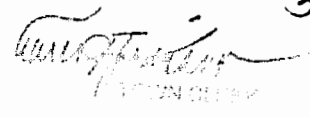


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Town of Stafford
Water Pollution Control Authority
Regular Meeting
Stafford Senior Center
Monday, March 20, 2023
5:30 p.m.

Members Present: Chairman Scott Bonett; Paul Burns; Richard Dobson Jr; Mandy Fisher; Roger Thomas; Dave Walsh; and Allen Warren

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; and Ken Radziwon, Town of Ellington

Index:

1. Call To Order
2. Minutes of February 13, 2023
3. Chairman’s Comments – Board Members Comments
4. Old Business – SCADA Project Upgrade Update and Possible Action; OSHA Inspection Report Update and Possible Action; Industrial Discharge Upset to Plant Update; WPCF Expansion Discussion Update
5. New Business – Rexa Actuator Purchase Discussion and Possible Action
6. Staff Reports (Superintendent) – Plant Update
7. Collector of Revenue Report – Review of Department Finances
8. Adjournment

1. Call To Order

The meeting was called to order at 5:32 p.m. A quorum was established.

2. Minutes of February 13, 2023

Dave Walsh made a motion to accept the minutes of February 13, 2023. Mandy Fisher seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Scott Bonett abstaining.

Allen Warren arrived at 5:37 p.m.

3. Chairman’s Comments

- Board Member Comments

No Comments.

4. Old Business

- SCADA Project Upgrade Update and Possible Action

Project has commenced. Equipment is being ordered. New VFD’s will be installed with PLC’s for Neuros blowers during SCADA upgrade at no additional cost.

- OSHA Inspection Report Update and Possible Action

An OSHA representative found multiple citations during unannounced site visit. All but two (2) citations have been rectified, most at the time of inspection. A fee of \$3,800 was decreased to \$1,500 for addressing citations prior to hearing. Of the two citations that are not resolved, one is waiting for review, and the other will be discussed at the consultation to be held

March 28th. The handrails were cited for improper height. To bring the railing up to code (42 inches in height), it would cost approximately \$470,000 for 1,500 linear feet of railing. Superintendent Hartenstein disputed the citation due to the cost to the Town to replace this item. This railing height will be discussed at the hearing.

The overhead crane, used for UV module maintenance, needs to be inspected annually. It is \$1,605 per inspection.

The electric hoist needs to be replaced. The quote received is \$4,782.83.

- **Industrial Discharge Upset to Plant Update**

First week of March the plant's toxicity test failed.

DEEP made a site visit at 3M and TTM. 3M daily sampling has ceased. Solids handling has been cut in half due to the lack of fibrous materials being discharged into the POTW.

- **WPCF Expansion Discussion Update**

There was some concern regarding plant expansion and its location in the flood plain. This information will be relayed to CDM Smith, along with any older reports done relating to plant expansion.

5. New Business

- **Rexa Actuator Purchase Discussion and Possible Action**

One actuator was previously replaced, with the intention of replacing a second. The new actuator must be installed by the end of the SCADA upgrade. The price for replacement is \$17,615. This discussion is ongoing.

6. Staff Reports

- **Plant Update**

The new employees have been working toward their Class I certification.

The price for sludge disposal has gone from \$315 per dry ton to \$340 per dry ton. Price increase to take effect 4/1/23.

7. Collector of Revenue Report

- **Review of Department Finances**

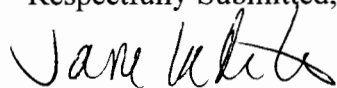
Total collections for the month of February were \$63,350 and the expenditures totaled \$149,619. The balance of the sewer reserve is \$896,883 and the balance of the sewer fund is \$1,660,421.

The utility program used for collections will no longer offer support as of June 30, 2024. Quality Data Service Inc services the majority of CT towns for utility software and tax collection. A quote of \$4,000 for yearly support was received and a one-time \$1,500 fee for conversion and startup. Staff recommends that Quality Data Service take over the utility software program. The board was in agreement.

8. Adjournment

Dave Walsh made a motion to adjourn the meeting at 6:19 p.m. and Paul Burns seconded the motion. Motion carried with a 6-0-1 vote, with Chairman Scott Bonett abstaining.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jane LaMorte". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Jane LaMorte
Recording Secretary