

## **Stafford Library Mobile Wi-Fi Hotspot Lending Policy**

A Mobile Wi-Fi Hotspot allows you to wirelessly connect your mobile device/laptop/computer to the internet. The hotspot is portable and connectable to a device almost anywhere.

The Stafford Library lends Wi-Fi Hotspots patrons 18 years and older who are in good standing with no fines or overdue items with the library. The Stafford Library reserves the right to deny Wi-Fi Hotspot borrowing privileges to patrons who have previously abused material or who have failed to return material or are repeatedly late in returning material.

At the time of checkout, the borrowing patron must present his/her valid library card and a CT issued Driver's License or state ID card and sign the Stafford Library Mobile Wi-Fi Hotspot Borrower Agreement.

Patrons accept full responsibility for the Wi-Fi Hotspot while it is checked out. Any changes in condition or content are the patron's responsibility. Patron is responsible for damage, loss or theft.

Only one Wi-Fi Hotspot may be borrowed on a patron's account at a time. Additionally, only one Wi-Fi Hotspot may be checked out by a household at a time. Each Wi-Fi Hotspot can support up to 8 devices; the more devices, the weaker the signal.

The loan period for Wi-Fi Hotspots is two weeks with no renewals. If a patron wants to re-borrow a Wi-Fi Hotspot, they must wait 48 hours before they can check out another hot spot.

Wi-Fi Hotspots must be returned directly to a staff member at the circulation desk of the Stafford Library. They cannot be placed in a book drop, (outside or inside), or a \$10 fine will be placed on the patron's account. They must be returned to the Stafford Library, and not to another Connecticut library.

Wi-Fi Hotspots must be kept in a temperature controlled environment. Extreme hot or cold can damage the Wi-Fi Hotspot battery. Wi-Fi Hotspots must not be left in a vehicle.

Late fees of \$3 per day will be charged for overdue Wi-Fi Hotspots. After 3 days overdue, the Stafford Library will shut down the connection which will make the device unusable.

Patrons who lose or damage Wi-Fi Hotspots will be charged \$150 plus the replacement cost for the component parts.

Patrons who encounter problems with the Wi-Fi Hotspot must immediately return it to the library.

Mobile Wi-Fi Hotspots are unsecured, wireless networks. Information sent or received could potentially be intercepted by another wireless user. By borrowing the Stafford Library's Wi-Fi Hotspot, the user agrees to abide by the library's policies and rules, and agrees to hold the library and its agents harmless from any and all claims, losses, damages, obligation or liabilities, directly or indirectly, relating to the use of the library's Wi-Fi Hotspots and internet access. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format or transmission of threatening, harassing or defamatory or obscene materials is strictly prohibited.

Approved by the Stafford Library Board September 9, 2021

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