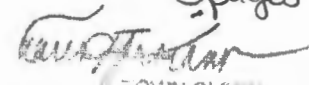


**Town of Stafford**  
**Water Pollution Control Authority**  
 Regular Meeting  
 Stafford Senior Center  
 Monday, January 9, 2023  
 5:30 p.m.

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 TOWN CLERK

Members Present: Chairman Scott Bonett; Richard Dobson Jr; Mandy Fisher; Roger Thomas; and Dave Walsh

Members Absent: Paul Burns and Allen Warren

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; Ken Radziwon, Town of Ellington; and Nick Rossi, CDM Smith

**Index:**

1. Call To Order
2. Minutes of December 12, 2022
3. Chairman's Comments – Board Members Comments
4. Old Business – SCADA Upgrade Bid Action; Infrastructure Repair/Replace Update; Industrial Discharge Upset to Plant Update; Ellington WPCA Contribution SCADA Upgrade Project Update
5. New Business – Budget Fiscal Year 2023-2024 Discussion
6. Staff Reports (Superintendent) – Plant Update
7. Collector of Revenue Report – Review of Department Finances
8. Adjournment

**1. Call To Order**

The meeting was called to order at 5:32 p.m. A quorum was established.

**2. Minutes of October 17, 2022**

*Dave Walsh made a motion to accept the minutes of December 12, 2022. Mandy Fisher seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.*

**3. Chairman's Comments**

- Board Member Comments

No Comments.

**4. Old Business**

- SCADA Upgrade Bid Action

The SCADA System and Cybersecurity Upgrades, Invitation to Bid, closed at 2:00 p.m. on Thursday, January 5, 2023. Three (3) proposals were submitted. The name of each firm along with their bid is as follows:

1. General Control Systems, Inc. - \$470,095
2. Aaron Associates of CT, Inc. - \$390,000
3. Eversolve Technologies - \$214,150

The bid from Eversolve Technologies was not in complete compliance with the Instructions to Bidders for the following reasons: 1) one page of the bid form was missing; 2) the

signature page of the Bid Form was not an original; 3) there was not a bid bond included with the bid. CDM Smith recommended that this bid be disqualified from consideration.

CDM Smith recommended that the WPCA accept the bid from Aaron Associates and award the contract for \$390,000

Bids could have been lower due to the scope removal of the upgrade to the two (2) 100 Hp blowers.

***Roger Thomas made a motion to approve the SCADA System and Cybersecurity Upgrades including engineering for construction to CDM Smith \$132,000; applications engineering to CDM Smith \$303,000; award Aaron Associates bid for construction \$390,000, for a project total of \$825,000. Rich Dobson Jr. seconded the motion. Motion carries with a 4-0-1 vote, with Chairman Scott Bonett abstaining.***

- Infrastructure Repair/Replace Update  
Brendan Street, Galotto Street and Clinton Street projects have not begun.
- Industrial Discharge Upset to Plant Update  
TTM has cancelled the meeting with DEEP. 3M meeting has been postponed.
- Ellington WPCA Contribution SCADA Upgrade Project Update  
Nothing new to update.

## **5. New Business**

- Budget Fiscal Year 2023-2024 Discussion

A draft of the budget was distributed. There is a \$65,000 shortfall in revenue due 3M meeting its effluent requirements and no mandated surcharge.

A budget projection noting a decrease in the average gallons of usage per year, from 1-65,000 gallons to 0-62,000 gallons. This would increase the price per thousand gallons from \$5.69 to \$5.97. This change would mainly affect the industrial users and the large commercial users.

Chairman Bonett requested that a rate increase of \$10 per unit be considered for comparison. This will be presented at the next meeting.

## **6. Staff Reports**

- Plant Update

A meeting occurred with JMH regarding connection to the sanitary sewer. The hospital has plans to build housing for 55+, assisted living and convalescence home up to 150 units. The flow created from these units will be able to be processed at the WPCF. An upgrade would be necessary. The members requested that funding for an upgrade and installation of a sewer line be looked into.

## **7. Collector of Revenue Report**

- Review of Department Finances

Total collections for the month of December were \$65,767 and the expenditures totaled \$148,900. The balance of the sewer reserve is \$896,521 and the balance of the sewer fund is \$1,486,727.

**8. Adjournment**

*Dave Walsh made a motion to adjourn the meeting at 6:39 p.m. and Roger Thomas seconded the motion. Motion carried with a 4-0-1 vote, with Chairman Scott Bonett abstaining.*

Respectfully Submitted,



Jane LaMorte  
Recording Secretary