

RECEIVED September 18 20 19  
AT 4:06 pm

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**Town of Stafford**  
**Water Pollution Control Authority**  
Regular Meeting  
Monday, September 16, 2019  
5:30 p.m.

Amington  
TOWN CLERK

3 pages

Members Present: Chairman Allen Warren; Scott Bonett; Paul Burns; Mandy Fisher and Dave Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; Timothy Webb, Town of Ellington; Chris Wester and Luis Chicas of Weston & Samson Engineers

Index:

1. Call To Order
2. Minutes of August 19, 2019
3. Chairman's Comments – Board Members Comments
4. Old Business – Weston & Sampson – RT 190/West Street Sewer Line Replacement; Rt 190 Pump Station; Camera Security System; Mixers Update; Transfers FY 18-19
5. New Business – Filter Effluent Valves; RT 140 Manhole Raising
6. Staff Reports (Superintendent) – Parade 300 Anniversary
7. Collector of Revenue Report – Review of Department Finances; List of Delinquent Users
8. Legal - Foreclosures
9. Adjournment

**1. Call To Order**

The meeting was called to order at 5:30 p.m. A quorum was established.

**2. Minutes of August 19, 2019**

*Mr. Burns moved to accept the minutes of August 19, 2019. Ms. Fisher seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.*

**3. Chairman's Comments**

- Board Member Comments

No comments.

**4. Old Business**

- Weston & Sampson – RT 190 / West St. Sewer Line Replacement

Superintendent Hartenstein stated that the sewer line and lateral installation is complete. Construction area has been neatened in anticipation of the 300 Anniversary Parade. Project is running ahead of schedule and under budget.

- Rt 190 Pump Station

Mr. Wester stated that another electrical quote has been received. Eastern Electric is the apparent low bidder and references have been verified with great reviews.

*Mr. Burns made a motion to hire Eastern Electrical as the electrical contractor for the Rt 190 Pump Station. Mr. Bonett seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.*

The project is proceeding on schedule with site work being performed first and site building to be installed in April.

- Camera Security System

Two quotes have been received, Cox and Marcus. Although the Marcus quote was higher, it included better quality equipment and came recommended by other Town Departments that use their system. The camera security system will include all areas outside the facility and one inside to include the entryway to the building, along with remote accessibility.

***Mr. Burns made a motion to accept the quote of \$11,340.22 from Marcus to have a camera security system installed at the Treatment Plant Facility. Ms. Fisher seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.***

- Mixers Update

Brackets have been received to date, waiting for others shipments to arrive. Electrical rebates are being sought after and could see up to 50% reimbursement for consultant and installation of new mixers.

- Transfers FY 18-19

***Mr. Walsh made a motion to accept the following Fiscal Year 2018-2019 year end transfers:***

**TRANSFER REQUEST AS FOLLOWS**

**FISCAL YEAR 2018-2019:**

<u>From</u>	<u>To</u>	<u>Amount</u>
<b>SEWER FUND</b>	<b>SEWER FUND</b>	
25-340-1180	25-340-1182	\$ 270
(Sal: Operational)	(Sal: OT)	
25-340-3100	25-340-3180	\$ 15
(Postage)	(Legal/Public Notices)	
25-340-4103	25-340-4500	\$ 640
(Utilities: Heat)	(Telephone)	
25-340-7245	SEWER RESERVE	\$ 35,000
(Vehicle Repair/Replacement)	CAP. EXP. PASSBOOK	
25-340-7241	SEWER RESERVE	\$ 79,913
(Major Sewer Line Repair/Replacement)	CAP. EXP. PASSBOOK	
25-340-7235	SEWER RESERVE	\$10,000
(Special Revenue Compensation)	CAP. EXP. PASSBOOK	

**TOTAL TO SEWER RESERVE PASSBOOK \$124,913**

*Mr. Burns seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.*

**5. New Business**

- Filter Effluent Valves

Superintendent Hartenstein reported that the filter valve actuators were not replaced during the rehab project. There are four (4) total actuators and replacement is necessary. More information and pricing to be discussed at next meeting.

- RT 140 Manhole Raising

The State DOT recently repaved RT 140 and buried 42 manholes. The quoted replacement of frames, covers and raising of each manhole is \$63,747. The State reimburses the Town \$325 per manhole replacement. Currently, the Connecticut Water Pollution Abatement Association is lobbying to have the State reimbursement amount looked at for a more accurate reimbursement number.

*Mr. Bonett made a motion to hire VMS Construction Company to raise forty-two (42) manhole frames and covers located on Route 140 in the amount not to exceed \$65,000. Mr. Burns seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.*

**6. Staff Reports (Superintendent)**

- Parade 300 Anniversary

The Vac truck and the camera truck will be driven by staff in the 300 Anniversary parade taking place on Saturday, September 21<sup>st</sup>. Upon parade completion, the vehicles will be placed in the car show and on display for spectators to view.

**7. Collector of Revenue Report**

- Review of Department Finances

Total collections for the month of August were \$175,347, and total expenses were \$74,900. The balance of the sewer reserve is \$757,413 and the balance of the sewer fund is \$1,299,075.

- List of Delinquent Users

An updated list on delinquent users was submitted including those that received a Demand for Payment letter. Demands were sent to accounts that owed two (2) years' worth of fees. Response has been favorable.

**8. Legal**

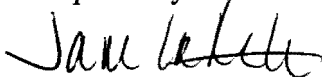
- Foreclosures

A payoff will be received this month due to sale.

**9. Adjournment**

*Mr. Burns moved to adjourn the meeting at 6:33 p.m. and Mr. Walsh seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.*

Respectfully Submitted,



Jane LaMorte  
Recording Secretary