

City of St. Petersburg
Committee of the Whole
August 22, 2024 @ 1:30 PM
City Hall, Room 100

Members: Council Chair Deborah Figgs-Sanders, Council Vice-Chair Copley Gerdes,
Council Members Brandi Gabbard, Ed Montanari, Lisset Hanewicz, Gina
Driscoll, John Muhammad, and Richie Floyd

Support Staff: Kimberly Amos – City Council Legislative Aide

1) Call to Order

2) Approval of Agenda

3) Approval of July 16, July 25, and August 1, 2024 Minutes

4) New Business – August 22, 2024

a) Selection of PSTA Citizen at Large Representative

Attachments:

1. Pinellas Suncoast Transit Authority Special Act
2. PSTA Citizen at Large Representative Solicitation Memo
3. PSTA Citizen at Large Representative Applications

b) Northwest Park Lighting Project currently on the Weeki Wachee Project List:

Mike Jefferis, *Community Enrichment Administrator*

Attachments:

4. Weeki Wachee Fund Procedures Allocation & Project Selection
5. PowerPoint Presentation

c) FY 2025 Recommended Budget

Liz Makofske, *Budget Director*

Attachments:

6. PowerPoint Presentation

General Attachments:

Minutes of the July 16, July 25, and August 1, 2024 Meetings
Pending and Continuing Referral List
Agenda Item Support Material

City of St. Petersburg
Committee of the Whole
July 16, 2024 Meeting Minutes
City Hall, Room 100

Present: Chair Deborah Figgs-Sanders, Vice-Chair Copley Gerdes, Council Members Brandi Gabbard, Ed Montanari, Lisset Hanewicz, Gina Driscoll, John Muhammad, and Richie Floyd

Also Present: Mayor Ken Welch, City Administrator Rob Gerdes, Assistant City Administrator Tom Greene, City Attorney Jacqueline Kovilaritch, Assistant City Attorney Macall Dyer, Assistant City Attorney Michael Dema, Chief of Staff Administrator Doyle Walsh, City Development Administrator James Corbett, Housing and Neighborhood Services Administrator Amy Foster, Debt Financing Director Anne Fritz, Economic Development Director Brian Caper, Tampa Bay Rays President Brian Auld, Tampa Bay Rays President Matt Silverman, Hines Senior Managing Director Michael Harrison, Faegre Drinker Biddle & Reath LLP Partner Peter Berrie, Faegre Drinker Biddle & Reath LLP Partner Allen Wheeler, Inner Circle Sports Investment Banker David Abrams, Walter P. Moore Structural Engineer Dylan Richard, Populous Global Head of Sustainability Mohit Mehta, Best Source Consulting President & CEO Anddrikk Frazier, Stornyn Founding Principal Everal Colas, Risk Manager Blaise Mazzola, and City Clerk Chan Srinivasa

Support Staff: Kimberly Amos, Legislative Aide

1. **Call to Order** – 9:00 AM
2. **Approval of Agenda** – Vice-Chair Gerdes motioned for approval. All voted in favor.
3. **Approval of May 9, 2024 Minutes** – Council Member Gabbard motioned for approval. All voted in favor.
4. **New Business** – July 16, 2024

New Business: Historic Gas Plant Redevelopment & Stadium Agreements

Mayor Ken Welch and Tampa Bay Rays President **Brian Auld** provided opening remarks outlining the collaborative progress to reach final agreements and thanked everyone for their collective efforts. City Development Administrator **James Corbett** reviewed the various engagement opportunities offered to the community and the City Council.

Mr. Corbett highlighted the changes to the Redevelopment Agreement, beginning with the parties involved, the City of St. Petersburg and the Hines Historic Gas Plant Partnership.¹ **Mr. Corbett** reviewed the changes to minimum development requirements, which include an increase in open space to 12 acres, a minimum of 2,500 gross square feet for the Daycare/Childcare facility, a fresh food and produce retailer of at least 10,000 gross square feet, and an additional interim minimum development milestone.² **Mr. Corbett** discussed changes to the

¹ The Hines Historic Gas Plant Partnership is a joint venture of Hines Affiliates and Rays Affiliates. A Rays Affiliate refers to any person directly or indirectly controlled by Tampa Bay Rays Baseball, Ltd. or a successor entity.

² The new first interim minimum development milestone requires 400,000 gross square feet of vertical development by December 31, 2030

affordable/workforce housing component as a requirement of City Council approval for changes to the number of onsite affordable/workforce housing units and the ability for the developer to convert market-rate housing, including single-family homes to affordable/workforce housing provided it remains affordable for at least 30-years. **Mr. Corbett** reviewed the changes to the community benefits component explaining how flexibility was created while maintaining a safeguard of requiring the City Council's approval to substitute obligations. **Mr. Corbett** called attention to changes in the transfer and assignments, which outline that a Hines affiliate, a Rays affiliate, or both must be included, otherwise City Council approval is required. **Mr. Corbett** summarized how the City is protected from obligations to convey parcels if the Stadium Development and Funding Agreement is terminated.

Mr. Corbett provided an overview of changes to the Stadium-Related Agreements beginning with the Development and Funding Agreement; the City cannot waive any conditions precedent to the funding release date, definitive elements cannot be changed without the City Council's approval, and the construction manager and design builder will advertise subcontracting opportunities in local publications. **Mr. Corbett** then summarized a series of changes intended to enhance the sustainability and resilience of the stadium. Assistant City Administrator **Tom Greene** reviewed changes to the Stadium budget and funding term, including a footnote outlining City expenses to be covered by the project fund and the inclusion of an Owner-Equity commitment letter. **Mr. Corbett** identified changes to the Stadium Operating Agreement as the requirement of the City Council's approval for replacement parking areas and one ticket provided to each City employee for an annual home game that celebrates the City of St. Petersburg. **Mr. Greene** called attention to the removal of a footnote in the Second Amended and Restated Interlocal Agreement per the request of CM Hanewicz in a previous Committee of the Whole meeting.

Mr. Greene discussed changes that affect multiple agreements, beginning with changes to the apprenticeship and disadvantaged workers language due to recent actions of the State of Florida legislature.³ Next, **Mr. Greene** reviewed changes to the Master Bond Resolutions that reflect the special counsel appointments of Bryant Miller Olive for validation proceedings and Faegre Drinker Biddle & Reath LLP for the Construction Funds Trust Agreement and other services.

Mr. Greene provided an overview of Article 19 of the Stadium Operating Agreement that was not included in the previous Committee of the Whole discussions. **Mr. Corbett** reviewed the remaining new agreements for committee discussion covering the Amendment to Agreement For Sale With County, the Amendment to Lease-Back and Management Agreement With County, the New Stadium Parcel Agreement For Sale, and the New Stadium Parcel Lease-Back and Management Agreement. Before ending the staff presentation, **Mr. Corbett** detailed a project timeline identifying key dates from start to finish before **Chair Figgs-Sanders** opened the floor for questions.

CM Floyd asked if Excusable Development Delay (z) in the Redevelopment Agreement could apply immediately with mayoral approval; City Administrator **Rob Gerdes** responded that the administration believes

³ HB705 amended Section 255.0992, Florida Statutes, to prohibit any political subdivision that contracts for a public works project from requiring that a contractor, subcontractor, or material supplier or carrier engaged in a public works project to recruit, train, or hire employees from a designated, restricted, or single source.

a significantly deteriorating leasing market condition does not apply in this circumstance. **CM Floyd** asked for clarification on Article 2.1.5 regarding threats of litigation, Assistant City Attorney **Michael Dema** answered that a credible threat of litigation would include legal documentation, using a demand letter as an example. **CM Floyd** asked if the developer retained control of what parcels were utilized to meet minimum development requirements; **Administrator Gerdes** explained that there is flexibility, but four areas are locked in that are anticipated to be used for affordable and workforce housing. **CM Floyd** asked if Article 4.2.1 allows the developer to decline purchasing additional parcels once minimum development requirements are met, **Administrator Gerdes** answered that it is possible the developer does not acquire every property, but it is expected they will elect to do so to retain control of what is built. **CM Floyd** expressed concern regarding the potential for a significant issue to arise with a parcel that the City would be responsible for resolving. **CM Floyd** asked if the potential lack of future subsidies could lead to unmet affordable housing obligations; **Administrator Gerdes** and Housing and Neighborhood Services Administrator **Amy Foster** referenced recent subsidies provided and explained that the City could decline if the requested subsidies significantly exceeded the standard. **CM Floyd** asked if Low-Income Housing Tax Credits (LIHTC) are geographically distributed; **Ms. Foster** answered that the process varies depending on the fund and funding source, with multiple options available. **CM Floyd** asked if subsidies provided for Gas Plant housing projects would prevent other projects from reaching fruition, **Ms. Foster** explained various sources of alternative funding, and **Mayor Welch** expressed the administration's intent to continue enhancing the Housing Opportunities For All Program. **CM Floyd** reiterated his frustration with the need to provide additional subsidies to guarantee the construction of affordable housing units.

CM Gabbard asked for additional information on converting single-family homes to affordable housing opportunities; **Mr. Corbett** explained that the contribution must be at least \$25K with the affordability period remaining 30 years to qualify for the affordable and workforce housing minimum development standards. **CM Gabbard** asked for confirmation that the 100 units of senior housing beginning construction in 2028 are part of the 300 units designated to be completed by 2030; **Mr. Corbett** answered in the affirmative. **CM Gabbard** asked if a business contributes a portion of its retail space to fresh food, does it qualify towards the 10,000 square foot minimum requirement; Hines Senior Managing Director **Michael Harrison** answered the intent is a dedicated grocer in a single facility. **Administrator Gerdes** added that other opportunities would be in supplement, not as a combination, to meet the requirement; **CM Gabbard** asked for confirmation that legal staff agreed with this assessment, Faegre Drinker Biddle & Reath LLP Partner **Peter Berrie** and **Atty. Dema** answered in the affirmative. **CM Gabbard** asked the Hines Rays team to speak on the apprenticeship and disadvantaged worker standards; Best Source Consulting President & CEO **Anddrikk Frazier** responded that the developer is firmly committed to both standards and developing workforce talent.

CM Montanari asked if the community benefit obligations language placed the City at risk after the passage of HB705; **Atty. Dema** referenced language protections, including developer acknowledgment, in Section 6.1.10; City Attorney **Jacqueline Kovilaritch** added that regulatory imposition and something agreed upon contractually is viewed differently. **CM Montanari** asked if legal staff shared the same opinion on language concerning the community benefits obligation default, **Atty. Dema** and **Atty. Kovilaritch** responded in the affirmative. **CM Montanari** asked who approves the Traffic, Parking, and Micro-Mobility Plan, **Atty. Dema** responded that administrative approval would occur. **CM Montanari** requested clarification on the shared cost

for environmental matters in Article 13.1.1; **Administrator Gerdes** explained that environmental remediation costs could be considered an eligible infrastructure cost and reminded the committee that the City's total contribution is capped. **CM Montanari** asked why additional language surrounding brownfields was added; **Atty. Dema** responded that the added specificity pertains to eligibility for brownfield, petroleum, and other state cleanup programs. **CM Montanari** asked for an explanation of Article 15.3, **Atty. Berrie** answered that in the circumstance of a transfer of the developer's obligations under the agreement, the obligations transfer to the new entity.

CM Driscoll asked how sustainability standards for the redevelopment varied when compared to the stadium; **Mr. Harrison** explained the redevelopment spans a much lengthier period, and the types of buildings constructed vary by use, so the agreement language provides flexibility for appropriate changes within standards. **CM Driscoll** asked for information on the buffers planned surrounding Booker Creek, Stornyn Founding Principal **Everald Colas** responded that the minimum easement on the channel's centerline is about 40 feet, with additional width added when possible. **CM Driscoll** asked about improvements to the pedestrian overpass over Interstate 175 and 16th Street underpass; **Mr. Auld** responded that additional work to beautify the corridor is in discussion with **Mr. Colas**, reviewing concept renderings demonstrating the potential for art, pocket gardens, and pop-up market spaces.

CM Hanewicz inquired about obligations to fulfill the design standards identified in Article 6.1.6 and if the language could be strengthened; **Atty. Berrie** responded that the introductory sentence could be strengthened to read that, "the developer has identified and must implement the following sustainability strategies." **CM Hanewicz** expressed disappointment that the minimum open space standard was not set at 14 acres to match the discounted land price. **CM Hanewicz** asked if any organizational documents on the joint venture had been received; **Atty. Berrie** and **Atty. Kovilaritch** responded that no documents had been received. **CM Hanewicz** asked if the agreement language guarantees that Hines remains involved in the development; **Atty. Berrie** answered that the language only guarantees that a Rays affiliate, a Hines affiliate, or a Hines Rays partnership must be involved. **CM Hanewicz** expressed concern about the City Council's inability to ensure that a transfer involves a developer of the same caliber or is verifiably a Hines affiliate. **CM Hanewicz** voiced disappointment that the \$50M community benefits contribution is paid across 30 years rather than upfront and emphasized that the discounted land provided cancels out the benefits received. **CM Hanewicz** asked the Rays for additional information on their business arrangement with Hines, Tampa Bay Rays President **Matt Silverman** responded that a preexisting entity of the Rays parent company, RRE Opportunities, LLC, will serve as the Rays party to the Hines Historic Gas Plant District Partnership in accordance with the DVA (Development Vesting Agreement) co-filed. **CM Hanewicz** asked if a copy of the agreement would be provided, and **Mr. Silverman** responded that it would not. **CM Hanewicz** requested confirmation the Rays would not be providing a copy of their financials, and **Mr. Silverman** responded in the affirmative.

CM Muhammad thanked the Hines Rays team and administration for negotiating the changes derived from the City Council's feedback but expressed disappointment with the sale of the land at a below-value cost, the developer's ability to pick and choose which parcels to purchase, and the lack of changes in the AMI (Area Median Income) mix for the affordable and workforce housing minimum development requirements.

VC Gerdes asked if discounted land value qualified as an incentive for developing standalone affordable workforce housing; *Administrator Gerdes* responded that land value could be considered part of a subsidy. *VC Gerdes* asked if the developer could be held to the minimum development requirements based on the discounted land value as a subsidy, *Administrator Gerdes* responded that it was possible, but the developer would have the ability to go to a dispute resolution and mediation. *VC Gerdes* asked if the City had a favorable position based on the agreement language and current subsidies provided in affordable and workforce housing deals, *Atty. Kovilaritch* responded in the affirmative. *VC Gerdes* asked for consideration to incorporate ties to the history of the Negro League within the hotel plans; *Mr. Harrison* replied that the Hines Rays team was open to discussion with the Gas Plant descendants on the best way to honor the Negro League's contributions. *Mr. Silverman* added that the Woodson Museum and anticipated ballpark exhibition space will offer additional opportunities to honor St. Petersburg's baseball history. *VC Gerdes* informed the committee an update on the Woodson Museum's application for capital funding would be brought to the Tourist Development Council (TDC) the next day; the application will be considered for a vote by the TDC in September and sent to the Board of County Commissioners for consideration if passed.

Referencing tree replacement requirements as an example, *Chair Figgs-Sanders* requested clarification on whether City requirements would be fulfilled based on the date the agreement is signed or evolving; *Atty. Berrie* responded that the standards would evolve as applicable. *Chair Figgs-Sanders* commended the Hines Rays team for voluntarily agreeing to the apprenticeship and disadvantaged worker standards and asked how good faith efforts would be documented; *Atty. Dema* referenced an annual report that documents the measurable achievement of the community benefit obligations and the report on the good faith efforts expended by the developer provided at each of the minimum development requirements interim deadlines. *Atty. Berrie* added that the City could enforce the requirements because they were a negotiated term that was part of the contractual agreement and not a regulatory mandate. *Mr. Frazier* added that quarterly reporting measures the programming and ensures adequate outcomes. *Chair Figgs-Sanders* asked for an update on the legacy garden, *Mr. Colas* responded that design plans are ongoing, but the area is being kept clear of any building in order to have a commemorative location, including a park. *Chair Figgs-Sanders* asked if consideration had been given to excavating individuals who were buried there; Economic Development Director *Brian Capar* informed the committee that ground penetrating radar is in process, and once completed, a plan will be developed with potential for ground truthing to determine if remains are located on the site. *Chair Figgs-Sanders* opened the floor for a second round of questioning.

In response to the earlier discussion, *CM Floyd* emphasized that discounted land subsidies would not apply to the offsite workforce and affordable housing. *CM Driscoll* asked if language to tighten the sustainability requirements could be incorporated; *Administrator Gerdes* responded that discussion would occur with *Mr. Harrison*, adding the Hines Rays team is open to participation. *CM Driscoll* inquired whether the City Council could receive notice when permitted transfers occur; *Atty. Berrie* explained the agreement language protects against unintentional foot-fault resulting in a breach of the agreement. *CM Hanewicz* clarified a point of concern as determining if an affiliate is the party in control and asked if ways exist to verify this without releasing private information; *Atty. Berrie* responded that it was possible. *Mr. Harrison* thanked the committee for their diligence and the City staff who worked on the agreements. *Chair Figgs-Sanders* thanked the Hines Rays team for their willingness to listen and consider changes to the agreement.

Chair Figgs-Sanders opened the floor to ask questions about the stadium redevelopment, beginning with Council Member Gabbard. **CM Gabbard** requested an explanation of the sustainability and resiliency language changes in Article 7.3(c)(v); **Atty. Kovilaritch** responded that the new language provides further detail, and the addition of the language of “good faith commercially reasonable efforts” also allows the City to measure a specific effort against a legal standard. **CM Gabbard** asked if the permitting process would offer an opportunity for checks and balances; **Administrator Gerdes** answered that Skanska would review the schematic design prior to permitting and work directly with the architect. **CM Gabbard** requested a balance of sustainability and resiliency standards for the stadium construction to be prioritized over obtaining LEED (Leadership in Energy and Environmental Design) Certification. **CM Gabbard** asked for additional information on the risk category three building code standards; Walter P. Moore Structural Engineer **Dylan Richard** explained that risk category three buildings are designed to meet wind mile per hour resiliency standards and withstand a category four hurricane. **Mr. Richard** highlighted additional key resiliency components: hardened façade features to protect from flying debris, a design that elevates above the 100-year flood plain and a category five storm surge event, and onsite solar power and backup generators.

CM Floyd inquired about the definition of team home games and asked if the Legal Department agreed with the finalized language, **Atty. Kovilaritch** relayed that an agreement was reached during discussion with the team and Major League Baseball. **CM Floyd** asked for confirmation that the insurance language in the Stadium Operating Agreement met the Legal Department’s expected standard, **Atty. Kovilaritch** responded that Assistant City Attorney Macall Dyer and the Risk Management Department worked collaboratively to address any remaining concerns. **CM Floyd** asked for confirmation that the amount of funding the City will contribute towards the stadium had not changed; **Administrator Gerdes** responded in the affirmative. **CM Floyd** expressed disappointment that a free ticket opportunity was not offered to St. Petersburg residents and that language designating that elected officials would pay for ticket use was not included. Chief of Staff Administrator **Doyle Walsh** informed the committee that an agreement was reached to provide tickets for all City employees for the remaining seasons at Tropicana Field and the new stadium, **Atty. Kovilaritch** explained where the language would be located in the agreements.

CM Montanari asked if the waiver for StadCo Contribution in Article 3.2(d)(iii) was an administrative function or would come to the City Council for consideration, **Atty. Kovilaritch** responded that it was administrative. **CM Montanari** asked for clarification on the credit facility, **and Mr. Greene** responded that the language ensures that evidence of transfers from the TeamCo to the StadCo obligation in the Construction Trust Fund Agreement is provided. **CM Montanari** inquired if a letter received from Major League Baseball satisfied the agreement requirements, **Atty. Kovilaritch** responded in the affirmative. **CM Montanari** asked if the City would continue providing insurance for the current stadium (Tropicana Field); Risk Manager **Blaise Mazzola** responded that the City would continue to provide insurance through the end of the 2027 baseball season and the demolishing of the stadium. **CM Montanari** requested additional information on insurance carried during the construction phase; **Mr. Mazzola** explained that the insurance eliminates any coverage gaps and minimizes risk. **CM Montanari** asked if preparations would need to occur before storms to protect glass areas of the stadium; **Mr. Richard** explained the glazing on the glass is impact-rated to resist flying debris.

The meeting stood in recess for a half-hour lunch break before resuming at 12:30 PM.

CM Driscoll discussed other sports stadium examples and asked for additional clarification on the sustainability and resiliency measures related to LEED certification, **Mr. Silverman** explained that the project is anticipated to meet or exceed LEED Silver standards in many areas, but certain aspects are outside of the control of the project scope therefore obtaining the certification was not placed as a requirement in the agreements. Populous Global Head of Sustainability **Mohit Mehta** added that each stadium is impacted by its geographical climate factors and highlighted that the new stadium would be built to ASHRAE 2019 (American Society of Heating, refrigerating, and Air-Conditioning Engineers) standards, which is a 35% more stringent energy requirement standard than the other stadiums discussed constructed at ASHRAE 2007. **Mr. Mehta** informed the committee that early design incorporates onsite solar, generating about 3M kilowatt hours of free clean energy, ranking first among MLB ballparks and in the top five for American sports venues. **Mr. Mehta** also highlighted a 1.2M gallon system for stormwater storage, which will be treated and then used to dissipate heat for the chiller plant and provide resources for landscaping. **Mr. Mehta** informed the committee that a report will be provided to the American Institute of Architects at every design stage and can be shared with the City Council. **Mr. Silverman** added that discussion is already occurring to emphasize environmentally friendly building operation practices. **CM Driscoll** asked for a timeline of when energy and embodied carbon analysis would be completed; **Mr. Mehta** responded that the reports are issued at the end of each stage, and models will be built using the schematic design package recently sent to bid and will be available in four to six weeks.

Concerning the bond risk, **VC Gerdes** asked staff if the City was overleveraging; **Mr. Greene** responded with his opinion that the City is not overleveraged, explaining the sources of guaranteed consistent cash flows that will cover the debt service and the downward trend of total debt service cost due to market changes. **VC Gerdes** asked if the forecasts completed were conservative enough; Debt Financing Director **Anne Fritz** discussed the various financial analyses conducted, expressing confidence in the City's ability to manage the debt. **VC Gerdes** asked if the financial contribution percentage for the stadium project was in line with the average contribution amount for a municipality; Inner Circle Sports Investment Banker **David Abrams** responded that it was in line with the national average and provided a list of recent construction examples providing between 40-60% of public financing. **VC Gerdes** asked for verification that the City's stadium contribution was capped at \$287.5M with no additional risk exposure, **Administrator Gerdes** confirmed. **VC Gerdes** requested confirmation that the operation management, maintenance, capital expenditures (CapEx), and insurance costs were paid for by the Rays; **Administrator Gerdes** confirmed and relayed that the only expense remaining would relate to police costs outside of the stadium.

Regarding the examples of public financial percentage contributions to stadiums, **CM Hanewicz** called attention to the importance of unknown factors such as the community's budget and the breakdown of percentages from various types of municipalities (City, county, state).

After ensuring no other Council Members wished to speak, **Chair Figgs-Sanders** thanked the staff, representatives from Hines Rays, and the City Council for their diligence and collaborative discussion.

With no further business, the meeting was adjourned at 1:07 PM.

City of St. Petersburg
Committee of the Whole
July 25, 2024 Meeting Minutes
City Hall, Room 100

Present: Chair Deborah Figgs-Sanders, Vice-Chair Copley Gerdes, Council Members Ed Montanari, Lisset Hanewicz, and Richie Floyd

Absent: Council Members Brandi Gabbard, Gina Driscoll, and John Muhammad

Also Present: City Administrator Rob Gerdes, Chief Assistant City Attorney Jeanine Williams, Assistant City Attorney Michael Dema, Public Works Administrator Claude Tankersley, Engineering Director Brejesh Prayman, Planning & Development Director Elizabeth Abernethy, Floodplain Manager Hannah Rebholz, and City Clerk Chan Srinivasa

Support Staff: Kimberly Amos, Legislative Aide

1. **Call to Order** – 2:00 PM
2. **Approval of Agenda** – Vice-Chair Gerdes motioned for approval. All voted in favor.
3. **Approval of June 12, 2024 Minutes** – CM Hanewicz motioned for approval. All voted in favor.
4. **New Business** – July 25, 2024

New Business: Stormwater Master Plan

Engineering Director **Brejesh Prayman** began a presentation on the Stormwater Master Plan (SMP), highlighting the plan's objective and providing a timeline of the next steps. **Mr. Prayman** discussed the SMP's project development methodology, reviewing the data gathering and analysis used and the verification processes of public meetings, third-party independent review, and regulatory review. Next, **Mr. Prayman** explained the Multi Criteria Analysis (MCA) scoring system used to rank the projects identified in the Master Plan. Presenting several examples, **Mr. Prayman** demonstrated how regional projects could address multiple areas of flooding concerns and remove structures from the 100-year floodplain. **Mr. Prayman** reviewed the funding and implementation strategy, discussing opportunities to align resources and leverage traditional and alternative funding sources strategically. **Mr. Prayman** provided a progress update on each of the three phases of implementation that have occurred since the last Committee of the Whole discussion on May 25, 2023. **Chair Figgs-Sanders** requested an explanation of the term "A/E"; **Mr. Prayman** defined the acronym as "architect-engineer." **Mr. Prayman** explained that a dynamic viewer was developed to assist Emergency Operations Center (EOC) staff in responding to surge-impacted areas during storms. Public Works Administrator **Claude Tankersley** informed the committee that a grant-funded vulnerability assessment would be brought to the next City Council Meeting for approval. **Chair Figgs-Sanders** asked whether the surge impact map presented was from a previous storm or a future projection; **Mr. Prayman** clarified the map was generated during a previous storm based on tide data recorded and verified by staff observing impacts. **Mr. Prayman** detailed the impact of Florida State Senate Bill 7040 on the water quality, quantity, and future permitting requirements for

stormwater.¹ **Mr. Prayman** discussed the recommended updates to the City Code that will return to the committee for consideration once final guidance is received from the state level. **Mr. Prayman** reviewed how these updates will be analyzed to avoid possible conflicts that could result in rolling back requirements and will be cognizant of the pending development of permitting criteria and guidelines from the regulatory agencies. **Mr. Prayman** explained how changes to the construction site maintenance area of the City Code could protect residents and allow staff to issue the violations to a hired contractor who did not meet compliance rather than a property address.

CM Montanari asked for an additional explanation of enforcement measures; **Mr. Prayman** provided several scenarios and discussed how staff would partner with homeowners to assist with compliance. **VC Gerdes** asked if tracking occurs to monitor developers and contractors who require consistent warnings; Planning & Development Director **Elizabeth Abernethy** explained that the department increases site inspections when receiving complaints. Additionally, a stop work order can be issued, or violations can be escalated to the Pinellas County Construction Licensing Board (PCCLB). **VC Gerdes** asked if homeowners receive notification if a stop work order is issued to a contractor; **Ms. Abernethy** responded that, to the best of her knowledge, homeowners receive notification. **VC Gerdes** requested homeowners receive notification if contractors receive a fine or a stop work order. **Mr. Prayman** added that a GIS (Geographic Information Systems) database is used for violations on public right of way property, with the contractor in violation verified by SunBiz. Regarding the code updates, **Chair Figgs-Sanders** asked if conversations were in progress to address challenges; **Mr. Prayman** responded that the legal department is collaborating to ensure changes address issues and do not contradict. **Chair Figgs-Sanders** asked for the expected time frame to see revisions presented, and **Mr. Prayman** answered Winter 2024. **CM Hanewicz** asked what the financial impact of operation changes required by the new legislation will be, **Mr. Prayman** responded that an immediate effect is not anticipated because the requirements primarily impact site improvements. **Ms. Abernethy** added that as of October 1, 2024, business impact statements will provide feedback on any potential cost changes due to the legislation. **VC Gerdes** asked for information on the most significant 24-hour rain events in the last five and ten years. At a later point in the meeting, **Mr. Tankersley** answered that two occurrences of approximately five inches of rainfall occurred during Hurricane Hermine in 2016 and Tropical Storm Eta in 2020. **VC Gerdes** asked if an alert system to warn residents of potential flood issues was possible; **Mr. Prayman** responded that consideration was given with further logistics to be developed.

CM Montanari asked for a comparison of the Integrated Water Resources Master Plan (IWRMP) and the SMP; **Mr. Tankersley** explained that the reports are correlated; the IWRMP was rebranded as the St. Pete Water Plan as it deals with water, wastewater, stormwater, and natural resources, and reclaimed water. The St. Pete Water Plan was finalized prior to the SMP to meet the requirements of a consent order timeframe; the Stormwater Master Plan completes the final portion of the St. Pete Water Plan. **CM Montanari** asked if the SMP focuses on rainfall events, storm surge events, or both; **Mr. Prayman** responded that the plan does not look at storm surges, strictly rainfall, with consideration given to sea level rise. **CM Montanari** asked if regulation changes would impact the reclaimed water system; **Mr. Tankersley** responded that the current changes would not impact nutrient removal from reclaimed water; additional regulations anticipated to be released could. **CM Montanari** asked how new regulations would change planning for storm events; **Mr. Prayman** explained how factoring a 25-year/24-hour rainfall event would impact the planning and permitting process.

¹ Governor Ron DeSantis approved Senate Bill 7040, Ratification of the Department of Environmental Protection's Rules Relating to Stormwater, on June 28, 2024.

CM Hanewicz highlighted the challenge of explaining to residents how the extensive number of studies interact to formulate a cohesive plan; *Mr. Prayman* stated that he would work with marketing to develop informative graphics. *CM Hanewicz* asked why the level of service differs for roadways and buildings; *Mr. Prayman* explained that building standards are connected to the floodplain CRS (Community Rating System) requirements. *CM Hanewicz* inquired about the CIP (Capital Improvement Program) funding needed; *Mr. Tankersley* responded that \$17M of funding is requested for FY2024 (Fiscal Year) and \$25M for FY2025. *CM Hanewicz* emphasized the need is more significant than the requested funding; *Mr. Tankersley* informed the committee that to complete the estimated \$1B of work recommended, the City would need to budget \$50M annually for twenty years.

CM Floyd asked why the change occurred to pivot from a 10-year/1-hour event to a 10-year/24-hour event; *Mr. Prayman* answered that the change would help modeling remain consistent when transitioning to the new state requirements. *Ms. Abernethy* informed the committee that adopting the SMP can assist the City with obtaining a CRS score of 5, improving flood insurance reductions for residents. *CM Floyd* requested additional information on the 100-year/24-hour event; *Mr. Prayman* explained that it is designed to demonstrate that development within a specific basin or floodplain will not push water elsewhere to flood another property and is monitored and enforced by the Water Management District. *Mr. Prayman* suggested scheduling one-on-one meetings with Council Members to review requested code changes before committee discussion. *Chair Figgs-Sanders* asked how projects could be moved up the ranking system for consideration; *Mr. Prayman* responded that individual stormwater rankings would be added to the rankings for seawall vulnerability to rank projects that best mitigate community risk.

VC Gerdes moved to send a proposed resolution adopting the Stormwater Master Plan to the August 15, 2024, City Council meeting; the motion passed unanimously.

With no further business, the meeting was adjourned at 3:22 PM.

City of St. Petersburg
Committee of the Whole
August 1, 2024 Meeting Minutes
City Hall, Room 100

Present: Chair Deborah Figgs-Sanders, Council Members Brandi Gabbard, Ed Montanari, Gina Driscoll, John Muhammad, and Richie Floyd

Absent: Vice-Chair Copley Gerdes and Council Member Lisset Hanewicz

Also Present: City Administrator Rob Gerdes, Assistant City Administrator Tom Greene, City Attorney Jacqueline Kovilaritch, Chief Assistant City Attorney Jeanine Williams, Budget Director Liz Makofske, Community Enrichment Administrator Mike Jefferis, Interim Fire Chief Robert Bassett, Interim Chief Equity Officer Carl Lavender, Development Coordination Managing Director Chris Ballestra, Transportation and Parking Management Director Evan Mory, Public Works Administrator Claude Tankersley, Economic Development Director Brian Caper, and City Clerk Chan Srinivasa

Support Staff: Kimberly Amos, Legislative Aide

1. **Call to Order** – 2:30 PM
2. **Approval of Agenda** – CM Montanari motioned for approval. All voted in favor.
3. **Approval of May 7, 2024 Minutes** – CM Gabbard motioned for approval. All voted in favor.
4. **New Business** – August 1, 2024

New Business: FY2025 Recommended Budget

Budget Director *Liz Makofske* presented the FY2025 (Fiscal Year) Mayor’s Recommended Budget, highlighting the proposed millage rate reduction and examples of the City Council priorities that are addressed. *Ms. Makofske* outlined the key areas of investment and capital improvement investments that are recommended and reviewed the changes that have occurred since the preliminary budget was presented. In a brief overview of the FY25 Budget, *Ms. Makofske* explained the operating budget revenues and planned expenditures, the general fund revenue budget and expenditures, and the Capital Improvement Program (CIP).

CM Montanari asked how the millage rate reduction is calculated; Assistant City Administrator *Tom Greene* explained that 96% of the gross taxable value is used as the baseline, and once organizational needs are determined, a cost-benefit analysis is conducted.¹ *CM Montanari* reiterated a two-tenths of a mill reduction as a FY25 budget priority. *CM Montanari* asked why funding for the innovative equity project had increased to \$1.36M; *Ms. Makofske* responded that the project is budgeted for \$1M since the preliminary budget was released, the department budget has been adjusted to correct funding that was inadvertently removed as well as a staff position change. *CM Montanari* requested information on two new library positions added; Community Enrichment Administrator *Mike Jefferis* explained that the positions replace previous staff cuts and provide a master’s degree level employee onsite to assist with library operations. *CM Montanari* asked how the amount

¹ The Ad Valorem Taxes needed to fund FY24 Operating Requirements is divided by 96% of Gross Taxable Value (\$218,424,029 / \$33,851,070,016 = 6.4525 Mills)

of \$2M was determined for contingency funds; **Mr. Greene** answered that \$1M is reserved for unforeseen expenses, and the other \$1M is earmarked for potential expenses associated with the Historic Gas Plant redevelopment. **CM Montanari** expressed concern with the amount of money borrowed from the Economic Stability Fund and reiterated his budget request to direct \$1M to the fund in FY25.

CM Gabbard inquired about the lack of new equipment for fire and rescue in the CIP budget; Interim Fire Chief **Robert Bassett** explained that several engines and trucks have been pre-purchased, but production delays have created issues. **CM Gabbard** asked if the department had adequate staffing to fulfill needs; **Chief Bassett** responded that the current staffing was sufficient, but position changes would occur when Engine 1 came into service. **Mr. Greene** added that grants would be pursued to staff the engine once its production is in the final stages. **CM Gabbard** requested an update on the relocation of Fire Station 2, **Chief Bassett** informed the committee that the property had been purchased and the design phase was almost complete. **CM Gabbard** asked for additional information on the Five-Year CIP projections; **Ms. Makofske** explained the variances are based on the type of projects scheduled and the grants available for funding. **CM Gabbard** inquired if position increases were considered to assist with staffing needs related to the Historic Gas Plant Redevelopment; City Administrator **Rob Gerdes** responded that departmental needs are being evaluated and a factor in the request for contingency funds to be reserved. **Ms. Makofske** informed the committee that 45 staff positions citywide have been included in the Recommended FY25 budget and could provide additional assistance.

CM Driscoll supported CM Montanari's request to increase the Economic Stability Fund. **CM Driscoll** asked to consider funding the Clam Bayou Marine Science Center at \$100K annually for five years. **CM Driscoll** requested an update on the Public Safety Training Facility; **Administrator Gerdes** answered that current planning is trending towards separating the Fire and Police Training Facilities with a potential site for a canine training facility in the negotiations process and a design professional evaluating a fire training facility at the Lake Maggiore site. **CM Driscoll** asked for an update on the Phillis Wheatley Rise to Read; Interim Chief Equity Officer **Carl Lavender** explained that the organization review period ends in September, and evaluation will occur to determine funding needs and applicability. **CM Driscoll** requested that 1% of the general operating budget be designated to the arts to mitigate the impact of funding vetoed by the state legislature. **CM Driscoll** proposed an agreement with the St. Pete Arts Alliance to assist with distributing grant funding for artists and organizations.

CM Muhammad supported the Clam Bayou funding request and showed interest in continuing the discussion to designate 1% of the budget to the arts once additional details were available. **CM Floyd** expressed his support for arts funding, requesting information on how other items in the budget would be impacted before a final decision. **CM Floyd** asked for consideration of funding for educational scholarships at Albert Whitted Airport. **Administrator Gerdes** expressed the Administration's willingness to continue discussions on arts funding but asked the committee to provide a consensus on the requested dollar amount and suggestions for budgetary reductions to accommodate the request. **Administrator Gerdes** relayed to the committee that assigning percentage amounts to a budgetary request was not the Administration's preference.

Chair Figgs-Sanders expressed support for arts and requested that the Administration allocate as close to the \$1M of lost funding as feasible. **Chair Figgs-Sanders** asked for additional consideration to support funding needs for Clam Bayou and the Lincoln Cemetery project. **Chair Figgs-Sanders** asked to consider funding for Albert Whitted Airport scholarships or collaborating with community partners to provide support if City

funding is restricted. **Chair Figgs-Sanders** requested a comprehensive list of City Council priorities funded before individual meetings with staff; **Mr. Greene** confirmed the intention to provide this information during one-on-one discussions. **Administrator Gerdes** requested feedback from committee members on how additional funding for the arts would be distributed. **Mr. Greene** and **Ms. Makofske** informed the committee that a \$687K increase in art funding has occurred from FY24 to FY25. **Chair Figgs-Sanders** advocated for the prioritization of local artists when considering art projects. **CM Gabbard** requested clarification on a variance of funding allocated to the Florida Orchestra between two documents; **Ms. Makofske** explained that the funding totals \$100K, with \$62K from the City Development Administration (CDA) and \$38K from Enterprise Facilities. **CM Gabbard** expressed support for additional funding for the arts, emphasizing the ability to support local artists, and requested intentional planning of how an increase would be utilized.

CM Montanari requested clarification on why the Pier Operating Fund budget increased by 20%; Development Coordination Managing Director **Chris Ballestra** discussed a one-time expense of \$750K, reserved to celebrate the Pier's fifth anniversary, and a property tax increase of \$250K as factors for the increased budget. **CM Montanari** asked for additional details on the planned celebration, and **Mr. Ballestra** explained that the funding is a placeholder for a series of events currently being planned. **CM Montanari** asked about funding in the CIP for Pier improvements to bathrooms and door replacements; **Mr. Ballestra** referenced a potential safety issue with doors caused by a wind vortex and explained that bathroom improvements are necessary to repair an area damaged by water. **CM Montanari** requested an update on the master planning process for the Dali Museum and Mahaffey Theater and asked if the current funding allocated was sufficient; **Mr. Ballestra** confirmed the funding was adequate for the current phase in progress, with deliverables returned to staff by early November. **CM Montanari** asked what maintenance and capital improvement projects are needed for the Mahaffey Theater; **Mr. Ballestra** explained that \$6-10M of funding is required over the next ten years for repair or replacement of electrical work, roofing, and HVAC (Heating, Ventilation, and Air Conditioning) systems with opportunities for grant funding being pursued. **CM Montanari** requested an update on funding for a permanent ferry dock; Transportation and Parking Management Director **Evan Mory** responded that current funding is for the design phase, with construction costs undetermined. **CM Montanari** asked why the Enoch Davis Center line item was missing and referenced a notation at the bottom of page 242; **Ms. Makofske** explained that the fund summary only shows the five-year plan, and the notation refers to an assignment of fund balance to future projects. **Administrator Gerdes** informed the committee that South St. Petersburg TIF (Tax Increment Financing) funds are being considered for the Enoch Davis facility. **Mr. Jefferis** added that a feasibility study was recently completed, and the design firm has been selected. **CM Montanari** asked why spending has increased for the Water Resources Department; Public Works Administrator **Claude Tankersley** explained that an evaluation was conducted in FY24 on projects affected by supply chain and pandemic-related issues to prioritize capital spending and aspects of operation such as chemical costs have risen significantly. **CM Montanari** asked if a request to plant 1,000 trees was included in the budget; **Mr. Tankersley** responded the Office of Sustainability and Resilience is slated to plant 600 trees and needs to develop additional planting strategies to reach a goal of 1,000 annually. **CM Montanari** supported increasing arts funding but hesitated to commit to a specific percentage goal. **CM Montanari** referenced the TDC (Tourist Development Council) as a potential partner to assist with arts funding and Mahaffey Theater needs. **CM Montanari** expressed support for funding for Clam Bayou; **Administrator Gerdes** asked for clarification on what specific aspect of Clam Bayou should be funded. **Chair Figgs-Sanders** and **CM Montanari** responded with funding to support programming needs and **Mr. Jefferis** prioritized field trip endowments. **CM Montanari** reiterated his requests to reserve \$1M for the Economic Stability Fund and to reduce the millage rate.

CM Driscoll clarified the request for funding at Albert Whitted Airport, including a five-hundred-dollar scholarship for mechanics, bringing the total amount requested to \$16,500. **CM Driscoll** asked where the July 4th fireworks are in the budget, and **Ms. Makofske** responded the Pier Operating Budget. **CM Driscoll** asked for the New Year's Eve fireworks funding to be in the Pier Operating Budget and that the \$50,000 allocated in the General Fund be redirected to the Warehouse Arts District Association for the Arts Exchange's outdoor stage. **CM Driscoll** asked if funds for specialty vehicles were being budgeted accordingly to accommodate production delays; **Ms. Makofske** explained the process to purchase has shifted with replacements budgeted a fiscal prior to ensure delivery prior to necessity. **CM Driscoll** requested clarification on rental increases for Marina tenants; **Mr. Ballestra** confirmed the increase as up to 10%, emphasizing that if the City Council approves the proposed contract with Safe Harbor Marinas, the anticipated operating budget for the Marina will change substantially. **CM Driscoll** requested consideration that any rent increases be capped at 5% and asked for the language to be clarified to read: "increase by up to 10%" in the finalized budget.

CM Muhammad asked if the planned staffing increases for education and youth opportunities addressed all department needs; **Mr. Greene** and **Mr. Lavender** discussed staffing plans to fulfill initiatives with reevaluation as needed. **CM Muhammad** requested an update on the Jordan Park gym reopening; **Mr. Lavender** explained that funding has been received at the state level to design a technical campus that may include the gym property. **CM Muhammad** asked about funding to assist neighborhoods with the technical requirements to execute grant funding; Economic Development Director **Brian Caper** referenced \$100K of funding in the CIP and other opportunities through the South St. Petersburg CRA fund to assist associations and business corridors. **CM Muhammad** asked for consideration of funding for a land-use study of the preindustrial corridor along 5th and 9th Avenues South between 34th and 49th Streets. **CM Muhammad** expressed interest in continuing the discussion on how percentage assignments versus dollar amounts would impact budget planning.

Chair Figgs-Sanders requested committee feedback to bring an administrative update on the FY25 budget to the next scheduled Committee of the Whole meeting on August 22, 2024. **CM Driscoll** motioned \$100,000 to be allocated from the Literacy and STEM programs portion of the budget to the Clam Bayou Marine Science Center and be a recurring item for five years. **Chair Figgs-Sanders** expressed her reluctance to vote on funding requests without determining the impact of other initiatives. **CM Floyd** asked if the Administration remained concerned with public access issues for Clam Bayou; **Mr. Jefferis** responded the concerns were related to access to the dock as a public facility, not programming requests. **CM Muhammad** relayed shared concerns about reallocating funding without knowing the impact. **CM Driscoll** withdrew the motion and supported continued discussion on requested changes at the next Committee of the Whole meeting.

With no further business, the meeting was adjourned at 4:43 PM.

COMMITTEE OF THE WHOLE PENDING/CONTINUING REFERRALS						August 22, 2024	
	Topic	Return Date	Referral Date	Prior Meeting	Referred by	Staff	Notes
1	Selection of PSTA Board Citizen Representative	8/22/24	8/1/24		Council		
2	Northwest Park Lighting Project currently on the Weeki Wachee Project List	8/22/24	7/11/24	5/30/24 (BFT)	Gerdes	Jefferis	
3	FY25 Operating Budget	8/22/24	7/11/24	5/7/24 8/1/24	City Council	Makofske	An update from Administration on items discussed at the August 1, 2024 COW was requested for the next committee meeting
4	Repetitive Flooding Discussion	9/19/24	11/2/23		Gabbard	Tankersley Abernethy Rebholz Boulding	A revision to this NBI (Gabbard) was approved at the 3/21/24 CC Meeting expanding the discussion topics and requesting representatives from the Tampa Bay Regional Planning Council as included presenters
5	2025 Calendar setting and selection of Chair and Vice Chair	12/12/24	Annual	N/A	Annual	Sheppard	
6	FY '26 Council Budget Priorities	1/23/25	Annual	N/A	Annual	Makofske	
7	FY '26 CIP Budget	April 2025	Annual	N/A	Annual	Makofske	
8	FY '26 Operating Budget	May 2025	Annual	N/A	Annual	Makofske	
9	Salt Creek Property currently on the Weeki Wachee Project List	TBD	8/8/24	7/25/24 (BFT)	Driscoll	Fisch/Jefferis	
10	Joint City Council / CBAC Meeting	TBD	11/2/23	N/A	Figgs-Sanders	Caper	Discussion on the Community Benefit Program NBI (Gabbard) approved at 1/11/24 CC Meeting requested discussion include committee appointment process for standing & ad hoc members
11	Discussion of potential revisions and/or updates to Section 5.06 of the City Charter concerning the City's Redistricting process.	TBD	12/8/22	N/A	Hanewicz	Pettigrew	
12	City-Specific Dashboard & Update on St. Pete Stat	TBD	4/6/23	3/23/23 (EWD)	Council		Discussion originated at the 3/23/23 EWD Committee Meeting and was motioned by CM Gabbard to bring to a Committee of the Whole
13	Fleet Maintenance Master Plan	TBD	3/23/23	N/A	Montanari	Quintana	
14	Stormwater Master Plan	TBD	8/12/21	5/25/23 7/25/24	Administration	Prayman	Proposed changes to City Code slated to return in late 2024

15	Integrated Water Resources Master Plan Update	TBD	7/20/23	N/A	Montanari	Tankersley Palenchar	
16	Historic Gas Plant Redevelopment	TBD		10/26/23 5/9/24 6/12/24 7/16/24	City Council	Administration	10/26/23 HGP District Redevelopment 5/9/24 HGP District Redevelopment 6/12/24 Stadium 7/16/24 Redevelopment & Stadium
17	StPete 2050 Plan	TBD	12/17/19	10/22/20 1/28/21 8/26/21 2/24/22 5/26/22 8/25/22	Administration	Abernethy	Staff is working on the comp plan updates to implement the 2050 plan and anticipates providing a report to council on the draft changes in early 2025
18	City Initiated Historic Designation	TBD	12/5/19	10/28/21	(Charlie) Gerdes	Abernethy Kilborn	Relates more specifically to the Detroit Hotel block and next steps. (i.e. Local Historic District, individual buildings along 200-block of Central Avenue, or multiple property listing of several commercial storefronts along Central Avenue east of 31 st Street.) This topic will be addressed in the next Joint City Council/CPPC Meeting in 2025
19	Joint City Council/CPPC Meeting	TBD	3-Year Cycle	3/31/22	Comp Plan	Abernethy Kilborn	Comp Plan changes discussed to move joint meetings to an as-needed basis with the Historic Preservation Annual Report to come to CPPC and COW annually. The next joint meeting is slated to occur in 2025.
20	Review of City Council Policy and Procedures Manual	TBD	12/16/21	7/28/22	Council	Legal	Per Chapter 23 Article II Letter D: During the Committee of the Whole to discuss the calendar for the following year, City Council shall schedule a meeting as-needed to review the Manual for any updates or other amendments that are necessary or appropriate.
21	Implementation of Priority Dispatch	TBD	10/13/22	N/A	Gabbard	SPFR	This discussion will occur as-needed if the implementation of priority dispatch protocols are considered

SPECIAL ACT - PINELLAS SUNCOAST TRANSIT AUTHORITY

Section 1. Short Title.

This law shall be known and may be cited as the "Pinellas Suncoast Transit Authority Law." (Laws of Fla., Chapters 70-907, 82-368, 82-416, 90-449, 91-338, 94-433, 94-438, 99-440, 00-424, and 02-341.)

Section 2. Definitions.

As used in this law and unless the content clearly indicates otherwise:

- (1) *Authority* means the body politic and corporate, an independent special district, created by this part.
- (2) *Members* mean the governing body of the authority and "member" means one of the individuals constituting such governing body.
- (3) *Pinellas Suncoast Transit Area* means the municipalities of Clearwater, Dunedin, Largo, Safety Harbor, Belleair, Belleair Bluffs, Indian Rocks Beach, St. Petersburg, Tarpon Springs, Oldsmar, Pinellas Park, Gulfport, Seminole, South Pasadena, Indian Shores, Madeira Beach, North Redington Beach, Redington Beach, Redington Shores and the unincorporated areas of Pinellas County located directly between the aforesaid municipalities as determined by an extension of a municipal boundary directly to the next neighboring municipal boundary and such other areas as provided by this law.
- (4) *Municipality* means any city, village, borough or town.
- (5) *County* means the County of Pinellas.
- (6) *Public transit* means transportation of passengers for hire by means, without limitation, of a street railway, elevated railway, subway, motor vehicles, buses or other means of conveyance operating as a common carrier within the public transit area as provided, and charter service originating therein.
- (7) *Public transit system* means without limitation, a combination of property, structures, improvements, equipment, plants, parking or other facilities, and rights, or any thereof, used or useful for the purposes of public transit.
- (8) *Mass transit system* means a public transit system to provide rapid public transit for large numbers of passengers.

- (9) *Operator* means any person engaged or seeking to engage in the business of providing public transit, but does not include persons engaged primarily in the transportation of children to or from school, in operating taxicabs, in operating buses, limousines, or other means for the transportation of passengers between a common carrier terminal station and a hotel or motel, in operating a common carrier railroad, or a person furnishing transportation solely for his or its employees or customers.
- (10) Words importing singular number shall include the plural number in each case and vice versa, and the words importing persons shall include firms and corporations.

Section 3. Pinellas Suncoast Transit Authority, Status and Governing Body.

- (1) There is hereby created and established a body politic and corporate, an independent special district, to be known as the Pinellas Suncoast Transit Authority, hereinafter referred to as "authority."
- (2) (a) The governing body of the authority shall consist of 15 members, serving and selected as provided in this paragraph.
 - 1. One member shall be appointed by the City Council of the City of Clearwater from its membership.
 - 2. One member shall be appointed by the City Commission of the City of Dunedin from its membership.
 - 3. One member shall be appointed by the City Commission of the City of Largo from its membership.
 - 4. One member shall be appointed by the City Council of the City of Pinellas Park from its membership.
 - 5. Two members shall be appointed by the City Council of the City of St. Petersburg from its membership.
 - 6. One member shall be appointed by the combined municipal governing bodies of the Cities of Oldsmar, Safety Harbor, and Tarpon Springs from their membership.
 - 7. One member shall be appointed by the combined municipal governing bodies of the Cities of Belleair, Belleair Bluffs, Gulfport, Kenneth City, Seminole, and South Pasadena from their membership.

8. One member shall be appointed by the combined municipal governing bodies of the Cities of Belleair Beach, Belleair Shores, Indian Rocks Beach, Indian Shores, Madeira Beach, North Redington Beach, Redington Beach, Redington Shores, St. Pete Beach, and Treasure Island from their membership.
9. Four members shall be appointed by the Pinellas County Commission from its membership.
10. One member shall be appointed by the Pinellas County Commission and this member may not be an elected official.
11. One member shall be appointed by the City Council of the City of St. Petersburg, and this member may not be an elected official.

After the expiration of each term of each member of the governing body of the authority, that member's successor shall be chosen by the same appointing authority as the member and must possess the same qualifications. Each term of office shall be 3 years, and a member may not serve more than three consecutive terms as a member of the governing body of the authority.

- (b) Each appointed member shall hold office until his successor has been appointed and qualified. A vacancy occurring during a term shall be filled only for the balance of the unexpired term. A selection to fill a vacancy or select a successor shall be made within 60 days after the occurrence of the vacancy or before expiration of the term, whichever is applicable. If any selection is not made as provided in this subsection, the Board of County Commissioners of Pinellas County shall appoint an eligible person to the authority with like effect as if the selection were made by a municipality or group of municipalities. Any member of the authority is eligible for reappointment, except that the member may not serve more than three consecutive terms.
- (3) Each appointed member of the authority shall be a person who is a qualified elector of the county with an outstanding reputation for civic pride, interest, integrity, responsibility and business ability. No person who is an officer or employee of any city or of the county in any capacity, except elected officials, shall be an appointed member of the authority. Further, no member shall have any private financial interest, directly or indirectly, in any contract, work, or business of the authority or any public transit system subject to regulation by the authority; or, be in the employ of or hold any stock, bond, investment; or other financial interest or private business relationship to any operator of a public transit system in the

Pinellas Suncoast Transit Area.

- (4) The authority shall elect one (1) of its members as chairman of the authority and one (1) as a vice-chairman to serve for one (1) year in that capacity or until their successors are elected. At the same time, a secretary/treasurer shall be elected who may or may not be member of the authority, and they shall serve at the will of the authority. A majority of the appointed board shall constitute a quorum, and the vote of a quorum shall be necessary for any action taken by the authority. No vacancy in the authority shall impair the right of a quorum of the authority to exercise all of the rights and perform all of the duties of the authority. Upon the effective date of his appointment, or as soon thereafter as practicable, each appointed member of the authority shall enter upon his duties.
- (5) The authority may employ an executive director who shall be a person of recognized ability and experience to serve at the pleasure of the authority. The executive director may employ such employees as may be necessary for the proper administration of the duties and functions of the authority, and may determine the qualifications of such persons; however, the board must approve such positions and fix the compensation for employees. Also, the authority may contract for the services of attorneys, engineers, consultants, and agents for any purpose of the authority, including engineering, management, feasibility, and other studies concerning the acquisition, construction, extension, operation, maintenance, regulation, consolidation, and financing of transit systems in the area.
- (6) Members of the authority shall be entitled to receive from the authority their traveling and other necessary expenses incurred in connection with the business of the authority, as provided in §112.061 [Florida Statutes] but they shall receive no salaries or other compensation. Members of the authority may be removed from their office by four-fifths (4/5) vote of the members of the board of county commissioners for misconduct, malfeasance, misfeasance or nonfeasance in their office.
- (7) The authority shall provide a report to the Pinellas County legislative delegation each July.

Section 4. Purposes and powers.

- (1) The authority created and established by the provisions of this act is hereby granted and shall have the right and power to purchase, own, and/or operate transit facilities, to contract for transit services, to exercise power of eminent domain, to conduct studies and to contract with other governmental agencies, private companies and individuals.
- (2) The authority is hereby granted, and shall have and may exercise all powers

necessary, appurtenant, convenient or incidental to the carrying out of the aforesaid purposes, including, but without being limited to, the following rights and powers:

- (a) To sue and be sued, implead and be impleaded, complain and defend in all courts.
- (b) To adopt, use and alter at will a corporate seal.
- (c) To acquire, purchase, hold, lease as a lessee and use any franchise, property, real, personal or mixed, tangible or intangible, or any interest therein, necessary or desirable for carrying out the purposes of the authority, and to sell, lease as lessor, transfer and dispose of any property or interest therein at any time acquired by it. Any sale, lease or transfer of any property or interest shall be upon competitive bid except that the authority may sell, lease, or transfer any real property or interest therein to another governmental entity without competitive bid and may sell, lease, or transfer surplus personal property, tangible or intangible, in accordance with chapter 274, Florida Statutes.
- (d) To fix, alter, charge and establish rates, fares and other charges for the services and facilities of the Pinellas Suncoast Transit System, which rates, fees and charges shall be equitable and just and sufficient to meet the operating requirements of the system along with other revenue that may be available.
- (e) To regulate other operators of public transit in the Pinellas Suncoast Transit Area as to franchises, permits, fares and other charges to establish rules and regulations pertaining to these matters for distribution to the operators and public transit facilities in said area.
- (f) To make contracts of every name and nature and to execute all instruments necessary or convenient for the carrying on of its business.
- (g) To enter into management contracts with any person or persons for the management of a transit system owned or controlled by the authority for such period or periods of time, and under such compensation and other terms and conditions as shall be deemed advisable by the authority.
- (h) Without limitation, to borrow money and accept gifts or grants or loans of money or other property and to enter into contracts, leases or other transactions with any federal agency, the state, any agency of the state, the County of Pinellas or with any other public body of the state.

- (i) To do all acts and things necessary or convenient for the conduct of its business and the general welfare of the authority in order to carry out the powers granted to it by this part or any other law.
- (j) To prescribe and promulgate rules and regulations as it deems necessary for the purposes of this act.

Section 5. Pinellas Suncoast Transit Area.

The Pinellas Suncoast Transit Area shall consist of the municipalities of Belleair, Belleair Bluffs, Clearwater, Dunedin, Indian Rocks Beach, Largo and Safety Harbor, St. Petersburg, Tarpon Springs, Oldsmar, Pinellas Park, Gulfport, Seminole, South Pasadena, Indian Shores, Madeira Beach, North Redington Beach, Redington Beach, Redington Shores, along with certain contiguous unincorporated areas, all located within Pinellas County, Florida and more specifically defined as follows:

Beginning at a point where the line dividing township twenty-six and twenty-seven south if projected in a westerly direction intersects with the western boundary of the jurisdictional waters of the State of Florida in the Gulf of Mexico; thence east on said line to the northeast corner of section one in township twenty-seven south, range sixteen east; thence south to the shore of old Tampa Bay; thence in a southerly direction through the middle waters of old Tampa Bay and Tampa Bay, to a point in Tampa Bay due east of the north shore of Mullet Key; thence due west to a point due north of a point 100 yards due east from the easternmost point of Mullet Key; thence in a line 100 yards from the shoreline around the southern portion of Mullet Key to a point 100 yards west of the northernmost shore of Mullet Key; thence west to a point where such line intersects the western boundary of the jurisdictional waters of the State of Florida in the Gulf of Mexico and northward, including the waters of said gulf within the jurisdiction of the State of Florida, to point of beginning.

Less and except: The City of St. Petersburg Beach, the Town of Belleair Shores, the City of Treasure Island and the Town of Kenneth City, each as more particularly described as Parcels I through IV below:

Parcel I. City of St. Petersburg Beach:

From a point of beginning at the intersection of the center line of Blind Pass and a line which is 40 feet south of the south boundary of 74th Avenue extended in St. Pete Beach; thence run northerly along the center line of Blind Pass to a point 870 feet north of [and]

measured at right angles from the center of Blind Pass Bridge where it now crosses Blind Pass on the present State Road No. 699; thence run north 81 degrees, 31 minutes, and 3 second east along a line parallel to Blind Pass Bridge to the center line of the Government Channel in Boca Ciega Bay; thence run southeasterly and southerly along the center line of said Government Channel in Boca Ciega Bay to where said channel intersects what is known as Pass-a-Grille Channel lying east of what is now Vina Del Mar, formerly known as Mud Key; thence run southerly along the center line of said Pass-a-Grille Channel to a point 500 feet south of the southernmost tip of Long Key as it now exists; thence run due west into the Gulf of Mexico 10 miles; thence run due north to a point which lines south 60 degrees west from the point of beginning; thence run north 60 degrees east to the point of beginning. Together with the tracts of land described in fee simple deed from Elsie S. Allen, widow, to the Long Key Sewer District, a political subdivision of the State of Florida, dated May 3, 1956, and filed May 4, 1956, in deed book 1594, page 526, as clerk's instrument No. 274302A, Pinellas County Records, and in fee simple deed from Kenneth Eriksen and Jacquelyn M. Eriksen, his wife to the Long Key Sewer District, a political subdivision of the State of Florida, dated December 13, 1955, and filed October 16, 1956, in deed book 1625, page 261, as clerk's instrument No. 311304A, Pinellas County Records, said lands being the land on which the sewer plan of the Long Key Sewer District is to be located; and including any and all submerged lands lying between the side lines of said tracts extended in straight lines in a westerly direction to the center line of the Government Channel of Boca Ciega Bay. All of the lands described above line in Pinellas County, Florida, and said descriptions include all of the keys known as Long Key, Boca Ciega Isle (Coon Key), Vina Del Mar (Mud Key), the Long Key Sewer District lands, and land adjacent thereto in Boca Ciega Bay, together with all lands adjacent thereto.

Parcel II. Town of Belleair Shores:

The Town of Belleair Shore is bound on the south by the Town of Indian Rocks Beach; on the East by the West Right-of-Way line of Gulf Boulevard; on the north by the City of Belleair Beach and on the West by the waters of the Gulf of Mexico to the limit of the jurisdiction of the State of Florida, and is more particularly described as follows:

Beginning at the SW corner of Section 31, Township 29 South, Range 15 East, thence Northerly along the Range line 4.11 ft., thence N. 10 15'40 East, 205.47 ft., thence N. 11 52'02 East, 5219.96 ft. to a point on the North boundary of Section 31, Township 29 South, Range 15 East, thence N. 89 03'13 West along said North boundary 285 feet more or less to the waters of the Gulf of Mexico, then extending along the same line into the waters of the Gulf of Mexico to the limit of the jurisdiction of the State of Florida, thence South 11 41'44 West along the jurisdictional limit line of the State of Florida in the waters of the Gulf of Mexico to the intersection of the jurisdictional limit line of the State of Florida in the waters of the Gulf of Mexico, with the Township line between Township 30 South, Range 14 East, and Township 29 South, Range 14 East, and including the waters of the Gulf of Mexico within the jurisdiction of the State of Florida, thence in an easterly direction along said Township line to the point of beginning, being otherwise known and described as Lots 1 to 67 inclusive, Belleair Beach Unit No. 1, which is an unrecorded Plat; a map of said Plat, however being contained in a Deed recorded in Deed Book 963, page 473, of the Public Records of Pinellas County, Florida; and Lots 1 to 20 inclusive of Tinny's Subdivision; a Plat of said subdivision being recorded in Plat Book 5, page 2, of the Public Records of Pinellas County, Florida; and the waters of the Gulf of Mexico within the jurisdiction of the State of Florida adjacent thereto.

Parcel III. City of Treasure Island:

From the southeast corner of Section 15, Township 31 South, Range 15 East, run north along the east boundary of said Section 15, 1950 feet more or less to the centerline of John's Pass Channel for a point of beginning; then run north 46 degrees east to the centerline of Government Channel in Boca Ciega Bay; thence southerly along said centerline of Government Channel to a point 870 feet northerly of and measured at right angles to the centerline of the bridge across Blind Pass as established by the right-of-way of State Road No. 699 (Gulf Boulevard); thence run southwesterly parallel to said bridge centerline to the center of Blind Pass Channel to a point 40 feet south of the south boundary of 74th Avenue, extended; thence south 60 degrees west, 10 miles along a line parallel to said extension of 74th Avenue; thence north to a point south 46 degrees west from the point of beginning; thence north 46 degrees east to the point of beginning.

And

Parcel IV. Town of Kenneth City:

Beginning at the north $\frac{1}{4}$ corner of Section 5, Township 31 South, Range 16 East, said point also being the south $\frac{1}{4}$ corner of Section 32, Township 30 South, Range 16 East, Pinellas County, Florida; thence north 50 feet along the north and south $\frac{1}{4}$ line of said Section 32, Township 30 South, Range 16 East, thence east 50.0 feet north and parallel to south line of Section 32, Township 30 South, Range 16 East, to the west line of Lot 1, Block 1, Plat of Lealman Highlands Subdivision as recorded in Plat Book 26, page 63; thence south along said west line of Lot 1, 17.0 feet to a point 33.0 feet north of south line of Section 32, Township 32 South, Range 16 East; thence east parallel to and 33 feet north of south line of Section 32, Township 30 South, Range 16 East, along the south line of said Lealman Highlands Subdivision, Lot 1, Block 1, Lot 1, Block 3 along south line of Lots 1 and 2, Block 1 and Lots 1 and 2, Block 3, Lealman Highlands Subdivision No. 2, as recorded in Plat Book 26, page 42, and along south line of Lealman Highlands Subdivision No. 3, recorded in Plat Book 26, page 68, to southeast corner of Lot 2, Block 2 of said Lealman Highlands Subdivision No. 3; thence north 17 feet to the southwest corner of Lot 1, Block 1, Lealman Highlands Subdivision No. 4, as recorded in Plat Book 26, page 92; thence east parallel to and 50 feet north along the south line of Lots 1 and 2, Block 1 and Lots 1 and 2, Block 3 of the last mentioned subdivision, to the southeast corner of Lot 2, Block 3 of said subdivision; thence north along the east line of said Lealman Highlands Subdivision No. 4, said line also being the west line of west $\frac{1}{2}$ of east $\frac{1}{2}$ of southeast $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 32, Township 30 South, Range 16 East; thence east along the north line of the west $\frac{1}{2}$ of the east $\frac{1}{2}$ of southeast $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 32 to east line of said west $\frac{1}{2}$ of east $\frac{1}{2}$ of southeast $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 32, Township 30 South, Range 16 East; thence south along east line of aforementioned parcel to the north line of east $\frac{1}{2}$ of southeast $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 32, Township 30 South, Range 16 East; thence east along said north line to a point 110 feet west of east line of said Section 32; thence south parallel to east line of said Section 32, 115.0 feet; thence east parallel to north line of east $\frac{1}{2}$ of southeast $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 32, Township 30 South, Range 16 East, 143 feet to a point 33.0 feet east of the west line of Section 33, Township 30 South, Range 16 East; thence south parallel to and 33 feet east of line to a point 163 feet north of south line of Section 33;

thence east parallel to south line of Section 33, Township 30 South, Range 16 East 135 feet; thence south parallel to line of Section 33, 130 feet to a point 33 feet north of south line of Section 33, Township 30 South, Range 16 East; thence east and parallel to south line of Section 33, to the east line of southwest $\frac{1}{4}$ of southwest $\frac{1}{4}$ of southwest $\frac{1}{4}$ of Section 33, Township 30 South, Range 16 East and the northwest $\frac{1}{4}$ of northwest $\frac{1}{4}$ of northwest $\frac{1}{4}$ of Section 4, Township 31 South, Range 16 East to the North line of southeast $\frac{1}{4}$ of northwest $\frac{1}{4}$ of northwest $\frac{1}{4}$; thence east along north line of southeast $\frac{1}{4}$ of northwest $\frac{1}{4}$ of northwest $\frac{1}{4}$ of Section 4, Township 31 South, Range 16 East to the east line of west $\frac{1}{2}$ of the northwest $\frac{1}{4}$ of Section 4, Township 31 South, Range 16 East; thence south along the east line of west $\frac{1}{2}$ of northwest $\frac{1}{4}$ and the west $\frac{1}{2}$ of southwest $\frac{1}{4}$ of Section 4, Township 31 South, Range 16 East to the south line of the north $\frac{3}{4}$ of west $\frac{1}{2}$ southwest $\frac{1}{4}$ of Section 4, Township 31 South, Range 18 East; thence west along said south line of north $\frac{3}{4}$ of west $\frac{1}{2}$ of southwest $\frac{1}{4}$ to west line of Section 4, Township 31 South, Range 16 East; thence continue west to southerly extension of west line of Lots 1 thru 7, inclusive Block 12, Sunhaven Homes Unit 2, Plat Book 37, page 78 and 79; thence north along west line of Lots 7 thru 1 inclusive, Block 12 Sunhaven Homes Unit 2, and its extension to the south line of Joe's Creek Right-of-Way; thence west along south line of Joe's Creek Right-of-Way to west line of southeast $\frac{1}{4}$ of northeast $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 5, Township 31 South, Range 16 East; thence north along west line of southeast $\frac{1}{4}$ of northeast $\frac{1}{4}$ of southeast $\frac{1}{4}$; thence east along the north line of southeast $\frac{1}{4}$ of northeast $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 5, Township 31 South, Range 16 East, to a point 50 feet west of east line Section 5, Township 31 South, Range 16 East, said point along in the west line of 58th Street North; thence north along said line and 50 feet west of east line of Section 5, Township 31 South, Range 16 East to the east and west $\frac{1}{4}$ line of Section 5, Township 31 South, Range 16 East; thence west along said east and west $\frac{1}{4}$ line of Section 5, Township 31 South, Range 16 East to the east line of north $\frac{1}{2}$ of northwest $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 5, Township 31 South, Range 16 East; thence south along east line of north $\frac{1}{2}$ of northwest $\frac{1}{4}$ of southeast $\frac{1}{4}$, Section 5, Township 31 South, Range 16 East to the southeast corner of said north $\frac{1}{2}$ of northwest $\frac{1}{4}$ of southeast $\frac{1}{4}$ thence west along south line of north $\frac{1}{2}$ of northwest $\frac{1}{4}$ of southeast $\frac{1}{4}$ to the east line of southwest $\frac{1}{4}$ of northwest $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 5, Township 31 South, Range 16 East; thence south along east line of southwest $\frac{1}{4}$ of northwest $\frac{1}{4}$ of southeast $\frac{1}{4}$ of Section 5, Township 31 South, Range 16 East to the

north line of Joe's Creek Right-of-Way; thence west along the north line of Joe's Creek Right-of-Way to the north and south line of Section 5, Township 31 South, Range 16 East; thence south along said north and south $\frac{1}{4}$ line of Section 5, Township 31 South, Range 16 East, to south line of north $\frac{1}{2}$ of southwest $\frac{1}{4}$ of Section 5, Township 31 South, Range 16 East; thence west along south line of north $\frac{1}{2}$ of southwest $\frac{1}{4}$ to the west line of Section 5, Township 31 South, Range 16 East; thence north along the west line of said Section 5, Township 31 South, Range 16 East to a point 50 feet west of the extension of the north line of Lot 5, Hazelcrest Subdivision as recorded in Plat Book 26, page 119, public records of Pinellas County, westerly to the intersection with west line of Section 5, Township 31 South, Range 16 East; thence east along said extension and north line of Lot 5, Hazelcrest Subdivision to the northeast corner of said Lot 5; thence south along east line of Lot 5 and its extension to a point 30 feet north of the east and west $\frac{1}{4}$ line of said Section 5, Township 31 South, Range 16 East; thence east on line 30 feet north and parallel to said east and west $\frac{1}{4}$ line, Section 5, Township 31 South, Range 16 East, to the west line of the south $\frac{3}{4}$ of the east $\frac{1}{2}$ of Farm 25, Pinellas Farms, as recorded in Plat Book 7, page 4 and 5, public records of Hillsborough County, Florida, of which Pinellas County was formerly a part; thence north along the west line of the south $\frac{3}{4}$ of east $\frac{1}{2}$ of Farm 25 to the north line of said south $\frac{3}{4}$ of east $\frac{1}{2}$; thence east along north line of south $\frac{3}{4}$ of east $\frac{1}{2}$ of Farm 25 to east line of Farm 25; thence south along east line of Farm 25 to a point 30 feet north of the east and west $\frac{1}{4}$ line of Section 5, Township 31 South, Range 16 East; thence east along a line 30 feet to north and parallel the east and west $\frac{1}{4}$ line to the west line of the southeast $\frac{1}{4}$ of the northwest $\frac{1}{4}$; thence south along the west line of southwest $\frac{1}{4}$ of northwest $\frac{1}{4}$ to east and west $\frac{1}{4}$ line, Section 5, Township 31 South, Range 16 East; thence east along east and west $\frac{1}{4}$ line to its intersection with the north and south $\frac{1}{4}$ line; thence north along the north and south $\frac{1}{4}$ line of Section 5, Township 31 South, Range 16 East, to the center line of 50th Avenue North, thence west along center line of 50th Avenue North, 50 feet; thence north 50 feet and parallel to north and south $\frac{1}{4}$ line to a point 339.94 feet south of north line of Section 5, Township 31 South, Range 16 East; thence east 17 feet to a point 33 feet west of north and south $\frac{1}{4}$ line; thence north parallel to and 33 feet west of the north and south $\frac{1}{4}$ line of the north $\frac{1}{4}$ corner of Section 5, Township 31 South, Range 16 East; thence east along north line of Section 5, Township 31 South, Range 16 East, 33 feet to the point of beginning.

Together with: The north 281.66 feet of the east 165 feet of west ½ of the east ½ of the southeast ¼ of southeast ¼ of Section 32, Township 30 South, Range 16 East, Pinellas County, Florida.

Pursuant to Ordinance No. 232, together with: Parcel of land in southwest ¼ of southwest ¼ of southwest ¼ of Section 33, Township 30 South, Range 16 East, described as follows: Commencing at the southwest corner of Section 33, Township 30 South, Range 16 East; thence north 0° 02' 28" west along west line of Section 33, Township 30 South, Range 16 East, 332.50 feet; thence south 89° 46' 45" east parallel to and 325.44 feet south of south line of Whitewood Terrace, as recorded in Plat Book 47, page 39, 200.0 feet to point of beginning; thence continue south 89° 46' 45" east, 321.10 feet, thence south 1° 47' 47" east, 80.0; thence south 0° 15' 52" east, 20.0 feet to a point 233.0 feet north of south line of Section 33, Township 30 South, Range 16 East; thence north 89° 30' 37" west, 322.93 feet to a point 200.0 feet east of west line of Section 33, Township 30 South, Range 16 East; thence north 0° 02' 28" west, 99.82 feet to point of beginning.

The west 703 feet of the south ½ of the north 325.44 feet of the south ½ of the southwest ¼ of the southwest ¼ of Section 33, Township 30 South, Range 16 East, Pinellas County, Florida, less the east 120 feet thereof.

West 703 feet of north ½ of north 325.44 feet of the south ½ of southwest ¼ of southwest ¼ of Section 33, Township 30 South, Range 16 East, Pinellas County, less and except road right-of-way. There has been not taking or dedication of record as yet for this portion of property for street purposes.

The above-described tract of land includes the right-of-way at 58th Street North, which is the east 120 feet of said described tract.

Pursuant to Ordinance No. 241, together with: Begin at the northeast corner of Sun Haven Homes Unit Three, as recorded in Plat Book 39, page 25, public records of Pinellas County, Florida, said point also being the northeast corner of the northeast ¼ of the southeast ¼ of Section 5, Township 31 South, Range 16 East, Pinellas County, Florida; thence south 0° 24' 59" west, along the center line of 58th St. North, a distance of 50.00 feet; thence south 89° 55' 19" west, along the south right-of-way line of 46th Avenue North a distance of 1318.92 feet to the center line of 60th St. North; thence north 0° 24' 27" east, along said center line a distance

of 50.00 feet to the north line of the southeast $\frac{1}{4}$ of said Section 5 and with the center line of 46th Ave. North, a distance of 1318.93 feet to the point of beginning.

Pursuant to Ordinance No. 257, together with: The north $\frac{1}{2}$ of the west $\frac{1}{2}$ of Pinellas Farm 26 and the south 30 feet of the southwest $\frac{1}{4}$ of Farm 29, all in the north $\frac{1}{2}$ of Section 5, Township 31 South, Range 16 East, according to the plat thereof as recorded in Plat Book 7, page 4 and 5, public records of Hillsborough County, Florida, of which Pinellas County, Florida, was formerly a part.

The east $\frac{1}{2}$ of north $\frac{1}{4}$ of Farm 25, of Section 5, Township 31 South, Range 16 East, as shown by plat of Pinellas Farms as recorded in Plat Book 7, page 4 and 5, public records of Hillsborough County, Florida, of which Pinellas County was formerly a part.

Pursuant to Ordinance No. 260, together with: The north 115 feet of the east 110 feet of the east $\frac{1}{2}$ of the southeast $\frac{1}{4}$ of the southeast $\frac{1}{4}$ of the southeast $\frac{1}{4}$ of Section 32, Township 30 South, Range 16 East, Pinellas County, Florida.

Pursuant to Ordinance No. 269, together with: The east 55 feet of the south 263 feet of the west $\frac{1}{2}$ of the east $\frac{1}{2}$ of the southeast $\frac{1}{4}$ of the southeast $\frac{1}{4}$ of Section 32, Township 30 South, Range 16 East, of the public records of Pinellas County, Florida, less road right-of-way for 54th Avenue North.

Pursuant to Ordinance No. 275, together with: The east 120.00 feet of the west 708.00 feet of the south 162.72 feet of the north 325.44 feet of the south $\frac{1}{2}$ of the southwest $\frac{1}{4}$ of the southwest $\frac{1}{4}$ of Section 33, Township 30 South, Range 16 East, less the north 30 feet thereof, being known as Lots 10 and 11, according to the unrecorded map of Emfinger Acres, together with an easement in perpetuity over and across the north 30.00 feet of the said west 703.00 feet of the south 162.72 feet of the north 325.44 feet of the south $\frac{1}{2}$ of the southwest $\frac{1}{4}$ of the southwest $\frac{1}{4}$ of Section 33, Township 30 South, Range 16 East, for ingress and egress, Pinellas County, Florida;

And together with a perpetual easement for installation and maintenance of public utilities across the south 5 feet of the west 583 feet of the south 162.72 feet of the north 325.44 feet of the south $\frac{1}{2}$ of the southwest $\frac{1}{4}$ of the southwest $\frac{1}{4}$ of said Section 33,

Pinellas County, Florida.

Section 6. Exemption from regulation.

The public transit systems operating in and under the authority of this law and for the purposes created thereunder, shall be exempt from any of the regulatory provisions of Chapter 350, Florida Statutes.

Section 7. Exemption from taxation.

Notwithstanding of any other law to the contrary, the property, monies, and other assets of the authority and all revenues or other income of the authority, shall be exempt from all taxation, licenses, fees or other charges of any kind imposed by the state or by the county or by any municipality, political subdivision, taxing district or other public agency or body of the state.

Section 8. Special district taxation.

The Pinellas Suncoast Transit Authority shall be deemed a special district and is authorized to levy an ad valorem tax on the taxable real property in the Pinellas Suncoast Transit Area at a rate sufficient to produce an amount that may be necessary for the purposes of this act, but not to exceed three-quarters of a mill; provided such millage limit is approved by a vote of the qualified electors who are residents of the transit area. Property taxes determined and levied under this section shall be certified by the authority to the county property appraiser, extended, assessed and collected in like manner as provided by law for regular property taxes for the county or municipalities. The proceeds under this section shall be remitted by the tax collector to the treasurer of the authority who shall credit them to the funds of the authority for use for the purposes of this law. At any time after making a tax levy under this section and certifying the same to the county, the authority may issue tax anticipation notes of indebtedness in anticipation of the collection of such taxes.

Section 9. Expansion of area.

Upon a resolution adopted by the governing body of municipalities adjoining the present transit area or by the board of county commissioners for adjoining unincorporated areas, the authority may include such areas in the Pinellas Suncoast Transit Area subject to approval of qualified electors in the added area for tax purposes as provided herein.

Section 10.

Nothing contained in this act shall in any way effect the appointment of the present members of the governing body of the authority, the terms of said members or the number of consecutive terms that any of said members may serve.

Section 11.

00086066.DOC

It is declared to be the legislative intent that, if any, subsection, sentence, clause or provision of this act is held invalid, the remainder of the act shall not be affected.

Section 12.

This act shall supersede any general or local law in conflict with the intent and purposes of this act.

Section 13.

Chapters 70-907, 82-368, 82-416, 90-449, 91-338, 94-433, 94-438 and 99-440, Laws of Florida, are hereby repealed.



OFFICE OF THE CITY COUNCIL

OFFICE OF THE CITY COUNCIL
Chair, Deborah Figgs-Sanders
Council Member, District 5

July 29, 2024

**Pinellas Suncoast Transit Authority (PSTA)
Board of Directors St Petersburg Citizen Representative Position**

Background: The City of St. Petersburg has three representatives on the 15-member countywide PSTA Board: two elected city council members and one Citizen at large. City Council appoints the PSTA St. Petersburg Citizen representative. A Committee of the Whole meeting is scheduled for August 22, 2024, where applicants will introduce themselves and briefly talk about their interest in serving as the PSTA Citizen representative. City Council will vote for the PSTA St. Petersburg Citizen representative at the next regularly scheduled City Council meeting, which is currently scheduled for September 5, 2024. The current City Councilmember PSTA representatives are City Council Chair Deborah Figgs-Sanders and City Council member Gina Driscoll who also serves as the PSTA Board Chair.

Meetings: PSTA Board meetings are generally held the 4th Wednesday of the month, apart from November/December which are combined and occur the first Wednesday of December. The remaining meetings for 2024 are October 30 and December 4. Board meetings begin at 9:00 AM and are held at PSTA Headquarters (3201 Scherer Drive, St. Petersburg, FL 33716). PSTA also holds a budget public hearing in September, beginning at 6:00 PM.

All Board members are expected to participate in at least one committee (or more as needed) which include: Legislative Committee, Planning Committee, Finance and Performance Management Committee, Personnel Committee, and Nominating Committee. Most of these Committees meet monthly on a Wednesday morning.

The Board position is an excellent opportunity for leaders invested in improving local and regional transit, as well as regional transportation issues. Regular attendance is required. Each term of office shall be 3 years, and a member may not serve more than three consecutive terms. The current term would begin October 1.

Skill and experience: 1. Familiarity with transportation and transit issues: Bus rider experiences and needs: funding/finance/budget considerations and outlook; understand regional challenges and opportunities. 2 Learning mindset: Incorporates information, show adaptability, flexibility and is proactive. Understands St. Petersburg's role in important specific projects: St. Petersburg South CRA Mobility Study, 34th Street Express Service; Clearwater Intermodal Center, to name a few.

Competencies Desired: Strong desire to improve the transit system; strategic vision; ability to deal with complex policy; balances local and regional perspectives; problem solver; priority setting; informing; engaging as an active, prepared, and contributing board member; communicates well; understand role as a board member is to drive city, countywide and regional solutions as a leader.

Please submit your resume and cover letter to Cynthia.Sheppard@stpete.org no later than Thursday, August 15, 2024.

PSTA Mission Statement

PSTA provides safe, convenient, accessible, and affordable public transportation services for Pinellas County residents and visitors, and support economic vitality, thriving communities, and an enhanced quality of life.

From: Elizabeth Siplin <esiplin@empactsolutions.info>
Sent: Tuesday, July 30, 2024 2:19 PM
To: Cindy Sheppard
Subject: Re: FW: PSTA Board Citizen Representation
Attachments: Empact Solutions Resume Format- May 2022.docx

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Cindy,
Greeting, I would like to be considered for the PSTA Board Citizen representative appointment. I've attached my current resume for review. Thank you

Warm Regards,
Elizabeth Siplin



Elizabeth V. Siplin

President & CEO | Empact Solutions
Office: 855-736-7228
Cell: 915-355-7715
Email: esiplin@empactsolutions.info
Web: www.empactsolutions.net
SDVOSB | HUBZone | DBE-ACDBE | WOSB | MBE | SBE

*"Providing peace of mind knowing
all is well protected and adequately trained."*



ELIZABETH V. SIPLIN CEO-FOUNDER

PROFILE

CEO and Founder of Empact Solutions LLC a certified Service-Disabled Veteran, Woman, Minority Owned, DBE and HUBZone certified Small Business located in ST. Petersburg, Fl. As a highly respected professional who served as a military police officer and leader, performed positions of increased responsibility throughout a 27 year career. Prior to retirement, served as a Sergeant Major, performed duties as a Project Manager and Physical Security Specialist managing high dollar projects, systemic product and service development, change, and implementation.

Senior Pastor,
New Faith Free Methodist Church

CONTACT

PHONE:
915-355-7715

WEBSITE:
www.empactsolutions.net

EMAIL:
esiplin@empactsolutions.info

EDUCATION

MASTER IN BUSINESS ADMINISTRATION 02/2012

Columbia Southern University, Orange Beach, AL United States

Master's Degree Awarded: Relevant Coursework, Licenses and Certifications: Strategic Management and Business Policy; Management Information Systems, Marketing; Law and Risk Management; Administration and Finance; Business; Human Resource Management.

BACHELOR OF SCIENCE, CRIMINAL JUSTICE 03/2005

Saint Leo University Saint Leo, FL United States **Honor:** Cum Laude

WORK EXPERIENCE

MANAGEMENT AND ORGANIZATION:

Retired after 27 years of decorated active duty service while continuously serving in positions of increasing responsibilities in the defense of our nation. Demonstrated technical and tactical proficiency in all Military Police functional areas. Performed leadership and management functions to varying degrees and responsibilities for over 350,000 diverse Soldiers, Civilians and their family members; inherently responsible for their health, welfare, morale, counseling, professional development, and training in both garrison environments and deployments to Iraq and Afghanistan.

ORGANIZATION AND LOGISTICS:

Developed and implemented innovative procurement techniques to acquire necessary but hard to locate items; simultaneously eliminated wasteful expenditures while working to acquire materials and resources to improve Soldiers quality of life. Managed strict accountability of hand receipts and disbursement controls valued in the millions of dollars. Managed major elements of all projects from imitation to completion.

HUMAN RESOURCES MANAGEMENT AND OVERSIGHT:

Oversaw all human resource and professional development requirements for each Soldier and civilian supervised. Consulted with the commander, staff and unit leaders on personnel matters that could negatively affect unit readiness. Directed actions of subordinate supervisors and maintained accountability through effective collaboration, respecting and integrating that talents of all Soldiers under their auspices, and enforcing core values in all aspects of leadership and mentoring. Supervised, planned, developed and presented Security Education Training and Awareness (SETA) throughout a Brigade size organization overseeing Personnel Security (PERSEC) and its multi-levels of responsibilities. Conducted random surveys of the unit population and provide commander results of the unit's situational awareness of both security and overall climate.

Demonstrated Subject Matter Expertise:

Operational, Policy, Strategy, and Procedures Consultation
Project Management
Human Resource Manager
Training and Development
Performance Management
Budget Management
Planning, Programming, Budget and Execution (PPBE) Process
Database Administration
Acquisition Program Manager
Policy and Product Research, Development, and Implementation
Coaching/Mentoring
Strategic Planning
Safety and Emergency Management
Critical Thinking/Problem Solving
Homeland Security
Anti-terrorism/Force Protection
Written and Oral Communication
Microsoft Office Suite (Word, Power Point, Excel)

KEY ACCOMPLISHMENTS:

Managed a \$12M budget overseeing training requirements and travel expenses to support department operations.

Consultant: Battalion Operations SGM and Brigade Liaison Officer evaluating and training over 500+ personnel throughout the Brigade, Theater Support Command and U.S. Army Europe.

Battalion and Company awarded the Maintenance and Supply of Excellence Award for Europe.

Director of Emergency Services SGM (DES SGM) (4 years)-Training and Doctrine Department-Program Manager: Supervised all aspects of the organizational Law Enforcement, Fire Emergency Services and Security for a department of 205+ civilian and military personnel. Directed the safety and security of 35,000 military members, their families, and civilians within the installation.

Successfully performed duties as a Senior Instructor | Senior Management Course that provided instruction to senior Noncommissioned Officers in a variety of topics.

Developed classroom lesson plans adhering to the ADDIE (Analysis, Design, Development, and Evaluation) model; researched subject matter and organized course content emphasized on student engagement.

Security Clearance: Active TS-SCI Active

SKILLS

ARMY LEADERSHIP / MANAGEMENT / TRAINING COURSES

- Leadership, Education, Analysis, Development, Sustainment- Leadership Four: Project Management Course (05/2017)
- Domestic Violence Intervention Training (04/2017)
- Managing Personnel with Clearance/Access to Classified Information (08/2016)
- Sexual Harassment/ Assault Response and Prevention Standing Strong Training (09/2016)
- EEO Anti-Harassment & No Fear For Supervisors Course (08/2016)
- Joint Staff Suicide Awareness and Prevention Training (12/2016)
- Senior Executive Level Sergeants Major-Army Force Management Course (08/2015)
- Law Enforcement Senior Leaders Course (06/2015)
- United States Army Sergeant Major Course (06/2013)
- Senior Enlisted Joint Professional Military Education Course (08/2012)
- Certification as an Advanced Instructor (12/2011)
- IMCOM Directorate of Emergency Services Signature Course (06/2014)
- Company Commander / First Sergeant Course (10/2007)
- Enlisted Personnel Management Course (05/2003)
- Family Advocacy Staff Training (05/2000)
- Family Advocacy Staff Training Advanced (10/2000)
- Child Abuse Prevention and Investigative Techniques Course (11/2000)
- Conventional Physical Security/Crime Prevention Course (04/2017)
- Operations Security Education Course (OPSEC) Level I (08/2017)
- Counterintelligence Awareness and Reporting for DOD (10/2014)
- Antiterrorism Officer Advance Course (12/2009)
- Antiterrorism Officer Basic Course (12/2009)
- Federal Emergency Management Agency (FEMA) Courses: (IS 100- Introduction to Incident Command System; IS 200- ICS for Single Resources and Initial Action Introduction; IS 300- Intermediate Incident Command; IS 400- Advanced Incident Command System; IS 525- Guardian Accord Workshop; IS 700- National Incident Management System; IS 800- An Introduction to National Response Framework; IS 809- Emergency Support Function; and IS 813- Emergency Support Function)

AWARDS:

- Legion of Merit of Medal (1)
- Bronze Star Medal (1)
- Army Superior Unit Award (1)
- Military Outstanding Volunteer Service Medal
- Meritorious Service Medal (6)
- Army Commendation Medal (2)
- Army Achievement Medal (3)
- United States Army Drill Sergeant Badge

From: Latorra Bowles (Executive Director) <executivedirector@deuceslive.org>
Sent: Tuesday, August 6, 2024 11:21 PM
To: Cindy Sheppard
Cc: Latorra Bowles (Executive Director)
Subject: Expression of Interest for PSTA Citizen Representative Position
Attachments: Letter of Interest_Resume_PSTA Citizen Representative Position_Latorra Bowles_August 2024.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Cynthia,

I hope this message finds you well.

I am writing to express my interest in the PSTA Citizen Representative position on the Board of Directors. Attached to this email, you will find my Letter of Interest and my resume, which provide an overview of my background, experience, and the passion I have for community development and public transportation.

As the Executive Director of Deuces Live and the Treasurer for the City Beautification Commission, I am eager to bring my skills and dedication to this important role. I am excited about the opportunity to contribute to PSTA's mission and help shape the future of public transportation in our community.

Thank you for considering my application. I look forward to the possibility of discussing how my experiences and vision align with the goals of PSTA.

Best Regards,

Latorra M. Bowles
Executive Director
The Deuces Live, Inc.
833 22nd Street South
St. Petersburg, Florida 33712
executivedirector@deuceslive.org
Direct: 727-433-8237 that's 727-4DEUCES
Cell: 727-273-4294
www.deuceslive.org
Facebook.com/thedeuceslive

*Please note: my new email address:
executivedirector@deuceslive.org

"Change will not come if we wait for some other person or some other time. We are the ones we've been waiting for. We are the change that we seek." - Former President Barack Obama



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To whom it may concern,

I hope this message finds you well.

I am writing to express my interest in the PSTA Citizen Representative position on the Board of Directors. With a deep commitment to enhancing community engagement and public transportation, I believe my background and experience align well with the goals and vision of PSTA.

As the Executive Director of Deuces Live and the Treasurer for the City Beautification Commission, I have dedicated my career to fostering community development and advocating for initiatives that improve the quality of life for our residents. My roles have equipped me with a strong understanding of community needs, stakeholder engagement, and the importance of sustainable and accessible transportation solutions.

Why I Am Interested:

1. **Community Advocacy:** I am passionate about representing the interests and needs of our community members. Serving as a Citizen Representative would allow me to bring their voices to the forefront, ensuring that PSTA's initiatives are inclusive and beneficial to all.
2. **Experience and Skills:** My work with Deuces Live has involved coordinating large-scale community events, managing budgets, and developing strategic partnerships. These skills are directly applicable to the responsibilities of the Citizen Representative role, where effective communication and strategic planning are crucial.
3. **Commitment to Public Transportation:** I understand the pivotal role that public transportation plays in economic development and environmental sustainability. I am eager to contribute to PSTA's efforts to expand and improve transit services, making them more efficient and accessible for everyone in our region.

Contribution to PSTA:

- **Stakeholder Engagement:** Leveraging my extensive network within the community to foster partnerships and support for PSTA's projects.
- **Strategic Planning:** Utilizing my experience in organizational leadership to contribute to the development and implementation of strategic initiatives.
- **Community Outreach:** Enhancing PSTA's outreach efforts to ensure diverse and inclusive participation in public transportation planning and decision-making.

Thank you for considering my application for the Citizen Representative position. I am excited about the opportunity to contribute to PSTA's mission and to help shape the future of public transportation in our community. I look forward to the possibility of discussing how my experiences and vision align with the goals of PSTA.

Best Regards,

Latorra M. Bowles

Executive Director

The Deuces Live, Inc.

executivedirector@deuceslive.org

Cell: 727-273-4294



Latorra Bowles

Saint Petersburg, FL, 33712

+1 727 273 4294

Lbowles2020@outlook.com

Professional Summary

Accomplished Executive Director with extensive experience in community development, project management, and human resources. Proven track record of promoting economic activity and enhancing community well-being through strategic event planning and beautification initiatives. Adept at fostering relationships with community leaders, managing complex projects, and driving operational efficiency. Board Secretary for NAMI Hillsborough and Treasurer for the City Beautification Commission, demonstrating strong leadership and commitment to public service.

Work History

2023-9 - Current **Executive Director**

The Deuces Live, Saint Petersburg, United States

- Promotes Deuces Live Main Street as the center of the Historic 22nd Street South community and hub of economic activity by supporting and/or planning events that highlight the District's characteristics and create a positive image of the District.
- Supports the Corridor's design and beautification by enhancing the physical and visual assets that set the area apart. Focuses on capital, incentives, and other economic and financial tools to assist new and existing businesses, catalyze property development, and create a supportive environment for entrepreneurs and innovators.

2022-10 – 2023-10 **Project Manager**

Power Broker Magazine/ Urban Market Analytics, Saint Petersburg, United States

- Lead community-focused projects, enhancing content and outreach through strategic partnerships.
- Managed research and data analysis to support impactful presentations and reforms.
- Oversaw project execution from inception to completion, ensuring adherence to budget and deadlines.

2022-01 - 2022-10 Director of Community Relations

Reach St. Pete, Saint Petersburg, FL

- Corporate outreach events within the community to alleviate homelessness
- Corporate outreach events to assist clients with food, clothing and hygiene items
- Responsible for supporting the organization's mission, vision, and values by facilitating projects related to a commitment to community relations

2021-01 - 2021-05 Assistant Property Manager

Harbor Pointe Apartments, Bradenton, FL

- Assists in managing all aspects of a building's occupancy and maintenance
- Increased occupancy from 94%-99%
- Communicates with tenants regarding property-related issues
- Coordinates with tenants and third parties to address maintenance and facility needs

2017-06 - 2020-12 Director of Human Resources

Inside Sales Solution, Saint Petersburg, FL

- Safety of the workforce
- Development of a superior workforce
- Development of the Human Resources department
- Development of an employee-oriented company culture that emphasizes quality, continuous improvement, and high performance

Education

2015-08 - 2019-06 BA: Project Management

Saint Leo University - Saint Leo, FL

1997-08 - 2001-05 High School diploma

Lakewood High School - Saint Petersburg, FL

From: [Charles Arnold](#)
To: [Cindy Sheppard](#)
Subject: Resume - Application for Citizen Rep Position to PSTA Board
Date: Wednesday, August 7, 2024 2:15:27 PM
Attachments: [Resume-Charles-Arnold.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Sheppard,

My resume, based on my LinkedIn profile, is attached in a PDF format. If it is missing, here is the link to my public profile:

>> www.linkedin.com/in/charles-arnold

Whenever I have had a chance in my travels, I have used public transport whenever possible: in the US, Europe, Asia, and South America. In the past four years, I have opted for PSTA over my personal auto. I've learned to use your systems and am familiar with the system's strengths and weaknesses. The Sunrunner service has been awesome.

Public transport gets a bad rap, but it has a vital function: cities thrive when the residents have easy access to education and employment. I see an important role for a citizen advocate is to provide communications to the public, and let them know how PSTA supports the local economy, as well as the health and welfare of the area.

As for the services I can provide to the board... As a business consultant, I represented the business operations to information technology management and teams. I have deep experience diving into difficult issues and helping develop solutions.

Please take a look at my resume and give me a call at 727-278-1734.

I'm looking forward to meeting you and the PSTA Board of Directors.

Best regards,

Charles Arnold

--

Charles Arnold
Technical Writer
St. Petersburg, Florida

Charles Arnold

St Petersburg, Florida, United States

decoonit@gmail.com

727-278-1734

[linkedin.com/in/charles-arnold](https://www.linkedin.com/in/charles-arnold)

Summary

- A background in technical writing and publishing, with a unique ability to express complex technical subjects in simple, easy-to-understand language. Published documents include job aids, user manuals, data dictionaries, business procedures, and on-line help systems.
- A battle-tested analyst skilled at gathering and articulating requirements from business partners, analyzing operations processes and proposing solutions in unambiguous and detailed SDLC documentation.
- As a business analyst, worked with business units to capture points of pain and propose technical solutions to improve processes.
- Specified user interfaces for critical enterprise systems, including data definitions, mock up screens and workflows.

Experience



IT Support

U.S. Department of Commerce

Jul 2020 - Nov 2020 (5 months)

IT support role with the 2020 US Census in the St. Petersburg, Florida ACO (Area Census Office), with responsibility to support more than 2,300 field users. The office completed their mission ahead of schedule, in spite of the difficulties from the COVID-19 epidemic and early termination of operations.

>> Remote security and support tools: Decennial Remedy, AirWatch (Unified Endpoint Management), Widepoint (Telecommunication Management System), RSA SecurID (Identity and Access Management), Kiteworks (Secure Content Communication), Citrix Director, Active Directory Management.

>> Received IT support calls directly from field and office staff, diagnosed issues.

>> Researched knowledge tickets and worked through troubleshooting steps with office and field users to resolve incidents with hardware and IT systems.

>> Created and processed incident tickets in Decennial Remedy.

>> Maintained an excellent record of one-call resolutions.



Technical Writer

Jabil

Apr 2016 - Nov 2016 (8 months)

> Contract engagement at Jabil Inc. in the Mergers & Acquisitions (M&A) Project Management Office.

> Created and collaborated on technical documentation, collateral literature, custom templates, reporting, and instructional videos for two major initiatives.

> Worked as a subject matter expert and team member contributing major deliverables and performing activities throughout the project life cycle: initiation, planning, execution, closing.



Technical Writer

Masonite®

Dec 2015 - Jan 2016 (2 months)

A three-week engagement to compose and publish a training manual for a new order entry system.



Technical Writer

The Depository Trust & Clearing Corporation (DTCC)

May 2015 - Aug 2015 (4 months)

Worked with a small team in Derivative Services to produce a series of interactive report guides to support a trade information repository that provides services to customers in seven regulatory jurisdictions.



Technical Liaison II/Business Analyst/Technical Writer

MetLife

Nov 2006 - May 2015 (8 years 7 months)

- Business lead for a multi-year, multi-phase project to migrate new business operations from a legacy system to the enterprise platform.
- Business analyst for multiple projects over a seven-year period that impacted sales, administration, tasking, document management, and reinsurance.
- Project responsibilities included charters, scope management, business requirements, work breakdown structures, use cases, functional specifications, ambiguity reviews with offshore and onshore development teams, test plans, test scripts, and training end users to understand new functions and procedures.
- Migrated paper-based underwriting medical manual to an online publication with RoboHelp.
- Proposed and developed a way to leverage the producer data functions to support multiple channels to distribution. Shepherded the project through scope changes, budget constraints, and Hurricane Sandy to deliver the project.

Senior Technical Writer

AT&T Labs

Jun 2004 - Dec 2004 (7 months)

- Coordinated operations and enablement teams to create an operations specification document which detailed the roles and responsibilities for a new hosting service.
- Created a database schematic with VIZIO to help manage database changes.
- Participated in requirements gathering with customer service associates.
- Designed and created a Sharepoint document repository.

Technical Writer

JPMorgan Chase Treasury Services

Aug 2002 - Jun 2004 (1 year 11 months)

- Worked with business and technical teams to create technical requirements and specifications to support a major pricing and billing systems re-engineering project.

- Specified a system interface for a re-pricing application that netted a \$19 million increase in annual revenue.
- Designed and published a training CD for face-to-face and teleconference seminars to international sales and product management teams.
- Composed and published a task-based user reference guide to a mainframe used by pricing and billing operations and management.

Volunteer

US Peace Corps - Afghanistan

1971 - 1973 (2 years)

Was training for the TEFL program when famine conditions hit rural Afghanistan. Transferred to the Food for Work Program, which organized small development projects, such as roads, irrigation systems, and bridges. Working under the auspices of the Royal Afghan Government and USAID, I managed the program in four provinces. When conditions worsened, joined Operation Help, which transported and distributed food and supplies to the remote villages in the northeast section of the country, up to the Wakhan Corridor, an area of far north-eastern Afghanistan that links Afghanistan and China

Education

The University of New Mexico

Bachelor of Arts (B.A.)

Licenses & Certifications

Advanced Certification - RoboHelp - Information Development Solutions, Inc

 **WordPress 5 Essential Training** - LinkedIn

 **WordPress: Ecommerce** - LinkedIn

Skills

SDLC • Business Analysis • Microsoft Excel • Software Documentation • Visio • Insurance • Business Requirements • SharePoint • Project Planning • Databases

From: [Max McCann](#)
To: [Cindy Sheppard](#)
Subject: Application for Citizen Representative on the PSTA Board
Date: Monday, August 12, 2024 3:43:46 PM
Attachments: [2024-8-12 cover ltr for PSTA board.pdf](#)
[2024-8 Max McCann Resume.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Sheppard,

Attached please find my resume and cover letter in consideration for the position of Citizen Representative on the PSTA Board.

If you don't mind, please reply to confirm receipt of this email.

Many thanks,
--Max
(773) 354-5331

2648 3rd Ave S
St Petersburg, FL 33712

August 12, 2024

St Petersburg City Council
C/o Cindy Sheppard, Administrative Officer
cynthia.sheppard@stpete.org

Dear Council Members,

I am writing to express my interest in the Citizen Representative position on the Pinellas Suncoast Transit Authority (PSTA) Board of Directors. With 15 years of legal experience, a strong background in public service, and a deep commitment to sustainable transportation, I am well-equipped to contribute to the Board's work.

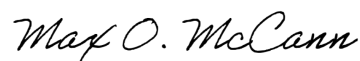
As a Senior Attorney with the Florida Department of Financial Services, I analyze complex legal and policy issues, which has prepared me to navigate the challenges faced by the PSTA. My passion for public transportation in Pinellas County is evident through my frequent use of PSTA services and participation in PSTA Board meetings as a member of the public. I am currently leading an initiative to remove parking mandates from the City's SunRunner zoning codes in order to encourage transit ridership, and I was instrumental in mobilizing support for the 34th Street Express Service project at a recent town hall.

My community involvement includes serving as Vice President of the Palmetto Park Neighborhood Association, where I organize social events and chair the Safe Streets Committee. I also lead a monthly bike-to-school event at James B. Sanderlin IB World School and advocate for zoning reforms as a Board Member of YIMBY St Pete.

The Citizen Representative role offers an exciting opportunity to bring my skills and passion to the PSTA Board. I look forward to contributing to the Board's mission of providing safe, efficient, and innovative transportation solutions.

Thank you for considering my application.

Sincerely,



Max O. McCann

Max O. McCann

2648 3rd Ave S, St. Petersburg, FL 33712
(773) 354-5331, maxolivermccann@gmail.com

ADMISSIONS

Admitted to practice law in the States of Florida and New York, the United States District Courts for the Eastern and Southern Districts of New York, and the Second Circuit Court of Appeals

EXPERIENCE

Florida Department of Financial Services, St. Petersburg, FL

Senior Attorney, Office of the General Counsel Dec. 2021 – Present

- Represent the Department in formal and informal administrative hearings under complex regulatory frameworks
- Interpret contracts and other legal instruments to adjudicate claims for unclaimed property worth millions of dollars
- Counsel sworn law enforcement officers on compliance with state and federal law, including Florida's Sunshine Law

McColm & Company LLC, St. Petersburg, FL

General Counsel and Director of Compliance & Operations Mar. 2021 – Oct. 2021

- Counseled company executives on legal issues such as procurement practices, employment law, and compliance with state and federal law
- Negotiated, drafted, and interpreted proposals, service contracts, vendor agreements, and other legal instruments
- Oversaw management of a multi-million-dollar services contract, ensuring compliance with all regulatory and contractual obligations

Florida Department of Financial Services, Tallahassee, FL

Executive Senior Attorney, Office of the General Counsel Oct. 2019 – Feb. 2021

Senior Attorney, Office of the General Counsel Oct. 2018 – Oct. 2019

- Supervised a team of attorneys and staff members responsible for conducting informal hearings, analyzing proposed legislation, and responding to public records requests
- Represented the Department in a wide range of litigation, including a constitutional challenge to the state-wide funding structure for Florida's clerks of court
- Managed the Department's discovery obligations in Florida's suit against several opioid manufacturers and distributors

New York City Law Department, New York, NY

Senior Counsel, Appeals Division

Sept. 2015 – Sept. 2018

Assistant Corporation Counsel, Special Federal Litigation Division

Sept. 2008 – Sept. 2015

- Represented the City of New York and its agencies and employees in significant litigation in state and federal trial and appellate courts dealing with a variety of legal issues, including labor and employment suits, civil rights claims, contract disputes, administrative law, and torts

Brooklyn Law School, Brooklyn, NY

Adjunct Instructor of Clinical Law

Aug. 2013 – Sept. 2015

- Planned curriculum and taught seminar class on civil litigation, including classes on ethics, civil procedure, and trial techniques, as part of an internship program between Brooklyn Law School and the New York City Law Department
- Evaluated students for preparedness, mastery of the subjects, and class participation

EDUCATION

Brooklyn Law School, Brooklyn, NY

Juris Doctor

Honors: Member, *Journal of Law and Policy*
Competitor and Coach, Moot Court Honor Society
Dean's List, 2006 – 2007

Awards: CALI Awards for Excellence in Constitutional Law II, American Legal History, and Federal Income Tax

Bradley University, Peoria, IL

Bachelor of Science in Communications

COMMUNITY SERVICE

Vice President, Palmetto Park Neighborhood Association

Lead Organizer, Monthly Bike-to-School Day, Sanderlin K-8 IB World School

Board Member, YIMBY St Pete

Active Member, Car-Free St Pete

From: [Esther Matthews](#)
To: [Cindy Sheppard](#)
Subject: Cover Letter | Resume for PSTA Citizen Representative Opportunity
Date: Wednesday, August 14, 2024 2:48:35 PM
Attachments: [Outlook-2fvegkqs.png](#)
[Ltr.of.recommendation for PSTA Board.pdf](#)
[E Matthews Resume.2024.pdf](#)

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Dear Ms. Sheppard,

I hope this message finds you well.

I am writing to formally express my interest in the St. Petersburg Citizen Representative position on the PSTA Board of Directors. Attached, please find my cover letter and resume for your consideration.

With my background in social work, community leadership, and extensive experience in program management, I am confident that I can effectively represent the interests of our community on the PSTA Board. I am excited about the opportunity to contribute to the ongoing development of our city's transportation infrastructure and ensure that it serves all residents equitably.

I would greatly appreciate the opportunity to discuss my application further. Thank you for your time and consideration.

Best Regards – Esther



Esther Matthews, MSW, MLC

Founder, President

WMBE Certified

1601 16th Street South St. Petersburg, FL 33705

Mobile: 727-900-1170

Office: 727-677-1076

Website: <https://www.alladministrativesolutions.com>

Esther Matthews, MSW, MLC
1601 16th Street South
St. Petersburg, FL 33705

August 14, 2024

City Council
City of St. Petersburg

Dear Members of the City Council,

I am writing to formally express my interest in serving as the St. Petersburg Citizen Representative on the PSTA Board of Directors. With my background in social work, community leadership, and public service, I am confident that I can effectively represent the interests of our community and contribute meaningfully to the mission of PSTA.

I hold a Master of Social Work (MSW) and a Master of Leadership and Communication (MLC), which have equipped me with a comprehensive understanding of the social, economic, and environmental factors that impact our city. My professional journey has been rooted in advocating for vulnerable populations, promoting equitable access to resources, and fostering collaborative solutions to complex community challenges.

As a resident of St. Petersburg, I am deeply invested in the future of our city and understand the critical role that public transportation plays in ensuring the well-being of all residents. I am particularly passionate about enhancing transportation options that are accessible, affordable, and sustainable, and I am eager to work toward solutions that address the diverse needs of our community.

Throughout my career, I have developed strong leadership and communication skills, which I believe will be invaluable in serving on the PSTA Board. My experience working with diverse stakeholders has taught me the importance of collaboration and inclusivity in decision-making processes. I am committed to representing the voices of St. Petersburg residents and advocating for policies that reflect our collective values and aspirations.

I respectfully request your consideration of my application for this role. I am eager to contribute my skills and experience to the PSTA Board and to work toward a more connected and inclusive St. Petersburg.

Thank you for your attention to my nomination.

Sincerely,



Esther Matthews, MSW, MLC
(727) 900-1170

esther@alladministrativesolutions.com

Esther Matthews, MSW, MLC

T: (727) 900-1170

E: esther@alladministrativesolutions.com

Career Experience

January 2023 – Present | PERC (People Empowering Returning Citizens)

Director of Programs, Corporate Training, and Staff Development for a Non-Profit Organization. Oversee a diverse range of initiatives including the Cohort of Champions, Tiny Homes, Complex Case Reintegration Project, Hidden Voices, and STARS Programs. Additionally, lead corporate training efforts to enhance team capabilities and further our mission.

- Create and set goals for programs based on the strategic objectives of the organization
- Create and nurture effective communication within the organization and funding partners
- Responsible for the management and planning of the program administration and planning, including the identification of successful processes, and ensuring that deadlines and milestones are met.

June 2022 – Present | Supportive Equity Connections of Tampa Bay

CEO and President of a Not-for-Profit organization that was founded in 2022 with a mission to achieve equity in Pinellas County by ensuring that the systems change in an impactful and sustained manner through system change.

- Lead Pinellas County as a community leader, spokesperson, and coalition building, and work with a diverse range of constituents across the county to accomplish community goals
- Ensure that intellectual leadership is provided and that an environment of excellence, creativity and commitment in the quality of services provided and a commitment to the mission of the organization is fostered
- Ensure that education and community development initiatives are implemented and enhanced throughout the organization and county

September 2018 – Present | All Administrative Solutions, LLC dba All Enterprise Solutions

President & CEO of an enterprise management and consulting firm founded in 2018 to help clients activate and deploy new revenue and partnership concepts and heighten efficiencies and productivity in mission-critical areas of operation. AAS/AES works with corporate, small business, government, and non-profit organizations. Current and recent client engagements include:

- **The Factory**, a 91,000 square foot flex-space facility center for the arts–business management and administrative oversight for 45 arts centered businesses
- **City of Tucson** – Employee and Leadership Development for 1,500 full and part-time employees
- **The 2020 Plan, Inc.** - Operations Management for economic development plan involving 50+ partner organizations
- **Mason Tillman Associates**, a public policy & disparity study consulting firm – Disparity Study survey staff administrative oversight for 5 contract employees
- **Barr & Barr**, a Tampa Bay based construction company – Subcontracted as a Section 3 (Florida Certified) firm providing temp-to-permanent staffing support
- **Tampa Bay Rays/Rowdies**, a major league baseball team – EDI training for 405 full time employees
- **People Empowering and Restoring Communities (PERC)** – Operations Management and staff administrative oversight for 20 full time employees
- **City of St. Petersburg, FL**, a municipal government – Provided recruitment services on a temporary, interim and contract basis
- **Career Source Pinellas, FL** - Deliver employee engagement training to a group of 75 staff members.

November 2014 – March 2020 | Society of St. Vincent de Paul

Program Manager (countywide) for Non-Profit organization. Was responsible for overseeing the budget and staff projects. Deployed new services to the program recipients in accordance with the program governance:

- Provided direct administrative oversight of a \$7.5 million dollar Veterans Administrative Grant
- Administration and management of 40 full time employees deployed in Pinellas County for the homeless service programs.
- Ensured compliance with established policy and procedures

January 2014 – November 2014 | American Red Cross

Disaster Cycle Services Specialist / Community Liaison Manager focused on performing client needs assessments to understand the impacts of disasters, and developed tailored training programs for team of 152 disaster response volunteers.

- Conducted comprehensive needs assessments for clients impacted by disasters, ensuring tailored support and resource allocation.
- Designed and delivered training modules on disaster response and recovery processes to a diverse team of 152 volunteers, enhancing overall team effectiveness and readiness.
- Served as a key liaison between disaster-affected communities and organized resources, facilitating timely and effective communication and support.

Education & Career Credentials

- Florida A&M University • Bachelor of Science, Major – Social Science
- Crown College • Master of Science, Major – Social Work
- Certified Section 3 Specialist, U.S. Department of Housing and Urban Development (HUD)
- Certified Professional Service Coordinator, Nan McKay & Associates
- Certified Grant Writer, Nan McKay & Associates
- Certified Master Life Coach, Transformation Academy
- Certified Professional Life Coach, Transformation Academy
- Certified SOAR Professional, Substance Abuse and Mental Health Services Administration (SAMHSA)
- Certified Disaster Preparedness Trainer

Professional Affiliations

- Leadership St. Petersburg (Class of 2021)
- Member, St. Petersburg Area Chamber of Commerce
- Small Business Innovators
- Professional Businesswomen
- Community for Entrepreneurs
- HCV Housing Quality Standards Specialist – Nan McKay (2015)
- SOAR Certified – SAMHSA/Soar Works (2017)

Community Leadership

- **President NAACP** – St. Petersburg Branch President (Current)
- **Board Member** - CareerSource Hillsborough / Pinellas (Current)
- **Chair** – Pinellas County Continuum of Care Diversity, Equity, and Inclusion Committee
- **Chair** - Community Benefits Advisory Council, St. Petersburg, FL
- **Member** - National Council of Negro Women
- **Community Advisory Council (CAC)** – St. Petersburg, FL (Current)
- **Task Force Lead** – Veterans Suicide Prevention – Gus Bilirakis
- **Member** - St. Petersburg Community Benefits Agreement (CBA) Policy Council
- **Vice-Chair** - Pinellas County Re-Districting Committee
- Member, Sankofa Advisory Council (for Sankofa on the Deuces, a City-Community Partnership)

From: [Garrett Marple](#)
To: [Cindy Sheppard](#)
Date: Wednesday, August 14, 2024 9:57:11 PM
Attachments: [PSTA Cover Letter.docx](#)
[RCSWI Resume 2024.docx](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Cynthia,

Attached is my cover letter! I did attach my social work resume as well. It is not directly related experience but I believe my cover letter explains why it is relevant. Please let me know if you want to see my mock designs for the BRT/Rail expansion.

Have a great day,
Garrett

Dear St. Pete City Council,

I'm excited at this opportunity to apply for the Citizen Representative Position. Public Transportation has long been my greatest passion so I welcome the chance to represent our beautiful city on this topic. With that said, I must be honest. I do not have any formal experience working with public transit. However, I believe that what I lack in experience I more than make up for with unbridled enthusiasm, a propensity for rapid learning, and the personal education that I have given myself on this subject. I have done a deep dive into the current urban development of St. Pete, its bus routes, CRA's, zoning map, city budget and so much more. I have also spent the past few years researching different public transportation systems across the U.S and the world beyond. From BRTs to heavy rail, I have a great appreciation for all systems that allow to their citizens to move freely within them. But what truly excites me about this particular position is the opportunity for problem solving issues such as topography, budgetary/funding constraints, environmental concerns and neighborhood opposition. These are the types of puzzles that I enjoy mentally working through in my free time. I have even tried my hand at designing both a BRT and light rail system for St. Pete. I have also attempted to redesign the DC metro system. I can provide either for those interested. If selected I would be delighted to bring these skills to the table with the PSTA

Professional, I am a Clinical Social Worker with degrees in both Sociology and Social Work. While this might not seem directly related to the position, I believe that my experience in these areas could provide significant assets. I have spent nearly a decade of my life sharpening my knowledge of both society and the experience of the individual within it. I know how to identify, diagnose, and treat issues on both a macro and micro level. I am an expert communicator and an exceptional listener as a result of my trade. I believe this will make me a capable advocate for the citizens of St. Pete.

Personally, I am a Sun Runner rider, and a former rider of the DC Metro and Ride On Buses. I love our city deeply and I am big believer in community involvement. If selected I would honored to represent our people and help our city grow.

Thank you for taking the time to consider my candidacy. I am grateful to be a part of the application process. You may contact me at 301-250-6127 or garrettmarple@gmail.com with any follow up questions.

Sincerely,

Garrett Marple

Garrett Marple

1945 Second Avenue North
St. Petersburg, Florida 33713
garrettmrple@gmail.com
(301) 250-6127

EDUCATION:

Masters of Social Work: Advanced Clinical Practice
Saint Leo University, Saint Leo Florida

GPA: 3.91
August 2021- August 2023

Bachelor Of Arts In Sociology
University of Maryland, College Park Maryland

August 2016- December 2020
GPA: 3.2

CERTIFICATION:

Licensed Master of Social Work (LMSW) Maryland

September 2023- September 2025

- Completed Official ASWB Practice Test
- Studied over 30 hours using the Dawn Apgar unofficial LMSW Prep Book.
- Passed a 150 point written exam with a score of 113.

Registered Clinical Social Work Intern (RCSWI) Florida

October 2023- October 2028

PROFESSIONAL EXPERIENCE:

Counseling On Call

August 2023- Present

Silver Spring, MD, St. Petersburg FL
Remote Therapist 30- 40 hours per week

- Provides therapeutic treatment for individuals and families of all ages.
- Utilizes various therapeutic modalities including CBT, psychoanalytic and attachment based therapies.
- Proficient in EMR's such as Simple Practice, Therapy Notes and Celerity.
- Diagnoses clients utilizing the DSM-5 and APA guidelines.
- Collaborates with clients in order to create solution focused treatment plans based on diagnosis.

Change Health Systems

Baltimore, Maryland

Social Work Intern 10-20 hours per week

January 2022- August 2023

- Develops comprehensive treatment plans through collaboration with patients in order to create SMART goals that are both measurable and feasible in order to best treat clients mental health issues
- Provides both cognitive behavioral therapy (CBT) and psychoanalytic therapy to clients ages 20-60 in the Baltimore and Hagerstown areas
- Documents patients' progress in therapy with clinical progress notes in online portal.
- Conducts an biopsychosocial assessment for each new client to gather information on their family history, drug use, education, financial situation, medical and therapy history
- Diagnoses client with mental health disorders utilizing ICD 10 codes based upon information gathered in assessment.
- Reports to supervisors weekly in order to seek mentorship about best practices and ethical considerations.
- Manages scheduling clients, sends out weekly reminders of session times, and coordinates additional resources with the office based on client needs

Brighter Strides ABA

Rockville, MD

*Registered Behavioral Technician (RBT), 10-25 hours per week***March 26th 2021- May 2022**

- Utilized online portal Central Reach to transcribe data onto graphs and charts to keep track of each child's progress.
- Summarized session data in extensive session notes on Central Reach that described child's challenges and achievements for each session in order to communicate the session details to the case psychologist.
- Documented technical reports on the child's accomplishments and challenges within ABA (Applied Behavioral Analysis) therapy, in order to help adjust the behavioral plan.
- Implemented behavioral intervention plans as prescribed by a Board Certified Behavioral Analyst (BCBA) in order to provide beneficial therapy for children with autism.
- Monitored client's behavior closely in order to positively reinforce desired behaviors and ignore or block negative behaviors.
- Reported to supervisors weekly to relay information, making recommendations about programs based on the needs of the client and their parents.

Community Services for Autistic Adults & Children (CSAAC)

Montgomery Village, Maryland

*Registered Behavioral Technician (RBT), 10-20 hours per week***June 25, 2019-August 31, 2020**

- Transcribed session data onto graphs and charts to keep track of each child's progress.
 - Summarized session data in extensive session notes that described child's challenges and achievements for each session in order to communicate the session details to the case psychologist.
 - Documented technical reports on the child's accomplishments and challenges within ABA (Applied Behavioral Analysis) therapy, in order to help adjust the behavioral plan.
 - Implemented behavioral intervention plans as prescribed by a licensed clinical psychologist in order to provide beneficial therapy for children with autism.
 - Monitored client's behavior closely in order to positively reinforce desired behaviors and ignore or block negative behaviors.
 - Reported to supervisors daily to relay information in order to make recommendations for program improvements.
-

From: [Franklin Alves](#)
To: [Cindy Sheppard](#)
Subject: Citizen Representative Position on PSTA Board of Directors
Date: Thursday, August 15, 2024 12:00:33 PM
Attachments: [Resume.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Cynthia,
I hope all is well, I wanted to send my cover letter and resume for the PSTA Board of Directors position, I have them as one document, let me know if there is anything else you need from me.
Thank you.

I am writing to express my interest in serving as the Citizen Representative on the Pinellas Suncoast Transit Authority (PSTA) Board of Directors. With over 10 years of living in St. Petersburg, I have developed a deep passion for public transportation and alternative modes of transit, which I believe are crucial for fostering a connected, accessible, and inclusive community.

My commitment to transportation and community advocacy is reflected in my various endeavors. I co-founded Reimagine I-175, an initiative aimed at addressing the historical transportation inequities in our city. I also sit as a board member of the Campbell Park Neighborhood Association. I have worked closely with residents to advocate for their transportation needs.

My experience extends to my time at the University of South Florida St. Petersburg (USFSP), where I started the longboarding club to encourage sustainable and alternative transportation options among students, including helping to establish the skate park in Campbell Park. This project, which I helped spearhead alongside Councilmember Karl Nurse, was part of a broader effort to remove the skateboarding ban in downtown St. Pete and promote alternative, eco-friendly modes of transportation.

I also gained valuable insights into the importance of public transportation during my professional tenure at St. Petersburg College (SPC), where I served as the Manager of the Student Union. In this role, I saw firsthand the positive impact that accessible transportation has on students' lives. I was responsible for issuing bus passes for students at the SPC Seminole campus, which provided them with free and convenient access to public transit, enabling them to pursue their education without the burden of transportation barriers.

My personal experience as a frequent transit user, especially alongside my mother, who uses public transportation, gives me a unique perspective on the importance of a reliable and accessible transit system. I understand the critical role that public transportation plays in allowing residents, particularly seniors, to age in place with dignity and independence.

I am eager to contribute my knowledge, experience, and passion to the PSTA Board. I am particularly interested in supporting projects that address the needs of underserved communities and advocating for initiatives that promote alternative transportation options. My background in community organizing, budget management, and advocacy positions me well to help guide the future of public transportation in St. Petersburg and Pinellas County.

Thank you for considering my application. I am excited about the possibility of contributing to the ongoing improvement of our transit system and look forward to discussing my qualifications further at the Committee of the Whole meeting on August 22.

Franklin Alves

St Petersburg , Florida alvesfranklinf@gmail.com 727-623-1380

Experience

Customer Support Manager (Tier 2)

Presence (Modern Campus) | Jan 2024 - Present

- Frontline representative of the technical customer service team, managing relationships and effectively communicating the status and nature of issues to customers.
- Utilize technical knowledge to troubleshoot, resolve escalated technical concerns, and provide recommendations for workarounds.
- Maintain high levels of customer satisfaction as part of a metrics-driven team, contributing to product knowledge and technical support.

Happiness Engineer (Technical Support Engineer)

Presence | Sep 2021 - Dec 2023

- Ensured quality assurance in a fast-paced SaaS environment, contributing to significant reductions in customer support workload.
- Managed and prioritized bug and support tickets, serving as the single point of contact for escalated tech issues.
- Worked independently with various customer personas to resolve high-visibility technical concerns.
- Provided SQL query support, application troubleshooting, and sandbox testing to reproduce and resolve issues.

Happiness Expert (Customer Success Manager)

Presence | Jan 2017 - Oct 2021

- Led live, customized product training and onboarding, acting as a trusted advisor to ensure product adoption and client success.
- Monitored customer sentiment, proactively addressing churn risks and contributing to client retention.
- Developed success plans aligned with product capabilities, tracked customer metrics, and facilitated the customer journey.

Senior Administrative Services

St. Petersburg College | Jun 2015 - Jan 2017

- Coordinated event management for the Student Center at SPC Seminole Campus, overseeing events, gaming, and other special activities.
- Managed social media marketing for Student Life and Leadership, ensuring consistent and visually appealing campus communications.

Student Senate President/Chief of Staff

USF St. Petersburg | Jul 2013 - Jun 2015

- Managed daily operations of a \$3 million budget organization, overseeing seven departments and directing growth and outreach initiatives.

- Recruited, hired, and trained staff and volunteers, establishing policies and procedures to enhance efficiency and transparency.
 - Played a key role in creating and leading the Department of Executive Operations, managing HR, office resources, and physical assets.
-

Education

University of South Florida

Bachelor of Interdisciplinary Social Science

Concentrations: Political Science, Criminology

Minors: Entrepreneurship, Legal Studies

- **USFSP Longboarding Club:** Founder and President, promoting sustainable transportation options for students.
 - **USFSP Gay-Straight Alliance:** President, fostering inclusivity and advocacy on campus.
 - **Harborside Activities Board:** Active Member, contributing to campus engagement and student life initiatives.
 - **Lead Orientation Leader:** Guided new students and transfers, enhancing their transition to university life.
-

Relevant Skills

- **Public Transportation Advocacy:** Founder of Reimagine I-175, a community-driven initiative addressing transportation inequities in St. Petersburg.
 - **Community Leadership:** Board member of the Campbell Park Neighborhood Association, advocating for residents' transportation needs.
 - **Event & Project Management:** Extensive experience in coordinating large-scale events and managing multi-departmental projects.
 - **Technical & Customer Support:** Proven ability to resolve technical issues, manage customer relationships, and ensure satisfaction in a SaaS environment.
 - **Organizational Leadership:** Experienced in overseeing operations, budget management, and staff development in both educational and corporate settings.
-

Activities & Societies

- **ReImagine I-175:** Co-Founder
- **Campbell Park Neighborhood Association:** Board Member
- **Palmetto Park Neighborhood Association:** Member
- **Harbordale Neighborhood Association:** Member

From: Matt Lettelleir <mlettelleir@gmail.com>
Sent: Thursday, August 15, 2024 4:20 PM
To: Cindy Sheppard
Subject: PSTA Citizen Representative Candidate Resume and Cover Letter
Attachments: PSTA Citizen Representative Matt Lettelleir.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Cindy,

Please consider the attached resume and cover letter my application to serve as the Citizen Representative to PSTA. I look forward to meeting with City Council Next Thursday to discuss my candidacy.

Please let me know if you need anything further.

Thank you!

Matt

Matthew Lettelleir
727-643-0200

Chair Figgs-Sanders and Members of St. Petersburg City Council,

It is an honor to write you today to express my sincere desire to serve as the next Citizen Representative for the City of St. Petersburg on the Pinellas Suncoast Transit Authority Board of Directors. As a proud born and raised resident of St. Petersburg, I am deeply committed to the growth and prosperity of our community, and I believe my experience and passion make me an ideal candidate for this role.

My enthusiasm for transportation began during my service as Vice President of Advocacy for the St. Petersburg Area Chamber of Commerce where I championed efforts to improve transportation options in our community. These efforts included travelling to Washington D.C. to advocate for federal funding for what is now the SunRunner BRT, working to bring micromobility options to our city, and serving on the Complete Streets Committee.

After departing the St. Petersburg Chamber, my passion for transportation remained. As President and CEO for the Greater Brandon Chamber of Commerce I worked tirelessly to educate East Hillsborough County businesses on the benefits of improved transportation options and advocated for increased service in unincorporated portions of the county. During this time, I continued to stay involved in Pinellas County discussions on transportation and served on the St. Pete Chamber's Transportation Committee.

In my current role as Local Government Affairs and Public Policy Manager for Orlando Health (Bayfront Hospital), I have come to appreciate how vital PSTA is to our workforce and our patients. Reliable transportation is a public health necessity, and I believe having a healthcare perspective on the PSTA Board would be incredibly valuable.

Growing up and working in St. Pete has afforded me the opportunity to engage and build relationships with hundreds of leaders in our community. These relationships, as well as the ones I have fostered throughout the region and in Tallahassee, span across political party lines, socio-economic statuses, regional boundaries, and industries, are ready to be called upon to further the mission of PSTA.

As the Citizen Representative from St. Petersburg, I would champion initiatives aimed at improving our current service area, sourcing new avenues for funding, and exploring ways to cut costs. I would work tirelessly to forge stronger collaborative relationships with state government officials, our local colleges and universities, and community organizations. Above all this, I will work to ensure that PSTA's efforts contribute to all members of our community benefiting from improved public transportation options.

I am confident my leadership skills, strategic mindset, and dedication to our community would be of great benefit to the Pinellas Suncoast Transit Authority Board of Directors and I look forward to the opportunity to discuss my qualifications further and how I can contribute to the continued success of our community.

Thank you for considering my application.

Sincerely,



Matt Lettelleir



MATT LETTELEIR

PROFESSIONAL EXPERIENCE

2024- Present

Orlando Health- Local Government Affairs and Public Policy Manager

Charged with representing large hospital system at local government levels and working with officials to improve health care options in their communities.

2022-2023

The Greater Brandon Chamber of Commerce- President and CEO

Stepped in to turn around struggling business organization lacking consistent leadership and direction. Hired experienced staff and led team in developing and launching New Member Journey and Military Affairs programs, expanding Board membership and improving stature in local community, the region, and statewide.

2017-2022

St. Petersburg Area Chamber of Commerce- VP of Advocacy

Managed government affairs and issue advocacy for 1,200 member Chamber of Commerce in Florida's 5th largest city. Served as staff lead for 5 internal committees and as Chamber Representative on Complete Streets and TBMO Boards. Charged with developing and executing organization's local, county, state, and federal agendas.

2012-2014/2015-2017

Lettelleir Consulting Group, LLC- Principal

Represented clients in lobbying various government entities including the Florida Legislature and Austin City Council as well as managed various political campaigns in Florida, South Carolina, Texas and California.

2014-2015

3 Daughters Brewing- Sales Manager

Managed sales territory spanning 9 counties in West Florida for an emerging craft brewery. Provided service and support to both off-premise retailers and bars/restaurants.

2008-2011

Modern Business Associates- Account Manager/Business Manager

Managed 42 client accounts across 15 states. Duties included Payroll Processing, Risk Management, Benefits Administration, and Invoice Processing. Successfully closed and onboarded 12 clients, increasing sales by 5%.

2007-2008

Northwestern Mutual Financial Network Financial Representative

Provided financial security for clients through life, disability and long term care insurance solutions.

CONTACT

727-643-0200

mlettelleir@gmail.com

St. Petersburg, FL

@MLettelleir

EDUCATION

BACHELOR OF SCIENCE IN
BUSINESS MANAGEMENT

Indiana University-

Bloomington

2003-2007

SKILLS

- Business Development and Sales
- Government Relations and Public Affairs
- Advocacy
- Planning and Development Process Navigation
- Articulate and Empathetic Communication
- Logical and Analytical Problem Solving
- Parliamentary Procedure

From: Roger Donaldson/USA <Roger.Donaldson@cushwake.com>
Sent: Thursday, August 15, 2024 4:56 PM
To: Cindy Sheppard
Subject: PSTA BOD Citizen's Position

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Good afternoon.

Regarding the opening, I *do not* possess a current resume as I have not looked for a position in quite a few years. Below, however, is a summary of my salient attributes:

- As a disabled professional (low vision) I have used public transportation as my primary commuting method since arriving in Florida in 1986. Specifically, I have used PSTA for my work commute since 1996.
- I am currently employed by Cushman & Wakefield as the General Manager of 200 Central, downtown St Petersburg's tallest office tower. In my position, I oversee annual budgets in the area of \$15 million.
- I have previously served on the selection committee for the St Petersburg garage parking management contract procurement.
- I *do not* have specific knowledge regarding "St. Pete's role in important specific projects, like the South St. Petersburg Community Redevelopment Area (CRA) Mobility Study, 34th Street Express Service, and the Clearwater Intermodal Center" but certainly do possess a learning mindset.
- In the distant past, I was appointed by the Mayor of Livonia, Michigan as a citizen's representative on the Livonia Commission on Children & Youth.
- I was appointed by the President of Schoolcraft College in Livonia, MI as the student representative for the school's Athletic Department Committee.
- While a student at Michigan State University, I was an officer on its Student Foundation.
- Age 66.
- BA in Public Administration from Michigan State, class of 1981.
- St Petersburg resident.

I likely would have a contingency regarding employer approval but would not expect any issues in that regard.

Bers regards.

Roger W Donaldson

General Manager | Asset Services

200 Central

Direct: +1 727 895 4648

Mobile: +1 727 424 8194

roger.donaldson@cushwake.com



200 Central Avenue, Suite 805

St Petersburg, Florida 33701

Kimberly A. Amos

From: Matthew Baldwin <baldwingroupres@gmail.com>
Sent: Thursday, August 15, 2024 5:48 PM
To: Cindy Sheppard
Subject: Board of Directors St Petersburg Citizen Representative Position
Attachments: Baldwin Pinellas Suncoast Transit Authority (PSTA).pdf; Resume. Board of Directors St Petersburg Citizen Representative Position.pdf

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Hi Cynthia, please see the attachments below.

Choosing me would be the best choice the Directors could make :).



Matt B. Baldwin
(727) 320- 3098
KELLER WILLIAMS ST.PETE
RESIDENTIAL & COMMERCIAL
#SL3440986

Matt Baldwin
1141 49th Ave N
St. Petersburg Florida, 33703
baldwingroupres@gmail.com
(727).320.3098
August 15, 2024

Pinellas Suncoast Transit Authority (PSTA)
Board of Directors

Dear City Council,

I am writing to express my interest in the Board of Directors St Petersburg Citizen Representative Position at Pinellas Suncoast Transit Authority as advertised by the St. Petersburg Chamber of Commerce, where I serve as one of the Ambassadors. As a business owner and real estate broker, I am passionate about making the city of St. Petersburg the best it can be, for everyone. Whether it is my time running a successful real estate group in St. Petersburg, or my leadership and assistance within the Chamber of Commerce, I am particularly enthusiastic about how to improve the quality of transportation in and throughout the city of St. Petersburg. My involvement in the town is not just for personal gain but stems from watching Key West go from a unique beautiful town to a Disney land for adults. The successes and failures of what happened in Key West give me an unmatched determination to help the city of St. Petersburg be the best it can be.

As an active member of the St. Petersburg Downtown Developers Council, my involvement and knowledge of future developments will be very helpful when making the St. Petersburg South CRA Mobility Study the best it can be. The 34th Street Express Service is a perfect opportunity to cut down on the amount of traffic. The heavy pedestrian and cycling area has a very high mortality rate for pedestrians and cyclists. Helping those who don't have vehicles, with improved bike lanes and crossings, especially at 22nd, 26th, 30th, and 38th Ave S would be my main focus. Being a product of growing up in the middle Keys and having to travel to Key West for work, helped improve my life, and was one of the main reasons, I am here today. The purpose of Clearwater Intermodal Center is to improve businesses, and my insight and point of view would be perfect for being a voice of reason to the public. I have a track record of working with others to create an efficient, unique business model in real system, that is easily transferable to the transit system. Thank you for considering my application. I look forward to the possibility of contributing to such an important mission.

Sincerely,

Matt Baldwin

MATT BALDWIN

REAL ESTATE BROKER

CONTACT

-  727.320.3098
-  baldwingroupres@gmail.com
-  www.tampbay2keywest.com
-  1141 49th Ave N

SKILLS

- Diplomatic
- Humility
- Resilience
- Unwavering Determination

EDUCATION

Bachelor of History

Eckerd College

2010-2013

Associates Degree

Florida Keys Community College

2008-2010

LANGUAGES

- English

PROFILE

Extremely passionate about efficiency, who believes everyone with reason as something to contribute. Understands humility and empathy will get you sometimes further than ego. See's the importance of listening and finding unconventional ways to solutions. Dedicated to making a positive impact in the community while uplifting others, and providing more efficient ways to opportunities. Displayed years of learning the inner workings of small business which I find to be extremely helpful when developing a transit system.

WORK EXPERIENCE

Real Estate Broker

Keller Williams Realty 2019-2024

- Works with a variety of other professionals for common goals which is but not limited to selling and purchasing real estate
- Deals with complex contracts and understands the importance of making decisions that influence parties in major decisions
- Organizes meetings of the minds in various of stressful situations such as concessions disputes
- Displays and understands the importance of body and behavior while talking to clients in unfavorable situations.
- Offers a high level of both transparency and secrecy to position my clients with the best possible chance of success

St. Petersburg Chamber of Commerce

Ambassador 2022-2024

- Learn and help new local businesses while helping them connect with the city
- Understand more than 100 businesses and how they operate, and how they can better operate with better transit
- Teach how to start a business as a transplant
- Increase chamber memberships
- Attended over 100 ribbon cuttings

From: [Ananda Bergeron](#)
To: [Cindy Sheppard](#)
Subject: PSTA Board of Directors St. Petersburg Citizen Representative
Date: Friday, August 16, 2024 12:01:15 AM
Attachments: [AMB Cover Letter.pdf](#)
[AMB Resume PSTA.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Ms. Sheppard,

Please see attached for your consideration.

Thank you,

Ananda Bergeron, PE

August 15th, 2024

RE: PSTA Board of Directors St. Petersburg Citizen Representative

Dear Ms. Sheppard,

I am writing with interest in the PSTA Board of Directors St. Petersburg Citizen Representative Position. As a St. Petersburg resident of 21 years, a lover of public transportation, and a seasoned professional engineer with 23 years of experience in transportation engineering and planning, I am confident in my ability to make a meaningful contribution to the Board. I have been involved in the delivery of a wide range of mobility improvement projects including BRT studies, high speed rail design, sidewalk and bicycle additions, and traffic calming.

Personally, I am a single mother of two boys, and we've resided in South St. Petersburg for the past 12 years. I have experienced firsthand the challenges and limitations of transportation options within our community. Although I live south of the CRA, I've spent a lot of time within the CRA visiting my parents, taking the boys to school (Thurgood Marshall Fundamental Middle School, and then Gibbs High School), frequenting businesses, and passing through heading to grocery stores, work, and downtown. I understand the importance of a reliable public transportation system within a community among the lowest per capita in car ownership within the County. In addition to a more efficient bussing system, the community could also benefit from wider and safer sidewalks, crosswalks, and first mile/last mile options.

My long career as an engineering consultant gives me unique experience that I think would bring value to the board if I were a member. In addition to my technical experience providing innovative and sustainable transportation and multi-modal solutions, I'm also aware of the budget challenges that are faced at the local and state level, and the importance of public involvement, including outreach and education.

When I travel I prefer to visit cities in which I have no need for a car, relying on public transportation, walking, bicycle rentals, or ride shares. I hope multi-modal transportation options become increasingly prioritized within our region, as they have been with services like the SunRunner and other improved bus lines, the Crossbay Ferry, and bike share services. Beyond local commuter experience, improved transportation options will benefit tourism and our economy.

I am eager to bring my expertise and passion to the Board of Directors and work to improve mobility options for our region. I look forward to the opportunity to discuss how I can further contribute to PSTA's success.

Thank you for your consideration,



Ananda Bergeron, PE

Ananda Bergeron, PE

736 69th Ave. S., St. Petersburg, FL 33705 | (M) 727-560-1191 | ananda.bergeron@gmail.com

EXPERIENCE

Cummins Cederberg Marine & Coastal Engineering
111 2nd Ave. NE, Suite 1100, St. Petersburg, FL 33701

Project Director
April 2024 - Present

- Developed companywide Quality Assurance/Quality Control (QA/QC) Plan
- Assisted communities with resiliency planning
- Developed scopes of services for municipal code updates, and feasibility studies, and maintenance projects
- Performed QC reviews of structural evaluations, calculations, and plans
- Prepared competitive proposals for coastal engineering projects
- Oversaw design of grant-funded infrastructure resilience project
- Performed structural inspections

Stantec Consulting Services, Inc.
380 Park Place Blvd., Clearwater, FL 33759

Senior Principal
January 2016 - April 2024

- Supervised team of engineers and technicians with a focus in structural design
- Managed or oversaw management of approximately 30 concurrent community development projects in varying stages of planning, design and construction
- Prepared and carried out annual strategic plans
- Served as Client Services Leader for multiple local governments
- Supported FDOT District 7 on BRT Study for Memorial Causeway in Clearwater Beach
- Supported multi-modal and traffic improvement projects including bicycle lane and sidewalk additions, roundabouts, and road diets
- Served as Contract Manager for multiple concurrent county and municipal GECs
- Worked closely with proposal development staff to prepare competitive proposals for multidisciplinary engineering and planning projects
- Prepared, led, and supported presentations for competitive engineering selections
- Developed multi-disciplinary engineering scopes of services and fees for planning, design, and construction for state, county, and municipal transportation projects
- Developed plans for multi-disciplinary civil engineering projects, including site design, landscape architecture, and structural engineering
- Coordinated closely with varying engineering disciplines, planners, architects, and landscape architects to ensure projects were completed on time and within budget
- Managed the 40th Ave. Bridge Replacement Project for the City of St. Petersburg
- Developed signalization plans for several intersections within the City of St. Petersburg
- Performed QA/QC reviews of preliminary engineering reports, inspection reports, structural evaluations, design calculations, specification, cost estimates, and plans
- Managed federally funded transportation projects for municipal governments
- Prepared National Environmental Policy Act (NEPA) categorical exclusion documentation for federally funded transportation projects
- Prepared planning level reports for transportation projects
- Hosted public hearing, workshops, charettes, and website for transportation projects
- Prepared infrastructure asset management plans

- Prepared facility design guideline and municipal code updates for local governments
- Managed architectural rehabilitation of historically designated library
- Managed infrastructure projects involving cultural resources, requiring cultural resources assessment surveys, coordination with the Florida State Historic Preservation Office, and cultural resource monitoring
- Developed lifecycle cost analyses for infrastructure rehabilitations vs. replacements
- Prepared planning and design phase cost estimates
- Developed bid solicitations for municipal infrastructure projects
- Negotiated contracts for state, county, and municipal infrastructure projects
- Prepared and supported infrastructure masterplan projects for municipal governments
- Provided post design services including bid reviews, RFI responses, and material and shop drawing reviews
- Performed construction inspections and construction administration services for local infrastructure projects
- Managed FEMA-funded infrastructure rehabilitation projects for county and municipal structures damaged by Hurricanes Hermine, Irma, and Ian
- Developed and maintained project schedules
- Provided structures design support for county facilities including an airport and a jail
- Project manager for bridge and transportation projects

HNTB Corporation

201 N. Franklin St., Ste. 1200, Tampa, FL 33602

Structures Group Manager

April 2014 – January 2016

- Led team of six structural engineers specialized in bridge design
- Served as structural engineer for All Aboard Florida High Speed Rail, Orlando, FL
- Served as structural peer reviewer for Florida Turnpike Authority through a general engineering consulting services (GEC) contract, reviewed project plans and specifications for constructability as well as conformance with state and federal design codes and standards
- Served as structural engineer for FDOT District 1 (Southwest Florida) through GEC contract, providing in-house staff and supplemental design support
- Served as structural engineer for FDOT District 3 (Florida Panhandle) through GEC contract, providing in-house staff and supplemental design support, reviewed project plans and specifications for constructability as well as conformance with state and federal design codes and standards
- Served as structural engineer for Tampa-Hillsborough Expressway Authority through GEC contract, providing design and inspection support

TY Lin International

12802 Tampa Oaks Blvd., Temple Terrace, FL 33637

Senior Structures Engineer

September 2012 - April 2014

- Served as Structures Engineer of Record for several FDOT Design-Build Projects including Sections 1 and 2 of the First Coast Outer Beltway (SR 23) Extension in Jacksonville, FL
- Served as Project Manager and Structures Engineer of Record on FDOT Bridge Rehabilitations for the Mathews Bridge, Buckman Bridge, and Acosta Bridge in Jacksonville, FL

- Provided structural engineering support for the project development phase of the I-395/SR 836/I-95 design-build project in downtown Miami, FL

Kisinger, Campo, & Assoc.

201 N. Franklin St., Ste. 400, Tampa, FL 33602

Structures Engineer

August 2003 – September 2012

- Served as structures design engineer for a Pedestrian Overpass Bridge in Niceville, FL
- Managed FDOT District 1 Districtwide Load Rating Program
- Served as structures engineer for FDOT’s Crosstown Connector Bridges in Tampa, FL
- Performed load ratings of bridges in FDOT District 2 (Northeast Florida)
- Performed load ratings of off-system bridges in FDOT District 5 (Central Florida) through miscellaneous structures design contract
- Prepared design calculations for the US 19 Bridge over Belleair Rd. in Clearwater, FL
- Prepared design calculations for the Red Side Recirculation Bridge at Tampa International Airport
- Designed retaining walls along I-275 in Tampa, FL
- Provided structural post-design support for the I-4/I-275 Downtown Tampa Interchange

EC Driver

500 N. Westshore Blvd., Ste. 700, Tampa, FL 33609

Engineering Intern

Summer 2000, 2001

- Developed designs and details for moveable bridges

EDUCATION

Master of Science in Engineering, University of Texas, May 2003

Bachelor of Science in Civil Engineering, University of Florida, May 2001

TRAINING

Envision Sustainability Professional, Institute for Sustainable Infrastructure

Florida Engineering Leadership Institute, Florida Engineering Society

VOLUNTEER WORK

Woodson African American Museum of Florida

2240 9th Ave. S., St. Petersburg, FL 33712

Volunteer

July 2023 - Present

- Greeting, set-up, breakdown at museum events, fundraisers

St. Pete Masters Swim Team

North Shore Pool

Board Member

Jan. 2022 - Present

- Oversee operations, events, meets of the SPM Swim Team

Pinellas County Schools

Pinellas County, FL

Volunteer

Sep. 2009 - May 2024

- Great American Teach-In, Girls in Stem Club Presentations, ASCE Future Cities competition judging, chaperoning, concession stand fundraisers

WEEKI WACHEE FUND PROCEDURES ALLOCATION & PROJECT SELECTION

(Article IV of Chapter 21 of the St. Petersburg City Code)

(In any conflict between this and the City Code, the City Code shall govern)

ADDING PROJECTS TO WWF PROJECT LIST

1. A Council Member (CM) or the Mayor makes a request in writing to City Council (CC) that a project be added to the project list and referred to BFT for inclusion on the list [Sec. 21-120(a)].
2. CC shall refer the request to BFT for a recommendation. [Sec. 21-120(a)].
3. CM shall present the Project Prioritization Matrix at the BFT committee meeting that the project is being considered. The Project Prioritization Matrix is designed to aid in the analysis of projects and to assist CC in determining whether a project is ready for further development and implementation.
4. BFT makes a recommendation to CC to add or not add to the list. CC either approves or rejects placement on the project list. If BFT recommends against putting the project on the list, the decision may be overridden by a vote of CC receiving five affirmative votes to refer the matter to a COW for discussion and recommendation [Sec. 21-120(a)].
5. Proposed projects should include the estimated total cost which shall include all related capital costs together with OMTY. If no estimated total cost is available at the time a project is placed on the project list by CC, an estimated total cost shall be prepared by administration if CC so requests [Sec. 21-120(b)].
6. Removal of projects from the project list shall be processed through BFT in the same manner as projects are added to the project list (written recommendation, referral to BFT, etc.) [Sec. 21-120(a)].
7. The project list shall be kept and maintained by BFT. Unless and until an amendment to the project list or a new project list is approved by CC, the last previously approved project list shall remain in effect. [Sec. 21-120(c)].
8. The numerical order of the projects on the project list shall have no relevance as to their priority [Sec. 21-120(c)].
9. When CM is ready to move forward with a project that is currently on the Weeki Wachee project list, CM shall request a New Business Item be added to the agenda for referral to a COW.
10. The scheduling of a COW meeting to consider a particular project must be approved by a vote of CC receiving at least five affirmative votes [Sec. 21-120(d)].
11. Project selection from the project list, and the fund appropriation process, shall first be considered at a COW which shall make a recommendation to CC for their consideration [Sec. 21-120(d)].
12. CC shall consider and take formal action on a project recommendation by the COW within thirty (30) days of the date of the COW meeting. Approval of the project, the appropriation to fund it, and any vote to set aside funds must receive at least five affirmative votes to take effect. Once a project is approved is shall be automatically removed from the project list [Sec. 21-120(e)].

(Based on the City Code as of 12/14)

NORTHWEST PARK YOUTH BASEBALL LIGHTING PROJECT

OBJECTIVE – ENHANCE FIELDS #5 & #6 BY ADDING ENERGY EFFICIENT LED
SPORTS LIGHTING

FIELDS #5 & #6



NORTH FIELD 150' RADIUS
SOUTH FIELD 138'/150'/150'

 POSSIBLE POLE LOCATIONS



MUSCO PROJECT SCOPE

Field Description: Lighting 2 x 150' Radius T-Ball Fields

Light Structure™ LED System delivered to your site in Five Easy Pieces™

- 3 x Pre-stress concrete base
- 3 x 70'mh galvanized steel pole
- UL Listed remote electrical component enclosure & pole length wire harness
- Factory-aimed and assembled LED luminaires

Also Includes:

- 25-year warranty and maintenance program that includes all materials, labor
- Lighting Contactor Cabinet sized for 480 Volts
- 80% less spill and glare light than Open Faced LED Fixtures
- Installation included
- Does not include site reparations
- Reasonable access to pole location to be provided.

Light-Structure System™—A Complete Outdoor Solution

Our Light-Structure System™ revolutionized outdoor lighting, making it easier than ever for venues of all sizes to benefit from the quality and reliability for which Musco is known.

Using an LED source, the system's 5 Easy Pieces™ incorporate lighting, structural, and electrical components, and features improved luminaire efficiency, our innovative Smart Lamp™ operating system, increased durability, and a level of light control that cannot be matched.

5 Easy Pieces™

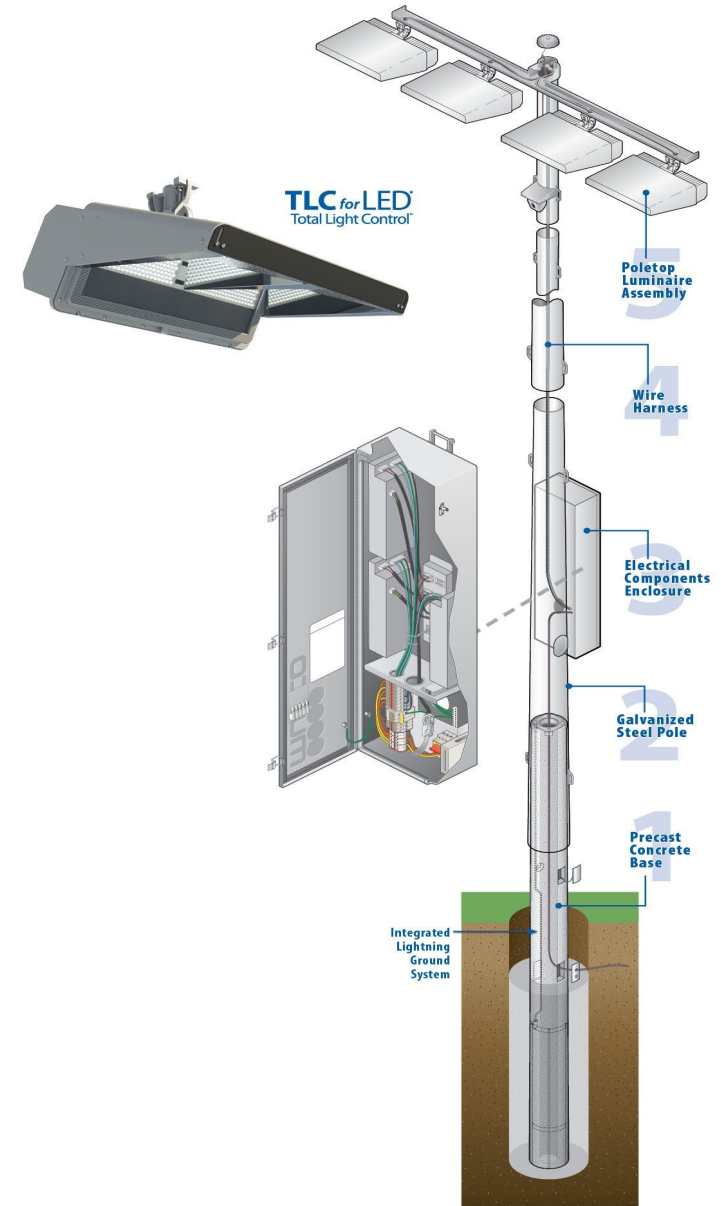
With 5 Easy Pieces™—a solution complete from foundation to pole top—you'll benefit from streamlined installation, trouble-free operation, a comprehensive corrosion package, and the highest level of performance from a system designed and engineered to work together.™

For Your Budget

Light-Structure System™ comes factory wired, aimed, tested, and ready to deliver guaranteed light levels and precise control at your facility, which will result in a significant reduction in energy consumption and, ultimately, your operating costs.

For the Environment

The system will dramatically reduce your carbon footprint, cutting your energy consumption by up to 80 percent. And with the virtual elimination of glare and wasteful light spill into the surrounding area, your neighbors will enjoy a welcomed curtain of darkness.



MUSCO PROJECT BUDGET

Estimated budget to light 2 x 150' Radius T-Ball Fields is \$300,000

- Does not include permitting
- Based on standard soil conditions
- Based on 480V/3 phase power being available within 100' of the fields
- Pricing is valid for 90 days

Timeline once PO is issued, approximately 6 months

Fiscal Year 2025

Budget COW

August 22, 2024





Items Discussed at previous COW

- Clam Bayou – USF Marine Science Center Programming Funding
- Additional Funding for the Arts
- Albert Whitted Airport Scholarship Match
- Increase Transfer to the Economic Stability Fund



Clam Bayou – USF Marine Science Center

- Council Request – \$100,000 a year for five years for programming
- Potential Funding Source – Reallocate \$100,000 from the Literacy/STEAM Program allocation of \$500,000 for a one-year PILOT Program



Increase Arts Funding

- Council Request – Allocate additional General Fund resources for the Arts - \$695,000
- Potential Funding Sources
 - Unfund five new positions recommended for FY25 (\$422,744)
 - Housing Development Coordinator (FT) – Housing and Community Devl.
 - Librarian I (two FT) – Library
 - Forestry Foreperson (FT) – Parks and Recreation
 - Senior Operations Analyst (FT) – Public Works Administration
 - Take the rest from the General Fund Contingency (\$272,256)
 - General Fund Contingency Balance would be \$727,744 (currently \$1M)



Increase Arts Funding Continued

- Additional Arts funding Allocation (\$695,000):
 - Arts Grants to Individual Artists – \$200,000
 - Increase WADA funding to \$100,000 – \$50,000
 - Offset some of Governor’s Vetoes or increase Arts Grants Program amount - \$445,000



Albert Whitted Airport Scholarship Match

- Council Request – \$16,500 to act as a match for airport scholarships
- Potential Funding Source – Fund from the Airport Operating Fund's fund balance



Increase Transfer to Economic Stability Fund

- Council Request – Increase transfer from \$500,000 to \$1M
- Potential Funding Sources –
 - Increase transfer in the Adopted Budget to \$750,000 using General Fund Contingency
 - Balance of General Fund Contingency would now be \$477,744
 - Transfer the remaining amount in Contingency at year end through the FY25/26 Cleanup Ordinance to potentially get to \$1M



Budget Information

FY25 Budget Public Hearings

First Hearing - September 12, 2024

Second Hearing - September 26, 2024

6:00 PM

Information is available

on the City's website at:

[Budget & Finance \(stpete.org\)](http://stpete.org)