

Town of Stafford
Water Pollution Control Authority
Special Meeting
Monday, December 10, 2018
5:30 P.M. - Veteran's Meeting Room

2018 DEC 12 P 4: 24

2 pages

TOWN CLERK

Members Present: Chairman Allen Warren; Scott Bonett, Mandy Fisher, Roger Thomas, David Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager; Timothy Webb, Town of Ellington

Index:

1. Call To Order
2. Minutes of November 19, 2018
3. Chairman's Comments – Board Members Comments; Member Appointment Date Recognition: Calendar of Meetings
4. Old Business- Weston & Sampson – RT 190 – West St. Sewer Line Replacement
5. Staff Reports (Superintendent)- Wastewater Financial Model Proposal – Discussion and Possible Action; 73 West Stafford Road Sewer Connection – Discussion and possible Action
6. Collector of Revenue Report- Review of Department Finances; List of Delinquent Users
7. Legal- Foreclosures
8. Adjournment

1. Call To Order

The meeting was called to order at 5:32 p.m. A quorum was established.

2. Minutes of November 19, 2018

A copy was not included in the packet. Tabled to the next meeting.

3. Chairman's Comments

- Board Members Comments

No comments

- Member Appointment Date Recognition

Chairman Warren recognized Mr. Bonett for his 5 years of service to the WPCA. His commitment and knowledge is greatly appreciated.

- Calendar of Meetings

Ms. Fisher made a motion to hold WPCA meetings on the third Monday of the month, at 5:30 p.m., in the Town Hall Veteran's Meeting Room for calendar year 2019. Mr. Bonett seconded the motion. Motion carries with a 4-0-1 vote, with Mr. Warren abstaining.

4. Old Business

- Weston & Sampson – RT 190 – West St. Sewer Line Replacement

Upon discussion completion, the WPCA concurred that the WPCA does not have the financial means to pay for any portion of the upcoming projects. The sewer system is valuable to the whole Town and construction replacement costs are to be allocated throughout the entire community. The WPCA will, going forward, set aside a portion of sewer fees to assist in future capital projects.

5. Staff Reports: (Superintendent)

- Wastewater Financial Model Proposal – Discussion and Possible Action

DPC Engineering, LLC submitted a proposal for a Ten-Year Wastewater Financial Model Project to evaluate the impacts of pending wastewater capital projects on sewer user fees and annual costs over the next ten (10) years.

Mr. Bonett moved to accept the DPC Engineering, LLC proposal in the amount of \$9,975.60 for the development of a Wastewater Financial Module. Mr. Thomas seconded the motion. Motion carries with a 4-0-1 vote.

- 73 West Stafford Road Sewer Connection – Discussion and Possible Action

The property owners are proposing a Veterinary Center and an addition building to be built at 73 West Stafford Road. They have requested to tie into the existing 6" lateral. The flow allocation of each building was questioned. It was requested that the flow from the Veterinary Center be determined and supplied so that the remaining flow can be approved for the back lot. This item is tabled until next meeting.

6. Collector of Revenue Report

- Review of Department Finances

Total collections for the month of November were \$28,048, and total expenses were \$93,791. The balance of the sewer reserve is \$609,350 and the balance of the sewer fund is \$634,656.

- List of Delinquent Users

A list of delinquent users was distributed to the board. It was highlighted that the collection of back sewer fees is up approximately \$25,000 from last year at this time.

7. Legal

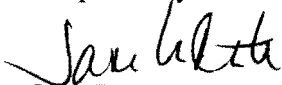
- Foreclosures

Nothing new to report.

8. Adjournment

Mr. Walsh moved to adjourn the meeting at 6:15 p.m. and Mr. Thomas seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Warren abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary