TO: The Honorable Deborah Figgs-Sanders, Chair and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Task Order No. 23-02-ATK/SWM(A) to the architect/engineering agreement dated August 1, 2023 between the City of St. Petersburg, Florida and AtkinsRéalis USA Inc. (“formerly Atkins North America, Inc.”) (“A/E”), for A/E to provide project management, data collection and review, existing conditions analysis, development of alternatives including evaluation, preliminary permitting services, preliminary engineering report, and conceptual plans development related to the Denver St. NE Drainage Improvements Project in an amount not to exceed $146,117; approving a rescission of an unencumbered appropriation in the Stormwater Drainage Capital Projects Fund (4013) in the amount of $179,000 from the Minor Storm Drainage FY22 Project (18586); approving an appropriation in the amount of $179,000 from the increase in the unappropriated balance of the Stormwater Drainage Capital Projects Fund (4013), resulting from the above rescission, to the Shore Acres Denver Storm Drainage Improvements Project (20254) to provide the necessary funding for this Task Order and other engineering project management costs; and providing an effective date. (ECID Project No. 24169-130; Oracle No. 20254)

EXPLANATION: The City previously conducted a Citywide Stormwater Master Plan and identified a series of projects to mitigate flooding risks for residents. Some of these projects have been prioritized within the City’s Capital Improvements Plan in a sequence to achieve the planned benefit of risk mitigation. The Denver St. NE Drainage Improvements Project ranked high amongst the other projects and was identified as a method of mitigating flooding within adjacent areas including Denver St. NE, North Dakota Ave NE, and the intersection of Venetian Blvd. NE and Bayou Grande Blvd. NE.

The subject project will develop a preliminary engineering report and conceptual design for improving the stormwater infrastructure within the project area.

On August 1, 2023, the City of St. Petersburg and Florida and Atkins North America, Inc. (“A/E”) entered into an architect/engineering agreement for A/E to provide miscellaneous professional services for stormwater management improvement projects.

On March 14, 2024, the City was notified of the name change of Atkins North America, Inc. to AtkinsRéalis USA, Inc.

Task Order No. 23-02-ATK/SWM(S) in the amount of $146,117 shall provide professional engineering services including but not limited to project management, data collection and review, alternatives development, preliminary permitting, preliminary engineering and conceptual design development. The Task Order includes a $10,000 allowance to be authorized if any unforeseen conditions are experienced while performing the work.

Task Order No. 23-02-ATK/SWM(S) includes the following phases and associated not to exceed costs respectively:
An appropriation is required to provide for the necessary funding for this Task Order and other engineering project management costs. Additional funding will be available in future fiscal years through the CIP budget process.

**RECOMMENDATION:** Administration recommends authorizing the Mayor or his designee to execute Task Order No. 23-02-ATK/SWM(A) to the architect/engineering agreement dated August 1, 2023 between the City of St. Petersburg, Florida and Atkins Réalis USA Inc. (“formerly Atkins North America, Inc.”) (“A/E”), for A/E to provide project management, data collection and review, existing conditions analysis, development of alternatives including evaluation, preliminary permitting services, preliminary engineering report, and conceptual plans development related to the Denver St. NE Drainage Improvements Project in an amount not to exceed $146,117; approving a rescission of an unencumbered appropriation in the Stormwater Drainage Capital Projects Fund (4013) in the amount of $179,000 from the Minor Storm Drainage FY22 Project (18586); approving an appropriation in the amount of $179,000 from the increase in the unappropriated balance of the Stormwater Drainage Capital Projects Fund (4013), resulting from the above rescission, to the Shore Acres Denver Storm Drainage Improvements Project (20254) to provide the necessary funding for this Task Order and other engineering project management costs; and providing an effective date. (ECID Project No. 24169-130; Oracle No. 20254)

**COST/FUNDING/ASSESSMENT INFORMATION:** Funds will be available after the approval of a rescission of an unencumbered appropriation in the Stormwater Drainage Capital Projects Fund (4013) in the amount of $179,000 from the Minor Storm Drainage FY22 Project (18586) and the approval of an appropriation in the amount of $179,000 from the increase in the unappropriated balance of the Stormwater Drainage Capital Projects Fund (4013), resulting from the above rescission, to the Shore Acres Denver Storm Drainage Improvements Project (20254).

**ATTACHMENTS:** Resolution
Task Order No. 23-02-ATK/SWM(A)
RESOLUTION 2024-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 23-02-ATK/SWM(A) TO THE ARCHITECT/ENGINEERING AGREEMENT DATED AUGUST 1, 2023 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND ATKINSRÉALIS USA INC. (“FORMERLY ATKINS NORTH AMERICA, INC.”) (“A/E”) FOR A/E TO PROVIDE PROJECT MANAGEMENT, DATA COLLECTION AND REVIEW, EXISTING CONDITIONS ANALYSIS, DEVELOPMENT OF ALTERNATIVES INCLUDING EVALUATION, PRELIMINARY PERMITTING SERVICES, PRELIMINARY ENGINEERING REPORT, AND CONCEPTUAL PLANS DEVELOPMENT RELATED TO THE DENVER ST. NE DRAINAGE IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED $146,117; APPROVING A RESCISSION OF AN UNENCUMBERED APPROPRIATION IN THE STORMWATER DRAINAGE CAPITAL PROJECTS FUND (4013) IN THE AMOUNT OF $179,000 FROM THE MINOR STORM DRAINAGE FY22 PROJECT (18586); APPROVING AN APPROPRIATION IN THE AMOUNT OF $179,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE STORMWATER DRAINAGE CAPITAL PROJECTS FUND (4013), RESULTING FROM THE ABOVE RESCISSION, TO THE SHORE ACRES DENVER STORM DRAINAGE IMPROVEMENTS PROJECT (20254) TO PROVIDE THE NECESSARY FUNDING FOR THIS TASK ORDER AND OTHER ENGINEERING PROJECT MANAGEMENT COSTS; AND PROVIDING AN EFFECTIVE DATE. (ECID PROJECT NO. 24169-130; ORACLE NO. 20254)

WHEREAS, the City of St. Petersburg, Florida (“City”) and AtkinsRéalís USA Inc. (“formerly Atkins North America, Inc.”) (“A/E”) executed an architect/engineering on August 1, 2023 for A/E to provide professional services on a continuing basis for work of a specified nature as outlined in the agreement related to miscellaneous Stormwater Management Improvement Projects; and

WHEREAS, Administration desires to issue Task Order No. 23-02-ATK/SWM(A) for A/E to provide project management, data collection and review, existing conditions analysis, development of alternatives including evaluation, preliminary permitting services, preliminary
engineering report, and conceptual plans development related to the Denver St. NE Drainage Improvements Project in an amount not to exceed $146,117, which amount includes an allowance of $10,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor or his designee is hereby authorized to execute Task Order No. 23-02-ATK/SWM(A) to the architect/engineering agreement dated August 1, 2023 between the City of St. Petersburg, Florida and AtkinsRéalis USA Inc. (“formerly Atkins North America, Inc.”) (“A/E”) for A/E to provide project management, data collection and review, existing conditions analysis, development of alternatives including evaluation, preliminary permitting services, preliminary engineering report, and conceptual plans development related to the Denver St. NE Drainage Improvements Project in an amount not to exceed $146,117.

BE IT FURTHER RESOLVED that an unencumbered appropriation in the Stormwater Drainage Capital Projects Fund (4013) in the amount of $179,000 from the Minor Storm Drainage FY22 Project (18586) is hereby rescinded.

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the Stormwater Drainage Capital Projects Fund (4013), resulting from the above rescission, the following appropriation for FY24:

Stormwater Drainage Capital Projects Fund (4013)
Shore Acres Denver Storm Drainage Improvements Project (20254) $179,000

This Resolution shall become effective immediately upon its adoption.