

Town of Stafford
Water Pollution Control Authority
 Special Meeting
 Monday, March 6, 2017
 5:30 P.M. - Veteran's Meeting Room

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Carrie Griffin
 TOWN CLERK

Members Present: Chairman Paul Burns; David Walsh; B. Allen Warren; Scott Bonett; Douglas Fassett

Also present: Superintendent Richard Hartenstein, Jr., Business Manager Jane LaMorte; Chris Wester, Weston & Sampson; Robert Tedeschi, Weston & Sampson; Carl Stone, Weston & Sampson

Index:

1. Call To Order
2. Minutes of February 13, 2017
3. Wastewater Facilities Planning Study- Weston & Sampson Discussion & Possible Action
4. 2017-18 Budget- Discussion & Possible Action
5. Adjournment

1. Call To Order

The meeting was called to order at 5:32 p.m. A quorum was established.

2. Minutes of February 13, 2017

Mr. Warren moved to table this item for the next regular meeting of April 17. Mr. Fassett seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Burns abstaining.

3. Wastewater Facilities Planning Study

- Weston & Sampson Discussion & Possible Action

Mr. Burns stated that the WPCA was meeting to discuss the changes in personnel and experience at Weston & Sampson, regarding the planning study. Mr. Wester introduced Mr. Tedeschi and Mr. Stone. Mr. Tedeschi and Mr. Wester will be co-managers for the facility planning study, and Mr. Stone will analyze the plant's process data. Mr. Stone previously worked on the capacity analysis study.

Mr. Wester proposed weekly scheduled updates with WPCF staff and the DEEP on any future projects. The wastewater project office at Weston & Sampson numbers over ninety people. Mr. Hartenstein expressed concern that, while Weston & Sampson can accommodate the current Inflow/Infiltration repair project, their resources might not be equal to a full plant upgrade. Mr. Bonett asked for supplemental information regarding Weston & Sampson's larger construction projects.

The board discussed the consequences of changing engineering firms, which would necessitate hiring the second highest quality-based selection choice. Funding was discussed, and Mr. Hartenstein reminded the board that the plant is working well at present capacity; any new construction would be predicated on the new connection of Johnson Memorial Hospital, which has not yet been approved.

Mr. Burns asked the board to consider the matter and review the supplemental information from Weston & Sampson. The board will meet on March 22, to make a final decision.

4. 2017-18 Budget

- Discussion & Possible Action

The board discussed the proposed budget and possible changes to the funding structure for construction projects.

Mr. Warren moved to accept the proposed budget for the Water Pollution Control Facility for fiscal year 2017-18, in the amount of \$1,596,541, with total operating expenses of \$1,520,515, and an adjustment for uncollected fees in the amount of \$70,026. Mr. Fassett seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Burns abstaining.

5. Adjournment

Mr. Walsh moved to adjourn the meeting at 6:52 pm and Mr. Bonett seconded the motion. Motion carried with a 4-0-1 vote, with Mr. Burns abstaining.

Respectfully Submitted,



Blake Smith
Recording Secretary