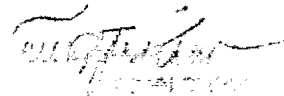


**Town of Stafford**  
**Water Pollution Control Authority**  
 Regular Meeting  
 Stafford Senior Center, ZOOM and Call-In  
 Monday, April 19, 2021  
 5:30 p.m.

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Members Present: Chairman Scott Bonett; Paul Burns; Richard Dobson Jr; Mandy Fisher; Roger Thomas; and Dave Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA

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1. Call To Order
2. Minutes of March 15, 2021
3. Chairman's Comments – Board Members Comments
4. Old Business – Route 19 DOT Paving Project – Possible Action – Purchasing Frames and Manhole Covers; Aeration Tank Paint Failure – Discussion; RFP Relining Pipes
5. 2021-2022 Budget Acton
6. 2021-2022 Sewer Rates Action
7. New Business – 3M TSS Limits; General Permit for the Discharge of Wastewaters from Significant Industrial Users – TTM; Electrical Projects – Fire Alarm Cables, Communicator and Network
8. Staff Reports (Superintendent) – Plant Update
9. Collector of Revenue Report – Review of Department Finances
10. Adjournment

**1. Call To Order**

The meeting was called to order at 5:30 p.m. A quorum was established.

**2. Minutes of March 15, 2021**

*Paul Burns moved to accept the minutes of March 15, 2021. Dave Walsh seconded the motion. Motion carried with a 5-0-1 vote, with Chairman Scott Bonett abstaining.*

**3. Chairman's Comments**

- Board Member Comments

No comments.

**4. Old Business**

- Route 19 DOT Paving Project – Possible Action – Purchasing Frames and Manhole Covers

The State DOT will be paving Route 19 from Route 190 to Hydeville Road this summer. There are 60 manholes that will be paved over during this project. The State reimburses for labor and traffic control but not for the frame or cover of the manhole. Campbell Foundry submitted a quote for \$34,860 to purchase the manhole frames and covers.

*Paul Burns made a motion to approve \$34,860 for the purchase of sixty (60) manhole frames and covers. Roger Thomas seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Bonett abstaining.*

Superintendent Rick Hartenstein proposed a detailed spec for the sanitary sewer manhole frame adjustment detail for paving projects. This will be discussed at the next meeting for approval and inclusion into the *Regulations for the Installation and connection of Building*

*sewers and for the Use of Public Sewers in the Town of Stafford – Connecticut.* Upon approval this detail will be included with the RFP for the construction and replacement of manholes along Route 19.

- Aeration Tank Paint Failure - Discussion

Superintendent Rick Hartenstein stated that an opinion from a coatings consultant was received regarding paint failure, in the way it bonded to the concrete. Since this portion of the project was performed in August, the paint may have been too hot to properly seal. A written report of the findings will be completed and submitted to the WPCA members for discussion next month.

- RFP Relining Pipes

Previously, Superintendent Rick Hartenstein was to write detailed specs, put out to bid and be the project manager of the infiltration and inflow project this Spring/Summer. Due to other projects presenting themselves at this time Rick Hartenstein is unable to commit the proper time necessary for the project. A quote of \$9,800 was received from DPC Engineering, LLC to assist the WPCA to perform cured-in-place-pipe lining for approximately 400 linear feet of existing 10-inch diameter VC sewer main, as well as 1,300 linear feet of existing 12-inch diameter VC sewer main.

***Paul Burns made a motion to approve \$9,800 for the engineering assistance requested for the relining of sewer pipes by DPC Engineering LLC. Roger Thomas seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Bonett abstaining.***

## **5. 2021-2022 Budget Action**

The proposed budget was presented and a public hearing was held. No comment was received.

***Dave Walsh made a motion to accept the proposed fiscal year 2021-2022 Water Pollution Control Facility budget in the amount of \$1,951,521, with the total operating expenses of \$1,858,591, and an adjustment for uncollected fees in the amount of \$92,930, as posted in the Town Clerk's Office on March 4, 2021. Mandy Fisher seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Bonett abstaining.***

## **6. 2021-2022 Sewer Rates Action**

The proposed sewer rates were presented and a public hearing was held. No comment was received.

***Paul Burns made a motion to accept the proposed sewer rates as filed in the Town Clerk's office on March 4, 2021, for fiscal year 2021/2022, and that the sewer user fees be due and payable July 1, 2021, and January 1, 2022, with bills under \$100 due and payable in one installment. Roger Thomas seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Scott Bonett abstaining.***

## **7. New Business**

- 3M TSS Limits

Superintendent Rick Hartenstein stated that 3M had increased production to running 3 shifts a day, 7 days a week. The treatment plant is unable to handle the excess solids being discharged into the plant. The nitrogen is no longer able to be converted and the solids ran over 2 weeks ago. The WPCF's permit limits will not be met in the coming months if there are no changes. The inorganic solid material received at the Stafford WPCF has recently doubled. The

State DEEP has been copied with ongoing discussions between 3M and the Stafford WPCF. A joint meeting is to be held this week with 3M, State DEEP and Stafford WPCF Superintendent. It was suggested that Superintendent Rick Hartenstein have available Stafford's maximum amount of solids (in pounds per day over a 7 day period) that can be accepted and still make its own NPDES permit levels.

- General Permit for the Discharge of Wastewaters from Significant Industrial Users – TTM

Yearly, industrial users are required to have their permit application reviewed by WPCF staff and approval signature required. TTM has submitted their permit approval request for 4 Old Monson Road and 228 Upper Road.

***Paul Burns made a motion to approve the submitted application for TTM's properties at 4 Old Monson Road and 228 Upper Road. Rich Dobson Jr. seconded the motion. Motion carries with a 5-0-1 vote, with Chairman Scott Bonett abstaining.***

- Electrical Projects – Fire Alarm Cables, Communicator and Network

A&N Security Plus met with Town Building Manager to investigate ongoing alarm and wiring issues. The fire alarm cable was recommended to be replaced, along with the fire alarm communicator have cell back up instead of a landline and the network area be cleaned up. The WPCA all agreed that this work is a good idea to be performed.

#### **8. Staff Reports (Superintendent)**

- Plant Update

No update.

#### **9. Collector of Revenue Report**

- Review of Department Finances

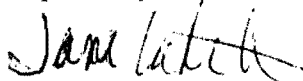
Total collections for the month of March were \$77,152 and the expenditures totaled \$142,645. The balance of the sewer reserve is \$894,017 and the balance of the sewer fund is \$1,212,309.

The foreclosure property, at 7 School Street, was finalized. \$20,000 was received, with the WPCA being reimbursed for all fees involved in the foreclosure, totaling \$6,055.72 and the Town receiving the balance to put toward its delinquent tax fees. State Statute states that the Town shall receive all monies owed after fees are reimbursed. The delinquent sewer fees on this property shall be removed and written off.

#### **10. Adjournment**

***Dave Walsh moved to adjourn the meeting at 6:25 p.m. and Roger Thomas seconded the motion. Motion carried with a 5-0-1 vote, with Chairman Bonett abstaining.***

Respectfully Submitted,



Jane LaMorte  
Recording Secretary