

**Town of Stafford**  
**Water Pollution Control Authority**  
Regular Meeting  
Monday, September 17, 2018  
5:30 P.M. - Veteran's Meeting Room

2018 SEP 19 P 3 45



TOWN CLERK

Members Present: Chairman Allen Warren; Paul Burns, Douglas Fassett, Mandy Fisher, Roger Thomas; David Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager

Index:

1. Call To Order
2. Minutes of August 20, 2018
3. Chairman's Comments – Board Members Comments; Member Appointment Date Recognition
4. Old Business- Weston & Sampson – RT 190 – West St. Sewer Line Replacement; Weston & Sampson – I&I SSES Phase II Update; Filter Rehab – Update; Neuros Blowers – Update; Meadow Lane Pump Station Update
5. New Business –
6. Staff Reports (Superintendent)- Other
7. Collector of Revenue Report- Review of Department Finances; List of Delinquent Users
8. Legal- Foreclosures
9. Adjournment

**1. Call To Order**

The meeting was called to order at 5:32 p.m. A quorum was established.

**2. Minutes of July 16, 2018**

*Mr. Burns moved to accept the minutes of August 20, 2018, as read. Mr. Thomas seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.*

**3. Chairman's Comments**

- Board Members Comments

Chairman Warren congratulated Mr. Hartenstein on his appointment to the Board of Selectmen.

- Member Appointment Date Recognition

Chairman Warren recognized fellow WPCA member Ms. Fisher, for her dedicated service to the WPCA board for one year.

**4. Old Business**

- Weston & Sampson – RT 190 – West St. Sewer Line Replacement

A spot repair has been completed on West Street where an immediate repair was necessary. Just less than 10 feet of pipe was replaced.

Through smoke testing, it was discovered that catch basins on West Street were connected to the sewer. The Public Works Department has been notified and reconstruction of this road will be discussed further at the joint meeting with the WPCA, Board of Selectmen and Board of Finance. This meeting will be held on Monday, October 15, 2018, at 7:00pm, at the Senior Center.

Superintendent Hartenstein discussed the options for the 157 feet of old, 15” existing pipe that’s use has been discontinued but will be connected to during the new construction. This pipe has been viewed by CCTV and found to have no cracks. The existing pipe may be:

1. Replaced/relined during project construction
2. relined during future I and I construction to get an economy of scale for the work
3. use as is, since existing pipe found in good condition

The members decided to replace this existing pipe during project construction and to add it to the scope of work.

- Weston & Sampson – I&I SSES Phase II Update

Field work has been completed and we are waiting for final report.

- Filter Rehab - Update

Media is to be installed this week. The painting is the final task. The paint that was specified for the filter building floor no longer meets State VOC regulations that changed on May 1, 2018, after the project was bid. The painter has provided an alternate system to meet these new regulations in a change order for \$3,225. Members were in agreeance to support this change order.

- Neuros Blowers – Update

The Extended Preventative Routine Maintenance (EPRM) was performed on 2 blowers. Programming issues were found and some hardware needed replacing. New parts have been ordered.

- Meadow Lane Pump Station - Update

This project is in the 18-19 Budget for replacement. An RFP will be ready for review next month.

## **5. New Business**

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New employee, Evan Klotzer, was chosen to partake in the Connecticut Water Pollution Abatement Association (CWPA) Operator Exchange Program. A Connecticut Wastewater Operator is selected to travel to Rhode Island and tour several of the state’s water pollution control facilities over a three day period, then finish with the NWPCA annual trade show and clam bake. It is a great opportunity and learning experience for a new employee.

## **6. Staff Reports: (Superintendent)**

- Other

The Nitrogen is running high at the plant. The numbers are not over budget but they are higher than they have been in the past.

## **7. Collector of Revenue Report**

- Review of Department Finances

Total collections for the month of August were \$51,764, and total expenses were \$338,746. The balance of the sewer reserve is \$608,970 and the balance of the sewer fund is \$1,034,813. Expenditures were high due to pay requisitions for the filter rehab project.

- List of Delinquent Users

A list of delinquent users was distributed to the board. A meeting was held with Marshall Uhlman to discuss the status of accounts she is working on. All warranted accounts will receive a letter from the Marshall requesting payment or further actions will be taken. Accounts owing four or more years and have not made an effort to pay in a substantial amount of time will be turned over to the WPCA attorney for foreclosure.

#### **8. Legal**

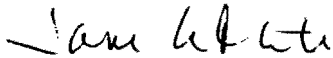
- Foreclosures

***Mr. Thomas made a motion to turn over the provided eight (8) accounts to the WPCA Attorney for foreclosure proceedings to commence. Mr. Fassett seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.***

#### **9. Adjournment**

***Mr. Burns moved to adjourn the meeting at 6:32 p.m. and Mr. Thomas seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.***

Respectfully Submitted,



Jane LaMorte  
Recording Secretary