To: The Honorable Deborah Figgs-Sanders, Chair, and Members of City Council

Subject: A resolution approving the award of a two-year sub-recipient agreement with Ready for Life, Inc. to implement and administer a guaranteed income pilot program for former foster youth not engaged in after care services (the “Youth Opportunity Grants Program”) for a total contract amount not to exceed $946,365; authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction; approving a supplemental appropriation in the amount of $946,365 from the unappropriated balance of the American Rescue Plan Act Fund (1018) to the Housing and Neighborhood Services Administration Department, Administration Division (080-1065), ARPA Youth Opportunity Grants Project (20233); and providing an effective date.

Explanation: The Procurement and Supply Management Department issued RFP No. 24-026 on November 21, 2023. The proposals were opened on January 4, 2024. The Procurement & Supply Management Department received four proposals for youth opportunity grants program.

The four proposals were received from:

<table>
<thead>
<tr>
<th>#</th>
<th>Offerors</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Directions for Mental Health, Inc. dba Directions for Living</td>
<td>$946,365</td>
</tr>
<tr>
<td>2.</td>
<td>Faith Youth Services, Inc.</td>
<td>$932,680</td>
</tr>
<tr>
<td>3.</td>
<td>Ready for Life, Inc.</td>
<td>$946,365</td>
</tr>
<tr>
<td>4.</td>
<td>Sustainable Family Services, LLC</td>
<td>$0</td>
</tr>
</tbody>
</table>

Evaluations of the proposals were conducted by the following staff:

Helen Rhymes, Social Services Planning Manager
Jess Riedel, Senior Operations Analyst
Kayleigh Sagonowsky, Operations Analyst

The proposals were evaluated based on the following weighted criteria:

• Experience of the firm
• Qualifications and technical competence
• Capacity to accomplish the work
• Past performance on similar contracts
• Cost or price

During the evaluation meeting on January 31, 2024, the evaluation committee voted to recommend award to Ready for Life, Inc. The proposal was above expectations for the City’s requirements.

The Procurement and Supply Management Department, in cooperation with Housing and Neighborhood Services, recommends award to:

Ready for Life, Inc. (Largo, FL)................. $946,365
(Two-years @ $473,182.50)

Ready for Life, Inc. has met the specifications, terms, and conditions of RFP No. 24-026, dated November 21, 2023. Ready for Life, Inc. is headquartered in Florida and has been in business
since 2009. They have satisfactorily provided services such as financial stipends to clients and providing wrap-around support for young adults who are former foster youth and the unique barriers they face. Their robust and well-researched approach to administering a guaranteed income pilot aligns with the project elements laid out in the RFP and other existing guaranteed income projects and research. An agreement will be issued and will be binding only for actual services rendered.

Recommendation: City Administration recommends City Council approve the attached resolution approving the award of a two year sub-recipient agreement to Ready for Life, Inc. to implement and administer a guaranteed income pilot program for former foster youth not engaged in after care services (the “Youth Opportunity Grants Program”) for a total contract amount not to exceed $946,365; authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction; approving a supplemental appropriation in the amount of $946,365 from the unappropriated balance of the American Rescue Plan Act Fund (1018) to the Housing and Neighborhood Services Administration Department, Administration Division (080-1065), ARPA Youth Opportunity Grants Project (20233); and providing an effective date.

Cost/Funding/Assessment Information: Funds will be available after the approval of a supplemental appropriation in the amount of $946,365 from the unappropriated balance of the American Rescue Plan Act Fund (1018) to the Housing and Neighborhood Services Administration Department, Administration Division (080-1065), ARPA Youth Opportunity Grants Project (20233).

Attachments: Technical Evaluation (1 page)
Resolution
Evaluated Vendors

1. Directions for Mental Health, Inc. dba Directions for Living
2. Faith Youth Services, Inc.
3. Ready for Life, Inc.

Evaluation Criteria

The proposals were evaluated and scored based on the following criteria:

- Experience of firm: 40 possible points
- Qualification and technical competence: 20 possible points
- Capacity to accomplish the work: 20 possible points
- Past performance on similar contracts: 10 possible points
- Cost or price: 10 possible points

Tabulation of Scores

The evaluation committee scored the firms and the aggregate scores for the three firms based on a possible total of 100 points were as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Score</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ready for Life, Inc.</td>
<td>92</td>
<td>1</td>
</tr>
<tr>
<td>Directions for Mental Health, Inc. dba Directions for Living</td>
<td>70</td>
<td>2</td>
</tr>
<tr>
<td>Faith Youth Services, Inc.</td>
<td>43.3</td>
<td>3</td>
</tr>
</tbody>
</table>

Ready for Life, Inc. has met the requirements for RFP-24-026 and were determined to be the most qualified firm, taking into consideration their experience of providing these services and the evaluation criteria set forth in the RFP.
RESOLUTION NO. 2024-___

A RESOLUTION APPROVING THE AWARD OF A TWO YEAR SUB-RECIPIENT AGREEMENT TO READY FOR LIFE, INC. TO IMPLEMENT AND ADMINISTER A GUARANTEED INCOME PILOT PROGRAM FOR FORMER FOSTER YOUTH NOT ENGAGED IN AFTER CARE SERVICES (THE “YOUTH OPPORTUNITY GRANTS PROGRAM”) FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $946,365; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $946,365 FROM THE UNAPPROPRIATED BALANCE OF THE AMERICAN RESCUE PLAN ACT FUND (1018) TO THE HOUSING AND NEIGHBORHOOD SERVICES ADMINISTRATION DEPARTMENT, ADMINISTRATION DIVISION (080-1065), ARPA YOUTH OPPORTUNITY GRANTS PROJECTS (20233); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued RFP No. 24-026 dated November 21, 2023 seeking proposals for the implementation and administration of a guaranteed income pilot program for former foster youth who are not engaged in formal after care services (the “Youth Opportunity Grants Program”); and

WHEREAS, the Procurement & Supply Management Department received four proposals in response to the RFP; and

WHEREAS, a cross-functional team evaluated the proposals based on the criteria set forth in the RFP and recommended Ready for Life, Inc. be awarded a sub-recipient agreement to implement and administer the Youth Opportunity Grants Program; and

WHEREAS, Ready for Life, Inc. has met the specifications, terms and conditions of RFP No. 824-026; and

WHEREAS, funding for the Youth Opportunity Grants Program will be available after a supplemental appropriation in the amount of $946,365 from the unappropriated balance of the American Rescue Plan Act Fund (1018) to the Housing and Neighborhood Services Administration Department, Administration Division (080-1065), ARPA Youth Opportunity Grants Project (20233); and
WHEREAS, the Procurement and Supply Management Department, in cooperation with Housing and Neighborhood Services recommends approval of this award.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the award of a two-year sub-recipient agreement to Ready for Life, Inc. to implement and administer a guaranteed income pilot program for former foster youth who are not engaged in after care services at a total contract amount not to exceed $946,365 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.

BE IT FURTHER RESOLVED that there is hereby approved from the unappropriated balance of the American Rescue Plan Act Fund (1018) the following supplemental appropriation for fiscal year 2024:

American Rescue Plan Act Fund (1018)
Housing and Neighborhood Services Administration
Administration Division (080-1065)
ARPA Youth Opportunity Grants Project (20233) $946,365

This Resolution shall become effective immediately upon its adoption.

LEGAL: 

DEPARTMENT:

BUDGET: