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STAFFORD RECREATION COMMISSION

Regular Meeting

Zoom Video Conference Meeting

Meeting Minutes

Meeting Date: Wednesday April 5, 2023

Members: Chairman - Dave Bachiochi, Secretary - open, Harold Blake Hatch, Tom Topping, Todd Levesque, Richard Deary, Bill Utermarck, Jose Scarpa, Matt Martel, Tyler Hanna

Members Present: Dave Bachiochi, Tom Topping, Harold Blake Hatch, Bill Utermarck, Todd Levesque, Jose Scarpa

Members Absent: Richard Deary, Matt Martel, Tyler Hanna

Recreation Director: (Open)

Athletic Director: Damian Frassinelli (not present)

Guests Present: Rich Smith

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 7:08 p.m. The number of commission members present 6 constitutes a quorum (5 of 9).
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from the 2/1/2023 meeting were reviewed. A **MOTION** to accept the minutes with no noted changes was entered by Tom Topping – Second by Dave Bachiochi. Vote to accept minutes was 3-0 with one abstention (Tom).
- 3.) **Correspondence:** letters & email; visitors & public comment
 - a. Welcome New Members: Jose (Pepe) Scarpa, Matt Martel, Tyler Hanna. We now have nine members, (hurray!) and three vacancies.
 - b. State Historic Preservation Office Survey & Planning grant – the public hearing was held. The survey will be completed by the end of the summer.
- 4.) **Old Business**
 - a. **Budget and Priorities** feedback
Little feedback has been provided to date. The budget process is well underway. It does not appear likely that the proposed Recreation Director will be approved. Summer Recreation is in jeopardy and severely behind schedule to launch the program for this summer. Several ideas were discussed to develop alternatives to a full-time director. Dave would like to quantify the interest in town behind funding a full-time position and will report on what the best next steps are recommended after discussions with the selectmen. Dave has a justification drafted for a full-time Recreation Director to advocate that it be filled. Dave will seek to find out what the revenue side of the equation has been for the Summer Rec program. Post meeting Update: The ARPA commission voted to approve funds to offer the Summer Rec program this year.
 - b. **American Rescue Plan Act** commission update (Dave)

Schedule of Regular Meetings for CY 2023 (1st Wednesday except July and August):

Jan 4, Feb 1, Mar 1, Apr 5, May 3, Jun 7, Sep 6, Oct 4, Nov 1, Dec 6

- i. AED Devices, Recreation Dept
AED devices have been procured, shipped, and will be delivered shortly. A series of training events have been approved (a total of 16 separate one-hour sessions) and will be made available to the general public at no charge to the residents starting in or around June.
- ii. Hyde Park Safety Improvements – no updates. Table until further info is available.
- c. **Plan of Conservation and Development** – No update yet. The zoning office was vacant for a while. It is currently staffed with an interim officer. PoCD implementation will begin after the position is filled on a permanent basis.
- d. **Olympic Field STEAP grant** activity update (Tyler) – no change. The newly installed playground remains closed until the weather is good enough to complete installation of the surface.

5.) New Business

- a. **Report from Recreation Director** – No report. No Recreation Director has been appointed yet.
- b. **Spring field preparation** (Tyler) – Fields are pretty much ready now for the spring, thanks to the lack of a harsh winter. Both Dave and Rich commented favorably on how Tyler has started in his new role in Parks.

6. Adjourn – MOTION: Blake moved to adjourn meeting.

Second: Tom seconded the motion.

Vote: The vote was unanimous, and the meeting was adjourned at 8:15p.m.

Next meeting is Wednesday May 3, 2023 at 7:00pm.

Respectfully Submitted

Dave Bachiochi, Acting Recording Secretary

5/4/2023

Date

David Bachiochi
Signature

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