCRIPTION:
 A portion of the parcel described in NE WATER RECLAMATION FACILITY, PLAT BOOK 135, PAGE 72 of the Public Records of Pinellas County, Florida, Being more particularly described as follows:

COMMENCE at the northeasterly corner of said NE WATER RECLAMATION FACILITY; thence S00°02'34"W, 667.19 feet along the easterly boundary line of said plat; thence S90°00'00"W, 154.88 feet to the southeasterly corner of the easement described in OFFICIAL RECORDS BOOK 21815, PAGE 0206; thence S87°56'17"W, 10.00 feet along the southerly line of said easement to the POINT OF BEGINNING; thence N83°59'52"W, 16.22 feet; thence N00°47'44"W, 28.89 feet; thence N89°12'16"E, 10.00 feet; thence S00°47'44"E, 19.36 feet; thence S83°59'52"E, 5.91 feet to the westerly line of said easement; thence S02°03'43"E, 10.76 feet along the westerly line of said easement to the POINT OF BEGINNING.

Containing ±360 square feet.

Surveyor's Notes:

- Purpose of this Description and Sketch is to describe an easement that is centered along the utility improvements of Duke Energy, generally 5 feet on both sides of the utility, but connected to the previously recorded easement.
- Bearings are based on the easterly boundary line of NE Water Reclamation Facility, Plat Book 135, Page 71, bearing of S00°02'34"W.
- This Description and Sketch does not certify or warranty; title, zoning, easements, or freedom from encumbrances.
- This Description and Sketch was prepared without the benefit of an abstract of title or boundary survey and may be subject to easements, restrictions, rights-of-way and other matters of record.
- Recorded documents are referenced from Pinellas County Public Records.
- This Description and Sketch meets the requirements of Chapter 5J-17, Florida Administrative Code.
- Not valid without the signature and the original raised seal of a Florida Licensed Surveyor and Mapper.
- Not valid without accompanying sheet(s), if any.
- Located in City Atlas C-32.

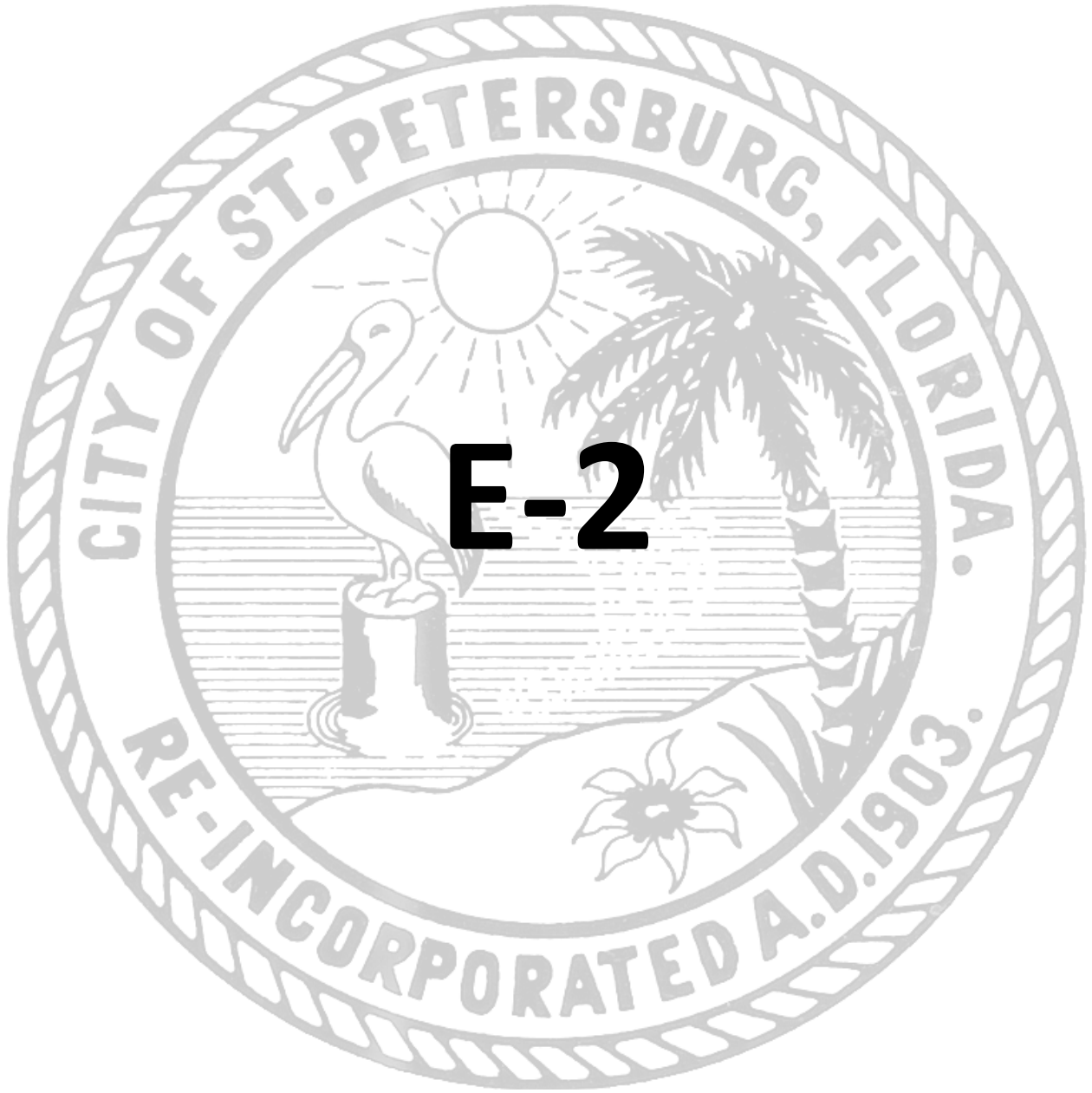
62nd Avenue Northeast
right-of-way
Northerly boundary line of Plat Book 135, Page 72
NE Water Reclamation Facility Plat Book 135, Page 72
Parcel Identification 32-30-17-59748-001-0010
POINT OF COMMENCEMENT
Northeasterly corner of Plat Book 135, Page 72
POINT OF BEGINNING
Southwest corner of the easement described in Official Records Book 21815, Page 0206
Shore Acres Elementary (Unplatted)

| Line Table | | |
|------------|-------------|----------|
| Line # | Bearing | Distance |
| L1 | S0°02'34"W | 667.19' |
| L2 | N90°00'00"W | 154.88' |
| L3 | S87°56'17"W | 10.00' |
| L4 | N83°59'52"W | 16.22' |
| L5 | N0°47'44"W | 28.89' |
| L6 | N89°12'16"E | 10.00' |
| L7 | S0°47'44"E | 19.36' |
| L8 | S83°59'52"E | 5.91' |
| L9 | S2°03'43"E | 10.76' |

Timothy R. Collins 8/7/2024
 Timothy R. Collins Date
 Professional Surveyor and Mapper
 Florida Registration Number 6882

| REVISIONS | | ENGINEERING AND CAPITAL IMPROVEMENT DEPARTMENT CITY OF ST. PETERSBURG NOT TO SCALE | EASEMENT Northeast Water Reclamation Facility | |
|-----------|------|--|--|--------------------------------------|
| BY | DATE | | SECTION 32 TOWNSHIP 30 SOUTH RANGE 17 EAST | DATE: July 30, 2024 SHEET: 1 of 1 |
| | | | | |
| | | | | |
| | | | | |

The following page(s) contain the backup material for Agenda Item: Ordinance 1168-V, an Ordinance approving a vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North, setting forth conditions for the vacation to become effective; and providing for an effective date. (City File 24-33000006)
Please scroll down to view the backup material.



E-2



SAINT PETERSBURG CITY COUNCIL

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

SUBJECT: Ordinance approving a vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North. (City File No.: DRC 24-33000006)

RECOMMENDATION: The Administration recommends **APPROVAL**.

RECOMMENDED CITY COUNCIL ACTION:

- 1) Conduct the second reading and public hearing of the attached proposed ordinance; and
- 2) Approve the proposed ordinance.

The Request: The request is to vacate a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North. The applicant's goal is to vacate a portion of right-of-way on the south side of 34th Avenue North to provide parking for the restaurant located at 7630 34th Avenue North.

Discussion: As set forth in the attached report provided to the Development Review Commission (DRC), Staff finds that vacating the subject right-of-way would not be consistent with the criteria in the City Code and the Comprehensive Plan. Staff's determination that it would not be consistent is based on the sketch and description as provided by the applicant showing proposed vacated right-of-way 4.5-feet from the back of the southern curb along 34th Avenue North to the northern property line of 7630 34th Avenue North. Administration is recommending approval of the request with the conditions of approval provided within Engineering and Water Resources Memorandums requiring 20-feet from the back of the southern curb along 34th Avenue North to be retained as right-of-way. Staff's determination is that the request is consistent with the City Code and the Comprehensive Plan with the additional right-of-way retained as required by Engineering and Water Resources based on the need for the right-of-way for sufficient space to maintain the public utility corridor.

Agency Review: The application was routed to City Departments and Private Utility Providers for review and comments. The City's Transportation and Parking Management Department reviewed the proposed vacation and has no objection. Engineering and Water Resources identified an existing 6-inch potable water main running along 34th Avenue North behind the roadway curb near the area requested to be vacated. They are requiring 20-feet from the back of the southern curb along 34th Avenue North to be retained as right-of-way for sufficient space for maintenance of the existing 6-inch potable water main. There were no letters of objection received from any of the Private Utility Providers. Administration is recommending approval of the request with the conditions of approval provided within Engineering and Water Resources Memorandums.

DRC Action/Public Comments: On September 4, 2024, the Development Review Commission (DRC) held a public hearing on the subject application. During the public hearing the DRC approved motions revising the conditions requiring compliance with Engineering and Water Resources Memorandums that require 20-feet from the back of the southern curb along 34th Avenue North to be retained as right-of-way to instead require that the applicant retain 20-feet from the back of the southern curb along 34th Avenue North as a public easement. The reasoning discussed by the DRC for the modified condition was that by dedicating an easement that will allow for a hard surface material to be installed for the parking spaces over the existing 6-inch potable water main it will provide for better protection of the water main and will provide additional parking on site for the restaurant that will reduce overflow parking extending into the nearby neighborhood. This was compared to retaining the area over the water main as public right-of-way which will require the right-of-way to be maintained with sod that may result in overflow parking for the restaurant occurring within the same public right-of-way on top of the existing water main thereby posing a greater risk of damage to the water main. No person spoke in opposition to the request. After the public hearing, the DRC voted 6-1 to recommend approval of the proposed vacation with revised special conditions of approval requiring the applicant to retain 20-feet from the back of curb as a public easement.

City Council Action: On October 3, 2024, the City Council voted 7-0 during the first reading to proceed forward to public hearing with the draft Ordinance recommended by Administration which includes conditions of approval requiring compliance with the conditions contained in the Memorandums provided by Engineering and Water Resources requiring 20-feet from the back of the southern curb along 34th Avenue North to be retained as right-of-way for sufficient space for maintenance of the existing 6-inch potable water main.

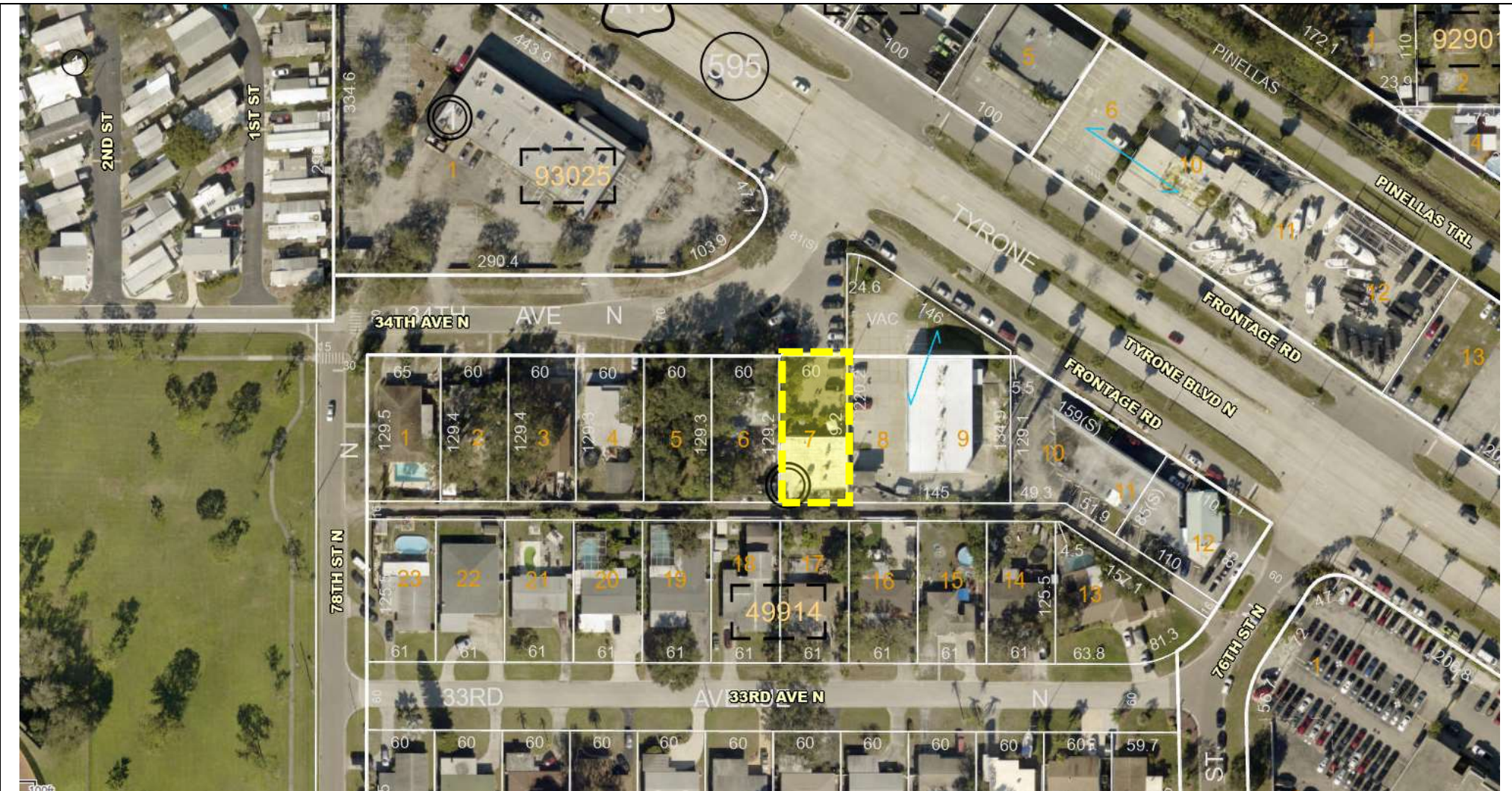
ADMINISTRATION RECOMMENDATION:

The Administration recommends **APPROVAL** of the vacation of a portion of the right-of-way, subject to the following conditions:

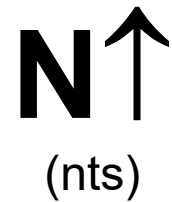
1. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated August 2, 2024, which includes retaining 20-feet from back of curb as public right-of-way.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Water Resources Memorandum dated July 23, 2024, which includes retaining 20-feet from back of curb as public right-of-way.
3. As required by City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year.

Attachments:

- A. Project Location Map
- B. Ordinance including Exhibit A
- C. DRC Case 24-33000006 Staff Report



Project Location Map
 City of St. Petersburg, Florida
 Planning and Development Services
 Department
 Case No.: 24-33000006
 Address: 7630 34th Avenue North



ATTACHMENT A

ORDINANCE NO. 1168-V

AN ORDINANCE APPROVING A VACATION OF A PORTION OF THE RIGHT-OF-WAY ON THE SOUTH SIDE OF 34TH AVENUE NORTH, GENERALLY LOCATED AT 7630 34TH AVENUE NORTH; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

- Section 1. The following right-of-way is hereby vacated with conditions recommended by the Administration (City File No. DRC 24-33000006):
- Legal Description: See attached Exhibit "A" incorporated as if fully stated herein.
- Section 2. The above-mentioned right-of-way is not needed for public use or travel.
- Section 3. The vacation is subject to and conditional upon the following:
1. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated August 2, 2024, which includes retaining 20-feet from back of curb as public right-of-way.
 2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Water Resources Memorandum dated July 23, 2024, which includes retaining 20-feet from back of curb as public right-of-way.
 3. As required by City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year.
- Section 4. Compliance with §166.041(4), Florida Statutes. Pursuant to City Council resolution 2023 507, a business impact estimate was prepared for this ordinance and posted on the City's website no later than the date the notice of the proposed ordinance was published.
- Section 5. In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

Michael Dema

PLANNING & DEVELOPMENT
SERVICES DEPARTMENT:

/s/ Elizabeth Abernethy



**CITY OF ST. PETERSBURG
PLANNING & DEVELOPMENT SERVICES DEPT.
DEVELOPMENT REVIEW SERVICES DIVISION**

**DEVELOPMENT REVIEW COMMISSION
STAFF REPORT**

VACATION OF RIGHT-OF-WAY PUBLIC HEARING

According to Planning & Development Services Department records, **No Commission Member** or his or her spouse has a direct or indirect ownership interest in real property located within 1,000 linear feet of real property contained with the application (measured in a straight line between the nearest points on the property lines). All other possible conflicts should be declared upon the announcement of the item.

REPORT TO THE DEVELOPMENT REVIEW COMMISSION FROM DEVELOPMENT REVIEW SERVICES DIVISION, PLANNING & DEVELOPMENT SERVICES DEPARTMENT, for Public Hearing and Executive Action on **Wednesday, September 4, 2024, at 1:00 PM** at Council Chambers, City Hall, located at 175 5th Street North, St. Petersburg, Florida. The City's Planning and Development Services Department requests that you visit the City website at www.stpete.org/meetings for up-to-date information.

CASE NO.: 23-33000006 PLAT SHEET: R-18 & R-20

REQUEST: Approval of a vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North.

ADDRESS: 7630 34th Avenue North

OWNER: Roger S. Hendricks
7630 34th Avenue North
St. Petersburg, FL 33707-1100

AGENT: Benjamin Scherlis
7630 34th Ave. N.
St. Petersburg, FL 33710

PARCEL ID NUMBER: 07-31-16-49914-001-0070

LEGAL DESCRIPTION: On File

ZONING: Corridor Commercial Suburban (CCS-1)

DISCUSSION AND RECOMMENDATION:

Request. The request is to vacate a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North.

The portion of the right-of-way proposed for vacation is depicted on the attached map, see Attachment A, and sketch and description, see Attachment B. The applicant's goal is to vacate a portion of right-of-way on the south side of 34th Avenue North to provide parking for the restaurant located at 7630 34th Avenue North.

Analysis. Staff's review of a vacation application is guided by:

- A. The City's Land Development Regulations (LDR's);
- B. The City's Comprehensive Plan; and
- C. Any adopted neighborhood or special area plans.

Applicants bear the burden of demonstrating compliance with the applicable criteria for vacation of public rights-of-way. In this case, the material submitted by the applicant, see Attachment C, **does not** provide background or analysis supporting a conclusion that vacating the subject rights-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, or any applicable special area plan.

A. Land Development Regulations

Section 16.40.140.2.1E of the LDR's contains the criteria for reviewing proposed vacations. The criteria are provided below in italics, followed by itemized findings by Staff.

1. *Easements for public utilities including stormwater drainage and pedestrian easements may be retained or required to be dedicated as requested by the various departments or utility companies.*

The application was routed to City Departments and Private Utility Providers for review and comments. Engineering and Water Resources identified an existing 6-inch potable water main running along 34th Avenue North behind the roadway curb near the area requested to be vacated. Per their Memorandums they are requiring 20-feet from the back of the southern curb along 34th Avenue North to be retained as right-of-way for sufficient space for the city asset, see Attachments D and E. The sketch and description of the portion of right-of-way to be vacated provided by the Applicant shows that 4.5-feet from the back of the southern curb along 34th Avenue North will be retained as right-of-way. Based on the conditions required by Engineering and Water Resources an additional 15.5-feet from the back of the southern curb along 34th Avenue North is required to be retained as right-of-way. Compliance with the conditions within the Memorandums provided by Engineering and Water Resources is included as a condition at the end of this report.

All other City Departments and Private Utility Providers either had no comments or provided letters of no objection to the vacation request.

-
2. *The vacation shall not cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record as shown from the testimony and evidence at the public hearing.*

The vacation of a portion of right-of-way on the south side of 34th Avenue North will not have an effect on access to any lot of record. The applicant is the owner of the property to the south abutting the area proposed for vacation.

3. *The vacation shall not adversely impact the existing roadway network, such as to create dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or neighborhoods.*

Vacating the requested portion of right-of-way will not alter utilized travel patterns and does not create a dead-end right-of-way. The portion of the right-of-way requested to be vacated is located south of the existing curb of 34th Avenue North and does not affect the vehicular travel lanes. The minimum required right-of-way width for 34th Avenue North at this location is 50-feet. The sketch and description provided by the applicant shows that 25-feet of right-of-way will be retained from the centerline of 34th Avenue North measured to the southern edge of the proposed vacated right-of-way confirming that this requirement will be met.

4. *The easement is not needed for the purpose for which the City has a legal interest and, for rights-of-way, there is no present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.*

This request was routed to the Transportation and Parking Management Department for review and comments and they indicated that, "There is no present or future need for the right-of-way for public vehicular or pedestrian access. Thirty-fourth Avenue North is a two-lane, undivided facility and there is no plan to widen 34th Avenue North west of Tyrone Boulevard for vehicular, pedestrian, or bicycle travel," see Attachment F.

There is a future need to retain additional right-of-way for the maintenance of an existing 6-inch potable water main that Engineering and Water Resources identified running along 34th Avenue North behind the roadway curb near the area requested to be vacated. They are requiring 20-feet from the back of the southern curb along 34th Avenue North to be retained as right-of-way for sufficient space for the public utility.

5. *The POD, Development Review Commission, and City Council shall also consider any other factors affecting the public health, safety, or welfare.*

No other factors have been raised for consideration.

B. Comprehensive Plan

Transportation Element Policy T2.4 states, *"The City should preserve the historical grid street pattern, including alleys, and shall not vacate public right-of-way until it is determined that the right-of-way is not required for present or future public use."*

The City's Transportation and Parking Management Department has reviewed the proposed vacation and has no objection. The requested vacation of right-of-way will foster redevelopment which is a goal of the Comprehensive Plan.

C. Adopted Neighborhood or Special Area Plans

The subject right-of-way is within the boundaries of the Jungle Terrace Civic Association. No comments were received from the Jungle Terrace Civic Association and they do not have a neighborhood or special area plan which affects vacation of right-of-way in this area of the City.

Comments from Agencies and the Public:

The application was routed to City Departments and Private Utility Providers for review and comments. The City's Transportation and Parking Management Department reviewed the proposed vacation and has no objection. Engineering and Water Resources identified an existing 6-inch potable water main running along 34th Avenue North behind the roadway curb near the area requested to be vacated. They are requiring 20-feet from the back of the southern curb along 34th Avenue North to be retained as right-of-way for sufficient space for maintenance of the existing 6-inch potable water main. Compliance with the conditions within the Memorandums provided by Engineering and Water Resources is included as a condition of approval. There were no letters of objection received from any of the Private Utility Providers. At the time of writing of the Staff Report there were no comments received from the public for or against the requested alley vacation.

RECOMMENDATION:

Staff recommends **DENIAL** of the proposed partial right-of-way vacation. If the DRC is inclined to support the vacation, Staff recommends the following special conditions of approval:

1. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated August 2, 2024, which includes retaining 20-feet from back of curb as public right-of-way.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Water Resources Memorandum dated July 23, 2024, which includes retaining 20-feet from back of curb as public right-of-way.
3. As required by City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year.

REPORT PREPARED BY:

/s/ Scot Bolyard

08/28/2024

Scot, Bolyard, AICP, Deputy Zoning Official
Development Review Services Division
Planning & Development Services Department

Date

REPORT APPROVED BY:

/s/ Corey Malyszka

8/28/2024

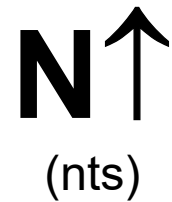
Corey Malyszka, AICP, Zoning Official (POD)
Development Review Services Division
Planning and Development Services Department

Date

Attachments: A – Location Map, B – Sketch and Legal Description, C – Applicant's Narrative, D – Engineering Memorandum dated August 2, 2024, E – Water Resources Memorandum dated July 23,2024, F – Transportation and Parking Management Department email dated August 1, 2024, G – Survey, H – Site Plan



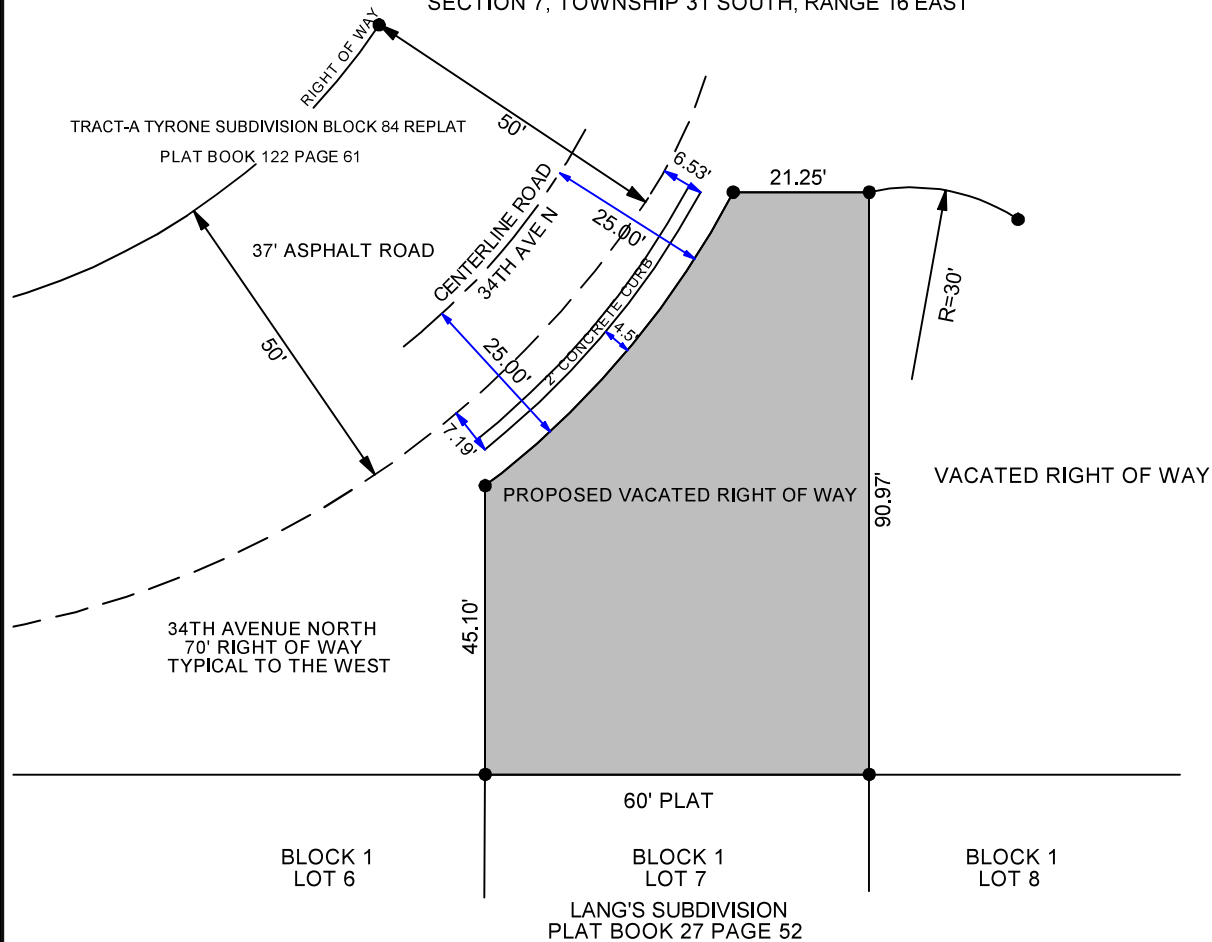
Project Location Map
 City of St. Petersburg, Florida
 Planning and Development Services
 Department
 Case No.: 24-33000006
 Address: 7630 34th Avenue North



DESCRIPTION SKETCH

(NOT A BOUNDARY SURVEY)

SECTION 7, TOWNSHIP 31 SOUTH, RANGE 16 EAST



LEGAL DESCRIPTION:

FROM THE POINT OF BEGINNING AT THE NORTHEAST CORNER OF LOT 7, BLOCK 1, LANG'S SUBDIVISION, AS RECORDED IN PLAT BOOK 27, PAGE 52, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, RUN DUE NORTH 90.97 FEET; THENCE DUE WEST 21.25 FEET; THENCE 60.54 FEET ALONG AN ARC OF A CURVE TO THE RIGHT, RADIUS 135.65 FEET, CHORD 60.04 FEET, CHORD BEARING S40°11'51"W, RUNNING 4.50 FEET BEHIND THE BACK OF AN EXISTING 2 FOOT CONCRETE CURB; THENCE DUE SOUTH 45.10 FEET TO THE NORTHWEST CORNER OF SAID LOT 7; THENCE DUE EAST 60 FEET TO THE POINT OF BEGINNING.

PREPARED FOR: ROGER S. HENDRICKS

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS SKETCH WAS MADE IN COMPLIANCE WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYS IN FLORIDA AS SET FORTH IN CHAPTER 5J-17.052, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO FLORIDA STATUTE CHAPTER 472.027.

Thomas E. Hummel 06/18/2024



silverkingsurveyors@gmail.com
(727) 518-4758

THOMAS E. HUMMEL - PROFESSIONAL SURVEYOR & MAPPER #6595

Thomas E Hummel
Digitally signed by Thomas E Hummel
Date: 2024.06.18 08:20:09 -04'00'

| | | |
|--|-----------------|--------------|
| SILVER KING SURVEYORS, INC. | | |
| PROFESSIONAL SURVEYORS & MAPPERS LB 7933 | | |
| 4831 8TH ST. N. ST. PETERSBURG, FL 33703 | | |
| DATE: 06/18/2024 | SCALE: 1" = 30' | DRAWN BY: TH |

LANG + FERFOGLIA
ARCHITECTURE | DEVELOPMENT

May 31, 2024

City of St Petersburg – Planning & Development Services
One Fourth Street N
St Petersburg, FL 33701

Re: ROW Vacation Narrative Letter – The Joint Restaurant
7630 34th Avenue N, St Petersburg, FL 33710 – PIN# 07-31-16-49914-001-0070

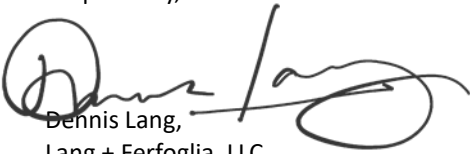
To Whom It May Concern,

We request to vacate a portion of the right-of-way north of our parcel to allow for a correct connection to the right of way to be established and further the purpose of securing on-site parking for the current use. The portion of right of way identified by this request to be vacated has, since the initial development of our parcel, been utilized for the purposes of on-site parking for the exclusive use and benefit of our property. It had not been previously known by the owner that this area of what they assumed to be their site, was in fact, within the right of way. Within that understanding, the property has been continuously maintained as though it were in fact already within the site. These maintained elements include landscaping, asphalt maintenance on-site, and the general upkeep of the property including components of the curb along the roadway. Furthering our understanding that this was already within the boundary of our site, the curb cut along 34th Avenue N was formed with raised curbs and provided a curb cut directing access onto the site.

This request is in keeping with the scheme already established by other Property owners with parcels fronting to Tyrone Blvd., whereby they have previously vacated portions of the right of way that were contiguous to their sites beyond the right of way's platted widths. Our request seeks to ensure sufficient on-site parking remains available to the property owner and that the burden not be shifted off site.

We believe vacation of the right of way in this instance is in both the best interests of the city and the surrounding neighborhood to our parcel. It ensures the owner shall maintain and upkeep the site in its entirety and upon vacation will be improved to comply with current city of St Petersburg landscaping requirements.

Respectfully,



Dennis Lang,
Lang + Ferfoggia, LLC
Principal
(727) 656-5677

MEMORANDUM

CITY OF ST. PETERSBURG, FLORIDA

ENGINEERING AND CAPITAL IMPROVEMENTS DEPARTMENT



TO: Scot Bolyard, Deputy Zoning Official
FROM: Kyle Hurin, ECID Plans Review Supervisor
DATE: August 2nd, 2024
SUBJECT: Partial Vacation of Right of Way
FILE: 24-33000006

LOCATION: 7630 34th Avenue North

PARCEL ID: 07-31-16-49914-001-0070

ATLAS: R-18 & R-20

ZONING: Corridor Commercial Suburban (CCS-1)

REQUEST: Approval of a vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North.

RELATED

CASES: Building Permit (s): NA

Right of Way Permit(s): NA

Disclaimer, standards subject to change. The comments provided are based on current design standards and are subject to change based on statutory requirements and updates.

Disclaimer, Permit coordination. For consistency of permits and work associated with the project, coordinate with ECID Right-of-way (ROW) staff for any impacts in the City Right of Way prior to issuance of building construction permit. Email ECID ROW staff at: ROW_permitting@stpete.org. A ROW work permit issued by ECID must be obtained prior to the commencement of any work within City controlled right-of-way or public easement. All work within right-of-way or public easement shall be installed at the applicant's expense and in accordance with the standards, specifications, and policies adopted by the City.

Special Conditions of Approval:

1. The Engineering and Capital Improvements Department (ECID) objects to the proposed partial right of way vacation as there is an existing 6" potable watermain behind the roadway curb in the vicinity of the area requested to be vacated. It is required to retain 20-feet from back of curb as public right of way for sufficient space for the city asset. ECID will not object if the limits of vacation are modified to exclude the area 20-feet from back of curb.
2. Portions of the area of right of way requested to be vacated were previously dedicated via adjacent plats, not the plat of the subject parcel. ECID recommends that the applicant review the underlying ownership of the portions of right of way upon vacating.

KJH/akp

ec: WRD
Kayla Eger – Development Review Services

MEMORANDUM
CITY OF ST. PETERSBURG
Water Resources Department

TO: Corey Malyszka, Zoning Official

FROM: Thomas Whitman, Designer I, Water Resources

DATE: July 23, 2024

SUBJECT: Approval of a vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North.

PLAT: R-18 & R-20

CASE: 24-33000006

LOCATION: 7630 34th Avenue N.;07-31-16-49914-001-0070

REMARKS: Water Resources objects to the above referenced subject due to the existing 6" water main that is located within the ROW on the East side of 34th Ave N. In order to obtain a no objection from WRD, it will be required that a 20' ROW from curb to new Proposed Property line is retained as ROW. In order to provide adequate clearance for future maintenance or infrastructure improvements within the ROW.

Project file



CITY OF ST. PETERSBURG

Transportation and Parking Management Department

MEMORANDUM

TO: Scot Bolyard, Deputy Zoning Official, Planning and Development Services Department

FROM: Tom Whalen, Transportation Planning Coordinator, Transportation and Parking Management Department

DATE: August 1, 2024

SUBJECT: Approval of a vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North.

CASE: 24-33000006

The Transportation and Parking Management ("Transportation") Department has reviewed the proposed vacation of a portion of the right-of-way on the south side of 34th Avenue North, generally located at 7630 34th Avenue North. The Transportation Department does not object to the proposed vacation.

Section 16.40.140.2.1.E of the City Code provides matters of consideration when reviewing proposed vacations of rights-of-way, easements or air rights. Relevant matters of consideration to this case from a transportation perspective include the following:

2. Whether the vacation would cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record.

The proposed right-of-way vacation will not cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record. The right-of-way currently provides access only to the applicant's property. The applicant will continue to have access to their property if the vacation is approved.

3. Whether the vacation would adversely impact the existing roadway network, such as creating dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or districts.

The proposed vacation would not adversely impact the existing roadway network, such as creating dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of

historic plats of designated historic landmarks or districts. Motorists, bicyclists, and other transportation system users will be able to travel along 34th Avenue North in the same manner they travel now. The remaining right-of-way will need to have a minimum width of 50 feet, as required for local streets under Section 16.40.140.4.1 of the City Code. Thirty-fourth Avenue North will meet the minimum width requirement based on the legal description and sketch provided by the applicant.

4. Whether the easement is needed for the purpose for which the City has a legal interest and, for rights-of-way, whether there is a present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.

There is no present or future need for the right-of-way for public vehicular or pedestrian access. Thirty-fourth Avenue North is a two-lane, undivided facility and there is no plan to widen 34th Avenue North west of Tyrone Boulevard for vehicular, pedestrian, or bicycle travel. The traffic volume on 34th Avenue North is relatively low west of Tyrone Boulevard based on counts conducted by the Transportation and Parking Management Department. Thirty-fourth Avenue North carried 1,204 vehicles per day at 79th Street based on a count conducted in 2023 and 556 vehicles per day at Boca Ciega Drive based on a count conducted in 2018.

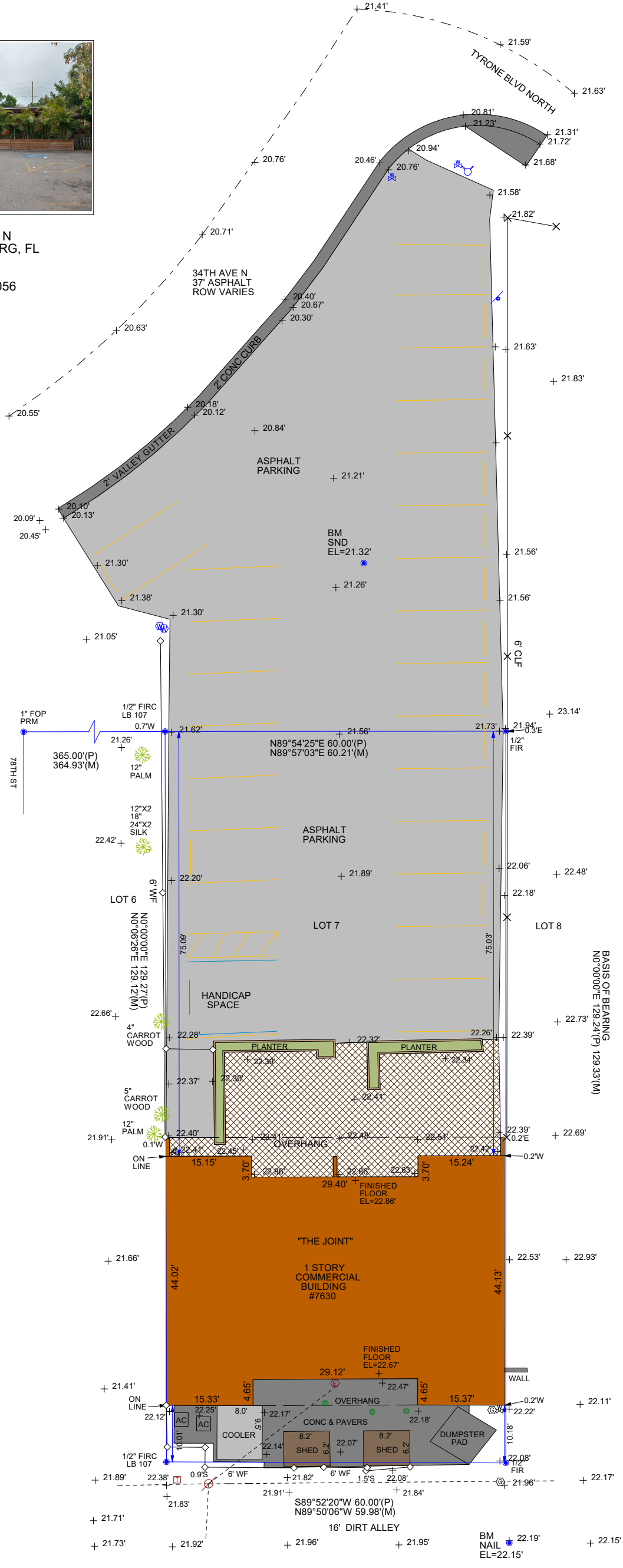
There is a six-inch potable water main in the right-of-way that is proposed to be vacated. The St. Petersburg Engineering and Capital Improvements Department is recommending that there be 20 feet of right-of-way centered on the pipe. The Transportation Department concurs with their recommendation.

MAP OF BOUNDARY & TOPOGRAPHIC SURVEY

SHEET 1 OF 2 OF BOUNDARY SURVEY.
SURVEY NOT VALID WITHOUT ALL SHEETS.



7630 34TH AVE N
ST. PETERSBURG, FL
33710
PROJECT #21-056



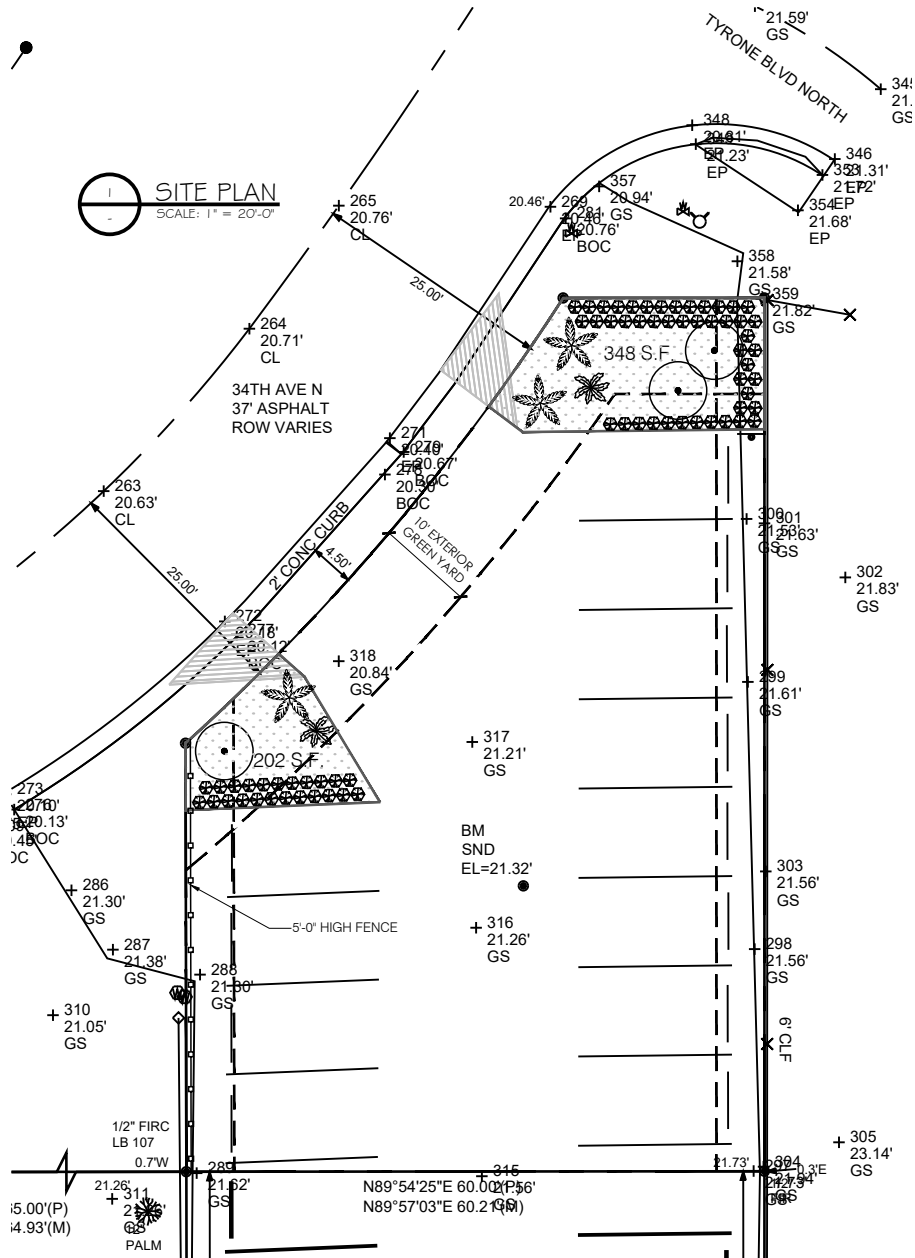
- ABBREVIATIONS:**
- (P) - PLAT MEASUREMENT
 - (D) - DEED MEASUREMENT
 - (M) - FIELD MEASUREMENT
 - (C) - CALCULATED MEASUREMENT
 - PRM - PERMANENT REFERENCE MONUMENT
 - PCP - PERMANENT CONTROL POINT
 - REF PT - REFERENCE POINT
 - FCM - FOUND CONCRETE MONUMENT
 - FIRC - FOUND IRON ROD WITH CAP
 - SIRC - SET IRON ROD WITH CAP
 - FIR - FOUND IRON ROD
 - FIP - FOUND IRON PIPE
 - FOP - FOUND OPEN PIPE
 - FPP - FOUND PINCHED PIPE
 - FN - FOUND NAIL
 - FND - FOUND NAIL & DISK
 - SND - SET NAIL & DISK
 - FRD - FOUND RIVET & DISK
 - FXC - FOUND X CUT
 - SXC - SET X CUT
 - NTT - NAIL & TIN TAB
 - ROW - RIGHT OF WAY
 - BM - BENCHMARK
 - UE - UTILITY EASEMENT
 - DE - DRAINAGE EASEMENT
 - AC - AIR CONDITIONER
 - PE - POOL EQUIPMENT

SYMBOL KEY

- POWER METER
- POWER BOX
- LIGHT POLE
- GUY WIRE ANCHOR
- POWER POLE
- WATER METER
- WATER FILTER
- WATER VALVE
- WATER SPIGOT
- FIRE HYDRANT
- RECLAIMED METER
- RECLAIMED VALVE
- IRRIGATION VALVE
- TELECOM BOX
- SANITARY MANHOLE
- SANITARY CLEANOUT
- GAS METER / VALVE
- STORM MANHOLE
- SIGN
- MAILBOX
- BOLLARD
- CONCRETE
- PAVERS
- CHAINLINK FENCE (CLF)
- VINYL FENCE (VF)
- WOOD FENCE (WF)
- METAL FENCE (MF)
- OVERHEAD LINES
- ROAD CENTERLINE

FENCE LOCATIONS DO NOT INDICATE OWNERSHIP.
SYMBOLS REFERENCE UTILITY LOCATION AND ARE NOT TO SCALE.

| | | |
|--|-----------------|--------------|
| SILVER KING SURVEYORS, INC. | | |
| PROFESSIONAL SURVEYORS & MAPPERS LB 7933 | | |
| 4831 8TH ST. N. ST. PETERSBURG, FL 33703 | | |
| DATE: 09/05/2023 | SCALE: 1" = 20' | DRAWN BY: TH |



LANDSCAPE CALCULATIONS:

REQUIRED LANDSCAPE BUFFERS:

| | | |
|---------------------------------|---|--|
| 1. EXTERIOR GREEN YARD - | 60.54 L.F. (NORTH)/ 50 L.F. | = 2 SHADE TREES |
| 2. INTERIOR GREEN YARD - | N/A PROPERTY DOES NOT ABUT AN INTERIOR GREEN YARD | |
| 3. FOUNDATION - | N/A PROPERTY DOES NOT ABUT A FOUNDATION | |
| 4. a. VEHICULAR USE PERIMETER - | 90.97 L.F. (EAST) 45.10 L.F. (WEST) | |
| TOTAL | 136.07 L.F./ 35 L.F. # 136.07 L.F./ 2.5 L.F. | = 4 SHADE TREES # 54 SHRUBS |
| b. INTERIOR PARKING LOT - | 3,006 S.F. x 10% = | = 300.6 S.F. |
| d. SCREENING TO RESIDENTIAL - | 45.10 L.F./ 25 L.F. # 45.10 L.F./ 3 L.F. | = 2 UNDERSTORY TREES # 15 SHRUBS |
| TOTAL REQUIRED FOR BUFFER AREAS | | = 6 SHADE TREES 2 UNDERSTORY TREES 69 SHRUBS 300.6 S.F. |
| TOTAL PROVIDED FOR BUFFER AREAS | 300.6 S.F. REQUIRED < 550 S.F. PROVIDED (+249.4 S.F. ADDITIONAL) OK | |

| | REQUIRED | PROPOSED |
|--------------------------|--|--|
| EXTERIOR GREEN YARD | 2 SHADE TREES | 6 SHADE TREES, 2 UNDERSTORY TREES # 69 SHRUBS (550 S.F.) |
| VEHICULAR USE PERIMETER | 4 SHADE TREES # 54 SHRUBS | 0 |
| INTERIOR PARKING LOT | 300.6 S.F. | 0 |
| SCREENING TO RESIDENTIAL | 2 UNDERSTORY TREES # 15 SHRUBS | 0 |
| TOTAL | 6 SHADE TREES, 2 UNDERSTORY TREES # 69 SHRUBS (300.6 S.F.) | 6 SHADE TREES, 2 UNDERSTORY TREES # 69 SHRUBS (550 S.F.) |

The following page(s) contain the backup material for Agenda Item: Ordinance 1169-V, an Ordinance approving a vacation of the 10-foot-wide alley located between 1412 7th Avenue South and 721 14th Street South; setting forth the conditions for the vacation to become effective; and providing for an effective date. (City File No.: DRC 24-33000008)
Please scroll down to view the backup material.



E-3



SAINT PETERSBURG CITY COUNCIL

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

SUBJECT: Ordinance approving a vacation of the 10-foot-wide alley located between 1412 7th Avenue South and 721 14th Street South. (City File No.: DRC 24-33000008)

RECOMMENDATION: The Administration and the Development Review Commission recommend **APPROVAL**.

RECOMMENDED CITY COUNCIL ACTION:

- 1) Conduct the second reading and public hearing of the attached proposed ordinance; and
- 2) Approve the proposed ordinance.

The Request: The request is to vacate the 10-foot-wide alley located between 1412 7th Avenue South and 721 14th Street South. The applicant's goal is to vacate the alley segment between the subject properties to provide increased privacy, security and potential development of accessory dwelling units.

Discussion: As set forth in the attached report provided to the Development Review Commission (DRC), Staff finds that vacating the subject right-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, and the applicable special area plan.

Agency Review: The application was routed to City Departments and Private Utility Providers for review and comments. The City's Transportation and Parking Management Department reviewed the proposed vacation and has no objection. Engineering and Water Resources identified an existing 8-inch sanitary sewer main running through the alley to be vacated which will require a dedicated 20-foot-wide easement centered over the main. Compliance with the conditions within the Memorandums provided by Engineering and Water Resources is included as a condition of approval. There were no letters of objection received from any of the Private Utility Providers.

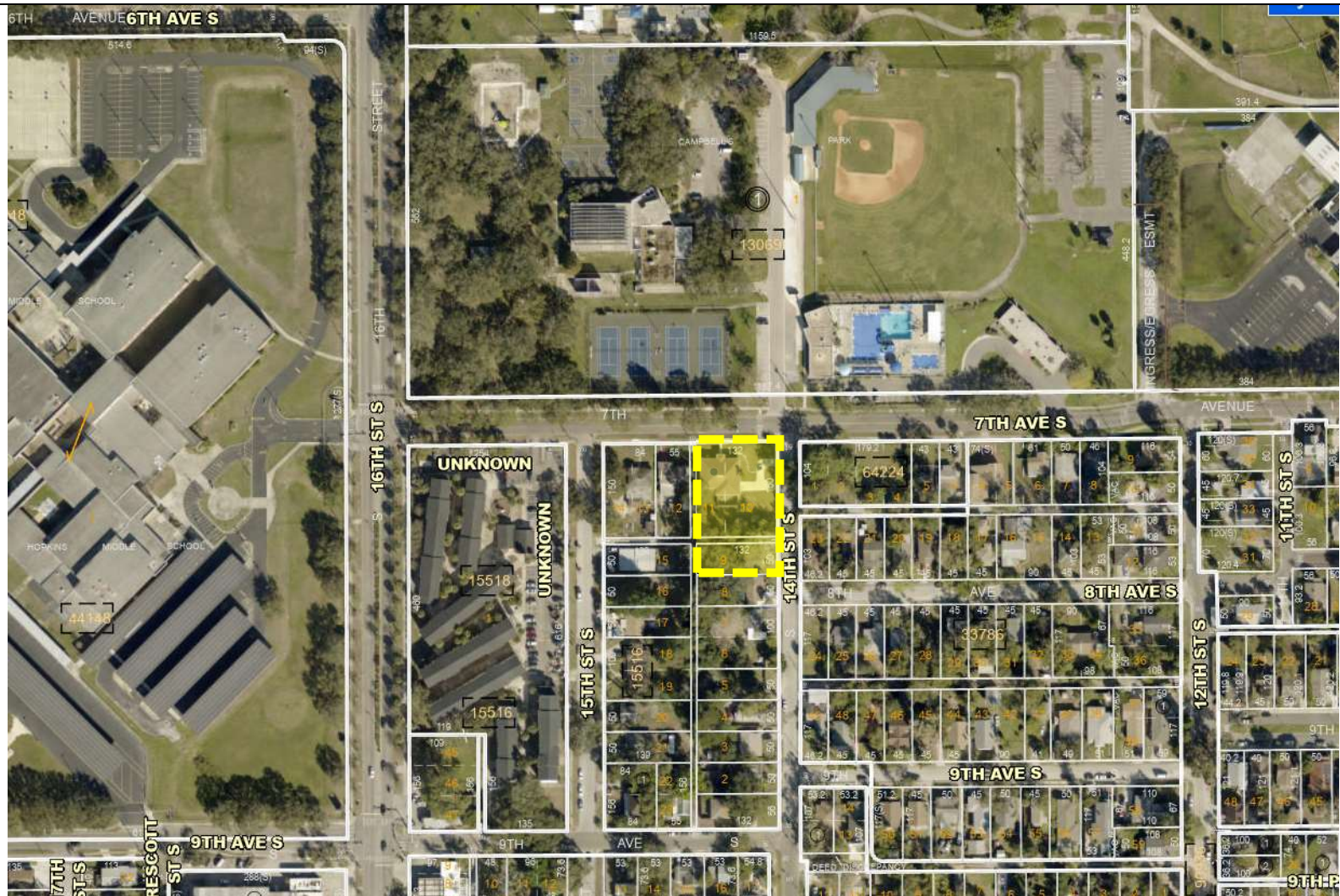
DRC Action/Public Comments: On September 4, 2024, the Development Review Commission (DRC) held a public hearing on the subject application. No person spoke in opposition to the request. After the public hearing, the DRC voted 7-0 to recommend approval of the proposed vacation. In advance of this report, no additional comments or concerns were expressed to the author.

RECOMMENDATION:

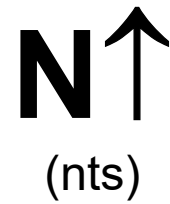
The Administration recommends **APPROVAL** of the vacation of right-of-way, subject to the following conditions:

1. Platted Lots 10 and 11, Citrus Heights Subdivision shall remain combined as one buildable lot and shall not be separated into individual buildable lots.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated August 7, 2024.
3. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Water Resources Memorandum dated July 23, 2024.
4. As required by City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year.

Attachments: Project Location Map, Ordinance including Exhibit A, DRC Case 24-33000008 Staff Report



Project Location Map
 City of St. Petersburg, Florida
 Planning and Development Services
 Department
 Case No.: 24-33000008
 Address: 1412 7th Avenue South &
 721 14th Street South



ORDINANCE NO. 1169-V

AN ORDINANCE APPROVING A VACATION OF THE 10-FOOT-WIDE ALLEY LOCATED BETWEEN 1412 7TH AVENUE SOUTH AND 721 14TH STREET SOUTH; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

- Section 1. The following right-of-way is hereby vacated as recommended by the Administration and the Development Review Commission on September 4, 2024 (City File No. DRC 24-33000008):
- Legal Description: See attached Exhibit "A" incorporated as if fully stated herein.
- Section 2. The above-mentioned right-of-way is not needed for public use or travel.
- Section 3. The vacation is subject to and conditional upon the following:
1. Platted Lots 10 and 11, Citrus Heights Subdivision shall remain combined as one buildable lot and shall not be separated into individual buildable lots.
 2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated August 7, 2024.
 3. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Water Resources Memorandum dated July 23, 2024.
 4. As required by City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year.
- Section 4. Compliance with §166.041(4), Florida Statutes. Pursuant to City Council resolution 2023 507, a business impact estimate was prepared for this ordinance and posted on the City's website no later than the date the notice of the proposed ordinance was published.
- Section 5. In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

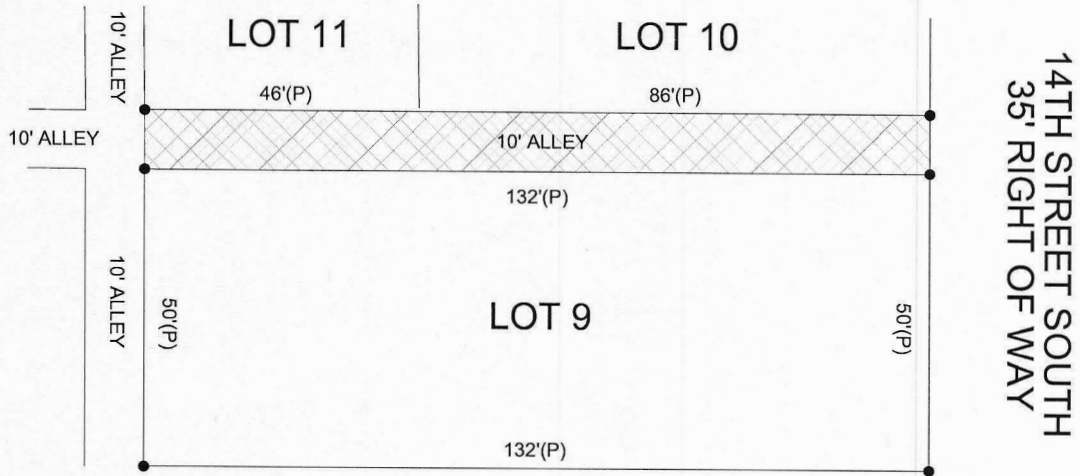
Michael J Dema

PLANNING & DEVELOPMENT
SERVICES DEPARTMENT:

/s/ Elizabeth Abernethy

DESCRIPTION SKETCH

(NOT A BOUNDARY SURVEY)



LEGAL DESCRIPTION:

A 10' ALLEY ABUTTING TO THE NORTH OF LOT 9, CITRUS HEIGHTS, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 1, PAGE(S) 7, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA.

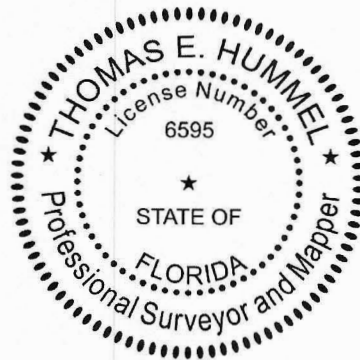
PREPARED FOR: SUNSHINE CITY, LLC

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS SKETCH WAS MADE IN COMPLIANCE WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYS IN FLORIDA AS SET FORTH IN CHAPTER 5J-17.052, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO FLORIDA STATUTE CHAPTER 472.027.

Thomas E. Hummel 02/24/2024

THOMAS E. HUMMEL - PROFESSIONAL SURVEYOR & MAPPER #6595



silverkingsurveyors@gmail.com
(727) 518-4758

Thomas E Hummel
Digitally signed by Thomas E Hummel
Date: 2024.02.24 14:10:03 -05'00'

| | | |
|--|-----------------|--------------|
| SILVER KING SURVEYORS, INC. | | |
| PROFESSIONAL SURVEYORS & MAPPERS LB 7933 | | |
| 4831 8TH ST. N. ST. PETERSBURG, FL 33703 | | |
| DATE: 02/24/2024 | SCALE: 1" = 30' | DRAWN BY: TH |



**CITY OF ST. PETERSBURG
PLANNING & DEVELOPMENT SERVICES DEPT.
DEVELOPMENT REVIEW SERVICES DIVISION**

**DEVELOPMENT REVIEW COMMISSION
STAFF REPORT**

**VACATION OF RIGHT-OF-WAY
PUBLIC HEARING**

According to Planning & Development Services Department records, **no Commission Member** or his or her spouse has a direct or indirect ownership interest in real property located within 1,000 linear feet of real property contained with the application (measured in a straight line between the nearest points on the property lines). All other possible conflicts should be declared upon the announcement of the item.

REPORT TO THE DEVELOPMENT REVIEW COMMISSION FROM DEVELOPMENT REVIEW SERVICES DIVISION, PLANNING & DEVELOPMENT SERVICES DEPARTMENT, for Public Hearing and Executive Action on **Wednesday, September 4, 2024, at 1:00 PM** at Council Chambers, City Hall, located at 175 5th Street North, St. Petersburg, Florida. The City's Planning and Development Services Department requests that you visit the City website at www.stpete.org/meetings for up-to-date information.

| | | | |
|--------------------|---|-------------|-----|
| CASE NO.: | 24-33000008 | PLAT SHEET: | G-5 |
| REQUEST: | Approval of a vacation of the 10-foot-wide alley located between 1412 7th Avenue South and 721 14th Street South. | | |
| ADDRESS: | 1412 7 th Avenue South & 721 14 th Street South | | |
| OWNER: | Sunshine City LLC PO Box 66690 St. Pete Beach, FL 33706 | | |
| AGENT: | Steven Morrison 151 7 th St. S. Unit 806 St. Petersburg, FL 33701 | | |
| PARCEL ID NUMBER: | 25-31-16-15516-000-0090, 25-31-16-15516-000-0110 | | |
| LEGAL DESCRIPTION: | On File | | |
| ZONING: | Neighborhood Traditional, Single-Family (NT-2) | | |

DISCUSSION AND RECOMMENDATION:

Request: The request is to vacate a 10-foot-wide alley that is 132-feet in length located between 1412 7th Avenue South and 721 14th Street South.

The area of the right-of-way proposed for vacation is depicted on the attached map, see Attachment A, and sketch and description, see Attachment B. The applicant's goal is to vacate the alley segment between the subject properties to provide increased privacy, security and potential development of accessory dwelling units.

Analysis. Staff's review of a vacation application is guided by:

- A. The City's Land Development Regulations (LDR's);
- B. The City's Comprehensive Plan; and
- C. Any adopted neighborhood or special area plans.

Applicants bear the burden of demonstrating compliance with the applicable criteria for vacation of public right-of-way. In this case, the material submitted by the applicant, see Attachment C, **does** provide background or analysis supporting a conclusion that vacating the subject right-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, or any applicable special area plan.

A. Land Development Regulations

Section 16.40.140.2.1E of the LDR's contains the criteria for reviewing proposed vacations. The criteria are provided below in italics, followed by itemized findings by Staff.

1. *Easements for public utilities including stormwater drainage and pedestrian easements may be retained or required to be dedicated as requested by the various departments or utility companies.*

The application was routed to City Departments and Private Utility Providers for review and comments. Engineering and Water Resources identified an existing 8-inch sanitary sewer main running through the alley to be vacated which will require a dedicated 20-foot-wide easement centered over the main, see Attachments D and E. Compliance with the conditions within the Memorandums provided by Engineering and Water Resources is included as a condition at the end of this report. All other City Departments and Private Utility Providers either had no comments or provided letters of no objection to the vacation request.

2. *The vacation shall not cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record as shown from the testimony and evidence at the public hearing.*

The vacation of the alley will not deny access to any lot of record. The applicant is the owner of the properties to the north and south of the alley segment proposed for vacation.

3. *The vacation shall not adversely impact the existing roadway network, such as to create dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or neighborhoods.*

Vacating the segment of the alley between 1412 7th Avenue South and 721 14th Street South will not affect any utilized travel patterns and will not create any dead-end rights-of-way. The alley segment is not navigable and is not being utilized as access to any of the properties within the subject block. The north-south portion of the platted alley abutting the subject properties to the west will remain.

4. *The easement is not needed for the purpose for which the City has a legal interest and, for rights-of-way, there is no present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.*

There is no present or future need for the alley segment requested to be vacated for public vehicular or pedestrian access. That segment of the alley is unimproved and is inaccessible for vehicular access and there is an existing public sidewalk network provided on all four street frontages of the subject block for pedestrian access. There is a future need for the alley segment to be utilized as a public utility corridor as there is an existing sewer main within the alley. If approved, this request will result in the public utility corridor increasing from a 10-foot wide alley to a 20-foot wide utility easement thereby preserving the alley's use as a public utility corridor.

This request was routed to the Transportation and Parking Management Department for review and comments and they indicated in their response that they do not object to the request, see Attachment F.

5. *The POD, Development Review Commission, and City Council shall also consider any other factors affecting the public health, safety, or welfare.*

No other factors have been raised for consideration.

B. Comprehensive Plan

Transportation Element Policy T2.4 states, *"The City should preserve the historical grid street pattern, including alleys, and shall not vacate public right-of-way until it is determined that the right-of-way is not required for present or future public use."*

The City's Transportation and Parking Management Department has reviewed the proposed vacation and has no objection. It has been determined that the alley segment proposed to be vacated is not required for present or future public use for vehicular or pedestrian access.

C. Adopted Neighborhood or Special Area Plans

The subject right-of-way is within the boundaries of the Campbell Park Neighborhood Association. A Neighborhood Plan has been adopted for Campbell Park which does include references to alleys as provided below:

Campbell Park Neighborhood Plan

Housing & Community Character

II. Aspects of the Neighborhood that can be Improved

A. Code enforcement

i. Curb appeal (property yard maintenance/upkeep)

- a) Trash, litter, debris, and illegal dumping throughout neighborhood streets, yards, and alleys
- b) Overgrown vegetation

Transportation

III. Potential Methods for Enhancement

B. Collaborate with residents to identify locations to evaluate implementing additional facilities to establish continuous transportation connections for pedestrians/bicyclists and other vulnerable users

iii. Repurpose unused alleyways to allow pedestrian and bicycle traffic

- (a) Consider assessment process to determine and gain adjacent property owner support to pave unused alleys

Infrastructure and Utilities

3. Ensure utility, street and alley vacations do not negatively impact the level of service infrastructure or undermine the street network.

Analysis: Property owners are responsible for the maintenance of abutting alleys and rights-of-way. Vacating the alley segment has no effect on code enforcement of trash, litter, debris and illegal dumping that may or may not be occurring within the alley. If the request is approved the property owner will be permitted to erect fencing that may deter illegal dumping that may or may not be occurring within the alley.

The alley segment requested to be vacated does not align with or connect to any existing alleys that could be used as future connections for pedestrian and bicycle traffic. As a result, this unused alley segment could not be repurposed to provide a continuous transportation connections for pedestrian and bicycle traffic.

The request will have no impact on the level of service infrastructure as the infrastructure will remain and a 20-foot-wide easement is required to be dedicated over existing infrastructure that exceeds the width of the existing 10-foot-wide alley.

Comments from Agencies and the Public:

The application was routed to City Departments and Private Utility Providers for review and comments. The City's Transportation and Parking Management Department reviewed the proposed vacation and has no objection. Engineering and Water Resources identified an existing 8-inch sanitary sewer main running through the alley to be vacated which will require a dedicated 20-foot-wide easement centered over the main. Compliance with the conditions within the Memorandums provided by Engineering and Water Resources is included as a condition of approval. There were no letters of objection received from any of the Private Utility Providers. At the time of writing of the Staff Report there were no comments received from the public for or against the requested alley vacation.

RECOMMENDATION:

Staff recommends **APPROVAL** of the proposed alley segment vacation. If the DRC is inclined to support the vacation, Staff recommends the following special conditions of approval:

1. Platted Lots 10 and 11, Citrus Heights Subdivision shall remain combined as one buildable lot and shall not be separated into individual buildable lots.
2. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Engineering Memorandum dated August 7, 2024.
3. Prior to recording the vacation ordinance, the applicant shall comply with the conditions in the Water Resources Memorandum dated July 23, 2024.
4. As required by City Code Section 16.70.050.1.1.F, approval of right-of-way vacations shall lapse unless the vacation ordinance is recorded in the public records within 24 months from the date of such approval or unless an extension of time is granted by the Development Review Commission or, if appealed, City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year.

REPORT PREPARED BY:

/s/ Scot Bolyard

08/28/2024

Scot, Bolyard, AICP, Deputy Zoning Official
Development Review Services Division
Planning and Development Services Department

Date

REPORT APPROVED BY:

/s/ Corey Malyszka

08/28/2024

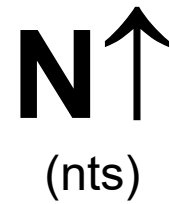
Corey Malyszka, AICP, Zoning Official (POD)
Development Review Services Division
Planning and Development Services Department

Date

Attachments: A – Location Map, B – Sketch and Legal Description, C – Applicant's Narrative, D – Engineering Memorandum dated August 7, 2024, E – Water Resources Memorandum dated July 23, 2024, F – Transportation and Parking Management Department email dated August 5, 2024, G – Photographs

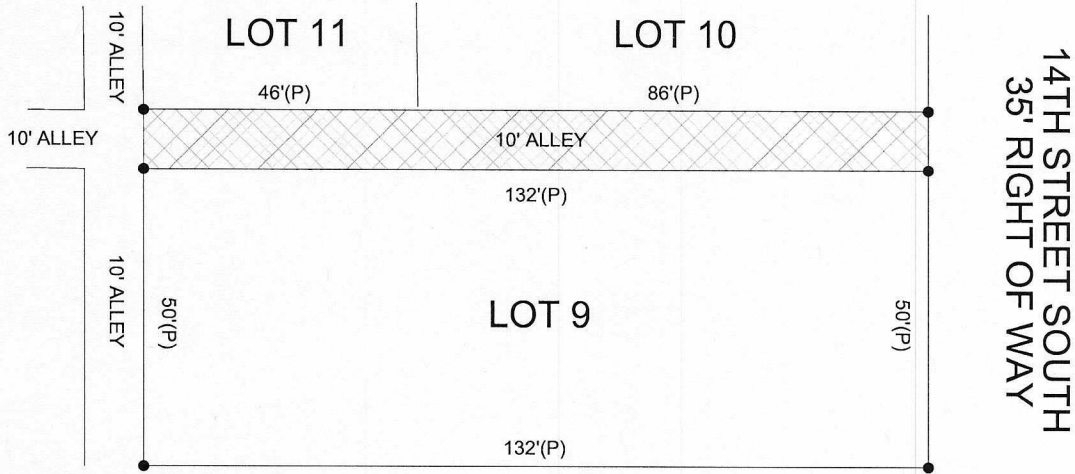


Project Location Map
 City of St. Petersburg, Florida
 Planning and Development Services
 Department
 Case No.: 24-33000008
 Address: 1412 7th Avenue South &
 721 14th Street South



DESCRIPTION SKETCH

(NOT A BOUNDARY SURVEY)



LEGAL DESCRIPTION:

A 10' ALLEY ABUTTING TO THE NORTH OF LOT 9, CITRUS HEIGHTS, ACCORDING TO THE MAP OR PLAT THEREOF, AS RECORDED IN PLAT BOOK 1, PAGE(S) 7, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA.

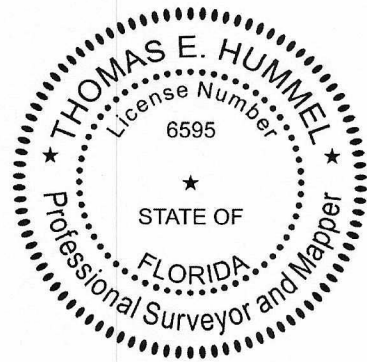
PREPARED FOR: SUNSHINE CITY, LLC

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS SKETCH WAS MADE IN COMPLIANCE WITH THE STANDARDS OF PRACTICE FOR LAND SURVEYS IN FLORIDA AS SET FORTH IN CHAPTER 5J-17.052, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO FLORIDA STATUTE CHAPTER 472.027.

Thomas E. Hummel 02/24/2024

THOMAS E. HUMMEL - PROFESSIONAL SURVEYOR & MAPPER #6595



silverkingsurveyors@gmail.com
(727) 518-4758

Thomas E Hummel Digitally signed by
Thomas E Hummel
Date: 2024.02.24
14:10:03 -05'00'

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|--|-----------------|--------------|
| SILVER KING SURVEYORS, INC. | | |
| PROFESSIONAL SURVEYORS & MAPPERS LB 7933 | | |
| 4831 8TH ST. N. ST. PETERSBURG, FL 33703 | | |
| DATE: 02/24/2024 | SCALE: 1" = 30' | DRAWN BY: TH |

Proposed Vacation of 10' Alley Abutting to the North of Lot 9, Citrus Heights

Project Narrative by Sunshine City LLC

The vacation of this alley section is necessary to provide increased privacy, security, cleanliness and ease of maintenance to 1412 7th Ave S and 721 14th St S. It would also facilitate potential development of up to two new ADUs. The vacation would not affect vehicular access, would not adversely impact the City's access, and would cause only negligible inconvenience to pedestrians who currently utilize this alley section as a cut-through.

1. Maintains current City easement access:
 - a. Vehicular access to the center of the current four-alley intersection where a manhole and utility pole are present is currently accomplished from the alley from 15th St S. Vehicular access to the alley intersection is impossible through the other three alleys due to obstructions in those alleys.
 - b. Specifically, vehicular access through the proposed vacated alley section is impossible due to the presence of guying wires for the utility pole as well as a curb where the alley meets 14th St S.
 - c. Thus, vacation of the proposed alley section does not adversely impact access by the City.

2. Provides enhanced privacy, security, cleanliness and ease of maintenance with negligible impact to pedestrians:
 - a. The proposed vacated alley section is only used by pedestrians cutting through the alley, as vehicular transit is impossible. Hand-thrown trash in this alley section is a chronic issue. In addition, this alley section goes by the backyards of 1412 7th Ave S and 721 14th St S, adding litter to those yards and causing privacy and security concerns. Finally, once vacated, this alley section would be maintained as additional yard space while preserving easement access for the City.
 - b. This alley section is only 150' from 7th Ave S. There are full sidewalks from the alley access at 14th St S north to 7th Ave S; west to 15th St S; and back south to the alley access at 15th St S.
 - c. Thus, pedestrians who currently use this alley to cut through between 14th St S and 15th St S would only walk an additional 300' after vacation of this proposed alley section.

3. If this alley vacation is approved, Sunshine City LLC envisions rehabbing the current structure at 721 14th St S and constructing a new ADU in the backyard. In addition, Sunshine City LLC would evaluate construction of a second new ADU in the backyard of 1412 7th Ave S. If denied, Sunshine City LLC would not consider construction of new ADUs due to the privacy, security and cleanliness issues of this alley segment.

MEMORANDUM

CITY OF ST. PETERSBURG, FLORIDA

ENGINEERING AND CAPITAL IMPROVEMENTS DEPARTMENT



TO: Scot Bolyard, Deputy Zoning Official
FROM: Ellen Crandall, Permitting & Right of Way Manager
DATE: August 7th, 2024
SUBJECT: Vacation of Alley
FILE: 24-33000008

LOCATION: 1412 7th Avenue South
721 14th Street South

PARCEL ID: 25-31-16-15516-000-0090
25-31-16-15516-000-0110

ATLAS: G-5

ZONING: Neighborhood Traditional, Single-Family (NT-2)

REQUEST: Approval of a vacation of the 10-ft wide alley located between 1412 7th Avenue South and 721 14th Street South.

RELATED

CASES: Building Permit (s): NA

Right of Way Permit(s): NA

Disclaimer, standards subject to change. The comments provided are based on current design standards and are subject to change based on statutory requirements and updates.

Disclaimer, Permit coordination. For consistency of permits and work associated with the project, coordinate with ECID Right-of-way (ROW) staff for any impacts in the City Right of Way prior to issuance of building construction permit. Email ECID ROW staff at: ROW_permitting@stpete.org. A ROW work permit issued by ECID must be obtained prior to the commencement of any work within City controlled right-of-way or public easement. All work within right-of-way or public easement shall be installed at the applicant's expense and in accordance with the standards, specifications, and policies adopted by the City.

Special Conditions of Approval: The Engineering and Capital Improvements Department (ECID) objects to the proposed partial right of way vacation. Specifically:

1. The Engineering and Capital Improvements Department (ECID) objects to the proposed alley vacation as there is an existing eight-inch (8") VCP (clay) sanitary sewer main which runs east to west in the alley.
2. Further consideration may be given if the below scenarios are presented; however, it does not appear to be best long-term interest or benefit of the city to vacate an alley which is actively meeting the needs of utility corridors.
 - a. The sanitary sewer is relocated at the owner's expense. All affected properties shall have the private sewer laterals redesigned and connected as part of the reroute. The design of the reroute shall comply with all city standards, permitting requirements, clearances, sloped and FDEP regulations. Strongly recommend a preliminary plan meeting with Engineering Capital Improvements Department and Water Resources Department prior to any formal request of sanitary sewer reroute.
 - b. A public utility easement be granted over the existing sanitary sewer main to remain. Current standards require a 20-foot wide maintenance easement centered on pipe (per ECID Manual 20.12), which is twice as large as the current alley width. Structures, such as for accessory dwelling units, would typically not be permitted within a public utility easement.

ESC/akp

ec: WRD
Kayla Eger – Development Review Services

MEMORANDUM
CITY OF ST. PETERSBURG
Water Resources Department

TO: Corey Malyszka, Zoning Official

FROM: Thomas Whitman, Designer I, Water Resources

DATE: July 23, 2024

SUBJECT: Approval of a vacation of the 10-ft wide alley located between 1412 7th Avenue S and 721 14th Street S.

PLAT: G-5

CASE: 24-33000008

LOCATION: 1412 7th Ave S.;25-31-16-15516-000-0090, 721 14th St S.;25-31-16-15516-000-0110

REMARKS: Water Resources objects to the above referenced subject due to the 8" VCP sanitary sewer main that is running West to East in the alley way. In order to obtain a no objections from WRD, one of the two options would be required prior to approval.

1. Rerouting the sanitary sewer main out of the portion of alley (ROW) to be vacated at the development (owners) expense. All affected properties would need to have the private sewer laterals, rerouted and connect to the new and/or existing sanitary sewer main. The design of the reroute would need to meet proper clearances and slopes per FDEP and city standards.

Project file

MEMORANDUM
CITY OF ST. PETERSBURG
Water Resources Department

2. A public utility easement would be required, granted to the City of St. Petersburg by the owners of 1412 7th Ave S and 721 14th St S. Per the current city's Water Policy, the existing 8" VCP sanitary sewer main and depth requires an easement of 15' on center of the sanitary main, in order to provide proper clearance for future maintenance or future improvements to the sanitary main. Please note that the easement cannot have anything built within the easement. This might hinder the size of the possible ADU addition.



CITY OF ST. PETERSBURG

Transportation and Parking Management Department

MEMORANDUM

TO: Scot Bolyard, Deputy Zoning Official, Planning and Development Services Department

FROM: Tom Whalen, Transportation Planning Coordinator, Transportation and Parking Management Department

DATE: August 5, 2024

SUBJECT: Approval of a vacation of the 10-ft wide alley located between 1412 7th Avenue South and 721 14th Street South.

CASE: 24-33000008

The Transportation and Parking Management ("Transportation") Department has reviewed the proposed vacation of of the 10-ft wide alley located between 1412 7th Avenue South and 721 14th Street South. The Transportation Department does not object to the proposed vacation.

Section 16.40.140.2.1.E of the City Code provides matters of consideration when reviewing proposed vacations of rights-of-way, easements or air rights. Relevant matters of consideration to this case from a transportation perspective include the following:

2. Whether the vacation would cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record.

The proposed right-of-way vacation will not cause a substantial detrimental effect upon or substantially impair or deny access to any lot of record. The subject right-of-way is unimproved and not used to access any other properties in the block where the applicant's properties are located.

3. Whether the vacation would adversely impact the existing roadway network, such as creating dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or districts.

The proposed vacation would not adversely impact the existing roadway network, such as creating dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or districts. The subject right-of-way is unimproved

and not used for vehicular travel. Sidewalks border the four sides of the block in which the subject right-of-way is located, so pedestrians have other routes for traveling in an east-west direction.

4. Whether the easement is needed for the purpose for which the City has a legal interest and, for rights-of-way, whether there is a present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.

There is no present or future need for the subject right-of-way for public vehicular or pedestrian access. Other travel paths exist for vehicular and pedestrian travel in the vicinity of the proposed alley vacation.

Photographs

1412 7th Avenue South; DRC 24-3300008

View of alley segment requested to be vacated from 14th Street South looking west



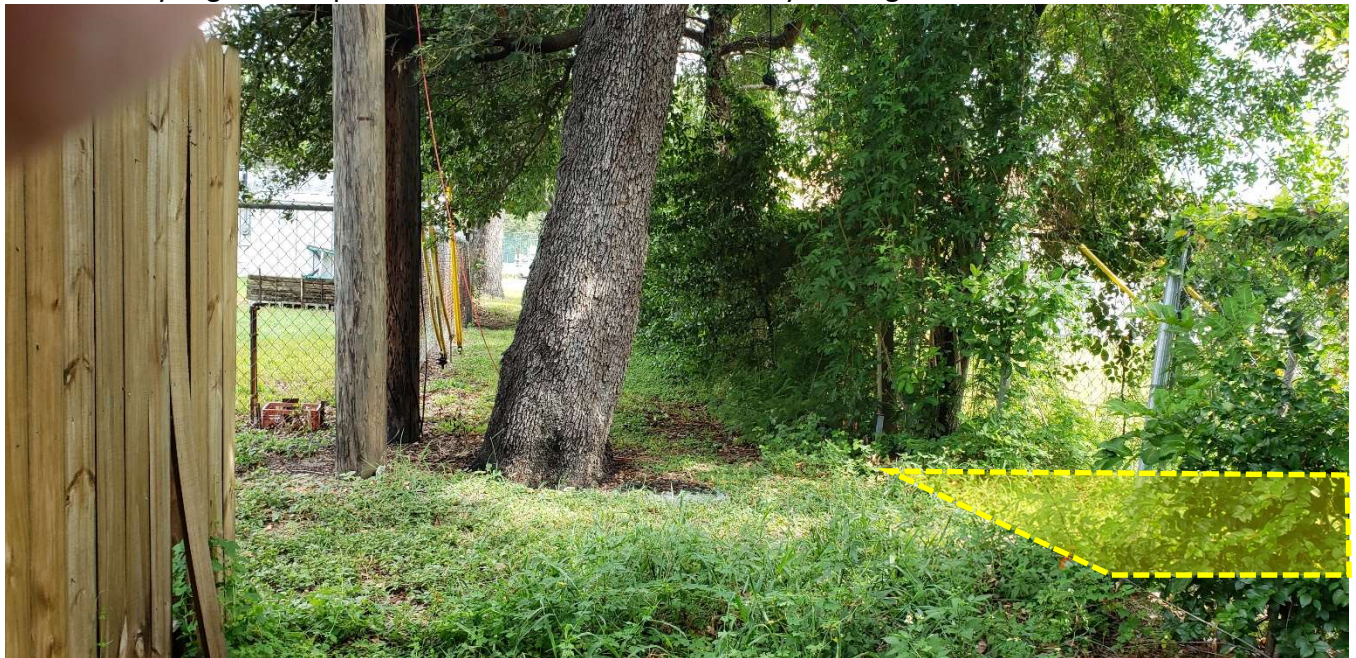
View of alley segment requested to be vacated from the alley looking west



Photographs

1412 7th Avenue South; DRC 24-33000008

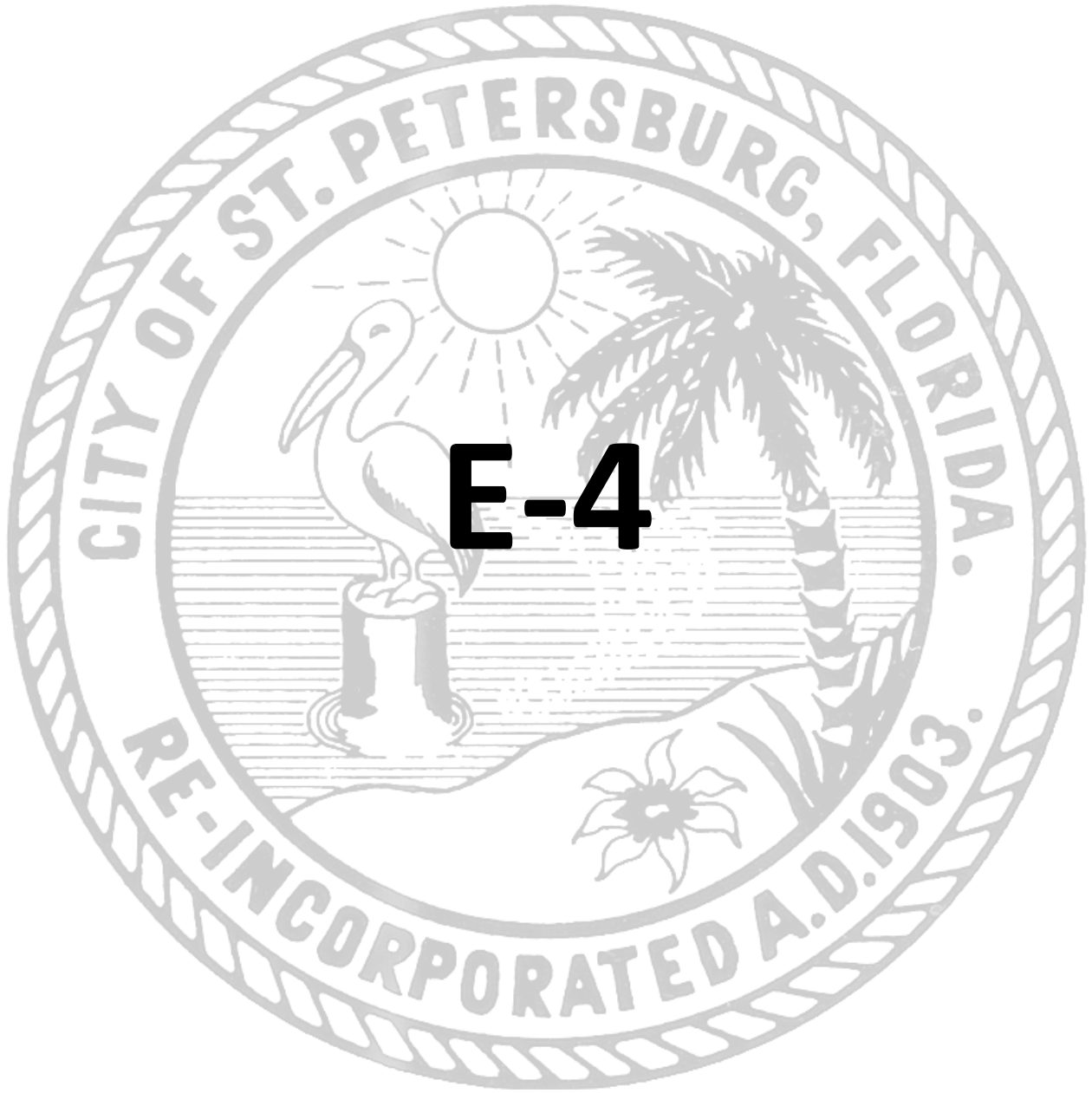
View of alley segment requested to be vacated from the alley looking north



View of alley segment requested to be vacated from the alley looking east



The following page(s) contain the backup material for Agenda Item: A Private initiated application for a 0.10-acre portion of a 0.20-acre parcel, located at 3089 15th Avenue South, requesting an amendment to the Official Zoning Map. (Quasi-Judicial)
Please scroll down to view the backup material.





ST. PETERSBURG CITY COUNCIL

Meeting of October 31, 2024

- TO:** The Honorable Deborah Figgs-Sanders, Chair and Members of City Council
- SUBJECT:** **City File ZM-18:** Private initiated application for a 0.10-acre portion of a 0.20-acre parcel, located at 3089 15th Avenue South, requesting an amendment to the Official Zoning Map from Neighborhood Traditional – 1 (NT-1) to Neighborhood Traditional Mixed Residential – 1 (NTM-1).
- (a) **ORDINANCE 795-Z**, amending the Official Zoning Map of the City of St. Petersburg, Florida by changing the zoning of a 0.10-acre portion of a 0.20-acre parcel, located at 3089 15th Avenue South, from Neighborhood Traditional – 1 (NT-1) to Neighborhood Traditional Mixed Residential – 1 (NTM-1); providing for repeal of conflicting ordinances and provisions thereof; and providing an effective date.

RECOMMENDATION:

Administration: City staff recommends APPROVAL.

Public Input: No public comments have been submitted at this time.

Community Planning and Preservation Commission (CPPC): On Tuesday August 13, 2024, the CPPC held a public hearing regarding this matter and voted 5-to-0 making a finding of consistency with the Comprehensive Plan and recommending to City Council **APPROVAL** of the rezoning.

Recommended City Council Action:

- 1) CONDUCT the second reading and public hearing of the attached proposed ordinance.
- 2) APPROVE the proposed ordinance.

Attachments: Ordinance 795-Z, CPPC Staff Report, and CPPC Minutes.

ORDINANCE NO. 795-Z

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ST. PETERSBURG, FLORIDA, BY CHANGING THE ZONING OF A 0.10-ACRE PORTION OF A 0.20-ACRE PARCEL, LOCATED AT 3089 15TH AVENUE SOUTH, FROM NEIGHBORHOOD TRADITIONAL – 1 (NT-1) TO NEIGHBORHOOD TRADITIONAL MIXED RESIDENTIAL – 1 (NTM-1); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES AND PROVISIONS THEREOF; AND PROVIDING AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

SECTION 1. The Official Zoning Map of the City of St. Petersburg is amended by placing the hereinafter described property in a Zoning District as follows:

Property

The following site currently designated Neighborhood Traditional – 1 (NT-1) and as shown on “Attachment A”:

LOT 27, BLOCK 3, TANGERINE TERRACE ANNEX ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 9, PAGE(S) 97, OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA.

Parcel ID Number:

26-31-16-89694-003-0270

Zoning District

From: Neighborhood Traditional – 1 (NT-1)

To: Neighborhood Traditional Mixed Residential – 1 (NTM-1)

SECTION 2. All ordinances or portions of ordinances in conflict with or inconsistent with this ordinance are hereby repealed to the extent of such inconsistency or conflict.

SECTION 3. COMPLIANCE WITH § 166.041(4), FLORIDA STATUTES. This ordinance is enacted to implement comprehensive plan amendments and land development regulation amendments initiated by an application by a private party other than the City, therefore, a business impact estimate was not required and was not prepared for this ordinance.

SECTION 4. This ordinance, having been heard at a duly noticed quasi-judicial public hearing, shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND SUBSTANCE:

ZM-18 (Zoning)

/s/ Elizabeth Abernethy

09/09/24

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

DATE

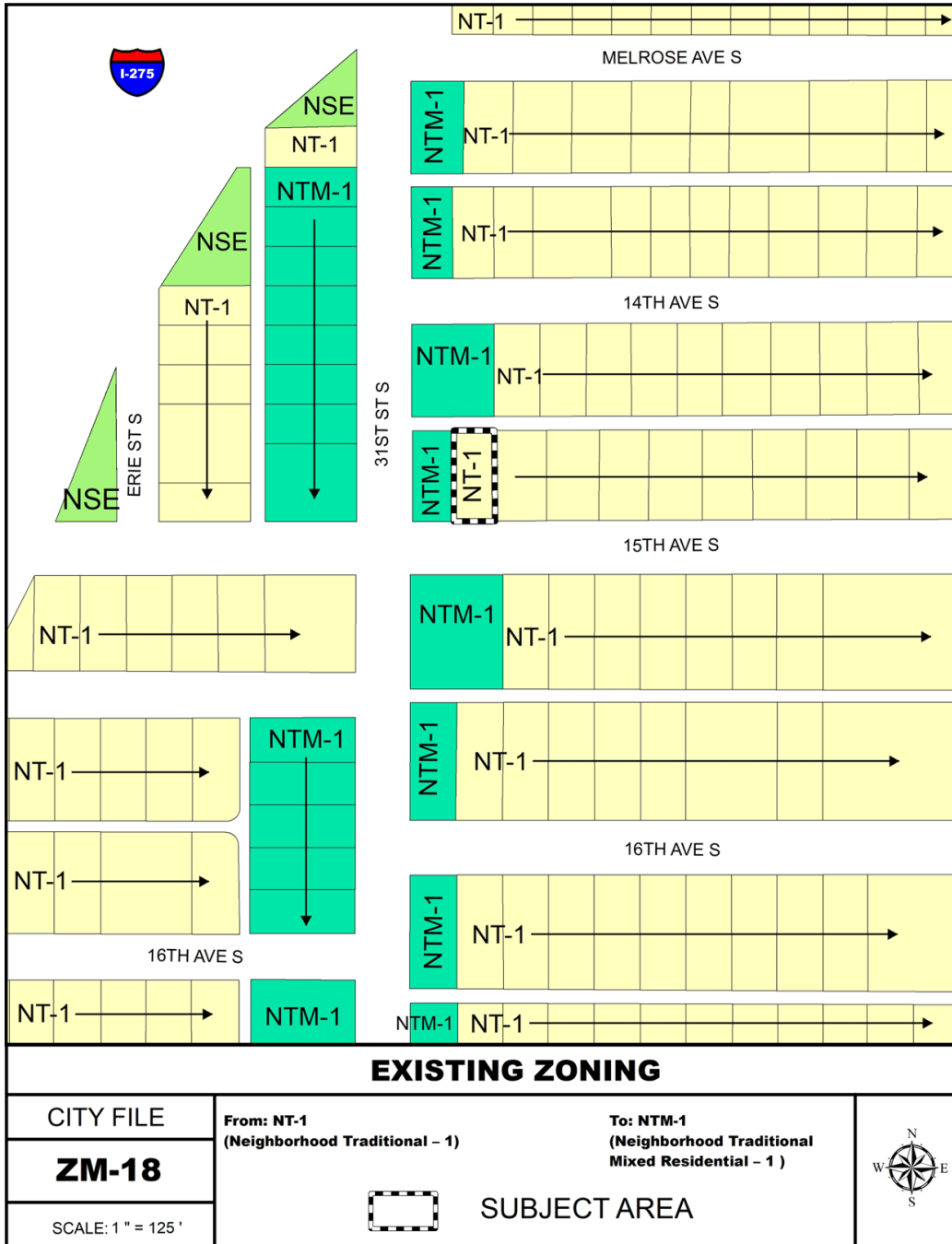
[Handwritten Signature]

9-16-24

ASSISTANT CITY ATTORNEY

DATE

ATTACHMENT A





Staff Report to the St. Petersburg Community Planning & Preservation Commission

Prepared by the Planning & Development Services Department,
Urban Planning and Historic Preservation Division

For Public Hearing and Executive Action on Tuesday, August 13, 2024
at 2:00 p.m. in City Council Chambers, City Hall
175 5th St North, St. Petersburg, FL 33701

According to Planning and Development Services records, there are no Community Planning & Preservation Commission members that have a direct or indirect ownership interest in real property located within 1,000 linear feet of real property contained within the application (measured by a straight line between the nearest points on the property lines). All other possible conflicts should be declared upon announcement of the item.

City File: ZM-18
3089 15th Avenue South

This is a private-initiated application requesting the Community Planning and Preservation Commission (“CPPC”), in its capacity as the Local Planning Agency (“LPA”), make a finding of consistency with the Comprehensive Plan and recommend to City Council **APPROVAL** of an amendment to the Official Zoning Map from Neighborhood Traditional – 1 (NT-1) to Neighborhood Traditional Mixed Residential -1 (NTM-1) for a 0.1-acre portion of a parcel.

APPLICANT INFORMATION

OWNER/APPLICANT: DHW Holdings, LLC
2850 34th Street N Suite #419
St. Petersburg, FL 33712

CITY STAFF: Andrew Jurewicz
Urban Planning and Historic Preservation Division
Planning and Development Services Department
One 4th Street North
St. Petersburg, Florida 33731
Andrew.jurewicz@stpete.org
(727) 892-5807

REQUEST

The applicant is requesting an amendment to the Official Zoning Map from Neighborhood Traditional – 1 (NT-1) to Neighborhood Traditional Mixed Residential -1 (NTM-1) for a 0.10-acre portion of 0.20-acre parcel located at the 3089 5th Avenue South. The additional 0.10-acre portion of the parcel is zoned NTM-1, consistent with the applicant’s request. The property is currently vacant with sparse vegetation and has been owned by DHW Holdings, LLC since 2021. The purpose of the proposed amendment is to allow for the development of multifamily housing that is safe, accessible, and more affordable to eligible citizens of the City of St. Petersburg, while and promoting resident self-sufficiency.

SITE DESCRIPTION

Street Address/Location: 3089 15th Avenue South
Parcel ID Nos.: 26-31-16-89694-003-0270
Acreage: 0.10 (4,397 square feet)
Future Land Use: Planned Redevelopment – Residential (PR-R)
Zoning: From Neighborhood Traditional – 1 (NT-1) to Neighborhood Traditional Mixed Residential – 1 (NTM-1)
Countywide Plan Map: Residential Medium
Existing Use: Vacant
Surrounding Uses: Single-family homes
Neighborhood Association: Not within a neighborhood or business association.

BACKGROUND

The subject 0.10-acre site is currently zoned Neighborhood Traditional – 1 (NT-1) and consists of a portion of a larger 0.20-acre parcel, in which the remaining 0.10-acre portion is zoned Neighborhood Traditional Mixed Residential (NTM-1). To provide for consistent zoning across the entirety of the parcel, the applicant is requesting that the amendment subject area be rezoned to NTM-1. The applicant intends to redevelop the 0.20-acre parcel for multifamily use, specifically (2) two duplexes, and has submitted corresponding site plan/building permit applications under concurrent review with the proposed rezoning request: BP24-06001975, BP24-02000656.

Prior to the filing of this application, the 0.10-acre amendment subject area (Lot 27) was an individual parcel separated from the abutting 0.10-acre site (Lot 28) to the west. Staff informed the applicant that the lots would need to be replatted and combined to be in compliance with the minimum Land Development Regulations (LDRs) established for the NTM-1 district. Specifically, parcel combination would be necessary to ensure compliance with Section 16.20.015.2 of the LDRs, which requires that qualified NTM properties must retain direct connectivity to a Future Major Street. To maintain direct connectivity of the entirety of the site to 31st Street South, a Future Major Street, the applicant has successfully applied to have the lots replatted and



0.10-acre Amendment Subject Area (Lot 27) parcel combination with abutting 0.10-acre parcel (Lot 28) to the west.

combined to form one (1) parcel.

The site is located at the northeast intersection of 15th Avenue South and 31st Street South and consists of one platted parcel and two platted lots consisting of open lawn with scattered vegetation. Parcels north, west, and south of the site consist of single-family with NTM-1 zoning, which extends north-south along 31st Street South. Parcels east of the site are zoned NT-1, also consisting of single-family.

From 1977 to 2007, the site and surrounding area to the north and west were zoned Residential Single-Family – 75 (RS-75), which was intended for single-family residential areas with smaller minimum lots and yards, and a corresponding increase in population density when compared to Residential Single Family – 100 (RS-100). In September 2007 following the implementation of the City’s Vision 2020 Plan and the Citywide rezoning and update of the Land Development Regulations, the subject site and the neighboring residential lots were rezoned to NT-1, an equivalent category. In April of 2023, the western portion of the subject parcel and surrounding areas north and south of the site fronting 31st Street South were rezoned to NTM-1 following the city-wide adoption of the zoning district.

CONSISTENCY AND COMPATIBILITY

The primary criteria associated with this private application are consistency and compatibility of the requested designation with the established surrounding land use and zoning patterns, and the provision of adequate public services and facilities.

The requested amendment to the NTM-1 zoning district is appropriate at this location as it is consistent with several Comprehensive Plan goals, objectives, and policies, which are included in the following section of the report. For example:

- A main goal of the housing element is *to facilitate the provision of decent, safe, sanitary, healthy and affordable housing in suitable neighborhoods at affordable costs to meet the needs of the present and future residents of the city, while preserving and enhancing the community’s physical and social fabric, and cultural diversity, and while protecting the interests of special needs groups, and extremely low, very low, low, and moderate-income households.* The applicant’s proposal to redevelop the site with multifamily housing directly contributes to this goal and assists in Mayor Kenneth T. Welch’s Housing Opportunities for All Plan to address housing affordability through logical housing policies to help middle- and working-class residents.
- Policy LU3.6 calls for *land use decisions to weigh heavily on the established character of the neighborhood.* The proposed NTM-1 zoning district is consistent with the existing zoning pattern of the general surrounding area and neighborhood as there is adjacent NTM-1 zoning to the north, west, and south, extending along 31st Street South. As stated, prior, the established character of the immediate surrounding area predominately contains single-family housing. Furthermore, the site’s direct connection to 31st Street South, a Future Major Street, provides a supportive transit network and will ensure that future residents will have safe and convenient access to needed goods and services.

The proposal also furthers the Advantage Pinellas Housing Action Plan created by the Advantage Pinellas Housing Compact that the City is a member of. The goal of the compact is to create more attainable housing choices for households at all income levels. The Housing Action Plan aims to meet its established goals to increase affordable housing linked to transportation, jobs, schools, workforce development, and other services over the next 10 years through a range of actions.

Existing Characteristics

As mentioned, the 0.10-acre amendment subject area is zoned NT-1, while the remaining 0.10-acre portion of the parcel is zoned NTM-1. The existing NT-1 zoning district typically allows for single family residential homes with accessory dwelling units; multi-family is generally prohibited. The NTM-1 zoning district is established to provide for *a variety of urban housing choices in low to medium density building types that*

reinforce the walkability of the neighborhood, provide a variety of attainable housing choices, establish appropriate transition zones from mixed-use corridors to single-family housing, support neighborhood-serving retail and service uses adjacent to this zoning category, and support public transportation and other multi-modal alternatives. Though NTM-1 allows for higher density, it retains standards that reinforce a traditional development pattern.

Furthermore, both NT-1 and NTM-1 are consistent with the current Planned Redevelopment – Residential (PR-R) Future Land Use designation. The PR-R Future Land Use designation *allows medium density residential uses not to exceed 15 dwelling units per net acre; however, when located outside of the Coastal High Hazard Area, and only when abutting a major street as depicted on the Future Major Streets Map (Map 20), Missing Middle Housing at a maximum density of 30 dwelling units per net acre is permitted in accordance with the Land Development Regulations (LDRs) and special area plan.* As such, an amendment to the PR-R Future Land Use designation is not required.

The NTM-1 zoning district is intended for locations that transition from a mixed-use corridor, center or Future Major Street to a single-family neighborhood. As mentioned prior, the applicant has successfully combined the subject 0.10-acre site with the abutting 0.10-acre site to the west, to form a singular 0.20-acre site that maintains direct connectivity to 31st Street South. In addition to maintaining connectivity to a Future Major Street, NTM-1 properties must satisfy the following:

1. Qualified properties shall be adjacent to a public alley.
2. Applicable to neighborhoods where the subject property:
 - a. Retains direct connectivity to one or more adjoining Future Major Streets;
 - b. A minimum of 75% of the property is outside of the designated Coastal High Hazard Area (CHHA).

In addition to maintaining direct connectivity to a Future Major Street, the subject area is adjacent to a public alley and is located outside of the designated CHHA.

Standard Density Allowance

As mentioned, the purpose of the NTM-1 district is to *encourage a variety of urban housing choices in low to medium density building types that reinforce the walkability of the neighborhood, provide a variety of attainable housing choices, establish appropriate transition zones from mixed-use corridors to single-family housing, support neighborhood-serving retail and service uses adjacent to this zoning category, and support public transportation and other multi-modal alternatives.* NTM-1 allows for a base residential density of 30 units per acre, not to exceed four dwelling units per building. For the subject 0.20-acre property, this equates to six (6) units.

Standard Intensity Allowance

NTM-1 allows for a maximum floor area ratio (FAR) of 0.50 for residential uses, though there is a tiered FAR bonus system available. Development may provide for a variety of several design-orientated criteria, not to exceed a maximum bonus FAR of 0.20. A breakdown of the available FAR bonuses is shown below.

| NTM Residential Intensity FAR Bonus System | |
|--|-----------------------------|
| a. One story covered front porch with a separate roof structure with a minimum width of 90 percent of the front façade. No bonus is allowed if there is a second story deck, porch or roof structure. | 0.08 |
| b. Additional second story front setbacks: .01 bonus for every 1-foot of additional front setback of the entire façade, and .005 bonus for every 1-foot of additional front setback of at least one-third of the façade but which is less than the entire façade, no bonus is allowed unless the setback is at least 6-feet, maximum 0.10 bonus. No bonus is allowed if there is a second story deck, porch or roof structure. | Variable, 0.10 max |
| c. Additional second story side setbacks: .01 bonus for every 1-foot of additional side setback of the entire façade, maximum 0.05 bonus per side. | Variable, 0.05 max per side |
| d. Total residential floor area of the second story does not exceed 75 percent of the first story | 0.05 |

| | |
|---|--------------------|
| (excludes garage SF). | |
| e. The entire peak of the primary roof structure of the front façade is parallel to the front property line: bonus 0.02, or if the entire peak of the primary roof structure of the front façade is parallel to the front property line and the roof has dormer(s) which are equal to at least 20 percent of the width of the front façade: 0.04 bonus. | Variable, 0.04 max |
| f. Side façade articulation: side façades that feature offsets of at least 2-feet in depth that are at least 12-feet in length that divide the building design and are in the front two thirds of the side façade: 0.02 bonus per side, maximum 0.04. | Variable, 0.04 max |
| g. Front façade articulation: front façades (excluding the porch) which feature offsets of at least 6-feet in depth for a minimum of one third of the front façade, 0.06 bonus for each additional foot, maximum 0.10. | Variable, 0.10 max |
| h. Certified LEED or Florida Green Building | 0.05 |
| i. Solar ready | 0.02 |

Building Height and Street Presence

The maximum allowable building height for principal structures in the existing NT-1 zoning is 24 feet at the beginning of roofline and 36 feet at the top of roof peak. The maximum allowable building height for principal structures for the proposed NTM-1 zoning district is 24 feet at the beginning of roofline and 36 feet at the top of roof peak, resulting in no potential increase should the proposed request be approved.

RELEVANT CONSIDERATIONS ON AMENDMENTS TO THE FUTURE LAND USE MAP

The Urban Planning & Historic Preservation Division staff reviewed this application in the context of the following criteria excerpted from the City Code *Section 16.70.040.1.1 Amendments to the Comprehensive Plan and Land Development Regulations*, the review and decision shall be guided by the following factors:

1. Compliance of the proposed use with the goals, objectives, policies, and guidelines of the Comprehensive Plan.

The following staff analysis is provided to address compliance with the following policies and objectives from the Comprehensive Plan:

LU 2.5 The Land Use Plan shall make the maximum use of available public facilities and minimize the need for new facilities by directing new development to infill and redevelopment locations where excess capacity is available.

The subject amendment is supporting development of a site that is served by public facilities with excess capacity available. There is excess roadway capacity, as well as water and sewer capacity to accommodate the proposed increase in potential density and intensity.

LU3.4 The Land Use Plan shall provide for compatible land use transition through an orderly land use arrangement, proper buffering, and the use of physical and natural separators.

The 0.10-acre site is part of a contiguous 0.20-acre parcel located at the northeast intersection of 15th Avenue South and 31st Street South, which is a Future Major Street. Parcels north, west, and south of the site consist of single-family with NTM-1 zoning, which extends north-south along 31st Street South. Parcels east of the site are zoned NT-1, also consisting of single-family.

LU3.6 Land use planning decisions shall weigh heavily on the established character of predominately developed areas where changes of use or intensity of development are contemplated.

The proposed NTM-1 zoning district is consistent with the existing zoning pattern of the surrounding area, as NTM-1 zoning extends more than 400 feet north and 700 feet south along both sides of 31st Street South. Furthermore, NTM-1 is appropriately applied when located off of a Future Major Street and adjacent to a public alley. NTM-1 zoning provides an appropriate transition to areas east of the site, which are zoned NT-1. As stated, prior, the established character of the immediate surrounding area is predominantly single-family built out at a low-to-medium density.

LU3.7 Land use planning decisions shall include a review to determine whether existing Land Use Plan boundaries are logically drawn in relation to existing conditions and expected future conditions.

The proposed land use boundary would be logically drawn in relation to existing and expected future conditions.

LU3.8 The City shall protect existing and future residential uses from incompatible uses, noise, traffic, and other intrusions that detract from the long-term desirability of an area through appropriate land development regulations.

The potential multifamily development will provide for a compatible land use transition from 34th Street South eastward. The subject site is buffered by 15th Avenue South to the south and is consistent with the existing zoning to the north, west, and south.

LU3.11 More dense residential uses (more than 7.5 units per acre) may be located along (1) passenger rail lines and designated major streets or (2) in close proximity to activity centers where compatible.

The amendment area has direct connectivity to 31st Street South, which is a Future Major Street.

LU3.15 The Land Use Plan shall provide housing opportunities for a variety of households of various age, sex, race and income by providing a diversity of zoning categories with a range of densities and lot requirements.

The proposed amendment to the NTM-1 zoning district will allow for multifamily use and an increase in residential density that provides opportunity for the inclusion of affordable housing.

LU5.3 The Concurrency Management System shall continue to be implemented to ensure proposed development to be considered for approval shall be in conformance with existing and planned support facilities and that such facilities and services be available, at the adopted level of service standards, concurrent with the impacts of development.

LOS impact analysis concludes that the proposed amendments will not have a significant impact on the City's adopted LOS standards for public services and facilities including potable water, sanitary sewer, solid waste, traffic, mass transit, recreation, and stormwater management.

LU19.3 The land use pattern shall contribute to minimizing travel requirements and anticipate and support increased usage of mass transit systems.

The amendment area fronts 31st Street South, a Future Major Street and High Frequency Transit Route as designated in the Comprehensive Plan. The site also fronts 15th Avenue South, which is a Future Supporting Transit Corridor as designated in the County Wide Plan Map. Additionally, the StPete2050 Plan recognizes that higher

density projects along major corridors increase the number of riders and future success of any expanded transit options.

LU20.2 The Future Land Use Element of the St. Petersburg Comprehensive Plan shall be consistent with the Countywide Future Land Use Plan, including the categories, rules, policies, and procedures thereof.

The proposed amendment to the City's Official Zoning Map is consistent with the Countywide Future Land Use Plan.

LU23.1 The City's development review policies and procedures shall continue to integrate land use and transportation planning so that land development patterns support mobility choices and reduced trip lengths.

See above response to *LU19.3*. The site's direct connection to 31st Street South and 15th Avenue South provides a supportive transit network and will ensure that future residents will have safe and convenient access to needed goods and services.

GOAL - HOUSING (H):

To facilitate the provision of decent, safe, sanitary, healthy and affordable housing in suitable neighborhoods at affordable costs to meet the needs of the present and future residents of the city, while preserving and enhancing the community's physical and social fabric, and cultural diversity, and while protecting the interests of special needs groups, and extremely low, very low, low, and moderate-income households.

The applicant's intent to redevelop the site with multifamily housing directly furthers this goal as it contributes to the City's Housing Opportunities for All Plan to address housing affordability through logical housing policies to help middle- and working-class residents.

ISSUE: Housing Quantity

The City has identified housing needs for the residents of St. Petersburg for the planning period covered in this plan. However, due to affordability issues and a scarcity of residentially zoned vacant land, the City must diligently work with the private sector and provide sufficient incentives to encourage the delivery of the varied housing residents need.

The proposed amendment will provide an expanded opportunity for increased housing options that are safe, accessible, and more affordable to eligible citizens of the city of St. Petersburg, while enhancing and promoting resident self-sufficiency. In addition, the amendment supports the goals and policies of the City's Housing Opportunities for All Plan and the Advantage Pinellas Housing Action Plan.

OBJ H3A: The City shall ensure that affordable housing for extremely low, very low, low, and moderate income households, including households with special needs, is available to 35% of the new households forecasted by 2010. These units may be provided by natural filtration, rehabilitation programs, subsidies, new construction or other assistance programs by the private and public sectors.

The applicant's intent to construct approximately two duplexes (4 units) will assist efforts of the City's Housing Opportunities for All plan to provide needed affordable housing to a mix of income groups.

OBJ H3B: The City shall provide affordable housing incentives (such as revised Land Development Regulations and expedited permitting processing) to developers of

affordable housing for the extremely low, very low and low income groups (see Policy H1.7).

The proposed amendment to the NTM-1 zoning district will allow the future development of multifamily housing at a base density of 30 units per acre, allowing for the potential for an increased affordable housing stock.

PR1.1 *The right of a property owner to physically possess and control his or her interests in the property, including easements, leases, or mineral rights.*

The subject property owner has initiated the subject zoning map amendment in order to further their interests in their private property.

PR1.2 *The right of a property owner to use, maintain, develop, and improve his or her property for personal use or the use of any other person, subject to state law and local ordinances.*

The subject property owner has initiated the subject zoning map amendment in order to expand upon their existing entitlements and to develop according to state law and local ordinances.

PR1.3 *The right of the property owner to privacy and to exclude others from the property to protect the owner's possessions and property.*

The proposed amendment does not alter the property owner's right to privacy or their ability to exclude others from the property to protect the owner's possessions and property.

PR1.4 *The right of a property owner to dispose of his or her property through sale or gift.*

The proposed amendment does not alter the property owners right to dispose of their property through sale or gift.

2. Whether the proposed amendment would adversely affect environmentally sensitive lands or properties which are documented as habitat for listed species as defined by the Conservation Element of the Comprehensive Plan.

The proposed amendment would not adversely affect any environmentally sensitive land or properties which are documented as habitat for listed species as defined by the conservation element of the Comprehensive Plan as the subject site is open maintained lawn with scattered oak and pine trees.

3. Whether the proposed changes would alter the population density pattern and thereby adversely affect residential dwelling units.

The existing PR-R land use allows for a base density of 15 dwelling units per acre and 30 dwelling units per acre when providing Missing Middle Housing. The existing NT-1 zoning for the amendment subject area allows for 15 dwelling units per acre, not to exceed one (1) principal unit and one (1) accessory unit per lot. As such, the amendment subject area could have a total of two (2) units. The adjacent NTM-1 zoning on the remaining portion of the parcel allows for up to 30 units per acre, or three (3) units for the 0.10-acre parcel. As the 0.10-acre amendment subject area and adjacent 0.10-acre lot are now combined, the resulting 0.20-acre parcel could have a total of five (5) dwelling units.

Assuming 1.5 people per multifamily dwelling unit, the existing land use and zoning could support an approximate population of 7.5 people.

As mentioned, the proposed NTM-1 zoning district allow for 30 dwelling units per acre, or three (3) dwelling units on the 0.10-acre amendment subject area. With consistent NTM-1 zoning across the subject 0.20-acre parcel, the density could allow for up to six (6) units. Assuming 1.5 people per multifamily dwelling unit, the proposed land use and zoning could support an approximate population of nine (9) people, which represents a potential increase in population of 1.5 people.

- 4. Impact of the proposed amendment upon the adopted level of service (LOS) for public services and facilities including, but not limited to: water, sewer, sanitation, recreation and stormwater management and impact on LOS standards for traffic and mass transit. The POD may require the applicant to prepare and present with the application whatever studies are necessary to determine what effects the amendment will have on the LOS.**

The following LOS impact analysis concludes that the proposed rezoning will not have a significant impact on the City's adopted LOS standards for public services and facilities including potable water, sanitary sewer, solid waste, traffic, mass transit, recreation, and stormwater management. Upon application for site plan review, or development permits, a concurrency review will be completed to determine whether the proposed development may proceed. The property owner must comply with all laws and ordinances in effect at the time development permits are requested.

POTABLE WATER

Under the existing inter-local agreement with Tampa Bay Water (TBW), the region's local governments are required to project and submit, on or before February 1st of each year the anticipated water demand for the following year. TBW is contractually obligated to meet the City's and other member government's water supply needs. The City's adopted LOS standard is 125 gallons per capita per day (gpcd), while the actual current usage equates to approximately 74 gpcd. The City's overall potable water demand is approximately 28 million gallons per day (mgd), while the systemwide capacity is 68 mgd. With only 41% of capacity systemwide currently being used, there is excess water capacity to serve the amendment area.

SANITARY SEWER

The subject property is served by the Northwest Water Reclamation Facility (WRF), which presently has an estimated excess average daily capacity of 9.92 mgd. The estimate is based on permit capacity of 20 mgd and a calendar year 2022 daily average flow of 10.08 mgd. With approximately 50% available capacity, there is excess average daily capacity to serve the amendment area.

Following several major rain events in 2015-2016, the City increased its' peak wet weather wastewater treatment capacity from 112 mgd to approximately 157 mgd – a 40% increase in peak flow capacity. As outlined in the St. Pete Water Plan, the City is implementing system reliability improvements at the WRFs, aggressively improving the gravity collection system to decrease Inflow and Infiltration (I&I) which reduces peak flows at the WRFs, and addressing sea level rise system vulnerabilities at lift stations.

The City remains committed to continued I&I reduction. Also, the City is fully committed to implementing selected recommendations from the St. Pete Water Plan, which incorporates growth projections and outlines the required system and network improvements needed to provide a resilient wastewater collection and treatment system.

SOLID WASTE/SANITATION

Solid waste collection is the responsibility of the City, while solid waste disposal is the responsibility of Pinellas County. The City and the County have the same designated LOS of 1.3 tons per person per year. The County currently receives and disposes of municipal solid waste generated throughout Pinellas County. All solid waste disposed of at Pinellas County Solid Waste is recycled, combusted, or buried at the Bridgeway Acres sanitary landfill. The City and County's

commitment to recycling and waste reduction programs have assisted in keeping down the actual demand for solid waste disposal, which continues to extend the life span of Bridgeway Acres Sanitary Landfill. The landfill is expected to remain in use for approximately 80 years, based on current design (grading) and disposal rates. Thus, there is excess solid waste capacity to serve the amendment area.

RECREATION

The City's adopted LOS for recreation and open space is 9 acres/1,000 population, the actual LOS City-wide is estimated to be 19.9 acres/1,000 population. With a LOS rate of 9 acres/1,000 permanent and seasonal residents, the City would still have 19.9 acres/1,000 permanent and seasonal residents. If approved, there will be no noticeable impact on the adopted LOS standard for recreation and open space.

STORMWATER MANAGEMENT/DRAINAGE

Drainage LOS identifies minimum criteria for existing and future facilities impacted by rain events. This is often quantified by a "design storm" with a specific duration, rainfall amount and return frequency. Currently the design storm used by the City is a 10-year return frequency, 1-hour duration storm as outlined in Drainage Ordinance, Section 16.40.030 of the Land Development Regulations (LDR). Unlike the other concurrency related facilities, stormwater LOS is not calculated with a per capita formula. Instead, the City implements the LOS standard through review of drainage plans for new development and redevelopment where all new construction of and improvements to existing surface water management systems will be required to meet design standards outlined in LDR Section 16.40.030. This ordinance requires all new development projects to be permitted through the City and SWFWMD to ensure projects meet quantity and quality design standards for stormwater treatment.

Prior to redevelopment of the subject property, site plan approval will be required. At that time, City Code and Southwest Florida Water Management District (SWFWMD) site requirements for stormwater management criteria will be implemented. The City's existing Stormwater Management Master Plan (SWMP) contains detailed information on the 26 basins that comprise the stormwater management area. An update to the plan is currently underway with the assistance of cooperative funding from SWFWMD. The City's commitment to upgrading the capacity of stormwater management systems is demonstrated by continued implementation of the SWMP, the Stormwater Utility Fee and capital improvement budgeting for needed improvements.

The City is updating the Stormwater Management Master Plan with an expected completion before the end of calendar year 2023. While this update is consistent with the SWFWMD guidelines, it is enhanced as it takes into consideration sea level rise to identify projects to maintain LOS and enhance water quality. The City's Stormwater Design Standards are being updated to incorporate Low Impact Design (LID) to reduce stormwater runoff and increase water quality. Likewise, the City recently updated its' impervious service mapping throughout the City and will be working towards a credit-based stormwater rate system for commercial and residential properties who implement LID and rain harvesting elements. Examples of such credits may be underground stormwater vaults, pervious pavements, greywater systems, and vegetative swales.

TRAFFIC

The Traffic Section of this report was prepared by Tom Whalen, the Transportation Planning Coordinator of the Transportation and Parking Management Department.

The City eliminated LOS standards for major roads and transit when it adopted the Pinellas County Mobility Plan in 2016. The Mobility Plan provides a countywide framework for a coordinated multimodal approach to managing the traffic impacts of development projects as a replacement for local transportation concurrency systems, which the State of Florida no longer requires. The City

continues to monitor the LOS for motor vehicles on major roadways and the availability of transit service. The City also continues to assess the impact of land development projects, proposed rezonings, and Future Land Use Map amendments on the transportation system.

Existing Roadway Conditions

Road segments that border the subject property are shown in the table below. Fifteenth Avenue South is a two-lane, undivided local road. Thirty-first Street South is classified as a collector on the Future Major Streets Map (Map 20) of the City’s Comprehensive Plan and is a two-lane, divided facility. The City maintains both roads. There is a paved alley to the north of the subject property.

| Roadway | Segment | Functional Classification | Lane Arrangement | Ownership |
|---------------------------|--|----------------------------------|-------------------------|------------------|
| 15 th Avenue S | 30 th Street S to 31 st Street S | Local road | 2-lane, undivided | City |
| 31 st Street S | 14 th Avenue S to 15 th Avenue S | Collector | 2-lane, divided | City |

The Transportation and Parking Management Department staff utilized trip generation data in the Institute of Transportation Engineer’s (ITE)’ “Trip Generation Manual” (11th Edition) to estimate the trip generation for single-family attached housing (Land Use Code 215) during the morning and afternoon peak hours of traffic. The external road network has sufficient capacity to accommodate the potential trips generated by the proposed rezoning.

Sidewalks

Adjacent to the subject property, there are sidewalks on 15th Avenue South and 31st Street South. Redevelopment of the site may require the reconstruction of the sidewalk on 31st Street South, which is required to be six feet wide because it is a collector.

Bicycle Network

There are bicycle lanes on 31st Street South and on 15th Avenue South.

TRANSIT

The Citywide level of service for mass transit will not be affected. The subject area is served by Route 15, which has 60-minute headways and connects riders to downtown St. Petersburg, Gibbs High School, Grand Central Station, and Gulfport. There is a bus stop at the corner of 15th Avenue South and 31st Street South.

PSTA offers several programs that provide discounted or late-night bus service to qualifying individuals, including the Late Night, Direct Connect, and Access Programs. The City has an agreement with PSTA to fully buy down the cost for 10-day passes and monthly passes for City residents who qualify for PSTA’s Transportation Disadvantaged Program.

MAX Index

Forward Pinellas has developed a multimodal accessibility index (MAX index). MAX scores are assigned to individual quarter-mile grid cells, which Forward Pinellas defines as a reasonable walkable travel shed. The MAX score is based on factors such as bicycle facilities, premium transit services, walkability, roadway LOS, scooter/bike-share locations, transit access, and programmed transportation projects. Higher valued MAX scores indicate enhanced multimodal access. The subject area is located in a grid cell with MAX score of 28.50. The countywide average MAX score is 7.5.

- 5. Appropriate and adequate land area sufficient for the use and reasonably anticipated operations and expansions;**

The 0.10-acre site as a portion of the larger 0.20-acre land area is both appropriate and adequate for the development of multifamily residential housing at a density greater than what is currently allowed.

6. The amount and availability of vacant land or land suitable for redevelopment for similar uses in the City or on contiguous properties;

The City has a limited availability of consolidated lots such as the subject property that can help the community address the growing need for housing. Its frontage to a future major street served by transit supports the subject property as being suitable for the proposed land use and zoning amendments.

7. Whether the proposed change is consistent with the established land use pattern of the areas in reasonable proximity;

As stated above in Policy LU3.4, the subject 0.10-acre site is part of a contiguous 0.20-acre parcel located at the northeast intersection of 15th Avenue South and 31st Street South, which is a Future Major Street. Parcels north, west, and south of the site consist of single-family homes with NTM-1 zoning, which extends north-south along 31st Street South. Parcels east of the site are zoned NT-1, also consisting of single-family.

8. Whether the existing district boundaries are logically drawn in relation to existing conditions on the property proposed for change;

The existing district boundary of NTM-1 applied to the parcel is logically drawn and will continue to be so with the proposed district.

9. If the proposed amendment involves a change from residential to a nonresidential use or mixed use, whether more nonresidential land is needed in the proposed location to provide services or employment to residents of the City;

Both the existing and requesting zoning districts allow for residential use.

10. Whether the subject property is within the 100-year floodplain, hurricane evacuation level zone A or Coastal High Hazard Area as identified in the coastal management element of the Comprehensive Plan;

The subject property is not within the 100-year flood plain, hurricane evacuation level zone A or the Coastal High Hazard Area.

11. Other pertinent facts.

The Community Planning and Preservation Commission and City Council may bring up other pertinent information as necessary.

CONSISTENCY WITH THE COUNTYWIDE PLAN:

Proposed amendments to local future land use plans and land development regulations are required to be consistent with the Countywide Plan Map and the criteria and standards set forth in the Countywide Rules. The subject property's Countywide Plan Map designation of Residential Medium (RM) is inconsistent with the proposed City land use designation of PR-RR, therefore an amendment to the Countywide Map to Multimodal Corridor (MMC) is not required.

PUBLIC NOTICE and COMMENTS

Public Notice

The applicant has met the minimum notification requirements prescribed by City Code Chapter 16.

- July 29, 2024: Public notification signs were posted on the subject property. In addition to noticing the public hearing, and two (2) online links were included for accessing the information described above.
- July 29, 2024: Public notification letters were sent by direct mail to neighboring property owners within 300-linear feet of the subject property. An additional letter of notification was sent to CONA. In addition to the standard information, this notification included both the CPPC and City Council public hearing dates and times, web links to review the then-pending staff reports, and a link to the current planning projects webpage for more information.

Public Comments

To date, no public comments have been submitted.

PUBLIC HEARING PROCESS

The proposed ordinance associated with the Official Zoning Map amendment will require one (1) public hearing with the Community Planning & Preservation Commission (CPPC) and one (1) public hearing with City Council.

SUMMARY

The Staff analysis is to determine whether the proposed Amendments are consistent with the policies of the Comprehensive Plan. Based on the analysis contained in this report. City staff agrees with the application narrative and finds that the proposed Official Zoning Map amendment at the subject location is consistent with the Comprehensive Plan in the review of the Land Use, Utilities, Housing, and Transportation Elements.

RECOMMENDATION

Staff recommends that the Community Planning and Preservation Commission (CPPC), in its capacity as the Local Planning Agency, make a finding of consistency with the Comprehensive Plan and recommend to City Council **APPROVAL** of the Official Zoning Map amendment described herein.

REPORT PREPARED BY:

Andrew Jurewicz

7/19/24

Andrew Jurewicz, Planner II
Urban Planning and Historic Preservation Division
Planning & Development Services Department

DATE

REPORT APPROVED BY:

Derek A. Kilborn

8/06/24

Derek Kilborn, Manager
Urban Planning and Historic Preservation Division
Planning & Development Services Department

DATE

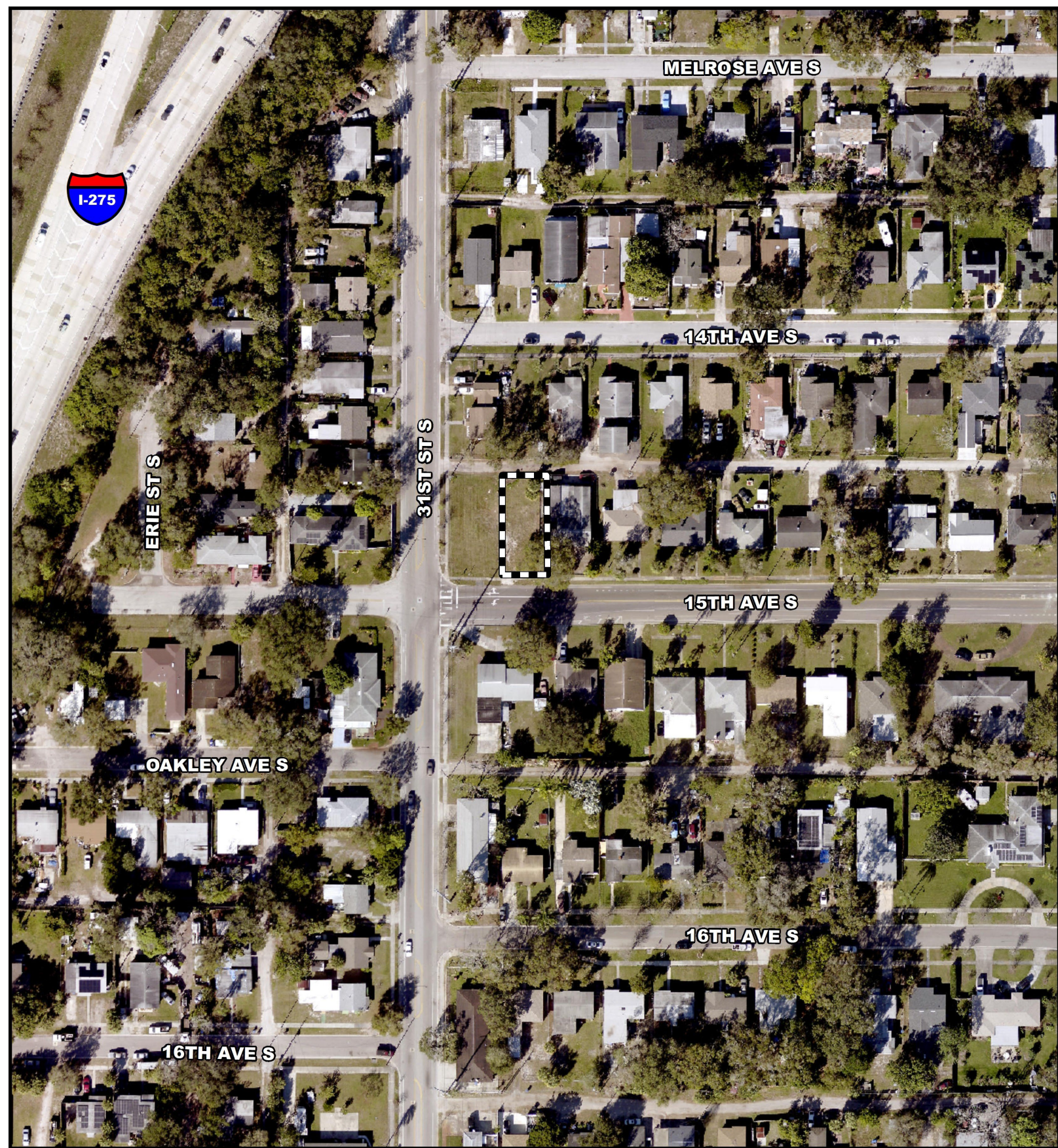
ATTACHMENTS

1. Subject Area Maps
2. Application



ATTACHMENT NO. 1

Map Series



AERIAL

CITY FILE

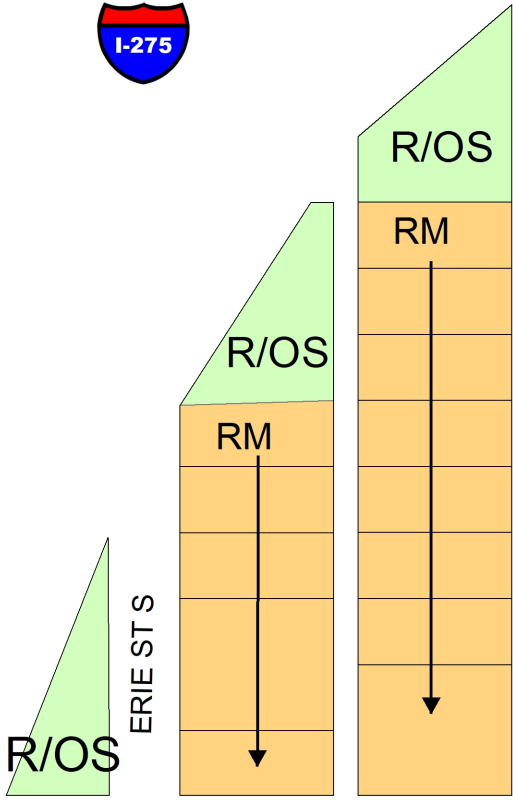
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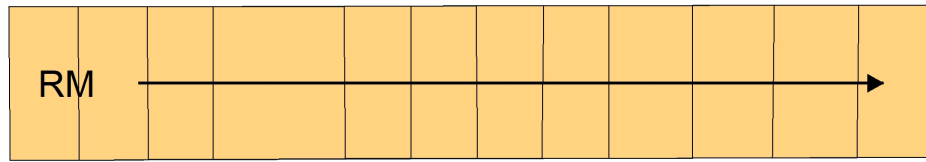
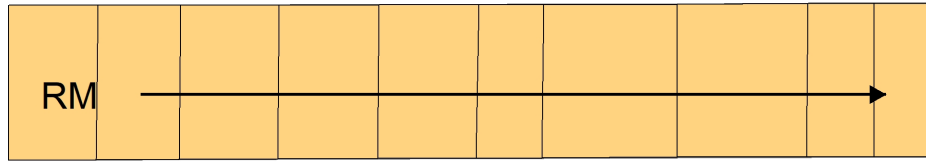


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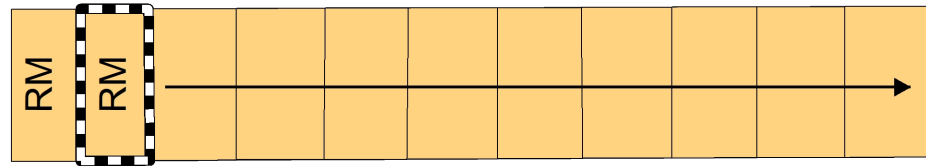
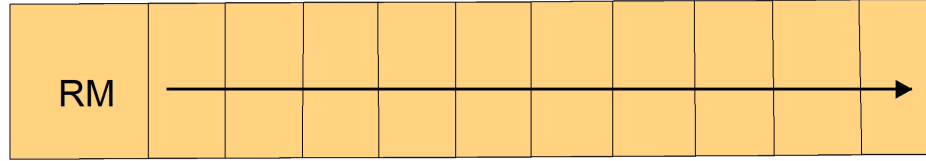




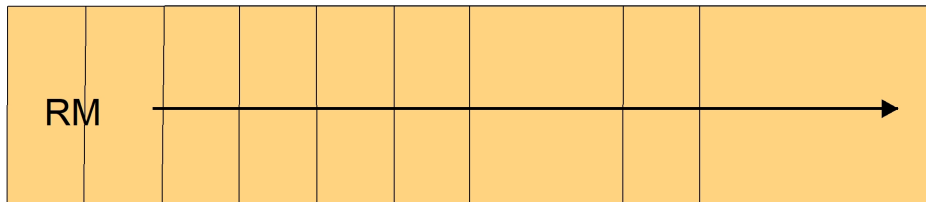
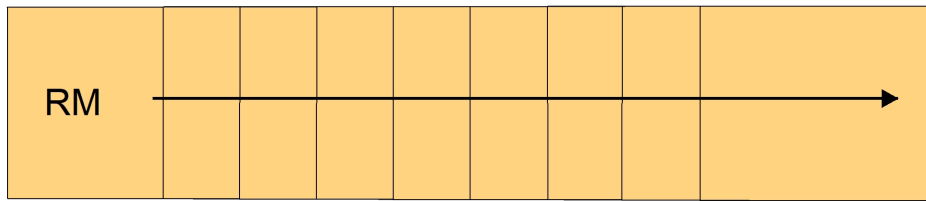
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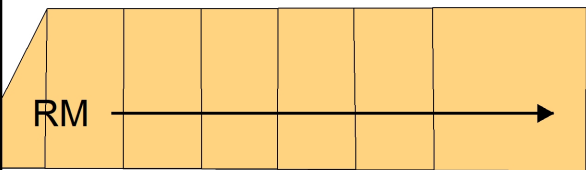
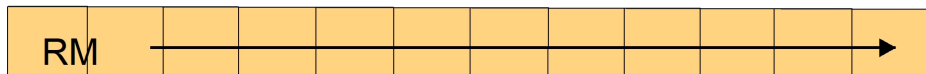
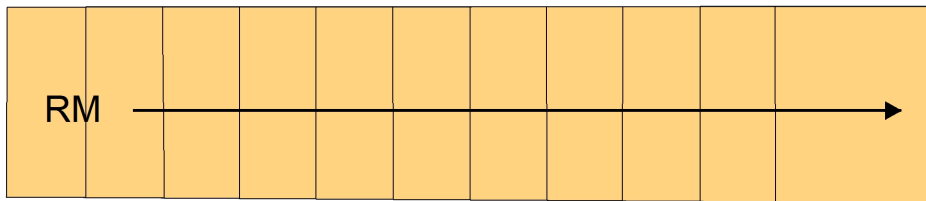
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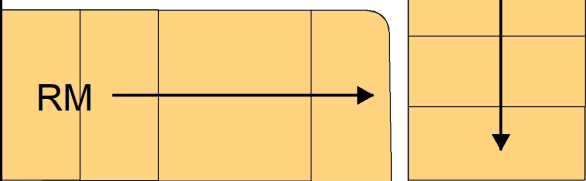
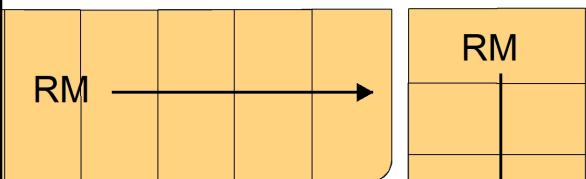
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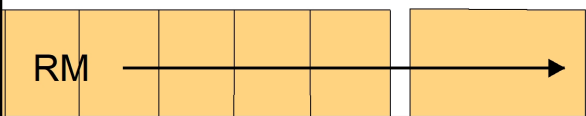
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OAKLEY AVE S



16TH AVE S



31ST ST S

COUNTYWIDE PLAN MAP

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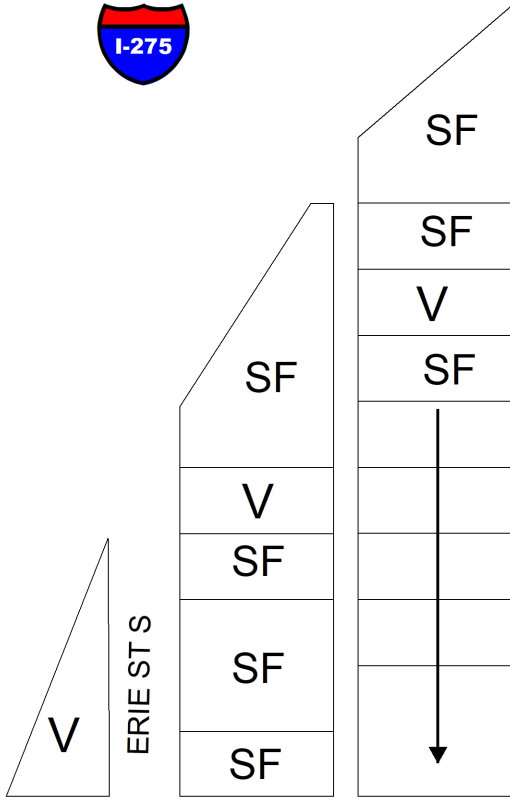
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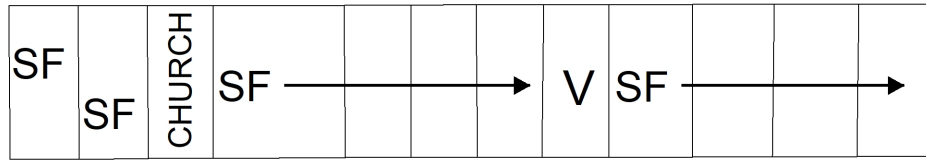


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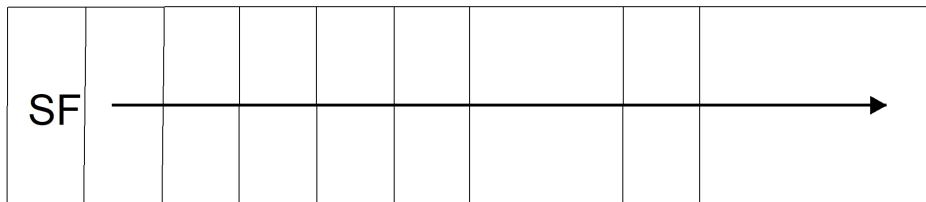
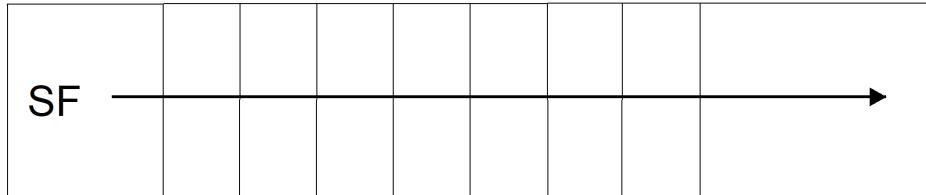
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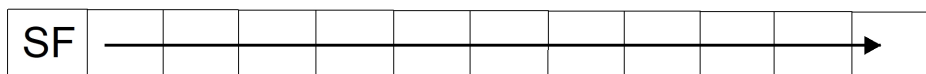
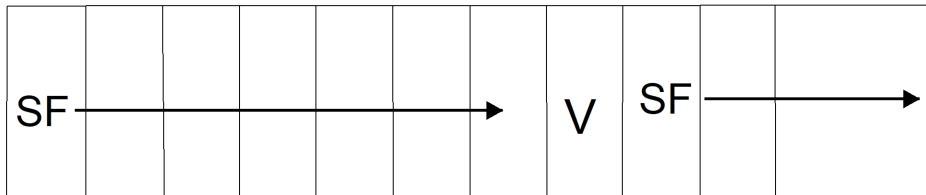
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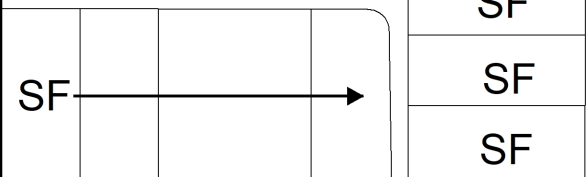
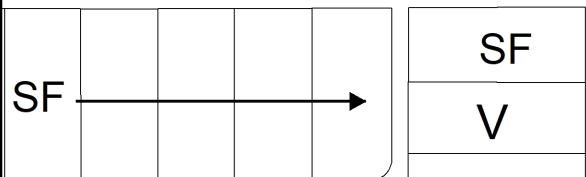
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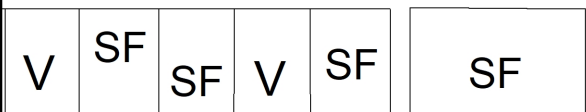
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EXISTING USES

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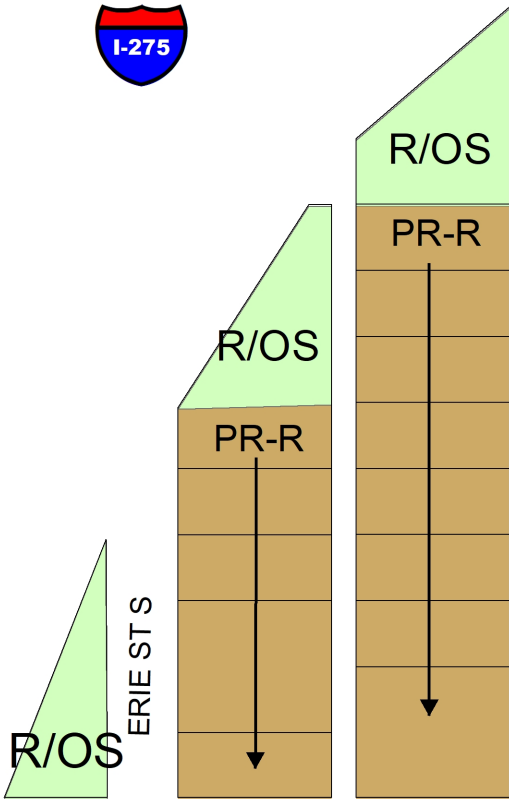
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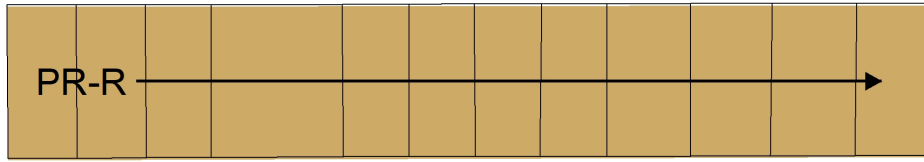
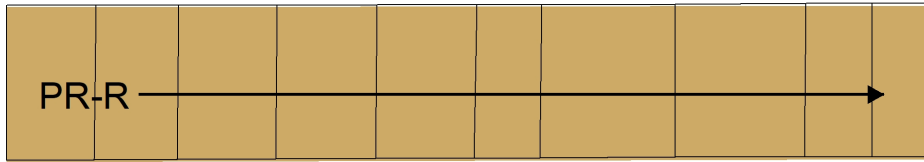
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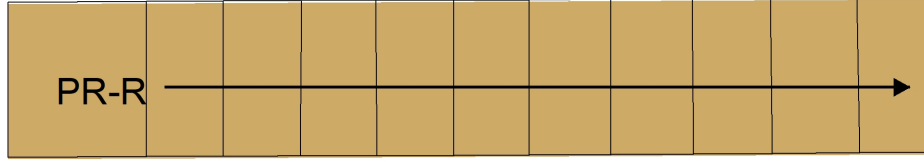


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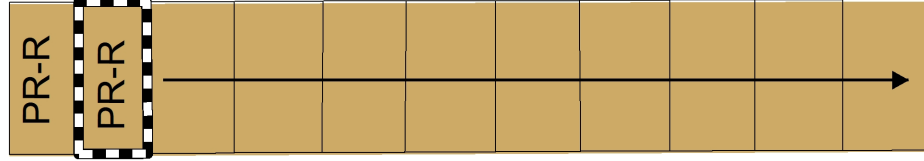
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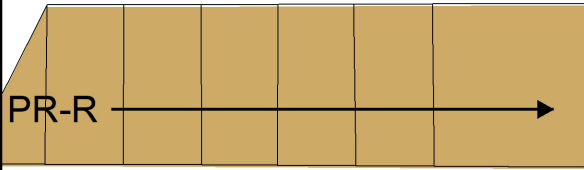
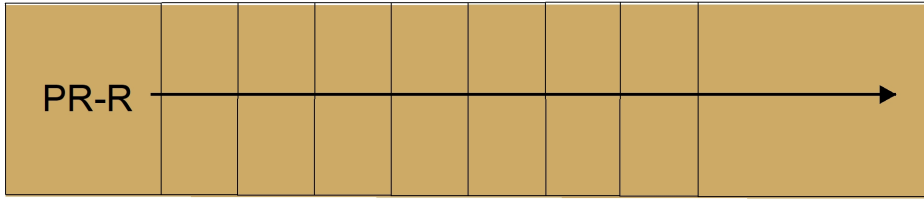
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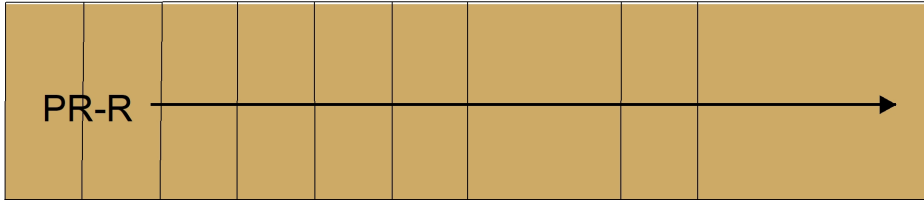
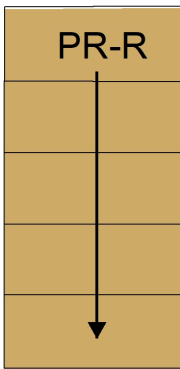
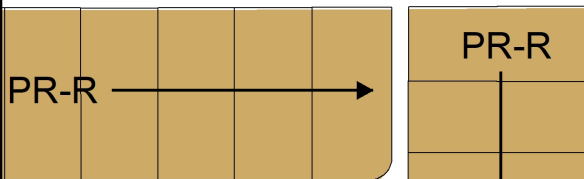
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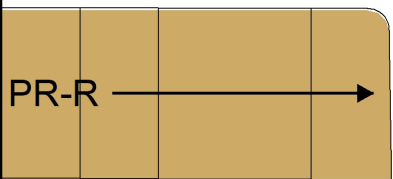
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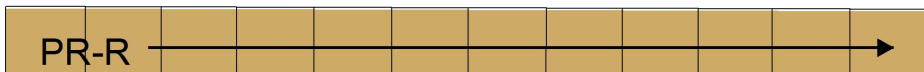
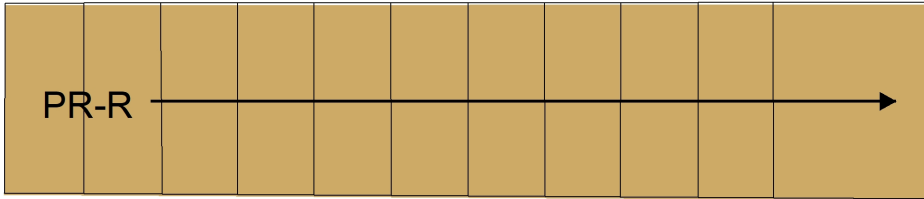
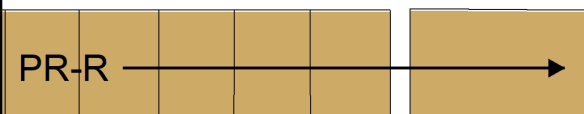
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FUTURE LAND USE

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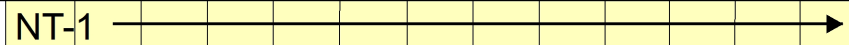
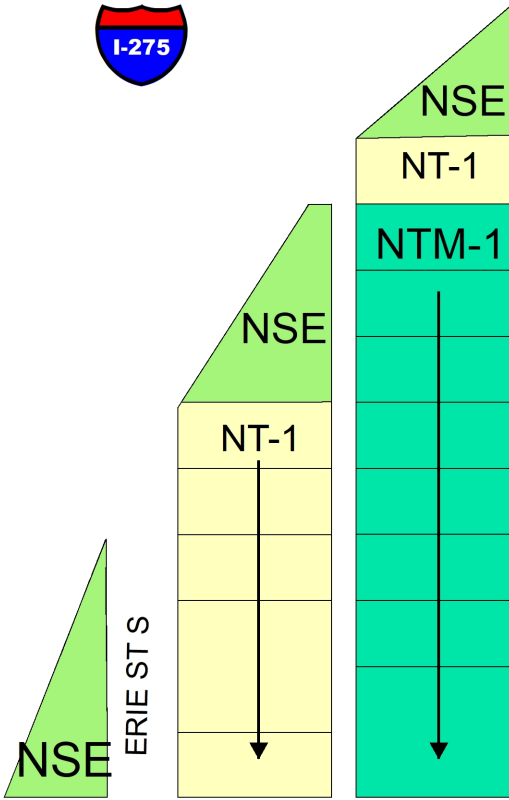
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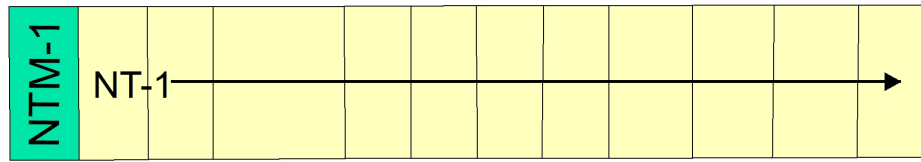
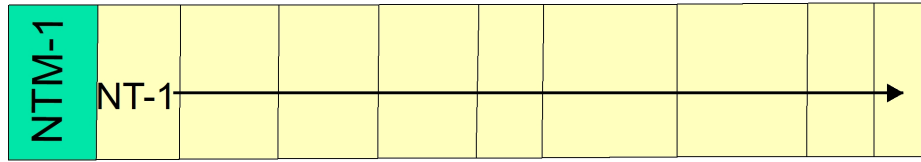


SUBJECT AREA

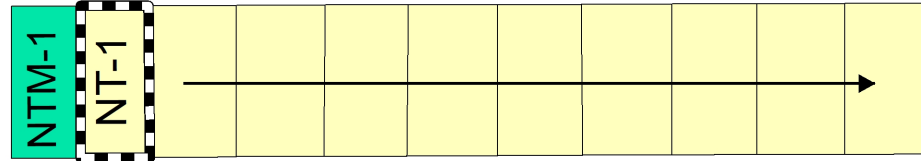
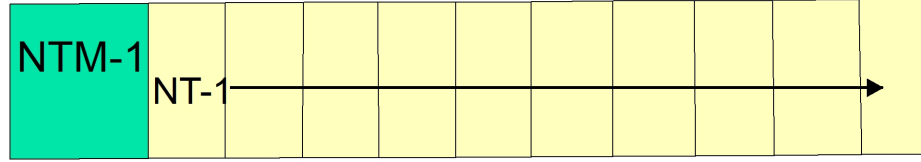




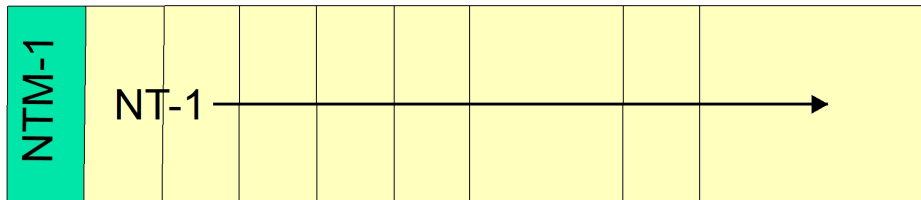
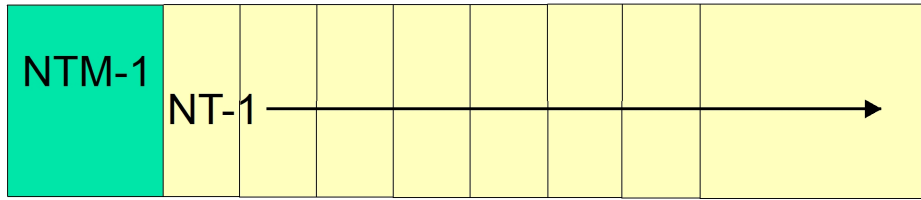
MELROSE AVE S



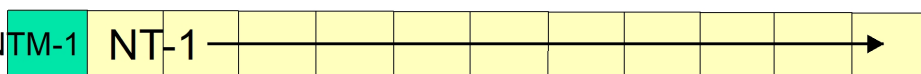
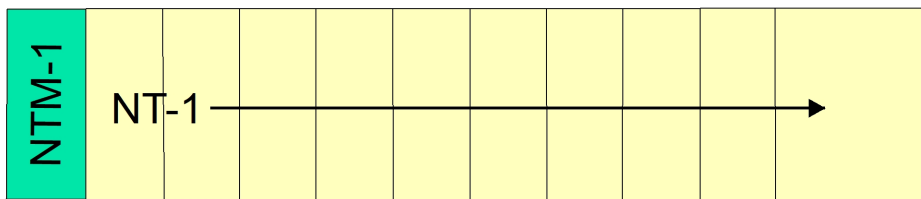
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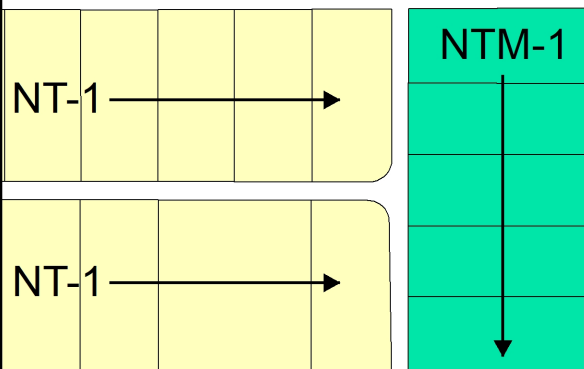
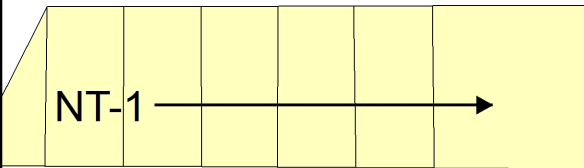
15TH AVE S



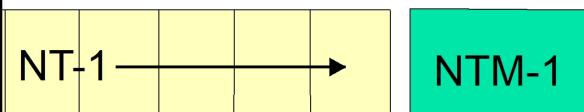
16TH AVE S



31ST ST S



16TH AVE S



EXISTING ZONING

CITY FILE

ZM-18

SCALE: 1" = 125'

From: NT-1
(Neighborhood Traditional - 1)

To: NTM-1
(Neighborhood Traditional
Mixed Residential - 1)



SUBJECT AREA





ATTACHMENT NO. 2

Application



FUTURE LAND USE PLAN CHANGE
 REZONING

Application No. _____

(To Be Assigned)

All applications are to be filled out completely and correctly. The application shall be submitted to the City of St. Petersburg's Planning and Economic Development Department, located on the 8th floor of the Municipal Services Building, One Fourth Street North, St. Petersburg, Florida.

| GENERAL INFORMATION | |
|--|--|
| APPLICATION | |
| Date of Submittal: | |
| Street Address: | |
| Parcel ID or Tract Number: | |
| Zoning Classification: | <i>Present:</i> _____ <i>Proposed:</i> _____ |
| Future Land Use Plan Category: | <i>Present:</i> _____ <i>Proposed:</i> _____ |
| NAME of APPLICANT (Property Owner): | |
| Street Address: | |
| City, State, Zip: | |
| Telephone No: | |
| Email Address: | |
| NAME of any others PERSONS (Having ownership interest in property): | |
| Specify Interest Held: | |
| Is such Interest Contingent or Absolute: | |
| Street Address: | |
| City, State, Zip: | |
| Telephone No: | |
| Email Address: | |
| NAME of AGENT OR REPRESENTATIVE: | |
| Street Address: | |
| City, State, Zip: | |
| Telephone No: | |
| Email Address: | |

| AUTHORIZATION | |
|----------------------|--|
|----------------------|--|

| | |
|---|-------------|
| Future Land Use Plan amendment and / or rezoning requiring a change to the Countywide Map | \$ 2,400.00 |
| Future Land Use Plan amendment and / or rezoning NOT requiring a change to the Countywide Map | \$ 2,000.00 |
| Rezoning only | \$ 2,000.00 |

Cash or credit card or check made payable to the "City of St. Petersburg"

The UNDERSIGNED CERTIFIES that the ownership of all property within this application has been fully divulged, whether such ownership be contingent or absolute, and that the names of all parties to any contract for sale in existence or any options to purchase are filed with the application. Further, this application must be complete and accurate, before the public hearings can be advertised, with attached justification form completed and filed as part of this application.

Signature: _____ Date: _____

Must be signed by title holder(s), or by an authorized agent with letter attached.



**CITY OF ST. PETERSBURG
COMMUNITY PLANNING & PRESERVATION COMMISSION
PUBLIC HEARING**

**Council Chambers, City Hall
175 – 5th Street North
St. Petersburg, Florida 33701**

**August 13, 2024
Tuesday
2:00 P.M.**

MEETING MINUTES

Present: Ashley Marbet
Shannon Nelson
Abel Carrasco
Will Michaels, Alternate
Joseph Magnello, Alternate

Commissioners Absent: Lisa Wannemacher, Chair
Robert “Bob” Jeffrey, Vice-Chair
Manita Moultrie
Cassie Gardner

Staff Present: Derek Kilborn, Manager, Urban Planning & Historic Preservation
Andrew Jurewicz, Planner II
Kelly Perkins, Historic Preservationist II
Heather Judd, Assistant City Attorney
Iris Winn, Clerk, Planning and Development Services Department

The public hearing was called to order at 2:00 p.m., a quorum was present.

I. OPENING REMARKS OF CHAIR

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND SWEARING IN OF WITNESSES

IV. MINUTES (Approval of June 11, 2024, Minutes)

The minutes from the June 11, 2024, meeting were approved unanimously.

V. PUBLIC COMMENTS

1. Jeff Danner, 2351 Dartmouth Avenue North, spoke regarding the Historic Kenwood District.

VI. QUASI-JUDICIAL HEARING

1. City File: ZM-18 City Staff: Andrew Jurewicz | Andrew.Jurewicz@stpete.org

Request (6:26): Private-initiated amendment to the Official Zoning Map from Neighborhood Traditional-1 (NT-1) to Neighborhood Traditional Mixed Residential-1 (NTM-1) for a 0.1-acre portion of 0.2-acre parcel.

City Staff Presentation (8:19):

Andrew Jurewicz gave a PowerPoint presentation based on the Staff Report.

Owner/Applicant Presentation (14:57):

None.

Public Comment (16:15):

Ms. Judd asked Commissioner Michaels to confirm whether there were any requests for public comment. Commissioner Michaels asked if there were any requests for public comment during this portion of the meeting. There were no speakers.

Cross Examination:

City Staff, Andrew Jurewicz waived.
Agent, Darren Cooper, waived.

Rebuttal/Closing Remarks:

City Staff, Andrew Jurewicz waived.
Agent, Darren Cooper, waived.

Executive Session (15:13):

Commissioner Michaels stated that the application meets the key policy (LU3.6), which discusses the importance of this particular change being compatible with the character of the surrounding areas. Commissioner Michaels stated that they are seeing rezoning of a parcel from NT-1, which provides 15-units per acre and no multi-housing to NTM-1, which allows for 30-units, and under zoning, it is still 15-units under the FLUM, but does allow for multi-family housing, including the duplexes and it is compatible with most of the surrounding areas. Commissioner Michaels stated that this has his support.

Motion (16:22): Commissioner Marbet moved approval of a Private-initiated amendment to the Official Zoning Map from Neighborhood Traditional-1 (NT-1) to Neighborhood Traditional Mixed Residential-1 (NTM-1) for a 0.1-acre portion of 0.2-acre parcel, as outlined in the Staff report.

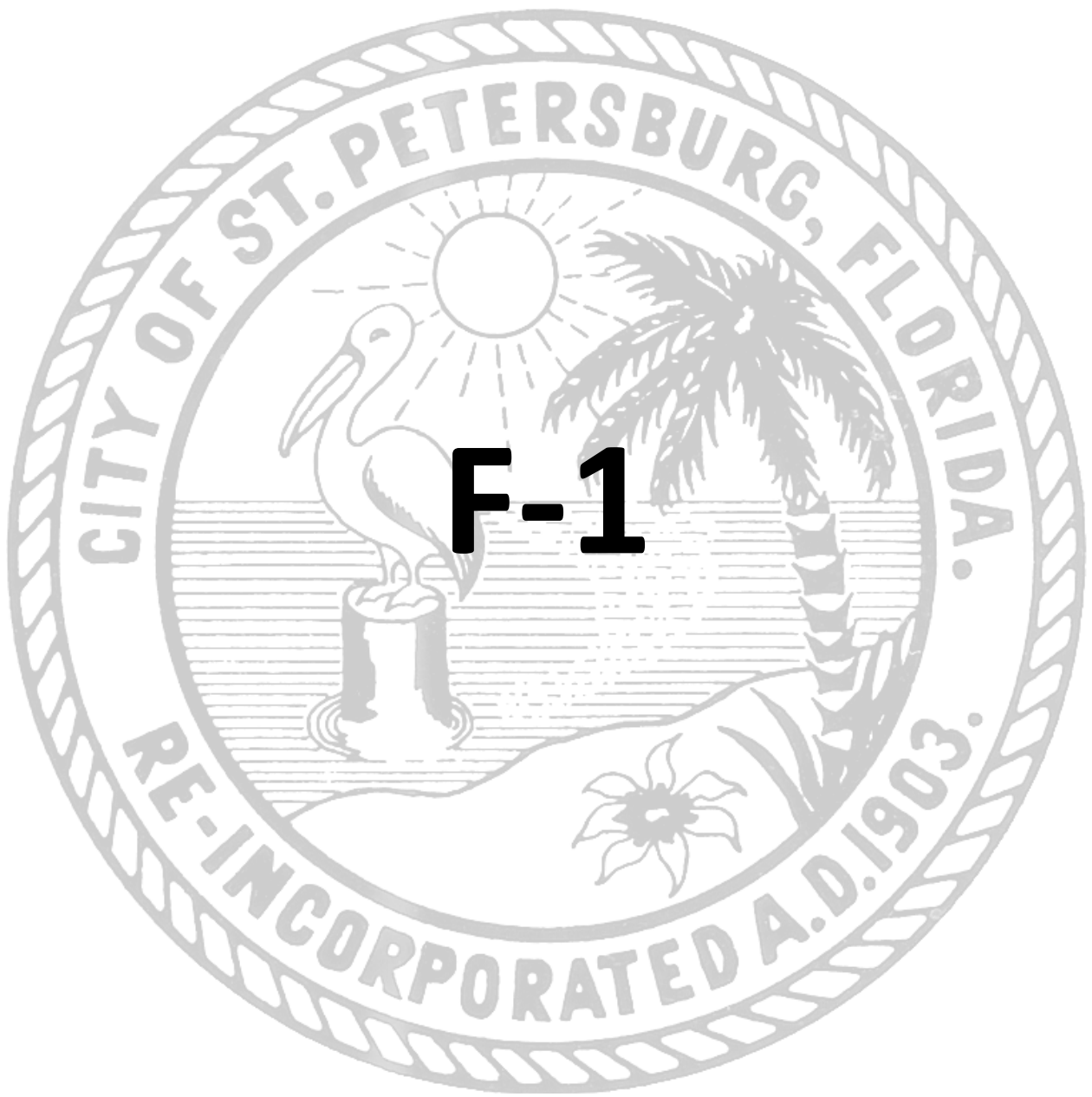
Commissioner Nelson, Second.

YES – 5 – Marbet, Nelson, Carrasco, Michaels, Magnello.

NO – 0 – None.

Motion approved by a unanimous vote of the Commission.

The following page(s) contain the backup material for Agenda Item: 2023 ADA Annual Compliance Report
Please scroll down to view the backup material.



CITY COUNCIL AGENDA REPORT ITEM

DATE: October 14, 2024

TO: The Honorable Members of City Council

SUBJECT: 2023 ADA Annual Compliance Report

PRESENTER: Lendel Bright, ADA and Diversity Coordinator

SCHEDULE FOR COUNCIL ON: October 31, 2024

Deborah Figgs-Sanders, Chair
District 5



MEMORANDUM

TO: Mayor Kenneth T. Welch
FROM: Thomas Greene, Assistant City Administrator *tg*
DATE: September 11, 2024
RE: Execution of Attached Document
(ADA 2023 Annual Compliance Report)

I have reviewed the attached document and recommend its execution by the Mayor or the Mayor's designee.

Summary:

Approval of the attached ADA 2023 Annual Compliance Report. Title II requires that public entities identify and evaluate all programs, activities, services and review all policies, practices, and procedures governing their administration.

The Annual Report describes the process the City of St. Petersburg (City) used to evaluate its services, facilities, programs, and public rights-of-way in order to develop policy recommendations necessary to ensure and improve accessibility. The Annual Report will assist the City in identifying policy, programmatic, and physical barriers to accessibility and in developing solutions for their removal. The Plan will continue to guide the planning and implementation of necessary program and facility modifications.

Please see the attached ADA 2023 Annual Compliance Report for your review. In addition, I have included the following back-up information for your review:

1. Legal Mandate under the ADA.
2. DOJ ADA Title II Primer for State and Local Governments.

Financial Impact:

The City completed its Self-Evaluation and Transition Plan in 2017. With input from the public and its departments about successes and shortcomings, the City assess ADA compliance on an annual basis. Assessing ADA compliance requires analysis of programs and services, as well as similar evaluations of other programs, employment, IT, and facilities on an ongoing basis. Decisions about specific actions and priorities will need to take into account the realities of staffing, time, cost, and difficulty. The City will be guided in this effort partly by the content of this Annual Report.

I have reviewed the attached document and recommend its execution by the Mayor or the Mayor's designee.

Approved by Human Resources Department:

Christopher M. Guella

Christopher M. Guella, Director, Human Resources

Approved by City Council:

The Honorable Deborah Figgs-Sanders, Chair

Approved by Legal Department By:

Martin Musichi

Martin Musichi, Assistant City Attorney/Legal Advisor to CAPI



City of St. Petersburg
Human Resources Administration
P.O. Box 2842
St. Petersburg, FL 33731-2842
O: 727-893-7481
F: 727-551-3247

LEGAL MANDATE UNDER THE ADA

The American with Disabilities Act (ADA) was signed into law on July 26, 1990, and provides a comprehensive mandate of the rights of individuals with disabilities. The signing of the ADA into law was a momentous public policy initiative, because approximately 20% of all Americans (or about 54 million people) have some type of disability that affects their daily lives. The ADA has three titles that address information pertaining to employment and the accessibility of programs, services, and facilities.

Title II of the ADA covers public entities including the City of St. Petersburg and all its programs, services and activities. The regulations contained in Title II of the Americans with Disabilities Act prohibit public entities from discriminating against or excluding individuals with disabilities from programs, services, or activities on the basis of disability.

The provisions of Title II fall into four broad areas:

1. General non-discrimination.
2. Equal effective communication.
3. Employment.
4. Program and facility accessibility.

Equal opportunity must be provided through reasonable modification in policies, practices, or procedures; effective communication must be ensured through the provisions of auxiliary aids and services; nondiscriminatory employment practices are required; and programs must be made accessible through programmatic or architectural modifications.

Title II of the ADA requires that public entities take systemic steps to examine their programs and establish a plan for ensuring compliance with the law. Five action steps must be taken to bring a public entity into compliance with Title II regulations:

1. **Establishment of ADA Coordinator:** The ADA requires a public entity with fifty or more employees to designate at least one employee to coordinate ADA compliance. Section 35.107 (a)
2. **Issue Notice of ADA Requirement:** All public entities, regardless of size, must provide information to applicants, participants, beneficiaries, employees, and other interested parties regarding the rights and protections afforded by Title II of the ADA, including information about how the Title II requirements apply to its particular programs, services, and activities. This notice also serves to notify the public of the ADA Coordinator's contact information. Section 35.106
3. **Establishment of Grievance Procedures:** Public entities with fifty or more employees must adopt and publish grievance procedures providing for prompt and equitable resolution of grievances arising under Title II of the ADA. The purpose of this grievance is to provide a mechanism for the resolution of discrimination issues at the City level, rather than requiring the complainant to resort to the federal complaint process. Section 35.107 (b)
4. **Conduct a Self-Evaluation:** A self- evaluation is a comprehensive review of the following **four major areas**: Section 35.105
 - a. **Policies and Procedures** - The self-evaluation involves thorough review of general policies and procedures to ensure nondiscrimination.
 - b. **Communications** - The purpose of this survey is to assess the Cities ability to provide communication for individuals with disabilities that is as effective as the communication provided to individuals without disabilities.
 - c. **Employment** - The City does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the Americans with Disabilities Act (ADA).

d. Program and Facility Accessibility - Title II of the ADA prohibits public entities from excluding individuals with disabilities from programs, services, or activities because of inaccessible facilities. In order to ensure that our programs are accessible, when viewed in their entirety, we are required to conduct a facility access review.

5. Develop a Transition Plan: The ADA Transition Plan flows logically from the Self-Evaluation. If the self-evaluation for programs and facilities reveals that barriers cannot be removed through nonstructural program changes, Title II requires that public entities develop a transition plan. The regulation requires that, at a minimum, the transition plan:

- a. List physical obstacles that limit the accessibility of the public entity's programs, services, or activities to people with disabilities.
- b. Describe the methods to be used to make the facilities accessible.
- c. Provide cost estimates.
- d. Provide a schedule for making the access modifications—a yearly schedule for making the modifications if the transition plan is more than one year long.
- e. Name a person responsible for implementation of the transition plan. In addition, Section 35.150 (d)(2) requires that if the public entity has responsibility or authority over streets, roads or walkways, its transition plan shall include a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs.

The ADA does not require a public entity to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and administrative burden.



Americans with Disabilities Act

ADA Update:

A Primer for State and Local Governments



Figure 303.2
Carpet Pile Height

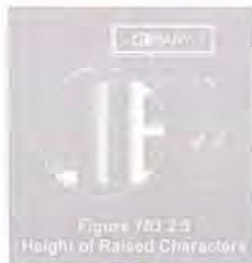


Figure 703.2-5
Height of Raised Characters

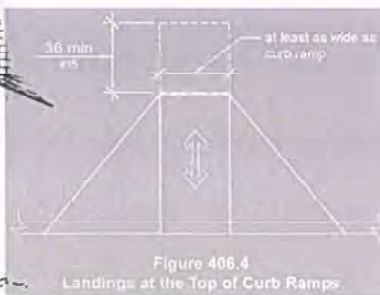
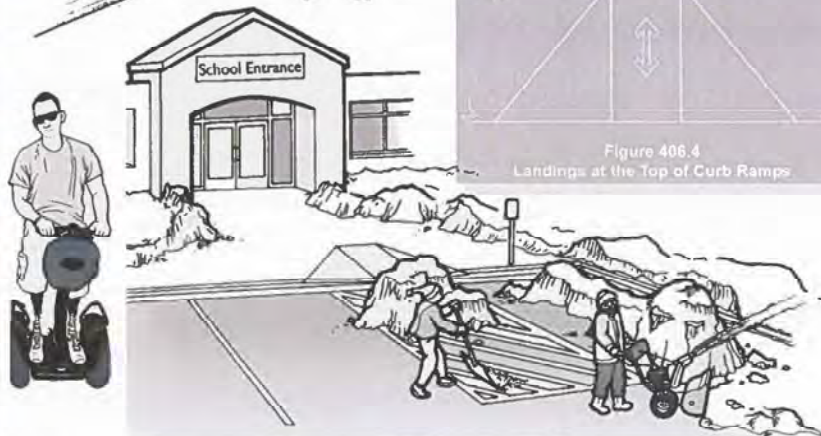
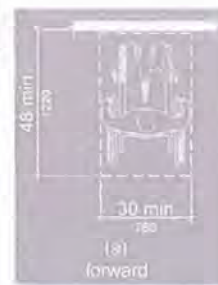


Figure 406.4
Landings at the Top of Curb Ramps

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Introduction

More than 55 million Americans—18% of our population—have disabilities, and they, like all Americans, participate in a variety of programs, services, and activities provided by their State and local governments. This includes many people who became disabled while serving in the military. And, by the year 2030, approximately 71.5 million baby boomers will be over age 65 and will need services and surroundings that meet their age-related physical needs.

People with disabilities have too often been excluded from participating in basic civic activities like using the public transportation system, serving on a jury, voting, seeking refuge at an emergency shelter, or simply attending a high school sports event with family and friends. The Americans with Disabilities Act (ADA) is a Federal civil rights law that prohibits discrimination against people with disabilities. Under this law, people with disabilities are entitled to all of the rights, privileges, advantages, and opportunities that others have when participating in civic activities.

The Department of Justice revised its regulations implementing the ADA in September 2010. The new rules clarify issues that arose over the previous 20 years and contain new requirements, including the 2010 ADA Standards for Accessible Design (2010 Standards). This document provides general guidance to assist State and local governments in understanding and complying with the ADA's requirements. For more comprehensive information about specific requirements, government officials can consult the regulation (www.ada.gov/regs2010/ADAregs2010.htm), the 2010 Standards (www.ada.gov/2010ADAstandards_index.htm), and the Department's technical assistance publications (www.ada.gov/ta-pubs-pg2.htm).

Who Is Protected under the ADA?

The ADA protects the rights of people who have a physical or mental impairment that substantially limits their ability to perform one or more major life activities, such as breathing, walking, reading, thinking, seeing, hearing, or working. It does not apply to people whose impairment is unsubstantial, such as someone who is slightly nearsighted or someone who is mildly allergic to pollen. However, it does apply to people whose disability is substantial but can be moderated or mitigated, such as someone with diabetes that can normally be controlled with medication or someone who uses leg braces to walk, as well as to people who are temporarily substantially limited in their ability to perform a major life activity. The ADA also applies to people who have a record of having a substantial impairment (e.g., a person with cancer that is in remission) or are regarded as having such an impairment (e.g., a person who has scars from a severe burn).

Who Has Responsibilities under the ADA?

Title II of the ADA applies to all State and local governments and all departments, agencies, special purpose districts, and other instrumentalities of State or local government ("public entities"). It applies to all programs, services, or activities of public entities, from adoption services to zoning regulation. Title II entities that contract with other entities to provide public services (such as non-profit organizations that operate drug treatment programs or convenience stores that sell state lottery tickets) also have an obligation to ensure that their contractors do not discriminate against people with disabilities.

GENERAL NONDISCRIMINATION REQUIREMENTS

Basic Principles

Equal treatment is a fundamental purpose of the ADA. People with disabilities must not be treated in a different or inferior manner. For example:

- A city museum with an oriental carpet at the front entrance cannot make people who use wheelchairs use the back door out of concern for wear and tear on the carpet, if others are allowed to use the front entrance.
- A public health clinic cannot require an individual with a mental illness to come for check-ups after all other patients have been seen, based on an assumption that this patient's behavior will be disturbing to other patients.
- A county parks and recreation department cannot require people who are blind or have vision loss to be accompanied by a companion when hiking on a public trail.

The integration of people with disabilities into the mainstream of American life is a fundamental purpose of the ADA. Historically, public entities provided separate programs for people with disabilities and denied them the right to participate in the programs provided to everyone else. The ADA prohibits public entities from isolating, separating, or denying people with disabilities the opportunity to participate in the programs that are offered to others. Programs, activities, and services must be provided to people with disabilities in integrated settings. The ADA neither requires nor prohibits programs specifically for people with disabilities. But, when a public entity offers a special program as an alternative, individuals with disabilities have the right to choose whether to participate in the special program or in the regular program. For example:

- A county parks and recreation department may choose to provide a special swim program for people with arthritis. But it may not deny a person with arthritis the right to swim during pool hours for the general public.
- A state may be violating the ADA's integration mandate if it relies on segregated sheltered workshops to provide employment services for people with intellectual or developmental disabilities who could participate in integrated alternatives, like integrated supported employment with reasonable modifications; or if it relies on segregated adult care homes for residential services for people with mental illness who could live in integrated settings like scattered-site, permanent supportive housing.
- A city government may offer a program that allows people with disabilities to park for free at accessible metered parking spaces, but the ADA does not require cities to provide such programs.

People with disabilities have to meet the essential eligibility requirements, such as age, income, or educational background, needed to participate in a public program, service, or activity, just like everyone else. The ADA does not entitle them to waivers, exceptions, or preferential treatment. However, a public entity may not impose eligibility criteria that screen out or tend to screen out individuals with disabilities unless the criteria are necessary for the provision of the service, program, or activity being offered. For example:

- A citizen with a disability who is eighteen years of age or older, resides in the jurisdiction, and has registered to vote is "qualified" to vote in general elections.
- A school child with a disability whose family income is above the level allowed for an income-based free lunch program is "not qualified" for the program.

- If an educational background in architecture is a prerequisite to serve on a city board that reviews and approves building plans, a person with a disability who advocates for accessibility but lacks this background does not meet the qualifications to serve on this board.
- Requiring people to show a driver's license as proof of identity in order to enter a secured government building would unfairly screen out people whose disability prevents them from getting a driver's license. Staff must accept a state-issued non-driver ID as an alternative.
- The ADA allows (and may require – see below) different treatment of a person with a disability in situations where such treatment is necessary in order for a person with a disability to participate in a civic activity. For example, if an elected city council member has a disability that prevents her from attending council meetings in person, delivering papers to her home and allowing her to participate by telephone or videoconferencing would enable her to carry out her duties.
- There are some situations where it simply is not possible to integrate people with disabilities without fundamentally altering the nature of a program, service, or activity. For example, moving a beach volleyball program into a gymnasium, so a player who uses a wheelchair can participate on a flat surface without sand, would “fundamentally alter” the nature of the game. The ADA does not require changes of this nature.

Rules that are necessary for safe operation of a program, service, or activity are allowed, but they must be based on a current, objective assessment of the actual risk, not on assumptions, stereotypes, or generalizations about people who have disabilities. For example:

- A parks and recreation department may require all participants to pass a swim test in order to participate in an agency-sponsored white-water rafting expedition. This policy is legitimate because of the actual risk of harm to people who would not be able to swim to safety if the raft capsized.
- A rescue squad cannot refuse to transport a person based on the fact that he or she has HIV. This is not legitimate, because transporting a person with HIV does not pose a risk to first responders who use universal precautions.
- A Department of Motor Vehicles may require that all drivers over age 75 pass a road test to renew their driver's license. It is not acceptable to apply this rule only to drivers with disabilities.

There are two exceptions to these general principles.

In some cases, “equal” (identical) treatment is not enough. As explained in the next sections, the ADA also requires public entities to make certain accommodations in order for people with disabilities to have a fair and equal opportunity to participate in civic programs and activities.

Reasonable Modification of Policies and Procedures

Many routine policies, practices, and procedures are adopted by public entities without thinking about how they might affect people with disabilities. Sometimes a practice that seems neutral makes it difficult or impossible for a person with a disability to participate. In these cases, the ADA requires public entities to make “reasonable modifications” in their usual ways of doing things when necessary to accommodate people who have disabilities. For example:

- A person who uses crutches may have difficulty waiting in a long line to vote or register for college classes. The ADA does not require that the person be moved to the front of the line (although this would be permissible), but staff must provide a chair for him and note where he is in line, so he doesn't lose his place.
- A person who has an intellectual or cognitive disability may need assistance in completing an application for public benefits.
- A public agency that does not allow people to bring food into its facility may need to make an exception for a person who has diabetes and needs to eat frequently to control his glucose level.
- A city or county ordinance that prohibits animals in public places must be modified to allow people with disabilities who use service animals to access public places. (This topic is discussed more fully later.)
- A city or county ordinance that prohibits motorized devices on public sidewalks must be modified for people with disabilities who use motorized mobility devices that can be used safely on sidewalks. (This topic is discussed more fully later.)
- At a hot lunch program for elderly town residents, staff are not obliged to feed a woman with a disability who needs assistance in eating, if it does not provide this service for others. However, the woman should be allowed to bring an attendant to assist her. If she can feed herself but cannot cut large pieces of food into bite-sized pieces, it is reasonable to ask staff to cut up the food.
- If a city requires a 12-foot set-back from the curb in the central business district, it may be reasonable to grant a 3-foot variance for a store wishing to install a ramp at its entrance to meet its ADA obligations. If the set-back is smaller and the ramp would obstruct pedestrian traffic, granting the variance may "fundamentally alter" the purpose of the public sidewalk.

Service Animals

Under the ADA, a service animal is defined as a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person's disability. For example, many people who are blind or have low vision use dogs to guide and assist them with orientation. Many individuals who are deaf use dogs to alert them to sounds. People with mobility disabilities often use dogs to pull their wheelchairs or retrieve items. People with epilepsy may use a dog to warn them of an imminent seizure, and individuals with psychiatric disabilities may use a dog to remind them to take medication. Dogs can also be trained to detect the onset of a seizure or panic attack and to help the person avoid the attack or be safe during the attack. Under the ADA, "comfort," "therapy," or "emotional support" animals do not meet the definition of a service animal because they have not been trained to do work or perform a specific task related to a person's disability.

Allowing service animals into a "no pet" facility is a common type of reasonable modification neces-

Only "reasonable" modifications are required. When only one staff person is on duty, it may or may not be possible to accommodate a person with a disability at that particular time. The staff person should assess whether he or she can provide the assistance that is needed without jeopardizing the safe operation of the public program or service. Any modification that would result in a "fundamental alteration" -- a change in the essential nature of the entity's programs or services -- is not required. For example:

- At a museum's gift shop, accompanying and assisting a customer who uses a wheelchair may not be reasonable when there is only one person on duty.



Woman using a wheelchair and her service animal enter a town building

sary to accommodate people who have disabilities. Service animals must be allowed in all areas of a facility where the public is allowed except where the dog's presence would create a legitimate safety risk (e.g., compromise a sterile environment such as a burn treatment unit) or would fundamentally alter the nature of a public entity's services (e.g., allowing a service animal into areas of a zoo where animals that are natural predators or prey of dogs are displayed and the dog's presence would be disruptive). The ADA does not override public health rules that prohibit dogs in swimming pools, but they must be permitted everywhere else.

The ADA requires that service animals be under the control of the handler at all times and be harnessed, leashed, or tethered, unless these devices interfere with the service animal's work or the individual's disability prevents him from using these devices. Individuals who cannot use such devices must maintain control of the animal through voice, signal, or other effective controls.

Public entities may exclude service animals only if 1) the dog is out of control and the handler cannot or does not regain control; or 2) the dog is not housebroken. If a service animal is excluded, the individual must be allowed to enter the facility without the service animal.

Public entities may not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal, as a condition for entry. In situations where it is not apparent that the dog is a service animal, a public entity may ask only two questions: 1) is the animal required because of a disability? and 2) what work or task has the dog been trained to perform? Public entities may not ask about the nature or extent of an individual's disability.

The ADA does not restrict the breeds of dogs that may be used as service animals. Therefore, a town ordinance that prohibits certain breeds must be modified to allow a person with a disability to use a service animal of a prohibited breed, unless the dog's presence poses a direct threat to the health or safety of others. Public entities have the right to determine, on a case-by-case basis, whether use of a particular service animal poses a direct threat, based on that animal's actual behavior or history; they may not, however, exclude a service animal based solely on fears or generalizations about how an animal or particular breed might behave.

The ADA does not require service animals to be certified, licensed, or registered as a service animal. Nor are they required to wear service animal vests or patches, or to use a specific type of harness. There are individuals and organizations that sell service animal certification or registration documents to the public. The Department of Justice does not recognize these as proof that the dog is a service animal under the ADA.

For additional information, see [ADA 2010 Revised Requirements: Service Animals](http://www.ada.gov/service_animals_2010.htm) at www.ada.gov/service_animals_2010.pdf.

Wheelchairs and Other Power-Driven Mobility Devices

Allowing mobility devices into a facility is another type of “reasonable modification” necessary to accommodate people who have disabilities.

People with mobility, circulatory, or respiratory disabilities use a variety of devices for mobility. Some use walkers, canes, crutches, or braces while others use manual or power wheelchairs or electric scooters, all of which are primarily designed for use by people with disabilities. Public entities must allow people with disabilities who use these devices into all areas where the public is allowed to go.

Advances in technology have given rise to new power-driven devices that are not necessarily designed specifically for people with disabilities, but are being used by some people with disabilities for mobility. The term “other power-driven mobility devices” is used in the ADA regulations to refer



Man with prosthetic legs using a Segway®

to any mobility device powered by batteries, fuel, or other engines, whether or not they are designed primarily for use by individuals with mobility disabilities for the purpose of locomotion. Such devices include Segways®, golf cars, and other devices designed to operate in non-pedestrian areas. Public entities must allow individuals with disabilities who use these devices into all areas where the public is allowed to go, unless the entity can demonstrate that the particular type of device cannot be accommodated because of legitimate safety requirements. Such safety requirements must be based on actual risks, not on speculation or stereotypes about a particular class of devices or how individuals will operate them.

Public entities must consider these factors in determining whether to permit other power-driven mobility devices on their premises:

- the type, size, weight, dimensions, and speed of the device;
- the volume of pedestrian traffic (which may vary at different times of the day, week, month, or year);
- the facility’s design and operational characteristics, such as its square footage, whether it is indoors or outdoors, the placement of stationary equipment, devices, or furniture, and whether it has storage space for the device if requested by the individual;
- whether legitimate safety standards can be established to permit the safe operation of the device; and
- whether the use of the device creates a substantial risk of serious harm to the environment or natural or cultural resources or poses a conflict with Federal land management laws and regulations.

Using these assessment factors, a public entity may decide, for example, that it can allow devices like Segways® in a facility, but cannot allow the

use of golf cars, because the facility's corridors or aisles are not wide enough to accommodate these vehicles. It is likely that many entities will allow the use of Segways® generally, although some may determine that it is necessary to restrict their use during certain hours or particular days when pedestrian traffic is particularly dense. It is also likely that public entities will prohibit the use of combustion-powered devices from all indoor facilities and perhaps some outdoor facilities. Entities are encouraged to develop written policies specifying which power-driven mobility devices will be permitted and where and when they can be used. These policies should be communicated clearly to the public.

Public entities may not ask individuals using such devices about their disability but may ask for a credible assurance that the device is required because of a disability. If the person presents a valid, State-issued disability parking placard or card or a State-issued proof of disability, that must be accepted as credible assurance on its face. If the person does not have this documentation, but states verbally that the device is being used because of a mobility disability, that also must be accepted as credible assurance, unless the person is observed doing something that contradicts the assurance. For example, if a person is observed running and jumping, that may be evidence that contradicts the person's assertion of a mobility disability. However, the fact that a person with a disability is able to walk for some distance does not necessarily contradict a verbal assurance -- many people with mobility disabilities can walk, but need their mobility device for longer distances or uneven terrain. This is particularly true for people who lack stamina, have poor balance, or use mobility devices because of respiratory, cardiac, or neurological disabilities.

For additional information, see [ADA 2010 Revised Requirements: Wheelchairs, Mobility Aids, and Other Power-Driven Mobility Devices](http://www.ada.gov/opdmd.htm) at www.ada.gov/opdmd.htm or www.ada.gov/opdmd.pdf.

Communicating with People Who Have Disabilities

Communicating successfully is an essential part of providing service to the public. The ADA requires public entities to take the steps necessary to communicate effectively with people who have disabilities, and uses the term "auxiliary aids and services" to refer to readers, notetakers, sign language interpreters, assistive listening systems and devices, open and closed captioning, text telephones (TTYs), videophones, information provided in large print, Braille, audible, or electronic formats, and other tools for people who have communication disabilities. In addition, the regulations permit the use of newer technologies including real-time captioning (also known as computer-assisted real-time transcription, or CART) in which a transcriber types what is being said at a meeting or event into a computer that projects the words onto a screen; remote CART (which requires an audible feed and a data feed to an off-site transcriber); and video remote interpreting (VRI), a fee-based service that allows public entities that have video conferencing equipment to access a sign language interpreter off-site. Entities that choose to use VRI must comply with specific performance standards set out in the regulations.

Because the nature of communications differs from program to program, the rules allow for flexibility in determining effective communication solutions. The goal is to find a practical solution that fits the circumstances, taking into consideration the nature, length, and complexity of the communication as well as the person's normal method(s) of communication. What is required to communicate effectively when a person is registering for classes at a public university is very different from what is required to communicate effectively in a court proceeding.

Some simple solutions work in relatively simple and straightforward situations. For example:

- If a person who is deaf is paying a parking ticket at the town clerk's office and has a question, exchanging written notes may be effective.
- If a person who is blind needs a document that is short and straightforward, reading it to him may be effective.

Other solutions may be needed where the information being communicated is more extensive or complex. For example:

- If a person who is deaf is attending a town council meeting, effective communication would likely require a sign language interpreter or real time captioning, depending upon whether the person's primary language is sign language or English.
- If a person who is blind needs a longer document, such as a comprehensive emergency preparedness guide, it may have to be provided in an alternate format such as Braille or electronic disk. People who do not read Braille or have access to a computer may need an audiotaped version of the document.

Public entities are required to give primary consideration to the type of auxiliary aid or service requested by the person with the disability. They must honor that choice, unless they can demonstrate that another equally effective means of communication is available or that the aid or service requested would fundamentally alter the nature of the program, service, or activity or would result in undue financial and administrative burdens. If the choice expressed by the person with a disability would result in an undue burden or a fundamental alteration, the public entity still has an obligation to provide another aid or service that provides effective communication, if possible.

The decision that a particular aid or service would result in an undue burden or fundamental alteration must be made by a high level official, no lower than a Department head, and must be accompanied by a written statement of the reasons for reaching that conclusion.

The telecommunications relay service (TRS), reached by calling 7-1-1, is a free nationwide network that uses communications assistants (also called CAs or relay operators) to serve as intermediaries between people who have hearing or speech disabilities who use a text telephone (TTY) or text messaging and people who use standard voice telephones. The communications assistant tells the voice telephone user what the TTY-user is typing and types to the TTY-user what the telephone user is saying. When a person who speaks with difficulty is using a voice telephone, the communications assistant listens and then verbalizes that person's words to the other party. This is called speech-to-speech transliteration.

Video relay service (VRS) is a free, subscriber-based service for people who use sign language and have videophones, smart phones, or computers with video communication capabilities. For outgoing calls, the subscriber contacts the VRS interpreter, who places the call and serves as an intermediary between the subscriber and a person who uses a voice telephone. For incoming calls, the call is automatically routed to the subscriber through the VRS interpreter.

Staff who answer the telephone must accept and treat relay calls just like other calls. The communications assistant or interpreter will explain how the system works.

For additional information, including the performance standards for VRI, see [ADA 2010 Revised Requirements: Effective Communication](http://www.ada.gov/effective-comm.htm) at www.ada.gov/effective-comm.htm or www.ada.gov/effective-comm.pdf.

MAKING THE BUILT ENVIRONMENT ACCESSIBLE

The ADA's regulations and the ADA Standards for Accessible Design, originally published in 1991, set the minimum standard for what makes a facility accessible. Only elements that are built-in (fixed in place) are addressed in the Standards. While the updated 2010 Standards, which became effective on March 15, 2012, retain many of the original provisions in the 1991 Standards, there are some significant differences. The Standards are used when determining if a public entity's programs or services are accessible under the ADA. However, they apply differently depending on whether the entity is providing access to programs or services in existing facilities or is altering an existing facility or building a new facility.

Access to Programs and Services in Existing Facilities

Public entities have an ongoing obligation to ensure that individuals with disabilities are not excluded from programs and services because facilities are unusable or inaccessible to them. There is no "grandfather clause" in the ADA that exempts older facilities. However, the law strikes a careful balance between increasing access for people with disabilities and recognizing the constraints many public entities face. It allows entities confronted with limited financial resources to improve accessibility without excessive expense.

In the years since the ADA took effect, public facilities have become increasingly accessible. In the event that changes still need to be made, there is flexibility in deciding how to meet this obligation -- structural changes can be made to provide access, the program or service can be relocated to an accessible facility, or the program or service can be provided in an alternate manner. For example:

- In an elementary school without an elevator, a teacher can be assigned to a first floor classroom if the class includes a student with a mobility disability.
- A social service agency located in an inaccessible facility can make arrangements to meet with an applicant or client with a mobility disability at an alternate location that is accessible.
- If an application for a particular city program must be made in person at an inaccessible office, the city could allow a person with a mobility disability to complete and submit the application by mail or email.
- If a public library is inaccessible, staff can provide curb-side service for a patron with a mobility disability to check out and return books.

Structural changes are not required where other solutions are feasible. However, where other solutions are not feasible, structural changes are required. When structural change is the method chosen to make a program or service accessible, the changes must meet the requirements of the 2010 ADA Standards, unless it is technically infeasible to do so. When full compliance is not technically feasible, the changes must follow the Standards to the maximum extent feasible. For example, if there is not enough space to install a ramp with a slope that complies with the Standards, a public entity may install a ramp with a slightly steeper slope. However, deviations from the Standards must not pose a significant safety risk. In addition, public entities are not required to take any action that would threaten or destroy the historic significance of an historic property.

Whatever method is chosen, the public entity must ensure that people with disabilities have access to programs and services under the same terms and conditions as other people. For example:

- If a social service agency meets with clients in a private office on the second floor of a building without an elevator, a public area on the first floor is not an acceptable alternate location to meet with a client who has a mobility disability. The alternate location must provide the same degree of privacy as the regular location.
- If a court has ordered a person with a mobility disability to participate in a group anger-management program, and the program is located in an inaccessible facility, it is not acceptable to offer the program to him individually in an accessible location, because the group interaction is a critical component of the program.

There are limits to a public entity's program access obligations. Entities are not required to take any action that would result in undue financial and administrative burdens. The decision that an action would result in an undue burden must be made by a high level official, no lower than a Department head, having budgetary authority and responsibility for making spending decisions, after considering all resources available for use in the funding and operation of the service, program, or activity, and must be accompanied by a written statement of the reasons for reaching that conclusion. If an action would result in an undue burden, a public entity must take any other action that would not result in an undue burden but would nevertheless ensure that individuals with disabilities receive the benefits or services provided by the public entity.

A key concept is that public programs and services, when viewed in their entirety, must be accessible to people with disabilities, but not all facilities must necessarily be made accessible. For example, if a city has multiple public swimming pools and limited resources, it can decide which pools to make accessible based on factors such as the geographic distribution of the sites, the availability of public transportation, the hours of operation, and

the particular programs offered at each site so that the swimming program as a whole is accessible to and usable by people with disabilities.

Another key concept is that public entities have an ongoing obligation to make programs and services accessible to people with disabilities. This means that if many access improvements are needed, and there are insufficient resources to accomplish them in a single year, they can be spread out over time. It also means that rising or falling revenues can affect whether or not an access improvement can be completed in a given year. What might have been seen as an undue burden during an economic downturn could become possible when the economy improves and revenues increase. Thus, public entities should periodically reassess what steps they can take to make their programs and services accessible. Public entities should also consult with people with disabilities in setting priorities for achieving program access. (See **Planning for Success** on page 14.)

Temporary access interruptions for maintenance, repair, or operational activities are permitted, but must be remedied as soon as possible and may not extend beyond a reasonable period of time. Staff must be prepared to assist individuals with disabilities during these interruptions. For example, if the accessible route to a biology lab is temporarily blocked by chairs from a classroom that is being cleaned, staff must be available to move the chairs so a student who uses a wheelchair can get to the lab. In addition, if an accessible feature such as an elevator breaks down, public entities must ensure that repairs are made promptly and that improper or inadequate maintenance does not cause repeated failures. Entities must also ensure that no new barriers are created that impede access by people with disabilities. For example, routinely storing a garbage bin or piling snow in accessible parking spaces makes them unusable and inaccessible to people with mobility disabilities.

For activities that take place infrequently, such as voting, temporary measures can be used to achieve access for individuals who have mobility disabilities. For more information, see [Solutions for Five Common ADA Access Problems at Polling Places](http://www.ada.gov/ada_voting/voting_solutions_ta/polling_place_solutions.htm) at www.ada.gov/ada_voting/voting_solutions_ta/polling_place_solutions.htm or www.ada.gov/ada_voting/voting_solutions_ta/polling_place_solutions.pdf.

Element-by-Element Safe Harbor for Existing Facilities

The requirements in the 2010 ADA Standards are, for many building elements, identical to the 1991 Standards and the earlier Uniform Federal Accessibility Standards (UFAS). For some elements, however, the requirements in the 2010 Standards have changed. For example:

- The 1991 Standards allowed light switches, thermostats, and other controls to be installed at a maximum height of 54 inches. Under the 2010 Standards, the maximum height is 48 inches.
- The 1991 Standards required one van-accessible space for every eight accessible spaces. The 2010 Standards require one van-accessible space for every six accessible spaces.
- The 2010 Standards for assembly areas contain revised requirements for dispersion of accessible seating, sightlines over standing spectators, and companion seating.

If a facility was in compliance with the 1991 Standards or UFAS as of March 15, 2012, a public entity is not required to make changes to meet the 2010 Standards. This provision is referred to as the “safe harbor.” It applies on an element-by-element basis and remains in effect until a public entity decides to alter a facility for reasons other than the ADA. For example, if a public entity decides to restripe its parking lot (which is considered an alteration), it must then meet the ratio of van acces-

sible spaces in the 2010 Standards. The ADA’s definition of the term “alteration” is discussed below.

The 2010 Standards also contain requirements for recreational facilities that were not addressed in the 1991 Standards or UFAS. These include swimming pools, play areas, exercise machines, court sport facilities, and boating and fishing piers. Because there were no previous accessibility standards for these types of facilities, the safe harbor does not apply. The program access rules apply, and the 2010 Standards must be followed when structural change is needed to achieve program access.

New Requirements in the 2010 Standards Not Subject to the Safe Harbor

- Amusement rides
- Recreational boating facilities
- Exercise machines and equipment
- Fishing piers and platforms
- Golf facilities
- Miniature golf facilities
- Play areas
- Saunas and steam rooms
- Swimming pools, wading pools, and spas
- Shooting facilities with firing positions
- Residential facilities and dwelling units
- Miscellaneous
 - Team or player seating
 - Accessible route to bowling lanes
 - Accessible route in court sports

Alterations

When a public entity chooses to alter any of its facilities, the elements and spaces being altered must comply with the 2010 Standards. An alteration is defined as remodeling, renovating, rehabilitating, reconstructing, changing or rearranging structural parts or elements, changing or rearranging plan configuration of walls and full-height or other fixed partitions, or making other changes that affect (or could affect) the usability of the facility. Examples include restriping a parking lot, moving walls, moving a fixed ATM to another location, installing a new service counter or display shelves, changing a doorway entrance, or replacing fixtures, flooring or carpeting. Normal maintenance, reroofing, painting, wallpapering, or other changes that do not affect the usability of a facility are not considered alterations. The 2010 Standards set minimum accessibility requirements for alterations. In situations where strict compliance with the Standards is technically infeasible, the entity must comply to the maximum extent feasible. "Technically infeasible" is defined as something that has little likelihood of being accomplished because existing structural conditions would require removing or altering a load-bearing member that is an essential part of the structural frame; or because other existing physical or site constraints prohibit modifications or additions that comply fully with the Standards. The 2010 Standards also contain an exemption for certain alterations that would threaten or destroy the historic significance of an historic property.

New Construction

The ADA requires that all new facilities built by public entities must be accessible to and usable by people with disabilities. The 2010 Standards set out the minimum accessibility requirements for newly constructed facilities.

2010 ADA Standards Basics

Chapter 1: Application and Administration. This chapter contains important introductory and interpretive information, including definitions for key terms used in the 2010 Standards.

Chapter 2: Scoping. This chapter sets forth which elements, and how many of them, must be accessible.

Chapters 3 – 10: Design and Technical Requirements. These chapters provide design and technical specifications for elements, spaces, buildings, and facilities.

Common Provisions

Accessible Routes -- Section 206 and Chapter 4.

Parking Spaces -- Sections 208 and 502. The provisions regarding accessible routes (section 206), signs (section 216), and, where applicable, valet parking (section 209) also apply.

Passenger Loading Zones -- Sections 209 and 503.

Assembly Areas -- Sections 221 and 802.

Sales and Service -- Sections 227 and 904.

Dining and Work Surfaces -- Sections 226 and 902. The provisions regarding accessible routes in section 206.2.5 (Restaurants and Cafeterias) also apply to dining surfaces.

Dressing, Fitting, and Locker Rooms -- Sections 222 and 803.

Highlights of the 2010 Standards

Parking

The chart below indicates the number of accessible spaces required by the 2010 Standards. One out of every six accessible spaces must be van-accessible.

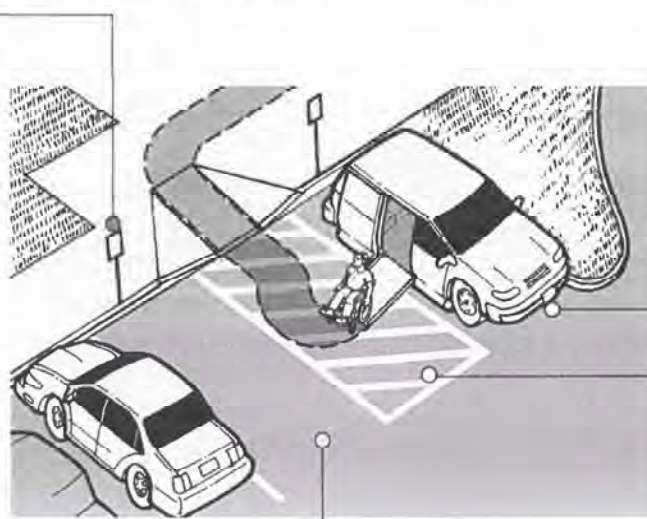
| Total Number of Parking Spaces Provided in Parking Facility | Minimum Number of Required Accessible Parking Spaces |
|---|--|
| 1 to 25 | 1 |
| 26 to 50 | 2 |
| 51 to 75 | 3 |
| 76 to 100 | 4 |
| 101 to 150 | 5 |
| 151 to 200 | 6 |
| 201 to 300 | 7 |
| 301 to 400 | 8 |
| 401 to 500 | 9 |
| 501 to 1000 | 2 percent of total |

Public entities with very limited parking (four or fewer spaces) must have one van-accessible parking space. However, no signage is required.

An accessible parking space must have an access aisle, which allows a person using a wheelchair or other mobility device to get in and out of the car or van. Accessible parking spaces (including access aisles) must be level (maximum slope 1:48 in all directions) and each access aisle must adjoin an accessible route.

Signage: international symbol of accessibility placed in front of the parking space mounted at least five feet above the ground, measured to the bottom of the sign. Van accessible spaces include the designation "van accessible".

Van Accessible Spaces: 2010 Standards—one for every six accessible spaces (1991 Standards required one for every eight).



Space width for car: eight feet minimum

Space width for van: minimum 11 feet (although it may be minimum eight feet wide if the access aisle is minimum eight feet wide)

Access Aisle: Width: minimum five feet (if aisle serves car and van spaces)

Length: full length of vehicle parking space

An overview of accessible parking requirements

Accessible Entrances

One small step at an entrance can make it impossible for individuals using wheelchairs, walkers, canes, or other mobility devices to enter a public facility. Removing this barrier may be accomplished in a number of ways, such as installing a ramp or a lift or regrading the walkway to provide an accessible route. If the main entrance cannot be made accessible, an alternate accessible entrance can be used. If there are several entrances and only one is accessible, a sign should be posted at the inaccessible entrances directing individuals to the accessible entrance. This entrance must be open whenever other public entrances are open.



Sign at an inaccessible entrance identifies the location of the nearest accessible entrance

Accessible Routes to Programs and Services

The path a person with a disability takes to enter and move through a facility is called an “accessible route.” This route, which must be at least three feet wide, must remain accessible and not be blocked by items such as vending or ice machines, newspaper dispensers, furniture, filing cabinets, display racks, or potted plants. Similarly, accessible toilet stalls and accessible service counters must not be cluttered with materials or supplies. The accessible route should be the same, or be located in the same area as, the general route used by people without mobility disabilities.

Shelves, Sales and Service Counters, and Check-Out Aisles

The obligation to provide program access also applies to merchandise shelves, sales and service counters, and check-out aisles. Shelves used by the public must be on an accessible route with enough space to allow individuals using mobility devices to access merchandise or materials. However, shelves may be of any height since they are not subject to the ADA’s reach range requirements. A portion of sales and service counters must be accessible to people who use mobility devices. If a facility has check-out aisles, at least one must be usable by people with mobility disabilities, though more are required in larger venues.

PLANNING FOR SUCCESS

Being proactive is the best way to ensure ADA compliance. Many public entities have adopted a general ADA nondiscrimination policy, a specific policy on service animals, a specific policy on effective communication, or specific policies on other ADA topics. Staff also need instructions about how to access the auxiliary aids and services needed to communicate with people who have vision, hearing, or speech disabilities. Public entities should also make staff aware of the free information resources for answers to ADA questions. And officials should be familiar with the 2010 Standards before undertaking any alterations or new construction projects. Training staff on the ADA, conducting periodic self-evaluations of the accessibility of the public entity’s policies, programs and facilities, and developing a transition plan to remove barriers are other proactive steps to ensure ADA compliance.

ADA Coordinator, Grievance Procedure, Self-Evaluations, and Transition Plans

Public entities that have 50 or more employees are required to have a grievance procedure and to designate at least one responsible employee to coordinate ADA compliance. Although the law does not require the use of the term "ADA Coordinator," it is commonly used by state and local governments across the country. The ADA Coordinator's role is to coordinate the government entity's efforts to comply with the ADA and investigate any complaints that the entity has violated the ADA. The Coordinator serves as the point of contact for individuals with disabilities to request auxiliary aids and services, policy modifications, and other accommodations or to file a complaint with the entity; for the general public to address ADA concerns; and often for other departments and employees of the public entity. The name, office address, and telephone number of the ADA Coordinator must be provided to all interested persons.

The 1991 ADA regulation required all public entities, regardless of size, to evaluate all of their services, policies, and practices and to modify any that did not meet ADA requirements. In addition, public entities with 50 or more employees were required to develop a transition plan detailing any structural changes that would be undertaken to achieve program access and specifying a time frame for their completion. Public entities were also required to provide an opportunity for interested individuals to participate in the self-evaluation and transition planning processes by submitting comments. While the 2010 regulation does not specifically require public entities to conduct a new self-evaluation or develop a new transition plan, they are encouraged to do so.

For more information, see [ADA Best Practices Tool Kit for State and Local Governments](http://www.ada.gov/pcatoolkit/chap2toolkit.htm) at www.ada.gov/pcatoolkit/chap2toolkit.htm.

Staff Training

A critical, but often overlooked, component of ensuring success is comprehensive and ongoing staff training. Public entities may have good policies, but if front line staff or volunteers are not aware of them or do not know how to implement them, problems can arise. It is important that staff -- especially front line staff who routinely interact with the public -- understand the requirements on modifying policies and practices, communicating with and assisting customers, accepting calls placed through the relay system, and identifying alternate ways to provide access to programs and services when necessary to accommodate individuals with a mobility disability. Many local disability organizations, including Centers for Independent Living, conduct ADA trainings in their communities. The Department of Justice or the National Network of ADA Centers can provide local contact information for these organizations.



Staff training session for front line staff and volunteers

ADA INFORMATION RESOURCES

U.S. Department of Justice

For more information about the revised ADA regulations and the 2010 Standards, please visit the Department of Justice's website or call our toll-free number.

ADA Website
www.ADA.gov

ADA Information Line
800-514-0301 (Voice)
800-514-0383 (TTY)

24 hours a day to order publications by mail.
M-W, F 9:30 a.m. – 5:30 p.m., Th 12:30 p.m.
– 5:30 p.m. (Eastern Time) to speak to an ADA
Specialist. Calls are confidential.

National Network of ADA Centers

Ten regional centers are funded by the U.S. Department of Education to provide ADA technical assistance to businesses, States and localities, and people with disabilities. One toll-free number connects you to the center in your region:

800-949-4232 (Voice and TTY)

www.adata.org

Access Board

For technical assistance on the ADA/ABA Guidelines:

800-872-2253 (Voice)
800-993-2822 (TTY)

www.access-board.gov

This publication is available in alternate formats for people with disabilities.

Duplication of this document is encouraged.

June 2015



Figure 1: City Logo

**CITY OF ST. PETERSBURG
AMERICANS WITH DISABILITIES ACT (ADA)
ANNUAL COMPLIANCE REPORT**

2023



Figure 2: Disability Symbols

This publication can be made available in alternative formats upon request such as Braille, large print, audiotape, or computer disk. Requests can be made by calling 727-893-7345 (voice) or 711 for the Florida Relay Service, or e-mailing the ADA Coordinator at lendel.bright@stpete.org. Please allow 72 hours for your request to be processed.

La ciudad de St. Petersburg se compromete a garantizar que el acceso al programa vital esté disponible para todos los ciudadanos y visitantes. Si necesita traducción de idiomas para acceder a Esso programas o documentos, comuníquese con el Coordinador de Diversidad y ADA de la Ciudad al 727-893-7345 o lendel.bright@stpete.org



Figure 1: City Logo

2023 ADA ANNUAL COMPLIANCE REPORT

Mayor Kenneth T. Welch

CITY COUNCILMEMBERS

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Brandi Gabbard, District 2

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**Lendel Bright, PA, CPO,
Americans With Disabilities Act (ADA) & Diversity Coordinator**

**Anita Dreyer, Administrative Assistant,
Community Affairs Division, Human Resources Department**



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Figure 1: : Photo Image of CAPI Meeting at City Hall location with Grand Prix Organizers.



Figure 2: Photo of CAPI Meeting at Azalea Recreation Center, an alternate meeting site.

SUMMARY

The Americans with Disabilities Act of 1990 (ADA) is a comprehensive civil rights law enacted to prohibit discrimination and ensure equal opportunities for individuals with disabilities in employment, state and local government services, public accommodations, commercial facilities, and transportation. The Self-Evaluation and Transition Plan (Plan) and Annual Compliance reports will be prepared in accordance with Title II of the ADA, which prohibits discrimination against individuals with disabilities in the provision of state and local government programs, services, and facilities.

Title II requires that public entities identify and evaluate all programs, services and facilities and review all policies, practices and procedures governing their administration.

The 2023 ADA Annual Compliance Report references the progress of the City of St. Petersburg's Self-Evaluation and Transition Plan (Plan), approved on January 5, 2017. The City of St. Petersburg (City) will experience changes in population, physical size, streets, sidewalks, and curb cuts, which will require adding or improving City facilities, programs and services.

This annual compliance report does the following:

1. Shows the progress of the City as it relates to ADA compliance as reasonable as possible.
2. Identifies physical obstacles that limit the accessibility of facilities, programs and services to individuals with disabilities.
3. Describes the practical and operational procedures used to make facilities, programs and services accessible as reasonably possible.
4. Provides a schedule for implementing access modifications to facilities, services and programs, if needed.
5. Identifies City Staff responsibility for implementation of the Transition Plan and annual compliance reports.

The City strives to identify policies, programs and physical barriers to accessibility; and develop solutions for their removal within City fiscal accountability and public trust.

The main goal is identified by the letter **"A"**. Using the concept of **Accessibility** in planning and operations of all City facilities, programs, and services.

The City will strive to use the following six (6) supporting points: Equal Access, Equal Participation, Equal Enjoyment, Equal Opportunity, Inclusion and Equality whenever possible in an integrated setting.

The City's additional goals:

1. Improve accessibility as much as possible for residents and visitors.
2. Encourage participation and input from the disability community & service providers.
3. Educate City staff and the public on the mandatory requirements of the ADA.
4. Develop a working, realistic list of barriers to address.
5. Provide an outline of methods to remove barriers as soon as practical.
6. Provide a realistic schedule and cost projections for the removal of barriers whenever possible.
7. Identify funding sources and opportunities for the City's barrier removal efforts to be effective and efficient as possible.



Figure 1: Knowledge is Power Painting on Building

What people think **accessibility** is:



Ramps



Lifts

What it **actually** is:



Accessible Websites



Accessible Services



Accessible Buildings



Accessible Education



Accessible Content/ Marketing



Accessible Products



Accessible Cultures



Accessible Recruitment



Accessible Communication

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Figure 1 Accessibility Is Illustration

SECTION I. A. CITY OF ST. PETERSBURG AND THE ADA

LEGISLATIVE MANDATE

TITLE II: STATE & LOCAL GOVERNMENT PROGRAMS, SERVICES AND FACILITIES

Requires access to state and local government programs, services and facilities for individuals with disabilities.

The ADA requires the City to provide equal opportunities to all individuals. The ADA does not require equal treatment, which can in fact lead to discrimination against individuals with disabilities, but instead requires modifications to ensure individuals with disabilities enjoy equal access to programs, services and facilities.

Title II is based on four principles:

- 1. Policy and Operations** - Make reasonable modifications and accommodations to activities, practices, policies, programs, services and facilities.
- 2. Communication** - Ensure effective communication with individuals with disabilities affecting physical, hearing, vision or speech through the provision of auxiliary aids and services.
- 3. Integration** - Offer services in the most integrated setting appropriate to meet the needs of individuals with disabilities.
- 4. Physical Access** – Meet accessibility standards for new and altered buildings and ensure that programs are accessible.

Title II provides that the City may not, either directly or through contractual arrangements, do any of the following:

1. Deny individuals with disabilities the opportunity to participate as members of advisory boards and commissions.
2. Deny individuals with disabilities the opportunity to participate in programs or services that are offered to others, even if the City offers permissibly separate or different activities.
3. In determining the location of facilities, make selections that have the effect of excluding or discriminating against individuals with disabilities.

Rights and Responsibilities under Section 504 and the ADA

Section 504 and the ADA protect qualified individuals with disabilities from discrimination based on disability in the provision of programs, services and benefits. Covered entities must not:

1. Exclude a person with a disability from a program or activity.
2. Deny a person with a disability the benefits of a program or activity.
3. Afford a person with a disability an opportunity to participate in or gain from a benefit or service that is not equal to what is afforded others.
4. Provide a benefit or service to a person with a disability that is not as effective as what is provided to others.

5. Provide different or separate benefits or services to a person with a disability unless necessary to provide benefits or services that are as effective as what is provided to others.
6. Apply eligibility criteria that tend to screen out persons with disabilities unless necessary for the provision of the program, service, or benefit.

Covered Entities Must:

1. Provide programs and services in the most integrated setting appropriate to the needs of the qualified individual with a disability.
2. Ensure that programs, services and facilities are accessible.
3. Make reasonable modifications in their policies, practices and procedures to avoid discrimination on the basis of disability, unless it would result in a fundamental alteration of the program.
4. Provide auxiliary aids to persons with disabilities, at no additional cost, where necessary to afford an equal opportunity to participate in or benefit from a program or activity.
5. Designate a responsible employee to coordinate their efforts to comply with Section 504 and the ADA.
6. Adopt grievance procedures to handle complaints of disability discrimination.
7. Provide notice that indicates:
 - a. The covered entity does not discriminate on the basis of disability.
 - b. How to contact the employee who coordinates the covered entity's efforts to comply with the law.
 - c. Information about the grievance procedures.

Section 508 of the Rehabilitation Act (Effective Communication)

Section 508 requires that any electronic and information technology used, maintained, developed or procured by the Federal Government allows persons with disabilities comparable access to information and technology. This applies to persons with disabilities who use assistive technology to read and navigate electronic materials.

The development of the Transition Plan and its implementation is crucial to an inclusive community. The City of St. Petersburg has taken the following steps in completing its ADA Transition Plan and annual update reports:

1. Identified the City's ADA Coordinator as the official responsible for developing and implementing the plan.
2. Established an ADA complaint procedure and process for residents and visitors.
3. Adopted current design standards and identified prescriptive federal and state design standards that will be followed as soon as practical.
4. Engaged the community in ongoing ADA issues, concerns and solutions.
5. Created a schedule to remove physical barriers to access.
6. Made the self-evaluation and transition plan documents available to the public.

SECTION I. B. CITY OF ST. PETERSBURG AND THE ADA

IMPORTANT ADA DEFINITIONS

The following is a summary of definitions found in the ADA and implementing regulations. Please refer to the Americans with Disabilities Act for the full text of definitions and explanations.

DISABILITY

The term disability means, with respect to an individual:

1. A physical or mental impairment that substantially limits one or more of major life activities.
2. A record of such impairment.
3. Being regarded as having such impairment.

QUALIFIED INDIVIDUAL WITH A DISABILITY

A qualified individual with a disability means an individual with a disability who, with or without reasonable modification to rules, policies or practices; the removal of architectural, communication or transportation barriers; or the provision of auxiliary aids and services, meets the essential eligibility requirements for the receipt of services or the participation in programs or activities provided by the City.

DISCRIMINATION ON THE BASIS OF DISABILITY

Discrimination on the basis of disability means to:

1. Limit, segregate or classify an individual in a way that may adversely affect opportunities or status because of the individual's disability.
2. Limit, segregate or classify a participant in a program or activity offered to the public in a way that may adversely affect opportunities or status because of the participant's disability.
3. Participate in a contract that could subject a qualified individual with a disability to discrimination.
4. Use standards, criteria, or methods of administration that have the effect of discriminating on the basis of disability.
5. Deny equal benefits because of a disability.
6. Fail to make reasonable accommodations to known physical or mental limitations of an otherwise qualified individual unless it can be shown that the accommodation would impose an undue burden on the City's operations.
7. Use selection criteria that exclude otherwise qualified individuals with disabilities from participating in the programs or activities offered to the public.
8. Fail to use tests, including eligibility tests, in a manner that ensures the test results accurately reflect the qualified applicant's skills or aptitude to participate in a program or activity.

PHYSICAL OR MENTAL IMPAIRMENTS

Physical or mental impairments may include, but are not limited to vision, speech and hearing impairments; emotional disturbances and mental illness; seizure disorders; cognitive illness; orthopedic and neuromotor disabilities; learning disabilities; diabetes; heart disease; nervous conditions; cancer; asthma; hepatitis B; HIV infection (HIV condition); and drug addiction if the addict has successfully completed or is participating in a rehabilitation program and no longer uses illegal drugs.

MAJOR LIFE ACTIVITIES

Major life activities are functions such as walking, seeing, hearing, speaking, breathing, learning, performing manual tasks or caring for oneself. In determining whether a physical or mental impairment substantially limits the condition, manner or duration under which an individual can perform a particular major life activity in comparison to other people, the following factors shall be considered:

1. The nature and severity of the impairment.
2. The duration or expected duration of the impairment.
3. The permanent or long-term impact (or expected impact) of or resulting from the impairment.

HAVING A RECORD OF IMPAIRMENT

An individual has a record of impairment if he or she has a history of having an impairment that substantially limits the performance of a major life activity; or has been diagnosed, correctly or incorrectly, as having such impairment.

REGARDED AS HAVING A DISABILITY

An individual is regarded as having a disability if he or she is treated or perceived as having an impairment that substantially limits major life activities, although no such impairment exists.

REASONABLE PROGRAM MODIFICATIONS

If the individual's disabilities prevent him or her from having equivalent access to programs or services, it is necessary to determine whether reasonable program modifications would enable the individual to have equivalent access to programs and services.

A reasonable program modification is any change to a program or service or in the way things are customarily done that enables an individual with a disability to enjoy equivalent program opportunities.

Accommodation means modifications or adjustments:

1. To a registration or application process to enable an individual with a disability to be considered for the program or service.
2. To the program or service environment in which the duties of a position are performed so that an individual with a disability can have equivalent access to the program or service.

Modification includes making existing facilities and equipment used by individuals readily accessible and usable by individuals with disabilities.

Modification applies to:

1. All decisions including the application or registration process.
2. All services provided in connection with the program or service.
3. Reported disabilities only.

Modification is not required if:

1. It changes the essential nature of a program or service of the individual with a disability.
2. It creates a hazardous situation.

3. Adjustments or modifications requested are primarily for the personal benefit of the individual with a disability.
4. Poses an undue burden on the City.

UNDUE BURDEN

Undue burden means significant difficulty or expense would be incurred in providing the requested accommodation. Undue burden includes, but is not limited to, financial difficulty and refers to any modification that would be unduly costly, extensive, substantial, or disruptive or that would fundamentally alter the nature of City operations. Whether a particular accommodation will impose an undue hardship is determined on a case-by-case basis. If a particular modification is determined to cause an undue burden, the City shall attempt to identify another modification that would not pose such a burden. If cost causes the undue burden, the City must consider whether funding for the modification is available from an outside source. If no such funding is available, the City must give the individual with a disability the opportunity to provide the modification or to pay for that portion of the modification that constitutes an undue burden.

AUXILIARY AIDS AND SERVICES

The term auxiliary aids and services include:

1. Qualified interpreters or other effective methods of making orally delivered materials available to individuals with hearing impairments.
2. Qualified readers, taped texts or other effective methods of making visually delivered materials available to individuals with visual impairments.
3. Acquisition or modification of equipment or devices and other similar services and actions.

LANGUAGE SENSITIVITY

The City will review how persons with disabilities are portrayed in City communications.

1. As new materials are created and existing materials updated, staff will ensure the use of inclusive, people-first language, avoiding words or phrases that reduce individuals to a series of labels, symptoms and/or medical terms.
2. The City will execute training which will regularly create awareness among staff of the expectation and importance of using language reflecting dignity and respect for all.
3. Language translation services as related to Title VI requirements for Limited English Proficiency (LEP) will be provided.
4. The LEP plan will include language, written, digital procedures and operational protocols for language accessibility.



Figure 1: Photo Image of Community Affairs Tent - Annual Fire Department Block Party

SECTION I.C. CITY OF ST. PETERSBURG AND THE ADA

ROLES OF THE ADA COORDINATOR, ACCESSIBILITY LIAISONS AND CAPI

The ADA Coordinator has responsibilities to ensure compliance with the Americans with Disabilities Act (ADA), Sections 503, 504 & 508 of the Rehabilitation Act of 1973, and other federal, state, local laws and regulations pertaining to persons with disabilities.

The ADA Coordinator is responsible for reviewing policies and procedures relating to persons with disabilities, tracking the City's progress relating to its policies and procedures, as well as state, local and federal laws relating to persons with disabilities.

COMPLIANCE PROCESS RESPONSIBILITIES

Ensure that processes are in place to provide for prompt and equitable resolution of complaints and inquiries from City employees, as well as from the public regarding compliance with the ADA and other applicable federal and state laws regarding discrimination on the basis of disability.

INFORMATIONAL RESPONSIBILITIES

1. Maintain and update current information regarding state and federal laws and regulations, as well as the best practices concerning the rights of persons with disabilities and ways of providing reasonable accommodations to persons with disabilities, while maintaining program performance standards.
2. Maintain and update current information regarding state and federal laws and regulations as well as the best practices for the City's employment policies and procedures.
3. Ensure that City-related information is readily available on services, accommodations, policies and demographics relating to persons with disabilities.

OUTREACH RESPONSIBILITIES

1. Assist and provide ADA program information and facility interpretation and advice on compliance to all City departments and the community.
2. Assist with development and maintenance of written materials and other informational pieces to broadly disseminate information regarding the ADA and the City's policies relating to persons with disabilities.
3. Assist and participate in the development of presentations on the provision of equal opportunity for persons with disabilities.
4. Act as the primary liaison to relevant state and federal agencies, as well as to other ADA coordinators.

REPORTING RESPONSIBILITIES

Ensure that a record of all disability and accommodation issues and the resolution of each have been maintained in accordance with applicable laws.

REPORTING RELATIONSHIP

Report to the Labor Relations and Training Manager in Human Resources.

DEPARTMENT ACCESSIBILITY LIAISONS' ROLES

One accessibility liaison will be assigned from each City department and directed by the ADA Coordinator to assist in the compliance informational gathering activities for the City.



CITY OF ST. PETERSBURG COMMITTEE TO ADVOCATE FOR PERSONS WITH IMPAIRMENTS (CAPI)

The City's Committee to Advocate for Persons with Impairments (CAPI) comprises a group of residents appointed by the Mayor with advice and consent of City Council. The function of CAPI is to advise City Council on issues and advocate on behalf of individuals with disabilities. Since its inception in 1972, CAPI has provided and advised the City on many issues concerning the needs and rights of individuals with disabilities to ensure their full participation in and enjoyment of the City's facilities, programs and services.

The primary areas CAPI addresses are:

Compliance. CAPI provides guidance to the City when implementing laws and regulations affecting individuals with disabilities, including the ADA and related legislation.

Awareness. CAPI assists residents and community groups to raise awareness of the opportunities in the City available to residents and visitors with disabilities.

Housing. CAPI works with the City on housing issues, including modifications and reasonable accommodations for accessible living.

Transportation and Parking. CAPI addresses the concerns of residents who use downtown transit and parking on an ongoing basis. Members work with the City on issues related to transportation for our residents and visitors.

Leisure and Fitness. The City offers excellent leisure, fitness, sports and recreational opportunities for residents and visitors. CAPI advocates for accessibility to parks, playgrounds and other recreation facilities and functions. CAPI also advises on accessibility of commercial endeavors and co-sponsored events.

Community Involvement and Public Outreach. A key element of the ADA compliance process is participation of the public. Participation from individuals with disabilities assists with identifying key issues that may not be readily apparent to City staff. Their perspectives on the impact of barriers to program access are essential to the accuracy of this report.

CAPI works on the public outreach portion in our ADA compliance process. Public participation includes individuals with disabilities, parents, youth, community disability partner agencies and senior citizens.

CAPI focuses on building awareness regarding the breadth of resources and accessibility features already offered throughout the City; as well as fostering community partnerships that consistently improve access for visitors and citizens in the City of St. Petersburg. CAPI continues to provide important educational opportunities through disability awareness and sensitivity training to City departments and staff. CAPI maintains support of funding of captioning services for all City Council meetings and City programs. Captioning services allows persons with hearing disabilities to participate fully in meeting broadcasts. CAPI has also funded visual and hearing assistive devices for use at City recreation centers and libraries. St. Petersburg has been proudly showcased in the national spotlight during the annual Firestone Grand Prix of St. Petersburg. CAPI has promoted a partnership with the event organizers over the years to ensure this event is accessible and enjoyable for its citizens and visitors with disabilities. The Grand Prix of St. Petersburg is a shining example of how we can work together to offer safe and accessible events. The MOBI Mats, funded by CAPI, are used on uneven terrain, grass or sand to make the surface accessible for persons using mobility devices.

In addition, the City hosts a wide variety of co-sponsored events through the waterfront parks and recreational areas. These events attract thousands of citizens and visitors to our City. CAPI has provided an updated slide show to help educate event organizers about key accessibility issues and how to avoid mishaps in the future and CAPI also maintains an accessibility checklist for each event.

SECTION II.A. ADA COMPLIANCE REPORT PROCESS

ADA COMPLIANCE REPORTING REVIEW CRITERIA

Barriers to employment, transportation, public accommodations, public services and telecommunications have imposed staggering economic and social costs on American society and have undermined efforts by people with disabilities to receive an education, become employed and be contributing members of society. By breaking down these barriers, the Americans with Disabilities Act (ADA) enables society to benefit from the skills, talents and purchasing power of individuals with disabilities and leads to fuller, more productive lives for all Americans.

The ADA gives civil rights protections to individuals with disabilities similar to those provided to individuals on the basis of race, color, sex, national origin, age and religion. It guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, state and local government services and telecommunications.

The programs, services and facilities reviews are divided into three broad categories:

- 1. Exterior Accessibility:** Individuals with disabilities should be able to approach and enter a building as freely as everyone else. For instance, at least one accessible route must be provided within the boundary of the site connecting elements such as accessible parking, sidewalks and or public transportation stops to an accessible building entrance.
- 2. Interior Accessibility:** The interior accessible route connects the accessible entrance with the program and services area. Typically, interior accessible routes are made up of hallways, corridors, interior rooms and spaces. The accessible route is essential for people who have difficulty walking or who use wheelchairs or other mobility aids to access the services and programs areas.

Additionally, blind individuals or those with low vision may walk along any route to access the programs and services areas, not just the accessible routes. As such, routes open to or leading to the services area, such as hallways, corridors, and service and program spaces must be free of objects that cannot be detected by a person who is blind or visually impaired.

- 3. Program Accessibility:** The City's services or programs, when viewed in their entirety, must be readily accessible to and usable by individuals with disabilities.

The City of St. Petersburg is committed to improving access to all City operations, programs, activities, events, facilities, parks, buildings and public right of ways. The ADA Transition Plan is the roadmap for understanding the deficiencies and corrective actions required to ensure that facilities and public services are in compliance with the applicable provisions of the Americans with Disabilities Act (ADA).

NOTE: The ADA Coordinator is responsible for the following:

- 1. Monitoring ADA Laws, Florida Accessibility Codes and City codes and ordinances.**
- 2. Receiving investigations and disposition of ADA Violation and Discrimination complaints reference to City owned facilities, programs, and services.**
- 3. Addressing and responding to ADA Accommodation requests from City staff and the public.**
- 4. Referring all ADA violations and discrimination complaints regarding services and facilities not owned by the City to the Pinellas County Office of Human Rights.**



Figure 1: Photo Image of City Council ADA Proclamation

SECTION II.B. ADA COMPLIANCE REPORT PROCESS

ADA COMPLIANCE PRIORITY INFORMATION

The City of St Petersburg uses a priority system to review and implement plans for ADA barrier removal. The primary prioritization system, meaning criteria by which reviews and implementations are ordered, is at the discretion of the Mayor.

The City has limited funds and cannot immediately make all programs, services, buildings and facilities fully accessible. The following primary criteria was used as the basis for prioritizing removal of identified barriers:

1. **Priority One.** Critical nature of the facilities hosting essential services related to health, safety and programs that are unique to a location.
2. **Priority Two.** Facilities that receive a high level of public use.
3. **Priority Three.** Geographic distribution - facilities that are distributed throughout the city can ensure maximum access for all residents.

A **secondary prioritization system** for program-based barrier removal actions was used to prioritize any remedial actions, if needed.

The City's criteria listed below is used to assist in the determination of specific program-based barrier removal actions within a building or facility, on a secondary basis to the primary criteria noted above:

1. **Priority One.** The highest priority is placed on those barrier removal items that provide accessibility at the main entrance of a facility or improve a path of travel to the portion of the facility where program activities take place (e.g., parking, walks, ramps, stairs, doors, corridors, etc.).
2. **Priority Two.** A second level priority is placed on those barrier removal items that improve or enhance access to program use areas (e.g., transaction counters, conference rooms, public offices, restrooms, etc.).
3. **Priority Three.** A third level priority is placed on those barrier removal items that improve access to amenities serving program areas (e.g., drinking fountains, telephones, site furnishings, vending machines, etc.).

OUTCOME OF THE ADA COMPLIANCE REVIEW PROCESS

The Mayor, City Council and City staff demonstrate through this annual report their commitment to inclusion in public programs, services, activities and facilities. The City of St Petersburg is dedicated to transparency in government and to sustaining a high quality of life for City residents and visitors. The use of an ongoing ADA compliance monitoring system, coupled with increased community outreach and involvement, will ensure that the City will be a leader in accessibility.

The ADA requires the City to make all programs, activities and services readily accessible and useable by qualified persons with a disability when the programs, activities and services are viewed in their entirety. The annual updated self-evaluation and transition plan are cornerstones to documenting and ensuring the City's dedication to creating and maintain an inclusive environment.

This document guides the planning and implementation of necessary modifications to programs, facilities, and public rights-of-way over the next several years. This report illustrates the City's ongoing commitment to developing and maintaining policies, programs and facilities inclusive to all.

SECTION III.A. ADA COMPLIANCE PLAN

ADA COMPLIANCE PLAN SCHEDULE FOR IMPROVEMENTS

The City will make reasonable efforts to improve the accessibility of programs, services and facilities. The Mayor and City Council will determine the appropriate amount to allocate each year toward this goal.

There will be times when it is not feasible to provide technical compliance, or a program will not be substantially changed to make it accessible for all persons. The City will choose areas with high priority and solvability before moving on to lower priorities unless a specific request is made by the public.

Additionally, the City will follow the concept of program access under Title II of the ADA. Program access does not necessarily require a public entity to make each of its existing facilities accessible to and usable by individual with disabilities, as long as the program as a whole is accessible.

The following Capital Projects and programs were funded through the Capital Improvement Program budgets (FY 22 - FY23):

Information below obtained from FY22-FY23 adopted budget report.

- a. Streetlight repair/upgrade City and FDOT right of way.
- b. Curb replacement/ramps.
- c. Sidewalk reconstruction/replacement- Neighborhood and ADA Ramps.
- d. Traffic safety programs.
- e. Arterial collector/sidewalk program.
- f. Street, alley way and roadway improvement.
- g. Citywide traffic striping program.
- h. Citywide tree program.
- i. Bicycle/pedestrian facilities.
- j. Sidewalk expansion program.
- k. ADA ramps repairs/replacements.
- l. Wayfaring signage and sign replacements.
- m. Transit shelter expansion, partner with Pinellas Suncoast Transit Authority (PSTA).
- n. Parks' facilities improvements.
- o. Recreation center improvements.
- p. City trails/bicycle trails program.
- q. Park restroom renovations/improvements.
- r. Play equipment replacement.
- s. City's Comprehensive Plan. (Protect and enrich the quality of life within the community.)
- t. Complete Streets program.
- u. Streetscape/greenspace projects and planning. Traffic intersection modifications.
- v. Neighborhood Transportation Management Program.
- w. Athletic facility Improvements.
- x. Traffic signal/BRT system upgrades.
- y. Intersection and pedestrian improvements.



Figure 1: Complete Streets Webpage Image, www.stpete.org

The City of St. Petersburg is committed to the ADA. With that in mind, the City will use the following schedule as a guide toward improved accessibility.

ADA Related Complaints for Fiscal Year 2023 (Data from StPeteStat, Stormwater/Pavement Operations Data pages/hub and SeeClickFix System):

PUBLIC RIGHT OF WAY (PROW)

| | |
|-----------------|--|
| Numbers: | Type of PROW - Complaints |
| 734 | Sidewalks (broken, cracked, tree limb overhangs, etc.). Note: This includes 837 miles of sidewalks (concrete and Hex blocks) and 980 miles of City-maintained streets. |
| 318 | Curbs cuts (cracked, missing, broken, etc.). |
| | Traffic Signals – Number of Devices within the City |
| 310 | Signalized City Intersections. |
| 389 | Pedestrian Devices, Standards and Rectangular Rapid Flashing Beacons (RRFB) |
| 4 | HAWK- High-Intensity Activated Crosswalk aka PHB- Pedestrian Hybrid Beacons. |
| 318 | Work Orders (crossing devices, curb cuts, markings, etc.). |
| 2,507 | Work Orders (traffic signals). |
| | Response Time for Work Orders (In-Days) |
| 90 | Sidewalks. |
| 60 | Curb cuts. |
| 30 | Crosswalks. |
| 1 | Traffic signals. |
| | Disabled Sign Program Inventory – Residential Areas |
| 79 | Disabled child, hearing impaired, sight impaired, and autistic child. |
| 32 | Disabled Parking Signage |

.....
Facilities:

| | |
|--|---|
| FYs | SCHEDULED MODIFICATIONS |
| 2023 – 2028 | Internal and external facility improvements. Sidewalk/curb repairs/pedestrian crossings. Working on a Master Sidewalk Plan and updating GIS system. |
| Barrack Obama Main Library Public Right of Way (PROW) PROW – Data Collection | Accessible directional and informational signage (exterior and interior). |
| City Locations | |

PROGRAM AND SERVICES SCHEDULED MODIFICATIONS

| | |
|-------------|--|
| FYs | Type of Program and Services |
| 2023 – 2025 | Annual ADA citywide staff training. Website and intranet accessibility. Public postings (ADA Notices) in all City facilities for City staff, residents and visitors. Printed and electronic documents to our disability community for required effective communication under the ADA. |
| FYs | CITY POLICIES |
| 2023 – 2025 | ADA Accommodation Request Procedure for staff, City residents and visitors. Service animals in City facilities. ADA Grievance Policy and Procedure for City residents and visitors. City Limited English Proficiency (LEP) Plan for staff, City residents and visitors. Provide annual data of number of persons and languages served through our LEP plan. |

SECTION III.B. ADA COMPLIANCE PLAN

ADA COMPLIANCE ACTION ITEMS

TRANSITION PLAN ACTION ITEMS COMPLETED OR ONGOING

| Plan | Action and Status |
|---|---|
| Designate an ADA Coordinator. | City Administrative Policy #010503. Completed. |
| Public notification of rights under the ADA. | City Administrative Policy #010503. Completed. Posters (11" x 17") printed and posted at City Facilities. Completed. |
| ADA Accessibility staff training. | Initial ADA Training schedule has been completed. Planning for annual ADA training. Ongoing. |
| Make reasonable modifications to policies, practices, or procedures to avoid discrimination. | Allow service animals, mobility devices (such as wheelchairs and "other power-driven mobility devices") as appropriate Ongoing. Provide activities in the most integrated setting when necessary for equal opportunity and participation. Ongoing. City of St. Petersburg, through its Title VI Plan as related to transportation projects covers the City's Limited English Proficiency (LEP) Requirement under any State or Local Government receiving Federal Funds. Ongoing. |
| Effective communication. | Employee customer service guide. Completed Website to conform to current DOJ Best Practice (WCAG 2.0). City Marketing Department will monitor and operate this process. To plan and conduct web site audit phases. All appropriate City staff is working to improve areas that needs updating. Ongoing. Provide auxiliary aids and services when requested. Ongoing Provide alternate formats to staff & public when requested. Ongoing. Provide captioning for City live broadcast, videos and DVDs developed by the city. Ongoing. Ensure accessibility of electronic communications (e.g., website documents, e-mail, social networking sites). Ongoing. City Website is going thru a review and audit process. Ongoing |
| Temporary events on City properties. | Establish a process to ensure Title II compliance for Co-sponsored events organizers. (See APPENDIX G.) Completed. |

TRANSITION PLAN ACTION ITEMS COMPLETED OR ONGOING - CONTINUED

| | Action and Status |
|---|---|
| Basic access. | <p>Ensure that City facilities are integrated and accessible as reasonably possible. Ongoing.</p> <p>Ensure programs and services are in accessible locations and relocated as needed. Ongoing.</p> <p>Review of City practices, policies, ordinances related to accessibility. Ongoing.</p> <p>Provide notice of accessible features (signage). Ongoing.</p> <p>Maintain accessible features in accessible conditions by regular inspections. (Annual barrier facility check reports.) Ongoing.</p> <p>Provide reasonable amount of accessible furniture and equipment to ensure opportunity for full participation. Ongoing.</p> <p>Ensure that agencies/organizations providing services on behalf of the City are not discriminating against individuals with disabilities. Ongoing.</p> <p>Ensure that the needs of individuals with disabilities are considered for evacuation of City facilities in emergency situations. Ongoing.</p> <p>Ensure accessible equivalent transportation when provided as part of a City activity or service. Ongoing.</p> |
| Public Right of Way | <p>The St. Pete Service Center uses SeeClickFix, a report and tracking tool, to assist with intake of ADA complaints. Ongoing.</p> |
| (PROWAG) Guidelines | <p>SeeClickFix.Com, intake of ADA complaints. Ongoing.</p> <p>Community Service Department Representatives, intake of ADA complaints. Ongoing.</p> <p>Police Department Volunteer Road Patrol, intake of ADA complaints. Ongoing.</p> <p>St Petersburg City Trails Master Plan, Bikes & Pedestrians - vision, goals and objectives document created through public involvement process. Ongoing.</p> <p>St. Petersburg City Trails - Facility assessment of capability to accommodate OPDMD use report. Completed.</p> <p>City of St Petersburg – Complete Streets Policy #020400. Completed.</p> <p>Street & Roadway Improvements, Transportation & Parking in Neighborhoods and City-wide Infrastructure Capital Improvement Fund. Ongoing.</p> <p>Planned funding for Sidewalks – Neighborhood and ADA Ramps funding in the CIP Budget. Ongoing.</p> |
| Monitoring and Tracking ADA-Compliance Improvements and Resources. | <p>The priorities for the ADA Compliance Annual Report are to assist in developing better tools to track the initiation, development and construction of accessibility compliance projects and all resources being utilized in ADA compliance work.</p> |

Inclusion and Access is Key within the City of St. Petersburg

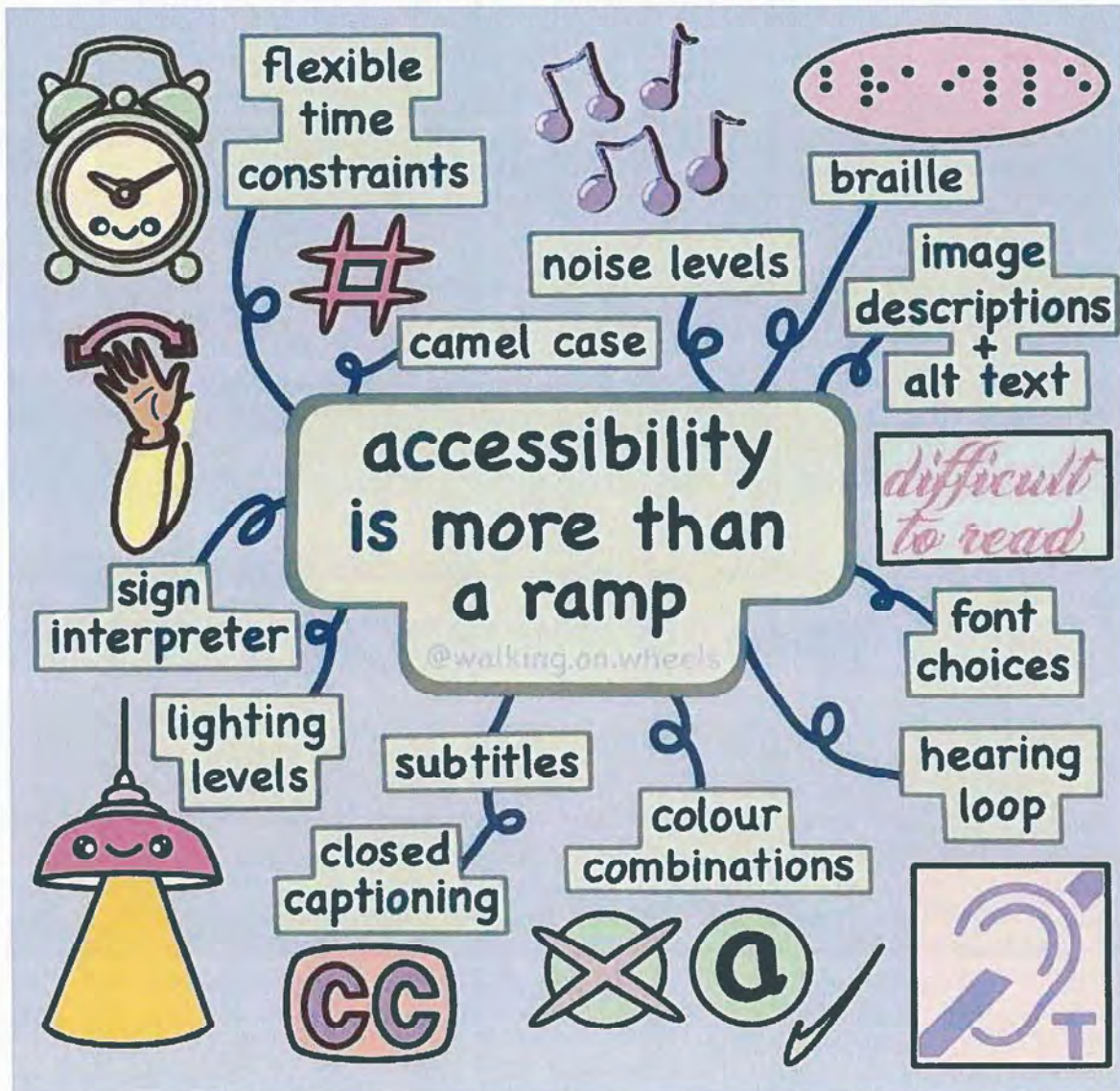


Figure 1: Inclusion Art Image

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SECTION IV.A. APPENDICES

ADA REASONABLE ACCOMMODATION POLICY

City of St. Petersburg Policy for Applicant/Employee Requests for Reasonable Accommodation

I. POLICY

It is the policy of the City of St. Petersburg (the "City") to provide accommodations for applicants and employees with disabilities and to return injured employees to work as soon as they can perform their assigned duties safely, efficiently and effectively. Pursuant to Section 22-19 of the City Code and Section 2-1 of the City's Rules and Regulations of the Personnel Management System (the "Rules and Regulations"), the City shall not discriminate against any person in recruitment, examination, appointment, training, promotion, retention or any other personnel action because of such person's disability. Further, it is the policy of the City to accommodate applicants and employees with disabilities in the employment process to provide equal opportunities to compete for employment and advancement within the City's workforce.

The City is committed to the spirit and intent of the Americans with Disabilities Act of 1990 (ADA), the Florida Civil Rights Act and other relevant laws affecting individuals with disabilities and their rights to enjoy equal opportunity. It is therefore the policy of the City to provide reasonable workplace accommodations to qualified City employees and applicants with disabilities.

II. DESIGNATION

The City's ADA Coordinator, is designated to administer and coordinate the City's obligations under the ADA with respect to employees and applicants for employment. The ADA Coordinator shall consult regularly with staff in the City's Legal and Human Resources Departments to ensure that the City's policies and procedures comply with the ADA and related legislation.

The ADA Coordinator is responsible for processing requests for reasonable accommodations. The City's Human Resources Director will designate another staff member to act as a back-up for the ADA Coordinator to process requests when the coordinator is unavailable for any length of time (e.g., the ADA Coordinator is on vacation or out on extended leave). The term "ADA Coordinator," as used herein, shall include the ADA Coordinator's designee unless otherwise stated.

III. ACCOMMODATION REQUEST PROCEDURE

The employee or applicant is responsible for requesting a reasonable accommodation. The request can be made by submitting a completed Reasonable Accommodation Request Form to the ADA Coordinator.

If an individual makes a reasonable accommodation request to someone other than the ADA Coordinator, such to a supervisor or manager, that supervisor/manager shall forward the request to the ADA Coordinator immediately. A request does not have to include any special words, such as "reasonable accommodation," "disability," or "Americans with Disabilities Act/ADA." A family member, health professional, or other representative may request an accommodation on behalf of an employee or applicant.

When an oral request is made, the coordinator must still ensure that the appropriate section(s) of the Reasonable Accommodation Request Form is filled out. If the requestor does not fill out the form, the ADA Coordinator must do so and have the requestor sign the completed form as soon as practicable.

Forms are available on the City's Intranet or from the Human Resources Department and will be made available in an alternate format as requested. Employees and applicants may contact the ADA Coordinator directly if they have questions, concerns, or are unsure of how the City's reasonable accommodation policy applies to their particular situation.

IV. DETERMINATION OF DISABILITY

Upon receiving a request for a reasonable accommodation, if the requestor's disability and/or need for accommodation are not obvious or already known, the ADA Coordinator will begin to assess whether the individual has a covered disability that requires accommodation. A disability is obvious or already known when it is clearly visible, or the individual previously provided medical information showing that the condition meets the ADA definition. It is the responsibility of the applicant/employee to provide appropriate medical information as requested where the disability and/or need for accommodation are not obvious or already known. Only the ADA Coordinator may determine whether medical information is needed and, if so, may ask the requestor to sign a limited release permitting the release of the necessary information from the appropriate medical provider/health professional. If the requestor has already submitted medical documentation in connection with a previous request for accommodation, they should immediately inform the ADA Coordinator of this fact.

For purposes of accommodation requests made pursuant to this policy, an individual with a disability is a person who (1) has a physical or mental impairment that substantially limits one or more major life activities, or (2) has a record of such impairment.

V. CONFIDENTIALITY

All medical information obtained for the purpose of assessing accommodation requests shall be maintained in separate, secured files. They will be treated as confidential medical records, except that:

- A. The ADA Coordinator may share certain information with a requestor's supervisor(s) as necessary to make appropriate determinations regarding work restrictions or accommodations.
- B. First aid and safety personnel may be informed, when appropriate.

VI. DETERMINATION OF QUALIFICATIONS

When necessary, a review will be conducted by the appropriate Human Resources Department staff to determine if the individual requesting the reasonable accommodation is a Qualified Individual with a Disability. For purposes of this policy, a Qualified Individual with a Disability is one who satisfies the requisite skill, experience, education and other job-related requirements of the employment position he/she holds or desires and who, with or without reasonable accommodation, can perform the essential functions of such position.

VII. DETERMINATION OF REASONABLE ACCOMMODATION

The following steps will be taken in determining a reasonable accommodation:

- A. The ADA Coordinator will meet with the employee or applicant to explore how work-related limitations might be overcome through reasonable accommodation. During this meeting, the ADA Coordinator will establish and communicate timelines, and provide information regarding rights and responsibilities to the individual requesting the reasonable accommodation. The ADA Coordinator will also consult, as necessary, with health care providers, vocational rehabilitation specialists, and/or other individuals whose expertise may contribute to the analysis.
- B. An analysis of the particular job may be performed to determine its purpose and essential functions. This analysis may include, but is not limited to, a review of the job description and essential job functions and interviews with other employees and management as required. Some applicants or employees may be required to perform actual or simulated tasks relevant to the position in question.
- C. Additional meetings may be conducted to secure additional information, explore potential accommodations, and to make recommendations for what, if any, reasonable accommodations will be provided.
- D. Reasonable accommodations may include, but are not limited to job restructuring, part-time or modified work schedules, reassignment to a vacant position, or acquisition or modifications of equipment or devices. The City is not required to reallocate the essential functions of a job, but may restructure a job

by altering when and/or how an essential function is performed. Whenever possible, the applicant's or employee's preferred method of accommodation will be considered.

- E. The City will process requests and, where appropriate, provide accommodation in as short a period as reasonably possible. In certain circumstances, a request for a reasonable accommodation requires an expedited review and decision. This may include where a reasonable accommodation is needed:
 - 1. **To enable an applicant to apply for a job.** Depending on the timetable for receiving applications, conducting interviews, taking tests and making hiring decisions, there may be a need to expedite a request for reasonable accommodation to ensure that an applicant with a disability has an equal opportunity to apply for a job.
 - 2. **To enable an employee to attend a meeting scheduled to occur soon.** For example, an employee may need a sign language interpreter for a meeting scheduled to take place in five days.
- F. Under certain extenuating circumstances, the time for processing a request will be extended as reasonably necessary. This includes circumstances that could not reasonably have been anticipated or avoided in advance of the request, or that are beyond the City's ability to control. Extensions will be limited to circumstances where they are absolutely necessary and only for as long as required to deal with the extenuating circumstance.

VIII. IMPLEMENTATION

Once a decision has been made, the ADA Coordinator shall complete a Reasonable Accommodation Resolution Form. A copy of this completed form will be provided to the individual requesting the accommodation. Individuals dissatisfied with the resolution of their request may ask for reconsideration of the decision as instructed on the Resolution Form. Forms are available on the City's Intranet or from the Human Resources Department and will be made available in an alternate format as requested.

When a determination has been made that an employee cannot be reasonably accommodated in their current position, the Human Resources Director or designee shall meet with the employee and, over a ninety (90) day period, assist the employee with seeking positions that may be suitable considering the employee's skills and/or restrictions in accordance with Section 5-16(D) of the Rules and Regulations. If a suitable position is not identified, Human Resources may issue a non-disciplinary separation.

Employees placed in new positions will be required to complete a six (6) month evaluation period. Performance problems unrelated to accommodation issues will be handled through the normal disciplinary process(es). If, during the six (6) month evaluation period, an employee has not performed the essential functions of the position in a satisfactory manner, with or without reasonable accommodation(s), a non-disciplinary separation shall be issued.

If the employee's disability and/or need for accommodation is the result of a workplace injury, the provisions of Section 5-16 of the City's Rules and Regulations shall apply unless otherwise stated in an applicable collective bargaining agreement.

IX. FOLLOW-UP

Ongoing follow-up will be provided as needed by the ADA Coordinator and will be handled on a case-by-case basis to ensure communication among all affected parties.

SECTION IV.B. APPENDICES

ADA GRIEVANCE PROCEDURE



THE AMERICANS WITH DISABILITIES ACT GRIEVANCE PROCEDURE

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of St. Petersburg, Florida. The City of St. Petersburg Rules & Regulations govern employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the complaint. Alternative means of filing complaints, such as personal interviews or an audio recording(s) of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or designee as soon as possible but no later than sixty (60) calendar days after the alleged violation to:

**Lendel Bright, PA, CPO,
ADA & Diversity Coordinator
City of St. Petersburg
Human Resources Department/Community Affairs Division
One - 4th Street North, Municipal Services Center, 3rd Floor
St. Petersburg, Florida 33701
Phone (727) 893-7229/TDD (727) 892-5259/ Fax 727-551-3247
lendel.bright@stpete.org**

Within fifteen (15) calendar days after receipt of the complaint, the ADA Coordinator or designee will meet with the complainant to discuss the complaint and possible resolutions. Within fifteen (15) calendar days of the meeting, the ADA Coordinator or designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio recording.

If the response by the ADA Coordinator or designee does not satisfactorily resolve the issue, the complainant and/or designee may appeal the decision within fifteen (15) calendar days after receipt of the response to the Labor Relations Manager or designee.

Within fifteen (15) calendar days after receipt of the appeal, the Labor Relations Manager or designee will meet with the complainant to discuss the complaint and possible resolutions. Within fifteen (15) calendar days after the meeting, the Labor Relations Manager or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or designee, appeals to the Labor Relations Manager or designee, and responses from these two offices will be retained by the City of St. Petersburg in accordance with applicable laws.

SECTION IV.C. APPENDICES

ADA DISCRIMINATION COMPLAINT FORM

Pictured below is an image of the ADA Discrimination Complaint Form and is available on the City's website.



ADA DISCRIMINATION COMPLAINT FORM

**Title II of the Americans with Disabilities Act (ADA)
Section 504 of the Rehabilitation Act of 1973**

Please fill out this form completely, in black ink or type. Sign and return to the address below:

Name of Person Making Complaint: _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone Number: _____

E-Mail Address: _____

If complainant is not the individual completing this form, please enter your information:

Name: _____ Telephone Number: _____

Other Contact Information: _____

Describe Reason of Complaint: _____

Signature: _____ Date: _____

PLEASE RETURN COMPLETED FORM TO:

Lendel Bright, PA, CPO
ADA & Diversity Coordinator
City of St. Petersburg
Community Affairs Division/Human Resources Department
One – 4th Street North
St. Petersburg, FL 33701
(727) 893-7229
Fax: 727-551-3247
Lendel.Bright@stpete.org

02/19/16

SECTION IV.D. APPENDICES

ADA PUBLIC NOTICE

City of St. Petersburg

Americans with Disabilities (ADA) Public Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990, the City of St. Petersburg will not discriminate against qualified individuals with disabilities on the basis of disability in the City's services, programs, or activities.

Employment: The City does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the Americans with Disabilities Act (ADA).

Effective Communication: The City will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing or vision impairments.

Modifications to Policies and Procedures: The City will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs, services, and activities. For example, individuals with service animals are welcomed in City offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a City program, service, or activity, should contact ADA Coordinator Lendel Bright at (727) 893-7229 or email: lendel.bright@stpete.org as soon as possible but no later than 72 hours before the scheduled event.

The ADA does not require the City of St. Petersburg to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a City program, service, or activity is not accessible to persons with disabilities should be directed to:

Lendel Bright, ADA and Diversity Coordinator
City of St. Petersburg
Human Resources Department, Community Affairs Division
One – 4th Street North, Municipal Services Center, 3rd Floor
St. Petersburg, Florida 33701
Telephone (727) 893-7229 / TDD (727) 892-5259 / Fax 727-551-3247
Email: lendel.bright@stpete.org

The City will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

SECTION IV.E. APPENDICES

ADA NOTIFICATION OF PRINTED INFORMATION STATEMENT

PRINTED INFORMATION STATEMENT FOR TITLE II ENTITIES UNDER THE ADA

NOTIFICATION

"In accordance with the Americans with Disabilities Act and Florida Law, it is the policy of the City of St. Petersburg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities.

If you are a person with a disability and need an accommodation, please contact the ADA & Diversity Coordinator, Lendel Bright at (727) 893-7229, E-Mail: lendel.bright@stpete.org, Fax: 727-551-3247, TDD/TTY: 727-892-5259, or Florida Relay Network: 711, **at least three (3) days in advance.**"

STATEMENT

In order to meet the ADA Title II communication standards, City departments must be able to provide information in alternative formats such as using easy-to-understand language, Braille, large-print format, audiotape, computer disk, etc.

Include the following notice on all materials printed by the City that are made available to the public:

This publication can be made available upon request in alternative formats for persons with disabilities by calling 727-893-7345 or 711 for the Florida Relay Service or e-mail the ADA Coordinator at lendel.bright@stpete.org. Please allow 72 hours for your request to be processed.


Requirements for Limited English Proficiency (LEP)

La ciudad de St. Petersburg se compromete a garantizar que el acceso al programa vital esté disponible para todos los ciudadanos y visitantes. Si necesita traducción de idiomas para acceder a esos programas o documentos, comuníquese con el Coordinador de Diversidad y ADA de la Ciudad al 727-893-7345 o lendel.bright@stpete.org

SECTION IV.F. APPENDICES

ADA PUBLIC ACCOMMODATION FORM

Pictured below is an image of the Accommodation Request Form and is available on the City's website.

| | | | |
|---|--|-----------------------------------|--------------|
|  st.petersburg www.stpete.org | | ACCOMMODATION REQUEST FORM | |
| LABOR RELATIONS/COMMUNITY AFFAIRS DIVISIONS HUMAN RESOURCES DEPARTMENT | | | |
| The City of St. Petersburg does not discriminate on the basis of disability in admission to, or operation of its programs, services, activities or facilities. This form may be used by individuals and their companions with a disability seeking access to City programs, services, activities or facilities. | | | |
| ACCOMMODATION REQUEST INFORMATION | | | |
| Name: | | | |
| Telephone (or TTY): | | Date: | |
| Address: | | | |
| The program or facility to which I am requesting access is located at: | | | |
| I am requesting the following accommodation(s): | | | |
| <input type="checkbox"/> Wheelchair Access | | | |
| <input type="checkbox"/> Sign Language Interpretation | | | |
| <input type="checkbox"/> Written Material in Alternate Format (Large Print/Computer Disc) | | | |
| <input type="checkbox"/> Written Material in Braille | | | |
| <input type="checkbox"/> Reader | | | |
| <input type="checkbox"/> Modification of Policy Procedures | | | |
| <input type="checkbox"/> Other | | | |
| Please provide any other details or information necessary to process this request: | | | |
| PLEASE RETURN THIS FORM TO: | | | |
| Department: | Lendel Bright - ADA Coordinator | Telephone: | 727-893-7229 |
| | HR/Community Affairs | | |
| Address: | One 4 th Street North - MSC Complex 3 rd | TTY (If Available): | |
| | Floor | | |
| ADDITIONAL QUESTIONS MAY BE DIRECTED TO THE DIVISION OF COMMUNITY AFFAIRS OR LABOR RELATIONS: | | | |
| City of St. Petersburg Community Affairs Division Human Resources Department One - 4 th Street North St. Petersburg, FL 33701 (727) 893-7345 / Fax: 727-551-3247 Community.Affairs@stpete.org | | | |

SECTION IV.G. APPENDICES

ACCESSIBILITY CHECKLIST AND EVENT APPLICATION



**CITY OF ST. PETERSBURG/ COMMUNITY AFFAIRS DIVISION
ACCESSIBILITY CHECKLIST AND EVENT APPLICATION**

Event Name: _____ Event Date(s): _____

Event Location: _____

Event Representative: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Event Website: _____

1. Parking:

a. If you expect that participants will be parking in a City-owned parking facility for your event, have you contacted the parking manager in the Department of Transportation and Parking to discuss your needs?

Yes: _____ No: _____ N/A: _____

b. Do you plan to use private property for additional parking?

Yes: _____ No: _____ N/A: _____

| Total Spaces in Parking Lot | | | Accessible Spaces Required |
|-----------------------------|----|-------|----------------------------------|
| 1 | to | 25 | 1 |
| 26 | to | 50 | 2 |
| 51 | to | 75 | 3 |
| 76 | to | 100 | 4 |
| 101 | to | 150 | 5 |
| 151 | to | 200 | 6 |
| 201 | to | 300 | 7 |
| 301 | to | 400 | 8 |
| 401 | to | 500 | 9 |
| 501 | to | 1,000 | 2% of total |
| Over 1,000 | | | 20 plus 1 for each 100 over 1000 |

Please note that there are also specific size requirements and signage requirements for parking spaces that can be found in Section 553.5041, Florida Statutes, or Chapter 11 of the Florida Building Code (http://www.lqs.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0500-0999/0553/Section/0553.5041.htm).

c. Are your private parking facilities in compliance with Section 553.5041, Florida Statutes (link referenced above), and the Florida Building Code?

Yes: _____ No: _____ N/A: _____

2. Portable Toilet Units:

For single user portable toilet or bathing units clustered at a single location, at least five percent (5%) but no less than one accessible toilet unit shall be installed in each grouping. All accessible toilets must be placed on an accessible route. If only one is provided in a location, it must be accessible.

a. Total Number of Portable Units:

b. Total Number of Accessible Portable Units:

c. Is there at least one accessible unit in each grouping, including accessible hand washing facilities (even if the grouping is a single unit)?

Yes: No: N/A:

3. Accessible Routes:

a. Do you plan to have any entrance or exit areas to the event or is the event open to the public with no restricted access?

Open: Restricted/Ticketed:

b. If restricted, are your entrances and exits (means of egress, including emergency exits) at least 44 inches wide and free from barriers to provide an accessible route?

Yes: No:

c. Are your entrances and exits (means of egress, including emergency exits) free from barriers to provide an accessible route with a minimum of 32" clear opening?

Yes: No:

Please document the reasons for the restriction and whether you have alternative entrances and exits that are marked with signs.

d. If you have a passenger loading/unloading zone, is it accessible?

Yes: No:

e. If you are using ancillary ramps to provide access, please document that below (all ramps shall be at a ratio of no more than 1:12' - 1 inch incline to each foot in length):

Check Here for Confirmation:

f. Is the route of travel through the event stable, firm, free from obstructions, slip resistant and at least 36 inches wide?

Yes: No:

Mobi-Mats are used to create an equal access pathway for all recreational users, if needed. The City of St. Petersburg Parks and Recreation Department has them available for your use to be installed by City staff for an additional fee. Staff for Special Events (Co-Sponsored) can be reached at 727-892-5197.

12/05/22

4. Vendors and Activities:

- a. The tops of accessible tables and counters should be between 28 – 34 inches above the finished floor or ground and should be on an accessible route.

Check Here for Confirmation:

- b. Are all of the vendors and planned activities accessible to persons with disabilities?

Yes: No:

If no, please provide a necessary reason why they are not all located on an accessible pathway or do not have displays that conform to guidelines.:

- c. Will your food and other counters and vendors have accessible displays?

Yes: No: N/A:

- d. Is there any seating available for dining?

Yes: No: N/A:

- e. If yes, is at least 5% of the seating accessible? (For example, has space available for a wheelchair; table has at least 27 inches of knee clearance.)

Yes: No:

- f. Do you plan to have any seating available for viewing concerts or other performances?

Yes: No: N/A:

- g. If yes, do you have a section reserved with accessible, unobstructed viewing for persons with disabilities and their companions?

Yes: No:

If yes, please provide details regarding services:

- h. Do you plan to have sign-language interpreters or any other auxiliary aids or services available for persons with disabilities?

Yes: No:

If yes, please provide details:

- i. All reasonable requests for accommodations must be granted pursuant to applicable laws, unless a request would result in a fundamental alteration in the nature of services or activities or would result in undue financial and administrative burdens. Prior to denying any request for accommodation, you must contact the Community Affairs Division at 727-893-7245, for a review of compliance with applicable laws.

12/05/22

Please initial here: Yes, I am prepared and willing to grant all reasonable requests for accommodations for this event. _____

5. **Signage and Marketing:**

Appropriately sized signs with the international symbol of accessibility illustrated below help people identify facilities that are accessible at your event. Directional signs should be provided in highly contrasting colors, such as white on black or black on white. The characters on the signs should be at least between 5/8 and 2 inches in length, and the signs should be highly visible and not blocking accessible routes of travel.

a. Will you have appropriate visible signage to inform people with disabilities about all accessible facilities at your event?

Yes: _____ No: _____ N/A: _____

b. Please add the following language or similar language to event marketing materials, including your web site:

"This event was designed to provide equal opportunity for enjoyment by all participants. **If you would like to request a reasonable accommodation for accessibility assistance pursuant to disability laws, please contact the event planner at (YOUR PHONENUMBER). If you are unable to connect with the event planner regarding reasonable accommodations** You can contact the City of St Petersburg Community Affairs Division at (727) 893-7345 or (727) 892-5259 TDD/TTY". Please note that City staff will not have event or ticket information.

c. Please initial here: Printed and/or web event announcements created by the organization/event will include accessibility language similar to that noted above. _____

d. Please list a contact name and phone number for someone who will be present and available during the event and can respond to requests related to accessibility issues:

Contact Name: _____ Phone Number: _____
E-Mail Address: _____ Cell Number: _____

Thank you for completing this form. Please return it to the Community Affairs Division with your event accessibility layout diagram/map for signature no later than 15 days prior to your event.

Please note that compliance with this checklist/application may not ensure compliance with all of the applicable laws, regulations, ordinances or codes addressing accessibility. These guidelines are provided to enhance accessibility and usability for citizens with disabilities. For more information about accessibility guidelines, please refer to Chapter 553 of the Florida Statutes, Chapter 11 of the Florida Building Code or contact us at 727-893-7345. (http://www.fl.gov/state/files/titles/index.cfm?App_mode=Display_State&URI=0500-0599/0553/Sections/0553-0111.htm). We look forward to working with you on this event.

I certify that the answers above are true and to the best of my knowledge and intentions:

Signature of Event Representative: _____ Date: _____

Printed Name of Event Representative: _____ Date: _____

This event has been approved by the Community Affairs Division, Human Resources Department

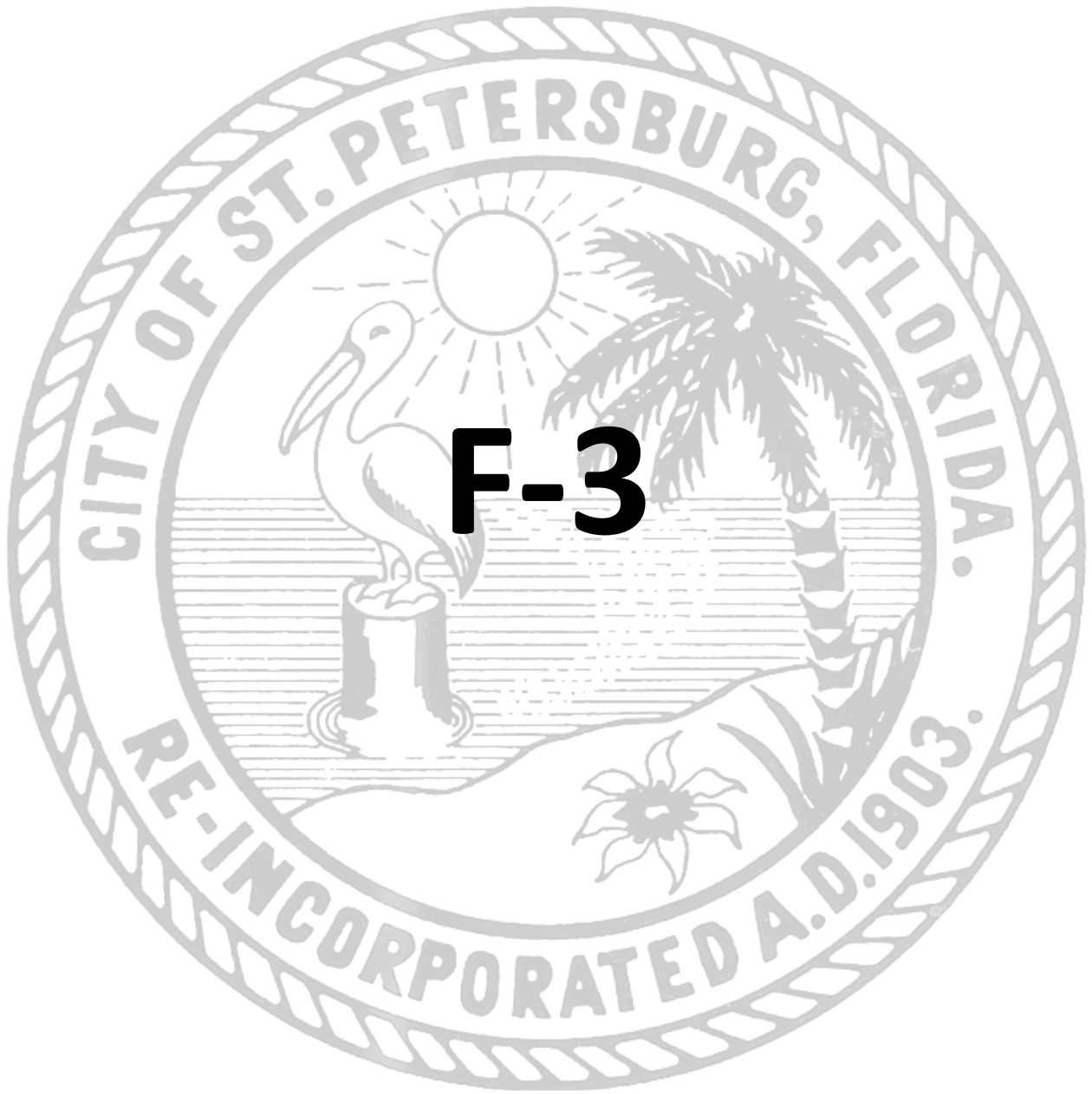
ADA Coordinator: _____ Date: _____

PLEASE RETURN THIS FORM WITH YOUR EVENT LAYOUT MAP TO:

12/05/22

E-Mail: Lendel.Bright@stpete.org or via mail to The City of St. Petersburg, Community Affairs Division/Human Resources Department, P.O. Box 2842, St. Petersburg, FL 33731-2842 Phone: 727-893-7345 Fax: 727-551-3247.

The following page(s) contain the backup material for Agenda Item: Hurricane Helene and Hurricane Milton Update
Please scroll down to view the backup material.



F-3

CITY COUNCIL AGENDA REPORT ITEM

DATE: October 22, 2024

TO: The Honorable Members of City Council

SUBJECT: Hurricane Helene and Hurricane Milton Update

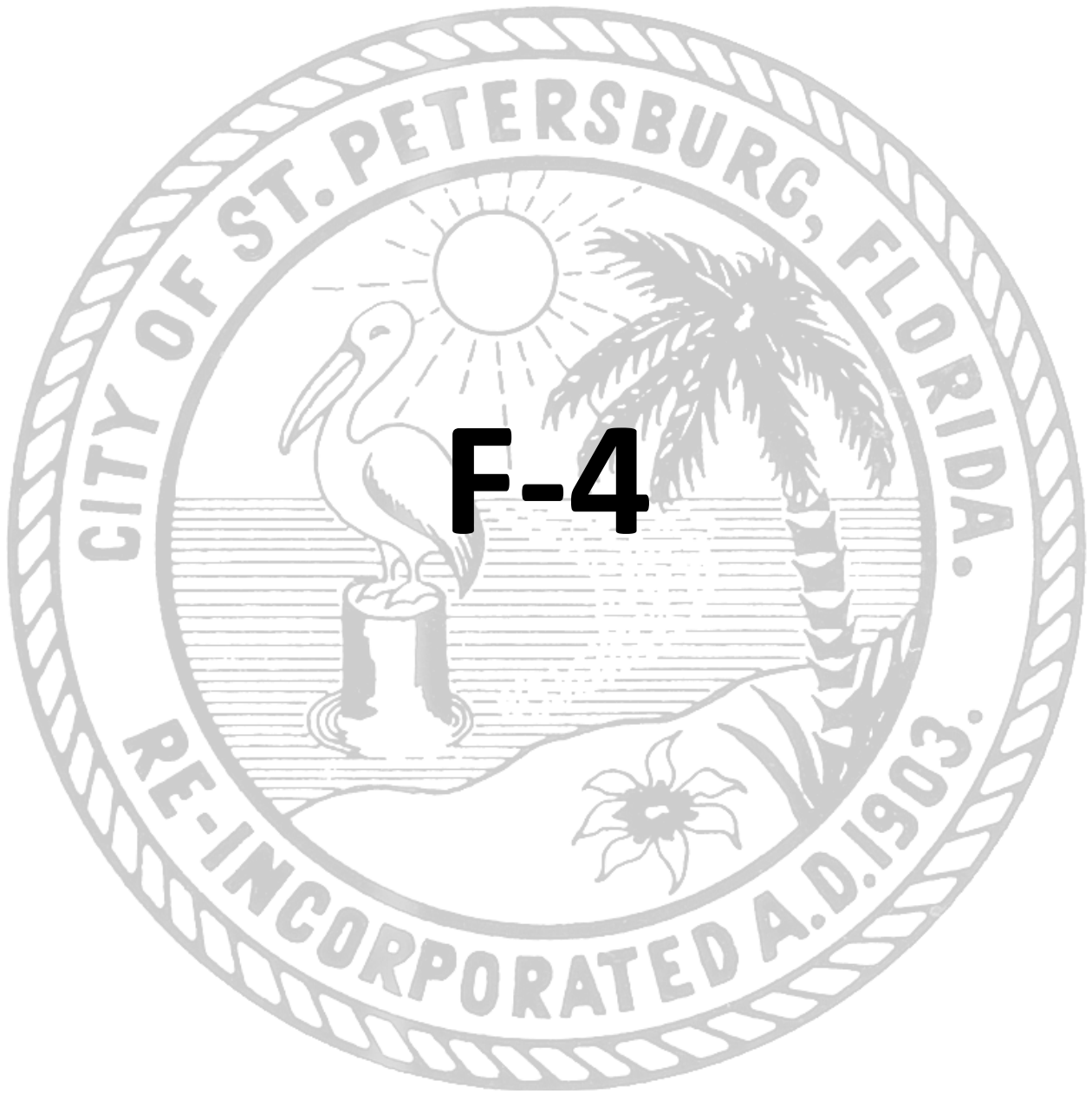
PRESENTER: Kevin Guthrie, Executive Director, Florida Division of
Emergency Management

Amber Boulding, Manager, City of St. Petersburg Emergency
Management

SCHEDULE FOR COUNCIL ON: October 31, 2024

Deborah Figgs-Sanders, Chair
District 5

The following page(s) contain the backup material for Agenda Item: A Resolution authorizing the Mayor his designee to execute (1) a Completion Agreement between the City of St. Petersburg, Florida (“City”), Denson Construction, Inc. (“Denson”), and NGM Insurance Company (“Surety”) for Denson to complete the Bridge Replacement at Bayou Grande Blvd., North of Tanglewood – Bridge No. 157184 Project (“Project”) for a completion price of \$3,246,073.90, and (2) a Tender and Release Agreement between the City and the Surety for the Surety to pay the City between \$1,001,217.93 and \$1,162,995.86 to use toward the completion of the Project, and (3) all other documents necessary to effectuate these transactions; approving a supplemental appropriation in the amount of up to \$1,162,995.86 from the increase in the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above payment from the surety, to the Bridge 157184 Bayou Grande Blvd, North of Tanglewood Project (16173) to fund the completion of the project; and providing an effective date (ECID Project Nos. 18052-110 and 18052-111). Please scroll down to view the backup material.



F-4

ST. PETERSBURG CITY COUNCIL

Report

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

SUBJECT: A Resolution authorizing the Mayor his designee to execute (1) a Completion Agreement between the City of St. Petersburg, Florida (“City”), Denson Construction, Inc. (“Denson”), and NGM Insurance Company (“Surety”) for Denson to complete the Bridge Replacement at Bayou Grande Blvd., North of Tanglewood – Bridge No. 157184 Project (“Project”) for a completion price of \$3,246,073.90, and (2) a Tender and Release Agreement between the City and the Surety for the Surety to pay the City between \$1,001,217.93 and \$1,162,995.86 to use toward the completion of the Project, and (3) all other documents necessary to effectuate these transactions; approving a supplemental appropriation in the amount of up to \$1,162,995.86 from the increase in the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above payment from the surety, to the Bridge 157184 Bayou Grande Blvd, North of Tanglewood Project (16173) to fund the completion of the project; and providing an effective date (ECID Project Nos. 18052-110 and 18052-111).

EXPLANATION: On December 9, 2021, City Council approved a construction contract with American Empire Builders, Inc. (“AEB”) in the amount of \$3,600,000. Consistent with contracting requirements, AEB was required to, and provided, a Public Construction Bond. AEB secured such bond from NGM Insurance Company (“Surety”).

The City issued multiple deficiency notices to AEB beginning on March 23, 2023, and, despite these notices, AEB failed to complete the work consistent with the contract requirements. On January 23, 2024, the City declared AEB to be in default and made demand on the Surety to perform and pay for the completion of the work.

AEB completed approximately 40% of the Project and the City has issued payment in the amount of \$1,446,921.96 for work performed through November 21, 2023.

The Surety has tendered Denson Construction, Inc. (“Denson”) to the City, and Denson has agreed to complete the Project, including any corrective work that may be required, for a total sum of \$3,246,073.90.

The Surety will provide the City the funding difference an amount up to \$1,162,995.86 between the original contract price and the additional costs for Denson to complete the work.

RECOMMENDATION: A Resolution authorizing the Mayor his designee is authorized to execute (1) a Completion Agreement between the City of St. Petersburg, Florida (“City”), Denson Construction, Inc. (“Denson”), and NGM Insurance Company (“Surety”) for Denson to complete the Bridge Replacement at Bayou Grande Blvd., North of Tanglewood – Bridge No. 157184 Project (“Project”) for a completion price of \$3,246,073.90, and (2) a Tender and Release Agreement between the City and the Surety for the Surety to pay the City between \$1,001,217.93 and \$1,162,995.86 to use toward the completion of the Project, and (3) all other documents necessary to effectuate these transactions; approving a supplemental appropriation in the amount of up to \$1,162,995.86 from the increase in the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above payment from the surety, to the Bridge 157184 Bayou

Grande Blvd, North of Tanglewood Project (16173) to fund the completion of the project; and providing an effective date (ECID Project Nos. 18052-110 and 18052-111).

COST/FUNDING/ASSESSMENT INFORMATION: Revenues in the amount of up to \$1,162,995.86 are to be received from NGM Insurance Company and deposited into the General Capital Improvement Fund (3001). Funds will be available after approval of a supplemental appropriation in the amount of up to \$1,162,995.86 from the increase in the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above payment from the surety, to the Bridge 157184 Bayou Grande Blvd, North of Tanglewood Project (16173).

ATTACHMENTS: Resolution

A RESOLUTION AUTHORIZING THE MAYOR HIS DESIGNEE TO EXECUTE (1) A COMPLETION AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA (“CITY”), DENSON CONSTRUCTION, INC. (“DENSON”), AND NGM INSURANCE COMPANY (“SURETY”) FOR DENSON TO COMPLETE THE BRIDGE REPLACEMENT AT BAYOU GRANDE BLVD., NORTH OF TANGLEWOOD – BRIDGE NO. 157184 PROJECT (“PROJECT”) FOR A COMPLETION PRICE OF \$3,246,073.90, (2) A TENDER AND RELEASE AGREEMENT BETWEEN THE CITY AND THE SURETY FOR THE SURETY TO PAY THE CITY BETWEEN \$1,001,217.93 TO \$1,162,995.86 TO USE TOWARD THE COMPLETION OF THE PROJECT, AND (3) ALL OTHER DOCUMENTS NECESSARY TO EFFECTUATE THESE TRANSACTIONS; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF UP TO \$1,162,995.86 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE GENERAL CAPITAL IMPROVEMENT FUND (3001), RESULTING FROM THE ABOVE PAYMENT FROM THE SURETY, TO THE BRIDGE 157184 BAYOU GRANDE BLVD, NORTH OF TANGLEWOOD PROJECT (16173) TO FUND THE COMPLETION OF THE PROJECT; AND PROVIDING AN EFFECTIVE DATE (ECID PROJECT NOS. 18052-110 AND 18052-111).

WHEREAS, the City and American Empire Builders, Inc. (“AEB”) entered into a contract for the Bridge Replacement at Bayou Grande Blvd., North of Tanglewood – Bridge No. 157184 project (“Project”) for an amount not to exceed \$3,600,000.00 (“Prime Contract”); and

WHEREAS, NGM Insurance Company (“Surety”) executed and delivered to the City a public construction bond for the Project in the amount of \$3,600,000.00 (“Bond”); and

WHEREAS, beginning in March 2023, the City sent AEB multiple deficiency notices regarding AEB’s work on the Project; and

WHEREAS, on or about January 23, 2024, City declared AEB in default under the Bayou Prime Contract, and made demand on NGM to perform or pay for the completion of the work remaining for the Project; and

WHEREAS, the AEB completed approximately 40% of the Project, and the City has paid AEB \$1,446,921.96 for work performed through November 21, 2023; and

WHEREAS, the Surety has tendered Denson to the City, and Denson has agreed

to complete the Project, including any corrective work that may be required, for a total sum of \$3,246,073.90 (“Completion Price”), under the same terms and conditions of the Prime Contract except for the completion date; and

WHEREAS, Administration recommends approval of this Resolution.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor or his designee is authorized to execute (1) a Completion Agreement between the City of St. Petersburg, Florida (“City”), Denson Construction, Inc. (“Denson”), and NGM Insurance Company (“Surety”) for Denson to complete the Bridge Replacement at Bayou Grande Blvd., North of Tanglewood – Bridge No. 157184 project (“Project”) for a completion price of \$3,246,073.90, (2) a Tender and Release Agreement between the City and the Surety for the Surety to pay the City between \$1,001,217.93 to \$1,162,995.86 to use toward the completion of the Project, and (3) all other documents necessary to effectuate these transactions.

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the General Capital Improvement Fund (3001) resulting from the above payment by the Surety, the following supplemental appropriation for Fiscal Year 2025:

| | |
|---|----------------------|
| <u>General Capital Improvement Fund (3001)</u> Bridge 157184 Bayou Grande Blvd, North of Tanglewood Project (16173) | Up to \$1,162,995.86 |
|---|----------------------|

This Resolution shall become effective immediately upon its adoption.

LEGAL:



00774000

DEPARTMENT:



BUDGET:





Approvals - gcc

Report • Printed on October 25, 2024

Approved

10/31 ADD - Tanglewood Bridge

▼ Attachments



Council Memo_Denson_Final.p

[https://stpete1-my.sharepoint.com/:](https://stpete1-my.sharepoint.com/)

▼ Final status: Approved



Step 3: Approved by

Claude Tankersley

10/25/2024 9:51:11 AM



Step 2: Approved by

Margaret B. Wahl

10/25/2024 9:49:51 AM



Step 1: Approved by

Brejesh Prayman

10/25/2024 9:49:42 AM



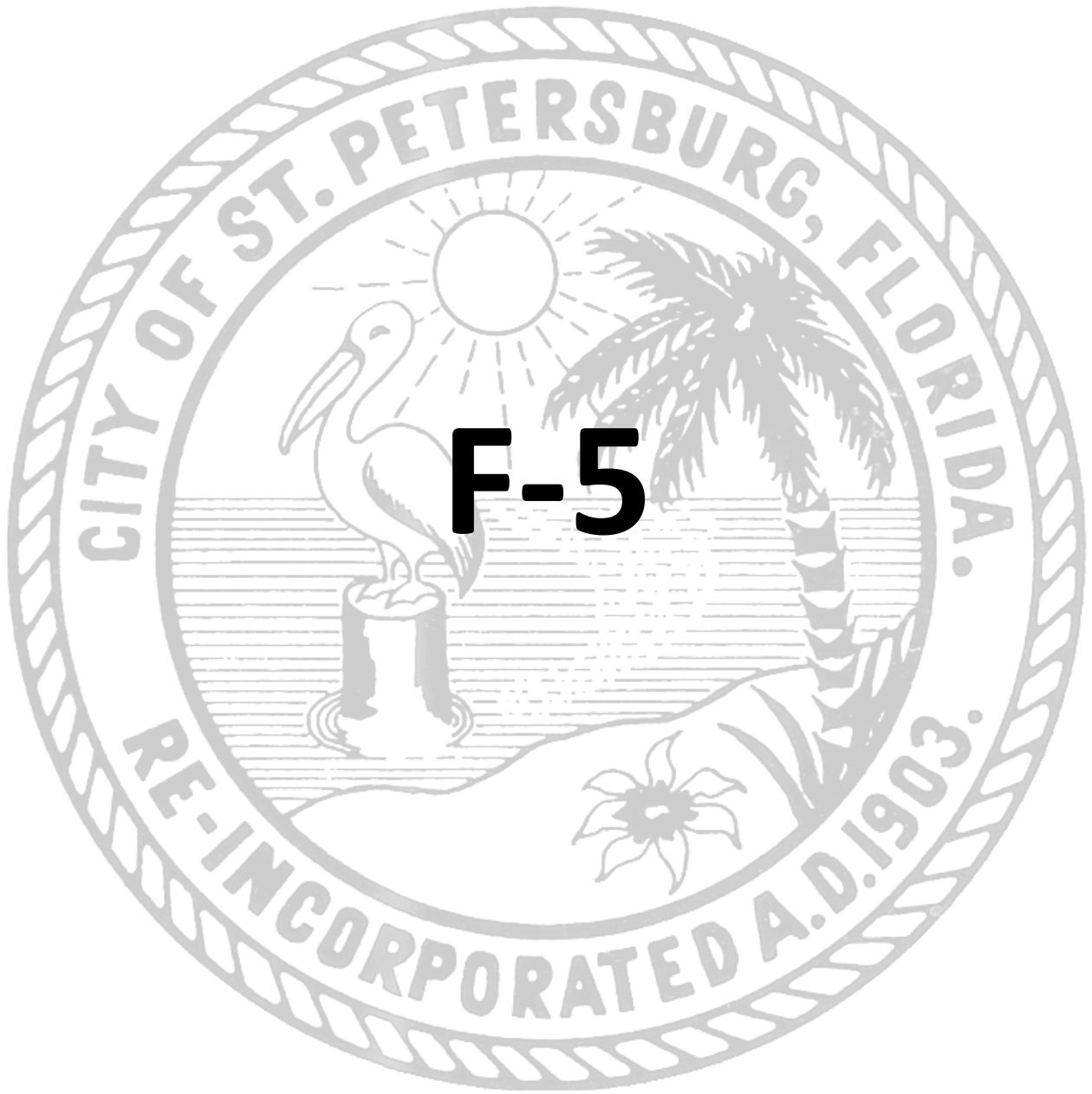
Requested by

Sarah B. Johnson

10/25/2024 9:48:57 AM

The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor or his Designee to accept grant funding in the amount of \$100,000 from the Foundation for a Healthy St. Petersburg, Inc. to be used toward the City's Hometown Recovery Haulers Program, approving a supplemental appropriation in the amount of \$100,000 from the increase in the unappropriated balance of the General Fund (0001), resulting from these grant revenues, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609), FY25 Storm #1 Gen Admin Depts Project (20772); authorizing the Mayor or his designee to execute all documents necessary to receive the grant funds; and providing an effective date.

Please scroll down to view the backup material.



F-5

ST. PETERSBURG CITY COUNCIL
Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figg-Sanders, Chair, and Members of City Council

SUBJECT: A resolution authorizing the Mayor or his Designee to accept grant funding in the amount of \$100,000 from the Foundation for a Healthy St. Petersburg, Inc. to be used toward the City's Hometown Recovery Haulers Program, approving a supplemental appropriation in the amount of \$100,000 from the increase in the unappropriated balance of the General Fund (0001), resulting from these grant revenues, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609), FY25 Storm #1 Gen Admin Depts Project (20772); authorizing the Mayor or his designee to execute all documents necessary to receive the grant funds; and providing an effective date.

EXPLANATION: In the aftermath of Hurricane Helene, the City of St. Petersburg established the Hometown Recovery Haulers Program ("Program"). The Program was created to incentivize local residents with access to trucks, trailers, or other vehicles to remove debris from the right-of-way and transport it to the City's Temporary Debris Management Site located at 1953 72nd Street North.

To qualify, haulers must reside in St. Petersburg, have a valid driver's license, and complete a W9. Approved haulers were issued a placard and assigned to one of nine zones throughout the City that incurred the most significant flooding and hurricane-related damage. Approved haulers receive payment of \$300 per haul of debris. A haul is a full vehicle load of debris picked up from the approved zone(s) and dropped off at the City's Temporary Debris Management Site, regardless of the size of the vehicle or whether the vehicle has a trailer. Once a haul has been completed, the hauler must submit the time and location of the debris pickup, an image of the debris picked up, the time of debris drop-off, and an image of the debris dropped off. Payment for verified hauls is issued to each hauler via check on a rolling basis.

The Foundation for a Healthy St. Petersburg will provide the City with a \$100,000 grant to support this effort and increase the number of hauls the Program can support. The City is providing an additional \$400,000 in funding to support the Program, and additional funds may be requested from our City partners depending on the Program's demand.

The Program will continue until funds are depleted or the City's Temporary Debris Management Site is closed, whichever occurs first.

RECOMMENDATION:

Administration recommends City Council approve a resolution authorizing the Mayor or his Designee to accept grant funding in the amount of \$100,000 from the Foundation for a Healthy

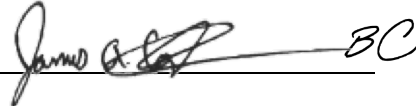
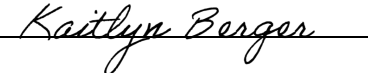
St. Petersburg and approve a supplemental appropriation in the amount of \$100,000 from the increase in the unappropriated balance of the General Fund (0001), resulting from these grant revenues, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609), FY25 Storm #1 Gen Admin Depts Project (20772).

COST/FUNDING/ASSESSMENT INFORMATION

Grant revenues in the amount of \$100,000 will be received from the Foundation for a Healthy St. Petersburg and deposited into the General Fund (0001). Funds will be available after approval of a supplemental appropriation in the amount of \$100,000 from the increase in the unappropriated balance of the General Fund (0001), resulting from these grant revenues, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375-2609), FY25 Storm #1 Gen Admin Depts Project (20772).

ATTACHMENTS: Resolution

APPROVALS:

Administration:  BC Budget: 

Resolution No. 2024 - _____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ACCEPT GRANT FUNDING IN THE AMOUNT OF \$100,000 FROM THE FOUNDATION FOR A HEALTHY ST. PETERSBURG, INC. (“FOUNDATION”) TO BE USED TOWARD THE CITY’S HOMETOWN RECOVERY HAULERS PROGRAM; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$100,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE GENERAL FUND (0001) RESULTING FROM THESE GRANT REVENUES TO THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT, ECONOMIC AND WORKFORCE DEVELOPMENT DIVISION (375-2609), FY25 STORM #1 GEN ADMIN DEPTS PROJECT (20772); AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO RECEIVE THE GRANT FUNDS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg has established the Hometown Recovery Haulers Program (“Program”), intended to help clear storm debris faster from the City’s neighborhoods most impacted by flooding and hurricane-related damage from Hurricanes Helene and Milton; and

WHEREAS, approved haulers are eligible to receive payment of \$300 per haul of debris taken from one of nine zones within St. Petersburg to the City’s Temporary Debris Management Site located at 1953 72nd Street North; and

WHEREAS, the Foundation for a Healthy St. Petersburg, Inc. (“Foundation”) has offered to provide \$100,000 in grant funds to support the Program and increase the number of hauls the Program can support; and

WHEREAS, Administration recommends acceptance of the grant funding from the Foundation.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, that the Mayor or his designee is authorized to accept funding in the amount of \$100,000 from the Foundation for a Healthy St. Petersburg, Inc. (“Foundation”) to be used toward the Hometown Recovery Haulers Program.


BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated fund balance of the General Fund (0001), resulting from these grant revenues, the following supplemental appropriation for FY25:

| | |
|---|-----------|
| <u>General Fund (0001)</u> | |
| Economic and Workforce Development Department, | |
| Economic and Workforce Development Division (375-2609), | |
| FY25 Storm #1 Gen Admin Depts Project (20772) | \$100,000 |

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to receive the grant funds.

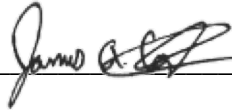
This Resolution shall become effective immediately upon its adoption.

LEGAL:



00772841.docx

DEPARTMENT:

 EC

BUDGET:



The following page(s) contain the backup material for Agenda Item: Ordinance 596-H, an ordinance of the City of St. Petersburg, Florida amending City Code Section 20-74 sleeping in or on right-of-way to remove subsection (d) and renumber accordingly; creating compliance with state law; providing for severability; and providing an effective date.
Please scroll down to view the backup material.



G-1

M E M O R A N D U M

TO: **Honorable City Council Chair Deborah Figgs-Sanders and
Members of City Council**

FROM: **Joseph P. Patner, Executive Assistant City Attorney**

DATE: **August 28, 2024**

RE: **AN ORDINANCE OF THE CITY OF ST.
PETERSBURG, FLORIDA AMENDING CITY
CODE SECTION 20-74 SLEEPING IN OR ON
RIGHT-OF-WAY TO REMOVE SUBSECTION (D)
AND RENUMBER ACCORDINGLY; CREATING
COMPLIANCE WITH STATE LAW; PROVIDING
FOR SEVERABILITY; AND PROVIDEING AN
EFFECTIVE DATE.**

Attached please find the proposed amendments to Code 20-74. This change conforms the ordinance with new state and federal law.

AN ORDINANCE OF THE CITY OF ST. PETERSBURG, FLORIDA AMENDING CITY CODE SECTION 20-74 SLEEPING IN OR ON RIGHT-OF-WAY TO REMOVE SUBSECTION (D) AND RENUMBER ACCORDINGLY; CREATING COMPLIANCE WITH STATE LAW; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG, FLORIDA DOES ORDAIN:

SECTION ONE. Section 20-74 of the St. Petersburg City Code is hereby amended to remove subsection (d) in its entirety and to read as follows:

Sec. 20-74. Sleeping in or on right-of-way.

- (a) It shall be unlawful and a violation of the Code for any person to:
- (1) sleep in or on (i) any part of the right-of-way, which shall include any public sidewalk, or (ii) any public path for vehicular or pedestrian travel within the municipal pier district;
 - or,
 - (2) engage in public camping as defined by F.S. 125.0231.
- (b) A Law Enforcement Officer observing a violation of subsection (a) of this section, shall inquire of the person violating this section if the person has legally existing available shelter space, either owned or available for use by the individual, and if the person has such available space and agrees to travel, begins to travel immediately and continues to travel until reaching such shelter space, the person shall not be charged with a violation of this section.
- (c) If shelter space is available at a shelter within the City or within three miles of the borders of the City and such shelter space is known to be available by a Law Enforcement Officer observing a violation of subsection (a) of this section, the Officer shall advise the person of the violation and, when necessary and when available, afford the person the opportunity to be transported to the shelter with any personal items requested to be removed by the individual, provided the shelter will accept the person. The person shall not be charged with a violation of this section if the person agrees to be transported to the shelter. If the shelter space is outside the borders of the City, public or other transportation will be made available to the individual at the shelter space so that the individual can travel to locations within the City which are necessary to the individual.
- ~~(d) If the Officer is not aware of available shelter space within the City or within three miles of the borders of the City, the person shall not be charged with a violation of this section.~~

- (~~d~~e) It shall not be a violation of this subsection for a passenger to be asleep while traveling in the right-of-way if they are being transported by another in or on any device or by any method otherwise legally permitted in the part of the right-of-way being used for such travel.
- (~~e~~f) After meeting the requirements above, the provisions of section 1-7 shall apply to each violation.

SECTION TWO. Coding: As used in this ordinance, language appearing in struck-through type is language to be deleted from the City Code, and underlined language is language to be added to the City Code, in the section, subsection, or other location where indicated. Language in the City Code not appearing in this ordinance continues in full force and effect unless the context clearly indicates otherwise. Sections of this ordinance that amend the City Code to add new sections or subsections are generally not underlined.

SECTION THREE. The provisions of this ordinance shall be deemed to be severable. If any provision of this ordinance is determined unconstitutional or otherwise invalid, such determination shall not affect the validity of any other provisions of this ordinance.

SECTION FOUR. COMPLIANCE WITH § 166.041(4), FLORIDA STATUTES. This ordinance is required for compliance with federal or state law or regulation. Therefore, a business impact estimate was not required and was not prepared for this ordinance.

SECTION FIVE. In the event this Ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective after the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto this Ordinance, in which case this Ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this Ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

LEGAL:

/s/ Joseph P. Patner
Assistant City Attorney
(00758986)

The following page(s) contain the backup material for Agenda Item: Respectfully requesting a referral to the Public Services and Infrastructure Committee for an update on the City's wastewater collection facilities and the capital projects identified (funded and not funded) to address the natural hazards associated with the three facilities (Northeast, Northwest, and Southwest) (Councilmember Hanewicz)

Please scroll down to view the backup material.



H-1

CITY COUNCIL AGENDA NEW BUSINESS ITEM

TO: Members of City Council

DATE: October 3, 2024

COUNCIL DATE: ~~October 10, 2024~~ October 31, 2024

RE: Referral to the Public Services and Infrastructure Committee for an Update on the City's Wastewater Collection Facilities and the Capital Projects Identified (funded and not funded) to Address the Natural Hazards Associated with the Three Facilities.

ACTION DESIRED:

Respectfully requesting a referral to the Public Services and Infrastructure Committee for an update on the City's wastewater collection facilities and the capital projects identified (funded and not funded) to address the natural hazards associated with the three facilities (Northeast, Northwest, and Southwest).

Lisset Hanewicz
Council Member, District 4

The following page(s) contain the backup material for Agenda Item: Respectfully requesting a referral to the Public Services and Infrastructure Committee for a discussion regarding construction crane safety. (Councilmember Driscoll)
Please scroll down to view the backup material.



H-2

CITY COUNCIL AGENDA NEW BUSINESS ITEM

TO: Members of City Council

DATE: October 17, 2024

COUNCIL DATE: October 31, 2024

RE: Construction crane safety

ACTION DESIRED:

Respectfully requesting a referral to the Public Services and Infrastructure Committee for a discussion regarding construction crane safety.

Gina Driscoll
Council Member, District 6

The following page(s) contain the backup material for Agenda Item: Respectfully requesting a referral to the November 7, 2024 Housing, Land Use, and Transportation Committee for a discussion on the post storm permitting process as it relates to substantial improvements and regulations set forth by the City's Land Development Regulations, the Florida Building Code, and FEMA.
(Councilmember Gabbard)
Please scroll down to view the backup material.



H-3

CITY COUNCIL AGENDA NEW BUSINESS ITEM

TO: Members of City Council

DATE: October 23, 2024

COUNCIL DATE: October 31, 2024

RE: Referral to the Housing, Land Use, and Transportation Committee for a discussion on the post storm impact of the Federal Emergency Management Agency (FEMA) 50% rule and the City of St Petersburg's permitting process and Land Development Regulations as it relates to substantial improvements.

ACTION DESIRED:

Respectfully requesting a referral to the November 7, 2024 Housing, Land Use, and Transportation Committee for a discussion on the post storm permitting process as it relates to substantial improvements and regulations set forth by the City's Land Development Regulations, the Florida Building Code, and FEMA.

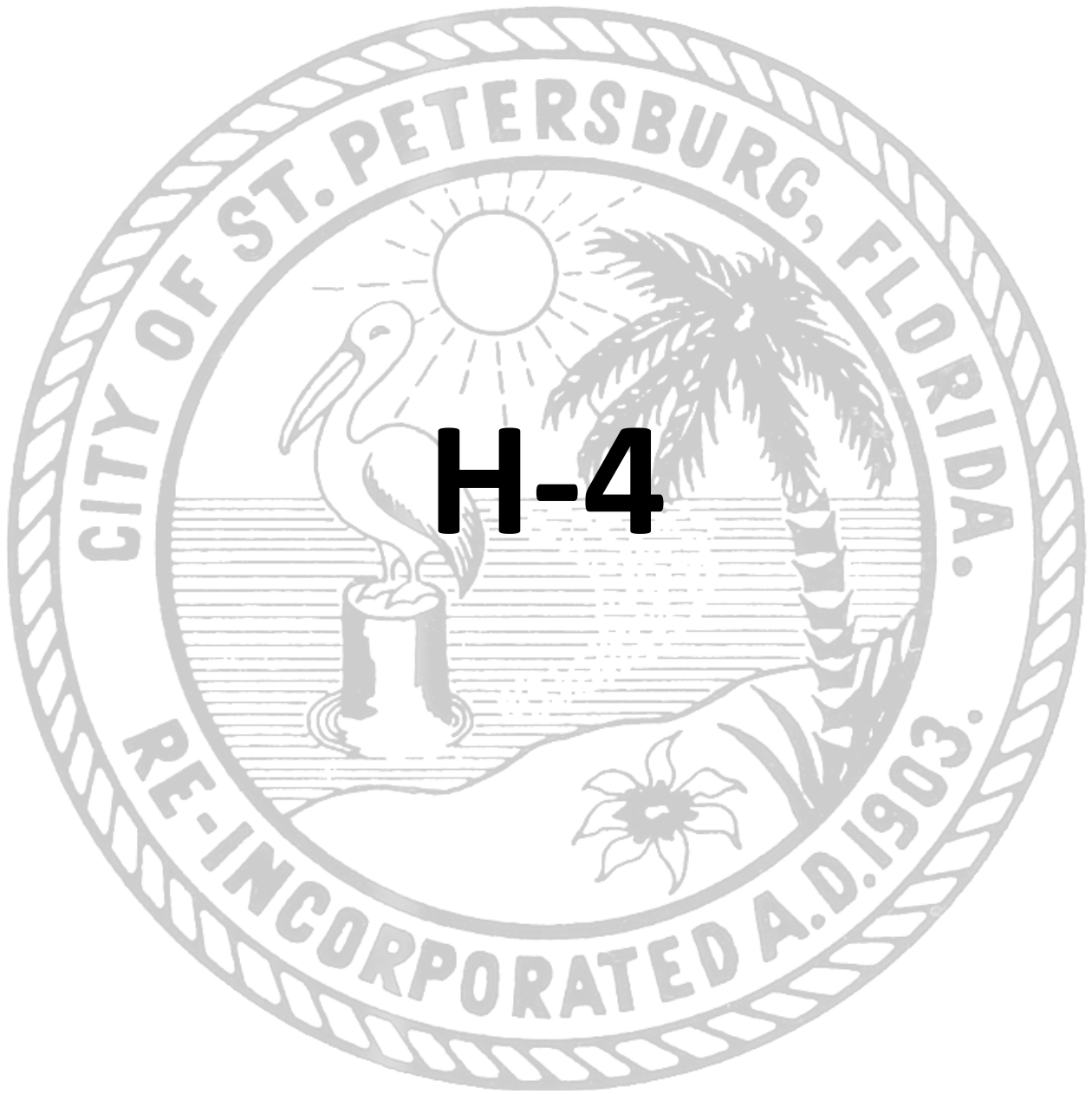
The information provided in the discussion should focus on the importance of and the ability to assist residents in complying with the FEMA 50% rule as a method of maintaining our Community Rating System (CRS) and its implications for the City on its ability to continue working with the Federal government to provide access for residents to the National Flood Insurance Program.

Discussion should also focus on clarity around the City of St Petersburg's calculation of substantial damage at 49%. Other pertinent information for permitting process and impacts to neighborhoods is also requested to be addressed in this discussion as Administration feels applicable.

Council Member Brandi Gabbard
District 2

The following page(s) contain the backup material for Agenda Item: Respectfully requesting a referral to the Public Services and Infrastructure Committee, or other relevant committee, for a discussion on on allowing mobile homes (single or double-wide) to be placed on residential properties to provide temporary housing during disaster recovery and repairs. (Councilmember Montanari)

Please scroll down to view the backup material.



H-4

CITY COUNCIL AGENDA NEW BUSINESS ITEM

TO: Members of City Council

DATE: October 24, 2024

COUNCIL DATE: October 31, 2024

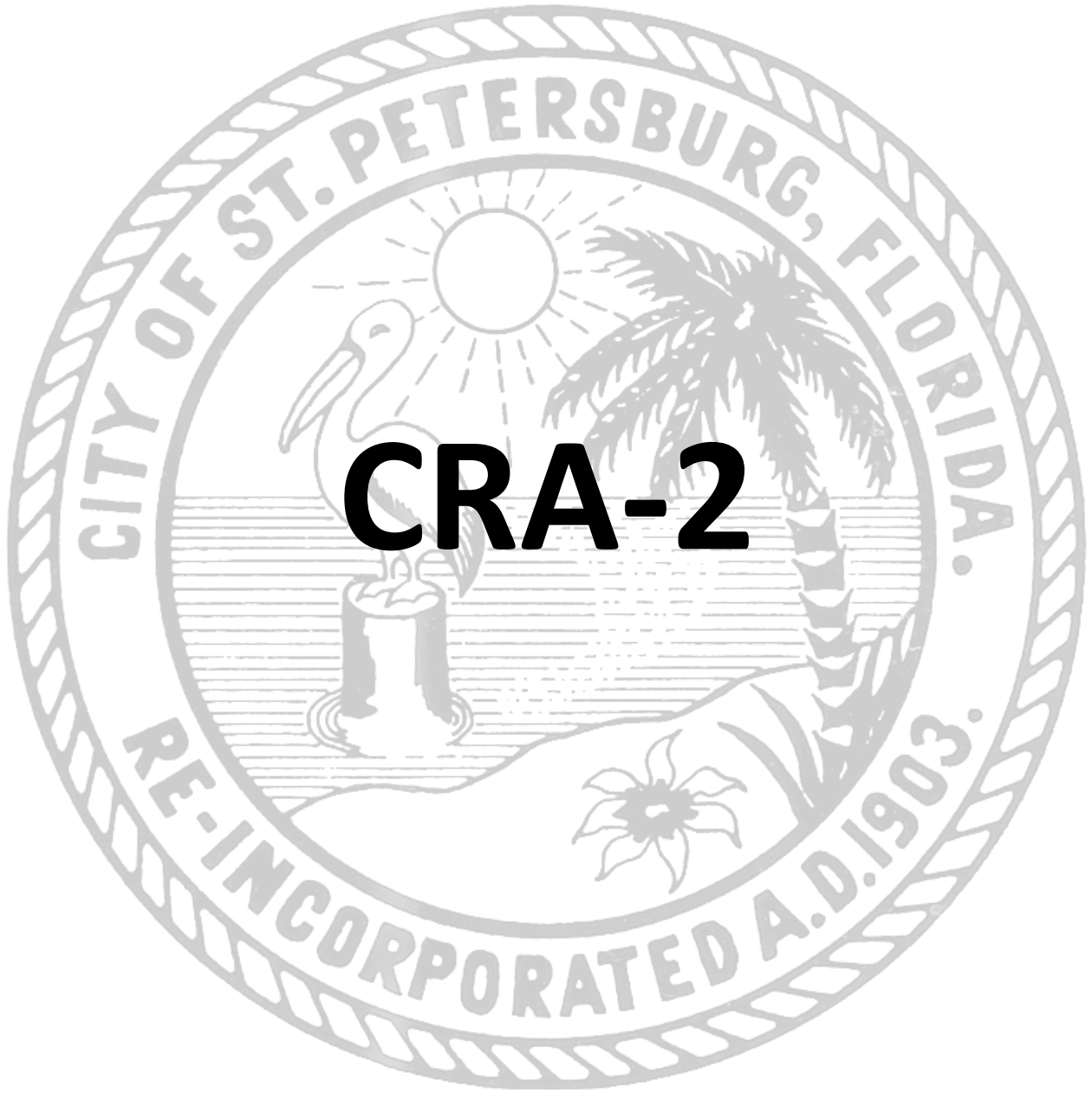
RE: Referral to the Public Services and Infrastructure Committee for a Discussion on Allowing Mobile Homes to be Placed on Residential Properties to Provide Temporary Housing During Disaster Recovery and Repairs.

ACTION DESIRED:

Respectfully requesting a referral to the Public Services and Infrastructure Committee, or other relevant committee, for a discussion on on allowing mobile homes (single or double-wide) to be placed on residential properties to provide temporary housing during disaster recovery and repairs.

Ed Montanari
Council Member, District 3

The following page(s) contain the backup material for Agenda Item: A resolution of the St. Petersburg Community Redevelopment Agency (CRA) finding the proposed plan to construct a 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of commercial space, 164-dwelling units and 754-parking spaces with the existing 12-story, 253,590 square foot office building to remain generally located at 100 2nd Avenue South consistent with the Intown Redevelopment Plan and providing an effective date (City File IRP 24-3A). Please scroll down to view the backup material.



CRA-2



**Community Redevelopment Agency
Meeting of October 31, 2024**

CRA Case File: IRP 24-3A

REQUEST

Review of the proposed plan to construct a 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of commercial space, 164-dwelling units and 754-parking spaces with the existing 12-story, 253,590 square foot office building to remain for consistency with the Intown Redevelopment Plan (IRP). The subject property is generally located at 100 2nd Avenue South.

APPLICANT INFORMATION

Owners: City Center S T F LP
135 W. Central Boulevard, Suite 900
Orlando, FL 32801

Applicant: PMG Acquisitions, LLC
398 NE 5th Street, 13th Floor
Miami, FL 33132

Representatives: Katie Cole, Esq., Hill Ward Henderson, P.A.
600 Cleveland Street, Suite 800
Clearwater, FL 33755

OVERVIEW OF PROJECT

The subject property is generally located at 100 2nd Avenue South. The property is currently developed with a 12-story, 253,590 square foot office building and 450-space parking garage. The applicant is proposing to demolish the existing parking garage, keep the existing office building and construct a 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of retail space, 164-dwelling units and 754-parking spaces. The project's construction cost is valued at \$225 million.

Background

The subject property is located within the Intown Redevelopment Area. The Redevelopment Plan (IRP) was adopted in March of 1982 to address blight and slum conditions, consistent with Section 163.362 FS. The IRP provides mechanisms and programs for coordinating and facilitating public and private improvements to encourage revitalization. The IRP covers over 309 acres, excluding rights-of-way.

The Community Redevelopment Agency was established to implement the IRP. To achieve the goals of the redevelopment plan and to combat slum and blight the CRA is tasked with the following: acquisition of property, demolition, rehabilitation, relocation of effected occupants, construction of public improvements, sale of property, administration, establishing design guidelines and management of property.

The objectives of the IRP include encouraging and reinforcing development, the development of integrated transportation systems and to ensure (re)development reinforces and maintains historic, cultural and aesthetic integrity.

Proposal

The proposed project will be a mixed-use development that will consist of the existing 12-story office building and the proposed 49-story (525-feet tall measured from grade), mixed-use building. The existing building is located along the eastern side of the subject property and the proposed building will be located along the western side of the property. The proposed tower will be located where the existing parking garage is located. The existing surface parking area that is located between the existing office building and parking garage will be redesigned into a vehicular court. Two existing curb-cuts along 2nd Street South will be removed. The existing curb-cut along 2nd Avenue South will be relocated and the existing curb-cut along 1st Street South will remain in its current location. The vehicular court will consist of vehicular access to the parking garage and loading bay and surface parking.

The ground floor of the mixed-use building will consist of commercial space, office and residential lobbies, a loading area and garage access. The 2nd floor will consist of back-of-house facilities. Floors three through 13 will be devoted to parking. Floors 14 through 16 will be for office space. Floors 17 and 18 will be for residential amenity areas including a pool deck. Floors 19 through 49 will consist of residential units. Pedestrian access to the ground floor commercial space will be along both 2nd Avenue South and 2nd Street South. Pedestrian access to the residential and office lobbies will be from a sidewalk on the east side of the proposed build that leads to the public sidewalk along 2nd Avenue South. Vehicular ingress and egress to the vehicular court will be from 2nd Avenue South and 1st Street South.

The style of the building is modern. As described by the applicant's architect, the tower will be all-glass, with a break between the podium and residential tower above. The building steps-back as it rises. The tower is elevated above the podium giving the illusion that the tower is floating. The east and west façades of the tower undulate from south to north and includes cantilevered balconies. The overall building includes step-backs, fenestration style and creates a distinction between the podium and residential tower.

The Airport Height Limit is 158-feet Above Mean Sea Level (AMSL). The proposed building height is 540-feet AMSL. The height that is being requested by the applicant will be required to be approved by the F.A.A. and obtain an Airport obstruction permit.

CONSISTENCY WITH INTOWN REDEVELOPMENT PLAN

The IRP requires the Community Redevelopment Agency (CRA) to evaluate a development proposal to ensure its proposed use and design are consistent with the Plan. The applicant has provided a narrative addressing the consistency with the Intown plans. Staff has reviewed the project narrative and concurs with the applicant.

Plan Emphasis

Part of the implementation is developing an overall land use emphasis in order to achieve the concentration and form of development desired. Within the redevelopment area there are four focus areas for new development: The Core, Webb's City, the Stadium Complex and surrounding residential areas. The proposed development is located within the "Core" area of the Intown redevelopment area. The core area of the IRP is area is defined as a mixed-use emphasis, either office, retail, residential or a combination thereof, reflecting the importance of concentrating intense office and major retail activity within this small area. This concentration achieves a 24-hour activity center and emphasizes a pedestrian orientation.

The objectives of the IRP include encouraging and reinforcing development, the development of integrated transportation systems and to ensure (re)development reinforces and maintains historic, cultural and aesthetic integrity.

Analysis

The IRP includes design and development guidelines to ensure compatibility between the types of developments that are desired in the downtown and how such developments relate to the environment and each other. The proposed project was reviewed by staff and found to be consistent with the following:

- *Compliance with the land development code.*
- *Developers shall submit projects to the CRA for review.*
- *Development shall provide appropriate architectural variety to the area.*
- *Infill development should create a sense of place and identify by relating to old and new architecture, by interrelated open space.*
- *All new development shall relate in building scale and mass with the surrounding areas.*
- *Development shall be consistent with the permitted uses in the downtown zoning district.*
- *Development intensity and uses shall be governed by the underlying zoning district.*

With respect to compliance with the Land Development Code, the subject property is located in the DC-1. A mixed-use development with an unlimited floor area ratio is permitted. The proposed development has a proposed FAR of 6.91. Staff determined that the proposed development is in compliance with the zoning district standards and therefore the redevelopment is consistent with the IRP.

The proposed redevelopment will fit in with both older and newer developments in the IRP. The buildings will be urban in scale, with pedestrian oriented features, including ground level commercial space, lobby entrances, screening of parking garage, floor to ceiling storefront windows and ample fenestration. Site improvements will include 10-foot-wide sidewalks, street trees and landscaping, bicycle parking and a new drainage system. The pedestrian improvements will contribute to a pleasurable walking experience by providing wide, shaded sidewalks.

The existing downtown development pattern contains a variety of building types, styles, heights, masses, setbacks and orientations. The building form and the relationship of the building are consistent with other development projects in the IRP. Other high rise multi-story developments within the immediate area and the IRP include: Saltaire, a 35-story building (408-feet tall measured from grade), located directly to the south, Signature Place, a 36-story building (381-feet tall measured from grade) located directly to the north, One, a 41-story building (477-feet tall measured from grade), 200 Central, a 41-story building (480-feet tall measured from grade) under construction at 200 Central Avenue, and 400-Central, 46-story building (515-feet tall measured from grade) currently under construction at 400 Central Avenue. The building design took into consideration the relationship with the newer developments in the immediate area by creating a continuous street edge, integration of the sidewalks and landscaping and concealing the parking garage.

SUMMARY AND RECOMMENDATION

Staff recommends approval of the attached resolution finding the proposed plan to construct a 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of commercial space, 164-dwelling units and 754-parking spaces with the existing 12-story, 253,590 square foot office building to remain consistent with the Intown Redevelopment Plan as reflected

October 31, 2024

4

in report IRP 24-3A based on preliminary plans submitted for review subject to the following conditions:

This recommendation is subject to the following conditions:

1. FAR and height bonus approval is subject to Site Plan approval by the Development Review Commission;
2. Final building plans must be reviewed and approved by CRA staff; and
3. Applicant must comply with any conditions of approval required by Development Review Commission or Development Review Services staff.
4. Applicant must obtain an Airport obstruction permit from the city.

Attachments: Resolution, Project Location Map, Applicant's Narrative, Site and Landscape Plans, Elevations and Architectural Renderings.

CRA RESOLUTION NO.

RESOLUTION OF THE ST. PETERSBURG COMMUNITY REDEVELOPMENT AGENCY (CRA) FINDING THE PROPOSED PLAN TO CONSTRUCT A 49-STORY MIXED-USE BUILDING WITH 63,251 SQUARE FEET OF OFFICE SPACE, 14,398 SQUARE FEET OF COMMERCIAL SPACE, 164-DWELLING UNITS AND 754-PARKING SPACES WITH THE EXISTING 12-STORY, 253,590 SQUARE FOOT OFFICE BUILDING TO REMAIN GENERALLY LOCATED AT 100 2ND AVENUE SOUTH CONSISTENT WITH THE INTOWN REDEVELOPMENT PLAN AND PROVIDING AN EFFECTIVE DATE (CITY FILE IRP 24-3A).

WHEREAS, the Community Redevelopment Agency of the City Council of the City of St. Petersburg has adopted the Intown Redevelopment Plan and established development review procedures for projects constructed within designated redevelopment areas;

WHEREAS, the Community Redevelopment Agency has reviewed the plans to construct a 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of commercial space, 164-dwelling units and 754-parking spaces with the existing 12-story, 253,590 square foot office building to remain as described and reviewed in CRA Review Report No. IRP 24-3A; and

BE IT RESOLVED that the Community Redevelopment Agency of the City of St. Petersburg, Florida, finds the 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of commercial space, 164-dwelling units and 754-parking spaces with the existing 12-story, 253,590 square foot office building to remain consistent with the Intown Redevelopment Plan, with the following conditions:

1. FAR and height bonus approval is subject to Site Plan approval by the Development Review Commission;
2. Final building plans must be reviewed and approved by CRA staff; and
3. Applicant must comply with any conditions of approval required by Development Review Commission or Development Review Services staff.
4. Applicant must obtain an Airport obstruction permit from the city.

This resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND CONTENT

Michael J. Dema
City Attorney (designee)

/s/ Elizabeth Abernethy
Elizabeth Abernethy, AICP Director
Planning & Development Services Department

EXHIBIT A

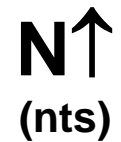
Site Data

| | |
|------------------------------------|---|
| Location | 100 2 nd Avenue South 19/31/17/74466/056/0010 |
| Redevelopment Area | Intown Redevelopment Area |
| Zoning District | DC-1 |
| Existing Land Use | Office and parking garage |
| Proposed Uses | A 49-story mixed-use building with 63,251 square feet of office space, 14,398 square feet of commercial space, 164-dwelling units and 754-parking spaces with the existing 12-story, 253,590 square foot office building to remain. |
| Site Area | 92,328 sq. ft or 2.11 acres |
| Proposed FAR | 6.91 FAR |
| Existing FAR | 4.5 FAR |
| Permitted FAR | Unlimited |
| Number of Residential Units | 164 |
| Existing Parking | 450 spaces |
| Proposed Parking | 754 spaces |



PROJECT LOCATION MAP

Address:
100 2nd Avenue South
City of St. Petersburg, Florida
Planning & Development Services
Department



Site Plan Review and Community Redevelopment Area Project Narrative

100 2nd Avenue South, St. Petersburg *Intown Redevelopment Center / DC-1 District*

General Site Background:

This application is for property located in the Intown Activity Center in the DC-1 zoning district, with a future land use category of CBD, in the City of St. Petersburg at 100 2nd Avenue South (the “Property”).

The Property is in the Intown Redevelopment Area (“Intown CRA”), and has been designed to comply with the goals and objectives of the Intown CRA, as well as the applicable DC-1 regulations and Comprehensive Plan goals and objectives.

The Property currently contains an existing office building and associated garage and street parking and vehicle circulation area. The existing office building is proposed to remain (and is currently being improved in anticipation of this development), with the proposed new structure described herein to be constructed in the area of the Property where the garage currently exists. The new proposed structure will be re-addressed as 150 2nd Avenue South, so as to have a distinct address and avoid confusion with the existing office building that will remain.

Since the time of initial submittal, the architectural design has been revised to a striking modern statement building that will contribute positively to the character of the DC-1 district and the skyline of the City.

Project Description:

The applicant and developer, 150 2nd Ave S Trustee, LLC (the “Developer”), proposes a 164-unit condominium complex on the Property, with retail and residential amenities at street level, and 3 stories of office space (the “Project”). As described above, this proposed structure will be located where the parking garage structure is currently located on the Property, with said existing garage structure to be demolished, and the existing office building on the eastern portion of the Property to remain. The Developer requests certain F.A.R. bonuses and exemptions as described herein. The Project is designed with a target maximum FAR of 6.91 and a maximum building height of 540 ft. above sea level. The residential portion is comprised of a residential lobby on the ground floor, residential amenity areas on floors 17 and 18, including an infinity pool wrapping around the 17th floor overlooking the city, and 31 floors of residential units (floors 19 through 49). The penthouse units at floors 47, 48 and 49 include additional pool space in the stepped back massing of the top floors of the structure. The 2-story, pedestrian-friendly base of the building will feature 14,398 s.f. of ground floor and mezzanine liner retail, and a total of 1,652 s.f. of space for an office lobby and 5,521 s.f. of resident lobbies. Floors 14, 15, and 16 will be for Office uses, with floors 3-13 dedicated to parking for residents, office, and retail. The ground floor retail will be along both 2nd Avenue South and 2nd Street South, enhancing and contributing especially to the existing pattern of pedestrian-friendly retail uses along 2nd Street South, including the retail across the street to the west, and to the south at the base of the Saltaire building. The existing office building to remain is 12 stories and has approximately 253,590 s.f. of Office uses.

The balance of the block includes the Saltaire, a luxury condominium complex, and the Hilton St. Petersburg Bayfront hotel. Across 2nd Ave S. to the north is the Signature Place, a luxury condominium complex. As described above, access to the ground floor retail liner uses for the proposed structure are consistent with the ground floor liner and parking garage structure of Saltaire to the south of the Property. The proposed height of the structure is generally consistent with the heights of Saltaire (408' / 35 stories of condominiums) and Signature Place (381' / 36 stories of residential uses). Saltaire is within the same height subdistrict as the Property, within the DC-1 regulations. As the project is near Albert Whitted Airport, the Federal Aviation Authority and the Airport Authority will review the height portion of this request. Vehicular access to the structure (as well as vehicular access to the existing office building on the eastern portion of the Property) is located on 2nd Avenue South east of the retail liner area. The proposed entrances to both the new parking garage of the structure, and the existing office building, with the vehicular access drive between them, provides a safe and logical drop-off point for guests and visitors to either building, and locates vehicular traffic associated with the structures on the Property away from the heavier pedestrian traffic focused around the corner of 2nd Avenue South and 2nd Street South, providing for access to both the existing office structure and the proposed new structure from both 2nd Ave. South and 1st St. South. An existing curb cut at 2nd St S will be removed, further enhancing pedestrian experience.

The Project will satisfy a demand for residential walkability, ground floor retail space, bayfront office space (with existing office building and proposed new office space), and better parking options in the Intown Activity Center. Most importantly, it establishes a path for retaining 253,590 sf of office space and allowing improvements thereto. As part of the overall Project, the Developer has committed to the recording of a restrictive covenant that will prevent development above 12 stories in height in the area of the Property that contains the 12-story office building footprint. This restrictive covenant will therefore act as a deterrent to redevelopment of the office building, as a taller building will not be permitted in that portion of the Property.

DC-1 Zoning District:

The DC district encourages the creation of a “vibrant urban scale, mixed-use, walkable district” with defined street edges and a pedestrian scale along the street, and taller buildings stepped back from the street. The downtown area is generally characterized by an eclectic mix of architecture, with vibrant retail and restaurant uses along the street frontage. The DC-1 district specifically provides for “intense mixed-use development” including “appropriate pedestrian amenities, pedestrian linkages, ground level retail, and cultural activities.” The Project will positively contribute to this character of the DC-1 district by:

1. Activating and creating and lively, pedestrian-focused Streetscape at the ground floor
 - a. Modulation of the pedestrian façade with expressed columns and additional setback from property line.
 - b. Integration of canopies and pedestrian entrance doors
2. Articulating the parking/office podium to maintain a consistent texture and scale that unifies the architecture of the building as a whole.
 - a. Articulation of the garage cladding by lifting up the facade to create a reveal of the pedestrian realm
 - b. Clear setbacks above the 75' height while maintaining continuity of the architecture
 - c. Inclusion of architectural reveals and lighting to modulate the scale of the façade
 - d. Placement of balconies at corners to articulate and differentiate the office uses

3. Expressing a break in the massing above the podium to the Residences to create a floating appearance.
 - a. Creating a wrap-around infinity edge pool at the 18th floor providing an unparalleled experience and view of the city.
 - b. Articulation of the stepped massing form that accentuates the importance of the street intersection,
 - c. Provision of Landscaping and Residence Amenities.
 - d. Contributing to the skyline articulation not only at the top of the building but also at the amenity level with stepped ceiling forms.
4. Articulating the top of the building and contributing to the skyline of the city.
 - a. Inclusion of two substantial massing setbacks
 - b. Creation of private residence green space and pools at the setbacks.
 - c. Concealing the Mechanical Penthouse into the form of the building to create a seamless articulation as the building touches the sky.
 - d. Articulation of a serrated architectural form with balcony reveals.
 - e. Inclusion of architectural lighting as the building meets the sky.

The design vision, as depicted in the elevations and renderings, is a striking 49-story luxury condominium that rises in the St. Petersburg skyline with an all-glass facade reflecting the vibrant hues of the Florida sun. This architecture offers sweeping 360-degree panoramic views that invites residents and guests to experience a lifestyle that seamlessly blends a grandeur lifestyle with the natural beauty of the waterfront. The architectural design creates a stunning break between the podium and the residential tower. As one ascends, they'll notice the building's unique stepping configuration, where each tier gracefully transitions from south to north, culminating in a breathtaking cantilever that seems to defy gravity. This impressive feature creates the illusion of the residential tower floating effortlessly above the podium. A 360 degree infinity-edge pool, perched along the podium's edge, invites residents to take a refreshing dip while enjoying uninterrupted views of the waterfront to the east. As one journeys higher, the residential units step back, revealing expansive rooftop terraces adorned with lush landscaping and intimate lounging areas. Here, residents can relax by private pools or host gatherings while taking in the highest bird's-eye views of St. Petersburg. This high-end condominium represents the pinnacle of modern living, where every detail has been meticulously crafted to offer an unparalleled experience of elegance, comfort, and breathtaking beauty.

Overall, the design breaks the overall form with thoughtful step-backs, massing breaks, fenestration style, and a creates a striking distinction between the office/retail and residential portions with a cantilevered feature providing a floating appearance.

2nd Avenue South and 2nd Street South are classified in this area of the DC-1 district as pedestrian-level "B" streets. The proposed structure will meet and even exceed the pedestrian-level "B" street requirements in the DC-1 district with the elements described above, as well as with appropriate hardscape and landscape treatments.

The proposed structure utilizes the following exemptions from F.A.R. under the DC-1 Code Section 16.20.120.6.1:

- Structured Parking square footage exemption, for a total of 261,752 s.f. of exempt s.f. from F.A.R. calculations
- Office Use of at least 25,000 gross square feet, for a total of 63,435 s.f. of exempt s.f. from F.A.R. calculations

The proposed structure satisfies and utilizes the following FAR bonuses of the DC-1 district under Code Section 16.20.120.6.2:

- Commitment to LEED Gold certification or equivalent, for a total of a 1.5 F.A.R. bonus
- Payment into workforce housing fund, for a total of a 1.5 F.A.R. bonus
- Enhanced streetscape, for a total of 1.0 F.A.R. bonus

Accordingly, the total applicable F.A.R. bonus is 4.0, added to the base F.A.R. of 3.0 for a total maximum F.A.R. of 7.0, a total of 6.91 F.A.R. of which is proposed to be utilized.

The proposed structure is set back at 10 ft. at height above 75' as required. The distance between structures on-site satisfies the required wall to wall distances at the required height intervals under the Code, as do the distances from other off-site structures. The liners, prior to step-backs and articulated massing of the proposed tower, will be within the required distances from other nearest liner structures under 75 ft. in height.

The applicant proposes 13% open space, which is more than the minimum requirement of 5%.

The proposed structure height of 540' above sea level requires a public hearing process, per the table of maximum building heights without hearing approval in Code Section 16.20.120.7.

Comprehensive Plan:

The Project satisfies the applicable objectives and goals of the City of St. Petersburg Comprehensive Plan, by promoting more intensive growth and large-scale quality development in a designated activity center and CRA. Please see Comprehensive Plan Objectives LU2 and LU13, especially. The Project will strengthen the sense of neighborhood in the area, by adding to the desired pedestrian streetscape along both 2nd Avenue South and 2nd Street South. The Project's proximity to the Al Lang Stadium, Demens Landing Park, Duke Energy Center, and other Bayfront entertainment uses, further a sense of place in the Intown Activity Center and Intown CRA.

Intown CRA Redevelopment Plan:

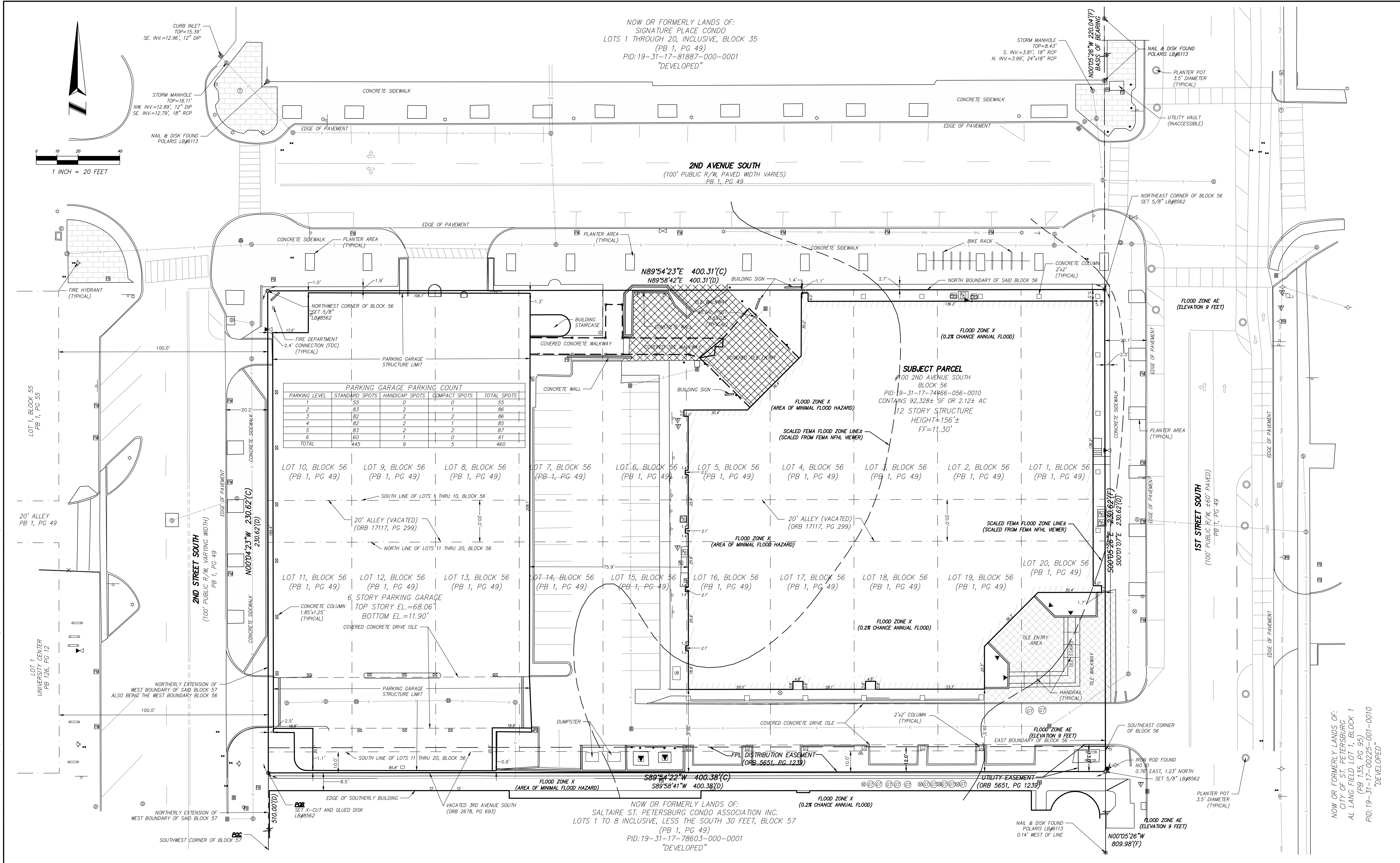
In line with the goals of the Intown CRA, the Project will aid in unification of the development in the area, which is increasingly characterized by multifamily residential communities and pedestrian-level retail and amenities, while balancing a desired mix of office uses. The site is within the Core Area of the Intown CRA, on Block H identified in the Core Area as a Key Development Block. The Intown CRA Redevelopment Plan identifies Block H as an office project with a parking structure, completed in 1984, and contemplating future use of air rights (vertical construction) in the future. The proposed new structure, with its 13 floors of parking and office and residential uses above, completes that vision. The enhanced streetscaping proposed, and the pedestrian oriented ground floor retail liner, are in line with the vision for the CRA, especially a vibrant Downtown Core Area. The proposed mix of office, retail, and residential is entirely consistent with the focus of the Core, especially with the retention of the existing office building on the east portion of the Property. Design elements along 2nd Avenue South will adhere to the Plaza Parkway "Promenade" level design requirements to the maximum possible extent. The architectural design of the structure itself, in addition to the pedestrian-focused lower floors, will comply with Code requirements for massing and height, and will also promote a sense of place with a fresh, modern statement building at a signature redevelopment location identified by the CRA.

Site Plan Review Factors:

The Project satisfies the standards for Site Plan Review under City Code section 16.70.040.1.4 as follows:

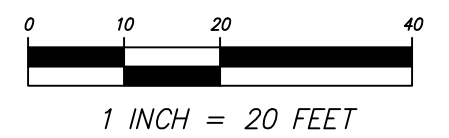
1. The use is consistent with the Comprehensive Plan, as described above;
2. The Property's land use and zoning allow the proposed uses;
3. Ingress/egress and Project access are designed with automotive, bicyclist and pedestrian safety in mind, as described above, and are designed to maintain sensible vehicular circulation and traffic flow;
4. The location and relationship of the parking garages and loading facilities are designed with automotive, bicyclist, and pedestrian safety in mind, as described above, and to promote good traffic flow and emergency ingress/egress to both the proposed structure and the existing office building to remain;
5. A traffic study is not required for this location;
6. The Project drainage plan will mitigate effects on adjacent and nearby properties to the greatest possible extent;
7. Project signage will be designed to promote compatibility and harmony with adjacent properties as well as avoid negative impacts of glare or traffic safety;
8. The Project will be designed to be in harmony with the orientation of buildings in the surrounding area, as well as a generally varied stepping/massing design to maintain the physical characteristics of the surrounding area, as reflected in the architectural elevations;
9. The Project will retain the existing office building on the eastern portion of the Property, which promotes continuity and greater compatibility of the Project with the existing site and neighborhood;
10. The Project will have a positive effect on property values of the surrounding area, since the Project is in line with the Intown CRA which promotes the kind of redevelopment project herein proposed, in order to improve the area as an identified Key Development Block;
11. The Project is designed with sufficient setbacks, screening, and amenities, as described above, to buffer surrounding areas from the parking facilities, as well as to provide pedestrian interaction along the surrounding rights-of-way;
12. The land area for the Project is sufficient for the proposed use, as evidenced by similar uses in the area on similar-sized or smaller lots;
13. The Project will include attractive landscaping and streetscaping/hardscaping;
14. By implementing required stepping and varied massing, as well as a 2-story liner of ground floor retail uses, the Project will be sensitive to the scale, mass and general design and feel of the surrounding area. Moreover, the design of the Project is consistent with the standards of the DC-1 district, which promotes design that contributes positively to the fabric and history of the area combined with its desired vibrant, 24/7 residential and commercial atmosphere;
15. The Developer will ensure the existence of adequate hurricane shelter facilities;
16. The Developer will apply for certificate of concurrency with adopted levels of public services.

Drawing name: C:\Users\ytrava\AppData\Local\Temp\AutoCAD\26952\surbindo\050123_100_2nd Avenue South-090424.dwg BMD1-2 Sep 04, 2024 6:14pm By: ytrava



NOW OR FORMERLY LANDS OF:
SIGNATURE PLACE CONDO
LOTS 1 THROUGH 20, INCLUSIVE, BLOCK 35
(PB 1, PG 49)
PID: 19-31-17-81887-000-0001
"DEVELOPED"

STORM MANHOLE
TOP=8.43'
S. INV.=3.81', 18" RCP
N. INV.=3.99', 24"x18" RCP



| PARKING GARAGE PARKING COUNT | | | | |
|------------------------------|----------------|----------------|---------------|-------------|
| PARKING LEVEL | STANDARD SPOTS | HANDICAP SPOTS | COMPACT SPOTS | TOTAL SPOTS |
| 1 | 55 | 0 | 0 | 55 |
| 2 | 83 | 2 | 1 | 86 |
| 3 | 82 | 2 | 1 | 85 |
| 4 | 82 | 2 | 2 | 86 |
| 5 | 83 | 2 | 2 | 87 |
| 6 | 60 | 1 | 0 | 61 |
| TOTAL | 445 | 9 | 5 | 460 |

SUBJECT PARCEL
#00 2ND AVENUE SOUTH
BLOCK 56
PID: 19-31-17-74866-056-0010
CONTAINS 92,328± SF OR 2.12± AC
12 STORY STRUCTURE
HEIGHT=156±
FF=11.30'

NOW OR FORMERLY LANDS OF:
SALTAIRE ST. PETERSBURG CONDO ASSOCIATION INC.
LOTS 1 TO 8 INCLUSIVE, LESS THE SOUTH 30 FEET, BLOCK 57
(PB 1, PG 49)
PID: 19-31-17-78603-000-0001
"DEVELOPED"

NOW OR FORMERLY LANDS OF:
CITY OF ST. PETERSBURG
ALL LANG FIELD LOT 1, BLOCK 1
(PB 135, PG 95)
PID: 19-31-17-00225-001-0010
"DEVELOPED"

| REVISIONS | | | | |
|-----------|------|-------|----------|-----|
| FB/PG | DATE | DRAWN | REVISION | CKD |
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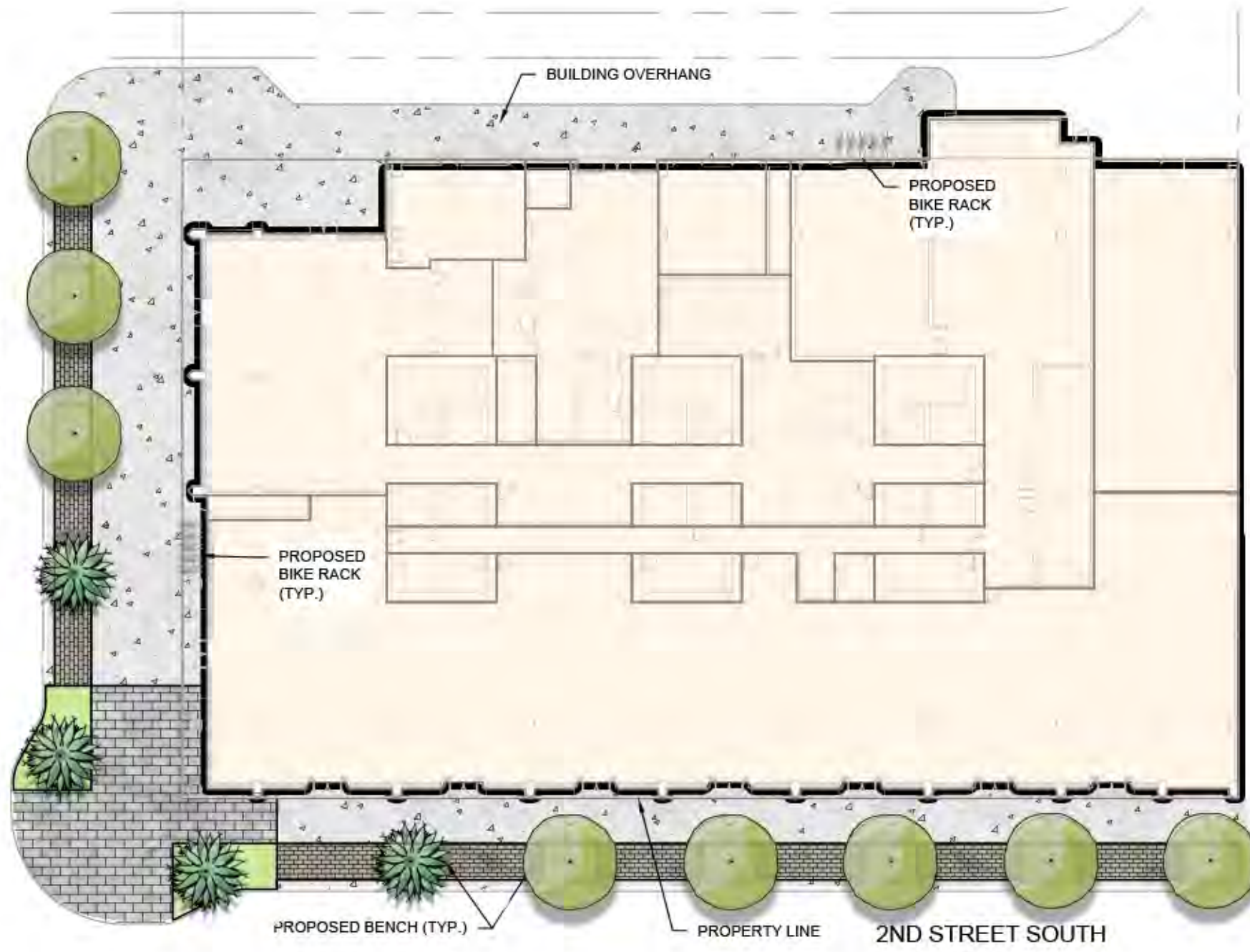
ATHCA
SURVEYING INC.
Mapping Our Future
4813 ANDREW AVENUE
SARASOTA, FLORIDA 34233
PHONE 941.650.5400
WWW.ATHCASURVEYING.COM
LB 8562

A PORTION OF LAND
LOCATED IN SECTION 19, TOWNSHIP 31
SOUTH, RANGE 17 EAST
HILLSBOROUGH COUNTY, FLORIDA

BOUNDARY AND TOPOGRAPHIC SURVEY
-FOR-
PMG ACQUISITIONS LLC

| FB/PG | FIELD DATE | PROJECT NO. | 2 OF 3 |
|--------------|------------|-------------|--------------|
| 8/21 | 04/09/2024 | 501234 | |
| DRAWING DATE | BY | APPROVED | SCALE |
| 04/09/2024 | MJC | RSS | 1" = 20' |

2ND AVENUE SOUTH



CONCEPT PLANT SCHEDULE



SPECIMEN PALM
 12 FT. C.T.
 PHOENIX DACTYLIFERA / DATE PALM
 PHOENIX SYLVESTRIS / WILD DATE PALM
 WODYETIA BIFURCATA / FOXTAIL PALM






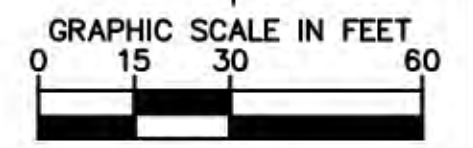
STREET TREE
 MIN. 12 FT. HT., 3-4 IN. CAL.
 QUERCUS VIRGINIANA / SOUTHERN LIVE OAK
 QUERCUS VIRGINIANA 'SKY CLIMBER' // SKY CLIMBER SOUTHERN LIVE OAK



STREETSCAPE PLANTING
 CARISSA MACROCARPA 'NANA' // DWARF NATAL PLUM
 CRINUM AUGUSTUM 'QUEEN EMMA' // QUEEN EMMA CRINUM LILY
 ILEX VOMITORIA 'SCHILLINGS' // SCHILLINGS YAUPON HOLLY
 LIRIOPE MUSCARI 'BIG BLUE' // BIG BLUE LILYTURF
 RAPHIOLEPIS INDICA // INDIAN HAWTHORNE
 STRELITZIA REGINAE // BIRD OF PARADISE
 TRACHELOSPERMUM ASIATICUM // ASIATIC JASMINE
 ZAMIA FURFURACEA / CARDBOARD PALM
 ZAMIA PUMILA / COONTIE

HARDSCAPE MATERIALS KEY

-  CONCRETE SIDEWALK
-  SPECIALTY PAVERS #1
-  SPECIALTY PAVERS #2



CALL 2 WORKING DAYS BEFORE YOU DIG **811**
 IT'S THE LAW! DIAL 811 Know what's below. Call before you dig.
 SUNSHINE STATE ONE CALL OF FLORIDA, INC.

| No. | REVISIONS | DATE | BY |
|-----|-----------|------|----|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Kimley»Horn
 200 CENTRAL AVENUE, SUITE 600
 ST. PETERSBURG, FL 33701
 PHONE: 727-547-3999
 WWW.KIMLEY-HORN.COM CA 000035106
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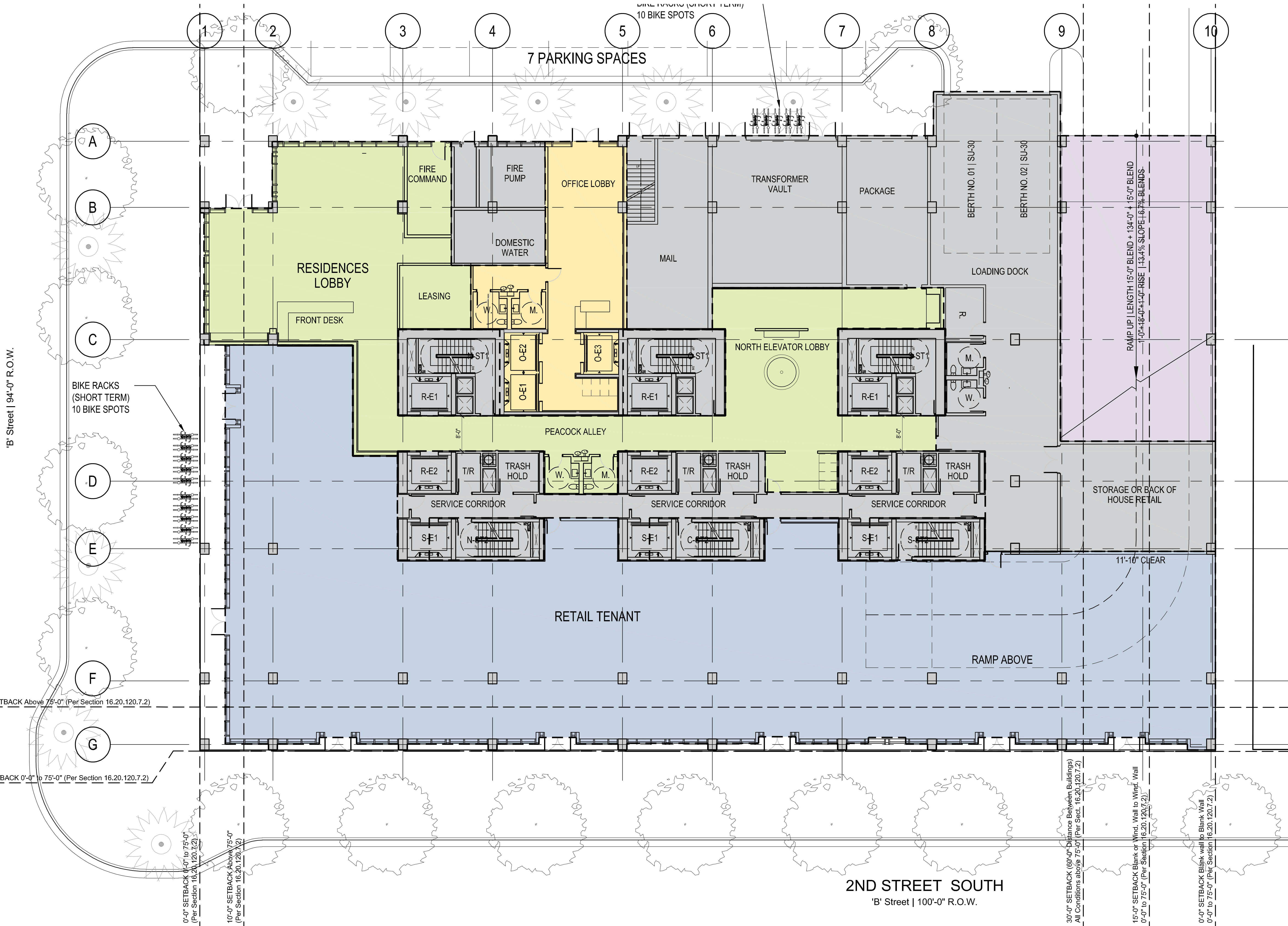
KHA PROJECT
 043797016
 DATE
 SEPTEMBER 2024
 SCALE AS SHOWN
 DESIGNED BY KHA
 DRAWN BY KHA
 CHECKED BY DJF

PMG ST. PETE
 CITY OF ST. PETERSBURG
 FLORIDA

LICENSED PROFESSIONAL
 DAVID J. FLANAGAN, PLA
 0001495

LANDSCAPE PLAN

SHEET NUMBER
 L100



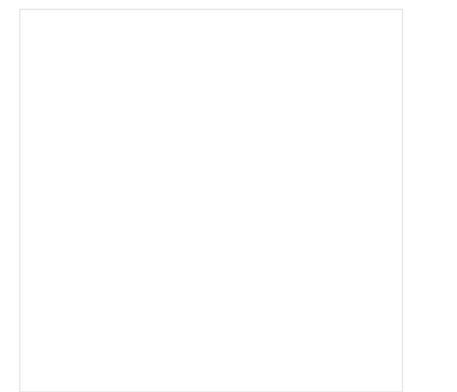
PARCEL ID: 31-17-74466-056-0010
ST. PETERSBURG FLORIDA

TYPICAL PLAN
Scale: 1:20



SPR & CRA
30 August 2024

Z-003B



**PARCEL ID: 31-17-74466-
056-0010**
ST. PETERSBURG FLORIDA

RENDERINGS

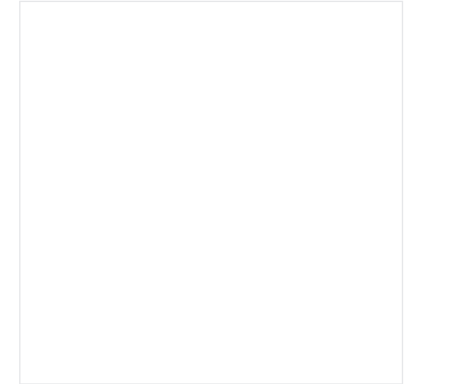


CUBE3

CUBE 3, LLC
111 SW 3rd Street, Floor 4
Miami, Florida 33133
License No. L18000278579

Jonathan W. Cardello, AIA

FL License No. AR93391



**PARCEL ID: 31-17-74466-
056-0010**
ST. PETERSBURG FLORIDA

RENDERINGS

SPR & CRA
09 September 2024

Z-005A

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ST. PETERSBURG FLORIDA

RENDERINGS

SPR & CRA
09 September 2024

Z-005B

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**PARCEL ID: 31-17-74466-
056-0010**
ST. PETERSBURG FLORIDA

RENDERINGS

SPR & CRA
09 September 2024

Z-005C

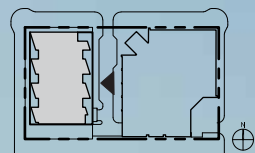
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PARCEL ID: 31-17-74466-056-0010
 ST. PETERSBURG FLORIDA

EAST ELEVATION
 Scale: 1/64" = 1'-0"

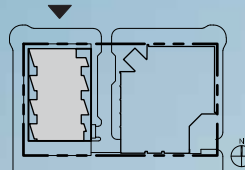
SPR & CRA
 30 August 2024

Z-007



ADJACENT PROPERTY





10'-0" SETBACK ABOVE 75'
 PROPERTY LINE

10'-0" SETBACK ABOVE 75'
 PROPERTY LINE

ADJACENT PROPERTY

EXISTING 12
 STORY
 STRUCTURE
 TO REMAIN



| | | |
|---------|--------------|--------|
| ROOF | 540'-0" AMSL | |
| 49th FL | 524'-4" AMSL | 15'-6" |
| 48th FL | 514'-8" AMSL | 11'-8" |
| 47th FL | 503'-0" AMSL | 11'-8" |
| 46th FL | 491'-0" AMSL | 12'-0" |
| 45th FL | 480'-4" AMSL | 10'-8" |
| 44th FL | 469'-8" AMSL | 10'-8" |
| 43th FL | 459'-0" AMSL | 10'-8" |
| 42nd FL | 448'-4" AMSL | 10'-8" |
| 41st FL | 437'-8" AMSL | 10'-8" |
| 40th FL | 427'-0" AMSL | 10'-8" |
| 39th FL | 416'-4" AMSL | 10'-8" |
| 38th FL | 405'-8" AMSL | 10'-8" |
| 37th FL | 395'-0" AMSL | 10'-8" |
| 36th FL | 384'-4" AMSL | 10'-8" |
| 35th FL | 373'-8" AMSL | 10'-8" |
| 34th FL | 363'-0" AMSL | 10'-8" |
| 33rd FL | 352'-4" AMSL | 10'-8" |
| 32nd FL | 341'-8" AMSL | 10'-8" |
| 31st FL | 331'-0" AMSL | 10'-8" |
| 30th FL | 320'-4" AMSL | 10'-8" |
| 29th FL | 309'-8" AMSL | 10'-8" |
| 28th FL | 299'-0" AMSL | 10'-8" |
| 27th FL | 288'-4" AMSL | 10'-8" |
| 26th FL | 277'-8" AMSL | 10'-8" |
| 25th FL | 267'-0" AMSL | 10'-8" |
| 24th FL | 256'-4" AMSL | 10'-8" |
| 23rd FL | 245'-8" AMSL | 10'-8" |
| 22nd FL | 235'-0" AMSL | 10'-8" |
| 21st FL | 224'-4" AMSL | 10'-8" |
| 20th FL | 213'-8" AMSL | 10'-8" |
| 19th FL | 203'-0" AMSL | 10'-8" |
| 18th FL | 190'-0" AMSL | 13'-4" |
| 17th FL | 177'-0" AMSL | 13'-4" |
| 16th FL | 163'-8" AMSL | 13'-4" |
| 15th FL | 150'-4" AMSL | 13'-4" |
| 14th FL | 137'-0" AMSL | 13'-4" |
| 13th FL | 125'-0" AMSL | 12'-0" |
| 12th FL | 113'-0" AMSL | 12'-0" |
| 11th FL | 101'-0" AMSL | 12'-0" |
| 10th FL | 88'-0" AMSL | 12'-0" |
| 9th FL | 75'-0" AMSL | 13'-0" |
| 8th FL | 62'-0" AMSL | 13'-0" |
| 7th FL | 49'-0" AMSL | 13'-0" |
| 6th FL | 36'-0" AMSL | 13'-0" |
| 5th FL | 23'-0" AMSL | 13'-0" |
| 4th FL | 10'-0" AMSL | 13'-0" |
| 3rd FL | -3'-0" AMSL | 13'-0" |
| 2nd FL | -16'-0" AMSL | 13'-0" |
| 1st FL | -29'-0" AMSL | 13'-0" |

2ND STREET SOUTH

PARCEL ID: 31-17-74466-056-0010
 ST. PETERSBURG FLORIDA

NORTH ELEVATION
 Scale: 1/64" = 1'-0"

SPR & CRA
 30 August 2024

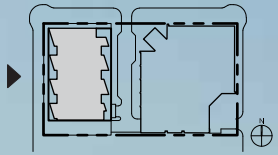
Z-008

PARCEL ID: 31-17-74466-056-0010
 ST.PETERSBURG FLORIDA

WEST ELEVATION
 Scale: 1/64" = 1'-0"

SPR & CRA
 30 August 2024

Z-009



2ND AVENUE SOUTH
 52.5'-0"

- ROOF 547'-0" AMSL
- 49th FL 526'-4" AMSL
- 48th FL 514'-8" AMSL
- 47th FL 503'-0" AMSL
- 46th FL 491'-0" AMSL
- 45th FL 480'-4" AMSL
- 44th FL 469'-8" AMSL
- 43th FL 459'-0" AMSL
- 42nd FL 448'-4" AMSL
- 41st FL 437'-8" AMSL
- 40th FL 427'-0" AMSL
- 39th FL 416'-4" AMSL
- 38th FL 405'-8" AMSL
- 37th FL 395'-0" AMSL
- 36th FL 384'-4" AMSL
- 35th FL 373'-8" AMSL
- 34th FL 363'-0" AMSL
- 33rd FL 352'-4" AMSL
- 32nd FL 341'-8" AMSL
- 31st FL 331'-0" AMSL
- 30th FL 320'-4" AMSL
- 29th FL 309'-8" AMSL
- 28th FL 299'-0" AMSL
- 27th FL 288'-4" AMSL
- 26th FL 277'-8" AMSL
- 25th FL 267'-0" AMSL
- 24th FL 256'-4" AMSL
- 23rd FL 245'-8" AMSL
- 22nd FL 235'-0" AMSL
- 21st FL 224'-4" AMSL
- 20th FL 213'-8" AMSL
- 19th FL 203'-0" AMSL
- 18th FL 190'-0" AMSL
- 17th FL 177'-0" AMSL
- 16th FL 163'-8" AMSL
- 15th FL 150'-4" AMSL
- 14th FL 137'-0" AMSL
- 13th FL 125'-0" AMSL
- 12th FL 116'-0" AMSL
- 11th FL 107'-0" AMSL
- 10th FL 98'-0" AMSL
- 9th FL 89'-0" AMSL
- 8th FL 80'-0" AMSL
- 7th FL 71'-0" AMSL
- 6th FL 62'-0" AMSL
- 5th FL 53'-0" AMSL
- 4th FL 44'-0" AMSL
- 3rd FL 35'-0" AMSL
- 2nd FL 25'-0" AMSL
- 1st FL 15'-0" AMSL

PROPERTY LINE
 10'-0" SETBACK LINE
 ABOVE 75'

30'-0" SETBACK LINE
 ABOVE 75'
 15'-0" SETBACK LINE
 ABOVE 75'
 PROPERTY LINE

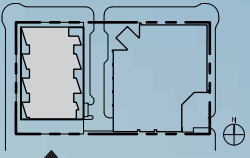
ADJACENT PROPERTY

175'-4"

74'-0"

107'-0"

59'-0"

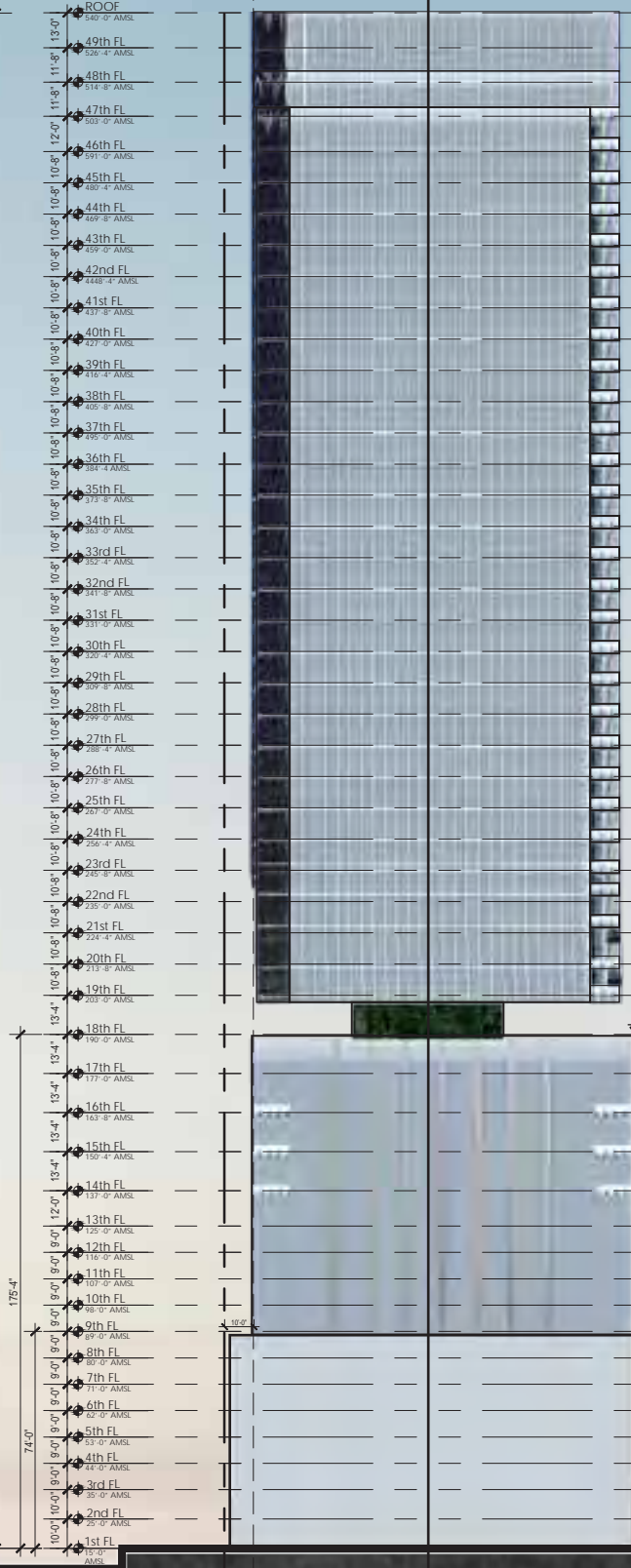


PROPERTY LINE
10'-0" SETBACK
ABOVE 75'

10'-0" SETBACK
ABOVE 75'
PROPERTY LINE

2ND STREET SOUTH
525'-0"

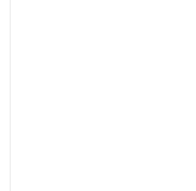
1ST STREET SOUTH



CUBE 3, LLC
111 SW 3rd Street, Floor 4
Miami, Florida 33133
License No. L18000278579

Jonathan W. Cardello, AIA

FL License No. AR93391



PARCEL ID: 31-17-74466-056-0010
ST. PETERSBURG FLORIDA

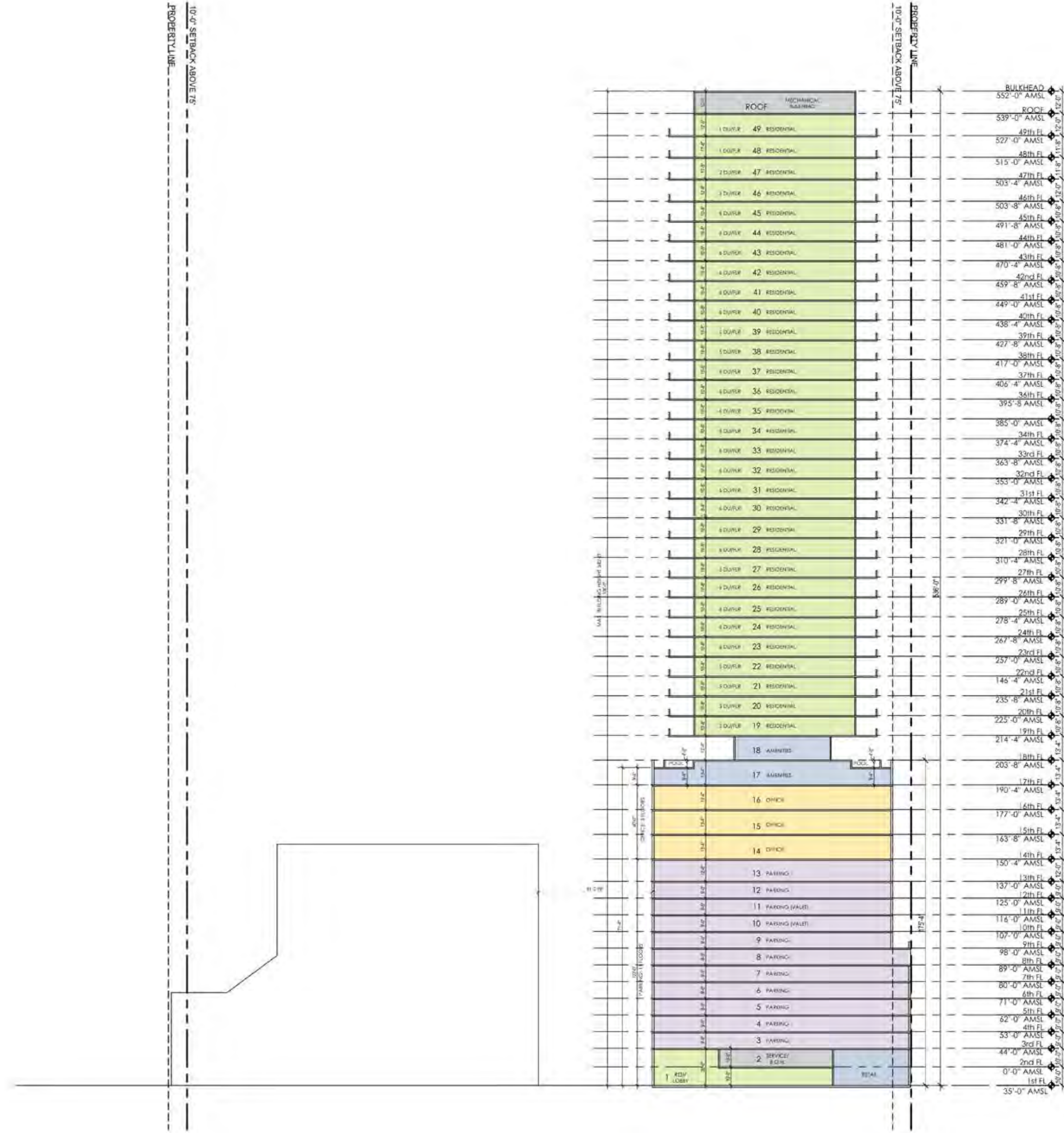
SOUTH ELEVATION
Scale: 1/64" = 1'-0"

SPR & CRA
30 August 2024

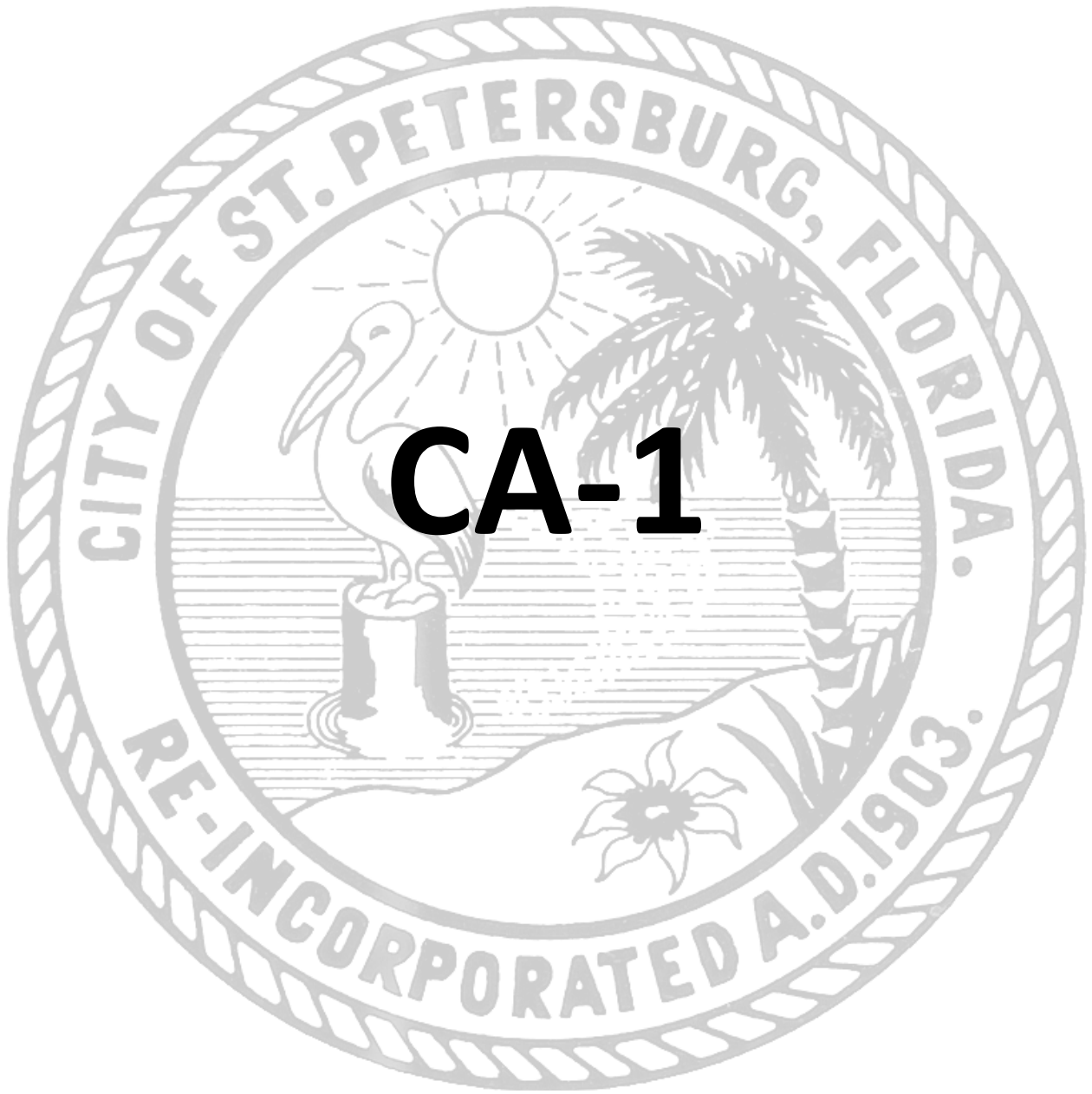
Z-010

PARCEL ID: 31-17-74466-056-0010
ST. PETERSBURG FLORIDA

Building Section
Scale: 1/32" = 1'-0"



The following page(s) contain the backup material for Agenda Item: Accepting a bid from Ennis-Flint, Inc., for pavement marking supplies for the Stormwater, Pavement, and Traffic Operations Department, in the amount of \$600,000.
Please scroll down to view the backup material.



CA-1

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Accepting a bid from Ennis-Flint, Inc., for pavement marking supplies for the Stormwater, Pavement, and Traffic Operations Department, in the amount of \$600,000.

Explanation: The Procurement and Supply Management Department issued IFB No. 24-209 on July 12, 2024. The bids were due on August 6, 2024, and opened thereafter. The Procurement and Supply Management Department received one bid.

| <u>Bidder</u> | <u>Amount</u> |
|----------------------|----------------------|
| Ennis-Flint, Inc. | \$105,697.43 |

The vendor will furnish and deliver pavement marking supplies, including thermoplastic materials, raised markers with bituminous adhesive, paint, and symbols. The supplies are used by the Stormwater, Pavement, and Traffic Operations Department to mark speed humps, stop bars, arrows for turn lanes, and pedestrian crossings. These supplies meet City, County, and Federal specifications and are approved by the Florida Department of Transportation and the American Society for Testing and Materials.

The Procurement and Supply Management Department, in cooperation with the Stormwater, Pavement, and Traffic Operations Department, recommends award to:

Ennis-Flint, Inc. (Greensboro, NC) \$600,000
(Three-years @ \$200,000 per year)

Ennis-Flint, Inc., the lowest responsible and responsive bidder, has met the requirements of IFB 24-209, dated July 12, 2024. A blanket purchase agreement will be issued for three years, with one, two-year renewal option and will be binding only for actual goods purchased.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Fund (0001), Stormwater, Pavement, and Traffic Operations Department, Traffic Markings Division (400-1277).

Attachments: Resolution

RESOLUTION NO. ____

A RESOLUTION ACCEPTING THE BID AND APPROVING A THREE-YEAR AGREEMENT WITH ONE, TWO-YEAR RENEWAL OPTION WITH ENNIS-FLINT, INC. FOR PAVEMENT MARKING SUPPLIES AT A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$600,000 FOR THE INITIAL THREE-YEAR TERM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued IFB No. 24-209 on July 12, 2024, for pavement marking supplies; and

WHEREAS, the City received one (1) bid in response to IFB No. 24-209; and

WHEREAS, Ennis-Flint, Inc. is the lowest responsible and responsive bidder and has met the requirements of IFB 24-209; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with the Stormwater, Pavement, and Traffic Operations Department, recommends approval of this Resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, the award of a three-year agreement with one, two-year renewal option to Ennis-Flint, Inc. for pavement marking supplies at a total contact amount not to exceed \$600,000 for the initial three-year term is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

LEGAL:


00770493

DEPARTMENT:





Approvals - gcc

Report • Printed on September 23, 2024

Approved

Consent Item; 550-72 Pavement Marking Supplies, October 17, 2024

Please see the attached consent agenda for Pavement Marking Supplies, for your approval.

▼ Attachments



Pavement Marking Supplies

<https://stpete1.sharepoint.com/:w:/s/>

▼ Final status: Approved

CT

Step 4: Approved by

Claude Tankersley

9/20/2024 5:37:53 PM

MH

Step 3: Approved by

Marshall T. Hampton

9/20/2024 7:39:27 AM

SS

Step 2: Approved by

Stephanie N. Swinson

9/19/2024 4:08:07 PM

MW

Step 1: Approved by

Margaret B. Wahl

9/19/2024 3:42:05 PM

KD

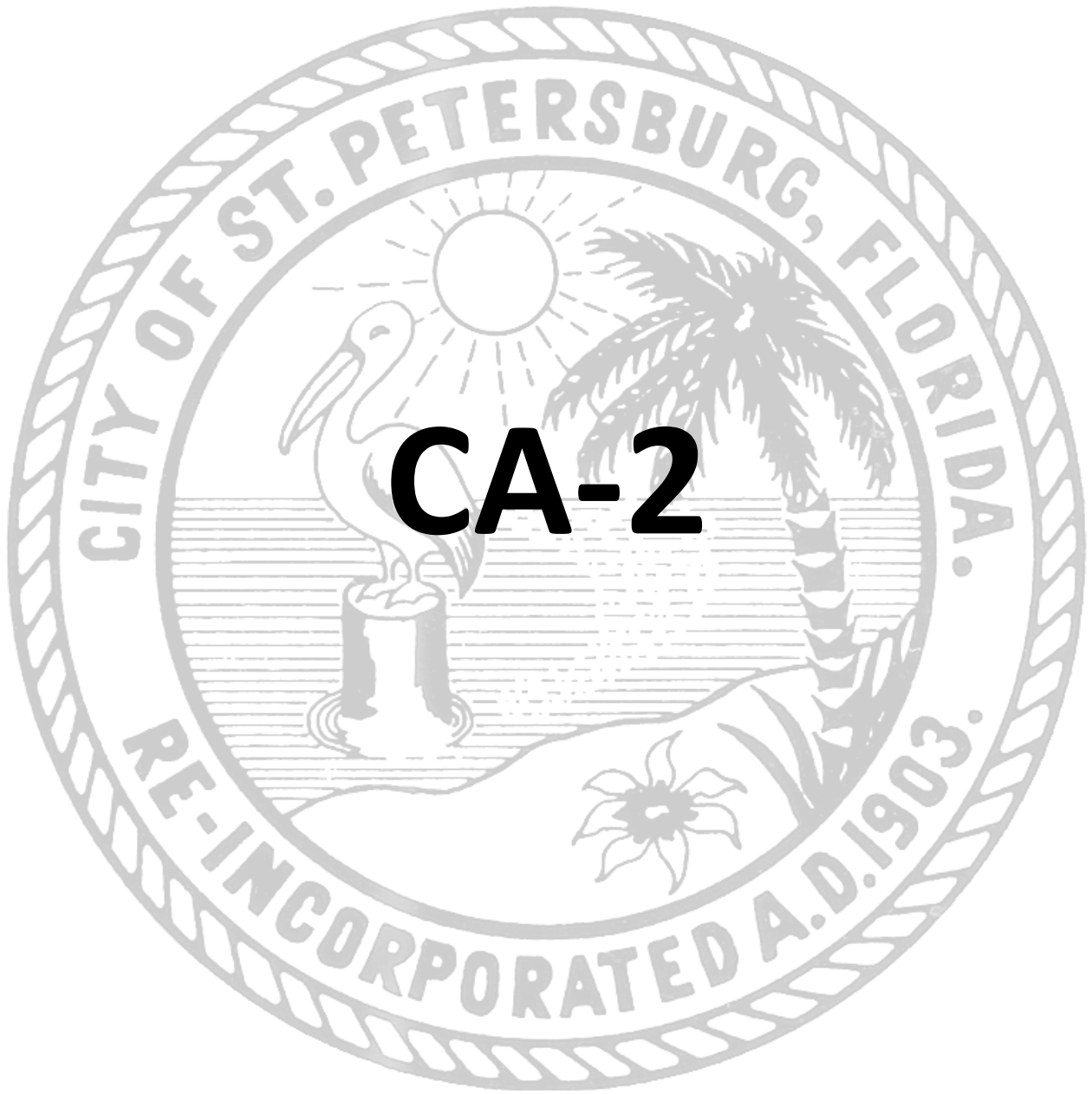
Requested by

Kendal J. Dyksterhouse

9/19/2024 3:23:02 PM

The following page(s) contain the backup material for Agenda Item: Accepting a proposal for water and wastewater supplies, from Core & Main LP., for the Water Resources Department, in the amount of \$13,800,000.

Please scroll down to view the backup material.



CA-2

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Accepting a proposal for water and wastewater supplies, from Core & Main LP., for the Water Resources Department, in the amount of \$13,800,000.

Explanation: The Procurement and Supply Management Department issued RFP- 24 – 195 on July 10, 2024. The proposals were due on August 8, 2024, and opened thereafter. The Procurement and Supply Management Department received five proposals for delivery of water and wastewater supplies.

The five proposals were received from:

| # | <u>Offerors</u> | <u>Amount</u> |
|----------|--------------------------|----------------------|
| 1 | Core & Main LP | \$3,467,302 |
| 2 | Ferguson Waterworks Inc. | 3,621,551 |
| 3 | Fortline Inc. | 3,500,430 |
| 4 | Pasco Pipe Supply, Inc | 2,589,680 |
| 5 | SiteOne Landscape Supply | 115,835 |

Evaluations of the proposals were conducted by a team of staff members and Core & Main LP was found to be the most responsive proposal:

Scott Lewis, Senior Water Resources Manager
Michael Renshaw, Water Maintenance Manager
Mark Dalton, Consolidated Warehouse Manager
Reginald Crockett, Wastewater Supervisor

The proposals were evaluated based on the following weighted criteria with a maximum of 107 total possible points.

- Support Team and Experience: 10 Points
- Contract Execution, Equipment and Warehousing: 15 Points
- Pricing, Pricing Adjustments, and Inventory Management: 70 Points
- Certification as a Small, Minority, Women and Disadvantaged Business Enterprise: 6 Points
- Use of Small, Minority, Women and Disadvantaged Business Enterprise: 6 Points

The vendor will furnish and deliver a complete line of water and sewer supplies including pipe, hydrants, valves, fittings, assemblies, tools, and specialty equipment. These items will be stocked and distributed from the Consolidated Warehouse. The vendor will also provide value-added services including locally stocking warehouse and managing a minimum inventory based on usage prescribed by the City and delivering all in-stock items ordered within three days after receipt.

The Procurement and Supply Management Department, in cooperation with the Water Resources Department, recommends for award:

Core & Main LP. (St. Louis, MO).....\$13,800,000
(Three years @ 4,600,000 per year)

Core & Main LP., has met the requirements of RFP- 24 – 195, dated July 10, 2024. A blanket purchase agreement will be issued for the initial three-year term, with one three-year renewal option and will be binding only for actual goods delivered.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Water Resources Operating Fund (4001), Water Resources Department (420), Various Divisions. Funding for future years will be included in the City's annual operating budget subject to approval by City Council.

Attachments: Technical Evaluation
Resolution

Technical Evaluation
RFP- 24 – 195 Water and Wastewater Supplies (CW)

Shortlisted Firms

1. Core & Main LP.
2. Ferguson Waterworks Inc.
3. Fortline Inc.

Evaluation Criteria

The SOQs were evaluated and scored based on the following criteria:

| | |
|--|--------------------|
| Support Team and Experience | 10 possible points |
| Contract Execution, Equipment and Warehousing | 15 possible points |
| Pricing, Pricing Adjustments, and Inventory Management | 70 possible points |
| Is the firm an SBE/WBE/MBE | 6 possible points |
| Does the Project Team include SBE/WBE/MBE | 6 possible points |

Offerors' Profiles

Core & Main LP. is headquartered in St. Louis MO, and was founded in 2004. They have been in the present business for 90 years.

Ferguson Waterworks Inc. is headquartered in Newport News VA, and was founded in 1953. They have been in the present business for 16 years.

Fortline Inc. is headquartered in Dallas TX, and was founded in 1997. They have been in the present business for 27 years.

Tabulation of Scores

On August 23, 2024, the evaluation committee scored the firms and the aggregate scores for the three firms based on a possible total of 107 points were as follows:

| Company | Score | Rank |
|--------------------------------|--------------|-------------|
| Core & Main LP | 92.62 | 1 |
| Ferguson Waterworks Inc | 50.25 | 3 |
| Fortline Inc | 77.92 | 2 |

Core & Main LP., was the highest ranked firm and has met the requirements for RFP- 24 – 195 and were determined to be the most qualified firm, taking into consideration their experience of providing these services and the evaluation criteria set forth in the RFQ.

Pasco Pipe Supply, Inc., and SiteOne Landscape Supply were deemed to be non-responsive as they did not bid on all items and the requirements that were submitted were incomplete .

RESOLUTION NO. 2024-_____

A RESOLUTION ACCEPTING THE PROPOSAL AND APPROVING THE AWARD OF A THREE-YEAR AGREEMENT WITH ONE THREE-YEAR RENEWAL OPTION TO CORE & MAIN LP FOR WATER AND WASTEWATER SUPPLIES FOR THE WATER RESOURCES DEPARTMENT IN THE AMOUNT OF \$13,800,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued RFP 24-195 dated July 10, 2024 for water and wastewater supplies for the Water Resources Department; and

WHEREAS, the Procurement & Supply Management Department received five (5) proposals in response to the RFP; and

WHEREAS, the proposals were evaluated based on the criteria set forth in the RFP and the evaluation committee determined that it's in the City's best interest to enter into an agreement with Core & Main LP to provide water and wastewater supplies for the Water Resources Department; and

WHEREAS, Core & Main LP has met the requirements of RFP 24-195; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Water Resources Department, recommends approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the proposal is accepted and the award of a three-year agreement with one three-year renewal option to Core & Main LP for water and wastewater supplies for the Water Resources Department in the amount of \$13,800,000 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.

This resolution shall become effective immediately upon its adoption.

LEGAL:



00770210

DEPARTMENT:





Approvals - gcc

Report • Printed on September 18, 2024

Approved

Consent Approval, Water and Sewer Supplies CW

Resending to John and Claude

▼ Attachments



Consent Folder

<https://stpete1.sharepoint.com/:f/s/>

▼ Final status: Approved



Step 2: Approved by

Claude Tankersley

9/13/2024 11:34:37 AM



Step 1: Approved by

John E. Palenchar

9/13/2024 11:34:17 AM

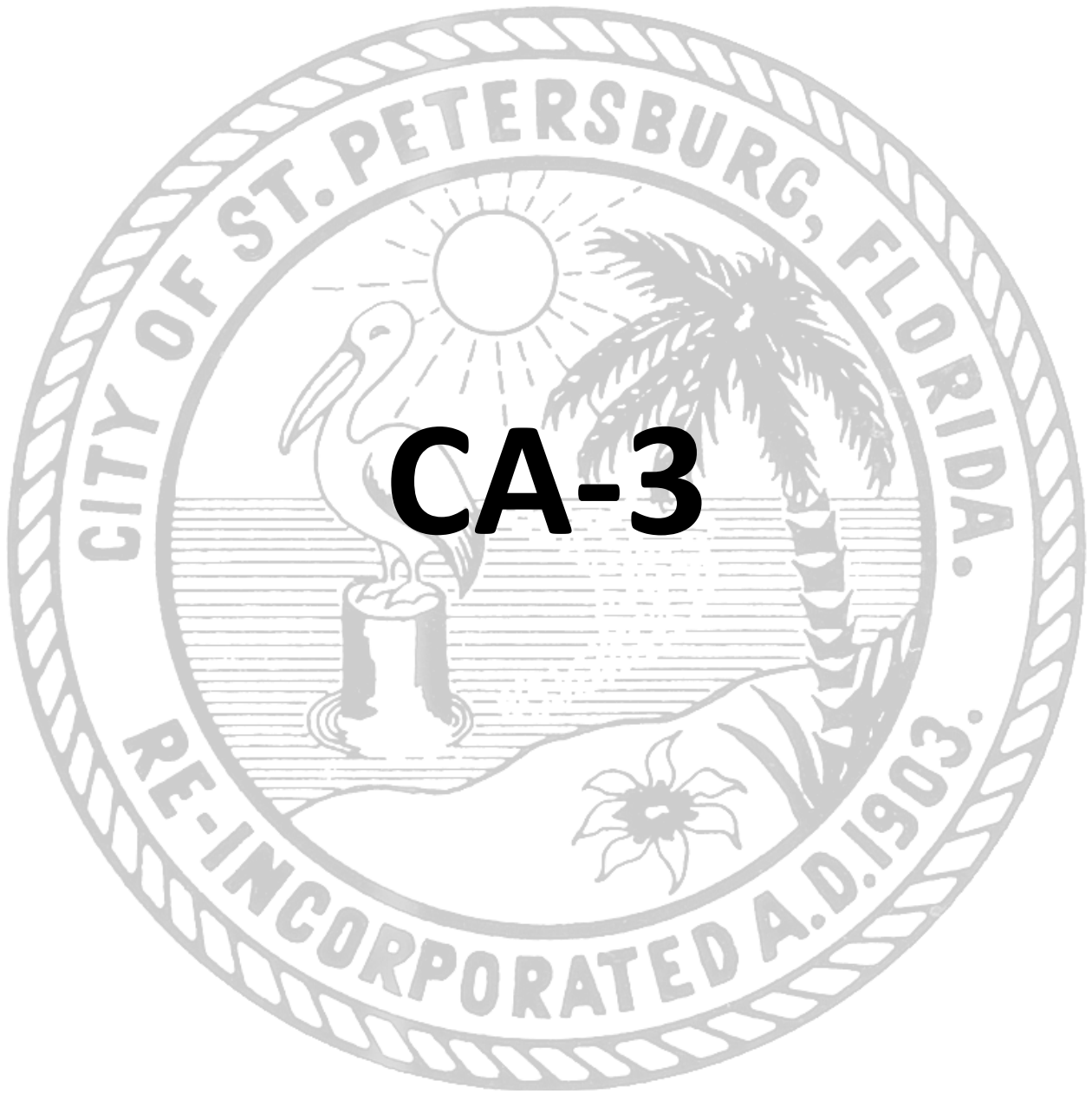


Requested by

Adam E. Williams

8/30/2024 4:07:52 PM

The following page(s) contain the backup material for Agenda Item: Accepting a bid for a three-year blanket purchase agreement with TAW Power Systems Inc., for motor repair and rewinding services, for the Water Resources Department, for a total contract amount of \$500,000.
Please scroll down to view the backup material.



CA-3

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Accepting a bid for a three-year blanket purchase agreement with TAW Power Systems Inc., for motor repair and rewinding services, for the Water Resources Department, for a total contract amount of \$500,000.

Explanation: The Procurement and Supply Management Department issued IFB-24- 204 on June 17, 2024. The solicitation closed on July 11, 2024, and was opened thereafter. The Procurement and Supply Management Department received one bid for motor repair and rewinding services.

The vendor will provide all labor, material and equipment including pickup for the inspection, repair, and rewinding of T-frame and U-frame motors, ranging from one horsepower (HP) to 1,000 HP, on National Electrical Manufacturers Association (N.E.M.A.) standard and non-standard frame sizes. All replacement parts and materials will be from the original equipment manufacturer (OEM). In addition, the vendor guarantees all rewinds and bearing replacements, including material and workmanship, for a period of one year from the date of repair.

In order to ensure bid pricing for any potential motor, the IFB requested pricing for all city owned motors, and the vendor provided bid pricing for all the individual motors listed in the solicitation that could be rewound and repaired for a total cost of \$1,063,162, if all possible motors needed service. However, not all motor will require this service and work will be completed on an as need basis. Historically, the City has only spent approximately \$165,000 annually for these services.

The Procurement and Supply Management Department, in cooperation with the Water Resources Department recommends award:

TAW Power Systems Inc., (Tampa, FL)\$500,000
(three years @ approximately \$166,666 per year)

TAW Power Systems Inc., the lowest responsible and responsive bidder, has met the requirements of IFB- 24 – 204, dated June 17, 2024. A blanket purchase agreement will be issued for the initial three-year term and will be binding only for actual services rendered. The agreement has one, three-year renewal option.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Water Resources Operating Fund (4001), Water Resources Department (420), various divisions

Attachments: Resolution

RESOLUTION NO. ____

A RESOLUTION ACCEPTING THE BID AND APPROVING A THREE-YEAR AGREEMENT WITH A THREE-YEAR RENEWAL OPTION WITH TAW POWER SYSTEMS, INC. FOR MOTOR REPAIR AND REWINDING SERVICES AT A TOTAL CONTRACT AMOUNT OF \$500,000 FOR THE INITIAL TERM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued IFB No. 24-204 on June 17, 2024, for motor repair and rewinding services; and

WHEREAS, the City received one (1) bid in response to IFB No. 24-204; and

WHEREAS, TAW Power Systems, Inc. is the lowest responsible and responsive bidder and has met the requirements of IFB 24-204; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with the Water Resources Department, recommends approval of this Resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, the award of a three-year agreement with a three-year renewal option to TAW Power Systems, Inc. for motor repair and rewinding services at a total contact amount of \$500,000 for the initial term is hereby approved.

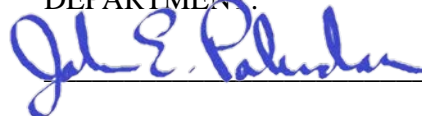
BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

LEGAL:


00770472

DEPARTMENT:





Approvals - gcc

Report • Printed on September 20, 2024

Approved

Consent Approval: Motor Repair and Rewinding Service

Hi,

Attached is the consent agenda for the October 17th council meeting for an as needed contract amount of \$600,000.

Please let me know if you have any questions!

▼ Attachments

Consent Agenda

<https://stpete1.sharepoint.com/:w:/s,>

▼ Final status: Approved



Step 4: Approved by
Claude Tankersley

9/20/2024 5:37:01 PM



Step 3: Approved by
John E. Palenchar

9/20/2024 3:16:02 PM

approved with edits in the linked document



Step 2: Approved by
Stephanie N. Swinson

9/19/2024 2:11:05 PM



Step 1: Approved by
Margaret B. Wahl

9/19/2024 1:56:36 PM

approved with edits.

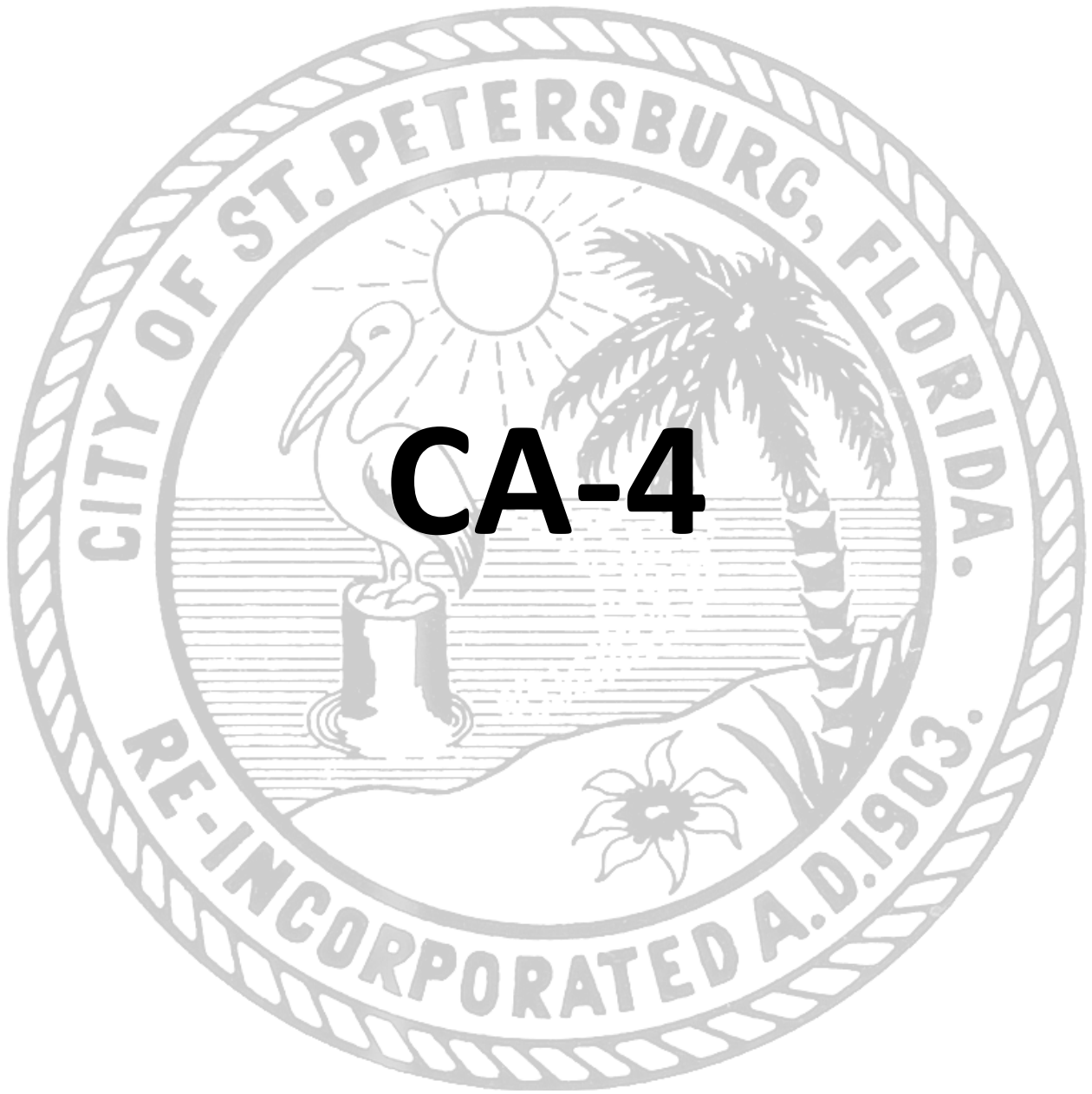


Requested by
Adam E. Williams

9/19/2024 1:43:07 PM

The following page(s) contain the backup material for Agenda Item: Approving the renewal of a blanket purchase agreement with Humana Insurance Company, for Medicare insurance in the amount of \$2,359,908.

Please scroll down to view the backup material.



CA-4

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Approving the renewal of a blanket purchase agreement with Humana Insurance Company, for Medicare insurance in the amount of \$2,359,908.

Explanation: Humana Insurance Company provides group Medicare advantage plans for participating retired employees and their eligible dependents. The budgeted fee for the FY25-26 renewal includes a 21.4% increase. Several factors have influenced the increase in this fee, with the largest being changes made during the Inflation Reduction Act. In developing the Medicare Advantage (MAPD) 2025 renewal, those factors include, Center for Medicare Services (CMS) reimbursements, medical and pharmacy trends, and plan change adjustments. Additionally, growth rate increases, which include inflation, continued implementation of the CY 2024 risk adjustment model, including newer data and clinical readjustments to update Medicare payments to reflect actual costs of care for beneficiaries enrolled in Medicare advantage plans, and a change in the calculation of the fee for service normalization factor resulted in a negative impact on rates, have also contributed to the increase.

The Procurement and Supply Management Department, in cooperation with the Human Resources Department, recommends:

Humana Insurance Company (Tallahassee, FL)\$2,359,908

The original agreement was executed on January 1, 2021, and \$3,125,483 has been spent during the initial term. The vendor has agreed to renew under the same terms and conditions. Administration recommends renewal of the agreement based on the vendor's past satisfactory performance and demonstrated ability to comply with the terms and conditions of the agreement. The renewal will be effective from the date of approval through December 31, 2026, with no remaining renewal options.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Health Insurance Fund (5121), Human Resources Department, Group Benefits Division (090-1177). Future fiscal year appropriations are subject to City Council approval.

Attachments: Resolution

RESOLUTION NO. ____

A RESOLUTION APPROVING THE RENEWAL OPTION TO THE AGREEMENT WITH HUMANA INSURANCE COMPANY FOR MEDICARE INSURANCE AND AN INCREASE IN THE AMOUNT OF \$2,359,908 TO THE ALLOCATION FOR THE RENEWAL TERM THROUGH DECEMBER 31, 2026; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 7, 2020, City Council approved a three-year agreement with a two-year renewal option with Humana Insurance Company for group Medicare advantage plans for participating retired employees and their eligible dependents; and

WHEREAS, the initial term of the agreement began on January 1, 2021 and ends on December 31, 2024; and

WHEREAS, the City desires to exercise the renewal option to extend the term of the agreement for two years, effective through December 31, 2026, and increase the allocation for renewal term in the amount of \$2,359,908; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Human Resources Department, recommends approval of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the renewal option to the agreement with Humana Insurance Company for Medicare insurance to extend the term through December 31, 2026 and an increase in the amount of \$2,359,908 to the allocation for the renewal term is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

LEGAL:



00770482

DEPARTMENT:





Approvals - gcc

Report • Printed on September 23, 2024

Approved

953-48 Medicare Advantage Plan, Consent Agenda

Please find attached consent agenda for approval

▼ Attachments



Consent Agenda

<https://stpete1.sharepoint.com/:f/s/>

▼ Final status: Approved



Step 4: Approved by

Tom Greene

9/23/2024 8:59:00 AM



Step 3: 1 of 2 recipients approved >

Anita J. Dreyer, Chris M. Guella



Step 2: Approved by

Stephanie N. Swinson

9/20/2024 3:10:07 PM



Step 1: Approved by

Patricia Pena

9/20/2024 3:06:18 PM

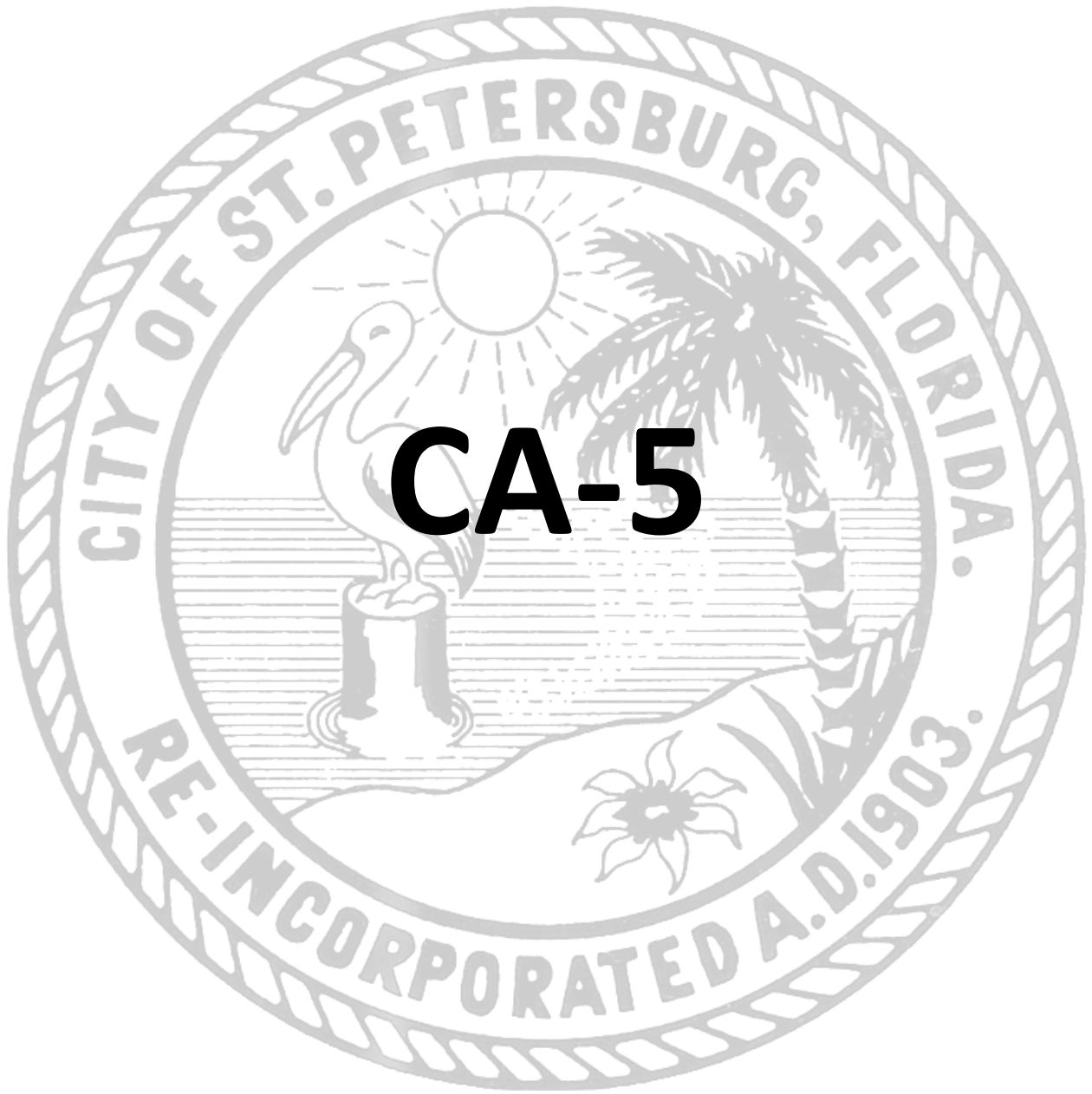


Requested by

Sakha T. Reed

9/20/2024 2:38:34 PM

The following page(s) contain the backup material for Agenda Item: Approving a piggyback agreement with SHI International Corp. for software licenses, to be provided by the manufacturer, Microsoft Corporation, for the Department of Technology Services in the amount of \$4,500,000. Please scroll down to view the backup material.



CA-5

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Approving the purchase of various Commercial off-the-shelf (COTS) and Service as a Software (SAAS) based products along with associated services to be facilitated by reseller SHI International, and provided by the manufacturer, for the Department of Technology Services in the amount of \$4,500,000.

Explanation: The city uses a variety of software licenses, this includes licenses for Microsoft, Oracle, Adobe, Cisco, IBM, and VMware, including archiving and enterprise mobility and security services. The software licenses provide access to the Microsoft Exchange email system in the cloud, Microsoft Office products, including Word, Excel, PowerPoint, SharePoint, Enterprise Mobility and Security protection, Advanced Threat Analytics and unlimited storage for archival of emails and eDiscovery. This also includes licenses for Virtual Desktop Access (VDA) for the City's virtual desktop users, the on-premises license for SharePoint, which hosts the City's Intranet, and Software Assurance for the SQL Server Enterprise environment used by the Police Department to support systems such as TRACS, ArcGIS, SAP BI, ACISS, and Intergraph Police Dispatch and Record Management systems.

SHI international Corp., acting in its capacity as an authorized reseller for the Manufacturer, (the "Reseller") and the State of Arizona, Department of Administration State Procurement Office, entered into master agreement CTR060028 (the "Master Agreement") to facilitate cooperative procurement by other governmental entities.

Subsequently, Reseller and the State of Florida executed a participating addendum for the Master Agreement identified as Alternative Contract Source No. 43230000-23-NASPO-ACS (the "Participating Addendum"), which incorporates and amends the Master Agreement for use within Florida (collectively, the "Underlying Agreement").

The Reseller has offered to facilitate provision of the Manufacturer licenses described above pursuant to the terms of the Underlying Agreement, and the resulting piggyback agreement with the City would be effective for 29 months after Council approval and contract execution.

The Procurement and Supply Management Department, in cooperation with the Department of Technology Services, recommends for award:

SHI International Corp (Somerset, New Jersey)\$4,500,000

This purchase will be made in accordance with section 2-198(b) of the Procurement Code, which authorizes the POD to utilize competitively solicited contracts of other governmental entities. The underlying Master Agreement was entered into by the State of Arizona pursuant to RFP BPM002338. The Procurement and Supply Management Department has reviewed the applicable solicitation and determined (i) that the Master Agreement was awarded on the basis of competitive process substantially equivalent to the one specified in the City's Procurement Code and (ii) that it is in the best interest of the City to utilize this cooperative agreement. The piggyback agreement we currently utilize expires October 31, 2024. The term of the agreement will be November 1, 2024, to April 24, 2027, and may be extended for two additional one-year periods.

To effectuate this blanket purchase agreement, the city may enter into agreements with the Manufacturer, the Reseller, or both.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Technology Services Fund (5011), Department of Technology Services, Network Support Division (850-2565); the Technology Services Fund (5011), Department of Technology Services, Computer Operations Division (850-2561); the Technology & Infrastructure Fund (5019), Department of Technology Services, Computer Operations Division (850-2561); and General Fund (0001), Police Department, Information & Technology Services Division (140-1401). Future funding will be appropriated during the respective budget year when City Council approves the annual budget.

Attachments: Resolution

RESOLUTION NO. 2024-_____

A RESOLUTION REGARDING THE PURCHASE OF VARIOUS COTS AND SAAS-BASED SOFTWARE PRODUCTS ALONG WITH ASSOCIATED SERVICES, TO BE FACILITATED BY RESELLER SHI INTERNATIONAL CORP. UTILIZING CONTRACT NO. CTR060028, BETWEEN THE RESELLER AND THE STATE OF ARIZONA, AS INCORPORATED INTO AND AMENDED BY THE PARTICIPATING ADDENDUM EXECUTED BY THE RESELLER AND THE STATE OF FLORIDA IDENTIFIED AS ALTERNATE CONTRACT SOURCE 43230000-23-NASPO-ACS; APPROVING A PIGGY-BACK AGREEMENT BETWEEN THE RESELLER AND THE CITY FOR THE DEPARTMENT OF TECHNOLOGY SERVICES TO MAKE SUCH PURCHASES ON AN ONGOING BASIS THROUGHOUT THE TERM OF THE UNDERLYING AGREEMENT (INCLUDING ANY EXTENSIONS) FOR A CUMULATIVE AMOUNT NOT TO EXCEED OF \$4,500,000; AUTHORIZING EXECUTION OF ANY AGREEMENT OR OTHER DOCUMENT NECESSARY TO EFFECTUATE THAT APPROVAL; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, SHI International Corp. (the “Reseller”), acting in its capacity as an authorized reseller for a variety of software companies (including Microsoft, Oracle, Adobe, Cisco, IBM, and VMware), has established a program through which eligible governmental entities may purchase COTS and SaaS-based software products and associated services from a variety of manufacturers, including Microsoft, Oracle, Adobe, Cisco, IBM, and VMware (collectively, the “Products”) under the terms established by Contract No. CTR060028 between the Reseller and the State of Arizona (the “Master Agreement”), as subsequently incorporated into and amended by the Participating Addendum executed by the Reseller and the State of Florida and identified as Florida

Alternate Contract Source 43230000-23-NASPO-ACS (collectively and as may be amended from time-to-time, the “Underlying Agreement”); and

WHEREAS, the term of the Underlying Agreement currently runs through April 24, 2027, and may be extended for two additional one-year periods; and

WHEREAS, the City is eligible to make purchases through the Underlying Agreement and many of the Products are used by departments throughout City government, the Department of Technology Services (“DoTS”) desires to purchase Products through the Underlying Agreement; and

WHEREAS, City Code section 2-198(b) authorizes the City to make purchases by utilizing competitively bid contracts of other governmental entities; and

WHEREAS, the Master Agreement was entered into by the State of Arizona pursuant to a request for proposal identified as solicitation BPM002338; and

WHEREAS, the Procurement and Supply Management Department has reviewed that request for proposal and has determined (i) that the Master Agreement was awarded on the basis of competitive process substantially equivalent to the one specified in the City’s Procurement Code and (ii) that it is in the best interest of the City to purchase the Products by utilizing the Master Agreement, as incorporated into and supplemented by the Participating Addendum; and

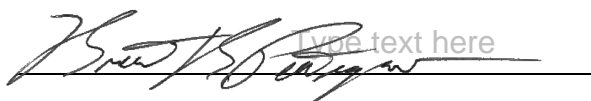
WHEREAS, based on that determination, the Procurement Department, in cooperation with DoTS, has requested that City Council approve a piggyback agreement based on the Underlying Agreement for the purchase of the Products on an ongoing basis throughout the term of the Underlying Agreement (including any extensions), in a cumulative amount not to exceed \$4,500,000 (the “Piggyback Agreement”) pursuant to City Code sections 2-189(b) and 2-198(b).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of St. Petersburg, Florida, in consideration of the information described in the foregoing recitals, hereby approves the Piggyback Agreement.


BE IT FURTHER RESOLVED that the Mayor (or his designee) is authorized to execute the Piggyback Agreement and any other document necessary to effectuate the approval of City Council set forth above.

This resolution will become effective immediately upon adoption.

LEGAL:

 Type text here

ADMINISTRATION:





Approvals - gcc

Report • Printed on August 12, 2024

Approved

Consent Item September 5, 2024 - SHI International

Please review and approve 920-45 Software Maintenance, Support, SHI International consent write up.

▼ Attachments



920-45 Software Maintenance,
<https://stpete1.sharepoint.com/:w:/s/>

▼ Final status: Approved

TG

Step 4: Approved by

Tom Greene

8/9/2024 10:51:47 AM

the city of Somerset was duplicated it read: Somerset, Somerset, New Jersey.
Please make sure one of the Somerset is deleted.

MG

Step 3: Approved by

Muslim A. Gadiwalla

8/7/2024 8:08:57 AM

SS

Step 2: Approved by

Stephanie N. Swinson

8/6/2024 1:58:25 PM

PP

Step 1: Approved by

Patricia Pena

8/6/2024 8:06:16 AM

CK

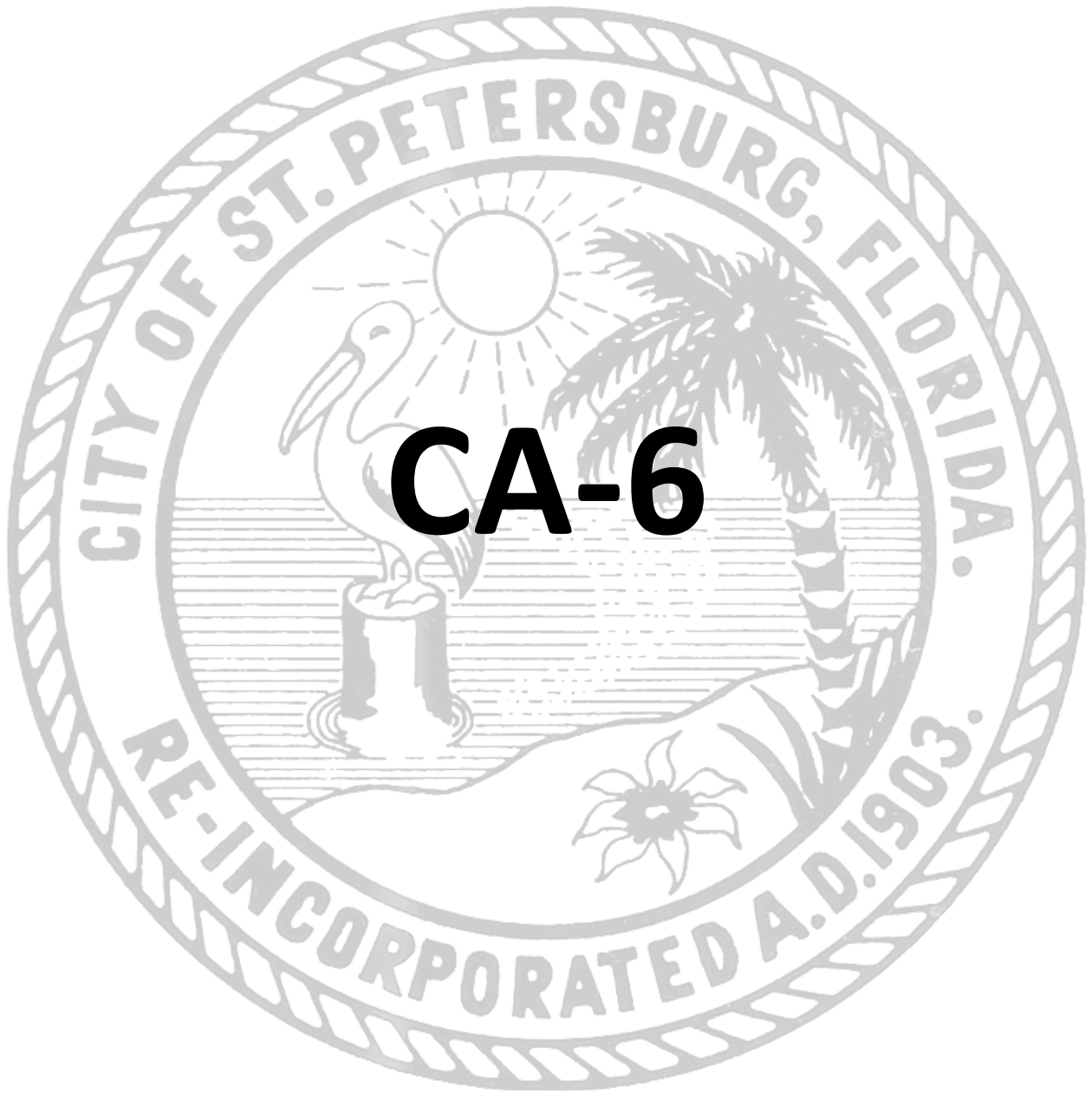
Requested by

Cortni L. Kertesz

8/5/2024 5:01:07 PM

The following page(s) contain the backup material for Agenda Item: Approving the purchase of vehicles (heavy and light duty) and equipment utilizing Florida Sheriffs Association contracts, Sourcewell contracts, Omnia contracts, and a Houston-Galveston Area Cooperative (HGAC) contract as authorized in Section 2-198(b) of the St. Petersburg City Code for Fiscal Year 2025; providing that the total cost for such vehicles shall not exceed \$15,158,398 for Fiscal Year 2025; Authorizing the Mayor or his designee to execute all documents necessary to effectuate these transactions.

Please scroll down to view the backup material.



CA-6

ST. PETERSBURG CITY COUNCIL
Council Agenda
Meeting of October 17, 2024

To: The Honorable Brandi Gabbard, Chair, and Members of City Council

Subject: Approving the purchase of vehicles (heavy and light duty) and equipment utilizing Florida Sheriffs Association contracts, Sourcewell contracts, Omnia contracts, and a Houston-Galveston Area Cooperative (HGAC) contract as authorized in Section 2-198 of the St. Petersburg City Code for Fiscal Year 2025; providing that the total cost for such vehicles shall not exceed \$15,158,398 for Fiscal Year 2025; Authorizing the Mayor or his designee to execute all documents necessary to effectuate these transactions.

Explanation: The Fleet Management Department is requesting a consolidated expenditure authorization in the not-to-exceed amount of \$15,158,398 for the acquisition of vehicles and equipment during Fiscal Year 2025.

New vehicle purchases are a mix of designated units due for replacement in FY25 which have reached the end of their useful and economic life, and net new vehicle additions related to the anticipated addition of new full-time employees for FY25. Factors used to determine the end of useful and economic life include, but are not limited to: age, life to date mileage/hours of operations, historical maintenance cost as compared to like vehicles, operating cost per mile/hour, anticipated and ongoing repairs, and physical condition.

FY25 Budget Replacement Breakdown:

| | |
|---|--------------|
| <u>Replacement Purchases</u> | \$12,695,898 |
| Fund (4007) Water Equipment Replacement Budget | 2,890,557 |
| Fund (4017) Stormwater Equipment Replacement Budget | 2,074,348 |
| Fund (5002) Equipment Replacement Budget | 7,730,993 |

| <u>Fund (5002) by Department</u> | <u>Budget</u> |
|---|-----------------------|
| 083 - Neighborhood Relations | \$75,000.00 |
| 110 - Neighborhood Services - Code Compliance | \$400,000.00 |
| 130 - Engineering | \$160,000.00 |
| 140 - Police Department | \$3,650,000.00 |
| 150 - Fire | \$400,000.00 |
| 190 - Recreation | \$1,800,000.00 |
| 200 - Library | \$76,000.00 |
| 210 - City Clerk | \$76,000.00 |
| 282 - Enterprise Facilities | \$160,000.00 |
| 350 - Billing and Collections | \$182,000.00 |
| 370 - Economic Development | \$76,000.00 |
| 450 - Sanitation | \$300,000.00 |
| 630 - Golf Courses | \$75,993.00 |
| 800 - Fleet Maintenance | \$300,000.00 |
| TOTAL: | \$7,730,993.00 |

FY25 Net New Purchase Breakdown:

Net New Purchases.....\$2,462,500.00

| Proposal | Description | Amount | Fund |
|--------------|---|-----------------------|------|
| 110-1131-01 | F250 w/Utility body | \$58,000.00 | 4021 |
| 130-09 | F150 Crew/1500 Silverado | \$90,000.00 | 0001 |
| 400.4001.01 | (2@ \$166,000) F750 w/Crane (catch basin truck) | \$332,000.00 | 4001 |
| 400.4001.01 | (2@475,000) Vactor Sewer Trucks | \$950,000.00 | 4001 |
| 400.4001.01 | (2@ \$48,000) 4" Stormwater Pump w/trailer | \$96,000.00 | 4001 |
| 400.4011.02 | (2 @ 45,000) F150 Crew Cab | \$90,000.00 | 4011 |
| 400.4011.04 | (2 @ \$141,000) F550 Crew Cab w/Crane | \$282,000.00 | 4011 |
| 400.4011.04 | Marine Debris Removal Harvester | \$450,000.00 | 4011 |
| 400.4011.06 | Skid Steer | \$50,000.00 | 4011 |
| 400.4011.06 | Auger Attachment | \$5,000.00 | 4011 |
| 400.4011.06 | Stump grinder attachment | \$6,000.00 | 4011 |
| 400.4011.06 | Grapple rake attachment | \$5,000.00 | 4011 |
| 400.4011.06 | Bucket Attachment | \$1,500.00 | 4011 |
| 400.4011.06 | Equipment Trailer | \$13,000.00 | 4011 |
| 450-4021-11 | Toyota Rav 4 | \$34,000.00 | 4021 |
| Total | | \$2,462,500.00 | |

The Procurement and Supply Management Department, in cooperation with the Fleet Management Department and the Office of Sustainability and Resiliency, recommends:

Various cooperative purchasing agreements.....\$15,158,398

| <u>Contracts</u> | <u>Terms End</u> |
|---|------------------|
| FSA - Florida Sheriff's Association | |
| FSA23-EQU21.0, Heavy Equipment | 9/30/2025 |
| FSA23-VEF17.00, Fire & Rescue Vehicles, Boats & Equipment | 3/31/2025 |
| FSA23-VEH21.0, Heavy Trucks & Buses | 9/30/2025 |
| FSA24-VEL32.0, Pursuit, Administrative, and Other Vehicles | 9/30/2025 |
| Sourcewell (formerly NJPA) | |
| #032824-NAF, Class 4-8 Chassis with Related Equipment | 7/9/2028 |
| #091521-NAF, Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories | 11/8/2025 |
| Omnia | |
| #EV2671-01, Utility, Transportation, and Golf Vehicles plus Related Accessories, Equipment, Parts, and Services | 12/31/2026 |
| H-GAC | |
| H-GAC #12576 - SC06-24 | 5/31/2028 |

These purchases will be made in accordance with Section 2-198 of the Procurement Code, which authorizes the Mayor, or his designee, to utilize cooperative purchasing when to do so is in the best interest of the City. Replaced units will be sold at public auction.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Fund (0001) Various Departments, Various Divisions, Emergency Medical Services Fund (1009), Parking Revenue Fund (1021), Pier Operating Fund (1203), Water Resources Operating Fund (4001), Stormwater Utility Operating Fund (4011), Water Equipment Replacement Fund (4007), Stormwater Equipment Replacement Fund (4017), Sanitation Operating Fund (4021), Jamestown Complex Fund (4081), and the Equipment Replacement Fund (5002).

Attachments: Resolution

RESOLUTION NO. _____

A RESOLUTION APPROVING THE PURCHASE OF VEHICLES (HEAVY AND LIGHT DUTY) AND EQUIPMENT FOR FISCAL YEAR 2025 UTILIZING FLORIDA SHERIFFS ASSOCIATION CONTRACTS, SOURCEWELL CONTRACTS, OMNIA CONTRACTS, AND A HOUSTON-GALVESTON AREA COOPERATIVE (HGAC) CONTRACT AS AUTHORIZED IN SECTION 2-198 OF THE ST. PETERSBURG CITY CODE; PROVIDING THAT THE TOTAL COST FOR SUCH VEHICLES SHALL NOT EXCEED \$15,158,398 FOR FISCAL YEAR 2025; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THESE TRANSACTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to purchase vehicles (heavy and light) and equipment for Fiscal Year 2025 to (i) replace units which have reached the end of their economic life and (ii) add additional vehicles to the City's fleet; and

WHEREAS, pursuant to Section 2-198(b) of the City Code, the Mayor or his designee is authorized to utilize the contracts of other entities, including consortiums, provided that such contracts were awarded by the other entities on the basis of a competitive process substantially equivalent to those specified in the City's Procurement and when utilizing those contracts is in the best interest of the City; and

WHEREAS, pursuant to Section 2-198(c), the Mayor or his designee is authorized to purchase vehicles from selected entities providing vehicles pursuant to the Florida Sheriffs Association negotiated purchase program; and

WHEREAS, Procurement and Supply Management Department has determined that the Sourcewell Contracts, Omnia Contracts, and the Houston-Galveston Area Cooperative (HGAC) Contract were awarded by the other entities on the basis of a competitive process substantially equivalent to those specified in the City's Procurement Code and that purchasing vehicles utilizing these contracts and the Florida Sheriffs Association Contracts is in the best interest of the City; and

WHEREAS, these purchases will meet the specifications, terms, and conditions of the Florida Sheriffs Association contracts, Sourcewell contracts, Ominia contracts, and Houston-Galveston Area Cooperative (HGAC) contract; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with the Fleet Management Department and Sustainability and Resiliency Department, recommends approval of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the purchase of vehicles (heavy and light duty) and equipment for Fiscal Year 2025 utilizing Florida Sheriffs Association contracts, Sourcewell and Omnia contracts, and a Houston-Galveston Area Cooperative (HGAC) contract, is hereby approved.

BE IT FURTHER RESOLVED that the total cost for such vehicles shall not exceed \$15,158,398 for Fiscal Year 2025.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate these transactions.

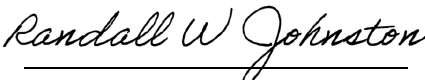
This Resolution shall become effective immediately upon its adoption.

LEGAL:



00771081

DEPARTMENT:





Approvals - gcc

Report • Printed on October 14, 2024

Approved

060-00 Automotive Parts and Equipment, Oct. 17, 2024

▼ Attachments



060-00 Automotive Parts and I
[https://stpete1-my.sharepoint.com/:](https://stpete1-my.sharepoint.com/)

▼ Final status: Approved



Step 4: Approved by

Claude Tankersley

10/4/2024 11:38:57 AM



Step 3: Approved by

Randall Johnston

10/4/2024 10:42:07 AM



Step 2: Approved by

Stephanie N. Swinson

10/2/2024 2:43:52 PM



Step 1: Approved by

Margaret B. Wahl

10/2/2024 2:39:44 PM

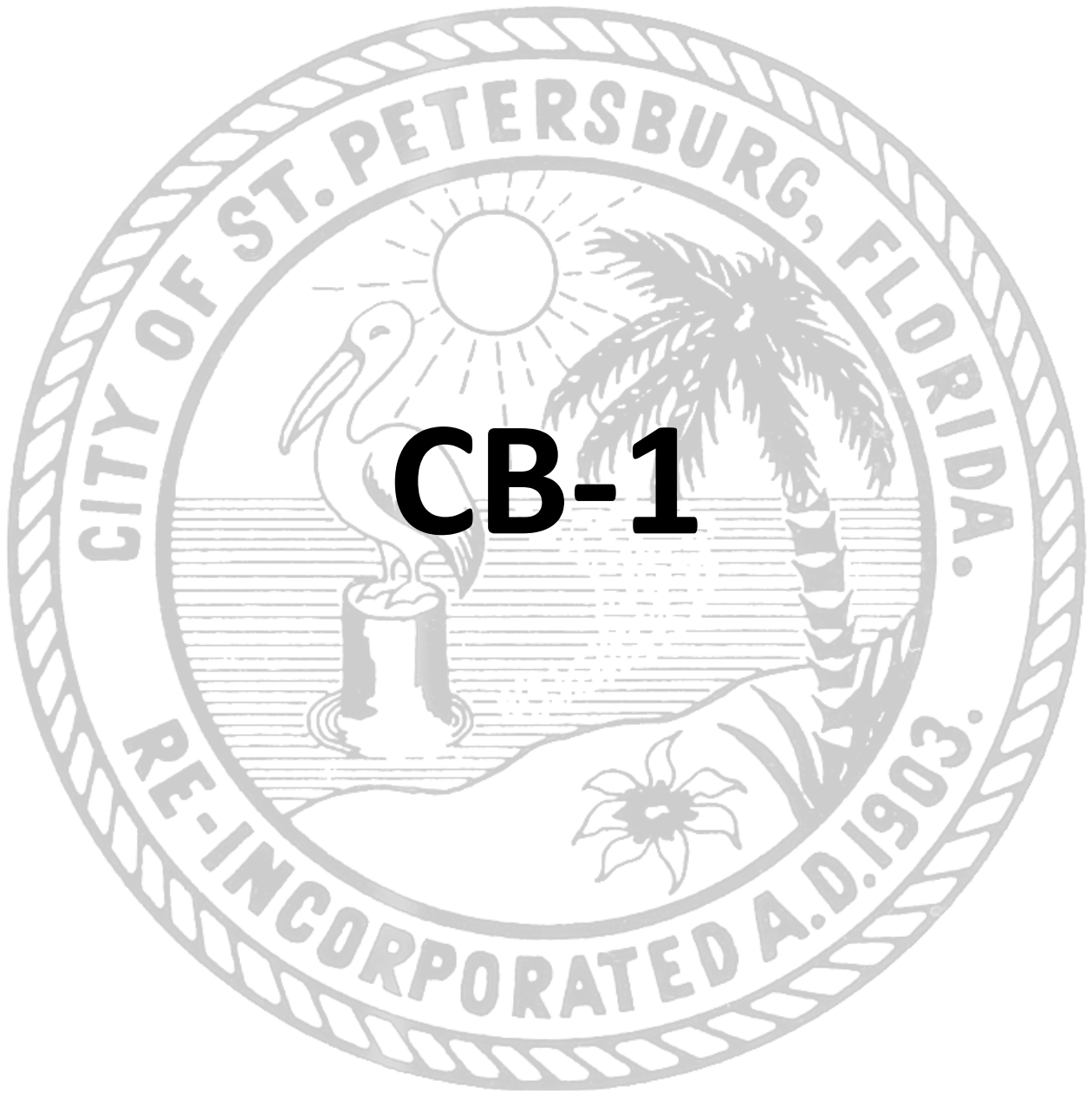


Requested by

Tanner H. Green

10/2/2024 2:35:54 PM

The following page(s) contain the backup material for Agenda Item: Accepting a quote from DAIKIN Applied Americas, Inc for DAIKIN chiller maintenance services and repairs, for the Police Department in the amount of \$165,000.00.
Please scroll down to view the backup material.



CB-1

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Accepting a quote from DAIKIN Applied Americas, Inc for DAIKIN chiller maintenance services and repairs, for the Police Department in the amount of \$165,000.00.

Explanation: The Procurement and Supply Management Department issued a sole source notice on OpenGov for DAIKIN Applied Americas, Inc. to provide DAIKIN chiller maintenance services and repairs and received responses from other vendors advising of their ability to provide the services. The Procurement and Supply Management Department then issued a Request for Quotation (No. 24-254) on August 19, 2024 based on estimated annual expenditure. The solicitation required five quotes to be received. The City only received one quote resulting in the department directly negotiating with DAIKIN Applied Americas, Inc. Routine maintenance services will cost \$115,000 (\$23,000 per year) and \$50,000 has been estimated for on-call repair services (\$10,000 per year).

The vendor will provide in-depth maintenance services and repairs on two water-cooled and two air-cooled DAIKIN chillers located at the Police Department Headquarters Central Energy Plant and Training Center facilities. The maintenance services will include three quarterly and one annual preventative maintenance services. The vendor will also provide on-call services to address any issues noted on the chillers by the Police Department. These services are necessary to ensure the chillers remain fully operational and dependable to support the Emergency Operation Center (EOC) as the Police Department does not possess the tools or technical ability to complete these services.

The Procurement and Supply Management Department, in cooperation with the Police Department recommends award to:

DAIKIN Applied Americas, Inc \$165,000.00
(\$33,000 per year)

DAIKIN Applied Americas, Inc. is headquartered in Plymouth, Minnesota and has been in business since 1924. A blanket purchase agreement will be issued for five-years, with, one, two-year renewal option, after council approval and contract execution and will be binding only for actual services rendered.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Fund (0001), Police Department, Building Maintenance Division (140-1393).

Attachments: Resolution

A RESOLUTION ACCEPTING THE QUOTE AND APPROVING A FIVE-YEAR AGREEMENT WITH ONE TWO-YEAR RENEWAL OPTION WITH DAIKIN APPLIED AMERICAS, INC. FOR DAIKIN CHILLER MAINTENANCE SERVICES AND REPAIRS FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$165,000 FOR THE INITIAL TERM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued a Request for Quotation No. 24-254 on August 19, 2024 for DAIKIN chiller maintenance services and repairs (“the Services”) for the Police Department; and

WHEREAS, the City received one quote in response to Request for Quotation No. 24-254 resulting in the direct negotiation with DAIKIN Applied Americas, Inc. for the Services; and

WHEREAS, DAIKIN Applied Americas, Inc. has met the requirements of Request for Quotation No. 24-254; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with the Police Department, recommends approval of this Resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the quote is accepted and the award of a five-year agreement with one two-year renewal option with DAIKIN Applied Americas, Inc. for DAIKIN chiller maintenance services and repairs for the Police Department in the amount of \$165,000 for the initial term is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

LEGAL:



00770906

DEPARTMENT:





Approvals - gcc

Report • Printed on September 23, 2024

Approved

10/17 Consent Memo; DAIKIN Chiller Maintenance & Repairs

Please find attached consent for DAIKIN Chiller Maintenance and Repair Services for the Police Department scheduled to appear on 10/17 council.

▼ Attachments

Consent Memo

<https://stpete1.sharepoint.com/:w:/s,>

▼ Final status: Approved

- DG

Step 4: Approved by

David J. Gerardo

9/23/2024 9:41:00 AM
- MM

Step 3: Approved by

Megan C. McGee

9/23/2024 9:21:45 AM
- SS

Step 2: Approved by

Stephanie N. Swinson

9/23/2024 9:20:41 AM
- MW

Step 1: Approved by

Margaret B. Wahl

9/23/2024 9:09:33 AM
- KW

Requested by

Kaela Williamson

9/19/2024 7:25:08 AM

The following page(s) contain the backup material for Agenda Item: Approving the renewal for Superior LLC, d/b/a Superior Public Sector, a sole source provider, for software maintenance and support, in the amount of \$265,000.
Please scroll down to view the backup material.



CB-2

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Approving the renewal for Superior LLC, d/b/a Superior Public Sector, a sole source provider, for software maintenance and support, in the amount of \$265,000.

Explanation: The vendor provides software maintenance and support for Superior public administration suite of applications such as NaviLine and Click2Gov modules and companion products and interfaces. This renewal secures continued use of Superior’s software and provides for 24/7 telephone and dial-in support on the City’s land-based business applications including: Utility Accounts, Codes Enforcement, Billing and Collections, Work Orders, Occupational License, Land Management, Planning and Zoning, Building Permits, Cash Receipts, CRM, Click2Gov, DMS, Cognos Analytics, eLearning Subscription, 2-hour Window, Building Inspection Mobiles, Custom Program Modifications and Application Program Interfaces: Utility Bill Print, Property Appraiser Data Import to LX, Selectron Interactive Voice Response System, Questys, and Oracle Work & Asset (WACS).

The Procurement and Supply Management Department, in cooperation with the Department of Technology Services Department, recommends for approval:

Superior, LLC (Lake Mary, FL) \$265,000

This purchase is being made in accordance with section 2-196(a)(5), of the Procurement Code, where the supply, service, or software is a component or replacement part, an expansion or upgrade, or a specialized service for which there is no commercially available substitute and which can be purchased only from the manufacturer, distributor, or a manufacturer's service representative. The Procurement Director has reviewed and determined the purchase of the software shall be made as sole source. The agreement will be effective through November 30, 2025.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Technology Services Fund (5011), Department of Technology Services, System Development Division (850-2557).

Attachments: Resolution

RESOLUTION NO. 2024-_____

A RESOLUTION APPROVING THE FIFTH RENEWAL OPTION TO THE AGREEMENT WITH SUPERION, LLC, D/B/A SUPERION PUBLIC SECTOR FOR SOFTWARE MAINTENANCE AND SUPPORT OF SUPERION PUBLIC ADMINISTRATION SUITE OF APPLICATIONS FOR THE DEPARTMENT OF TECHNOLOGY SERVICES TO EXTEND THE TERM THROUGH NOVEMBER 30, 2025 AND INCREASE THE TOTAL CONTRACT AMOUNT BY UP TO \$265,000 FOR THIS RENEWAL TERM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on January 19, 2020, the City entered into an agreement with successive one-year renewal options with Superior, LLC, a sole source supplier, for software maintenance and support of Superior public administration suite of applications for the Department of Technology Services at a total cost not to exceed \$455,264 for the initial term through November 30, 2020 (“Agreement”); and

WHEREAS, on January 7, 2021, the City Council approved the first renewal option to the Agreement to extend the term through November 30, 2021 and increase the total contract amount by up to \$218,430 for the first renewal term; and

WHEREAS, on November 9, 2021, City Council approved the second renewal option to the Agreement to extend the term through November 30, 2022 and increase the total contract amount by up to \$205,621 for the second renewal term; and

WHEREAS, on November 10, 2022, City Council approved the third renewal option to the Agreement to extend the term through November 30, 2023 and increase the total contract amount by up to \$207,149 for the third renewal term; and

WHEREAS, on October 5, 2023, City Council approved the fourth renewal option to the Agreement to extend the term through November 30, 2024 and increase the total contract amount by up to \$265,000 for the fourth renewal term; and

WHEREAS, exercising this fifth renewal option would secure the City’s continued access to software maintenance and support of Superior public administration suite of applications, such as NaviLine and Click2Gov modules and companion products and interfaces, through November 30, 2025; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Department of Technology Services, recommends approval of this resolution.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the fifth renewal option to the agreement with Superior, LLC, d/b/a Superior Public Sector for software maintenance and support of Superior public administration suite of applications for the Department of Technology Services to extend the term through November 30, 2025, and increase the total contract amount by up to \$265,000 for this renewal term is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.

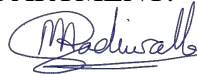
This resolution shall become effective immediately upon its adoption.

LEGAL:



00770599

DEPARTMENT:





Approvals - gcc

Report • Printed on September 23, 2024

Approved

Consent item October 17, 2024 - Superior

Please review and approve consent write up for October 17, 2024.

▼ Attachments



920-45 Software Maintenance

<https://stpete1.sharepoint.com/w/s/>

▼ Final status: Approved

TG

Step 4: Approved by

Tom Greene

9/23/2024 11:55:53 AM

MG

Step 3: Approved by

Muslim A. Gadiwalla

9/23/2024 10:26:26 AM

SS

Step 2: Approved by

Stephanie N. Swinson

9/19/2024 2:04:16 PM

PP

Step 1: Approved by

Patricia Pena

9/19/2024 12:29:39 PM

CK

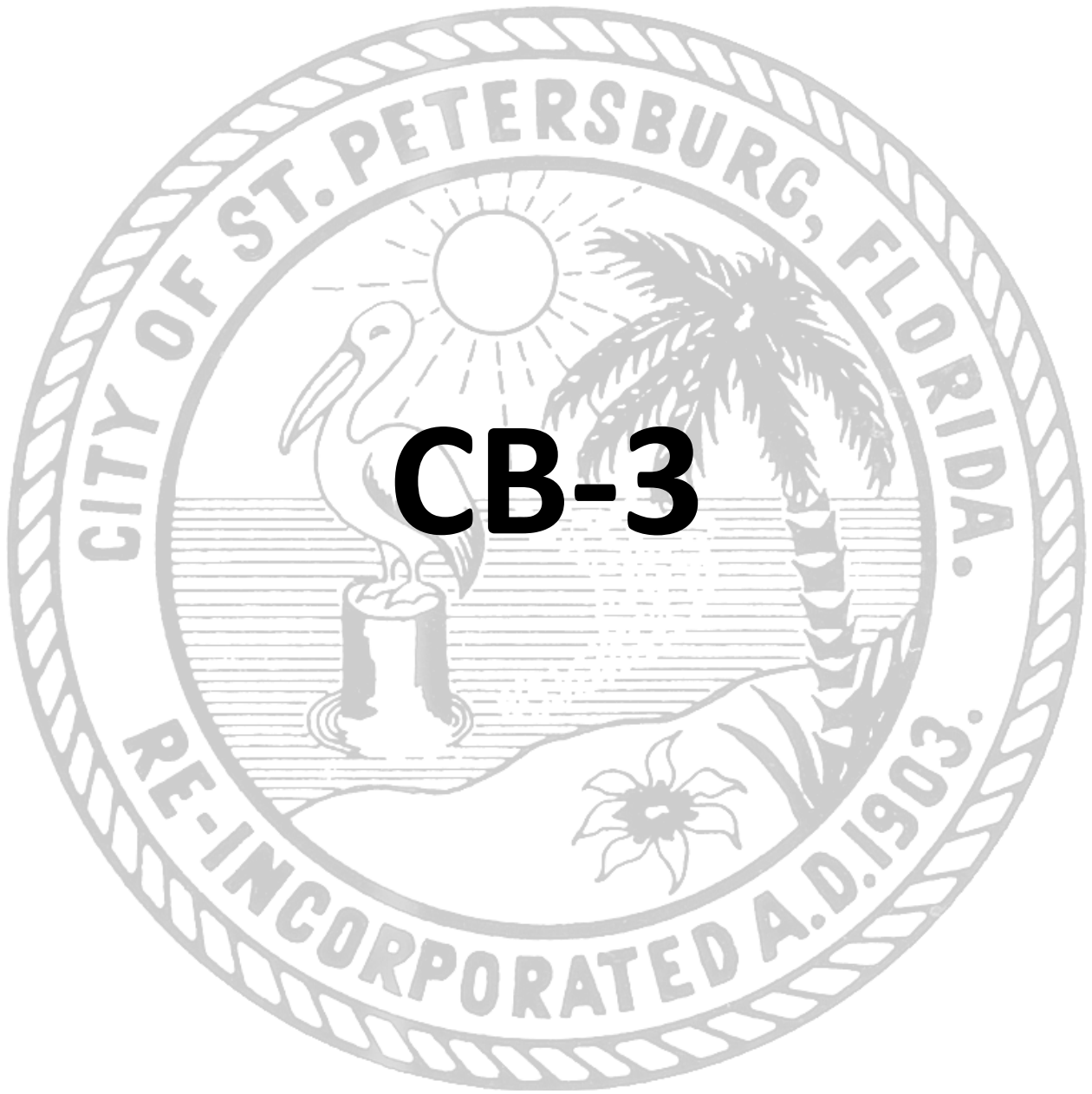
Requested by

Cortni L. Kertesz

9/19/2024 12:23:33 PM

The following page(s) contain the backup material for Agenda Item: Approving an award of contract to Maximus US Services, Inc, for Cost Allocation Plan, for the Finance Department, for a three-year contract amount of \$171,000.

Please scroll down to view the backup material.



CB-3

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Approving an award of contract to Maximus US Services, Inc, for Cost Allocation Plan, for the Finance Department, for a three-year contract amount of \$171,000.

Explanation: On August 5, 2024, the Procurement and Supply Management Department issued RFP No. RFP- 24 –247, Cost Allocation Plan. On August 29, 2024, the city received two proposals from the following firms:

| # Offerors | Amount |
|-----------------------------|-----------|
| 1. Maximus US Services, Inc | \$171,000 |
| 2. Matrix Consulting Group | \$144,000 |

Evaluations of the proposals were conducted by the following staff:

Tammy Jerome, Special Projects Director, Billing and Collections
David Goddu, Controller Manager, Finance Department
Stacey McKee, Budget Manager, Budget Management Department
Janice MacKinnon, Engineering Special Projects Manager, Engineering Department
Kaitlyn S. Berger, Budget Management Analyst II, Budget Management Department

The proposals were evaluated based on the following weighted criteria:

- Cost to the City
- Experience of the personnel to be assigned by the proposing firm in preparing cost allocation plans and indirect cost recovery plans
- Experience of the firm regarding central (internal service) cost allocation plans
- Statement of understanding of work to be performed
- Schedule (timeframe) of project completion
- References from clients, federal negotiators, and associations attesting to the expertise of the firm and satisfaction of the clients
- City of St. Petersburg Women Business Enterprise (WBE)
- City of St. Petersburg Minority Business Enterprise (MBE)
- City of St. Petersburg Small Business Enterprise (SBE)

On September 13, 2024, the evaluation committee recommended Maximus US Services, Inc for the award of RFP-24-247 Cost Allocation Plan.

The vendor will develop an indirect cost study and the related indirect cost rate suitable for grants under the Uniform Grant Guidance. Create a cost allocation plan and calculation annually for the general and administrative charges across funds; an indirect cost rate for the allocation of capital

projects; an indirect cost rate for the allocation of equipment usage, proper internal service fund allocations, internal service fund technology cost allocations, Engineering Department and related capital projects burden/overhead calculation; a calculation for proper debt compliance for PILOT (Payment in Lieu of Taxes) and PILOFF (Payment in Lieu of Franchise Fees).

The Procurement and Supply management Department, in cooperation with the Finance Department, recommends for award:

Maximus US Services, Inc. (McLean, Virginia)\$171,000
(Three years @ \$57,000/year)

Maximus US Services, Inc. has met the requirements of RFP No. 24-247, dated August 5, 2024. A blanket purchase agreement will be issued for the initial three-year term, November 1, 2024, through October 31, 2027, and will be binding only for actual services rendered.

Cost/Funding/Assessment Information: Funding has been previously appropriated in the General Fund (0001), Finance Department, General Accounting Division (320-1913). Future year appropriations are subject to City Council approval.

Attachments: Technical Evaluation
Resolution

Technical Evaluation
RFP – 24 – 247 Cost Allocation Plan

Evaluated Firms

1. Maximus US Services, Inc
2. Matrix Consulting Group

Evaluation Criteria

| | |
|---|--------------------|
| Cost to the City | 10 Possible Points |
| Experience of the personnel to be assigned by the proposing firm in preparing cost allocation plans and indirect cost recovery plans | 15 Possible Points |
| Experience of the firm regarding central (internal service) cost allocation plans | 15 Possible Points |
| Statement of understanding of work to be performed | 15 Possible Points |
| Schedule (timeframe) of project completion | 15 Possible Points |
| References from clients, federal negotiators, and associations attesting to the expertise of the firm and satisfaction of the clients | 15 Possible Points |
| City of St. Petersburg Women Business Enterprise (WBE) | 5 Possible Points |
| City of St. Petersburg Minority Business Enterprise (MBE) | 5 Possible Points |
| City of St. Petersburg Small Business Enterprise (SBE) | 5 Possible Points |

Tabulation of Scores

The evaluation committee scored the firms and the aggregate scores for the four firms based on a possible total of one hundred (100) points were as follows:

| Vendor | Score | Rank |
|--------------------------|--------------|-------------|
| Maximus US Services, Inc | 78.3 | 1 |
| Matrix Consulting Group | 73.3 | 2 |

Maximus US Services, Inc has met the requirements for RFP – 24 – 247 and was the highest scoring firm taking into consideration the evaluation criteria set forth in the RFP.

RESOLUTION NO. 2024-____

A RESOLUTION ACCEPTING THE PROPOSAL AND APPROVING THE AWARD OF A THREE-YEAR AGREEMENT TO MAXIMUS US SERVICES, INC. FOR A COST ALLOCATION PLAN FOR THE FINANCE DEPARTMENT IN THE AMOUNT OF \$171,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued RFP 24-247 dated August 5, 2024 for a cost allocation plan for the Finance Department; and

WHEREAS, the Procurement & Supply Management Department received two (2) proposals in response to the RFP; and

WHEREAS, the evaluation committee reviewed the proposals and determined the proposal from Maximum US Services, Inc. to be the most advantageous to the City, taking into consideration the evaluation criteria set forth in the RFP; and

WHEREAS, Maximus US Services, Inc. has met the requirements of RFP 24-247; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Finance Department, recommends approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the proposal is accepted and the award of a three-year agreement to Maximum US Services, Inc. for a cost allocation plan for the Finance Department in the amount of \$171,000 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.

This resolution shall become effective immediately upon its adoption.

LEGAL:



00770489

DEPARTMENT:





Approvals - gcc

Report • Printed on September 23, 2024

Approved

Consent item October 17, 2024 - Cost Allocation

Please review and approve consent item for October 17, 2024.

▼ Attachments



958-00 Management Services,

<https://stpete1.sharepoint.com/:f/s/>

▼ Final status: Approved

TG

Step 4: Approved by

Tom Greene

9/23/2024 9:00:43 AM

EL

Step 3: Approved by

Erika Langhans

9/19/2024 9:17:00 PM

SS

Step 2: Approved by

Stephanie N. Swinson

9/19/2024 4:31:47 PM

PP

Step 1: Approved by

Patricia Pena

9/19/2024 4:24:59 PM

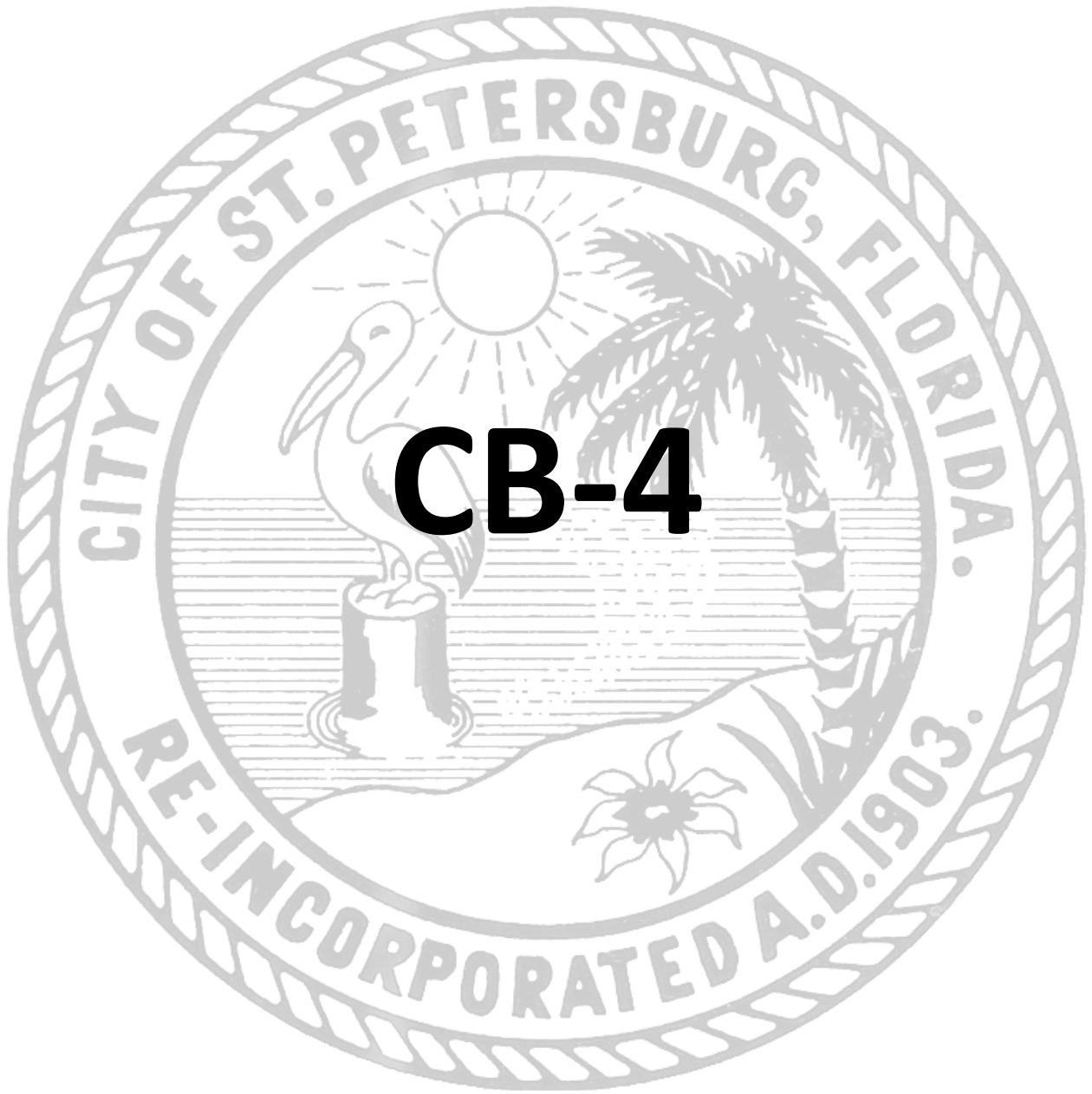
CK

Requested by

Cortni L. Kertesz

9/19/2024 4:23:00 PM

The following page(s) contain the backup material for Agenda Item: Accepting a bid from EHS Construction Services LLC, for mechanically blown mulch, for The Parks and Recreation Department, in the amount of \$475,000.
Please scroll down to view the backup material.



CB-4

**ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 17, 2024**

To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: Accepting a bid from EHS Construction Services LLC, for mechanically blown mulch, for The Parks and Recreation Department, in the amount of \$475,000.

Explanation: The Procurement and Supply Management Department issued IFB- 24 - 242 on July 3, 2024. The bids were due on August 7, 2024, and opened thereafter. The Procurement and Supply Management Department received four bids for mechanically blown mulch and are tabulated as follows:

| <u>Bidders</u> | <u>Amount</u> |
|--|------------------------|
| EHS Construction Services LLC (Mulberry, FL) | \$38.00 per cubic yard |
| American Mulch & Soil LLC (Spring Hill, FL) | \$40.00 per cubic yard |
| ImulchFL Inc. (Oakland, FL) | \$42.90 per cubic yard |
| FCM Industries OpCo LLC (St. Johns, FL) | \$44.99 per cubic yard |

The vendor will provide all labor, equipment, tools, machinery, supplies, and protective equipment to install mechanically blown mulch, on an as-needed basis, at City parks, and playgrounds. The mulch will be installed at a uniform thickness of six inches. Approximate annual estimated volume is 2,500 cubic yards.

The Procurement and Supply Management Department in cooperation with the Parks and Recreation Department recommends for award:

EHS Construction Services LLC (Mulberry, FL) \$475,000
(Five years @ \$95,000/year)

EHS Construction Services LLC., the lowest responsible and responsive bidder, has met the requirements of IFB- 24 - 242, dated July 3, 2024. A blanket purchase agreement will be issued for a five-year term and will be binding only for actual services rendered. The agreement may, by mutual agreement of the parties, be renewed for a period not to exceed the initial contract term and if, needed, ninety (90) days beyond the expiration date of the current contract period.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Fund (0001), Parks and Recreation Department (190), various divisions.

Attachments: Bid Tabulation
Resolution



City of St. Petersburg
Procurement

Stephanie Swinson, Director of Procurement and Supply Management
P.O. Box 2842, St. Petersburg, FL 33731

EVALUATION TABULATION

IFB No. IFB- 24 - 242

Mulch, Mechanically Blown

RESPONSE DEADLINE: August 7, 2024 at 3:00 pm
Report Generated: Friday, October 4, 2024

SELECTED VENDOR TOTALS

| Vendor | Total |
|-------------------------------|---------|
| EHS Construction Services LLC | \$38.00 |
| American Mulch & Soil LLC | \$40.00 |
| IMulchfl | \$42.90 |
| FCM Industries OpCo LLC | \$44.99 |

TABLE 1

| Selected | Line Item | Description | Quantity | Unit of Measure | American Mulch & Soil LLC | | EHS Construction Services LLC | | FCM Industries OpCo LLC | | IMulchfl | |
|----------|-----------|---|----------|---------------------|---------------------------|---------|-------------------------------|---------|-------------------------|---------|-----------|---------|
| | | | | | Unit Cost | Total | Unit Cost | Total | Unit Cost | Total | Unit Cost | Total |
| X | 1 | Furnish, deliver and install mulch, mechanically blown by cubic yard. | 1 | Per Cubic Yard (CY) | \$40.00 | \$40.00 | \$38.00 | \$38.00 | \$44.99 | \$44.99 | \$42.90 | \$42.90 |
| Total | | | | | | \$40.00 | | \$38.00 | | \$44.99 | | \$42.90 |

RESOLUTION NO. ____

A RESOLUTION ACCEPTING THE BID AND APPROVING A FIVE-YEAR AGREEMENT WITH EHS CONSTRUCTION SERVICES LLC FOR MECHANICALLY BLOWN MULCH AT A TOTAL CONTRACT AMOUNT OF \$475,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued IFB No. 24-242 on July 3, 2024, for mechanically blown mulch; and

WHEREAS, the City received four (4) bids in response to IFB No. 24-242; and

WHEREAS, EHS Construction Services LLC is the lowest responsible and responsive bidder and has met the requirements of IFB 24-242; and

WHEREAS, the Procurement and Supply Management Department, in cooperation with the Parks and Recreation Department, recommends approval of this Resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, the award of a five-year agreement to EHS Construction Services LLC for mechanically blown mulch at a total contact amount of \$475,000 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

LEGAL:



00770475

DEPARTMENT:



Approvals - gcc

Report • Printed on September 23, 2024

Approved

988-59 Mulch, mechanically blown, October 17, 2024 (CC)

This item is for 10/17/24 Council, please view, edit, and/or approve in Teams ASAP.

Thanks.

▼ Attachments



988-59 Mulch, mechanically bl

<https://stpete1.sharepoint.com/:f/r/s>

▼ Final status: Approved



Step 4: Approved by

Michael J. Jefferis

9/23/2024 8:34:22 AM



Step 3: 1 of 2 recipients approved >

Richard L. Craft, Barbara L. Stalbird



Step 2: Approved by

Stephanie N. Swinson

9/19/2024 3:11:14 PM



Step 1: Approved by

Lance N. Stanford

9/19/2024 3:08:11 PM

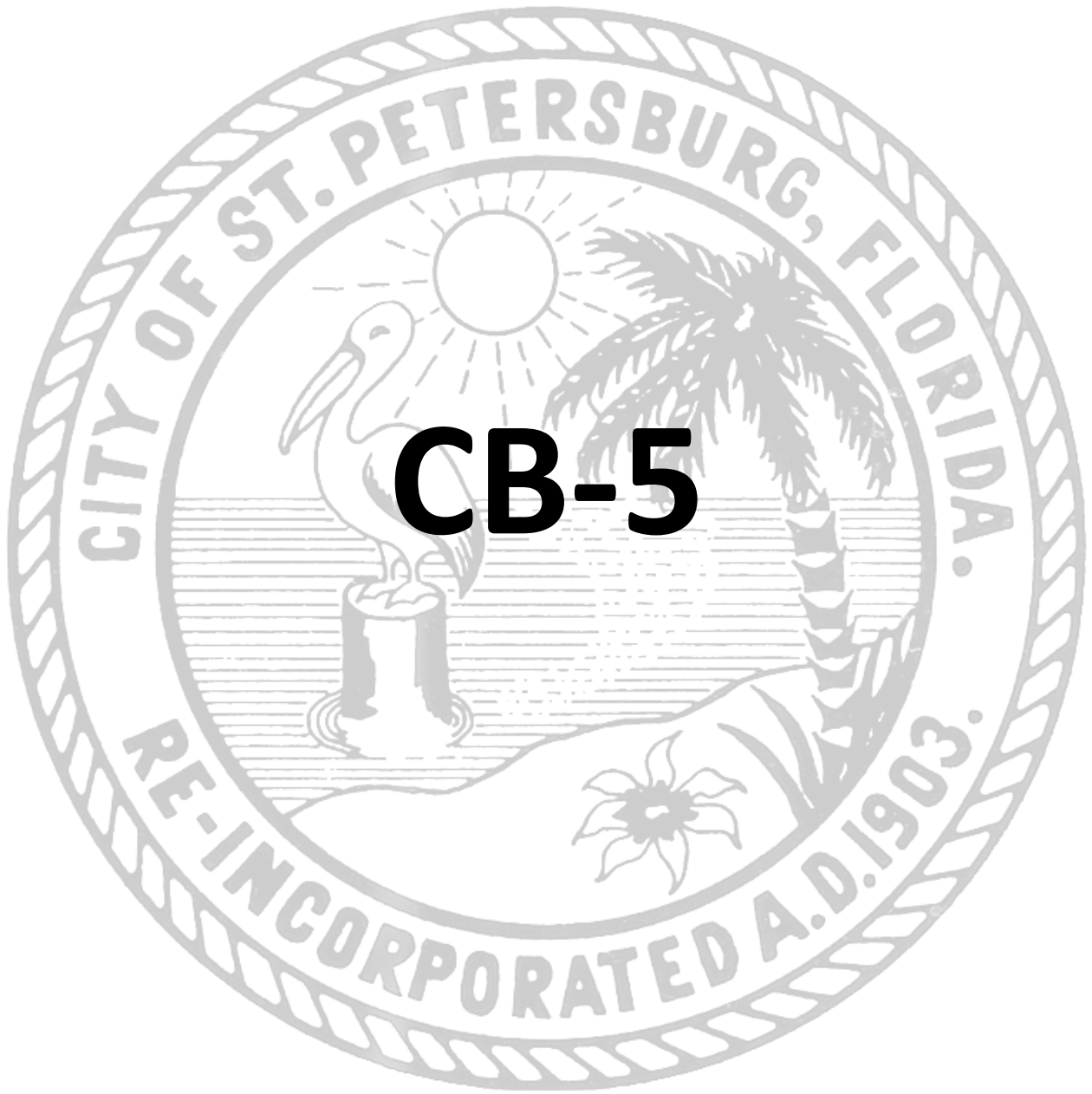


Requested by

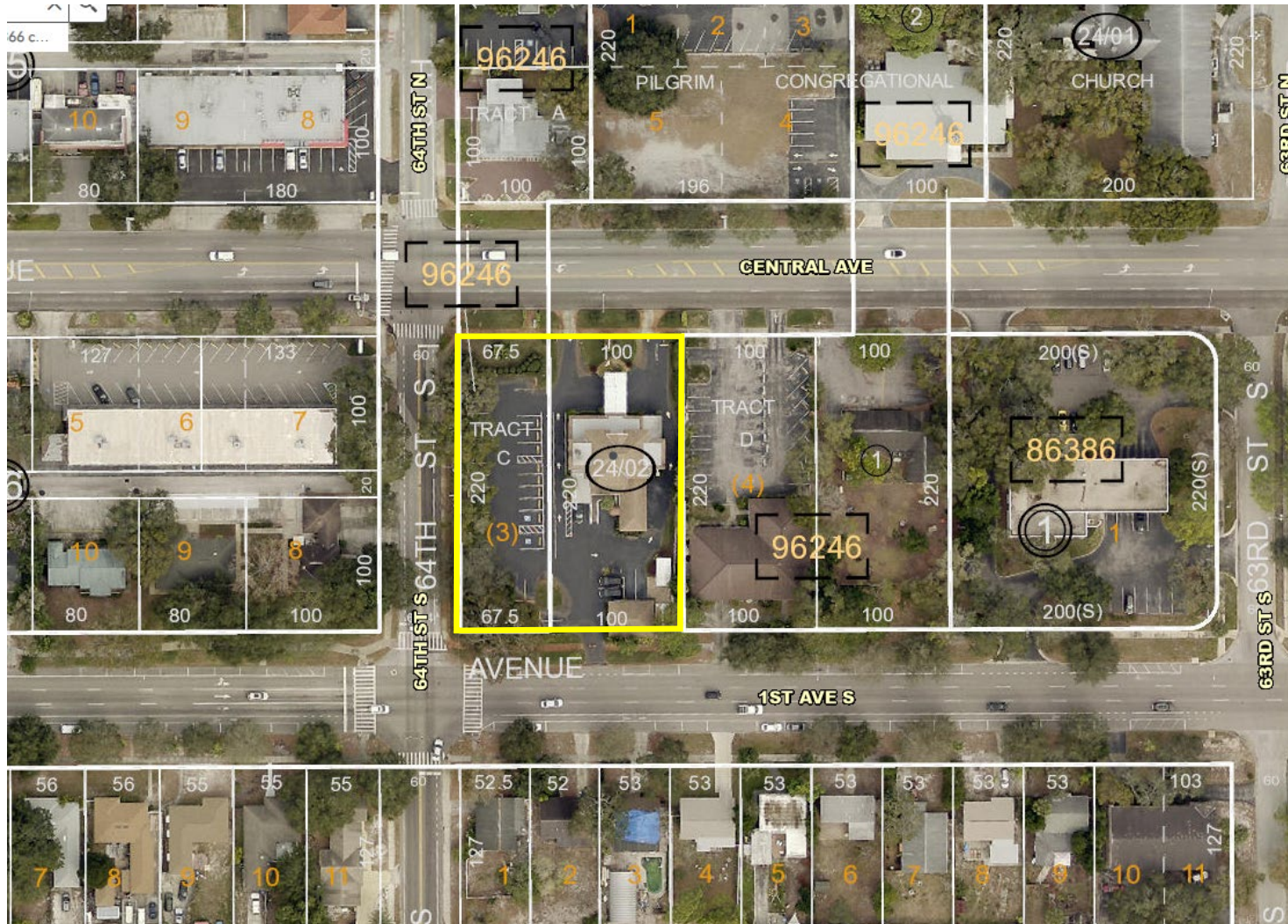
Christiaan A. Cavallaro

9/19/2024 3:06:03 PM

The following page(s) contain the backup material for Agenda Item: A Resolution approving the plat of Strum Place, generally located at 6366 Central Avenue; setting forth conditions for approval; and providing an effective date. (DRC 23-20000014)
Please scroll down to view the backup material.



CB-5



PROJECT LOCATION MAP

Case No.: 23-20000014

Address: 6366 Central Avenue

City of St. Petersburg, Florida
 Planning & Development Services Department



RESOLUTION NO. _____

A RESOLUTION APPROVING THE PLAT OF STRUM PLACE, GENERALLY LOCATED AT 6366 CENTRAL AVENUE; SETTING FORTH CONDITIONS FOR APPROVAL; AND PROVIDING AN EFFECTIVE DATE. (City File: DRC 23-20000014)


BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the plat of Strum Place, generally located at 6366 Central Avenue, is hereby approved, subject to the following conditions.

1. The applicant shall comply with Engineering conditions in the memorandum dated September 10, 2024, prior to Certificate of Occupancy.

This resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND CONTENT:

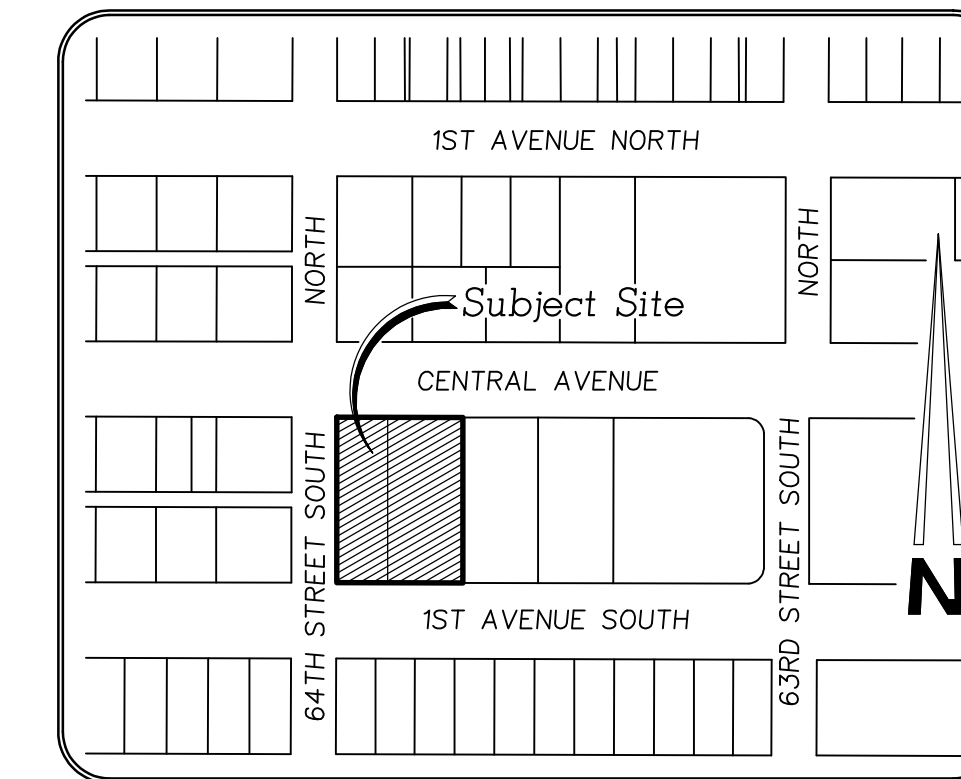
| | |
|--|------------------|
| <u>/s/ Corey Malyszka</u> | <u>9/17/2024</u> |
| Corey Malyszka, AICP | Date |
| Zoning Official (POD) | |
| Development Review Services Division | |
| Planning & Development Services Department | |

| | |
|---|---------------|
|  | 10/2/24 |
| _____ City Attorney (Designee) | _____ Date |

STRUM PLACE

A PLAT OF A PORTION OF THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 31 SOUTH, RANGE 16 EAST AND A REPLAT OF TRACT C, WEST CENTRAL ESTATES, ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 21, PAGE 78, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 7, PAGE 21, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA.

LYING IN THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 31 SOUTH, RANGE 16 EAST
CITY OF ST. PETERSBURG, PINELLAS COUNTY, FLORIDA



Vicinity Map
NOT TO SCALE

PROPERTY DESCRIPTION:

TRACT C, WEST CENTRAL ESTATES, ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 21, PAGE 78, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA TOGETHER WITH A 100 FOOT WIDE PARCEL OF UNPLATTED LAND LYING EASTLERLY OF COINCIDENT WITH AND ON THE EAST LINE OF SAID TRACT C AND LYING WESTERLY COINCIDENT WITH AND ON THE WEST LINE OF TRACT D OF SAID PLAT.

ALL THE ABOVE BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF TRACT D, WEST CENTRAL ESTATES, ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 21, PAGE 78, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA AND RUN THENCE S.00°01'58"E. ALONG THE WEST BOUNDARY THEREOF A DISTANCE OF 220.03 FEET TO THE SOUTHWEST CORNER OF SAID TRACT D, SAID CORNER ALSO BEING ON THE NORTH RIGHT-OF-WAY LINE OF 1ST AVENUE SOUTH (RIGHT-OF-WAY WIDTH VARIES); THENCE RUN N.89°53'33"W. ALONG SAID NORTH RIGHT-OF-WAY LINE A DISTANCE OF 167.36 FEET TO THE SOUTHWEST CORNER OF TRACT C OF SAID PLAT, SAID CORNER ALSO BEING ON THE EAST RIGHT-OF-WAY LINE OF 64TH STREET SOUTH (RIGHT-OF-WAY WIDTH VARIES); THENCE RUN N.00°03'00"W. ALONG SAID EAST RIGHT-OF-WAY LINE AND WEST BOUNDARY OF SAID TRACT C A DISTANCE OF 220.00 FEET TO THE NORTHWEST CORNER OF SAID TRACT C, SAID CORNER ALSO BEING ON THE SOUTH RIGHT-OF-WAY LINE OF CENTRAL AVENUE (100 FOOT RIGHT-OF-WAY); THENCE RUN S.89°54'14"E. ALONG SAID SOUTH RIGHT-OF-WAY LINE A DISTANCE OF 167.43 FEET TO THE AFORESAID NORTHWEST CORNER OF TRACT D AND THE POINT OF BEGINNING.

SEE SHEET 2 OF 3 FOR DEDICATION, OWNER DEDICATION, OWNER ACKNOWLEDGEMENT AND JOINDER AND CONSENT TO DEDICATION

CERTIFICATE OF APPROVAL OF THE CITY SURVEYOR:

IT IS HEREBY CERTIFIED THAT THIS PLAT HAS BEEN REVIEWED FOR CONFORMITY WITH THE PLATTING REQUIREMENTS OF CHAPTER 177, PART 1 OF THE FLORIDA STATUTES. THE GEOMETRIC DATA HAS NOT BEEN VERIFIED.

TIMOTHY R. COLLINS DATE
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA LICENSE NUMBER 6882

CERTIFICATE OF APPROVAL BY CITY OF ST. PETERSBURG:

STATE OF FLORIDA
COUNTY OF PINELLAS
APPROVED FOR THE CITY OF ST. PETERSBURG, PINELLAS COUNTY, FLORIDA,
THIS _____ DAY OF _____, 2024; PROVIDED THAT THIS PLAT IS
RECORDED IN THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, WITHIN
SIX (6) MONTHS FROM THE DATE OF THE MAYOR'S APPROVAL.

MAYOR

APPROVED BY THE CITY COUNCIL OF THE CITY OF ST. PETERSBURG, PINELLAS
COUNTY, FLORIDA, THIS _____ DAY OF _____, A.D. 2024.

COUNCIL CHAIR

CERTIFICATE OF APPROVAL BY COUNTY CLERK:

STATE OF FLORIDA
COUNTY OF PINELLAS
I, KEN BURKE, CLERK OF THE CIRCUIT COURT OF PINELLAS COUNTY, FLORIDA,
HEREBY CERTIFY THAT THIS PLAT HAS BEEN EXAMINED AND THAT IT COMPLIES
IN FORM WITH ALL THE REQUIREMENTS OF THE STATUTES OF THE STATE OF
FLORIDA PERTAINING TO MAPS AND PLATS, AND THAT THIS PLAT HAS BEEN
FILED FOR RECORD IN PLAT BOOK _____, PAGE(S) _____, OF THE PUBLIC
RECORDS OF PINELLAS COUNTY, FLORIDA THIS _____ DAY OF _____, 2024
AT _____

ATTEST: KEN BURKE,
CLERK OF PINELLAS COUNTY, FLORIDA

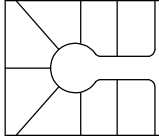
BY: _____ (PRINTED NAME)
DEPUTY CLERK (SIGNATURE)

SURVEYOR'S CERTIFICATE:

I, JOHN O. BRENDLA, OF JOHN C. BRENDLA & ASSOCIATES, INC., MAKER OF THIS PLAT, DO
HEREBY CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY DIRECTION AND SUPERVISION AND
THAT IT IS A CORRECT REPRESENTATION OF THE LANDS PLATTED AND THIS PLAT COMPLIES WITH
THE REQUIREMENTS OF CHAPTER 177 PART 1 OF THE FLORIDA STATUTES, AND I FURTHER
CERTIFY THAT THIS PLAT MEETS ALL MATERIAL IN COMPOSITION REQUIRED BY FLORIDA STATUTE
177.091, AND THAT ON THE _____ DAY OF _____, 2024, THE PERMANENT REFERENCE
MONUMENTS (PRMS) WERE PLACED AS SHOWN HEREON, AS REQUIRED BY LAW. SIGNED ON THIS
_____ DAY OF _____, 2024.

JOHN O. BRENDLA, REGISTERED LAND SURVEYOR
STATE OF FLORIDA, LICENSED LAND SURVEYOR NO. 4601
(LICENSED BUSINESS NO. 760)

JOHN C. BRENDLA AND ASSOCIATES, INC.
Professional Land Surveyors and Mappers

JCB  4015 82nd Avenue North
Pinellas Park, Florida 33781
Telephone (727) 576-7546
Facsimile (727) 577-9932
"OVER HALF A CENTURY OF QUALITY LAND SURVEYING"

STRUM PLACE

A PLAT OF A PORTION OF THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 31 SOUTH, RANGE 16 EAST AND A REPLAT OF TRACT C, WEST CENTRAL ESTATES, ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 21, PAGE 78, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 7, PAGE 21, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA.

LYING IN THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 31 SOUTH, RANGE 16 EAST CITY OF ST. PETERSBURG, PINELLAS COUNTY, FLORIDA

DEDICATION:

THE UNDERSIGNED HEREBY CERTIFIES THAT IT IS THE OWNER OF THE HEREIN DESCRIBED TRACT OF LAND PLATTED AS STRUM PLACE AND BESIDES ITS INTERESTS THEREIN THERE ARE NO OUTSTANDING INTERESTS IN SAID TRACT OF LAND AND THAT THE FOREGOING DEDICATION IS SUBJECT TO THE FOLLOWING:

THIS DEDICATION FOR STRUM PLACE IS SUBJECT TO: (1) THE DECLARATION OF COVENANTS, RESTRICTIONS, EASEMENTS AND CONDITIONS OF STRUM PLACE (LOTS 1-10) ("DECLARATION OF COVENANTS") TO BE RECORDED BY SEPARATE INSTRUMENT AND PROVIDING FOR CERTAIN EASEMENTS, OBLIGATIONS, COVENANTS, CONDITIONS, RESTRICTIONS AND OTHER MATTERS AFFECTING THE ENTIRE SUBDIVISION PROPERTY; (2) THE DECLARATION OF RESTRICTIONS, COVENANTS, EASEMENTS AND CONDITIONS OF STRUM PLACE TOWNHOMES ("DECLARATION OF RESTRICTIONS") TO BE RECORDED BY SEPARATE INSTRUMENT AND PROVIDING FOR CERTAIN EASEMENTS, OBLIGATIONS, COVENANTS, CONDITIONS, RESTRICTIONS AND OTHER MATTERS AFFECTING LOTS 1-9 OF THE SUBDIVISION PROPERTY; AND (3) THE FOLLOWING:

(A) TRACT A IS HEREBY RESERVED BY CENTRAL OAKS TOWNHOMES, LLC FOR CONVEYANCE BY SEPARATE INSTRUMENT TO CENTRAL OAKS TOWNHOMES HOMEOWNERS ASSOCIATION, INC., A FLORIDA CORPORATION NOT-FOR-PROFIT ("ASSOCIATION"), WHICH SHALL THEREAFTER MAINTAIN SAID TRACT FOR THE PRIVATE BENEFIT OF THE OWNERS OF EACH LOT WITHIN THE SUBDIVISION PROPERTY ("LOT OWNERS"), THEIR SUCCESSORS, ASSIGNS AND INVITEES, FOR PRIVATE INGRESS-EGRESS, DRAINAGE AND UTILITIES EASEMENT PURPOSES AS DESCRIBED IN THE AFOREMENTIONED DECLARATION OF COVENANTS AND RESTRICTIONS.

(B) TRACTS B-1 AND B-2 ARE HEREBY RESERVED BY CENTRAL OAKS TOWNHOMES, LLC FOR CONVEYANCE BY SEPARATE INSTRUMENT TO THE OWNER OF LOT 10 OF THE SUBDIVISION ("LOT 10 OWNER"). THE LOT 10 OWNER AND THE ASSOCIATION SHALL THEREAFTER MAINTAIN SAID TRACTS CONSISTENT WITH THE PROVISIONS AND PURPOSES AS DESCRIBED IN THE AFOREMENTIONED DECLARATION OF COVENANTS AND RESTRICTIONS.

(C) TRACTS C-1, C-2, C-3 AND C-4 ARE HEREBY RESERVED BY CENTRAL OAKS TOWNHOMES, LLC FOR CONVEYANCE BY SEPARATE INSTRUMENT TO THE ASSOCIATION, WHICH SHALL THEREAFTER MAINTAIN SAID TRACTS FOR THE PRIVATE BENEFIT OF THE LOT OWNERS AS DESCRIBED IN THE AFOREMENTIONED DECLARATION OF COVENANTS AND THE AFOREMENTIONED DECLARATION OF COVENANTS AND RESTRICTIONS.

(D) A PERPETUAL, NON-EXCLUSIVE PRIVATE INGRESS AND EGRESS EASEMENT OVER AND ACROSS TRACTS "A" AND "B-1" IS HEREBY CREATED AND DEDICATED TO EACH LOT OWNER, AND SHALL EXTEND AND INURE TO THEIR SUCCESSORS, ASSIGNS AND INVITEES, FOR THE PRIVATE RIGHT OF ENJOYMENT AND USE OF SUCH LOT OWNER, WHICH EASEMENT SHALL BE APPURTENANT TO AND PASS WITH TITLE TO THE LOT.

(E) ALL COMMON IMPROVEMENTS (INCLUDING ANY UNDERGROUND PRIVATE UTILITY INFRASTRUCTURE) CONSTRUCTED OR TO BE CONSTRUCTED WITHIN TRACTS "A", "B-1", "B-2", "C-1", "C-2", "C-3" AND "C-4" OR ANY DRAINAGE, UTILITY, INGRESS-EGRESS EASEMENTS FOR THE BENEFIT OF THE LOT OWNERS ARE HEREBY RESERVED TO THE ASSOCIATION, WHICH SHALL MAINTAIN SUCH IMPROVEMENTS FOR THE BENEFIT OF THE LOT OWNERS, THEIR SUCCESSORS, ASSIGNS AND INVITEES, AS MORE PARTICULARLY DESCRIBED IN THE AFOREMENTIONED DECLARATION OF COVENANTS AND THE AFOREMENTIONED DECLARATION OF RESTRICTIONS. THIS RESERVATION SHALL NOT APPLY TO PHYSICAL IMPROVEMENTS CONSTRUCTED AND OWNED BY A PRIVATE OR PUBLIC UTILITY COMPANY SERVING THE PROPERTY.

(F) A PERPETUAL NON-EXCLUSIVE PRIVATE EASEMENT OVER AND ACROSS TRACTS "A", "B-1" AND "B-2" FOR VEHICULAR AND PEDESTRIAN INGRESS, EGRESS, AND ACCESS IS HEREBY CREATED AND DEDICATED TO AGENCIES AND ENTITIES PROVIDING POLICE, FIRE, EMERGENCY MEDICAL, POSTAL DELIVERY, SANITATION AND OTHER RELATED SERVICES TO THE LOT OWNERS.

(G) A PERPETUAL NON-EXCLUSIVE PRIVATE UTILITY EASEMENT IS HEREBY CREATED AND SHOWN HEREON OVER AND ACROSS LOT 3 AND TRACT "C-2" AND ALSO SHOWN OVER AND ACROSS LOTS 6 THROUGH 9, TRACT "C-3" AND TRACT "C-4" AND WILL BE MAINTAINED IN ACCORDANCE WITH THE RECORDED DECLARATION OF COVENANTS AND RESTRICTIONS.

NOTHING CONTAINED IN THE FOREGOING PARAGRAPHS SHALL BE CONSTRUED AS A DEDICATION TO THE GENERAL PUBLIC.

OWNER DEDICATION:

THE UNDERSIGNED HEREBY CERTIFIES THAT IT IS THE OWNER OF THE HEREIN DESCRIBED TRACT OF LAND PLATTED AS STRUM PLACE AND BESIDES ITS INTEREST THEREIN THERE ARE NO OUTSTANDING INTERESTS IN SAID TRACT OF LAND AND THAT NO PUBLIC UTILITY EASEMENTS OR RIGHTS-OF-WAY ARE BEING DEDICATED BY THIS PLAT.

CENTRAL OAKS TOWNHOMES, LLC, A FLORIDA LIMITED LIABILITY COMPANY

WILLIAM T. CONROY, AUTHORIZED SIGNATORY DATE

WITNESS' SIGNATURE WITNESS' SIGNATURE

WITNESS' PRINTED NAME WITNESS' PRINTED NAME

OWNER ACKNOWLEDGEMENT:

STATE OF FLORIDA
COUNTY OF _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY MEANS OF PHYSICAL PRESENCE OR ONLINE NOTARIZATION, THIS _____ DAY OF _____, 2024, BY WILLIAM T. CONROY, AS AUTHORIZED SIGNATORY OF CENTRAL OAKS TOWNHOMES, LLC, A FLORIDA LIMITED LIABILITY COMPANY.

SIGNATURE OF NOTARY PUBLIC PRINTED NAME OF NOTARY PUBLIC
STATE OF FLORIDA AT LARGE

PERSONALLY KNOWN OR PRODUCED IDENTIFICATION

TYPE OF IDENTIFICATION PRODUCED: _____

JOINER AND CONSENT TO DEDICATION:

THE UNDERSIGNED, AS MORTGAGEE(S) UNDER A CERTAIN MORTGAGE DATED FEBRUARY 26, 2024, RECORDED IN OFFICIAL RECORDS BOOK 22716, PAGES 707-727 OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, JOINS IN AND CONSENTS TO THE DEDICATION OF THE LANDS DESCRIBED HEREON, AND AGREES THAT IN THE EVENT OF FORECLOSURE OF THIS MORTGAGE ALL DEDICATED AREAS SHALL SURVIVE AND BE ENFORCEABLE.

SIGNED, SEALED, AND DELIVERED IN THE PRESENCE OF: THE FIRST BANK, A US BANK COMMERCIAL LOAN OPERATIONS DEPARTMENT

BY: _____

NAME: _____ NAME: _____

TITLE: _____

NAME: _____

STATE OF _____, COUNTY OF _____

THIS IS TO CERTIFY THAT ON _____, 2024, BEFORE ME, AN OFFICER DULY AUTHORIZED TO TAKE ACKNOWLEDGEMENTS IN THE STATE AND COUNTY AFORESAID, PERSONALLY APPEARED TO ME _____ AS _____ OF THE FIRST BANK, A US BANK, TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING JOINER AND CONSENT TO DEDICATION ON BEHALF OF THE FIRST BANK, A US BANK BANK AND ACKNOWLEDGED THE EXECUTION THEREOF TO BE THEIR FREE ACT AND DEED, AND THAT THEY WERE DULY AUTHORIZED TO DO SO.

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY MEANS OF PHYSICAL PRESENCE OR ONLINE NOTARIZATION, THIS _____ DAY OF _____, 2024.

SIGNATURE OF NOTARY PUBLIC PRINTED NAME OF NOTARY PUBLIC
STATE OF _____ AT LARGE

PERSONALLY KNOWN OR PRODUCED IDENTIFICATION

TYPE OF IDENTIFICATION PRODUCED: _____

JOHN C. BRENDLA AND ASSOCIATES, INC.
Professional Land Surveyors and Mappers



4015 82nd Avenue North
Pinellas Park, Florida 33781
Telephone (727) 576-7546
Facsimile (727) 577-9932

LB 760
"OVER HALF A CENTURY OF QUALITY LAND SURVEYING"

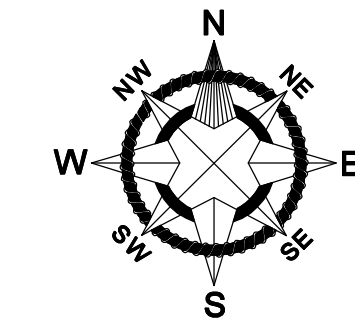
STRUM PLACE

A PLAT OF A PORTION OF THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 31 SOUTH, RANGE 16 EAST AND A REPLAT OF TRACT C, WEST CENTRAL ESTATES, ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 21, PAGE 78, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA. ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN PLAT BOOK 7, PAGE 21, PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA.

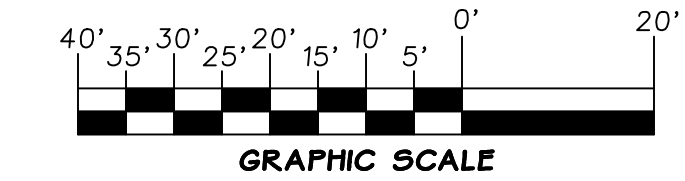
LYING IN THE NORTHWEST 1/4 OF SECTION 20, TOWNSHIP 31 SOUTH, RANGE 16 EAST
CITY OF ST. PETERSBURG, PINELLAS COUNTY, FLORIDA

PLAT BOOK _____ PAGE _____

SHEET 3 OF 3



NORTH BASIS:
ASSUMED MERIDIAN
SCALE: 1" = 20'

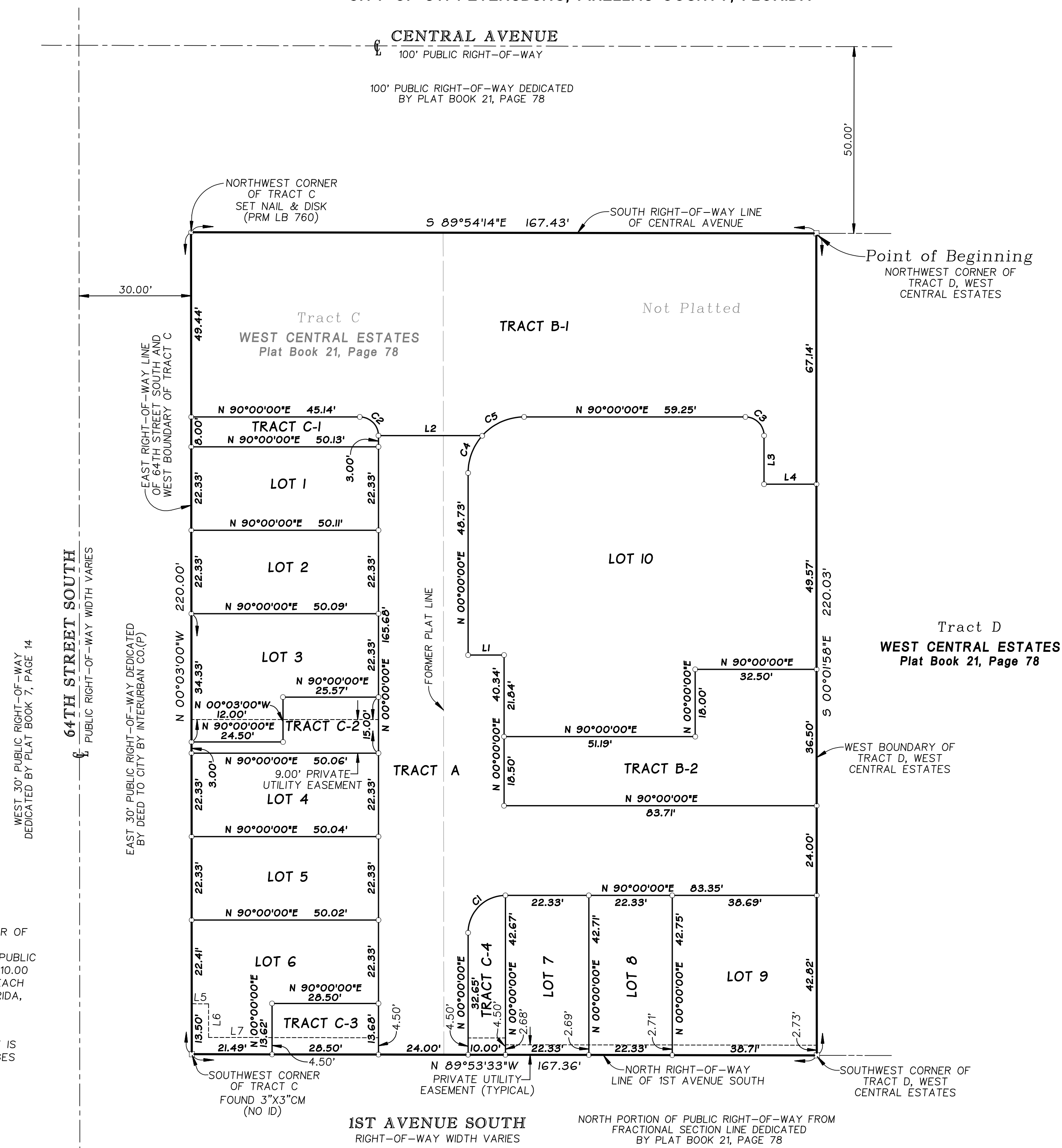


| LINE | BEARING | DISTANCE |
|------|--------------|----------|
| L1 | N 90°00'00"E | 9.50' |
| L2 | S 90°00'00"E | 27.82' |
| L3 | N 00°00'00"E | 13.00' |
| L4 | N 90°00'00"E | 14.03' |
| L5 | S 89°53'33"E | 4.50' |
| L6 | S 00°03'00"E | 9.00' |
| L7 | S 89°53'33"E | 16.99' |

EASEMENT NOTES:

ENTIRE SITE IS SUBJECT TO AN EASEMENT IN FAVOR OF DUKE ENERGY FLORIDA, LLC RECORDED IN OFFICIAL RECORDS BOOK 22553, PAGES 1765-1768 OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA, BEING A 10.00 FOOT WIDE EASEMENT AREA LYING 5.00 FEET ON EACH SIDE OF GRANTEE'S FACILITIES (DUKE ENERGY FLORIDA, LLC) AND IS BLANKET TYPE IN NATURE.

CITY OF ST. PETERSBURG MINOR EASEMENT/PERMIT IS RECORDED AT OFFICIAL RECORDS BOOK 22831, PAGES 2221-2227 OF THE PUBLIC RECORDS OF PINELLAS COUNTY, FLORIDA AND IS PERPETUAL IN NATURE.



BOUNDARY CORNER SYMBOL LEGEND AND NOTES:

□ = DENOTES SET 4"x4" CONCRETE MONUMENT STAMPED "PRM LB 760" UNLESS OTHERWISE INDICATED.

○ = DENOTES LOT CORNERS THAT WILL BE SET AT THE COMPLETION OF FINAL CONSTRUCTION WITH EITHER A SET NAIL AND DISK STAMPED "LB 760" OR SET 5/8" IRON ROD WITH CAP MARKED "LB 760" DEPENDING ON THE SURFACE AFTER CONSTRUCTION HAS BEEN CONCLUDED.

SURVEYOR'S REPORT:

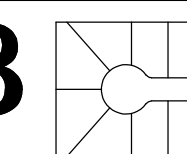
- 1) BEARINGS ARE BASED ON THE EAST RIGHT-OF-WAY LINE OF 64TH STREET NORTH AS BEING N.00°03'00"W., PER RECORD PLAT.
- 2) NOTICE: THIS PLAT, AS RECORDED IN ITS GRAPHIC FORM, IS THE OFFICIAL DEPICTION OF THE SUBDIVIDED LANDS DESCRIBED HEREIN AND WILL IN NO CIRCUMSTANCES BE SUPPLANTED IN AUTHORITY BY ANY OTHER GRAPHIC OR DIGITAL FORM OF THE PLAT. THERE MAY BE ADDITIONAL RESTRICTIONS THAT ARE NOT RECORDED ON THIS PLAT THAT MAY BE FOUND IN THE PUBLIC RECORDS OF THIS COUNTY.
- 3) ALL PLATTED UTILITY EASEMENTS SHALL PROVIDE THAT SUCH EASEMENTS SHALL ALSO BE EASEMENTS FOR THE CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES; PROVIDED, HOWEVER, NO SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION OF CABLE TELEVISION SERVICES SHALL INTERFERE WITH THE FACILITIES AND SERVICES OF AN ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. IN THE EVENT A CABLE TELEVISION COMPANY DAMAGES THE FACILITIES OF A PUBLIC UTILITY, IT SHALL BE SOLELY RESPONSIBLE FOR THE DAMAGES. THIS SECTION SHALL NOT APPLY TO THOSE PRIVATE EASEMENTS GRANTED TO OR OBTAINED BY A PARTICULAR ELECTRIC, TELEPHONE, GAS, OR OTHER PUBLIC UTILITY. SUCH CONSTRUCTION, INSTALLATION, MAINTENANCE, AND OPERATION SHALL COMPLY WITH THE NATIONAL ELECTRICAL SAFETY CODE AS ADOPTED BY THE FLORIDA PUBLIC SERVICE COMMISSION.

ABBREVIATIONS:

- CL = CENTERLINE
- CM = CONCRETE MONUMENT
- ID = IDENTIFICATION
- LB = LICENSED BUSINESS
- (P) = PLAT
- PRM = PERMANENT REFERENCE MONUMENT

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JCB



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"OVER HALF A CENTURY OF QUALITY LAND SURVEYING"

MEMORANDUM

CITY OF ST. PETERSBURG, FLORIDA

ENGINEERING AND CAPITAL IMPROVEMENTS DEPARTMENT



TO: Cheryl Bergailo, Planner II

FROM: Ellen Crandall, Permitting & Right of Way Manager on behalf of Kyle Hurin, ECID Plans Review Supervisor

DATE: September 10th, 2024

SUBJECT: Strum Place Final Plat

FILE: 23-20000014 R3

LOCATION: 6366 Central Ave

AND PIN: 20-31-16-00000-240-0200
20-31-16-96246-000-0030

ATLAS: P-2

REQUEST: Approval of the Strum Place Final Plat to create nine (9) buildable multi-family residential lots, one (1) non-residential lot and Common Areas.

Revised plan to address comments has been submitted.

RELATED CASES: Building Permit(s): 23-09001603 (SITE)

Right of Way Permit(s): 24-339-D-1130
24-040-ME

Disclaimer, standards subject to change. The comments provided are based on current design standards and are subject to change based on statutory requirements and updates.

Disclaimer, Permit coordination. For consistency of permits and work associated with the project, coordinate with ECID Right-of-way (ROW) staff for any impacts in the City Right of Way prior to issuance of building construction permit. Email ECID ROW staff at: ROW_permitting@stpete.org. A ROW work permit issued by ECID must be obtained prior to the commencement of any work within City controlled right-of-way or public easement. All work within right-of-way or public easement shall be installed at the applicant's expense and in accordance with the standards, specifications, and policies adopted by the City.

Engineering has no objections to the final plat.

Standard conditions and notes:

1. Engineering's review and subsequent non-objection to the final plat is based on the revised plat emailed and dated September 9, 2024. The final plat shall continue to provide a private utility easement encompassing the private water lines crossing the southern property boundary of lots 6 through 9.
2. At time of permits, the applicant shall provide an individual 6" sanitary sewer service lateral and individual clean out for each proposed lot (lots may not share a service lateral). When two or more service laterals connect into a common pipe, the main must be no less than 8" PVC. The applicants Engineer of Record (EOR) must provide design plan and profile for necessary sanitary sewer construction during the site plan permitting process for ECID review and approval. All construction shall meet current City ECID standards and specifications. An ECID right of way permit is required for all construction in the public right of way or within public utility easement and for connection to the public sanitary sewer. An FDEP Wastewater Collection System Permit is required for any wastewater collection system extension. Any associated cost for design, permitting, and construction for new service lateral(s) shall be at the expense of the applicant.
3. The applicant is required to provide each proposed lot with water service. City forces shall install all public water service meters, backflow prevention devices, and/or fire services at the expense of the developer. Public Easement is required for service facilities placed within the private property boundary.

Proposed connections to public infrastructure including potable water, reclaimed water, and sanitary sewer must receive prior approval from the City's Water Resources Department (WRD) and the City Engineering and Capital Improvements Department (ECID). Coordinate a review through the City's WRD Technical Services Division via email to WRDUtilityreview@stpete.org, or phone 727-892-5334 for additional information. Coordinate a detailed review for conformance with City ECID Standards and Specifications via email to ROW_Permitting@stpete.org.

4. Development/Redevelopment on this site will trigger compliance with the Drainage and Surface Water Management Regulations found in City Code Section 16.40.030. Submit signed and sealed drainage calculations which conform to the water quantity and the water quality requirements of City Code Section 16.40.030. Please note the volume of runoff to be treated shall include all off-site and on-site areas draining to and co-mingling with the runoff from that portion of the site which is redeveloped. Stormwater runoff release and retention shall be calculated using the Rational formula and a 10-year 1-hour design storm.

Stormwater systems which discharge directly or indirectly into impaired waters must provide net improvement for the pollutants that contribute to the water body's impairment. The BMPTrains model shall be used to verify compliance with Impaired Water Body and TMDL criteria. Prior to approval of a site development plan, the owner's engineer of record shall verify that existing public infrastructure has sufficient capacity or will have sufficient capacity prior to issuance of a certificate of occupancy, to convey the drainage flow after considering the current and proposed infrastructure demand.

5. Site stormwater system discharges are to be piped to connect directly to a stormwater conveyance system when a public conveyance system is reasonably available. When a public stormwater conveyance system is not reasonably available for connection, a bubbler type overflow **may** be considered with the following requirements:
 - A more conservative drainage design requiring the site stormwater system to fully attenuate the City's 10-year 1 hour design storm prior to allowing any overflow discharge, using a pre-development coefficient of runoff equal to 0.20 (for vacant/undeveloped land rather than using the pre-development site condition).
 - The Engineer of Record must provide adequate topographical survey to verify a positive overland flow path for bubbler discharges to a public stormwater conveyance system.
 - Overflow discharges shall not be directed to flow over public sidewalk or cause erosion to the public right of way or cause a nuisance to adjacent property.
 - A Minor Easement Permit Approval is required from City ECID for any bubbler type overflow system within the public right of way.
 - Any conflicts with existing utilities shall be resolved with the utility owner at the sole expense of the applicant.

6. Redevelopment within this site shall be coordinated as may be necessary to facilitate any City Capital Improvement projects in the vicinity of the site. During site plan review for construction permit issuance, the applicant's Engineer will be asked to present evidence of coordination with the designated City contact for the following planned City projects:
 - FY24 ECID Resurfacing of 64th Street South – Email Michael.Gebler@stpete.org
 - West Central Avenue Streetscape Improvements (ECID project 17098-119, drawing #11383), ECID Project Manager Dan Singleton, Dan.Singleton@stpete.org, phone 727-893-4166). Note that this City project is currently in the construction phase. There is City work proposed within Central Avenue and at the intersection of Central Avenue and 64th Street South that will have impact on this proposed development plan. There is a landscape median proposed within Central Avenue in the vicinity of the proposed driveway to Central Avenue, which may restrict the northbound turns onto Central Avenue from the proposed development's driveway. The city project also includes but not limited to installation of new sidewalk along the south side of Central, water service crossings of Central Avenue, sanitary sewer system upgrades, and crosswalks at the intersection of Central Avenue and 64th Street South adjacent to the proposed plat boundary. Please have the Engineer of Record for Strum Place contact the City ECID project manager Dan Singleton, as soon as possible to initiate immediate project coordination and to obtain a copy of the city project drawings for use for use in developing the project's design. Be sure to show the proposed City work (by City) on the civil plans for coordination.

7. Prior to proceeding with further development of this site plan, please assure that the developer's design professional(s) coordinate with Duke Energy regarding the need to relocate the street light pole on Central Avenue (which may be in conflict with the proposed driveway approach), for relocations or installations of any other Duke Energy facilities, for prior approval of any landscaping proposed under Duke's overhead transmission or distribution systems, and to assure that the design has provided adequate space for any Duke Energy equipment which may be required to be placed within the private property boundary to accommodate the building power needs. Early coordination is necessary to avoid additional expense and project delays which may occur if plans must be changed later in the building/site design stage as necessary to accommodate power systems on and off site. Please initiate contact via email to newconstruction@duke-energy.com.

*Needs for on-street decorative lighting or additional street lighting must be coordinated through Michael.Kirn@stpete.org, the City's liaison with Duke Energy. All lighting shall be installed at the developer's expense.

8. Upon redevelopment, remove all existing redundant (abandoned) driveway approaches or drop curbing which exist within the public right-of-way around the perimeter of the project development. Pavement surfaces associated with these approaches shall be completely removed from within the right-of-way and any existing drop curbing shall be removed and replaced with a raised curb to match existing curb type. Curb construction shall be as per City Standard Curb Detail #S20-10. If sidewalk exists adjacent to a removed approach, the walk shall be restored across the width of the removed driveway per City Standard Sidewalk detail #S20-22. Disturbed areas of the parkway shall be restored with appropriate grading to achieve drainage toward the roadway and shall be stabilized with sod (not seed).
9. With the submittal of site civil plans for construction permit review, include a right of way signage plan to show existing and proposed signage and any other existing and/or necessary traffic control features. The plans must also show right of way modifications to be completed by the City with the West Central Avenue Streetscape Improvements (ECID project 17098-119, drawing #11383). Also show & dimension existing and proposed on-street pavement markings such as parking lanes, crosswalks, bicycle lanes, travel lane striping, PSTA bus lane striping and pavement markings, and any specialty pavement surfaces or markings in the right of way or within the roadway (decorative crosswalks, colored concrete, hexblock or other pavers, colored asphalt, painted curb line bump outs, etc.) which may be present in the vicinity of the site. Upon redevelopment the developer shall assure that all striping and signage is replaced as necessary to meet all applicable current City, MUTCD, & FDOT regulations.
 - Appropriate striping (6" white 2'-4' skip) shall be required at modified driveway access from 1st Avenue South abutting the PSTA bus lane if not existing. Show on construction plans as existing or proposed.
 - On-street parallel parking shall be modified if necessary to meet the requirements of MUTCD Figure 3B-21, with appropriate minimum distance between the crosswalk and the first parallel on-street parking spaces.
 - Any impact to the PSTA red asphaltic concrete shall be restored per current ECID standards and specifications and to match existing adjacent pavement type and color. Any

construction impacts to the PSTA facilities shall require prior notification to and approval by ROW_Permitting@stpete.org, Traffic.Control@stpete.org, and PSTA (email contact BJ Gavin, BJGavin@psta.net and Abhishek Dayal, adayal@psta.net).

10. Per City Code 16.40.130.4, all existing granite curbing throughout the City shall be repaired or replaced in-kind whether or not the curbing is located adjacent to brick streets. Use of concrete curbs along radii, curb cuts, and handicapped ramps to replace existing granite curbs is allowed. All brick, granite curbing and/or hexagon block pavers which exist within road or alley right of ways or within rights of way to be vacated shall remain the property of the City of St. Petersburg. Granite curb, brick and hexagon block removed shall be neatly stacked, palletized by the developer / contractor, and delivered to the City at the Contractor's cost. Contact the City Stormwater, Pavement, and Traffic Operations department at 727-893-7421 to coordinate delivery.
11. Public sidewalks are required by City of St. Petersburg Municipal Code Section 16.40.140.4.2 unless specifically limited by the DRC approval conditions. Within the CRT-1 zoning district, a 6-foot-wide sidewalk is required in the southern parkway along Central Avenue, a 6-foot-wide sidewalk is required in the northern parkway of 1st Avenue South, and a 5-foot-wide sidewalk is required in the west parkway of 64th Street South. Required sidewalk shall provided as a condition of the redevelopment plan approval and the plat approval.

Existing sidewalks and new sidewalks will require curb cut ramps for physically handicapped and truncated dome tactile surfaces (of contrasting color to the adjacent sidewalk, colonial red color preferred) at all corners or intersections with roadways that are not at sidewalk grade and at each side of proposed and existing driveways per current City and ADA requirements. Concrete sidewalks must be continuous through all driveway approaches. All existing public sidewalks must be restored or reconstructed as necessary to be brought up to good and safe ADA compliant condition prior to Certificate of Occupancy.

Updated curb ramps at intersection corners must be provided to meet current City ECID standards and shall align with roadway crosswalk striping. Existing crosswalk striping shall be adjusted per MUTCD and FDOT standards using the FDOT High Emphasis Crosswalk design if crosswalk alignment changes are necessary to properly align with curb ramps.

12. The exiting retaining wall currently located along the eastern edge of the existing sidewalk within 64th Street South should be relocated to the property line upon redevelopment of the site. Similarly, walkway steps should be shifted to be located entirely within the private property boundary. The right of way parkway should be maintained level and flat.
13. Any proposed privately owned encroachments into the City controlled public right of way require approval of a minor easement permit by City ECID per regulations found in City Code Chapter 25, Article VII, Minor Encroachments. Final City approval and recordation of the Minor Easement Permit must be completed prior to construction of proposed private encroachments and existing encroachments without an approved minor easement permit must be removed from the public right of way as a condition of construction permit approval shown on the project plans.
14. A work permit issued by the City Engineering & Capital Improvements Department must be obtained prior to the commencement of construction within City controlled right-of-way or public easement. All work within right of way or public utility easement shall be in compliance with

current City Engineering Standards and Specifications and shall be installed at the applicant's expense in accordance with the standards, specifications, and policies adopted by the City. All submittals to be made to ROW_Permitting@stpete.org.

Engineering Standard Details (S10, S20, S30, S40, S50, S60, S70) are available at the City's Website at the following link: https://www.stpete.org/business/building_permitting/forms_applications.php

City infrastructure maps are available via email request to ECID@stpete.org. All City infrastructure adjacent to and within the site must be shown on the development project's construction plans.

15. The applicant will be required to submit to City ECID copies of all permits from other regulatory agencies including but not limited to FDOT, FDEP, SWFWMD and Pinellas County, as required for this project.

- Note that Central Avenue has been transferred to the control of the City of St. Petersburg via OR BK 21558, PG 189-224, recorded 5/28/2021.

STANDARD COMMENTS:

Water service is available to the site. The applicant's Engineer shall coordinate potable water and /or fire service requirements through the City's Water Resources department. Recent fire flow test data shall be utilized by the site Engineer of Record for design of fire protection system(s) for this development. Any necessary system upgrades or extensions shall be performed at the expense of the developer.

Water and fire services and/or necessary backflow prevention devices shall be installed below ground in vaults per City Ordinance 1009-g (unless determined to be a high hazard application by the City's Water Resources department or a variance is granted by the City Water Resources department). Note that the City's Water Resources Department will require an exclusive easement for any meter or backflow device placed within private property boundaries.

All portions of a private fire suppression system shall remain within the private property boundaries and shall not be located within the public right of way (i.e., post indicator valves, fire department connections, etc.).

Wastewater reclamation plant and pipe system capacity will be verified prior to development permit issuance. Any necessary sanitary sewer pipe system upgrades or extensions (resulting from proposed new service or significant increase in projected flow) as required to provide connection to a public main of adequate capacity and condition, shall be performed by and at the sole expense of the applicant. Proposed design flows (ADF) must be provided by the Engineer of Record on the wastewater Concurrency Form (ECID Form Permit 005), available upon request from the City Engineering department, phone 727-893-7238. If an increase in flow of over 3000 gpd is proposed, the ADF information will be forwarded for a system analysis of public main sizes 10 inches and larger proposed to be used for connection. The project engineer of record must provide and include with the project plan submittal 1) a completed wastewater Concurrency Form, 2) design flow calculations including factor of safety, and 3) a capacity analysis of public mains less than 10 inches in size which are proposed to be used for connection. If the condition or capacity of the existing public main is found insufficient, the main must be upgraded to the nearest downstream manhole of adequate capacity and condition, by and at the sole expense of the developer. The extent or

need for system improvements cannot be determined until proposed design flows and sanitary sewer connection plan are provided to the city for system analysis of main sizes 10" and larger. Connection charges are applicable and any necessary system upgrades or extensions shall meet current City Engineering Standards and Specifications and shall be performed by and at the sole expense of the developer.

Prior to approval of a plan, the owner's engineer of record shall verify that existing public infrastructure has sufficient capacity or will have sufficient capacity prior to issuance of a certificate of occupancy, to convey the drainage flow after considering the current and proposed infrastructure demand.

Plan and profile showing all paving, drainage, sanitary sewers, and water mains (seawalls if applicable) to be provided to the Engineering Department for review and coordination by the applicant's engineer for all construction proposed or contemplated within dedicated right of way or easement.

City approval of a Construction Access Plan (CAP) is a conceptual approval. Final approval of a Temporary Traffic Control plan, phased implementation schedule, public sidewalk closures/detours, bicycle lane detours, vehicular or parking lane closures. etc., requires site specific coordination including coordination with other Temporary Traffic Control plans in the vicinity of the project and detailed review & approval by City ECID at the time of construction. TTC plans must be coordinated via email through Traffic.Control@stpete.org, (contact Jonathan Westmaas, phone 727-892-5133). Approval of a CAP plan does not assure approval and ECID permitting of a final Temporary Traffic Control plan & implementation schedule.

The site-specific Temporary Traffic Control (TTC) plan in compliance with FDOT "Uniform Traffic Control Devices for Streets and Highways" and "Roadways and Traffic Design Standards" for submittal to City ECID for approval prior to initiating construction. All Traffic Control Plans shall meet the requirements of the FDOT Standard Plans Index 102-600 – 102-655 and be prepared by or certified by an individual that possesses a current Advanced MOT Course certification. The site specific TTC plan shall provide for pedestrian and vehicular safety during the construction process and shall minimize the use of the public right of way for construction purposes. Roadway travel lane closures are discouraged and will be approved at the discretion of the City's Engineering director pending receipt of adequate justification. Impacts to the Pinellas Trail and bicycle lanes are discouraged and will require approval of a detour plan by City Transportation and City ECID. The TTC plan shall be prepared in compliance with City Engineering's "Temporary Traffic Control Plan Requirements", available upon request from the City Engineering & Capital Improvements department. Proposed use of on-street public parking spaces for construction purposes must receive prior approval from the City's Transportation and Parking Management division. Refer to the City's "Parking Meter Removal & Space Rental Policy During Construction" procedure, available upon request from the City Transportation and Parking Management department.

Note that contractor introduction letters must be sent to all surrounding businesses, associations, and property owners prior to implementing any Temporary Traffic Control plan. As a minimum, the letter must give a description of the project, provide a list of all right of way impacts (parking impacts, travel lane impacts, sidewalk closures and temporary pedestrian paths, etc.), a schedule for each phase of the TTC implementation, and what to expect with regard to noise, delivery trucks, concrete trucks & pumps, as well as contact information for the on-site contractor's representative with 24 hour availability who is responsible for addressing any and all concerns of impacted citizens. The contractor must personally visit each operating business around the construction site and make direct contact with any active business

association or neighborhood association and personally introduce themselves to the business owners and association presidents. The contractor must also meet with any association representatives and property owners periodically to address any concerns that may develop as the project proceeds. The contractor is required to provide a copy of the letter and summary of when and who was contacted prior to implementing any City approved TTC plan.

*Use of the public right of way for construction purposes shall include mill and overlay in full lane widths per City ECID standards and specifications.

Development plans shall include a grading plan to be submitted to the Engineering Department including street crown elevations. Lots shall be graded in such a manner that all surface drainage shall be in compliance with the City's stormwater management requirements. A grading plan showing the building site and proposed surface drainage shall be submitted to the engineering director.

Per land development code 16.40.050, habitable floor elevations for commercial projects must be set per FEMA and building code requirements as administered by the building official. Per land development code 16.40.140.4.6 the construction site upon the lot shall be a minimum of one foot above the average grade crown of the road, which crown elevation shall be as set by the engineering director. Adequate swales shall be provided on the lot in any case where filling obstructs the natural ground flow. In no case shall the elevation of the portion of the site where the building is located be less than an elevation of 103 feet according to City datum. *It is noted that meeting required building floor elevations often necessitates elevating existing public sidewalks. Please note that transitions to adjacent public sidewalks shall be smooth, consistent, and ADA compliant with maximum cross slope of 2% and maximum longitudinal slope of 5%. Ramps may only be used at driveways and intersections, not mid-block in the main sidewalk path.

Development plans shall include a copy of a Southwest Florida Water Management District Management of Surface Water Permit or Letter of Exemption or evidence of Engineer's Self Certification to FDEP.

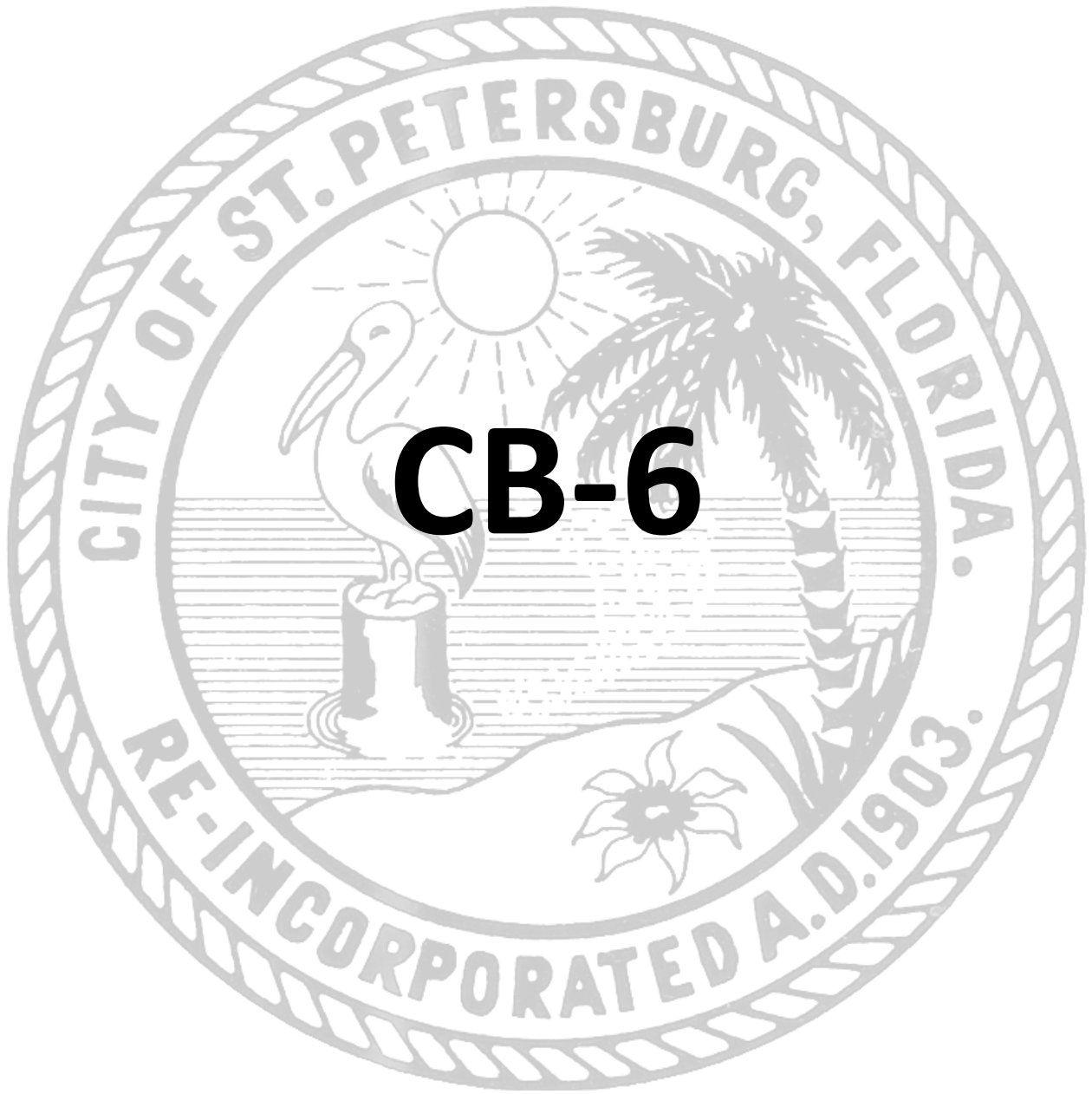
It is the developer's responsibility to file a CGP Notice of Intent (NOI) (DEP form 62- 21.300(4)(b)) to the NPDES Stormwater Notices Center to obtain permit coverage if applicable.

Submit a completed Stormwater Management Utility Data Form to the City Engineering Department.

ESC/KJH/akp

ec: WRD
Kayla Eger – Development Review Services

The following page(s) contain the backup material for Agenda Item: Authorizing the Mayor, or his designee, to execute a license agreement with the University of South Florida Board of Trustees, a public body corporate, for its School of Geosciences to utilize a certain area within City-owned Bear Creek Park located at approximately 5973 -1st Avenue North, St. Petersburg, Florida, to install and operate flood monitoring camera equipment for a term of three (3) years for a fee of \$10.00 for the term. (Requires an affirmative vote of at least six (6) members of City Council.)
Please scroll down to view the backup material.



CB-6

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

SUBJECT: A resolution authorizing the Mayor, or his designee, to execute a license agreement with the University of South Florida Board of Trustees, a public body corporate, for its School of Geosciences to utilize a certain area within City-owned Bear Creek Park located at approximately 5973 - 1st Avenue North, St. Petersburg, Florida, to install and operate flood monitoring camera equipment for a term of three (3) years for a fee of \$10.00 for the term; and to execute all documents necessary to effectuate same; and providing an effective date. ***(Requires an affirmative vote of at least six (6) members of City Council.)***

EXPLANATION: On August 1, 2024, City Council approved five (5) License Agreements, for terms of three (3) years each, with the University of South Florida Board of Trustees, a public body corporate, for its School of Geosciences ("Licensee"), to utilize certain areas within various City-owned park and waterfront properties, to install and operate flood monitoring camera equipment ("Equipment") to capture and report flooding in real time. Subsequent to the approval of the licensee agreements, Real Estate & Property Management received an additional request from the Licensee to utilize a certain area within City-owned Bear Creek Park located at approximately 5973 1st Avenue North, St. Petersburg, Florida ("Premises"), as depicted in the attached illustration, to install and operate its Equipment.

The Licensee has executed a license agreement ("License") for a term of three (3) years, for a fee of ten dollars (\$10.00) for the term, subject to City Council approval.

The license provides that the Licensee is responsible, at its sole cost and expense, for maintenance of the Premises and Equipment. The Licensee is an institution of the State of Florida that is self-insured under Section 768.28, Florida Statutes and Chapter 284, Part III, Florida Statutes, and the License provides that the Licensee will be fully responsible for all claims or demands stemming from negligence attributable to the Licensee that may arise or be claimed on account of Licensee's use of the Premises. The License may be terminated without cause by either party with ninety (90) days written notice prior to the scheduled date of termination Under the terms of the License, the City is under no obligation to provide a replacement premises under any circumstances.

Section 1.02 (c)(2) of the City Charter, Park and Waterfront Property, permits City Council approval of licenses for park and waterfront property for three (3) years or less on residentially-zoned property with approval by an affirmative vote of at least six (6) members of City Council. The subject property is zoned Neighborhood Suburban Single Family (NS).

RECOMMENDATION: Administration recommends that City Council adopt the attached resolution authorizing the Mayor, or his designee, to execute a license agreement with the University of South Florida Board of Trustees, a public body corporate, for its School of Geosciences to utilize a certain area within City-owned Bear Creek Park located at approximately 5973 - 1st Avenue North, St. Petersburg, Florida, to install and operate flood monitoring camera equipment for a term of three (3) years for a fee of \$10.00 for the term; and to execute all documents necessary to effectuate same; and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: N/A

ATTACHMENTS: Illustrations and Resolution


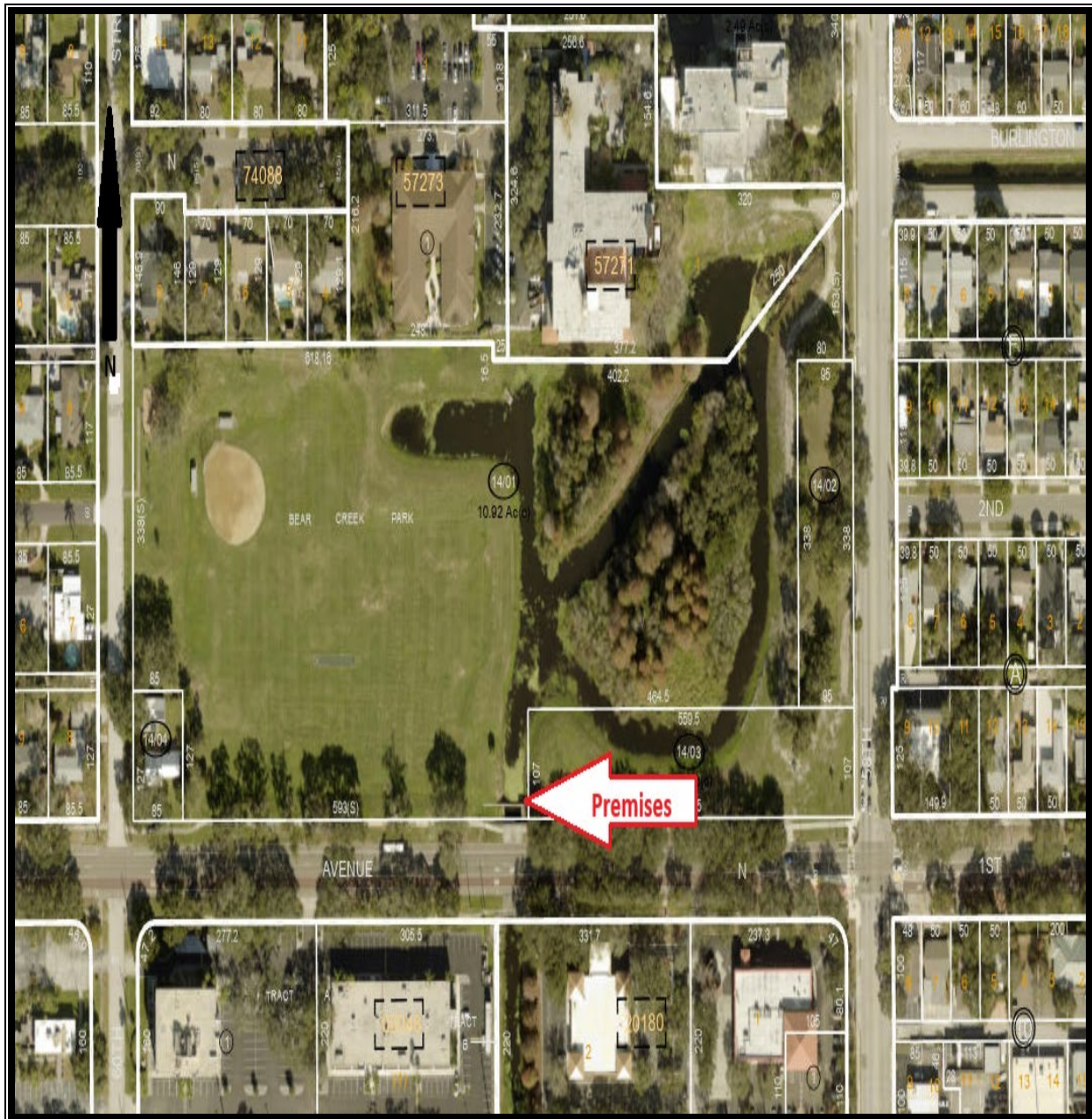
APPROVALS: Administration:  *AMF*
Budget: N/A

ILLUSTRATION NO. 1
PREMISES



**ILLUSRATION NO. 2
EQUIPMENT SAMPLE**



RESOLUTION NO. 2024 -

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A LICENSE AGREEMENT WITH THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, A PUBLIC BODY CORPORATE, FOR ITS SCHOOL OF GEOSCIENCES TO UTILIZE A CERTAIN AREA WITHIN CITY-OWNED BEAR CREEK PARK LOCATED AT APPROXIMATELY 5973 1ST AVENUE NORTH, ST. PETERSBURG, FLORIDA, TO INSTALL AND OPERATE FLOOD MONITORING CAMERA EQUIPMENT FOR A TERM OF THREE (3) YEARS, FOR A FEE OF \$10.00 FOR THE TERM; AND TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on August 1, 2024, City Council approved five (5) License Agreements, for terms of three (3) years each, with the University of South Florida Board of Trustees, a public body corporate, for its School of Geosciences ("Licensee"), to utilize certain areas within various City-owned park and waterfront properties, to install and operate flood monitoring camera equipment ("Equipment") to capture and report flooding in real time; and

WHEREAS, subsequent to the approval of the licensee agreements, Real Estate & Property Management received an additional request from the Licensee to utilize a certain area within City-owned Bear Creek Park located at approximately 5973 1st Avenue North, St. Petersburg, Florida, as depicted on Exhibit "A", attached hereto and incorporated herein ("Premises"), to install and operate its Equipment; and

WHEREAS, the proposed license agreement ("License") will be for a term of three (3) years, for a fee of ten dollars (\$10.00) for the term, subject to City Council approval; and

WHEREAS, the License provides that the Licensee is responsible, at its sole cost and expense, for maintenance of the Premises and Equipment; and

WHEREAS, the Licensee is an institution of the State of Florida that is self-insured under Section 768.28, Florida Statutes and Chapter 284, Part III, Florida Statutes, and the License provides that the Licensee will be fully responsible for all claims or demands stemming from negligence attributable to the Licensee that may arise or be claimed on account of the Licensee's use of the Premises; and

WHEREAS, under the terms of the License, the City is under no obligation to provide a replacement premises under any circumstances; and

WHEREAS, the License is in compliance with Section 1.02(c)(2) of the City Charter which permits the licensing of park and waterfront property for three (3) years or less on residentially-zoned property, with approval by an affirmative vote of at least six (6) members of City Council.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor, or his designee, is hereby authorized to execute a License with the University of South Florida Board of Trustees, a public body corporate, for its School of Geosciences, to utilize the Premises to install and operate the Equipment for a term of three (3) years, for a fee of \$10.00 for the term, as more fully described in the foregoing recitals and Exhibit "A"; and to execute all documents necessary to effectuate same.

This resolution shall become effective immediately upon its adoption.

Legal:



City Attorney (Designee)
00770748

Community Enrichment Administration:

Michael Jefferis, Administrator

Real Estate and Property Management:



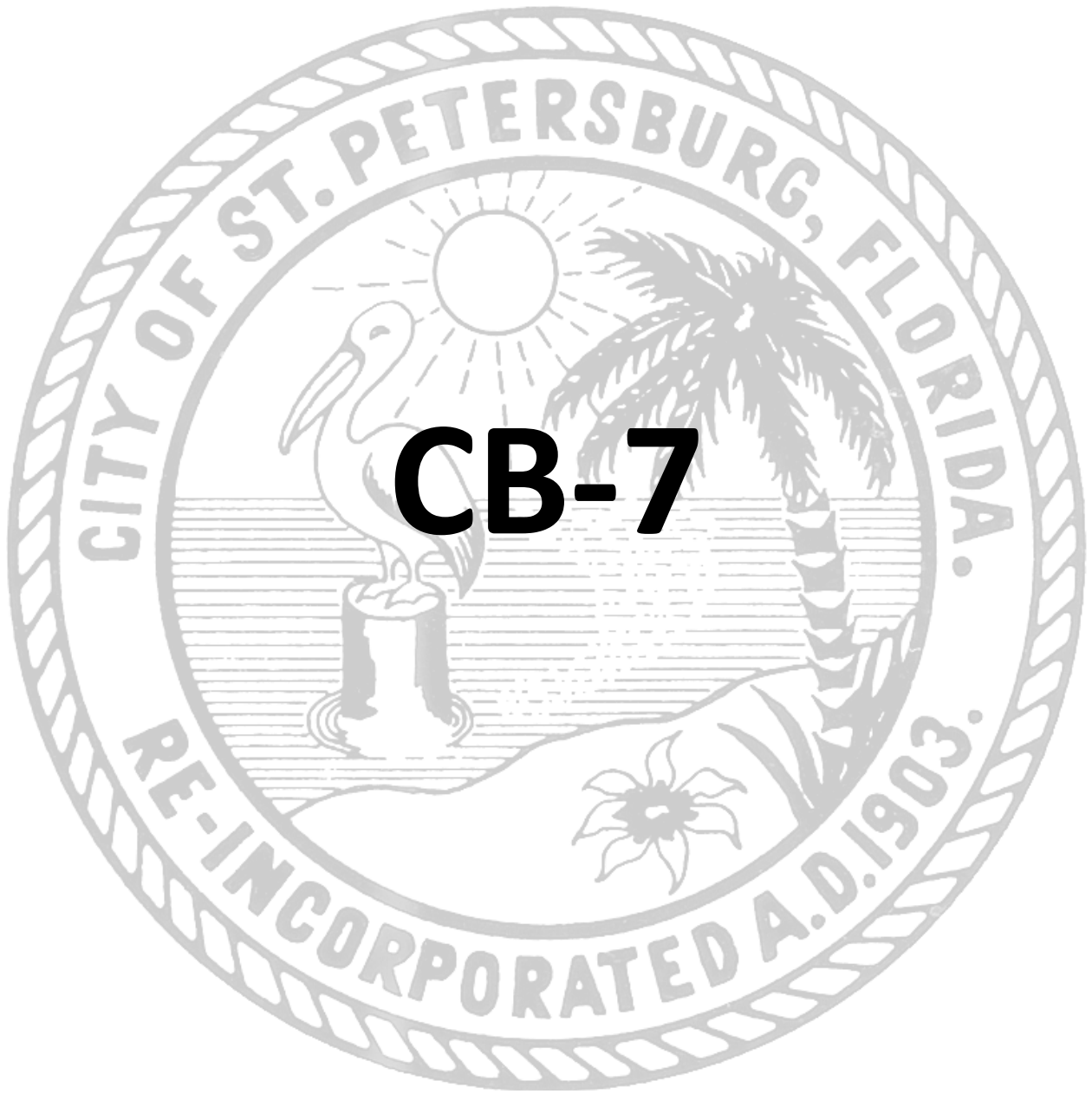
Aaron Fisch, Director

**EXHIBIT "A"
PREMISES**



The following page(s) contain the backup material for Agenda Item: Authorizing the Mayor, or his designee, to execute a license agreement with Historic Roser Park Neighborhood Association, Inc., a Florida not-for-profit corporation, for the use of a City-owned parcel of vacant land located at approximately 1025 7th Street South, St. Petersburg, Florida, for the purpose of creating and maintaining a community garden for a term of three (3) years for an aggregate fee of \$36.00 for the term.

Please scroll down to view the backup material.



CB-7

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders Chair and Members of City Council

SUBJECT: A resolution authorizing the Mayor, or his designee, to execute a license agreement with Historic Roser Park Neighborhood Association, Inc., a Florida not-for-profit corporation, for the use of a City-owned parcel of vacant land located at approximately 1025 - 7th Street South, St. Petersburg, Florida, for the purpose of creating and maintaining a community garden for a term of three (3) years for an aggregate fee of \$36.00 for the term; and to execute all documents necessary to effectuate same; and providing an effective date.

EXPLANATION: Real Estate and Property Management received a request from Administration to create a license agreement ("License") between the City of St. Petersburg ("City") and Historic Roser Park Neighborhood Association, Inc., a Florida not-for-profit corporation ("Licensee"), for the use of a City-owned parcel of vacant land located at approximately 1025 - 7th Street South, St. Petersburg, Florida ("Premises"), for the installation and maintenance of a community garden.

For background, the City acquired the Premises in December 1996, which was subsequently reserved for future City use for the purpose of expanding the right-of-way ("R-O-W") at the intersection of Jasmine Terrace South and the alley to the east of the Premises. Engineering & Capital Improvements, controlling department for the property, approves use of the Premises as a community garden, until such time when the City plans for the R-O-W expansion have been implemented.

The Licensee has executed a License for a term of three (3) years, for an aggregate fee of \$36.00 for the entire term ("License Fee"), including applicable sales tax, subject to City Council approval. The Licensee shall be responsible for all utilities and maintenance of the Premises during the term.

The Licensee will maintain a commercial general liability insurance policy in an amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate, protecting the City against all claims or demands that may arise or be claimed on account of Licensee's use of the Premises. The License may be terminated without cause by the City by providing the Licensee with five (5) days written notice prior to the scheduled date of termination, or by the Licensee by providing the City with ten (10) days written notice prior to the scheduled date of termination.

RECOMMENDATION: Administration recommends that City Council authorize the Mayor, or his designee, to execute a license agreement with Historic Roser Park Neighborhood Association, Inc., a Florida not-for-profit corporation, for the use of a City-owned parcel of vacant land located at approximately 1025 - 7th Street South, St. Petersburg, Florida, for the purpose of creating and maintaining a community garden for a term of three (3) years for an aggregate fee of \$36.00 for the term; and to execute all documents necessary to effectuate same; and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: N/A

ATTACHMENTS: Illustration and Resolution

APPROVALS: Administration: James A. [Signature] AMF

Budget: N/A

ILLUSTRATION
LOCATION OF PREMISES



RESOLUTION NO. 2024 - _____

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A LICENSE AGREEMENT WITH HISTORIC ROSER PARK NEIGHBORHOOD ASSOCIATION, INC., A FLORIDA NOT-FOR-PROFIT CORPORATION, FOR THE USE OF A CITY-OWNED PARCEL OF VACANT LAND LOCATED AT APPROXIMATELY 1025 7TH STREET SOUTH, ST. PETERSBURG, FLORIDA, FOR THE PURPOSE OF CREATING AND MAINTAINING A COMMUNITY GARDEN FOR A TERM OF THREE (3) YEARS FOR AN AGGREGATE FEE OF \$36.00 FOR THE TERM; AND TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Historic Roser Park Neighborhood Association, Inc., a Florida not-for-profit corporation ("Licensee"), desires to enter into a license agreement for the use of a City-owned parcel of vacant land located at approximately 1025 7th Street South, St. Petersburg, Florida 33701, as more fully described and depicted on Exhibit A, attached hereto and incorporated herein ("Premises"), for the installation and maintenance of a community garden; and

WHEREAS, the City acquired the Premises in December 1996, which was subsequently reserved for future City use for the purpose of expanding the right-of-way ("R-O-W") at the intersection of Jasmine Terrace South and the alley to the east of the Premises; and

WHEREAS, Engineering & Capital Improvements, the controlling department for the Premises, approves use of the Premises as a community garden, until such time when the City plans for the R-O-W expansion have been implemented; and

WHEREAS, the proposed License Agreement ("License") will be for a term of three (3) years, for an aggregate fee of \$36.00 for the term; and

WHEREAS, the Licensee shall be responsible for all utilities, maintenance of the Premises and any applicable taxes and insurance during the term of the License; and

WHEREAS, the License may be terminated without cause by the City by providing the Licensee with five (5) days written notice prior to the scheduled date of termination, or by the Licensee providing the City with ten (10) days written notice prior to the scheduled date of termination.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor, or his designee, is hereby authorized to execute a license agreement with the Licensee for the use of the Premises for the purpose of creating and maintaining a community garden, for a term of three (3) years for an aggregate fee of \$36.00 for the term, as detailed in the foregoing recitals and Exhibit A; and to execute all documents necessary to effectuate same.

This resolution shall become effective immediately upon its adoption.

Legal:



City Attorney (Designee) 00770447

City Development Administration:



James Corbett, Administrator

Engineering and Capital Improvements:



Brejesh Prayman, Director

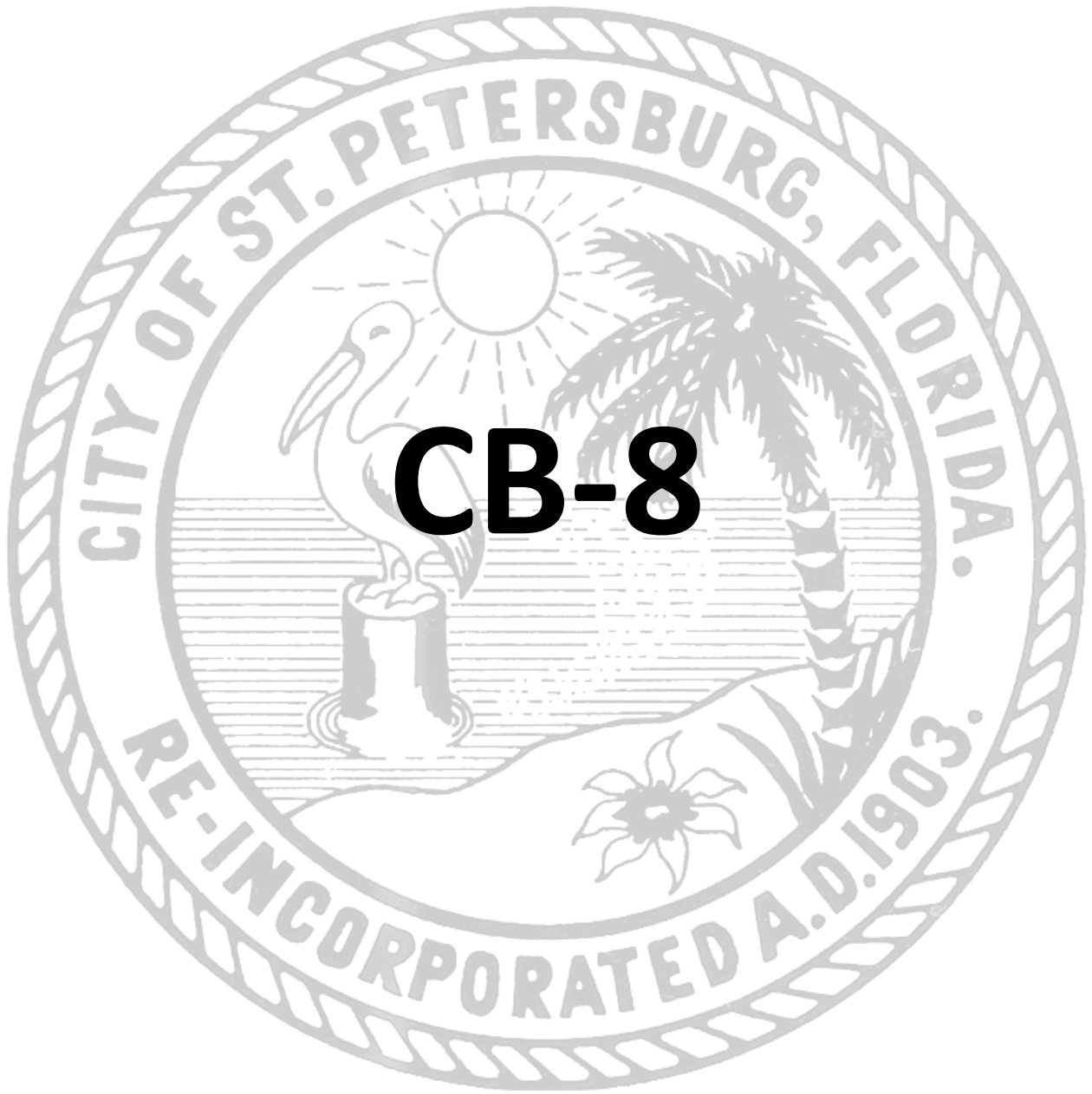
Real Estate and Property Management:



Aaron Fisch, Director

The following page(s) contain the backup material for Agenda Item: Authorizing the Mayor, or his designee, to execute a first amendment to the Lease Agreement with Smith & Son Hospitality LLC, a Florida limited liability company, to renew the Lease Agreement for continued use of restaurant and office space within the Intermodal General Aviation Terminal Building at Albert Whitted Airport, located at 540 First Street Southeast, St. Petersburg, Florida, including rent adjustments and provisions regarding Grand Prix Race events. (Requires affirmative vote of at least six (6) members of City Council.)

Please scroll down to view the backup material.



CB-8

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

SUBJECT: A resolution authorizing the Mayor, or his designee, to execute a first amendment to the Lease Agreement with Smith & Son Hospitality LLC, a Florida limited liability company, to renew the Lease Agreement for continued use of restaurant and office space within the Intermodal General Aviation Terminal Building at Albert Whitted Airport, located at 540 First Street Southeast, St. Petersburg, Florida, including rent adjustments and provisions regarding Grand Prix Race events; and to execute all documents necessary to effectuate same; and providing an effective date. *(Requires affirmative vote of at least six (6) members of City Council.)*

EXPLANATION: The City of St. Petersburg and Kitty Hawk Investments, Inc. d/b/a The Hangar Restaurant and Flight Lounge ("Former Tenant") entered into a Lease Agreement on November 5, 2019 for a term of five (5) years, expiring on October 31, 2024 ("Lease"), for use of restaurant and office space within the Intermodal General Aviation Terminal Building, located at 540 First Street Southeast, St. Petersburg, Florida at the Albert Whitted Airport, as more fully described and depicted in the Lease ("Premises"). On September 8, 2022, pursuant to Resolution No. 2022-439, City Council approved an Assignment and Assumption of Lease between the Former Tenant and Smith and Son Hospitality LLC, a Florida limited liability company ("Tenant"), with the Tenant assuming all responsibilities of the Lease terms. The Lease provides two (2) renewal terms of five (5) years each and the Tenant has expressed its desire to exercise this renewal option.

Effective November 1, 2024, the proposed first amendment to the Lease will renew the Lease for a period of five (5) years expiring on October 31, 2029; adjust the monthly base rent to \$5,447.00 and the calculation of percentage rent ("Rent Adjustments"); and add provisions regarding Grand Prix race events, subject to City Council's approval.

This proposed first amendment to the Lease is in compliance with Section 1.02(c)(4)A.1 of the City Charter, which permits the leasing of property on Albert Whitted Airport for a period not to exceed twenty-five (25) years with an affirmative vote of at least six (6) members of City Council.

All of the provisions of the Lease not specifically amended by the proposed first amendment to the Lease shall remain in full force and effect.

RECOMMENDATION: Administration recommends that City Council adopt the attached resolution authorizing the Mayor, or his designee, to execute a first amendment to the Lease Agreement with Smith & Son Hospitality LLC, a Florida limited liability company, to renew the Lease Agreement to for continued use of restaurant and office space within the Intermodal General Aviation Terminal Building at Albert Whitted Airport, located at 540 First Street Southeast, St. Petersburg, Florida, including rent adjustments and provisions regarding Grand Prix race events; and to execute all documents necessary to effectuate same; and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: N/A

ATTACHMENT: Resolution

APPROVALS: Administration: James A. Smith AMF CB

Budget: N/A

RESOLUTION NO. 2024 - _____

A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A FIRST AMENDMENT TO THE LEASE AGREEMENT WITH SMITH & SON HOSPITALITY LLC, A FLORIDA LIMITED LIABILITY COMPANY, TO RENEW THE LEASE AGREEMENT FOR CONTINUED USE OF RESTAURANT AND OFFICE SPACE WITHIN THE INTERMODAL GENERAL AVIATION TERMINAL BUILDING AT ALBERT WHITTED AIRPORT, LOCATED AT 540 FIRST STREET SOUTHEAST, ST. PETERSBURG, FLORIDA, INCLUDING RENT ADJUSTMENTS AND PROVISIONS REGARDING GRAND PRIX RACE EVENTS; AND TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City and Kitty Hawk Investments, Inc. d/b/a The Hangar Restaurant and Flight Lounge ("Former Tenant") entered into a Lease Agreement on November 5, 2019 for a term of five (5) years , expiring on October 31, 2024 ("Lease") , for use of restaurant and office space within the Intermodal General Aviation Terminal Building, located at 540 First Street Southeast, St. Petersburg, Florida at the Albert Whitted Airport, as more fully described and depicted in the Lease ("Premises"); and

WHEREAS, on September 8, 2022, pursuant to Resolution No. 2022-439, City Council approved an Assignment and Assumption of Lease between the Former Tenant and Smith & Son Hospitality LLC, a Florida limited liability company ("Tenant"), with the Tenant assuming all responsibilities of the Lease terms; and

WHEREAS, the Lease provides for two (2) renewal terms of five (5) years each and the Tenant has expressed its desire to exercise this renewal option; and

WHEREAS, the proposed first amendment to the Lease will renew the Lease for a period of five (5) years expiring on October 31, 2029; and

WHEREAS, the proposed first amendment to the Lease will adjust the monthly base rent to \$5,447.00, and will also adjust the calculation of percentage rent ("Rent Adjustments"); and

WHEREAS, the proposed first amendment to the Lease will add provisions regarding Grand Prix race events; and


WHEREAS, the proposed first amendment to the Lease is in compliance with Section 1.02(c)(4)A.1, of the City Charter, which permits the leasing of property at Albert Whitted Airport for a period not to exceed twenty-five (25) years with an affirmative vote of at least six (6) members of City Council; and

WHEREAS, all of the provisions of the Lease not specifically amended by the proposed first amendment to the Lease shall remain in full force and effect.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor, or his designee, is authorized to execute a first amendment to the Lease with the Tenant to renew the Lease for a period of five (5) years expiring on October 31, 2029, for continued use of the Premises, including Rent Adjustments and provisions regarding Grand Prix race events, as detailed in the foregoing recitals; and to execute all documents necessary to effectuate same.

This resolution shall become effective immediately upon its adoption.

Legal:



Isabella Sabel
City Attorney (Designee)
00770611

City Development Administration:



Chris Ballestra, Managing Director
Development Coordination

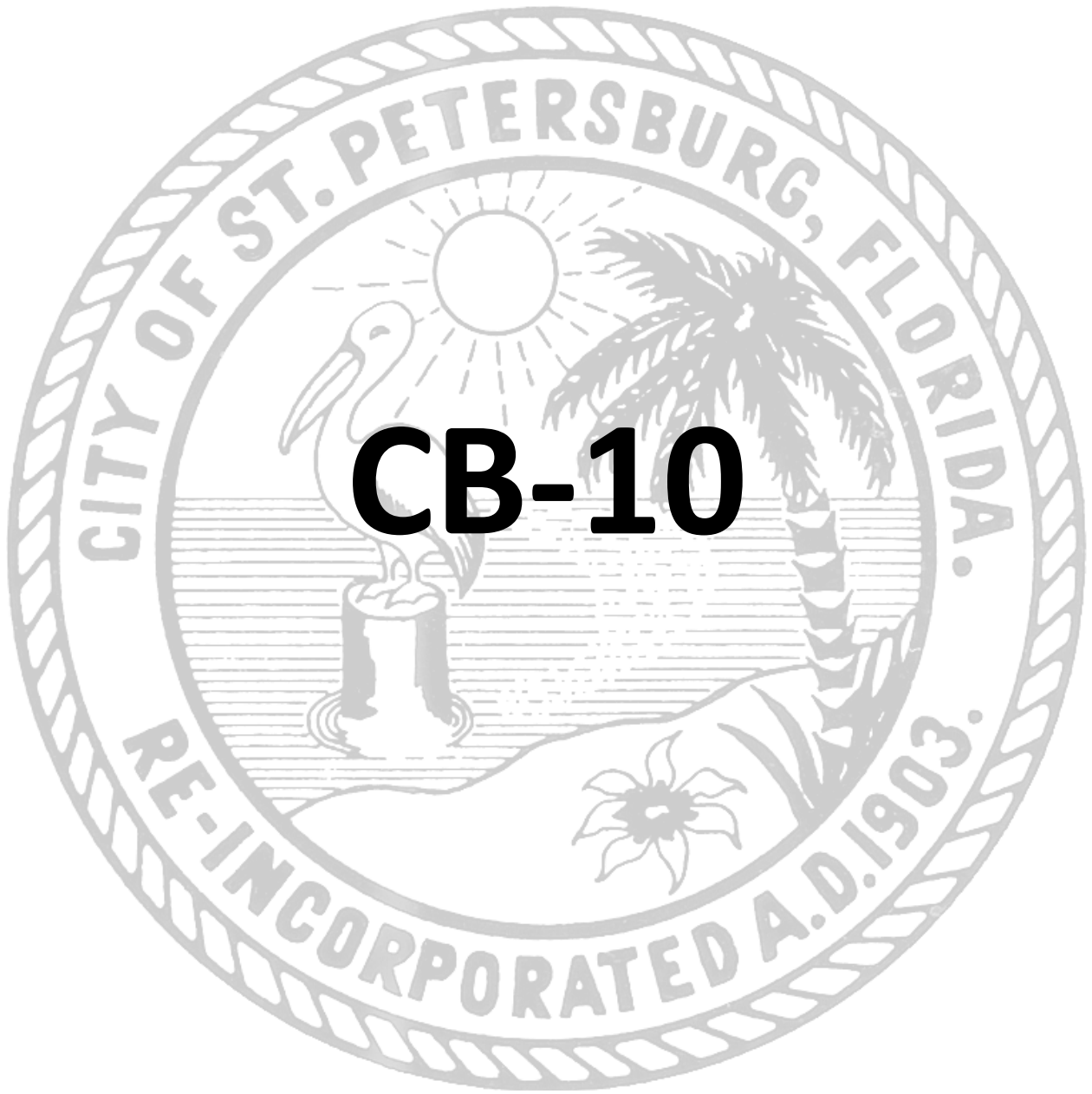
Real Estate & Property Management:



Aaron Fisch, Director

The following page(s) contain the backup material for Agenda Item: A Resolution authorizing the Mayor or his designee to execute Task Order No. 20-03-APD/M(A) to the Architect/Engineering Agreement dated October 30, 2020 between the City of St. Petersburg, Florida and Alta Planning + Design, Inc. (“A/E”) for A/E to provide project management and coordination, database assembly, project identification and prioritization, a compliance roadmap, a city policy integration plan, a sidewalk master plan, and public outreach related to the Sidewalk Master Plan Project in an amount not to exceed \$272,839.54 (ECID Project No. 24201-130; Oracle No. 19174); and providing an effective date.

Please scroll down to view the backup material.



CB-10

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Task Order No. 20-03-APD/M(A) to the Architect/Engineering Agreement dated October 30, 2020 between the City of St. Petersburg, Florida and Alta Planning + Design, Inc. (“A/E”) for A/E to provide project management and coordination, database assembly, project identification and prioritization, a compliance roadmap, a city policy integration plan, a sidewalk master plan, and public outreach related to the Sidewalk Master Plan Project in an amount not to exceed \$272,839.54 (ECID Project No. 24201-130; Oracle No. 19174); and providing an effective date.

EXPLANATION: The City desires to develop a citywide Sidewalk Master Plan as a first step towards establishing safe and convenient walking routes throughout the City to enhance the livability for residents and visitors of the City. The primary focus of the Master Plan is to prioritize sidewalk and curb ramp installation by inventorying gaps in the City’s existing walkway network within the right-of-way and identifying opportunities and constraints to close the gaps in the network to promote pedestrian safety and accessibility. For the purposes of this Master Plan, carriage walks will be classified as sidewalks and will be accounted for similarly. Street crossings between curb ramps, while an important component of the network, are not included in this version of the Master Plan. This Master Plan will not account for walkways and ramps located outside of the City right of way on private property, unless located within a recorded public access easement.

The Sidewalk Master Plan and future updates shall serve as the primary guide in the allocation of capital, maintenance, administrative, ADA compliance and matching funds. The Master Plan shall also provide staff and the public with flexibility as opportunities and needs arise.

On October 30, 2020, the City of St. Petersburg, Florida and Alta Planning + Design, Inc. (“A/E”) entered into an architect/engineering agreement for A/E to provide Miscellaneous Professional Services for Multimodal Studies, Evaluations and Projects.

Task Order No. 20-03-APD/M(A) in the amount of \$272,839.54 shall provide professional engineering services including but not limited to project management, database assembly, gap analysis, project identification, project prioritization, a compliance roadmap, a city policy integration plan, a master plan document, and public outreach related to the Sidewalk Master Plan Project. Task Order includes a \$25,000 allowance to be authorized if any unforeseen conditions are experienced while performing the work.

Task Order No. 20-03-APD/M(A) includes the following phases and associated not to exceed costs respectively:

| | |
|---|--------------|
| Project Management and Coordination | \$ 20,922.34 |
| Database Assembly | \$ 42,138.13 |
| Project Identification and Prioritization | \$ 30,002.54 |
| Compliance Roadmap | \$ 20,924.58 |
| City Policy Integration | \$ 39,549.60 |

| | |
|----------------------|---------------------|
| Sidewalk Master Plan | \$ 32,435.00 |
| Public Outreach | \$ 61,867.35 |
| Allowance | \$ 25,000.00 |
| Total | \$272,839.54 |

A/E services and deliverables provided in this project will be used to plan and implement engineering projects throughout the City.

RECOMMENDATION: Administration recommends authorizing the Mayor or his designee to execute Task Order No. 20-03-APD/M(A) to the Architect/Engineering Agreement dated October 30, 2020 between the City of St. Petersburg, Florida and Alta Planning + Design, Inc. (“A/E”) for A/E to provide project management and coordination, database assembly, project identification and prioritization, a compliance roadmap, a city policy integration plan, a sidewalk master plan, and public outreach related to the Sidewalk Master Plan Project in an amount not to exceed \$272,839.54 (ECID Project No. 24201-130; Oracle No. 19174); and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: Funds have been previously appropriated in the General Capital Improvement Fund (3001) Sidewalk Master Plan FY 2023 Project (19174).

ATTACHMENTS: Resolution
Task Order No. 20-03-APD/M(A)

RESOLUTION 2024-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 20-03-APD/M(A) TO THE ARCHITECT/ENGINEERING AGREEMENT DATED OCTOBER 30, 2020 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND ALTA PLANNING + DESIGN, INC. (“A/E”) FOR A/E TO PROVIDE PROJECT MANAGEMENT AND COORDINATION, DATABASE ASSEMBLY, PROJECT IDENTIFICATION AND PRIORITIZATION, A COMPLIANCE ROADMAP, A CITY POLICY INTEGRATION PLAN, A SIDEWALK MASTER PLAN, AND PUBLIC OUTREACH RELATED TO THE SIDEWALK MASTER PLAN PROJECT IN AN AMOUNT NOT TO EXCEED \$272,839.54 (ECID PROJECT NO. 24201-130; ORACLE NO. 19174); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida (“City”) and Alta Planning + Design, Inc. (“A/E”) executed an architect/engineering agreement on October 30, 2020 for A/E to provide professional services on a continuing basis for work of a specified nature as outlined in the agreement related to miscellaneous Multimodal Studies, Evaluations and Projects; and

WHEREAS, Administration desires to issue Task Order No. 20-03-APD/M(A) for A/E to provide project management and coordination, database assembly, project identification and prioritization, a compliance roadmap, a city policy integration plan, a sidewalk master plan, and public outreach related to the Sidewalk Master Plan Project in an amount not to exceed \$272,839.54, which amount includes a \$25,000 allowance.

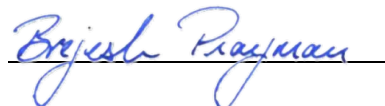
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor or his designee is hereby authorized to execute Task Order No. 20-03-APD/M(A) to the architect/engineering agreement dated October 30, 2020 between the City of St. Petersburg, Florida and Alta Planning + Design, Inc. (“A/E”) for A/E to provide project management and coordination, database assembly, project identification and prioritization, a compliance roadmap, a city policy integration plan, a sidewalk master plan, and public outreach related to the Sidewalk Master Plan Project in an amount not to exceed \$272,839.54.

LEGAL:



00770605

DEPARTMENT:



MEMORANDUM

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

DATE: October 17, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair, and City Councilmembers

FROM: Brejesh Prayman, P.E., Director
Engineering & Capital Improvements Department

RE: Consultant Selection Information
Firm: Alta Planning + Design, Inc.
Task Order No. 20-03-APD/M(A) in the amount of \$272,839.54

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

The project involves analyzing the City's sidewalk infrastructure and creating a Master Plan for establishing safe and convenient walking routes throughout the City.

Alta Planning + Design, Inc. has satisfactorily completed similar work under previous A/E Annual Master Agreements in 2020 and is familiar with the City Standards.

Alta Planning + Design, Inc. has significant experience in the planning of sidewalk facilities.

This is the third Task Order issued under the 2020 Master Agreement.

2. Transaction Report listing current work – See Attachment A

ATTACHMENT A

Transaction Report for

Alta Planning + Design, Inc.

Miscellaneous Professional Services for Multimodal Studies, Evaluations and Projects

A/E Agreement Effective - October 30, 2020

A/E Agreement Expiration - October 31, 2024

| Task Order No. | Project No. | Project Title | NTP Issued | Authorized Amount |
|---------------------------|--------------------|---------------------------------------|-----------------------|------------------------------|
| 01 | 21061-112 | Community Demonstration Project Guide | 03/02/21 | 48,496.56 |
| 02 | 23074-110 | Neighborhood Greenways Program FY23 | 03/03/23 | 153,462.38 |
| 03 | 24201-130 | Sidewalk Master Plan | Pending | |
| | | | Total: | 201,958.94 |

TASK ORDER NO. 20-03-APD/M(A)
SIDEWALK MASTER PLAN
MULTIMODAL STUDIES, EVALUATIONS AND PROJECTS
CITY PROJECT NO. 24201-130

This Task Order No. 20-03-APD/M(A) is made and entered into this _____ day of _____, 202____, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR MULTIMODAL STUDIES, EVALUATIONS AND PROJECTS dated October 30, 2020 (“Agreement”) between Alta Planning + Design, Inc. (“A/E”), and the City of St. Petersburg, Florida (“City”), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The City desires to develop a citywide Sidewalk Master Plan as a first step towards establishing safe and convenient walking routes throughout the City to enhance the livability for residents and visitors of the City. The primary focus of the Sidewalk Master Plan is to prioritize sidewalk and curb ramp installation by inventorying gaps in the City’s existing walkway network within the right of way and identifying opportunities and constraints to close the gaps in the network to promote pedestrian safety and accessibility. For the purposes of this Sidewalk Master Plan, carriage walks will be classified as sidewalks and will be accounted for similarly. Street crossings between curb ramps, while an important component of the network, are not included in this version of the Sidewalk Master Plan. This Sidewalk Master Plan will not account for walkways and ramps located outside of the City right of way on private property, unless located within a recorded public access easement.

The Sidewalk Master Plan and future updates shall serve as the primary guide in the allocation of capital, maintenance, administrative, Americans with Disabilities Act (ADA) compliance, and matching funds. The Sidewalk Master Plan shall also provide staff and the public with flexibility as opportunities and needs arise.

Under this Task Order, the A/E shall provide professional engineering services to the City to develop the Sidewalk Master Plan as outlined in the scope of services.

II. SCOPE OF SERVICES

Task 1 – Project Management and Coordination

Upon obtaining Notice to Proceed, the A/E shall schedule a virtual kickoff (KO) meeting with the City to discuss the project schedule, key milestones, and communication protocols.

The A/E shall schedule and attend monthly progress meetings throughout the life of the project, providing agendas prior to the meetings, and notes following the meetings. The

A/E shall request any additional meetings with City staff required to complete the project in a timely and effective manner.

The A/E shall provide quality assurance and quality control throughout the life of the project.

Task 2 - Database Assembly and Gap Analysis

The City has an existing geographic information system (GIS) that compiles and maintains identified assets, private and public projects, and planning-level information. This system is intended to serve as a point-source of engineering and planning level information to track assets and provide up to date information, accessed easily and conveniently, to City staff. This system will serve as the backbone of the database for tracking and analyzing City sidewalk and curb ramp assets.

The A/E shall liaise with City staff to locate and procure the identified existing data sources for curb ramp and sidewalk assets. Sources shall include but are not limited to:

- Existing City Sidewalk Inventory (GIS)
 - Surface Type
 - Length
 - Width
 - Ownership Entity
 - Maintenance Entity
- Existing City Curb Ramp inventory (GIS)
- Development Projects (GIS)
- City Projects (GIS)
- SeeClickFix Sidewalk Requests
- Pedestrian Concentration (if available)
- Stormwater, Pavement, and Traffic Operations (SPTO) Construction Projects

The A/E shall review the existing data provided by the City. Based on the review, the A/E will develop a technical memorandum describing the proposed geodatabase structure and data schema, and methods for data assembly, conflation, and gap identification. This will be used to set up metrics based on existing data form the City for prioritization.

The A/E will develop a sidewalk network that will serve as the foundation for the later stages of the project and will be provided to the City in GIS format. Upon approval by the City, the A/E will complete the data assembly and gap identification process and provide a final summary memo documenting any deviations from the proposed methodology, a map exhibit showing the existing inventory and existing gaps, and an updated GIS database.

Key assumptions:

- Basemaps will be developed for the project in this task for static map development.
- City staff will provide city roadway centerlines, existing network, proposed network, planning layers, city projects, draft resurfacing by fiscal year, approved resurfacing

by fiscal year, existing city curb ramp inventory, SeeClickFix sidewalk requests, school zone locations, provide available traffic studies and/or data.

- City will provide documentation of any relevant standards for documentation and development of spatial data (e.g., attribute naming conventions and/or metadata templates)
- Data is assumed to be ready for use (i.e., is spatially referenced). Additional spatial georeferencing would require additional services.
- Any information provided on Carriage walks shall be classified and recorded as sidewalk assets.
- For each deliverable the A/E team will make one round of edits based on consolidated, noncontradictory comments.

Task 3 – Project Identification and Prioritization

The sidewalk and curb ramp asset data collected and analyzed under Task 2 is a comprehensive inventory of the existing walking network throughout the City right of way. Deficiencies in the network can now be identified, prioritized, and corrective actions proposed by means of construction projects.

The A/E will determine the types of data available and propose qualitative scoring or percentile-based scores to compare criteria for the study network as established in Task 2. The A/E will evaluate need and project impact on a block-by-block basis, enabling flexibility in project extents, future assessments, and changing physical conditions. Project scores will be derived from the intersection of project extents with the disaggregated scores of the network.

The A/E shall utilize the results from Task 2 to identify sidewalk deficiencies and gaps. Identification will be dependent upon existing available data and assumes no new analysis or data integration.

Based on the asset deficiencies identified, the A/E shall develop typical engineering project description(s) to identify and categorize the scope(s) of work required to correct or mitigate the deficiencies. The A/E shall develop decision tree and ranking system to prioritize the implementation of the engineering projects. The City's preferred ranking criteria are shown below. Additional criteria, which may or may not be used (depending on data availability), are also shown below.

Preferred ranking criteria include:

- Average Daily Traffic volume from recent Traffic Studies
- Priority Streets identified in the Complete Streets Master Plan or other Special Area/Master Plan
- Pedestrian Opportunity Areas
- Important Community Destinations
- Ease of Implementation (Based on Project Type)

Additional Criteria:

- Citywide Pavement Management Plan and Policy
- Other Roadway CIP Programs

A sample set of guidance for prioritization includes:

High Priority

- Existing assets with reported or recorded deficiencies
- Any designated school walking route
- City owned facilities and property open to the public
- Projects that can be completed in the short term (FY25-FY26)

Medium Priority

- Asset gaps (sidewalks and ramps) of one block or less
- Bus stop/mass transit facilities
- Projects that can be completed in the medium term (FY26-FY28)

Low Priority

- Asset gaps (sidewalks and ramps) of more than one block
- Streets adjoining industrial zoning districts
- Streets with assets on one side
- Projects that can be completed in the long term (FY29+)

Additional deficiency attributes, ranking, and prioritization criteria may be included after discussion and approval from City staff. Once the ranking criteria have been approved, A/E will establish a weighting scheme and rank the projects. The A/E shall summarize the findings in a technical memorandum and accompanying maps.

Key assumptions:

- The A/E team will make one round of edits based on consolidated, noncontradictory comments
- If the City does not have existing data available to score a specific criterion, an alternative data source will be identified, or the criterion will be omitted. This task assumes no new analysis

Task 4 – Compliance Roadmap

With a list of identified and prioritized projects available, the City requires guidance on best management practices for delivery of the projects as well as fulfilling administrative and/or record keeping requirements under federal law.

The A/E shall review governing regulations and standards and then create a roadmap to guide City staff toward compliance. The roadmap shall outline the recording and documentation required to show compliance, roles, and responsibilities of the City in staying up to date on regulations and standards and known administrative or financial burdens that inhibit the City's ability to comply. Governing standards and asset deficiencies to include but are not limited to:

- Public Right of Way Accessibility Guidelines
- Americans with Disabilities Act
- Section 504 of the Rehabilitation Act of 1973

The A/E shall summarize the findings and compliance roadmap in a technical memorandum.

Task 5 – City Policy Integration

The City has numerous existing policies, programs, and recurring projects that involve or impact sidewalks and curb ramps. City funds are allocated to these projects and programs through the City budget. The City also pursues various state and local grants as a funding source funding. The City would like to outline how these programs, policies, and projects interact and overlap, how funding is sourced and applied, and what changes and/or new implementations are required to better support the goals of the Sidewalk Master Plan.

The A/E shall review existing City policies, programs, and recurring projects and recommend changes or updates necessary to support the goals of and align with the Sidewalk Master Plan. Overlaps between program directives and goals shall be identified, and a flow chart shall be developed to guide City staff in inter-program coordination. City policies, programs, and recurring projects to include but are not limited to:

- ADA Annual Compliance Report
- ADA Self-Evaluation Transition Plan
- Sidewalk Policy
 - Developer requirements to install sidewalk
 - Protection/replacement of hexblock sidewalks
- CSX railroad crossings
 - City Standard Details for sidewalks
 - City policy references
- FDOT standard plan references
- City Standard Details for driveways with sidewalks
 - City policy references
 - FDOT standard plan references
- Historic Preservation areas
- Complete Streets Plan
- CIP Programs/Recurring Projects
 - Citywide Pavement Management Plan and Policy
 - Crossings
 - Neighborhood sidewalks and ramps
 - Arterial/collector sidewalks
- Safe Routes to School
- SeeClickFix
 - New request repository
- Work Order Management Software (WACS)
- SPTO policy for maintenance and repairs

- SPTOP600-003
- Strategic Asset Management Plan (SAMP)
- Capital Asset Management Program (CAMP)

The A/E shall review and identify potential funding sources through grant programs or existing CIP funds. After funding sources have been identified, a CIP outline shall be developed by the A/E to guide City staff in developing a program. The program should include:

- Level 5 planning cost estimates for typical engineering projects identified in Task 3, Project Identification and Prioritization
- An implementation timeline based on identified funding and estimated program overall costs
- Recommendations or Best Management Practices for maintenance of sidewalk and curb ramp assets in GIS
- Asset maintenance and replacement cycles
- Key elements identified in the Compliance Roadmap

The A/E shall summarize all findings in a technical memorandum.

Task 6 – Sidewalk Master Plan

The A/E shall prepare a Sidewalk Master Plan document capturing and summarizing the results of Tasks 2 through 5. The Sidewalk Master Plan shall be a public facing document accessible to all City residents. A PowerPoint presentation summary of the Sidewalk Master Plan shall be provided to the City that provides a brief overview of key elements and decisions made in the Sidewalk Master Plan development process.

The A/E shall provide a draft document for review by City staff and a final document incorporating City comments.

Task 7 – Public Outreach

The A/E shall assist the City in engaging with residents and stakeholders. An in-person public workshop will be held in each of the four geographic areas of the City (north, south, west, and central) to present project information and collect resident and stakeholder input on the Sidewalk Master Plan. The workshop will be a public meeting to present the data collected and analyzed, identify needs, and received input on scoring and ranking criteria. Up to three (3) A/E staff members will attend each meeting.

The A/E shall also coordinate and deploy an online survey and engagement tools to gather public input as well as prepare and present maps, graphics, flyers, and posters. The A/E shall collect and review all public comments.

The A/E shall prepare materials and present the draft Sidewalk Master Plan to a City Council workshop. Comments from the Council workshop will be addressed concurrently with City staff comments prior to submitting a final document.

The A/E shall present and be prepared to answer Council questions when the final Sidewalk Master Plan is submitted to City Council for adoption.

III. **SCHEDULE**

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

| | <u>Number of Days from NTP</u> |
|--|--------------------------------|
| Task 1 – Project Management and Coordination | 10 |
| Task 2 – Database Assembly and Gap Analysis | 10 |
| Task 3 – Project Identification and Prioritization | 150 |
| Task 4 – Compliance Roadmap | 240 |
| Task 5 – City Policy Integration | 285 |
| Task 6 – Sidewalk Master Plan | 330 |
| Task 7 – Public Outreach | TBD |

IV. **A/E'S RESPONSIBILITIES**

- Perform the tasks as outlined in the scope of services in a timely and efficient manner, in accordance with the agreed project schedule
- Provide deliverables accordance with Section VI of the Task Order
- Provide source documents for all reports, graphics, and other documents prepared for delivery

V. **CITY'S RESPONSIBILITIES**

- Provide City Roadway Centerlines (GIS)
- Provide Special Area or Master Plans
 - Grand Central District Master Plan (WSP, 2023)
 - Baum Avenue/Edge District Action Plan (WSP, 2023)
 - Union Central District Plan
 - Warehouse Arts District/Deuces Live Action Plan
 - Stormwater Master Plan
- Provide Complete Streets Plan Information
 - Existing Network (GIS)
 - Proposed Network (GIS)
 - Planning Layers (GIS)
- Provide Pavement Maintenance Planning
 - Draft Resurfacing by Fiscal Year (GIS)
 - Approved Resurfacing by Fiscal Year (GIS)
- SPTO maintenance & repair policy and criteria

- Provide draft Sidewalk Master Plan for the City of St. Petersburg (ADA & Diversity Department)
- Provide school zone locations
- Provide available traffic studies and/or data
- Public outreach assistance
 - Review and confirm content to be presented
 - Identify stakeholders for targeted invitations
 - Identify dates, times, and secure venue reservations
 - Provide staffing assistance

VI. DELIVERABLES

Task 1 – Project Management and Coordination

- Meeting notes and minutes
- Project schedule

Task 2 – Database Assembly and Gap Analysis

- Existing sidewalk inventory geodatabase
- Existing curb ramp inventory geodatabase
- Reference data geodatabase
- Technical Memorandum
- Map Exhibit

Task 3 – Project Identification and Prioritization.

- Sidewalk and curb ramp deficiencies geodatabase
- Typical engineering project list
- Decision tree
- Ranking system
- Technical memorandum

Task 4 – Compliance Roadmap

- Compliance roadmap
- Technical memorandum

Task 5 – City Policy Integration

- Policy and program update recommendations
- Inter-program coordination flowchart
- CIP program outline
- Technical memorandum

Task 6 – Sidewalk Master Plan

- Master plan document
- PowerPoint summary

Task 7 – Public Outreach Assistance

- Prepare maps, graphics, flyers, and posters
- Coordinate online survey and engagement tools to present at 4 public workshops
- Present at City Council workshop
- Present at City Council meeting for adoption

VII. A/E'S COMPENSATION

For Tasks 1 through 4, the City shall compensate the A/E the lump sum amount of \$247,839.54.

This Task Order establishes an allowance in the amount of \$25,000.00 for additional services not identified in the Scope of Services. Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Task Order.

The total Task Order amount is **\$272,839.54**, per Appendix A.

VIII. PROJECT TEAM

Alta Planning + Design, Inc.

IX. MISCELLANOUS

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.

IN WITNESS WHEREOF the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

(Company Name)

By: _____
(Signature)

(Printed Name and Title)

Date: _____

CITY OF ST. PETERSBURG, FLORIDA

ATTEST

By: _____
Brejesh Prayman, P.E., Director
Engineering & Capital Improvements

By: _____
Chandrasasa Srinivasa, City Clerk

(SEAL)

DATE: _____

APPROVED AS TO FORM FOR CONSISTENCY
WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE
OF SERVICES IS BEING RENDERED BY
THE CITY ATTORNEY'S OFFICE

By: _____
City Attorney (Designee)

APPENDIX A
Work Task Breakdown
City of St. Petersburg
Sidewalk Master Plan
Project No. 24201-130

I. Manpower Estimate: All Tasks

| TASK | Direct Labor Rates Classifications | Principal in Charge | Project Manager - Planner | Engineering Associate | Senior Engineer | Planning Associate | Senior Planner | Planner Level II | Clerical | Total Hours | Labor Cost | | | | | | | | | | | | | | | |
|---------------|---|---------------------|---------------------------|-----------------------|-----------------|--------------------|----------------|------------------|-----------|-------------|----------------------|---------------|------------|----------------------------|-------|--------|--------|-------|--------|--------|-------|--------|--------|-------|--------|--------|
| | | | | | | | | | | | | Direct Salary | Multiplier | Billing Rates ¹ | 81.62 | 248.68 | 330.30 | 55.92 | 170.38 | 226.30 | 74.80 | 227.90 | 302.70 | 46.30 | 141.07 | 187.37 |
| 1 | Project Management & Coordination | 24 | 48 | | | | | | 12 | 84 | \$ 20,922.34 | | | | | | | | | | | | | | | |
| 2 | Database Assembly & Gap Analysis | 8 | 16 | | | 60 | 120 | | | 204 | \$ 42,138.13 | | | | | | | | | | | | | | | |
| 3 | Project Identification & Prioritization | 8 | 20 | 16 | 40 | 20 | 32 | | | 136 | \$ 30,002.54 | | | | | | | | | | | | | | | |
| 4 | Compliance Roadmap | 8 | 24 | 12 | 20 | | | 40 | | 104 | \$ 20,924.58 | | | | | | | | | | | | | | | |
| 5 | City Policy Integration | 20 | 32 | 24 | 40 | | | 80 | | 196 | \$ 39,549.60 | | | | | | | | | | | | | | | |
| 6 | Sidewalk Master Plan | 16 | 32 | 8 | 24 | 8 | 16 | 60 | | 164 | \$ 32,435.00 | | | | | | | | | | | | | | | |
| 7 | Public Outreach | 40 | 60 | 8 | 60 | | | 120 | | 288 | \$ 56,867.35 | | | | | | | | | | | | | | | |
| Totals | | 124 | 232 | 68 | 184 | 88 | 168 | 300 | 12 | 1176 | \$ 242,839.54 | | | | | | | | | | | | | | | |

II. Fee Calculation

| Task | Labor Cost | Expenses ² | Subconsultant Services | Mark-up on Subconsultant Services ³ | Total Cost Without Allowance |
|--------------|---------------------|-----------------------|------------------------|--|------------------------------|
| 1 | \$20,922.34 | \$0.00 | \$0.00 | \$0.00 | \$20,922.34 |
| 2 | \$42,138.13 | \$0.00 | \$0.00 | \$0.00 | \$42,138.13 |
| 3 | \$30,002.54 | \$0.00 | \$0.00 | \$0.00 | \$30,002.54 |
| 4 | \$20,924.58 | \$0.00 | \$0.00 | \$0.00 | \$20,924.58 |
| 5 | \$39,549.60 | \$0.00 | \$0.00 | \$0.00 | \$39,549.60 |
| 6 | \$32,435.00 | \$0.00 | \$0.00 | \$0.00 | \$32,435.00 |
| 7 | \$56,867.35 | \$5,000.00 | \$0.00 | \$0.00 | \$61,867.35 |
| Total | \$242,839.54 | \$0.00 | \$0.00 | \$0.00 | \$247,839.54 |

III. Fee Limit

| | |
|------------------------------|---------------------|
| Lump Sum Cost | \$247,839.54 |
| Allowance⁴ | \$25,000.00 |
| Total: | \$272,839.54 |

IV. Notes:

1. Rates and Multiplier per contract.
2. Includes expenses for: Travel, Hotel, Meals, Public Engagement Collateral.
3. Includes XX percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization.



Approvals - gcc

Report • Printed on October 3, 2024

Approved

10/17 Council - Alta - Sidewalk Master Plan - Task Order

▼ Attachments



Alta - Sidewalk Master Plan - T

[https://stpete1-my.sharepoint.com/:](https://stpete1-my.sharepoint.com/)

▼ Final status: Approved



Step 3: Approved by

Claude Tankersley

10/3/2024 8:07:54 AM



Step 2: Approved by

Margaret B. Wahl

10/2/2024 3:00:00 PM



Step 1: Approved by

Brejesh Prayman

10/2/2024 2:41:39 PM

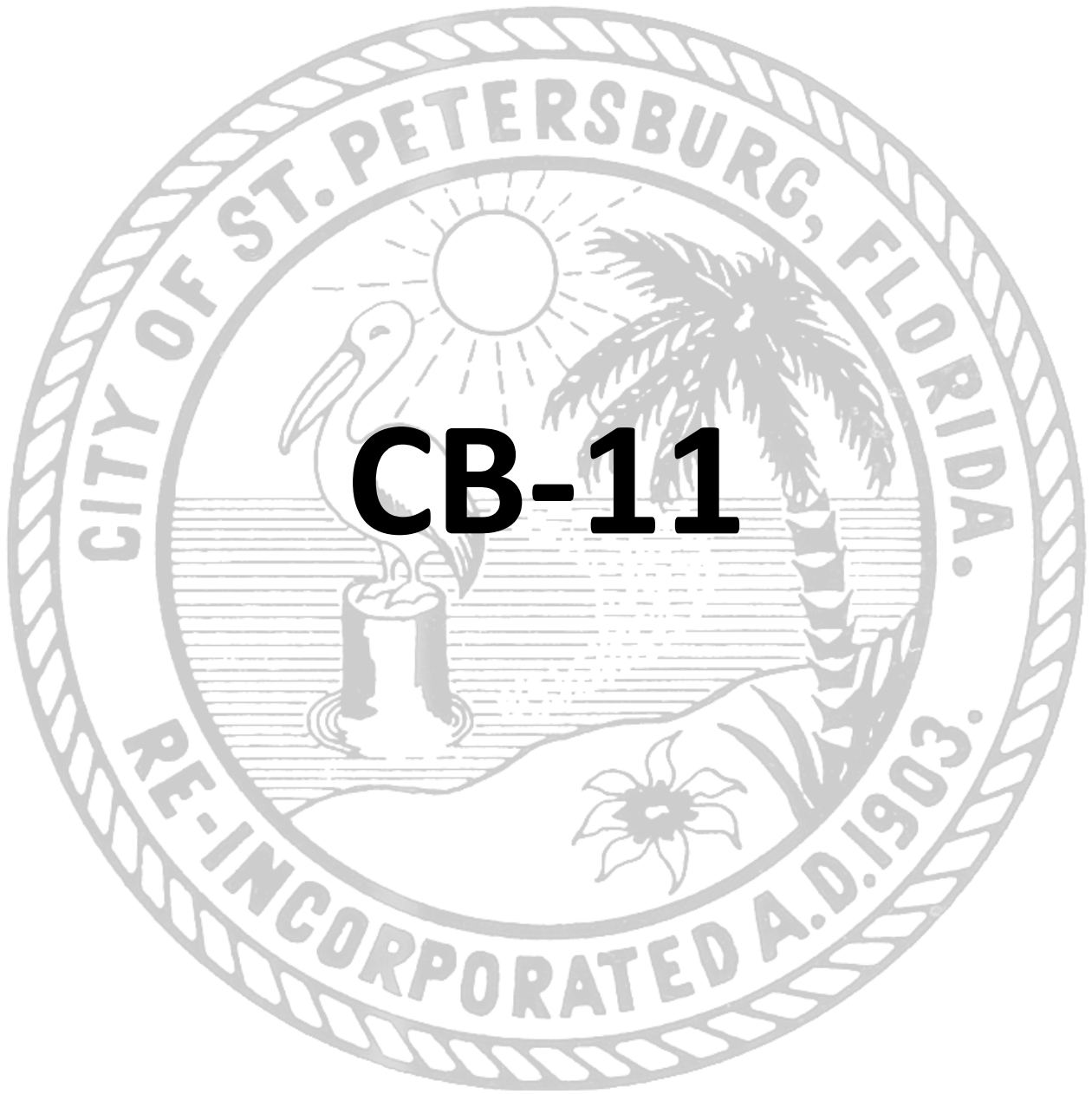


Requested by

Sarah B. Johnson

10/2/2024 10:54:56 AM

The following page(s) contain the backup material for Agenda Item: A Resolution authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 21-03-C/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (“A/E”) to modify the scope of work, including work previously authorized related to the Cosme WTP – Filter Backwash Basin Improvements Project (ECID Project No. 22074-111; Oracle No. 18997); and providing an effective date.
Please scroll down to view the backup material.



CB-11

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 21-03-C/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (“A/E”) to modify the scope of work, including work previously authorized related to the Cosme WTP – Filter Backwash Basin Improvements Project (ECID Project No. 22074-111; Oracle No. 18997); and providing an effective date.

EXPLANATION: *Currently the filter backwash basin configuration at the COSME Water Treatment Plant (WTP) results in operational challenges and the process to remove the lime sludge is labor intensive, costly, and inefficient. Modifying the filter backwash basin and lime sludge pumping unit treatment process are required to efficiently settle lime solids and pump it to sludge lagoons for disposal. A final Preliminary Engineering Report developed in May 2023 presented the background, long-term operational and maintenance issues, lime solids characterization, and preliminary design of a selected alternative for improving the filter backwash basins.*

The project addresses the final design and construction services of the Cosme WTP filter backwash basins to include i) mechanical improvements to install a lime sludge removal manifold and new submersible sludge sump for recirculation, collection, and removal of sludge; ii) structural modifications to reconfigure the geometry of the filter backwash basins to allow for deeper sludge troughs, iii) yard piping modifications including installing a new 10-inch sludge pipe connecting to the existing sludge line at Accellator No. 6 running along the full length on the influent channel to the existing gravity sludge thickener, and iv) electrical and instrumentation & controls for the proposed equipment.

The project is being implemented as a Construction Manager at Risk (CMAR) process.

On July 15, 2021, the City of St. Petersburg, Florida (“City”) and Stantec Consulting Services, Inc. (previously Cardno, Inc.) (“A/E”) entered into an architect/engineering agreement for A/E to provide Miscellaneous Professional Services for Potable Water, Wastewater and Reclaimed Water Projects.

On September 28, 2023, City Council approved Task Order No. 21-03-C/W(A) in the amount of \$258,494 which provided for professional engineering services including but not limited to project administration, 60 percent, 90 percent, and issue for construction documents, and construction services. This Task Order included a \$25,000 allowance to be authorized if any unforeseen conditions are experienced while performing the work.

During development of the design, the CMAR identified design changes which will improve constructability and operational use of the system. As such, funding is being re-allocated to update the Final Design.

Amendment No. 1 to Task Order No. 21-03-C/W(A) results in a reduction of the authorization in the amount of \$28,520, and shall provide professional engineering services including but not limited to continued project administration services related to updating the Final Design.

Task Order No. 21-03-C/W(A) and Amendment No. 1 include the following phases and associated not to exceed costs respectively:

| | | Approved | Authorized |
|-----------------|---------------------------------|---------------------|---------------------|
| Task Order | Task 1 - Project Administration | \$ 14,130.00 | \$ 14,130.00 |
| | Task 2 - Final Design | \$136,284.00 | \$136,284.00 |
| | Task 3 - Construction Services | \$ 83,080.00 | \$ 83,080.00 |
| | Allowance | \$ 25,000.00 | |
| Amendment No. 1 | Task 1 - Project Administration | \$ 14,130.00 | |
| | Task 2 - Final Design | \$ 40,430.00 | |
| | Task 3 - Construction Services | (\$ 83,080.00) | |
| Total | | \$229,974.00 | \$233,494.00 |

Due to the construction sequencing/phasing of multiple projects at the COSME Water Treatment Plant, construction of these improvements has been postponed to FY 26. As such, the City has elected to reallocate the cost for the construction inspection services to be used to finalize the design. It would not be cost effective to encumber funding for over a year if not expected to expense such funds. This reallocation of funding would result in a net reduction in the Task Order amount. Funding for construction phase services will be added in FY 26 or as required.

RECOMMENDATION: Administration recommends authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 21-03-C/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (“A/E”) to modify the scope of work, including work previously authorized related to the Cosme WTP – Filter Backwash Basin Improvements Project (ECID Project No. 22074-111; Oracle No. 18997); and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003), COS Backwash Basin Upgrade FY22 Project (18997).

ATTACHMENTS: Resolution
Amendment No. 1 to Task Order No. 21-03-C/W(A)

RESOLUTION 2024-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AMENDMENT NO. 1 TO TASK ORDER NO. 21-03-C/W(A) TO THE ARCHITECT/ENGINEERING AGREEMENT DATED JULY 15, 2021 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND STANTEC CONSULTING SERVICES, INC. (“A/E”) TO MODIFY THE SCOPE OF WORK, INCLUDING WORK PREVIOUSLY AUTHORIZED RELATED TO THE COSME WTP – FILTER BACKWASH BASIN IMPROVEMENTS PROJECT (ECID PROJECT NO. 22074-111; ORACLE NO. 18997); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida (“City”) and Stantec Consulting Services, Inc. (previously Cardno, Inc.) (“A/E”) executed an architect/engineering agreement on July 15, 2021 for A/E to provide professional services for miscellaneous Potable Water, Wastewater and Reclaimed Water Projects on a continuing basis with an estimated construction cost not to exceed \$7.5 million, which amount will be annually adjusted on July 1 of each year; and

WHEREAS, on September 28, 2023, City Council approved Task Order No. 21-03-C/W(A) (“Task Order”) for A/E to provide project administration, 60 percent and 90 percent document submittals and construction services related to the Cosme WTP – Filter Backwash Basin Improvements Project (“Project”) in an amount not to exceed \$258,494, which amount included a \$25,000 Allowance; and

WHEREAS, Administration desires to issue Amendment No. 1 to the Task Order to modify the scope of work including work previously authorized related to the Project; and

WHEREAS, there is no change in the Task Order amount associated with this Amendment No. 1.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor or his designee is hereby authorized to execute Amendment No. 1 to Task Order No. 21-03-C/W(A) to the architect/engineering agreement dated July 15, 2021 between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (“A/E”) to modify the scope of work including work previously authorized related to the Cosme WTP – Filter Backwash Basin Improvements Project


This Resolution shall become effective immediately upon its adoption.

LEGAL:



00770780

DEPARTMENT:



MEMORANDUM

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

DATE: October 17, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair, and City Councilmembers

FROM: Brejesh Prayman, P.E., Director
Engineering & Capital Improvements Department

RE: Consultant Selection Information
Firm: Stantec Consulting Services, Inc.
Amendment No. 1 to Task Order No. 21-03-C/W(A), in the amount of \$(28,520)

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

The project involves final design and construction services for a Construction Manager at Risk (CMAR) delivery of filter backwash basin improvements to facilitate the transfer of accumulated solids for disposal. Improvements include a new lime sludge removal manifold, new submersible sludge sumps, structural and yard piping modifications, and new electrical and instrumentation and controls for the proposed equipment.

Stantec, Inc. (formerly Cardno, Inc.) has satisfactorily completed similar work under previous A/E Annual Master Agreements in 2012, and is familiar with the City Standards.

Stantec, Inc. has significant experience in the design and construction phase activities of potable water facilities.

This is the first Amendment to the third Task Order issued under the 2021 Master Agreement.

2. Transaction Report listing current work – See Attachment A

ATTACHMENT A

Transaction Report
for
Stantec Consulting Services, Inc.
Miscellaneous Professional Services for Potable Water, Wastewater & Reclaimed Water Projects
A/E Agreement Effective - July 15, 2021
A/E Agreement Expiration - August 30, 2025

| Task Order No. | Project No. | Project Title | NTP Issued | Authorized Amount |
|----------------|-------------|--|----------------------------|-------------------|
| 01 | 22103-111 | Cosme WTP - Operational Accelerator 3 & 6 Condition Assessment Amendment No. 1 | 08/03/22 Pending | 34,922.00 |
| 02 | 23054-100 | COSME WTP Sluice Gates Rehabilitation | 12/13/22 | 119,608.00 |
| 03 | 22074-111 | Cosme WTP - Filter Backwash Basin Improvements Amendment No. 1 | 10/04/23 Pending | 233,494.00 |
| | | | Total: | 388,024.00 |

AMENDMENT NO. 1 TO TASK ORDER NO. 21-03-C/W(A)
COSME WTP — FILTER BACKWASH BASIN IMPROVEMENTS
MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE WATER, WASTEWATER
AND RECLAIMED WATER PROJECTS
CITY PROJECT NO. 22074-111

This Amendment No. 1 to Task Order No. 21-03-C/W(A) is made and entered into this ___ day of _____, 2024, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE WATER, WASTEWATER AND RECLAIM WATER PROJECTS dated July 15, 2021 (“Agreement”) between Stantec Consulting Services, Inc. (“A/E”), and the City of St. Petersburg, Florida (“City”), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The final Preliminary Engineering Report (PER) for the Cosme Water Treatment Plant (WTP) for improvements to the Filter Backwash Basins (FBBs) dated May 2023 presented the background, long-term operational and maintenance issues, lime solids characterization, and preliminary design of the recommended alternative for improving the FBBs. The final design aims to reduce excessive labor and maintenance and mitigate unsafe working conditions associated with the current practice of removing the lime solids from the FBBs. The design recommendation included structural modifications to reconfigure the geometry of the FBBs to allow for deeper sludge troughs. The A/E was authorized to complete final design.

During the Construction Manager at Risk (CMAR)’s review of the 60% design documents, the design included constructability issues with the deeper sludge troughs and was deemed unfeasible and budget restrictive. The City requested that the A/E review other design alternative to meet the overall intent and goals of the project.

For this Amendment No. 1 to the Task Order, the A/E will provide additional engineering services for a new design. Services include additional project administration and design services during the final design phase. The project will bid out at a later date; thus, the A/E will provide a credit for construction services.

II. SCOPE OF SERVICES

Task 1 – Project Administration – Continued Services

The A/E project manager will update the accounting system and filing system for the Project. All correspondence and other documentation for the Project will be named in accordance with the City’s electronic naming conventions, latest revision.

Additionally, the A/E will submit monthly invoices to the City. The A/E shall also submit status reports to both the City and the CMAR. Status reports to include status of project

activities, upcoming milestones, and budget status.

Additionally, the A/E will be available to participate by phone with the City and CMAR on any questions or coordination items thought the duration of the project.

Task 2 – Final Design – Additional Services

2.1 60 Percent Design Documents

2.1.1 Re-evaluate Alternatives

The A/E will evaluate possible alternatives to the recommended alternative proposed in the PER. Tasks will include:

- Re-evaluate alternatives presented in the PER,
- Contact vendors for installation specifics and preliminary costs,
- Identify and evaluate new alternatives,
- Conduct progress meeting,
- Prepare a workshop to discuss findings, and
- Conduct a workshop to discuss findings, select alternative, and modify the BIM model to reflect selected alternative.

This task also includes two virtual project coordination meetings. A/E will provide meeting draft and final meeting minutes.

2.1.2 Additional Hydraulics Evaluation

Based on comments of the 60 percent design submittal, the A/E will evaluate using the existing 6-inch sludge line to convey sludge from the FBB to the gravity sludge thickener to reduce construction costs.

The A/E will present findings at the technical project workshop described in Section 2.1.1. at the Cosme WTP to review the documents and prepare draft and final meeting minutes to identify required action items for the A/E, the City and CMAR. A/E will work with the CMAR to develop and evaluate any value engineering concepts. The value engineering concepts will be included in the issued for construction documents.

Task 3 – Construction Services – Amended Services

Under the original task order, effort was added to include construction services. This amendment removes that work in its entirety.

III. SCHEDULE

Work under this Task Order shall begin no later than 10 days from Noticed to Proceed.

| | <u>Number of Days from NTP</u> |
|---------------------------------|--------------------------------|
| Task 1 — Project Administration | 180 |

IV. A/E's RESPONSIBILITIES

The A/E will provide services described in Section II, Scope of Services.

V. CITY'S RESPONSIBILITIES

Not applicable.

VI. DELIVERABLES

Task 2.1.1 – Meeting minutes and presentation slides in pdf format

VII. A/E'S COMPENSATION

The A/E was authorized the lump sum amount of \$233,494 under the original Task Order for Tasks 1 through 3 (a separate additional allowance of \$25,000 was not authorized).

For this Amendment No. 1, the City shall compensate the A/E the not to exceed amount of \$28,520 for continued services under Task 1, additional services under Task 2, and amended services under Task 3.

The total Task Order amount including Amendment No. 1 shall not exceed \$204,974.

VII. PROJECT TEAM

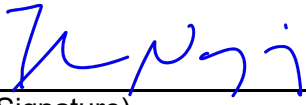
- Thomas Nogaj, PhD, PE Principal/Project Manager
- Chris Gamache, PE, Structural Lead
- Richard Creavalle, PE, Electrical
- Andrew Olivas, EI, ENV-SP, Engineer Intern
- Tulsi Shukla, PhD, EI, Engineer Intern
- Tim Cozart, I&C

IX. MISCELLANEOUS

In the event of a conflict between this Amendment No. 1 to Task Order 21-03-C/W(A) and the Agreement, the Agreement shall prevail.

IN WITNESS WHEREOF the Parties have caused this Amendment No. 1 to Task Order to be executed by their duly authorized representatives on the day and date first above written.

Stantec Consulting Services, Inc.
(Company Name)

By: 
(Signature)

Thomas Nogaj PhD, PE
Florida Practice Leader - Wastewater
(Printed Name and Title)

Date: 08/19/2024

CITY OF ST. PETERSBURG, FLORIDA

ATTEST

By: _____
Brejesh Prayman, P.E., Director
Engineering & Capital Improvements

By: _____
Chandrahasa Srinivasa, City Clerk

(SEAL)

DATE: _____

APPROVED AS TO FORM FOR CONSISTENCY
WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE
OF SERVICES IS BEING RENDERED BY
THE CITY ATTORNEY'S OFFICE

By: _____

ATTACHMENT 1 to APPENDIX A
Work Task Breakdown
City of St. Petersburg
Cosme WTP - Filter Backwash Basin Improvements
Project No.22074-111

| I. Manpower Estimate: All Tasks | | | | | | | | | | | Labor Multiplier: | 3.1724 |
|--|-------------|----------------------|-------------------------|----------------------------|-----------------|---------------------|--------------|----------|-------------|--------------|-------------------|--------|
| Direct Labor Rates Classifications | Director/PM | Lead Quality Control | Electrical/I&C Engineer | Senior Structural Engineer | Engineer Intern | Structural Designer | Bim Designer | Clerical | Total Hours | Labor Cost | | |
| Direct Salary | \$ 80.38 | \$ 65.25 | \$ 59.89 | \$ 61.47 | \$ 39.40 | \$ 40.98 | \$ 37.83 | \$ 22.07 | | | | |
| Multiplier 3.1724 | \$ 174.62 | \$ 141.75 | \$ 130.11 | \$ 133.54 | \$ 85.60 | \$ 89.03 | \$ 82.19 | \$ 47.95 | | | | |
| Billing Rates ¹ | \$ 255.00 | \$ 207.00 | \$ 190.00 | \$ 195.00 | \$ 125.00 | \$ 130.00 | \$ 120.00 | \$ 70.00 | | | | |
| TASK | | | | | | | | | | | | |
| 1 Project Setup and Administration | | | | | | | | | 0 | \$0.00 | | |
| 1.1 Project Setup | 20 | | 4 | 12 | 32 | | | 24 | 92 | \$13,880.00 | | |
| 2 Prepare Contract Documents | 40 | | 24 | | 140 | | 24 | | 0 | \$0.00 | | |
| 2.1.1 Re-evaluate Alternatives | | | | | | | | | 228 | \$35,140.00 | | |
| 2.1.2 Additional Hydraulics Evaluation | 8 | | | | 24 | | | | | \$5,040.00 | | |
| 3 Construction Phase Services | 60 | 0 | 28 | 12 | 172 | 0 | 24 | 24 | 320 | -\$82,980.00 | | |
| Totals | | | | | | | | | | | | |

II. Fee Calculation

| Task | Labor Cost | Expenses ² | Subconsultant Services | Mark-up on Subconsultant Services ³ | Total Cost Without Allowance |
|--------------|--------------------|-----------------------|------------------------|--|------------------------------|
| 1.1 | \$13,880.00 | \$250.00 | \$0.00 | \$0.00 | \$14,130.00 |
| 2.1.1 | \$35,140.00 | \$250.00 | \$0.00 | \$0.00 | \$35,390.00 |
| 2.1.2 | \$5,040.00 | \$0.00 | \$0.00 | \$0.00 | \$5,040.00 |
| 3 | -\$82,980.00 | -\$100.00 | | | -\$83,080.00 |
| Total | \$49,020.00 | \$500.00 | \$0.00 | \$0.00 | -\$28,520.00 |

III. Fee Limit

| | |
|------------------------|---------------------|
| Lump Sum Cost | -\$28,520.00 |
| Allowance ⁴ | \$0.00 |
| Total: | -\$28,520.00 |

IV. Notes:

1. Rates and Multiplier per contract.
2. Includes expenses for: mileage
3. Includes 5% percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization.



Approvals - gcc

Report • Printed on October 3, 2024

Approved

10/7 Council - Stantec v2 - Cosme Filter Basin - TO Amend 1

▼ Attachments



Stantec - Cosme Filter Basin -
[https://stpete1-my.sharepoint.com/:](https://stpete1-my.sharepoint.com/)

▼ Final status: Approved



Step 3: Approved by

Claude Tankersley

10/3/2024 8:08:01 AM



Step 2: Approved by

Margaret B. Wahl

10/2/2024 2:59:50 PM



Step 1: Approved by

Brejesh Prayman

10/2/2024 2:41:34 PM

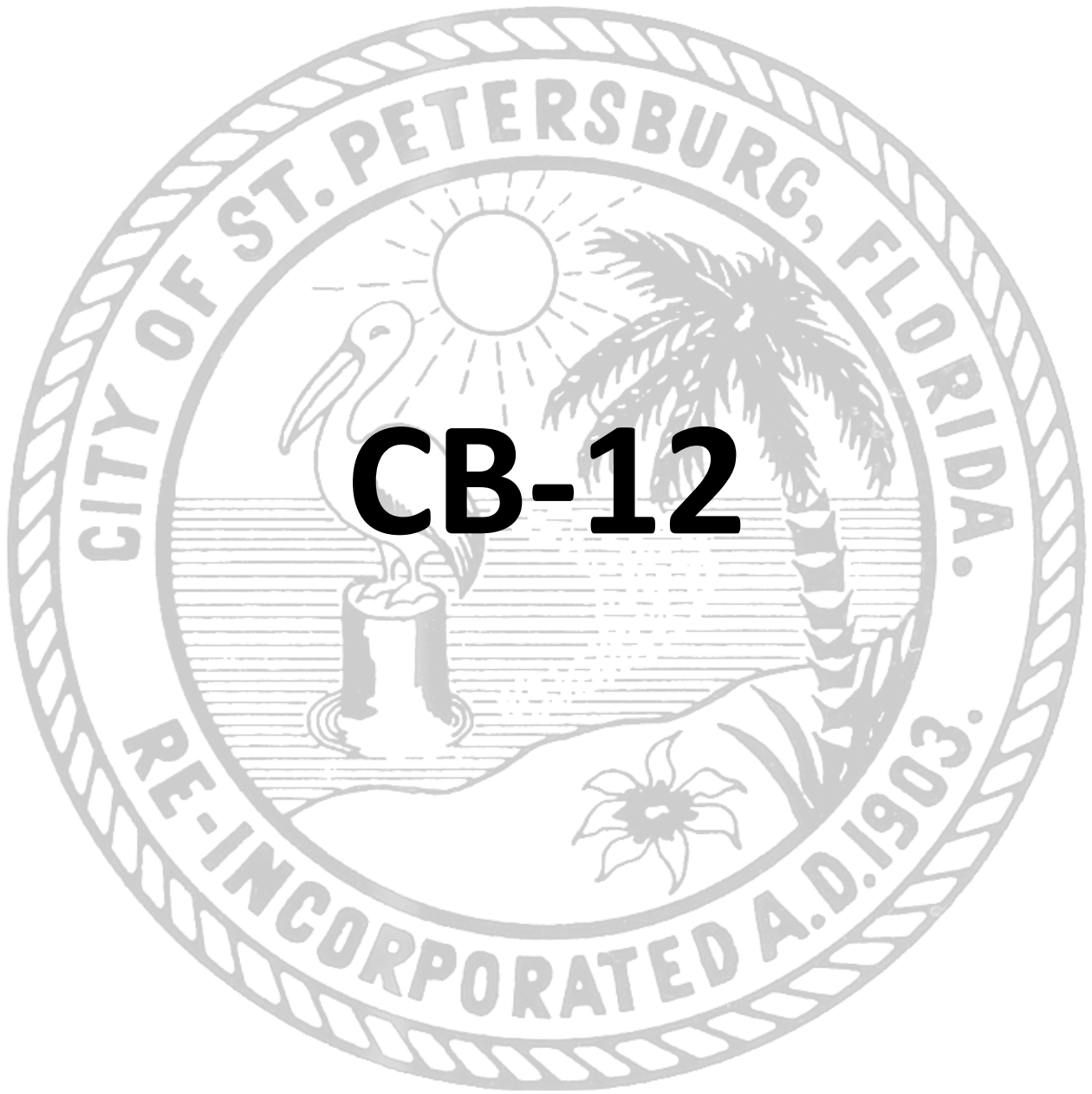


Requested by

Sarah B. Johnson

10/2/2024 2:34:09 PM

The following page(s) contain the backup material for Agenda Item: Resolution approving the reappointment of Todd Reed to serve as a regular member to the Development Review Commission and serve the second of two consecutive three-year terms ending October 31, 2027. Please scroll down to view the backup material.



CB-12

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

SUBJECT: Resolution approving the reappointment of Todd Reed to serve as a regular member to the Development Review Commission and serve the second of two consecutive three-year terms ending October 31, 2027.

EXPLANATION: Confirm the reappointment of Todd Reed to serve as a regular member to the Development Review Commission and serve the second of two consecutive three-year terms ending October 31, 2027.

ATTACHMENTS: Memorandum and Resolution

APPROVALS:

Administrative:



/s/ Derek S. Kilborn, Planning Manager


Budget: N/A

Legal: MJD



MEMORANDUM

TO: Doyle Walsh, Chief of Staff-Mayor's Office

FROM: Corey Malyszka, AICP, Zoning Official 

THROUGH: James Corbett, City Development Administrator

DATE: October 15, 2024

SUBJECT: Development Review Commission Committee Appointments

*Approved (KTR)
10-15-24*

I respectfully request that Mayor Welch consider the reappointment of Todd Reed to serve as a regular member on the Development Review Commission (DRC). The DRC was established as part of the Land Development Regulations that were implemented by the City on September 10, 2007.

The DRC was established to review and evaluate development proposals and to act as the Land Development Regulation Commission (LDRC) to review modifications to the Land Development Regulations. The DRC is responsible to review and evaluate requests for Special Exceptions, site plan approvals, transfer of development rights, variances, reinstatements, redevelopments, lot line adjustments, lot splits, plats with variances and right-of-way vacations.

The Commission has 10 members. As of October 1, 2024, there is one vacancy. Once approval is received, we will prepare City Council documents and provide them to the City Clerk.



P.O. Box 2842
St. Petersburg, FL 33731-2842
T: 727-893-7111

Resolution No. - _____

A RESOLUTION CONFIRMING THE REAPPOINTMENT OF TODD REED TO SERVE AS A REGULAR MEMBER TO THE DEVELOPMENT REVIEW COMMISSION; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that this Council hereby confirms the reappointment of Todd Reed to serve as a regular member to the Development Review Commission and serve the second of two consecutive three-year terms ending October 31, 2027.

This resolution shall become effective immediately upon its adoption.

Approved as to form and content:

/s/ Michael J. Dema
City Attorney or (Designee)
00772120

The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor or his Designee to execute an Interlocal Agreement by and among the City, Pinellas County, the City of Clearwater and the City of Largo for the purpose of conducting an Analysis of Impediments to Fair Housing Choice Study (AIFH), for which the City will contribute no more than \$16,765.00 for its portion to conduct the study; and authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction; and providing an effective date. Please scroll down to view the backup material.



CB-13

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

SUBJECT: A resolution authorizing the Mayor or his Designee to execute an Interlocal Agreement by and among the City, Pinellas County, the City of Clearwater and the City of Largo for the purpose of conducting an Analysis of Impediments to Fair Housing Choice Study (“AIFH”), for which the City will contribute no more than \$16,765.00 for its portion to conduct the study; and authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction; and providing an effective date.

EXPLANATION: The U.S. Department of Housing and Urban Development (“HUD”) has a long-standing commitment to the elimination of racial and ethnic segregation and other discriminatory practices. Based on its obligation under section 808 of the Fair Housing Act, HUD has strongly encouraged the adoption and enforcement of state and local fair housing laws, and the reduction of separation by race, ethnicity, or disability status in all of its housing and community development programs.

HUD issued its initial memorandum on February 14, 2000, and reissued a Notice on May 23, 2018, in the Federal Register regarding the requirement that state and local entitlement jurisdictions receiving funding through the Consolidated Plan process should update, where appropriate, its Analysis of Impediments to Fair Housing Choice Study (“AIFH”). This process should be conducted at the beginning of the new Consolidated Plan three, four, or five-year planning cycle, to update the AIFH to reflect the current fair housing situation in the City. Additionally, the Consolidated Plan regulations (24 CFR 91) require each state and local government to submit a certification that it is affirmatively furthering fair housing. That means that it will: 1) conduct an analysis of impediments to fair housing choice; 2) take appropriate actions to overcome the effects of impediments identified through that analysis; and 3) maintain records reflecting the analysis and actions.

In 2015, the local Entitlements within Pinellas County, the City of St. Petersburg, City of Clearwater, and the City of Largo completed an AIFH in the County that was funded by Community Development Block Grant (“CDBG”) funds. These entities (“Entitlement Communities”) continue to be recipients of Community Development Block Grant (“CDBG”), HOME Investment Partnership Act (“HOME”), and Emergency Shelter Grant (“ESG”) funds from the Federal government.

The Entitlement Communities have determined that is in the best interest of its citizens to jointly conduct an updated AIFH. The Entitlements have decided to continue its current partnership and to engage the services of Wade Trim, Inc. (“Consultant”), to conduct an AIFH on behalf of the partnership. The partnership will be formalized by the execution of an interlocal agreement (“Agreement”) between the Entitlement Communities. The parties to the Agreement may use CDBG funding to engage the consultant.

Since all of the local Entitlement Communities is needed to conduct an AIFH, it was decided by Administration that the City should partner with Pinellas County and the other entitlements, and that Pinellas County would be designated as the lead entity.

A request for proposals was held by Pinellas County in which Wade Trim, Inc. (Consultant) was selected. The Agreement with the Consultant will be approved by the Pinellas County Purchasing Department as it is within its small purchase threshold and needs to be approved by each of the other Entitlement Communities. The AIFH is expected to be completed by April 30, 2025, and results of the impediments and corrective action necessary will be reported to the Housing Land Use and Transportation Committee during June 2025. The new Consolidated Plan will be presented to City Council for approval in August 2026.

RECOMMENDATION: Administration recommends that City Council adopt the attached resolution authorizing the Mayor or his Designee to execute an Interlocal Agreement by and among the City, Pinellas County, the City of Clearwater, and the City of Largo for the purpose of conducting an Analysis of Impediments to Fair Housing Choice Study (“AIFH”), for which the City will contribute no more than \$16,765 for its portion to conduct the study; and authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction; and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION:

Funds have been previously appropriated in the Community Development Block Grant Fund (1111), Housing and Community Development Department, Administration Division (082-1089), CDBG Admin FY 24/25 Project 20325.

ATTACHMENTS: Resolution
Interlocal Agreement

APPROVALS:

Administration: McFoster

Budget: Lance Stanford

RESOLUTION NO. 2024-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN INTERLOCAL AGREEMENT BY AND AMONG THE CITY, PINELLAS COUNTY, THE CITY OF CLEARWATER, AND THE CITY OF LARGO FOR THE PURPOSE OF CONDUCTING AN ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE STUDY, FOR WHICH THE CITY WILL CONTRIBUTE NO MORE THAN \$16,765.00 FOR ITS PORTION TO CONDUCT THE STUDY; AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City receives funding from the Federal Government through the U.S. Department of Housing and Urban Development (“HUD”) formula allocations for its Consolidated Plan programs (“Consolidated Plan”); and

WHEREAS, HUD has reissued notice in the Federal Register on May 23, 2018, regarding the requirement that state and local entitlement jurisdictions receiving funding through the Consolidated Plan process should continue to update, where appropriate, its Analysis of Impediments to Fair Housing Choice Study (“AIFH”); and

WHEREAS, this update should be conducted at the beginning of the new Consolidated Plan five-year planning cycle; and

WHEREAS, the most recent AIFH of the City was conducted in 2020; and

WHEREAS, City staff has discussed with HUD that Pinellas County is scheduled to begin its Consolidated Plan cycle on October 1, 2025; and

WHEREAS, HUD has advised that the City may join Pinellas County, the City of Clearwater, and the City of Largo (“Local Entitlements”) as a partner in the development and implementation of its AIFH; and

WHEREAS, a new FY 2026-2031 Consolidated Plan will be presented to City Council for approval in August 2026; and

WHEREAS, to reduce the cost of having a separate AIFH conducted, City staff discussed with HUD and received its support to enter into a regional interlocal agreement with the other Local Entitlements; and

WHEREAS, pursuant to section 163.01, Florida Statutes, local governmental units may enter into interlocal agreements to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the Local Entitlements shall each contribute an equal amount not to exceed \$16,765.00 to the AIFH; and

WHEREAS, Pinellas County shall be responsible for the administrative aspects of the AIFH, including but not limited to, the administration of the consulting contract for the AIFH; and

WHEREAS, the AIFH will be conducted on both a county and city level with findings and recommendations provided at both levels; and


WHEREAS, the AIFH is expected to be completed on or before April 30, 2025; and

WHEREAS, the City finds that it is in the best interest of its citizens to mutually conduct and update the AIFH.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is authorized to execute an interlocal agreement by and among the City of St. Petersburg, Pinellas County, the City of Clearwater, and the City of Largo for the purpose of conducting an Analysis of Impediments to Fair Housing Choice Study (“AIFH”), for which the City will contribute an amount not to exceed \$16,765.00 for its portion to conduct the AIFH, as described in the foregoing recitals; and authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction.

This resolution shall become effective immediately upon adoption.

LEGAL:



00768909

DEPARTMENT:



INTERLOCAL AGREEMENT
FOR THE ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING

THIS AGREEMENT (hereinafter the AGREEMENT) is made and entered into this day of ,
 , by and between Pinellas County, a political subdivision of the State of Florida (hereinafter the **COUNTY**),
and the CITY OF ST. PETERSBURG, the CITY OF LARGO and the CITY OF CLEARWATER
(hereinafter the **CITIES**), collectively referred to as “the **CONSORTIUM** .”

WITNESSETH

WHEREAS, this AGREEMENT is entered into pursuant to Section 163.01, Florida Statutes, also known as the Florida Interlocal Cooperation Act of 1969; and

WHEREAS, the United States Department of Housing and Urban Development (HUD) requires jurisdictions receiving Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) program funds to undertake a study known as an Analysis of Impediments to Fair Housing (**for purposes of this Agreement “AIFH”**) on a periodic basis; and

WHEREAS, in 2005, the Pinellas County, Florida Consortium, consisting of Pinellas County, the City of St. Petersburg, the City of Largo, and the City of Clearwater, completed an **AIFH** examining the **COUNTY’S** history of public and private support for fair housing and current impediments to fair housing; and

WHEREAS, the 2005, 2010, and 2015 **AIFH** was funded by CDBG and/or HOME Investment Partnerships Programs (HOME) funds from each **CONSORTIUM** member; and

WHEREAS, in 2020, the **CONSORTIUM** completed the **AIFH** through an Interlocal Agreement; and

WHEREAS, the **CONSORTIUM** currently receives CDBG and HOME funding; and

WHEREAS, the **CONSORTIUM** desires to update the **AIFH** conducted in 2020; and

WHEREAS, the **COUNTY** has hired a consultant, Wade Trim, Inc. (**CONSULTANT**), who specializes in analysis of impediments to fair housing studies to conduct this updated and expanding **AIFH**; and

WHEREAS, the **COUNTY** has awarded the contract for the **AIFH** in the amount not to exceed **\$67,060 (Sixty-Seven Thousand Sixty and NO/100)**; and

WHEREAS, each member of the **CONSORTIUM** agrees to contribute an equal share of funding toward the total amount of the contract not to exceed **\$16,765.00 (Sixteen Thousand Seven Hundred Sixty-Five and NO/100)** each.

IN CONSIDERATION of mutual terms, conditions, promises, covenants and payments set forth, the **CONSORTIUM** agree as follows:

1. RECITALS: The recitals above are true and correct and are hereby incorporated herein.

2. COUNTY RESPONSIBILITIES:

- 2.1 **COUNTY** shall be responsible for the administration of the consulting contract; and
- 2.2 **COUNTY** shall manage the billing under the consulting contract by receiving invoices from the **CONSULTANT** and the **COUNTY** will remit payment to **CONSULTANT** in full; and
- 2.3 **COUNTY** shall contribute an equal share to the total project cost in an amount not to exceed **\$16,765.00 (Sixteen Thousand Seven Hundred Sixty-Five and NO/100)**; and
- 2.4 Upon satisfactory completion of the **AIFH** by the **CONSULTANT** as determined by mutual agreement of the **CONSORTIUM**, the **COUNTY** will invoice the **CITIES** for an equal share of the remaining total amount remitted to the **CONSULTANT**, not to exceed **\$16,765.00 (Sixteen Thousand Seven Hundred Sixty-Five and NO/100)** each; and
- 2.5 **COUNTY** shall retain any public records created as a result of this AGREEMENT and the consulting contract in accordance with the Florida Public Records Act, Chapter 119, Florida Statutes.

3. CITIES' RESPONSIBILITIES:

- 3.1 Within sixty (60) calendar days of the date of **COUNTY'S** written notice to **CITIES**, each of the **CITIES** shall timely reimburse the **COUNTY** an equal share of the total amount remitted to the **CONSULTANT** in an amount not to exceed **\$16,765.00 (Sixteen Thousand Seven Hundred Sixty-Five and NO/100)** each.

4. AMENDMENTS: This AGREEMENT may be amended in writing by consent of all members of the **CONSORTIUM**.

5. DEFAULT/REMEDIES: Upon default of any of the covenants herein, each non-defaulting party may exercise any and all legal remedies available.

6. EFFECTIVE DATE/TERM: This AGREEMENT and any amendments thereto shall become effective upon filing with the Clerk of Circuit Court, Pinellas County, Florida as provided in Section 163.01(11) Florida Statutes, and shall expire upon the successful completion of the **AIFH** as determined by the **CONSORTIUM**. The **COUNTY** shall be responsible for said filing and shall notify the **CITIES** of the filing date.

7. TERMINATION: Any party hereto may terminate its participation in this AGREEMENT by notifying the remaining parties in writing not later than thirty (30) days prior to the effective date of its withdrawal. If a party terminates its involvement in this AGREEMENT before the expiration date, said terminating party shall not be entitled to any of the work product developed by the **CONSULTANT**, and may not submit the final **AIFH** report to HUD or other entity for any reason. A withdrawing Party remains responsible for its pro rata share of any costs

already incurred up to the effective date of its withdrawal. Upon such termination, the **COUNTY** shall be responsible for the remaining unpaid share.

8. **NON-APPROPRIATION:** In the event funds are not appropriated for any party, said party's involvement in this AGREEMENT shall terminate at the end of the fiscal year for which there are properly appropriated funds for said party, without penalty or expense.
9. **PRIMARY CONTACTS:** The **COUNTY** and the **CITY** identify the following individuals as their primary contacts regarding this AGREEMENT. Either party may, from time to time, appoint another person as their contact; and when doing so, they shall notify the other party in writing:

COUNTY: Pinellas County Board of County Commissioners
Organization: Pinellas County Housing & Community Development
Department Name: Joe Riddle
Title: Grants Program Manager
Address: 440 Court Street, 2nd Floor, Clearwater, Florida, 33756
Telephone: 727.464.8234
Fax: 727.464.8254
E-mail: jriddle@pinellas.gov

CITY: City of Largo
Organization: Community Development Department
Name: Arrow Woodard
Title: Housing Manager
Address: 201 Highland Avenue, Largo, Florida, 33770
Telephone: 727.586.7489 x7212
Fax: 727.587.6765
E-mail: awoodard@largo.com

CITY: City of Clearwater
Organization: Economic Development and Housing Department
Name: Jesus Nino
Title: Interim Director
Address: 509 S. East Avenue, Suite 227, Clearwater, Florida 33758
Telephone: 727.562.4037
Fax: 727.562.4037
E-mail: jesus.nino@myclearwater.com

CITY: City of St. Petersburg
Organization: Housing and Community Development
Name: Joshua Johnson
Title: Director
Address: P.O. Box 2842, St. Petersburg, Florida, 33731
Telephone: 727.893.7448
Fax: 727.892.5102
E-mail: joshua.johnson@stpete.org

10. SEVERABILITY: Should any portion of this AGREEMENT be deemed unlawful by a court of competent jurisdiction, all remaining provisions of this AGREEMENT shall remain and continue in full force and effect.
11. WAIVER: One or more waivers of any covenant or condition by either party shall not be construed as a waiver of a subsequent breach of the same or other covenant or condition, and the consent or approval of any act requiring consent or approval shall not be construed a consent or approval to or of any subsequent similar act.
12. GOVERNING LAW: The laws of the State of Florida shall govern this AGREEMENT. Venue shall be in Pinellas County, Florida.
13. ENTIRE AGREEMENT: This AGREEMENT constitutes the entire agreement between the **CONSORTIUM** with respect to its subject matter, and it supersedes any previous representation, proposal, or agreement as to its subject matter, whether oral or written.

(SIGNATURE PAGE FOLLOWS)

IN WITNESS WHEREOF, the Parties have caused this AGREEMENT to be executed by their duly authorized representatives on the day and date first above written.

WITNESS:

PINELLAS COUNTY, a political
subdivision of the State of Florida
Acting by and through its County Administrator

Witness #1 Signature

By: _____

Barry A. Burton
County Administrator

Print or Type Name

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

Witness #2 Signature

By: _____

Assistant County Attorney

Print or Type Name

WITNESS:

CITY OF LARGO:

Witness #1 Signature

By: _____

Woody Brown
As its: Mayor

Print or Type Name

Witness #2 Signature

Print or Type Name

WITNESS:

Witness #1 Signature

Print or Type Name

Witness #2 Signature

Print or Type Name

CITY OF ST. PETERSBURG:

By:

Kenneth T. Welch
As its: Mayor

ATTEST:

Chan Srinivasa, City Clerk

Approved as to Form and Content:

City Attorney (Designee)
00768917

WITNESS:

Witness #1 Signature

Print or Type Name

Witness #2 Signature

Print or Type Name

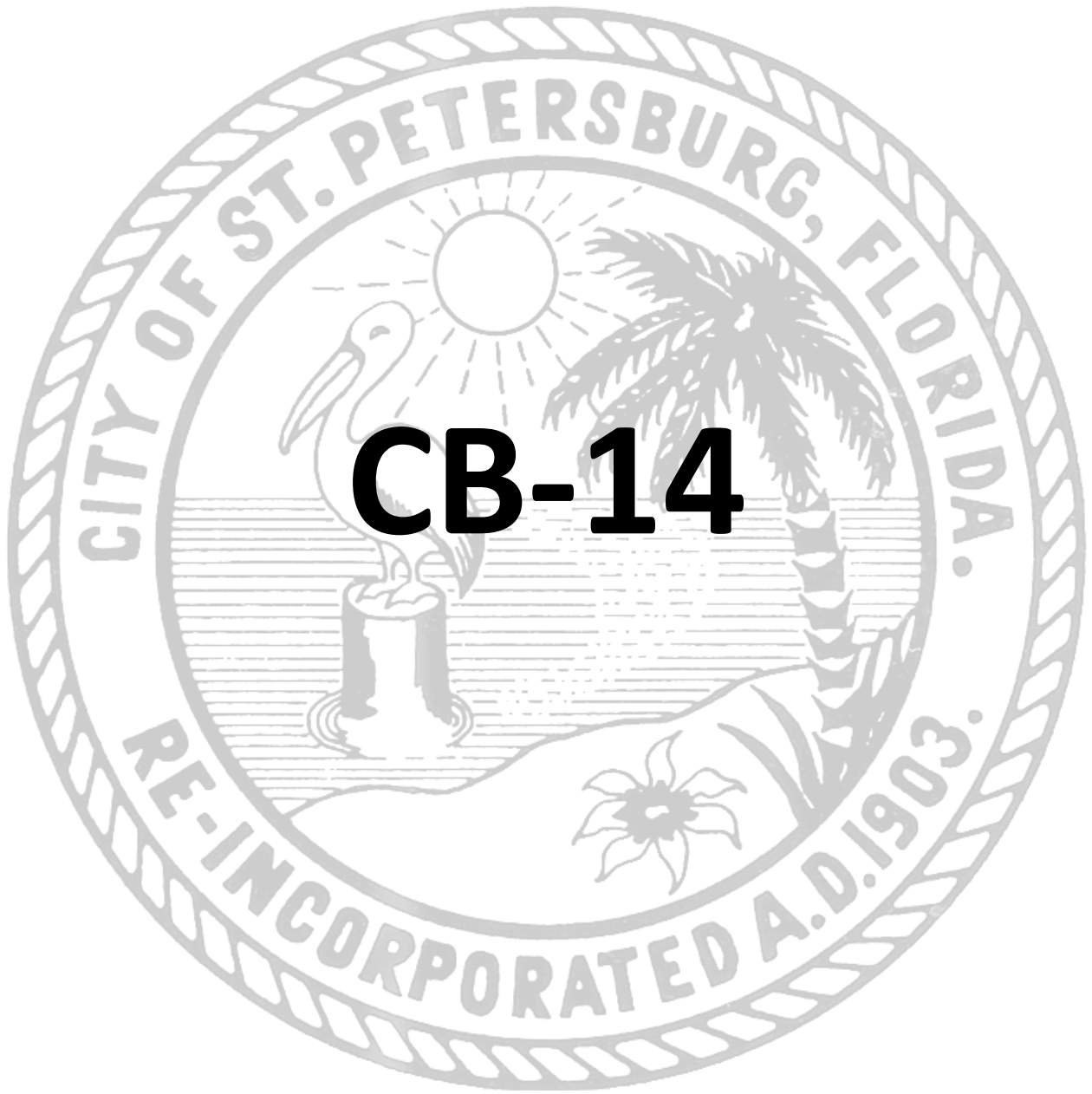
CITY OF CLEARWATER:

By:

Bruce Rector
As its: Mayor

The following page(s) contain the backup material for Agenda Item: A resolution authorizing the Mayor or his designee to accept additional grant funds in the maximum reimbursement amount of \$81,780.71 from the Florida Department of Law Enforcement (“Grant”) for the Drone Reimbursement Program to reimburse Florida Law Enforcement Agencies who relinquish non-compliant drones to FDLE; to execute all documents necessary to effectuate receipt of these additional grant funds; approving a supplemental appropriation in the maximum reimbursement amount of \$81,780.71 from the increase in the unappropriated balance of the General Fund (0001), resulting from these additional grant revenues, to the Police Department, Fiscal Support Division (140-1389), FDLE Drone Replacement Program FY24 Project (20263); and providing an effective date.

Please scroll down to view the backup material.



CB-14

St. Petersburg City Council
Consent Agenda
Meeting of October 31, 2024

TO: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

SUBJECT: A resolution authorizing the Mayor or his designee to accept additional grant funds in the maximum reimbursement amount of \$81,780.71 from the Florida Department of Law Enforcement (“Grant”) for the Drone Reimbursement Program to reimburse Florida Law Enforcement Agencies who relinquish non-compliant drones to FDLE; to execute all documents necessary to effectuate receipt of these additional grant funds; approving a supplemental appropriation in the maximum reimbursement amount of \$81,780.71 from the increase in the unappropriated balance of the General Fund (0001), resulting from these additional grant revenues, to the Police Department, Fiscal Support Division (140-1389), FDLE Drone Replacement Program FY24 Project (20263); and providing an effective date.

EXPLANATION: The Florida Department of Law Enforcement (FDLE) has previously selected the City of St. Petersburg, Florida on and for the behalf of the St. Petersburg Police Department (Department) to be a recipient of FY23-24 Drone Reimbursement Program in the maximum reimbursement amount of \$28,848.29.

The Agreement provides that FDLE will reimburse recipients of this grant award for eligible costs related to the program. The recipient has received a Grant Adjustment Notice from the Drone Replacement Program Executive Board for approval of funding for each individual case. Upon approval of the case for cost reimbursement funding, the recipient shall submit documentation related to the purchases showing expenditures of compliant drones.

St. Petersburg Police Department has originally relinquished drones and therefore under new program guidelines should be able to purchase replacement drones and receive up to \$25,000 each. The Drone Replacement Program Executive Board has pre-approved these funds and requires these agreements to be executed in order to proceed with reimbursement.

Since the initial award, the City applied for and has been awarded additional funds in the amount of \$81,780.71 under the same Drone Reimbursement Program.


In order to receive this additional funding, the City is required to execute a grant agreement that includes a few provisions that are contrary to the City’s standard terms and conditions. Most notably, the agreement includes a provision requiring the parties to participate in an alternative dispute resolution process.

RECOMMENDATION: The administration recommends that City Council adopt the attached resolution authorizing the Mayor or his designee to accept additional grant funds in the maximum reimbursement amount of \$81,780.71 from the Florida Department of Law Enforcement (“Grant”) for the Drone Reimbursement Program to reimburse Florida Law Enforcement Agencies who relinquish non-compliant drones to FDLE; to execute all documents necessary to effectuate receipt of these additional grant funds; approving a supplemental appropriation in the maximum reimbursement amount of \$81,780.71 from the increase in the unappropriated balance of the General Fund (0001), resulting from these additional grant revenues, to the Police Department,

Fiscal Support Division (140-1389), FDLE Drone Replacement Program FY24 Project (20263); and providing an effective date.

COST/FUNDING INFORMATION: The St. Petersburg Police Department has already obtained the necessary approval from City Council on June 6, 2024, for the initial grant amount and received payment from FDLE in the amount of \$28,848.29. Additional revenues of up to \$81,780.71 are to be received from FDLE and deposited into the General Fund (0001). Funds will be available after a supplemental appropriation in the amount of \$81,780.71 from the increase in the unappropriated balance of the General Fund (0001), resulting from these additional grant revenues, to the Police Department, Fiscal Support Division (140-1389), FDLE Drone Replacement Program FY24 Project (20263).

Approvals:

Administration: Megan McGee Budget: 

Resolution No. 2025-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ACCEPT ADDITIONAL GRANT FUNDS IN THE MAXIMUM REIMBURSEMENT AMOUNT OF \$81,780.71 FROM THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT (“GRANT”) FOR THE DRONE REIMBURSEMENT PROGRAM TO REIMBURSE FLORIDA LAW ENFORCEMENT AGENCIES WHO RELINQUISH NONCOMPLIANT DRONES TO FDLE; TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE RECEIPT OF THESE ADDITIONAL GRANT FUNDS; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$81,780.71 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE GENERAL FUND (0001), RESULTING FROM THESE ADDITIONAL GRANT REVENUES, TO THE POLICE DEPARTMENT, FISCAL SUPPORT DIVISION (140-1389), FDLE DRONE REPLACEMENT PROGRAM FY24 PROJECT (20263); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Florida Department of Law Enforcement (FDLE) previously selected the City of St. Petersburg, Florida on and for behalf of the St. Petersburg Police Department (Department) to be a recipient of a FY23-24 Drone Reimbursement Program grant in the maximum reimbursement amount of \$28,848.29 (“Original Grant”); and

WHEREAS, the City and FDLE entered into a financial assistance and mutual aid agreement (“Agreement”) effective retroactively from July 1, 2023 through June 30, 2025 for reimbursement of eligible costs up to the Original Grant amount; and

WHEREAS, since that time, the City applied for and has been awarded additional funds in the amount of \$81,780.71 under the same Drone Reimbursement Program; and

WHEREAS, the grant, including the additional funds, requires no local matching funds; and

WHEREAS, a supplemental appropriation in the amount of \$81,780.71 from the increase in the unappropriated balance of the General Fund (0001), resulting from these additional grant revenues, to the Police Department, Fiscal Support Division (140-1389), FDLE Drone Reimbursement FY24 Project (20263) is required; and

WHEREAS, the City and FDLE will execute an amendment to the Agreement to add the additional grant funds.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to accept additional grant funds in the maximum reimbursement amount of \$81,780.71 from the Florida Department of Law Enforcement for the Drone Reimbursement Program and to execute all documents necessary to effectuate receipt of these additional grant funds.

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the General Fund (0001), resulting from these additional grant revenues, the following supplemental appropriation for FY25 as the grant is extended through June 30, 2025 and additional compliant drones will be purchased and receive reimbursement in FY25.

| | |
|--|-------------|
| <u>General Fund (0001)</u> | |
| Police Department, Fiscal Support Division (140-1389), | |
| FDLE Drone Reimbursement Program FY24 Project (20263) | \$81,780.71 |

This Resolution shall take effect immediately upon its adoption.

Approvals:

Legal: 

Administration: Megan McGee

Budget: E Makofske



State Financial Assistance Grant Adjustment Notice

Recipient:

Award #:

Project Title:

Adjustment #:

Adjustment Type:

Nature of Adjustment (Select All That Apply):

Decrease Award

Revise Scope of Work

Increase Award

Revise Deliverables

Revise Budget

Add/Clear Special Condition

Revise End Date (Extension)

Rescind Award

Revise End Date (Early Closeout)

Reinstate Award

Other (Explain):

Pursuant to the request dated _____, the following change, amendment, or adjustment in the above project is approved subject to such conditions or limitations as may be set forth below:

Approved Changes:

1. This grant is hereby reinstated effective July 1, 2024.
2. This grant is hereby extended through June 30, 2025.
3. This grant is amended to incorporate all revised program guidelines from Chapter No. 2024-228, Section 44, Laws of Florida
4. Whereas the recipient relinquished a total of _____ noncompliant drones.
5. Whereas, the recipient has purchased _____ compliant drones to date at a total cost of: _____
6. Whereas, the total funds paid to date reflects: _____
7. A supplemental payment is approved in the amount of: _____
8. The total award amount for this grant is amended to reflect: _____
9. The recipient may purchase _____ additional compliant drones and receive reimbursement of up to \$25,000 each, not to exceed the remaining award balance of: _____

Authorized Official

Office of Criminal Justice Grants

Date

Attachments:

- Recipient Request and Justification
- Revised Award Agreement
- Revised Appendix A – Special Conditions
- Revised Appendix B – Project Deliverables
- Revised Appendix C – Approved Budget
- Revised Appendix D – Standard Conditions
- Other (Explain):

**Drone Replacement Program Financial Assistance Agreement
between
Florida Department of Law Enforcement
and**

This agreement is entered into by and between the Florida Department of Law Enforcement (herein referred to as "FDLE" or "Department") and the Recipient Agency named above.

WHEREAS, the Department has the authority pursuant to Florida law and does hereby agree to provide state financial assistance to the Recipient upon the terms and conditions hereinafter set forth, and

WHEREAS, The General Appropriations Act, 2023 Legislature, Section 123 provides approximately \$25,000,000 in nonrecurring funds to the Florida Department of Law Enforcement for the Drone Replacement Program established in Chapter 2023-240, Laws of Florida, and

WHEREAS, The General Appropriations Act, 2024 Legislature, Section 147, reverted and appropriated the unexpended balance of funds for use in the 2024-2025 fiscal year, and

WHEREAS, Chapter No. 2024-228, Section 44, amended Drone Replacement Program requirements, and

WHEREAS, Section 934.50, Florida Statutes establishes rules, regulations, and security standards for the use of drones by governmental entities, and

WHEREAS, pursuant to Rule 60GG-2.0075, Florida Administrative Code, the Department of Management Services (DMS) has published minimum security standards for drones used by governmental entities; and

WHEREAS, the Recipient purchased a drone that does not meet the minimum security standards in Rule 60GG-2.0075, Florida Administrative Code, and

WHEREAS, the Recipient seeks to receive funding to replace the noncompliant drone with a drone that meets required minimum security standards.

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree to this agreement as follows:

This agreement is subject to all applicable state financial assistance standard conditions provided in **Appendix B**.

The State of Florida's performance and obligation to pay under this agreement is contingent upon an appropriation by the Legislature, availability of funds, and subject to any modification in accordance with Chapter 216, Florida Statutes or the Florida Constitution.

FDLE will administer and disburse funds under this agreement in accordance with sections 215.97, 215.971, 215.981 and 215.985, F.S. for state financial assistance. The Recipient shall perform all tasks, activities, and provide deliverables, including reports, as specified in this agreement. FDLE's determination of acceptable expenditures shall be conclusive.

The Recipient certifies with respect to this agreement that it possesses the legal authority to receive the funds to be provided under this agreement and that, if applicable, its governing body has authorized, by resolution or otherwise, the execution and acceptance of this agreement with all covenants and assurances contained herein. The Recipient also certifies that the undersigned possesses the authority to legally execute and bind Recipient to the terms of this agreement.

Expenditures of state financial assistance shall be compliant with laws, rules and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures published by the Florida Department of Financial Services.

OVERVIEW AND FUNDING

Project Title: FY2024-25 Drone Replacement Program

Project Start Date: 07/01/2023

Project End Date: 06/30/2025

Program Activities and Scope of Work

The Florida Legislature amended Section 934.50, Florida Statutes during the 2022 session. By July 1, 2022 governmental agencies using any drone not produced by an approved manufacturer must implement a plan to discontinue the use of the such drone by January 1, 2023. This grant provides funding for the Recipient to replace drones that are not in compliance with Rule 60GG-2.0075, Florida Administrative Code. The Recipient will be awarded funds in an amount commensurate with the replacement cost, not to exceed \$25,000 per compliant drone, for each noncompliant drone relinquished to the Department.

To be eligible for payment under this program, the noncompliant drone must not be at end-of-life and must still be in working condition. In order to receive reimbursement for this program, drones which were purchased that are not compliant with the minimum security standards established in Rule 60GG-2.0075, Florida Administrative Code, must be relinquished to the Florida Department of Law Enforcement.

In accordance with revised program guidelines established in the 2024 legislative session, the first two functional drones of each make and model relinquished to the Department, will be provided to the Florida Center for Cybersecurity at the University of South Florida (USF) for analysis. All drones relinquished to the Department and not subsequently provided to the Florida Center for Cybersecurity will be destroyed.

Additionally, under the new program guidelines established in 2024-228, Section 44, the Department will use a portion of these funds to increase awards previously provided in fiscal year 2023-2024, which were based on the noncompliant drone's current value.

RECIPIENT'S RESPONSIBILITY

The Recipient must prepare a Drone Certification Form (**Appendix A**) for the noncompliant drone(s) they are seeking replacement for. This form includes an attestation that the noncompliant drone has not reached its end of life and is in working condition at the time it is relinquished. This must be provided to the Department at the time of relinquishment and should be accompanied by any operational manuals that distinguish make, model, and year of the noncompliant drone(s). This is crucial for the analysis conducted by the Center for Cybersecurity at the University of South Florida.

The Recipient must submit documentation for the original purchase of the noncompliant drone, including but not limited to: invoice, cancelled check or bank statement, or other proof of payment to document the noncompliant drone was originally purchased by the Recipient organization.

The Recipient is responsible for relinquishing the noncompliant drone to the Florida Department of Law Enforcement to either Tallahassee Regional Operations Center or Tampa Bay Regional Operations Center. To facilitate this process, the Recipient must schedule an appointment with the below FDLE contact for the appropriate location for relinquishment of the noncompliant drone. The days that appointments can be scheduled are Tuesdays from 9:00 AM to 5:00 PM (EST) and Thursdays from 1:00 PM - 5:00 PM (EST).

Tallahassee Regional Operations Center (TROC)– 2331 Phillips Road, Tallahassee, FL 32308

Point of Contact: Robert Lyons – 850-410-7419 – RobertLyons@fdle.state.fl.us

Tampa Bay Regional Operations Center(TBROC) – 4211 North Lois Avenue, Tampa, FL 33614

Point of Contact: Corey Monaghan – 813-878-7887 – CoreyMonaghan@fdle.state.fl.us

Alternate POC: Richard Kaplan – RichardKaplan@fdle.state.fl.us

Funds received under this program must be used to acquire drones that are compliant with Rule 60GG-2.0075, Florida Administrative Code. The approved drones must have a purchase date of January 1, 2022 or later.

DELIVERABLES

As stated in the scope and responsibilities above, the Recipient shall relinquish any noncompliant drones to the Department and purchase new drones that are compliant with Rule 60GG-2.0075, Florida Administrative Code.

DISTRIBUTION AND PAYMENTS

This award is a cost-reimbursement agreement with the ability to request a cash advance. The Recipient will be awarded funds in an amount commensurate with the replacement cost, not to exceed \$25,000 per compliant drone, for each noncompliant drone relinquished to the Department.

Any funds paid in excess of the amount to which the participating agency is entitled under the terms and conditions of the agreement must be refunded to FDLE. Factual misrepresentations of drone purchases or other certifications will result in the loss of funding.

Funds under this agreement will be disbursed when all the following criteria are met:

- Executed agreement is signed by the Chief Official and provided to OCJGSFA@fdle.state.fl.us;
- The Drone Certification Form (Appendix A) is prepared and signed by the Chief Official and provided to OCJGSFA@fdle.state.fl.us;
- Noncompliant drones are relinquished to FDLE and the Drone Certification Form (Appendix A) is signed by the FDLE point-of-contact in the region where it is relinquished; and
- Drone Certification Form (Appendix A) signed by the FDLE Regional Operations Center point-of-contact is provided to OCJGSFA@fdle.state.fl.us.
- Criteria is met for Option 1 (Reimbursement) or Option 2 (Cash Advance):

Option 1 = Reimbursement: The Recipient may use its own funds to purchase the compliant drone and provide documentation related to the purchase including: purchase order, invoice, and proof of payment (cancelled check, bank/card statement, etc.). This method may be used for agencies who may have purchased a compliant drone prior to this program being released.

Option 2 = Cash Advance: The Recipient may request a cash advance to receive program funds and subsequently purchase the compliant drone. In order to qualify for this method of payment, the Recipient must provide a valid, executed purchase order and must be ready to order the compliant drone immediately upon the receipt of advanced funds. The Recipient must provide documentation of purchase (invoice) and proof of payment (cancelled check, bank/card statement, etc.) within 45 days of receiving the advanced funds. Failure to provide documentation within 45 days will result in the Recipient being required to submit a refund to FDLE.

FDLE GRANT MANAGEMENT CONTACTS

The following individuals can assist with any program related questions or concerns:

FDLE Grant Manager

Name: Patricia Stark

Title: Government Analyst II

Phone: 850-617-1252

Email: PatriciaStark@fdle.state.fl.us

FDLE Grant Supervisor

Name: Tennille Robinette

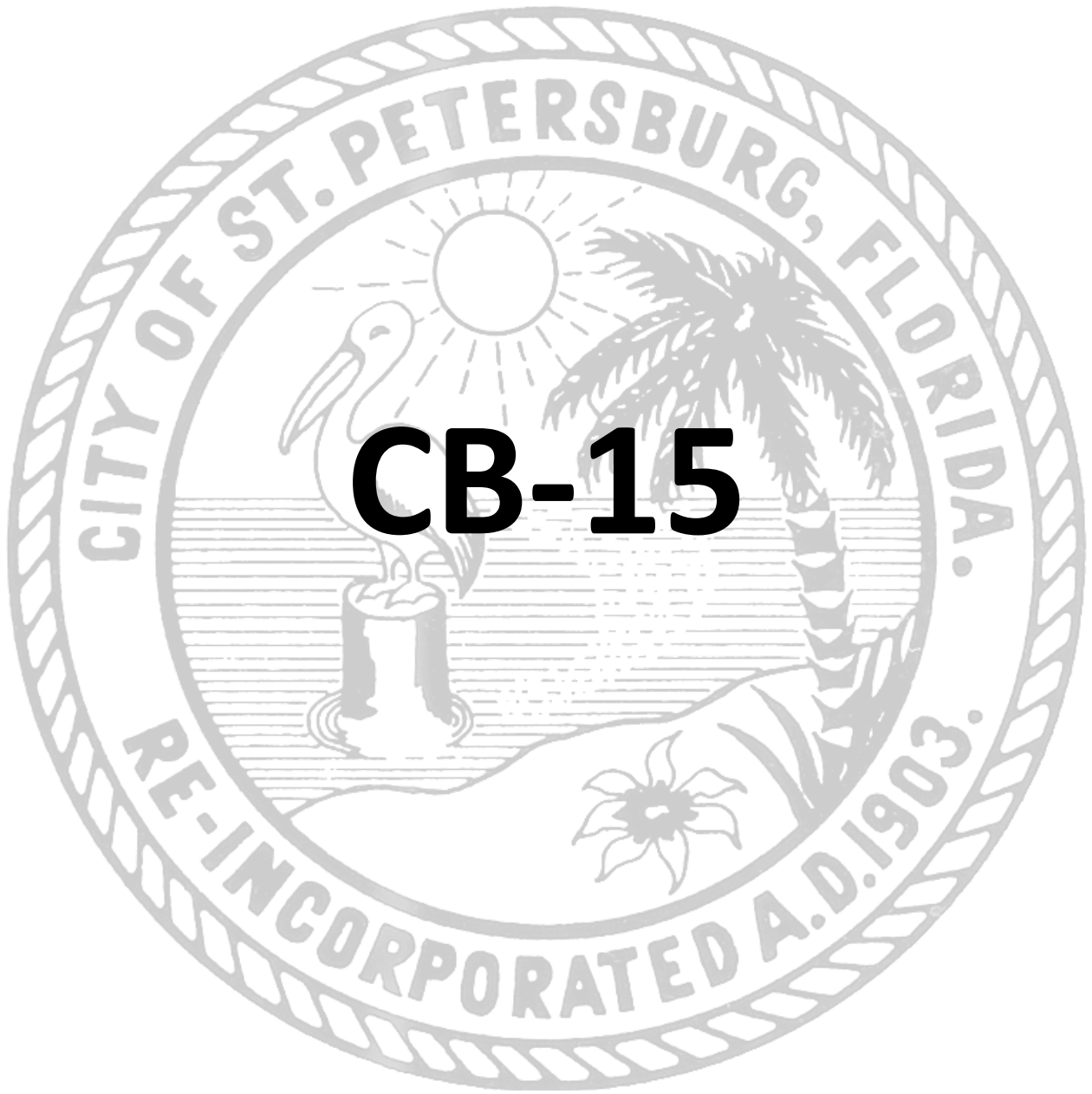
Title: Senior Management Analyst Supervisor

Phone: 850-617-1268 or 850-661-9295

Email: TennilleRobinette@fdle.state.fl.us

If you are unable to reach either member above directly, please call the Office of Criminal Justice Grants main line at 850-617-1250 or email OCJGSFA@fdle.state.fl.us.

The following page(s) contain the backup material for Agenda Item: Approving a Funding Agreement between the City of St. Petersburg (“City”) and Gulf Coast Jewish Family and Community Services (“Agency”) for the City to provide funding to the Agency in the amount not to exceed \$470,000 to be used to support the goals of the Forward Together, Youth Crime Prevention Program (“Funding Agreement”).
Please scroll down to view the backup material.



CB-15

ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of October 31, 2024

To: The Honorable Deborah Figgs-Sanders Chair, and Members of City Council

Subject: Approving a Funding Agreement between the City of St. Petersburg (“City”) and Gulf Coast Jewish Family and Community Services (“Agency”) for the City to provide funding to the Agency in the amount not to exceed \$470,000 to be used to support the goals of the Forward Together, Youth Crime Prevention Program (“Funding Agreement”).

Explanation: As part of the FY25 budget process, the City of St. Petersburg launched the Innovative Equity Project, a new initiative designed to foster community empowerment and participation in resource allocation within the City, which asked for the community’s input on funding projects that prioritize innovation, inclusivity, and equity.

The community voted to fund the Forward Together, Youth Crime Prevention Program (“Program”), a program intended to address the foundational causes of youth criminal involvement which seeks to ensure St. Petersburg’s youth have achievable pathways to success and provide a safety net to prevent future crimes.

The Agency is one of several partners involved to implement the project. The agency also provides the Community Assistance and Life Liaison (CALL) program, in partnership with the St. Petersburg Police Department. CALL is a human services response model, wherein contracted trained mental health professionals, in place of law enforcement officers, respond to noncriminal and nonviolent calls for service to provide situationally appropriate interventions to individuals who may be experiencing personal crisis rather than overt criminal behaviors.

City Administration desires to provide funding in the amount of \$470,000 to the Agency to support the goals of the Program, subject to the terms and conditions of the Funding Agreement.

Recommendation: Administration recommends approval of the Agreement based on the Agency’s past satisfactory performance for a complementary service.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Fund (0001), Police Department, Fiscal Support Division (140-1389), Forward Together, Innovative Equity Project (20860).

Attachments: Resolution
Funding Agreement

Approvals:

Administration: Megan McGee **Budget:** myzom

RESOLUTION NO. _____

A RESOLUTION APPROVING A FUNDING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG (“CITY”) AND GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC. (“AGENCY”) FOR THE CITY TO PROVIDE FUNDING TO AGENCY IN AN AMOUNT NOT TO EXCEED \$470,000 TO BE USED TO SUPPORT THE GOALS OF THE FORWARD TOGETHER, YOUTH CRIME PREVENTION PROGRAM (“FUNDING AGREEMENT”); AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FUNDING AGREEMENT; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE FUNDING AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as part of the FY25 budget process, the City of St. Petersburg launched the Innovative Equity Project, a new initiative designed to foster community empowerment and participation in resource allocation within the City, which asked for the community’s input on funding projects that prioritize innovation, inclusivity, and equity; and

WHEREAS, the community voted to fund the Forward Together, Youth Crime Prevention Program (“Program”), a program intended to address the foundational causes of youth criminal involvement which seeks to ensure St. Petersburg’s youth have achievable pathways to success and provide a safety net to prevent future crimes; and

WHEREAS, the City Administration desires to provide funding in the amount of \$470,000 to Agency to support the goals of the Program, subject to the terms and conditions of the Funding Agreement; and

WHEREAS, the use of public funds to reduce youth criminal involvement and promote a safe community in St. Petersburg constitutes a valid public purpose; and

WHEREAS, funding in the amount of \$470,000 has been previously appropriated in the General Fund (0001), Police Department, Fiscal Support Division (140-1389); Forward Together, Innovative Equity Project (20860); and

WHEREAS, City Administration recommends approval of the Funding Agreement.


NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of St. Petersburg, Florida, that the agreement between the City of St. Petersburg (“City”) and Gulf Coast Jewish Family and Community Services, Inc. (“Agency”) for the City to provide funding to Agency in an amount not to exceed \$470,000 to support the goals of the Forward Together Youth Crime Prevention Program (“Funding Agreement”) is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute the Funding Agreement.

BE IT FURTHER RESOLVED that the City Attorney's Office is authorized to make non-substantive changes to the Funding Agreement.

This resolution shall become effective immediately upon its adoption.

Approved by:



Legal 00771756.docx

Megan McGee

Administration

FUNDING AGREEMENT

THIS FUNDING AGREEMENT (“Agreement”) is made and entered into by and between the City of St. Petersburg, Florida a municipal corporation existing by and under the laws of the State of Florida (“City”), and Gulf Coast Jewish Family and Community Services, Inc. (“Agency”) (collectively “Parties”) and is effective as of the ____ day of October 2024 (“Effective Date”).

WITNESSETH

WHEREAS, in April 2024, the City of St. Petersburg launched the Innovative Equity Project, a new initiative designed to foster community empowerment and participation in resource allocation within the City, which asked for the community’s input on funding projects that prioritize innovation, inclusivity, and equity; and

WHEREAS, the community voted to fund the Forward Together, Youth Crime Prevention Program (“Program”), a program intended to address the foundational causes of youth criminal involvement which seeks to ensure St. Petersburg’s youth have achievable pathways to success and provide a safety net to prevent future crimes; and

WHEREAS, the City desires to provide funding in the amount of \$470,000 to Agency to support the goals of the Program, subject to the terms and conditions of this Funding Agreement; and

WHEREAS, the use of public funds to reduce youth criminal involvement and promote a safe community in St. Petersburg constitutes a valid public purpose.

NOW THEREFORE, in consideration of the promises and covenants contained herein, the City and the Agency agree as follows:

1. TERM. The term of this Agreement (“Term”) commences on the Effective Date and terminates on March 31, 2026, unless this Agreement is earlier terminated as provided for herein.
2. FUNDING AND EXPENDITURES.
 - A. The City shall provide funding to Agency in an amount not to exceed \$470,000. (“City Funding”), subject to the terms and conditions of this Agreement. The City Funding must be expended during the Term and as outlined in this Agreement, the Project (as hereinafter defined), and the Budget (as defined herein). Without limiting the generality of the foregoing, Agency shall not expend the City Funding for any items that are not set forth in the Budget. Provided Agency is in compliance with the terms and conditions of this Agreement, the City will disburse the City Funding to Agency as follows:

- a. Disbursement 1. The City will disburse Disbursement 1 in the amount of \$250,000 to Agency no later than thirty (30) days after the Effective Date.
 - b. Disbursement 2: The City will disburse Disbursement 2 in the amount of \$220,000 to Agency on or before July 31, 2025, provided that Agency has utilized or committed all the City Funding provided under Disbursement 1 in accordance with this Agreement (as indicated in the monthly reports provided pursuant to paragraph 4). In the event Agency still has unused City Funding remaining from Disbursement 1 as of July 31, 2025, the City will not issue Disbursement 2 on July 31, 2025; instead, the City will issue Disbursement 2 within thirty (30) days after a written request from Agency accompanying a report indicating that Agency has utilized all the City Funding provided under Disbursement 1 in accordance with this Agreement.
 - B. In no event will the City be required to issue any disbursements to Agency after the expiration or earlier termination of this Agreement. In the event this Agreement is terminated or expires prior to Agency utilizing all of the City Funding disbursed hereunder, Agency shall, without demand or notice, return all unused City Funding to the City within thirty (30) days after the effective date of expiration or earlier termination.
 - C. If Agency fails to execute and deliver the Grant Agreement to the City by November 30, 2024, the City will not be required to pay to Agency the City Funding described herein, and such funds will revert to the City.
 - D. Any and all monies owed to the City by Agency for any reason must be paid in full prior to the disbursement of any City Funding hereunder.
3. USE OF FUNDS. Agency shall complete the project described in the Exhibit A (which is attached hereto and made a part of this Agreement) (“Project”) and shall utilize the City Funding in accordance with the budget (which is attached hereto as Exhibit B and made a part of this Agreement) (“Budget”). Additionally, Agency shall comply with any written instructions or conditions the City places on the Project or Budget. The Mayor (or his designee) and the Agency may mutually agree in writing to make changes to the Budget in a manner determined to be reasonably necessary to maximize the value of the Project (e.g. by increasing the amount for one item in the Project Budget and making a corresponding reduction in the amount for another item in the Project Budget), provided that such changes do not result in an increase to the City Funding. If the Mayor (or his designee) and the Agency mutually agree in writing to change the Budget and such change does not result in an increase to the City Funding, such written document will be attached to Exhibit B and such exhibit will be deemed amended accordingly.
4. REPORTS.
- A. Expenditure Reports. Agency shall submit to the City monthly reports due on or before the fifth (5th) calendar day of each month detailing expenditures relative to the Project and

Budget. These reports must be in the format requested by the City and must be provided to the City by the deadlines set forth herein. Each expenditure report must include documentation evidencing utilization of the City Funding in accordance with the Budget (e.g. copies of checks, payrolls, time records, invoices, contracts, vouchers, orders) and any other supporting documentation requested by the City.

B. Programmatic Reports. In addition to the expenditure reports identified in paragraph 5.A., Agency shall submit to the City monthly programmatic reports due on or before the fifth (5th) calendar day of each month detailing the following programmatic information:

1. Number of youth clients served (subject of the referral)
2. Number of siblings served (siblings of the subject of the referral)
3. Number of unduplicated contacts with case participants (youth client, siblings, family members), and number of unduplicated contacts with collateral contact (e.g. teachers, probation officers)
4. Identification of case participants (youth client, siblings, family members), who have been previously served through CALL and/or Youth Care Program
5. Reduction in criminal activity (via self-report and arrest data sharing) of youth involved in the Project, including siblings.
6. Prevention of criminal activity of youth client's siblings (via self-report and arrest data sharing).
7. Reduction in severity of crimes committed by youth client (via self-report and arrest data sharing).

5. TERMINATION.

A. The City may terminate this Agreement in the event of failure by Agency to observe or perform any term or condition of this Agreement if such failure continues for thirty (30) days after notice thereof from the City to Agency. In the event of termination pursuant to this paragraph, (i) Agency shall return any unused City Funding to the City within thirty (30) days after the effective date of termination; (ii) Agency acknowledges and agrees that Agency will not be entitled to receive any portion of the City Funding that has not been disbursed pursuant to this Agreement, and (iii) Agency expressly waives, releases and covenants not to sue the City for any portion of the undisbursed City Funding or for any Claims (as defined hereinafter) arising out of or in connection with termination of this Agreement.

B. This Agreement may be terminated at any time by the City for convenience upon thirty (30) days written notice to the Agency. If the Agreement is terminated pursuant to this paragraph 5.B., the Agency shall immediately return to the City all City Funding that has not yet been expended by Agency for Project activities.

6. REPAYMENT OF CITY FUNDING. If Agency fails to comply with any of the terms and conditions of this Agreement (including but not limited to failure to comply with the Project and Budget, failure to comply with applicable Laws, or failure to submit the required

periodic reports within the time period required by this Agreement), and such noncompliance continues for ten (10) days after written notice thereof from the City, the City may, in its sole and absolute discretion, require the Agency to repay all or any portion of the City Funding to the City within thirty (30) days after written notice from the City in accordance with paragraph 11 to repay the City Funding.

7. COMPLIANCE WITH LAWS. With respect to the performance of the requirements of this Agreement, the Agency shall comply with all applicable current and future federal, state, and local laws, ordinances, rules and regulations, the federal and state constitutions, and orders and decrees of any lawful authorities having jurisdiction over the matter at issue (collectively, "Laws"), including but not limited to Florida public records laws. The Agency hereby makes all certifications required under Florida Statute section 287.135, and the City may terminate this Agreement as provided in Florida Statute section 287.135. The Agency shall comply with Florida laws regarding public records (e.g., Chapter 119, Florida Statutes, and specifically Chapter 119.0701(2)-(3)) in regard to performance of the requirements of this Agreement. **IF THE AGENCY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, AS TO THE AGENCY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CITY CLERK'S OFFICE (THE CUSTODIAN OF PUBLIC RECORDS) AT (727) 893-7448, CITY.CLERK@STPETE.ORG, OR 175 FIFTH ST. N., ST. PETERSBURG FL 33701.**
8. RIGHT TO INSPECT. To determine the Agency's compliance with this Agreement, the City may at any reasonable time enter and inspect any premises used by Agency for any part of the Project funded hereunder.
9. INDEMNIFICATION.
 - A. Agency shall defend at its expense, pay on behalf of, hold harmless and indemnify the City, its officers, employees, agents, elected and appointed officials and volunteers (collectively, "Indemnified Parties") from and against any and all claims, demands, liens, liabilities, penalties, fines, fees, judgments, losses and damages (collectively, "Claims"), whether or not a lawsuit is filed, including but not limited to Claims for damage to property or bodily or personal injuries, including death at any time resulting therefrom, sustained by any persons or entities, and costs, expenses and attorneys' and experts' fees at trial and on appeal, which Claims are alleged or claimed to have arisen out of or in connection with, in whole or in part, directly or indirectly:
 - i. The performance of this Agreement (including changes and amendments hereto) by Agency, its employees, agents, representatives, contractors, subcontractors or volunteers; or

- ii. The failure of Agency, its employees, agents, representatives, contractors, subcontractors or volunteers to comply and conform with any applicable Laws; or
 - iii. Any negligent act or omission of Agency, its employees, agents, representatives, contractors, subcontractors or volunteers, whether or not such negligence is claimed to be either solely that of Agency, its employees, agents, representatives, contractors, subcontractors or volunteers or to be in conjunction with the claimed negligence of others, including that of any of the Indemnified Parties; or
 - iv. Any reckless or intentional wrongful act or omission of Agency, its employees, agents, representatives, contractors, subcontractors or volunteers.
- B. The provisions of this paragraph 9 are independent of, and will not be limited by, any insurance required to be obtained by Agency pursuant to this Agreement or otherwise obtained by Agency, and shall survive the expiration or earlier termination of this Agreement with respect to any claims or liability arising in connection with any event occurring prior to such expiration or termination.

10. INSURANCE.

- A. The Agency shall carry the following minimum types and amounts of insurance at its own expense:
- i. Commercial general liability insurance in an amount of at least One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) aggregate in occurrences form. This policy shall include coverage for (i) personal injury or death or property damage or destruction; (ii) business interruption; (iii) fire legal liability in the minimum amount of One Hundred Thousand Dollars (\$100,000); and (iv) contractual liability under this Agreement.
 - ii. Workers' Compensation insurance as required by Florida law and Employers' Liability Insurance in an amount of at least \$100,000 each accident, \$100,000 per employee, and \$500,000 for all diseases for Agency Employees.
 - iii. Abuse and Molestation coverage in an amount of at least \$1,000,000 per occurrence. This shall include coverage for bodily injury, mental anguish, and emotional distress arising from the actual, alleged, or threatened abusive behavior, conduct, verbal or nonverbal communication, molestation, or exploitation, whether for sexual gratification, discrimination, intimidation, coercion, or for any other purpose.

- iv. Assault & Battery Insurance in an amount of at least \$1,000,000 per occurrence. A stand-alone policy or endorsement to the Commercial General Liability policy is acceptable.
 - v. Errors and Omissions or Professional Liability insurance appropriate to Contractor's profession with a minimum limit of \$1,000,000 per occurrence. If coverage is on a "Claims Made" basis, it must include a retroactive date of coverage beginning no later than the date this agreement is executed.
- B. All of the Agency 's insurance policies, except Workers' Compensation and Professional Liability, shall name the Indemnified Parties as additional insureds.
 - C. All policies shall provide that the City shall be notified at least thirty (30) days prior to any cancellation, reduction or material change in coverage.
 - D. The Agency shall provide the City with Certificates of Insurance on a standard ACORD form reflecting all required coverage. At the City's request, the Agency shall provide copies of current policies with all applicable endorsements.
 - E. All insurance required shall be on a primary and noncontributory basis and shall be provided by responsible insurers licensed in the State of Florida and rated at least A- in the then current edition of AM Best's Rating Services, or similar rating agency acceptable to the City.
 - F. The Agency hereby waives all subrogation rights of its insurance carriers in favor of the Indemnified Parties. This provision is intended to waive fully, and for the benefit of the Indemnified Parties, any rights or claims which might give rise to a right of subrogation in favor of any insurance carrier.
 - G. If the insurance carried by the Agency has broader coverage than required in this Agreement, then that broader coverage, including but not limited to additional insured requirements, shall be the requirement in this Agreement. If the Agency's insurance limits are greater than the minimum limits set forth herein, then the Agency's insurance limits shall be the required limits in this Agreement
 - H. The City shall have the right to reasonably increase the amount or expand the scope of insurance to be maintained by the Agency hereunder from time to time.

11. NOTIFICATION.

- A. All notices, requests, demands, or other communications hereunder shall be in writing and shall be deemed to have been served as of the delivery date appearing upon the return receipt if sent by certified mail, postage prepaid with return receipt requested, at the address listed below, or upon the actual date of delivery, if hand

delivered to the address below. Either party may change the below-listed address at which it receives written notices by so notifying the other party hereto in writing.

Dr. Sandra E. Braham
Gulf Coast JFCS
1401 Icot Blvd.
Clearwater, FL 33760
727-479-1800

Megan McGee
City of St. Petersburg
P.O. Box 2842
St. Petersburg, FL 33731
727-893-7095

- B. Each of the above referenced individuals shall serve as the official contact of his or her party and assume primary responsibility for coordination of services and activities pursuant to this Agreement.

12. RECORDS.

- A. Agency shall maintain financial books, records, and accounting information related to this Agreement. These books, records, and information shall comply with generally accepted accounting principles. Agency shall provide an independent audit of such books, records and information by a Certified Public Accountant upon request by the City, at no cost to the City, within ninety (90) days of such request. Except as otherwise authorized by the City, Agency shall retain all such books, records and information for the Term and for the retention periods set forth in the most recent General Records Schedule GS1-SL for State and Local Government Agencies. Nothing herein may be construed to allow destruction of records that may be required to be retained longer by the statutes of the State of Florida.
- B. All costs shall be supported by properly executed payrolls, time records, invoices, contracts, vouchers, orders and any other accounting documents pertaining in whole or in part to this Agreement, and all such documents shall be clearly identified and accessible.
- C. Agency shall, at any reasonable time requested by the City and as often as the City may deem necessary, make available to the City for examination all of its books, records and information with respect to all matters covered by this Agreement and shall permit the City or its designated authorized representatives to audit and inspect all such books, records and information, including but not limited to invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement.

13. INELIGIBILITY FOR FUTURE FUNDING. The City may deem Agency ineligible to receive City funds in subsequent years if (i) the City withholds all or any portion of the City Funding from Agency in accordance with this Agreement; (ii) the City reclaims the City Funding pursuant to paragraph 6; (iii) the City terminates this Agreement for any reason; or (iv) the City determines Agency is not in compliance with the terms or conditions of this Agreement or is in violation of any applicable Laws.

14. NON-APPROPRIATION. The obligations of the City as to any funding required pursuant to this Agreement are limited to an obligation in any given year to budget, appropriate and pay from legally available funds, after monies for essential City services have been budgeted and appropriated, sufficient monies for the funding that is required during that year. Notwithstanding the foregoing, the City is not prohibited from pledging any legally available non-ad valorem revenues for any obligations heretofore or hereafter incurred, which pledge will be prior and superior to any obligation of the City pursuant to this Agreement.
15. NON-DISCRIMINATION. Agency, its employees, agents, representatives, contractors, subcontractors and volunteers shall not discriminate because of race, color, religion, gender, national origin, marital status, age, disability, sexual orientation, genetic information or other protected category; provided, however, that the City may not enforce this provision to prohibit or discriminate against religious exercise in a manner that would be proscribed by the United States Constitution or other applicable Laws.
16. ASSIGNMENT. The Agency shall make no assignment of any of its rights, duties, or obligations under this Agreement without the City's prior written consent, which consent may be withheld by the City in its sole and absolute discretion.
17. WAIVER. No provision of this Agreement may be deemed waived by either party unless expressly waived in writing signed by the waiving party. No waiver may be implied by delay or any other act or omission of either party. No waiver by either party of any provision of this Agreement will be deemed a waiver of such provision with respect to any subsequent matter relating to such provision, and the City's consent respecting any action by the Agency does not constitute a waiver of the requirement for obtaining the City's consent respecting any subsequent action.
18. APPLICABLE LAW, VENUE AND JURISDICTION. This Agreement shall be construed in accordance with the laws of the State of Florida. Venue for any cause of action or claim asserted by either party hereto brought in state court shall be in Pinellas County, Florida, St. Petersburg Division. Venue for any action brought in federal court shall be in the Middle District of Florida, Tampa Division, unless a division shall be created in St. Petersburg or Pinellas County, in which case the action shall be brought in that division. Each party waives any defense of improper or inconvenient venue as to either court and consents to personal jurisdiction in either court.
19. DUE AUTHORITY. Each party to this Agreement represents and warrants to the other party that (i) it is a duly organized, qualified and existing entity under the laws of the State of Florida, and (ii) all appropriate action has been taken so as to duly authorize the person executing this Agreement to so execute the same and fully bind the party on whose behalf he or she is executing.

20. ENTIRE AGREEMENT; AMENDMENTS. This Agreement constitutes the complete and final expression of the agreement of the Parties with respect to the subject matter hereof and the same supersedes and controls any and all prior agreements, understandings, representations, and statements, whether written or oral, with respect to the subject matter hereof. No amendments to this Agreement or any other agreement contemplated hereunder shall be enforceable or effective unless in writing and duly executed by the Parties.
21. RELATIONSHIP OF PARTIES. Nothing contained in this Agreement shall be deemed or construed by the Parties, or by any third party, as creating the legal relationship of principal and agent or of partnership or of joint venture between the Parties or between the Parties and any third party. Further, it is understood and agreed that nothing contained herein, nor any acts of the Parties, shall be deemed to create any relationship between the Parties other than the relationship of independent contractors and principals of their own accounts.
22. NO THIRD-PARTY BENEFICIARIES. This Agreement sets forth the agreement between the Parties and all rights and benefits established herein are established solely for the benefit of the Parties and are not intended to establish any rights or benefits in any other person or entity. Persons or entities that are not a party to this Agreement may not claim any benefit hereunder or as third-party beneficiaries hereto.
23. SURVIVAL. All obligations and rights of any party arising during or attributable to the period prior to expiration or earlier termination of this Agreement, including but not limited to those obligations and rights related to indemnification, shall survive such expiration or earlier termination.
24. SEVERABILITY. Should any paragraph or portion of any paragraph of this Agreement be rendered void, invalid or unenforceable by any court of law for any reason, such determination will not render void, invalid or unenforceable any other paragraph or portion of this Agreement.
25. CITY CONSENT AND ACTION.
 - A. For purposes of this Agreement, any required written permission, consent, acceptance, approval, or agreement by the City means the approval of the Mayor or his authorized designee, unless otherwise set forth in this Agreement or unless otherwise required to be exercised by City Council pursuant to the City Charter or applicable Laws.
 - B. For purposes of this Agreement, any right of the City to take any action permitted, allowed, or required by this Agreement may be exercised by the Mayor or his authorized designee, unless otherwise set forth in this Agreement or unless otherwise required to be exercised by City Council pursuant to the City Charter or applicable Laws.

26. FORCE MAJEURE. In the event that either party hereto is delayed or hindered in or prevented from the performance required hereunder by reason of acts of God, failure of power, public health emergencies, strikes, lockouts, labor troubles, riots, war, insurrection, or other reason of like nature not the fault of the party (“Permitted Delay”), such party will be excused for the period of time equivalent to the delay caused by such Permitted Delay. Notwithstanding the foregoing, any extension of time for a Permitted Delay will be conditioned upon the party seeking an extension of time delivering written notice of such Permitted Delay to the other party within ten (10) days of the event causing the Permitted Delay.
27. EXECUTION OF AGREEMENT. This Agreement may be executed in any number of counterparts, each of which is deemed to be an original, and such counterparts collectively constitute a single original agreement. Additionally, each party is authorized to sign this Agreement electronically using any method authorized by applicable law or City policy, including any of the following: (i) a typed name on an electronic document; (ii) an image of a physical signature sent via email, fax, or other electronic transmission method; (iii) clicking a button to indicate agreement or acceptance in an electronic signature system; or (iv) a handwritten signature that is digitally captured on a touch device such as a tablet or smartphone.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF the Parties hereto have executed this Agreement, effective as of the date and year above first written.

GULF COAST JEWISH FAMILY AND COMMUNITY SERVICES, INC

By: _____

CITY OF ST. PETERSBURG, FLORIDA:

ATTEST:

By: _____

By: _____
City Clerk

Print: _____

Title: _____

(seal)

Approved as to Form and Content:

City Attorney (Designee) 00771753.docx

Exhibit A PROJECT DESCRIPTION

The Forward Together Program is designed to address the foundational causes of youth criminal involvement. With a primary focus on youth aged 11-17 and a holistic approach involving their families, this 18-month program emphasizes intervention through violence interruption using mental health and human services programs. The Forward Together Program aims to ensure St. Petersburg's youth have achievable pathways to success and provide a safety net to prevent future crimes. The overall goals of Forward Together are:

- a. Reduce recidivism rates for youth involved in crime
- b. Contribute to a lack of criminal involvement for siblings in the household
- c. Reduce level of violence of crimes being committed as a result of participation in this program to avoid escalation of violence

The City of St. Petersburg is subawarding funds to Gulf Coast JFCS to support the goals of the program. Gulf Coast JFCS will employ a team of Youth Coaches and Youth Engagement Coaches, led by a Clinical Manager who will accept youth referrals from the St. Petersburg Department. The Coaches will serve the youth, siblings, parents and family members in their home or other community locations as needed.

Coaches will provide linkages and navigation with services and activities (tutoring, mentoring, mental health, medication management, economic aid, youth sports), and advocate for youth in educational and judicial settings as applicable. Coaches will respond in the client's home and in other community settings accompanied by designated School Resource Officers and/or Community Resource Officers upon their request. Coaches will visit youth and family members regularly to address identified needs, ensure access to resources, and continued system navigation. Coach will also maintain phone contact with the client and family members for follow up. Forward Together is a voluntary program, not a diversion program; youth will still face charges and consequences in a judicial setting. Gulf Coast will be responsible for tracking the following outputs and outcomes:

1. Number of youth clients served (subject of the referral)
2. Number of siblings served (siblings of the subject of the referral)
3. Number of unduplicated contacts with case participants (youth client, siblings, family members), and number of unduplicated contacts with collateral contact (e.g. teachers, probation officers)
4. Identification of case participants (youth client, siblings, family members), who have been previously served through CALL and/or Youth Care Program
5. Reduction in criminal activity (via self-report and arrest data sharing) of youth involved in the program, including siblings.
6. Prevention of criminal activity of youth client's siblings (via self-report and arrest data sharing).
7. Reduction in severity of crimes committed by youth client (via self-report and arrest data sharing).

**EXHIBIT B
Project Budget**

| CATEGORY | TOTAL 18 MONTHS | Approx. FTE |
|------------------------------------|----------------------|--|
| | ALLOCATION | Quantity |
| <u>PERSONNEL EXPENSES</u> | | |
| Program Director | \$ 2,410.20 | 0.02 |
| Licensed Clinician Manager | \$ 99,961.50 | 1 |
| Youth Engagement Coaches | \$ 73,387.50 | 2FTEs @ 50% |
| Youth Coaches (Non Degree) | \$ 96,408.00 | 2 |
| Grant Accounting | \$ 5,793.75 | 0.05 |
| | \$ - | |
| Fringe @ 25% | \$ 67,466.25 | |
| | \$ | |
| Personnel Expenses TOTAL: | \$ 345,427.20 | 4.07 |
| <u>OPERATIONAL EXPENSES</u> | | |
| Local Travel | \$ 8,250.00 | Based on historical data from similar programs |
| Client Incidentals | \$ 11,159.64 | |
| | | Based on historical data from similar programs |
| Office Supplies | \$ 750.00 | |
| Marketing/Outreach Materials | \$ 10,500.00 | |
| Computer Supplies & Maintenance | \$ 5,250.00 | |
| Property & Liability Insurance | \$ 1,800.00 | |
| Recruiting | \$ 13,005.00 | |
| Payroll Processing Fees | \$ 1,831.50 | \$25/staff*4.07 |
| Cell Phones | \$ 2,520.00 | \$35/line * 4 staff |
| Training/Certifications | \$ 3,000.00 | |
| Professional Liability | \$ 10,794.60 | 4% of Salaries |
| Indirect Costs | \$ 55,712.06 | Rate 13.70% |
| | | |
| Operational Expenses TOTAL: | \$ 124,572.80 | |
| PROGRAM TOTAL: | 470,000.00 | |