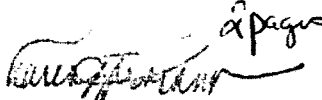


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TOWN CLERK

Town of Stafford
Water Pollution Control Authority
 Special Meeting
 Monday, April 1, 2019
 5:30 p.m.

Members Present: Chairman Allen Warren; Paul Burns; Mandy Fisher; Roger Thomas; Dave Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager WPCA; Stephen Metsack, Shift Supervisor; Chris Wester, Bob Tedeschi, Luis Chicas, and James Kalambokas Weston & Sampson Engineering and Construction Divisions

Index:

1. Call To Order
2. Minutes of March 18, 2019
3. Chairman's Comments – Board Members Comments
4. Sodium Hydroxide Tanks - Action
5. Route 190 Pump Station - Action
6. Bid Analysis For West Street Infrastructure Improvements Project - Action
7. Adjournment

1. Call To Order

The meeting was called to order at 5:30 p.m. A quorum was established.

2. Minutes of February 11, 2019

Mr. Burns moved to accept the minutes of March 18, 2019. Ms. Fisher seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.

Mr. Burns made a motion to move to Item 5 Route 190 Pump Station - Action. Mr. Thomas seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.

5. Route 190 Pump Station - Action

Bob Tedeschi, of Weston & Sampson, distributed a detailed drawing of the proposed pump station. The design included, but not limited to, new electrical and telecommunications, replacement of submersible pumps, new precast concrete building for control panel, permanent bypass connection capability, wet well fall protection, etc.

A contract was provided by Weston and Sampson for the work to be performed. Superintendent Hartenstein stated that the contract will be reviewed by the WPCA Attorney prior to WPCA approval.

Mr. Thomas made a motion to approve the Design/Build for the Route 190 Pump Station, by Weston and Sampson, for a price, not to exceed, \$1 million, contingent upon contract agreement approval by the WPCA attorney. Ms. Fisher seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.

Mr. Burns made a motion to move to Item 6 Bid Analysis for West Street Infrastructure Improvements Project – Action. Mr. Walsh seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.

6. Bid Analysis for West Street Infrastructure Improvements Project – Action

Upon completion of the bid evaluation, the apparent low bidder was found to exceed the allowable maximum 5% mobilization bid item. In addition to reviewing the bid form and supporting documentation, along with several reference checks, Weston and Sampson would not be able to recommend that the Town award the project to the apparent low bidder. The second apparent low bidder is Spazzarini Constructin Company, Inc. It was noted that all the bids received exceeded the engineer's opinion of probable construction cost. Value engineering was performed with the apparent second lowest bidder to reduce the overall construction cost and several cuts and/or adjustments to the project have been made to the agreement of both parties.

Mr. Burns made a motion to award the second lowest bidder, Spazzarini Construction Company, Inc., the West Street Infrastructure Improvements Project in the amount of original bid, with the knowledge that a change order will be issued to reflect a decrease in construction costs, resulting in a negative amount in the change order, therefore, lowering the contract price. Ms. Fisher seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.

Mr. Burns made a motion to move to Item 3 Chairman's Comments – Board Member Comments and resume the order of the agenda. Mr. Walsh seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.

3. Chairman's Comments

- Board Member Comments

No comments.

4. Sodium Hydroxide Tanks – Action

Superintendent Hartenstein stated that the liquid in the tanks have been crystalizing and clogging the tubing and the bottoms of the tanks. The Staff have made several attempts to clear the lines and tanks but have not been successful with the hazardous material. Through research, it is recommended that heated blankets be used in conjunction with the tanks to stop the chemical from freezing. A quote from Northeast Fluid control, Inc. was received for 2 tanks and 2 heating blankets for \$13,830.

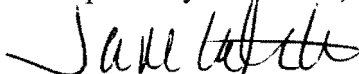
Mr. Thomas made a motion to purchase the tanks and the insulated blankets from Northeast Fluid Control, Inc. in the amount of \$13,830. Mr. Burns seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.

It was requested that the vendor be contacted for a discount for prompt payment.

7. Adjournment

Mr. Burns moved to adjourn the meeting at 6:27 p.m. and Mr. Walsh seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary