


TOWN OF STAFFORD
WATER POLLUTION CONTROL AUTHORITY

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TOWN CLERK

September 20, 2021
Senior Center
3 Buckley Highway
5:30 P.M.

Members Present: Scott Bonett, Paul Burns, Richard Dobson Jr., Mandy Fisher, Roger Thomas, David Walsh, Allen Warren

Also Present were: Richard Hartenstein, Superintendent, Timothy Webb, Town of Ellington, and Jane LaMorte, Business Manager

1. Call to Order

Meeting was called to order at 5:31 p.m.

2. Approval of Minutes August 5, 2021

Dave Walsh made a motion to approve the minutes of August 5, 2021. Paul Burns seconded the motion. There was discussion to remove Roger Thomas, Allen Warren and Mandy Fisher from attendance at the meeting due to them being absent. Motion carried unanimously, as amended, with a 6-0-1 vote, with Chairman Scott Bonett abstaining.

3. Chairman Comments

- Board Member Comments

There were no comments.

4. Old Business

- ARPA Money - CyberSecurity Update

Wright-Pierce and CDM submitted proposals for the Scope of Study to upgrade the Facility's cyber security. Both engineering firms are knowledgeable of the existing system. Upon extensive discussion it was decided that CDM Smith was the best choice due to its detail, price and timeline for project completion. Chairman Scott Bonett stressed that CDM Smith must adhere to the proposed Scope of Study, regarding budget, schedule and plan proposed.

Paul Burns made a motion to hire CDM Smith to complete the Scope of Study for the Facility's cyber security upgrade. Al Warren seconded the motion. Motion carries with a 6-0-1 vote, with Chairman Scott Bonett abstaining.

- Westford Ave - Sewer Lining Update

There was a part of the scope to be removed from relining and a proposal to add a section of Curtis Street to the project. This would increase the overall project by \$25,000, to a budget total \$125,000. This will include the additional construction work, engineering fee and field work while maintaining construction contingency and police allowance.

Paul Burns made a motion to add the relining of Curtis Street as a change order to the relining of the pipes project. Roger Thomas seconded the motion. Motion carries with a 6-0-1 vote, with Chairman Scott Bonett abstaining.

- Route 190 Extension

Project is running on time and set to be completed on time. There is one manhole left to connect for completion.

5. New Business

No new business.

6. Staff Reports

- Plant Update

3M has been under an order by the DEEP, for the last 5 years, to reduce total suspended solid, to 250 mL in their effluent. Due to COVID, some material has been delayed to finish the project. 3M asked DEEP for a 5 month extension to its deadline of June 1, 2022, but was denied.

7. Collector of Revenue Report

- Review of Department Finances

Report will be included next month.

8. Executive Session- Contract Discussion

Dave Walsh made a motion to go into executive session at 6:19 p.m. Richard Dobson seconded the motion. Motion carries with a 6-0-1 vote, with Chairman Scott Bonett abstaining.

Dave Walsh made a motion to exit the executive session at 6:53 p.m. Paul Burns seconded the motion. Motion carries with a 6-0-1 vote, with Chairman Scott Bonett abstaining.

9. Adjournment

Dave Walsh made a motion to adjourn the meeting at 6:54 p.m. Roger Thomas seconded the motion. Motion carries with a 6-0-1 vote, with Chairman Bonett abstaining.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jane LaMorte". The signature is written in a cursive, flowing style.

Jane LaMorte
Secretary WPCA