

Town of Stafford
Safety Committee Meeting Minutes
Thursday June 5, 2014

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ATTEST TOWN CLERK

Members Present: Bruce Davis, Chairman
Roger Dalpian
Dave Huffman
Mary Mitta

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1. Call to order
2. Establish a quorum.
3. Review minutes of March 6, 2014 meeting.
4. Discuss Workers Compensation Losses.
5. Do's and Don'ts about working in hot weather.
6. Adjournment.

CALL TO ORDER.

The Safety Committee Meeting was called to order at 8:44 am.

ESTABLISH A QUORUM

A quorum was present, Dave Huffman, Bruce Davis, Mary Mitta and Roger Dalpian

REVIEW MINUTES OF THE MARCH 6, 2014 MEETING

Dave Huffman made a motion to approve the minutes of the March 6, 2014 meeting, seconded by Roger Dalpian. Motion passed. Voting Yea; Dave Huffman, Roger Dalpian, Mary Mitta and Bruce Davis.

DISCUSS WORKERS COMPENSATION LOSS

Discussion about the types of claims and for what department. DPW possibility of reviewing pre-trip and circle checks to prevent any vehicle issues. Rick Zulick, Head of Public Works will be informed about our discussion.

DO'S AND DON'TS ABOUT WORKING IN HOT WEATHER

Mary handed out OSHA informational pamphlets about issues in working in the heat. Bruce wants them laminated and posted in the Parks Department, Highway Garage and the Transfer Station. Rick Zulick will discuss with all Public Works employees the hazards of working in hot weather and the precautions to be taken.

ADJOURNMENT

Roger Dalpian made a motion to adjourn, seconded by Dave Huffman. Motion passed. Voting Yea; Bruce Davis, Roger Dalpian, Mary Mitta and Dave Huffman. Meeting adjourned at 9:17 pm.

A handwritten signature in cursive script that reads "Mary Mitta".

Mary Mitta
recording secretary