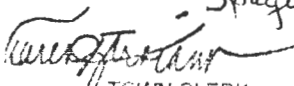


**Town of Stafford**  
**Water Pollution Control Authority**  
 Regular Meeting  
 Stafford Senior Center  
 Monday, February 14, 2022  
 5:30 p.m.

RECEIVED  
 STAFFORD, CT

2022 FEB 16 PM 3:52

*3 pages*  
  
 TOWN CLERK

Members Present: Vice-Chairman Paul Burns; Richard Dobson Jr; Mandy Fisher; and Dave Walsh

Members Absent: Scott Bonett; Roger Thomas and Allen Warren

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; and Tim Webb, Town of Ellington

Index:

1. Call To Order
2. Minutes of December 20, 2021
3. Chairman's Comments – Board Members Comments
4. FY 22-23 Budget/Sewer Rate Discussion and Possible Action
5. Old Business – UE Local 222, #89 CILU/CIPU Contract Approval - Westford Ave – Sewer Lining Update; New Employee Hiring; SCADA Upgrade Discussion and Possible Action; DEEP NEPDES Permit Renewal and Action
6. New Business – Sludge Hauling Discussion
7. Staff Reports (Superintendent) – Plant Update
8. Collector of Revenue Report – Review of Department Finances
9. Adjournment

**1. Call To Order**

The meeting was called to order at 5:35 p.m. A quorum was established.

**2. Minutes of December 20, 2021**

*Mandy Fisher made a motion to accept the regular meeting minutes of December 20, 2021. Rich Dobson seconded the motion. Motion carried with a 3-0-1 vote, with Vice-Chairman Paul Burns abstaining.*

**3. Chairman's Comments**

- Board Member Comments

No Comments.

**4. FY 22-23 Budget/Sewer Rate Discussion and Possible Action**

Superintendent Rick Hartenstein went through the line items, pointing out any increases/decreases. There is \$200,000 allotted for sewer line repairs for FY 22-23 in order to stay in compliance with the Inflow and Infiltration Sewer System Evaluation Study prepared for the State DEEP.

*Dave Walsh made a motion to send the proposed budget for FY 22-23 in the amount of \$1,997,672, with a total operating expense of \$1,902,545 and an adjustment for uncollected fees in the amount of \$95,127, with no change in sewer user rates, to public hearing to be held on Monday, March 21, 2022. Rich Dobson seconded the motion. Motion carries with a 3-0-1 vote, with Vice-Chairman Paul Burns abstaining.*

## 5. Old Business

- UE Local 222, #89 CILU/CIPU Contract Approval

Superintendent Rick Hartenstein went over all previously discussed changes. The new contract will take effect January 1, 2022 and go through June 30, 2025.

***Mandy Fisher made a motion to accept the contract as presented, to expire of June 30, 2025. Dave Walsh seconded the motion. Motion carries with a 3-0-1 vote, with Vice-Chairman Paul Burns abstaining.***

- Westford Ave – Sewer Lining Update

Superintendent Rick Hartenstein gave a presentation with pictures and videos of the relining project on Westford Avenue. This included all steps in how the lining is installed, solidified and finally cut to allow viewing and water from manholes and laterals to enter. The Board thanked Rick for the detail and explanation.

- New Employee Hiring

Three (3) applicants were interviewed. At this time one new employee has been hired and has been working out well and is attending New England Tractor Training School

- SCADA Upgrade Discussion and Possible Action

The study has been completed and two (2) bids were received. CDM Smith is the lowest bidder. The total project cost is estimated at \$975,000. The ARPA Committee has agreed to pay for half of the expenses incurred.

***Rich Dobson made a motion to hire CDM Smith for the design and bid package portion of this project. Mandy Fisher seconded the motion. Motion carries with a 3-0-1 vote, with Vice-Chairman Paul Burns abstaining.***

- DEEP NPDES Permit Renewal and Action

Blue River Engineering has been in contact with the plant and submittal deadline will be met.

## 6. New Business

- Sludge Hauling Discussion

The predominant sludge hauler employee has resigned. An alternative of hiring out the sludge removal was looked into. The plant takes 5 loads out per week. A hauler was quoted at \$310 per load. It was suggested this would be a good opportunity to try out a company until July 1<sup>st</sup>. The company would haul four (4) loads and staff would haul any extra loads needed.

***Paul Burns made a motion to hire H. I. Stone to haul four (4) loads per week, at \$310 per load, for the remainder of the fiscal year, until June 30, 2022. Dave Walsh seconded the motion. Motion carries 4-0, with no abstentions.***

## 7. Staff Reports (Superintendent)

- Plant Update

Superintendent Rick Hartenstein stated that himself, along with Weston and Sampson and a new business owner, would be meeting the following day to discuss the possibility of opening a

brewery on Main Street. A brewery's discharge must be monitored to be sure that there is no upset to the plant. A plan will be developed for proper procedures of any future connections that are similar to a brewery.

#### **8. Collector of Revenue Report**

- Review of Department Finances

Total collections for the month of January were \$377,562 and the expenditures totaled \$128,710. The balance of the sewer reserve is \$894,370 and the balance of the sewer fund is \$1,428,607.

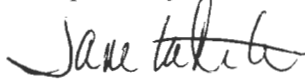
Ms. LaMorte stated that collections have been going well with the Marshal and, in order to not let anyone else get too far behind, that the collection procedure plan be adhered to and to use Attorney Edward Muska for delinquent users that have made no effort to make payments.

***Paul Burns made a motion to follow the collection procedures, regarding accounts that are over three (3) years delinquent and have been unresponsive to delinquent statements and the State Marshal. Rich Dobson seconded the motion. Motion carries 4-0, with no abstentions.***

#### **9. Adjournment**

***Dave Walsh made a motion to adjourn the meeting at 6:40 p.m. and Mandy Fisher seconded the motion. Motion carried with a 3 -0-1 vote, with Vice-Chairman Paul Burns abstaining.***

Respectfully Submitted,



Jane LaMorte  
Recording Secretary