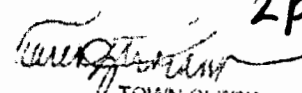


Town of Stafford
Water Pollution Control Authority
 Regular Meeting
 Stafford Senior Center
 Monday, September 18, 2023
 5:30 p.m.

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 TOWN CLERK

Members Present: Chairman Scott Bonett; Paul Burns; Richard Dobson Jr; Mandy Fisher; Roger Thomas; Dave Walsh and Allen Warren

Members Absent: Roger Thomas

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; and Tom Modzelewski, Town of Ellington

Index:

1. Call To Order
2. Minutes of July 17, 2023
3. Chairman's Comments – Board Members Comments
4. Old Business – SCADA Project Upgrade Update; WPCF Expansion Discussion Update; Echo Meter Installation Update
5. New Business –
6. Staff Reports (Superintendent) – Plant Update; Chimney Repair
7. Collector of Revenue Report – Review of Department Finances
8. Adjournment

1. Call To Order

The meeting was called to order at 5:34 p.m. A quorum was established.

2. Minutes of July 17, 2023

Dave Walsh stated that he attended the July 17, 2023, meeting but was not listed in Members Present.

Paul Burns made a motion to accept the regular meeting minutes of July 17, 2023, with the amendment to include Dave Walsh to Member Present. Dave Walsh seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Scott Bonett abstaining.

3. Chairman's Comments

- Board Member Comments

There were no comments.

4. Old Business

- SCADA Project Upgrade Update

Contracted electrical work has been performed but the company is no longer doing business with Aaron and Associates. A local electrical company will be meeting with Aaron Associates on Friday to discuss cost proposal and continuity of project.

Superintendent Rick Hartenstein presented a Change Order, from Aaron Associates, to include the purchase of an effluent turbidity analyzer, in the amount of \$15,279. The new meter would be installed during the SCADA upgrade and added to the system during setup. The meter would provide an early warning system if solids were entering the effluent, along with providing

trend data. Rick Hartenstein recommended holding off on the purchase of the analyzer to a later date, to ensure that the project remained on budget. The members felt that purchasing this meter would be beneficial to the plant overall and suggested it be purchased now.

Paul Burns made a motion to purchase the effluent turbidity analyzer in the amount of \$15,279. Mandy Fisher seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Scott Bonett abstaining.

- WPCF Expansion Discussion Update

The Board requested that Superintendent Rick Hartenstein send a copy of the Memorandum prepared by CDM Smith, regarding a study on the capacity of the existing clarifiers and the strain that future connections will put on the process at the plant, to the Board of Selectmen, Board of Finance, incoming Selectmen candidates and all necessary committees and boards. The WPCA suggested that once the documents are delivered, a public informational session be scheduled.

- Echo Meter Installation Update

Two (2) meters were purchased and will be installed on 9/20. At that time there will be training on installation and use of the meters so that staff may move them at will. Recent rainstorms are still causing a surge in flow at the plant.

5. New Business

No New Business

6. Staff Reports

- Plant Update

Upon inspection of roof drains, Superintendent Rick Hartenstein discovered the mason chimney to the boiler to be broken and in pieces; also the surrounding shingles were dampened by the recent rain events. Two (2) quotes were received, one in the amount of \$21,450 and the other in the amount of \$4,900. The low bidder will be performing the chimney demolition and partial rebuild this week.

OSHA has asked the Stafford WPCF to be a model for other towns whose railings are not up to code. Superintendent Rick Hartenstein has invited other plants to come and view the completed installation and provides the vendor and supplies necessary for the job.

7. Collector of Revenue Report

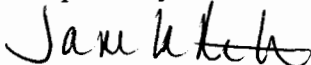
- Review of Department Finances

Total collections for the month of August was \$169,901 and the expenditures totaled \$11,409. The balance of the sewer reserve is \$898,089 and the balance of the sewer fund is \$1,868,675.

8. Adjournment

Dave Walsh made a motion to adjourn the meeting at 6:24 p.m. and Paul Burns seconded the motion. Motion carried with a 5-0-1 vote, with Chairman Scott Bonet abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary