

TOWN OF STAFFORD
SAFETY COMMITTEE MEETING MINUTES
THURSDAY DECEMBER 4, 2014

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2014 DEC -9 2:40 PM

William J. ...
ATTORNEY

Members Present: Bruce Davis, Chairman
Roger Dalpian
David Huffman
Thomas Finch
Mary Mitta

Also Present: Richard Zulick, DPW
Christopher Wardrop, USI

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1. Call to order and establish quorum
2. Review minutes of June 5, 2014 Regular Meeting
3. Review: Summer Safety
4. Discussion: Tree trimming
5. Discussion: Preparing for winter
6. Open Discussion
7. Adjournment

Call to Order

The meeting was called to order and a quorum was established at 8:37 am

Review minutes of June 5, 2014 Regular Meeting

Roger Dalpian made a motion to approve the minutes from the June 5, 2014 meeting, seconded by Dave Huffman. Motion passes. Voting yea; Dave Huffman, Mary Mitta, Bruce Davis, Roger Dalpian and Tom Finch.

Review: Summer Safety

Bruce discussed the meeting that CL&P had for the employees regarding safety working around power lines. The meeting was a great success, very informative. The fire department has set up a meeting for their whole department on the same subject. Chris discussed the hiring of private contractors and the importance of having a contract with them. The language in the contract is very important and should be looked at by an attorney. Chris said that the insurance company could help with the language in the contract. Bruce said that we have had no heat related issues this summer. We sent all employees flyers about heat related precautions.

Discussion: Tree Trimming

Bruce asked Rick Zulick the procedures for tree trimming. Rick stated that it was a year round process, but more in spring and summer. Before the winter they try to trim low hanging branches. The truck they use for trimming is very old and barely qualifies for certification every year. He has added a tractor to the fleet of vehicles with a trimming attachment this year. He requires his employees to wear steel toed boots, chaps, gloves and eye protection when trimming.

Discussion: Preparing for winter

Bruce asked Rick what has been done to prepare for the winter. Rick said that he has identified the fact that facilities people cannot keep up with the workload. He told the Parks Department to let him know when they are behind. He has added 2 people (already on the payroll) to help the Parks Department to get the buildings prepped before opening. Discussion of footwear safety and what is appropriate for the weather conditions. Bruce said that it is a possibility to put flyers in the employees' paychecks about winter weather attire and possibly include the Superintendent's office. Rick suggested that the Town may want to review the policy and union contract to include winter boots. Rick spoke about the problem that ice does to windshields and the wipers. The Town garage has a large supply of wipers and keeps the trucks updated very well. Dave will speak to Pete Williams about providing buckets with covers of ice melt for each building.

Open Discussion

Rick discussed the problem with gates being left open at the Transfer Station, he is trying to minimize the hazards. The area within the gates is an attractive nuisance. Discussion of how to minimize the hazards. Discussion about safety at the Transfer Station will be discussed at the next meeting and policies will be reviewed. Discussion of adding new members and possibly someone from WPCA.

Adjournment

Mary made a motion to adjourn, seconded by Dave Huffman. Motion passed. Voting yea; Bruce Davis, Mary Mitta, Dave Huffman, Roger Dalpian and Tom Finch. Meeting adjourned at 10:16 am.

Respectfully submitted,

Mary Mitta
Recording Secretary