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TOWN CLERK

Water Pollution Control Authority
Regular Meeting
Monday June 17, 2019
5:30 PM – Veteran's Meeting Room

Members Present: Chairman Allen Warren, Scott Bonett, Mandy Fisher, Roger Thomas, and David Walsh

Also in attendance were WPCA Superintendent Richard Hartenstein Jr., WPCA Business Manager Jane LaMorte, Christopher Wester and Luis Chicas of Weston & Sampson Construction Group, and Serdar Umur of G.A. Fleet Associates

1. CALL TO ORDER

Chairman Warren called the meeting to order at 5:30 PM.

2. MINUTES OF MAY 20, 2019 MEETING

Upon motion of Ms. Fisher and seconded by Mr. Bonett, the Board unanimously approved the minutes from the May 20, 2019 meeting.

3. CHAIRMAN'S COMMENTS

Mr. Warren commented on the deteriorating condition of the shrubs around the WPCA generator, and asked of Mr. Hartenstein to look into having them replaced.

4. OLD BUSINESS

- **Weston and Sampson RT 190/West St. Sewer Replacement Line**
Mr. Hartenstein reported to the Board the progress being made on the project. The main sewer is in from Green St to RT 190, and all the manholes are in. Drainage will start by the end of the week. Massive rock excavations caused the budget to go over by \$1,000.
- **Route 190 Pump Stations**
Mr. Umur of G.A. Fleet Associates provided to the Board information on Flygt pumps and how they can improve and drastically reduce the clogging caused by wipes, diapers, etc. He said their ability to pump is equal to what the WPCA currently has, and will reduce maintenance and servicing. The pumps also come with a 24 month guarantee, and after reaching out to other town in CT using the same pumps, they are recommended. Mr. Hartenstein inquired about replacement parts, and how long it would take to be received. With the company located in New York, and the amount of product they keep at the plant, parts would be sent over night.
Upon further discussion, Mr. Walsh motioned to spend an additional \$2401 to upgrade to the Flygt pump. Mr. Thomas seconded the motion, and the Board approved unanimously.
- **Aeration Tank Mixers**
As discussed at the May meeting, Mr. Hartenstein does not feel the mixers the WPCA is currently using are worth putting back in. There have been malfunctions that have cost

the WPCA an average \$7600 a year to repair, not including labor. Mr. Umur said his company has different mixer models, and upon request from the Board he agreed to do a “try and buy”. His company will let the WPCA use a mixer for 3-6 months, and if the WPCA is satisfied with the performance, they can then purchase.

- Wastewater Financial Model
The Board will table discussion until the next meeting.

5. STAFF REPORTS

- Hydroxide Tanks Update
Mr. Hartenstein said the tanks were delivered and installation was completed today. There was an issue getting them into the building as they are 6 inches wider than the old tanks, so the doors had to be taken off and widened.

6. COLLECTOR OF REVENUE REPORT

- Review of Department Finances
Collections for May 2019 were \$221,089, and expenses were \$81,675.
- Transfers
Upon motion of Mr. Walsh and seconded by Mr. Thomas, the Board unanimously approved the Transfers as presented. *(see attached)*
- Delinquent Users
An updated list of delinquent users was distributed to the Board.
- Collection FY 19-20 motion
Ms. Fisher motioned to accept the sewer user rates as filed in the Town Clerk’s office on March 4, 2019, for Fiscal Year 2019/2020, and that the sewer user fees would be due and payable July 1, 2019, and January 1, 2020, with bills under \$100 due and payable in one installment. Mr. Thomas seconded the motion, and the Board unanimously approved.

7. LEGAL

- Foreclosures
There was one payment from a foreclosed property of \$2700.00

8. ADJOURNMENT

Upon motion of Mr. Thomas and seconded by Mr. Walsh, the Board unanimously adjourned the meeting at 7 PM.

Respectfully Submitted,



Erin Kirchhoffer

TRANSFER REQUEST AS FOLLOWS:

<u>From</u>	<u>To</u>	<u>Amount</u>
SEWER FUND	SEWER FUND	
25-340-5320 (Vehicle- Gas & Oil)	25-340-7025 (State Inspection/Permit Fees)	\$ 810
25-340-3320 (Repairs & Maint: Vehicles)	25-340-7241 (CAP – Line Maint)	\$ 12,000
25-340-3805 (Continuing Education)	25-340-7241 (CAP – Line Maint)	\$ 1,830

TRANSFER REQUEST AS FOLLOWS:

<u>From</u>	<u>To</u>	<u>Amount</u>
SEWER FUND	SEWER FUND	
25-340-1183 (Sal: OT Call Ins)	25-340-2025 (Unemployment Compensation)	\$ 5,166
25-340-1183 (Sal: OT Call-Ins)	25-340-1182 (Sal: OT)	\$ 3,500
25-340-1520 (Uniform Allowance)	25-340-3200 (Legal Services)	\$ 2,475
25-340-2124 (Property Policy)	25-340-2123 (General Liability Policy)	\$ 258
25-340-1184 (Sal: Overtime On Call)	25-340-1505 (Fees: Recording Secretary)	\$ 75
25-340-2121 (Public Official Policy)	25-340-2126 (Excess Liability Policy)	\$ 150
25-340-2127 (Auto Policy)	25-340-2126 (Excess Liability Policy)	\$ 145
25-340-2035 (Employee Retirement Plan)	25-340-3304 (Cont Serv-Office Machines)	\$ 4,000
25-340-2035 (Employee Retirement Plan)	25-340-4102 (Utilities: Water)	\$ 100
25-340-4103 (Utilities: Heat)	25-340-4130 (Disposal of Sludge)	\$ 4,000
25-340-1183 (Sal: OT Call-Ins)	25-340-4500 (Telephone)	\$ 1,100
25-340-3208 (Engineering Consultant)	25-340-5110 (Equipment & Supplies)	\$ 1,000
25-340-5100 (Office Supplies)	25-340-6100 (Sewer Line System Maint)	\$ 750
25-340-5101 (Lab: Supplies & Materials)	25-340-6100 (Sewer Line System Maint)	\$ 4,000
25-340-5320 (Vehicle- Gas & Oil)	25-340-6500 (Pump Stations)	\$ 391.74