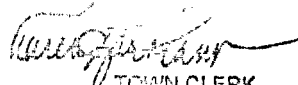


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Town of Stafford
Water Pollution Control Authority
Regular Meeting
Monday, May 15, 2017
5:30 P.M. - Veteran's Meeting Room


TOWN CLERK

Members Present: Chairman Paul Burns; David Walsh; Scott Bonett; Douglas Fassett; B. Allen Warren

Also present: Superintendent Richard Hartenstein, Jr.; Business Manager Jane LaMorte; Christopher N. Pierce, Wright-Pierce Engineers; Timothy Webb, Town of Ellington

Index:

1. Call To Order
2. Minutes of April 18, 2017
3. Facilities Evaluation Project- Scope of Study (Wright-Pierce)
4. Staff Reports- Tri-Town Camera Purchase; Industrial Sewer Meter Connections (3M, TTM, American Woolen); Other
5. New Business
6. Old Business
7. Collector of Revenue Report- Review of Department Finances; List of Delinquent Users
8. Legal- Foreclosures
9. Adjournment

1. Call To Order

The meeting was called to order at 5:32 p.m. A quorum was established.

2. Minutes of April 18, 2017

Mr. Fassett moved to amend item 8 (Collector of Revenue Report) of the minutes of April 18, 2017, to read "Ms. LaMorte has collected \$103,947 in back fees in fiscal year 2016-17." Mr. Bonett seconded the motion. Motion carried with a 3-0-1 vote, with Mr. Burns abstaining.

Mr. Warren moved to accept the amended minutes of April 18, 2017, and Mr. Fassett seconded the motion. Motion carried with a 3-0-1 vote, with Mr. Burns abstaining.

3. Facilities Evaluation Project

- Scope of Study- Wright-Pierce

Mr. Hartenstein introduced Mr. Pierce of Wright-Pierce Engineers. A draft scope of work for the facilities planning study was distributed to the board. Mr. Pierce explained the process of evaluating the plant, pump stations, collections system, and new connections.

No decisions were made regarding this item. Members were asked to submit their comments as soon as possible so a final draft can be presented at the next regular meeting.

4. Staff Reports

- Tri-Town Camera Purchase

The camera truck is being built and is expected to be finished by May 25.

- Industrial Sewer Meter Connections

1. 3M

There has been no change in this item.

2. TTM

TTM is sending daily flow numbers to the WPCF via email.

3. American Woolen

There has been no change in this item.

- Other

WPCF staff are working with TTM to stagger their batch loading from the metals removal process, so as not to upset the WPCF treatment process.

The board discussed rebuilding one of the tanker trailers. A new tanker costs an estimated \$75,000. Mr. Hartenstein is researching the possibility of trading in the spare tanker, as it is not currently used. The board also discussed sub-contracting the sludge hauling process. No decisions were made regarding this item.

The vacuum truck is being built and Mr. Hartenstein expects it to be ready in 30 to 40 days.

5. New Business

No new business was brought before the board.

6. Old Business

No old business was brought before the board.

7. Collector of Revenue Report

- Review of Department Finances

Total collections for the month of April were \$174,736, and total expenses were \$49,461. The balance of the sewer reserve is \$398,510 and the balance of the sewer fund is \$1,194,341.

- List of Delinquent Users

Ms. LaMorte distributed an updated list of delinquent users. \$34,429.63 in back fees was collected in April.

8. Legal

- Foreclosures

There has been no change in this item.

9. Adjournment

Mr. Walsh moved to adjourn the meeting at 6:45 p.m. and Mr. Fassett seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Burns abstaining.

Respectfully Submitted,



Blake Smith
Recording Secretary