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Town of Stafford
Water Pollution Control Authority
Special Meeting
Monday, July 22, 2019
5:30 p.m.

Members Present: Chairman Allen Warren; Scott Bonett; Paul Burns; Mandy Fisher; Roger Thomas; Dave Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; Bob Tedeschi, Luis Chicas, and Graham Hines Weston & Sampson Engineering and Construction Divisions; Serdar Umur Flyght Mixers

Index:

1. Call To Order
2. Minutes of June 17, 2019
3. Chairman's Comments – Board Members Comments
4. Old Business – Weston & Sampson – RT 190/West Street Sewer Line Replacement; Rt 190 Pump Station; Aeration Tank Mixers; Wastewater Financial Model
5. Staff Reports (Superintendent) – Generator Bushes
6. Collector of Revenue Report – Review of Department Finances; Transfers FY 18-19; List of Delinquent Users
7. Legal - Foreclosures
8. Adjournment

1. Call To Order

The meeting was called to order at 5:31 p.m. A quorum was established.

2. Minutes of JUNE 17, 2019

Mr. Bonett moved to accept the minutes of June 17, 2019. Mr. Walsh seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.

3. Chairman's Comments

Mr. Warren inquired if the West Street Project was being documented with pictures and was informed that it was.

4. Old Business

• Weston & Sampson – RT 190 / West St. Sewer Line Replacement

Sidewalk and sewer installation is complete on West Street. Final prep work for paving is being completed. The rock excavation line item has been overspent due to the large stones being removed from underground. Last Wednesday brought a significant amount of rainfall washout out West Street. Spazzarini Construction responded quickly and rectified the problem.

The significant rain also caused a sink hole at 127 West Main Street. Upon inspection it was discovered that the sewer line had collapsed. An emergency repair was performed by Spazzarini. This repair work was not part of the scope of project and will be billed separately. The project will continue on West Stafford Road on Wednesday.

• Rt 190 Pump Station

Mr. Tedeschi distributed an itemized budget for the project. For each component, bids were requested. Only one bid was received for site electrical work and it was requested that more companies, including local electrical companies, be contacted for an opportunity to bid the work needed.

Mr. Burns made a motion to approve the Route 190 Wastewater Pumping Station Project in the amount on \$879,547 (which includes \$16,000 for the relocation of existing precast concrete building), pending additional quotes be requested for site electrical, not to exceed \$103,320. Ms. Fisher seconded the motion. Motion carries with a 5-0-1 vote.

- **Aeration Tank Mixers**

It was recommended that the WPCF move forward with the Flygt mixers. These mixers have adaptable controls that will produce favorable electrical deductions. A total of six mixers are necessary. The WPCF will install one mixer for a period of six months, to confirm effectiveness within tanks. A configuration for brackets will need to be added to the mixer.

Mr. Bonett made a motion to proceed with the Flygt 4220 mixer try and buy agreement with contractual quote being held for the period of the trial at \$21,500 per mixer. Mr. Burns seconded the motion. Motion carries with a 5-0-1 vote.

Ms. Fisher made a motion to contact JK Muir to prepare Eversource rebate paperwork, due to the high efficiency mixers. Mr. Walsh seconded the motion. Motion carries with a 5-0-1 vote.

- **Wastewater Financial Model**

The model illustrates the base sewer user fee at \$375 per year in 2024. The increased rate will allow \$150,000 - \$200,000 of capital improvements per year. The WPCA considered the effect of this increase on the users and will continue discussions.

5. Staff Reports

- **Generator Bushes**

A quote to remove existing trees and plant new ones was received in the amount of \$4,229. Since the trees are close to the road, the trees will not survive due to salt contamination. Some suggestions were to put planters in front of the lower portion of trees where the trees have turned brown. Discussion to be continued after the winter.

6. Collector of Revenue Report

- **Review of Department Finances**

Total collections for the month of June were \$74,805, and total expenses were \$84,050. The balance of the sewer reserve is \$610,487 and the balance of the sewer fund is \$958,734.

Superintendent Hartenstein stated that he was invited to the White House for the State Leadership Conference, where an infrastructure panel was held and discussions in wastewater funding with the EPA took place, and incurred expenses in the amount of \$1,276.47 for flight, hotel and rental car.

Mr. Burns made a motion to reimburse Mr. Hartenstein for expenses incurred in the amount of \$1,276.47. Mr. Thomas seconded the motion. Motion carries with a 5-0-1 vote.

- **Transfers FY 18-19**

The Board will table discussion until the next meeting.

- **List of Delinquent Users**

A list of delinquent users was distributed to the board. Outstanding fees collected for FY 18-19 were \$135,019.

7. Legal

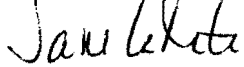
- **Foreclosures**

An account was recently sent a warrant through Attorney Muska's office.

8. Adjournment

Mr. Burns moved to adjourn the meeting at 7:25 p.m. and Mr. Thomas seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary