

Town of Stafford
Water Pollution Control Authority
Regular Meeting
Monday, August 19, 2019
5:30 p.m.

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TOWN CLERK

Members Present: Chairman Allen Warren; Scott Bonett; Paul Burns; and Mandy Fisher

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; and Timothy Webb, Town of Ellington

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1. Call To Order
2. Minutes of July 22, 2019
3. Chairman's Comments – Board Members Comments
4. Old Business – Weston & Sampson – RT 190/West Street Sewer Line Replacement; Rt 190 Pump Station; Transfers FY 18-19
5. New Business – Camera Security System
6. Staff Reports (Superintendent) – Evan Klotzer Class II
7. Collector of Revenue Report – Review of Department Finances; List of Delinquent Users
8. Legal - Foreclosures
9. Adjournment

1. Call To Order

The meeting was called to order at 5:31 p.m. A quorum was established.

2. Minutes of July 22, 2019

Mr. Burns moved to accept the minutes of July 22, 2019. Ms. Fisher seconded the motion. Motion carried with a 3-0-1 vote, with Mr. Warren abstaining.

3. Chairman's Comments

- Board Member Comments

Ms. Fisher stated that she contacted the Stafford Garden Club to look at the bushes located in front of the generator for recommendations. Large planters were suggested and other feedback is forthcoming upon inspection.

4. Old Business

- **Weston & Sampson – RT 190 / West St. Sewer Line Replacement**

Superintendent Hartenstein stated that the project is 125 feet from the final manhole installation. Resident inspector from Weston and Sampson has been diligent on moving the project forward in a timely manner through State inspections.

- **Rt 190 Pump Station**

Another electrical contractor has expressed interest in performing work for the project and collection of information is being made through Weston and Samson.

- **Transfers FY 18-19**

The Board will table discussion until the next meeting.

5. New Business

- Camera Security System

Security cameras for the control and filter buildings can be purchased outright or leased for thirty-six (36) months. Quotes were received from Cox and Marcus. Marcus is used in other Town buildings, including the schools.

Board members expressed the need for a security system and requested that specs be supplied by Cox and Marcus so that a better comparison can be made. Chairman Warren expressed the importance of protecting the facility and the staff and requested that quotes be obtained for a front door buzzer system and panic button installation. Discussion to be continued at the next meeting.

Board members requested that Superintendent Hartenstein gather information regarding putting a force sewer main on route 190 to the hospital. The trench will be open, due to the installation of a new water line and seems like the best opportunity to provide sewer to the local hospital.

6. Staff Reports

- Evan Klotzer Class II

Superintendent Hartenstein stated that Evan passed his Class II in July.

7. Collector of Revenue Report

- Review of Department Finances

Total collections for the month of July were \$511,160, and total expenses were \$227,757. The balance of the sewer reserve is \$756,987 and the balance of the sewer fund is \$1,198,628.

- List of Delinquent Users

An updated list on delinquent users will be submitted next month to include those that have been sent a Demand for payment.

8. Legal

- Foreclosures

A payoff was received through Mr. Muska's office.

9. Adjournment

Mr. Bonett moved to adjourn the meeting at 6:52 p.m. and Mr. Burns seconded the motion. Motion carried with a 3-0-1 vote, with Mr. Warren abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary