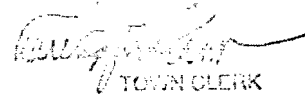


Town of Stafford
Water Pollution Control Authority
Regular Meeting
Monday, May 21, 2018
5:30 P.M. - Veteran's Meeting Room

2018 MAY 24 P 3:42


TOWN CLERK

Members Present: Chairman Allen Warren; Scott Bonett; Douglas Fassett; Mandy Fisher; Roger Thomas; David Walsh

Also present: Superintendent Richard Hartenstein, Jr.; Jane LaMorte, Business Manager; Timothy Webb, Town of Ellington; Andre Descheneau

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1. Call To Order
2. Minutes of April 19, 2018
3. Chairman's Comments
4. DEEP Update- Weston & Sampson – I&I SSES Phase II - waiting DEEP funding
5. Old Business- Weston & Sampson – RT 190 – West St. Sewer Line Replacement; Filter Rehab; Rt 190 Pump Station
6. New Business- Willington Nameplate General Permit; LED Light Upgrade; Pretreatment Screen Repair; Backwash Tank Pump Repair/Replacement; On-Call Engineering Services
7. Staff Reports (Superintendent)- Other
8. Collector of Revenue Report- Review of Department Finances; List of Delinquent Users
9. Legal- Foreclosures
10. Adjournment

1. Call To Order

The meeting was called to order at 5:32 p.m. A quorum was established.

2. Minutes of April 19, 2018

Ms. Fisher moved to accept the minutes of April 19, 2018, as read. Mr. Fassett seconded the motion.

Chairman Warren opened discussion by stating on Page 2, Mr. Bonett made an excellent suggestion to Superintendent Hartenstein in regards to the geotechnical borings being an add on only if necessary. Chairman Warren also examined the lump sum fee vs time and material, fee not to exceed approach for engineering fees. Mr. Bonett stated that the time and material with a fee not to exceed is the most honest and fair to the client, and that the client is never overcharged.

Motion carried with a 4-0-2 vote, with Mr. Warren and Mr. Fassett abstaining.

Mr. Walsh stated that he had to leave early and requested that we move to discuss Item 5.

Mr. Thomas made a motion move to Item 5, Old Business. Mr. Fassett seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.

5. Old Business

- Weston & Sampson – RT 190 – West St. Sewer Line Replacement

Mr. Walsh stated that he is adamantly opposed to the financial burden of this project being placed onto the WPCA Board and ultimately the sewer users. He stated that the Board represents the people on the system and passing this bill down to the sewer customer is unacceptable. This infrastructure has been in place for over fifty (50) years and is owned by the Town, therefore, a Town financial responsibility.

Superintendent Hartenstein stated he presented the payment option to the Board as an option. Once a final cost is determined from Weston and Sampson, a joint meeting with the WPCA Board, the Board of Finance and the Board of Selectmen will be scheduled to discuss funding options. The failing system has been discussed previously with First Selectman Mary Mitta, the Department of Public Works, and Connecticut Water.

- Filter Rehab

The underdrains have been installed and are waiting for the strainers to arrive. They are scheduled to be delivered in 6-8 weeks.

- Rt 190 Pump Station

If the WPCA were to reuse the pumps and controls, the cost for a new building that includes a generator is approximately \$135,000. The building layout would be the same as the Orcuttville Pump Station. If pumps and controls are replaced the project total cost will be much greater. There was discussion on whether to have an engineer guide us through the project to protect the interests of the WPCA and the Town. This project will be discussed at the same time as the West Street sewer line replacement project at the joint meeting for funding options.

Mr. Fassett made a motion to return to the regular agenda items. Mr. Thomas seconded the motion. Motion carries with a 5-0-1 vote, with Mr. Warren abstaining.

3. Chairman's Comments

Chairman Warren stated that he and the administration were exchanging documents via email and have successfully instituted e-signatures on documents to save time. He stated that the new Vac-Con has been seen on the edge of Route 32 during operation and it looks impressive. Chairmen Warren thanked those who were able to attend the Special Meeting on April 19th.

4. DEEP Update

- Weston & Sampson - I/I SSES Phase II Update – Waiting Funding

Nothing new to report.

6. New Business

- Willington Name Plate General Permit

Willington name Plate is building a mini waste treatment plant. LEA is the engineer doing the work. The permit needs WPCA approval. The State puts regulations on these plants so nothing would adversely affect the Town's sewer user system. The Board agreed to have Superintendent sign the permit.

- LED Light Upgrade

Efficient Lighting Consultants, working along with Eversource, came in to do an audit of lights at the treatment plant and how much would be saved to convert to LED lighting. This is the 3rd company to provide a quote to the plant. To change every bulb the total cost would be \$23,130.47, with an incentive from Eversource in the amount of \$6,939.84. The payback was too long and interest was to be added in if not paid in full within four (4) years. This project did not appear cost affective to the Board.

- Pretreatment Screen Repair

The screen is the heart of the plant; it takes the larger items out of the flow so they never enter the plant. The screen is eight (8) years old and runs constantly. JWC Environmental inspected the screen and the chains show signs of stretching due to aging and needed to be replaced along with the gear box, guides and bearings. The total quote with labor is \$35,000. If this is paid within ten (10) days, there will be a \$3,000 credit.

Mr. Fassett made a motion to rebuild the pretreatment screen and pay within ten (10) days, for the amount of \$32,000. This repair will come out of the 18-19 fiscal year budget. Ms. Fisher seconded the motion. Motion carries with a 5-0-1 vote, with Mr. Warren abstaining.

- Backwash Tank Pump Repair/Replacement

The pump has previously been rebuilt in Jan of 2017. It has failed again due to seal failure that overheated. A price to rebuild the pump is \$4,985 and to replace the pump is \$8,825. It was recommended that the pump be replaced for \$8,825.

- On-Call Engineering Services

The WPCA Board was approached by Tony DeSimone, now of DPC Engineering, for an on call engineering contract to assist the WPCA with projects on an as needed basis. The Board didn't feel that this service was necessary at this time.

Mr. Fassett made a motion to add Sewer User Rates Fiscal Year 2018-2019 to the agenda. Mr. Thomas seconded the motion. Motion carries with a 5-0-1 vote, with Mr. Warren abstaining.

- Sewer User Rates Fiscal Year 2018-2019

Ms. Fisher made a motion that the sewer user rates remain the same for fiscal year 2018-2019, as previously adopted by the WPCA on April 18, 2017, as follows:

1.	<i>Level 1 Residence, Per Single Unit</i>	<i>\$ 300.00</i>
	<i>(0-65,000 Gallons Per Year)</i>	
2.	<i>Level 2 0 - 65,000 Gallons Per Year</i>	<i>300.00</i>
3.	<i>Level 3 65,001 - 130,000 Gallons Per Year</i>	<i>600.00</i>
4.	<i>Level 4 130,001 - 195,000 Gallons Per Year</i>	<i>900.00</i>
5.	<i>Level 5 195,001 - 260,000 Gallons Per Year</i>	<i>1,200.00</i>
6.	<i>Level 6 260,001 - 325,000 Gallons Per Year</i>	<i>1,500.00</i>
7.	<i>Level 7 325,001 - 390,000 Gallons Per Year</i>	<i>1,800.00</i>
8.	<i>Level 8 390,001-455,000 Gallons Per Year</i>	<i>2,100.00</i>
9.	<i>Level 9 455,001-520,000 Gallons Per Year</i>	<i>2,400.00</i>
10.	<i>Level 10 Over 520,001 will be \$4.62 per 1,000 gallons or portions thereof</i>	

11. Level 11 Septic Dumpings will be \$0.075 per gallons.

Mr. Bonett seconded the motion. Motion carries with a 5-0-1 vote, with Mr. Warren abstaining.

Ms. Fisher made a motion the sewer user fees be due and payable July 1, 2018, and January 1, 2019, with bills under \$100 due and payable in one installment. Mr. Bonett seconded the motion. Motion carries with a 5-0-1 vote, with Mr. Warren abstaining.

Mr. Bonett stated that next fiscal year's (2019-2020) sewer rates be examined for a possible increase.

7. Staff Reports

- Other

Nothing new to report.

8. Collector of Revenue Report

- Review of Department Finances

Total collections for the month of April were \$172,434, and total expenses were \$231,760. The balance of the sewer reserve is \$544,971 and the balance of the sewer fund is \$1,366,212.

- List of Delinquent Users

Collection rates are normal for this time of year. Ms. LaMorte presented the list of delinquent users to the board.

9. Legal

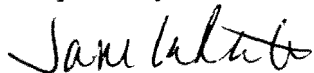
- Foreclosures

Ms. LaMorte stated the one of the foreclosure accounts has approached Attorney Muska and is making partial payments monthly.

10. Adjournment

Mr. Fassett moved to adjourn the meeting at 6:56 p.m. and Mr. Thomas seconded the motion. Motion carried with a 5-0-1 vote, with Mr. Warren abstaining.

Respectfully Submitted,



Jane LaMorte
Recording Secretary