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STAFFORD RECREATION COMMISSION

Regular Meeting

Zoom Video Conference Meeting

Meeting Minutes

Meeting Date: Wednesday March 6, 2024

2 pages
[Signature]
TOWN CLERK

Members: Chairman - Dave Bachiochi, Secretary - open, Harold Blake Hatch, Tom Topping, Todd Levesque, Bill Utermarck, Jose Scarpa, Matt Martel, Tyler Hanna

Members Present: Dave Bachiochi, Harold Blake Hatch, Bill Utermarck, Tom Topping, Jose Scarpa

Members Absent: Todd Levesque, Tyler Hanna, Matt Martel

Recreation Director: (Open)

Athletic Director: Damian Frassinelli (not present)

Guests Present: Michelle Elwell, Allison DeFazio

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 7:05 p.m. The number of commission members present 5 constitutes a quorum (5 of 8).
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from the 2/07/2024 meeting were reviewed. A **MOTION** to accept the minutes was entered by Bill Utermarck – second by Blake Hatch. Vote to accept the minutes was unanimous.
- 3.) **Correspondence:** letters & email; visitors & public comment
 - There will be an in-person focus group meeting for the Recreation Department Partnership Proposal held on Tuesday March 12 at 7pm in the Veterans meeting room at Stafford Town Hall. This will officially take the form of a Special Recreation Commission meeting.
 - Dave reported that the Legion Ice Rink experienced some vandalism to the ice surface. Some ATV's drove onto the surface severely damaging the quality of the skating surface. While there were no physical damages or repair costs incurred, what would have been safe skating for the few days the ice was skateable this winter were eliminated.
 - The charges to the Utilities – Electricity line item in the Recreation budget were provided for the current and most previous fiscal years. Most of the charges come for the Kealy Field complex, and the balance from the Levinthal Run area (school campus).
- 4.) **Old Business**
 - a. **Recreation Department partnership proposal** – Dave has made several updates to the proposal including a suggestion from Kurt Vail to assemble a Recreation Board or expand the current Recreation Commission. The working proposal was reviewed in detail and is attached. Two guests (Michelle and Allison) joined the call to express a need for better overall communication regarding youth sports and to request how best they could help. While Dave thought the communication role identified is a place to start, as well reaching out to the specific youth sports leaders, he requested they reach out to him for follow up (which they have since). The in-person citizen focus group previously suggested to help refine the proposal will be held on Tuesday March 12. Several roles are

Schedule of Regular Meetings for CY 2024 (1st Wednesday except July and August):

Jan 3, Feb 7, Mar 6, Apr 3, May 1, Jun 5, Sep 4, Oct 2, Nov 6, Dec 4

identified to be filled by new volunteers. The four current vacancies on the Recreation Commission could fulfill this gap.

- b. **Youth Sports programs “state of the program” update including financial SOD**
Bill assisted with contacting the youth football program and Dave received an update subsequent to our meeting.

5.) New Business

None this month.

6.) Set Agenda for Next Meeting

- a. Recreation Department partnership proposal (Dave)
- b. Update from Recreation Director (open)

7.) Adjourn – MOTION: Blake moved to adjourn meeting. Tom seconded the motion.

Vote: The vote was unanimous, and the meeting was adjourned at 8:30p.m.

Next special meeting is Tuesday March 12, 2024 at 7:00pm in person.

Next regular meeting is Wednesday April 3, 2024 at 7:00pm via Zoom.

Respectfully Submitted

Dave Bachiochi, Acting Recording Secretary

3/11/2024
Date

David Bachiochi
Signature