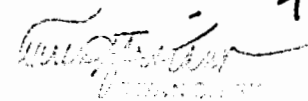


Town of Stafford
Water Pollution Control Authority
 Regular Meeting
 Stafford Senior Center
 Monday, May 15, 2023
 5:30 p.m.

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Members Present: Chairman Scott Bonett; Paul Burns; Richard Dobson Jr; Roger Thomas; and Allen Warren

Members Absent: Mandy Fisher and Dave Walsh

Also present: Superintendent Richard Hartenstein, Jr.; and Jane LaMorte, Business Manager WPCA

Index:

1. Call To Order
2. Minutes of March 20, 2023 – Regular and Special Meetings
3. Chairman’s Comments – Board Members Comments
4. Old Business – SCADA Project Upgrade Update; OSHA Inspection Report Update and Possible Action; Industrial Discharge Upset to Plant Update; WPCF Expansion Discussion Update; Rexa Actuator Purchase Discussion and Possible Action
5. New Business – Tax Sale – 42 Furnace Avenue
6. Staff Reports (Superintendent) – Plant Update
7. Collector of Revenue Report – Review of Department Finances; Transfers FY 22-23;
8. Adjournment

1. Call To Order

The meeting was called to order at 5:32 p.m. A quorum was established.

2. Minutes of March 20, 2023 – Regular & Special Meetings

Paul Burns made a motion to accept the regular meeting minutes of March 20, 2023. Roger Thomas seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.

Paul Burns made a motion to accept the special meeting of the public hearing minutes of March 20, 2023. Roger Thomas seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.

Paul Burns made a motion to accept the special meeting minutes of March 20, 2023. Roger Thomas seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.

3. Chairman’s Comments

- Board Member Comments

WPCA members who wished to tour the treatment plant were welcome to arrange a convenient time. A tour of 3M is to be arranged for June 19th at 4pm.

4. Old Business

- SCADA Project Upgrade Update

Engineer and contractor review of submittals have continued.

- OSHA Inspection Report

Plant staff examined alternate means to comply with OSHA comments and developed a solution which included fabricating and attaching an extension to the existing rails. OSHA has approved the additional railings to be installed to ensure safety around the tanks. The cost is under \$5,000. Complete replacement will not be necessary, and these efforts by plant staff have saved the WPCA tens of thousands of dollars.

- Industrial Discharge Upset to Plant Update

TTM has not batch discharged and there have been no upsets to the treatment plant.

- WPCF Expansion Discussion Update

Nothing new to report

- Rexa Actuator Purchase Discussion and Possible Action

A new actuator for the aeration tanks was discussed.

Paul Burns made a motion to purchase a new Rexa actuator with a price up to \$18,000. Roger Thomas seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.

5. New Business

- Tax Sale – 42 Furnace Ave

Payments for 42 Furnace Ave has ceased. A letter from Attorney Muska was sent regarding imminent foreclosure/tax sale if no payments were made. There has been no response from the homeowner.

Paul Burns made a motion to send 42 Furnace Ave to the next Tax Sale being held by the Town. Richard Dobson Jr seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.

Paul Burns made a motion to add the relining of Furnace Ave to the agenda. Roger Thomas seconded the motion. Motion carries with a 4-0-1- vote, with Chairman Scott Bonett abstaining.

- Relining Furnace Avenue

Two (2) estimates were received for 3,282 linear feet of cured-in-place lining of 10” and 12” sanitary sewer. The project would be scheduled as soon as possible but would be paid out of the 23-24 FY budget.

Paul Burns made a motion to award low-bidder, Insituform, with the relining of Furnace Ave in the amount of \$109,766. Roger Thomas seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.

6. Staff Reports

- Plant Update

The thickener has deteriorating concrete that needs to be addressed. More information to come next month.

7. Collector of Revenue Report

- Review of Department Finances

Total collections for the month of April were \$248,725 and the expenditures totaled \$78,952. The balance of the sewer reserve is \$897,237 and the balance of the sewer fund is \$1,803,386.

- **Transfers FY 22-23**

Paul Burns made a motion to transfer the following:

TRANSFER REQUEST AS FOLLOWS

FISCAL YEAR 2022-2023

<u>From</u>	<u>To</u>	<u>Amount</u>
SEWER FUND	SEWER FUND	
25-340-1180	25-340-2123	\$ 29,000
(Sal: Operational)	(General Liability Policy)	
25-340-1180	25-340-2125	\$ 2,150
(Sal: Operational)	(Commercial Lines Fee)	
25-340-1180	25-340-3325	\$ 43,850
(Sal: Operational)	(Repair & Maint: WPCF)	
25-340-1183	25-340-4102	\$ 1,000
(Sal: Call Ins)	(Utilities: Water)	
25-340-1183	25-340-5110	\$ 1,200
(Sal" Call Ins)	(Equipment & Supplies)	
25-340-2020	25-340-7242	\$ 23,000

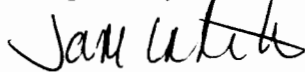
(Workers Compensation)	(CAP – Equipment)	
25-340-3320	25-340-7242	\$ 7,000
(Repair and Maint: Vehicles)	(CAP – Equipment)	
25-340-4100	25-340-7242	\$ 25,000
(Utilities: Electricity)	CAP – Equipment)	
25-340-4130	25-340-7242	\$ 35,000
(Disposal Of Sludge)	CAP – Equipment)	
h		
25-340-2030	25-340-7242	\$ 10,358.91
(Group Health & Life)	CAP – Equipment)	

Roger Thomas seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.

8. Adjournment

Paul Burns made a motion to adjourn the meeting at 6:19 p.m. and Roger Thomas seconded the motion. Motion carried with a 4-0-1 vote, with Chairman Scott Bonet abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary