

STAFFORD WALL OF HONOR
PHASE 4
Regular Meeting

June 24, 2021
6:00 PM

Veteran's Meeting Room
Warren Memorial Town Hall
1 Main Street
Stafford Springs, Connecticut

Minutes

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Tim Shaffer
TOWN CLERK

Index:

1. Opening
2. Pledge of Allegiance
3. Establish Quorum
4. Approve Minutes of May 27, 2021
5. Public Comment
6. Update on Social Media
7. Update of Fund Raising and Account
8. Review of Wall of Honor Submissions
9. Old Business
10. New Business
11. Good of the Order
12. Adjournment

Minutes:

1. Richard Shaffer called the meeting to order at 6:03 pm.
2. Pledge of allegiance
3. Quorum established:
Present: Richard Shaffer, Michael Beaudoin, Elizabeth Dunay, Kimberly Post, Judith Titus, Robert Titus, Sr., Rita Todd
Excused with notice: Debra Maryyanek, Jeremy Shaffer
Absent: , Dana Dillon
4. Minutes of the May 27, 2021 meeting were read. Robert Titus made a motion to approve the minutes. Michael Beaudoin seconded the motion. All voted in favor.
5. Public Comment: None
6. Update on social media:
 - a. Information about the upcoming car show on August 1, 2021 will be posted on facebook and the Wall of Honor website.
 - b. Liz Dunay made flyers advertising the car show. Bob and Judy Titus and Liz Dunay have been putting up flyers around Stafford and other towns.
7. Update on fund raising and account information:

- a. Liz Dunay provided information on the balance of donation funds in the Wall of Honor account. As of the February 2020 amount of donations is \$2,981.50.
8. Review of Wall of Honor submissions: Two names were submitted by Robert Titus. He reviewed the DD 214s and they are qualified for inclusion on the Wall of Honor.
 - a. James D. Richard
 - b. Joseph Paradiso

Robert Titus made a motion to add the two names to the Wall of Honor. Kimberly Post seconded The motion. All voted in favor.

9. Old business:
 - a. The following are discussion points regarding the upcoming car show on August 1, 2021
 - (1) The American Legion and VFW will donate money to buy the trophies.
 - (2) Eight judging classes were listed.
 - (3) Judging criteria will be developed
 - (4) We need to get posts and signs which will list the different car classes.
 - (5) There will be two raffles (50/50 and gift baskets).
 - (6) There will be no limit on the amount of cars that can be entered into the show.
 - (7) We need to contact various businesses in town to get monetary donations or gift baskets.
 - (8) A list of supplies and equipment will be made.
 - b. Discussion about non-active committee members: Dana Dillon is no longer inactive. She attended the May meeting.
10. New Business:
 - a. We need to send out thank-you cards to the people who made donations to support the Wall of Honor.
 - b. Due to her busy work schedule, Rita Todd has stepped down in her position as secretary. Elizabeth Dunay will be assuming the duties of secretary.
 - c. Reminder that we need to follow Roberts' Rules of Order when conducting meetings.
11. Good of the order: None
12. Adjournment: With no further business being discussed, Kimberly Post made a motion to adjourn the meeting. Rita Todd seconded the motion. All voted in favor. The meeting was adjourned at 6:51 p.m.

The next regular meeting will be held on Thursday, July 22, 2021 at 6 p.m. at Memorial Hall.

Respectfully submitted,



Elizabeth Dunay
Secretary
Stafford Wall of Honor