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Town of Stafford
Water Pollution Control Authority
Regular Meeting
Monday, May 20, 2019
5:30 P.M. - Veteran's Meeting Room

Members Present: Chairman Allen Warren, Scott Bonett, Paul Burns (excused himself at 6:00pm), Mandy Fisher, Roger Thomas, and Dave Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; Dave Prickett and James Rivers, DPC Engineering, Inc.

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1. Call To Order
2. Minutes of April 1, 2019
3. Chairman's Comments – Board Members Comments; Member Appointment Date Recognition
4. Old Business- Wastewater Financial Model; Weston & Sampson – RT 190 – West St. Sewer Line Replacement; Rt 190 Pump Station
5. Staff Reports (Superintendent)- Filter Building Waterproofing; Mixers
6. Collector of Revenue Report- Review of Department Finances; Transfers FY 18-19; List of Delinquent Users
7. Legal- Foreclosures
8. Executive Session – Union Contract
9. Adjournment

1. Call To Order

The meeting was called to order at 5:30 p.m. A quorum was established.

2. Minutes of April 1, 2019

Mr. Burns moved to accept the minutes of April 1, 2019. Ms. Fisher seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.

3. Chairman's Comments

- Board Members Comments

Chairman Warren stated he had attended the CAWPCA Spring Workshop. These workshops are held twice per year and very informative. Any member of the WPCA is invited to attend. Chairman Warren recognized fellow WPCA member Scott Bonett for receiving the Educational Public Health Drinking Water Merit Award.

- Member Appointment Date Recognition

Douglas Fassett was recognized for his 12 years of dedication to the WPCA.

4. Old Business

- Wastewater Financial Model

Mr. Prickett and Mr. Rivers presented the model with an overview of project goals, planned capital improvement projects, funding options and sewer rate projections. The anticipated capital improvement plan includes the Route 190 & West Street sewer line replacement project and pump station, WPCA is responsible for 18% of the \$6M project; UV Upgrade project, estimated at \$500,000 in FY2021; SCADA System Update, estimated at \$150,000 in FY2023; and an annual capital allowance for I/I work of \$300,000 beginning in FY2021.

Upon review of sewer rate projections over the next five years to complete these improvements, the WPCA felt that the burden was overwhelming to the sewer user. The engineers requested that the WPCA come up with a plan for a reasonable sewer rate taking the following variables into effect: 50/50 split with sewer user fees and general fund; take 8 years to complete tasks rather than 5; reduce the amount to spend. The engineers could then propose a new model of sewer rate projections. Discussion tabled to next meeting.

Mr. Burns excused himself from the meeting.

- Weston & Sampson – RT 190 – West St. Sewer Line Replacement

Project has officially started. Adjacent property owners have been notified of the construction project.

- Rt 190 Pump Station Estimate

WPCF staff has been getting area situated for by-pass. The pump station gets filled with ‘flushable’ rags by clogging the pumps. Options to eliminate rags from getting into the pumps are putting in a grinder pump where flow enters the station or change pumps out to Flight pumps. The Flight pumps are more expensive but are guaranteed for 24 months. The WPCA requested that a Flight pump representative come to the next meeting and explain how their pumps work.

5. Staff Reports: (Superintendent)

- Filter Building Waterproofing

The filter building was constructed in the 70’s and areas where the joints meet the concrete, they are starting to separate and leak water. It is starting to affect the floors that were just painted. A possible solution is to inject polymer into the joints to prevent the leaking. This project is estimated at \$60,000. Discussion tabled to a future meeting.

- Mixers

The existing Landia mixers have become very expensive to maintain. Every couple months they have to be cleaned and their recommended maintenance for seals is not working. Flight has mixes that they guarantee for 2 years. The plant has 7 total mixers, 6 operating and one spare. It is possible to switch out one of the mixers to see how another brand will work.

6. Collector of Revenue Report

- Review of Department Finances

Total collections for the month of April were \$23,727, and total expenses were \$86,728. The balance of the sewer reserve is \$610,487 and the balance of the sewer fund is \$995,860.

- List of Delinquent Users

A list of delinquent users was distributed to the board. It was highlighted that the collection of back sewer fees has already surpassed what was collected in 17-18.

7. Legal

- Foreclosures

A user that had been turned over for foreclosure to proceed has been now added to the upcoming tax sale.

8. Executive Session

- Union Contract

Mr. Walsh made a motion to enter into executive session at 6:53 pm. Mr. Thomas seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.

Mr. Walsh made a motion to exit executive session at 6:58 pm. Mr. Thomas seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.

Mr. Bonett made a motion to ratify the union contract as presented. Mr. Thomas seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.

9. Adjournment

Mr. Walsh moved to adjourn the meeting at 6:59 p.m. and Mr. Thomas seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary