

STAFFORD RECREATION COMMISSION

Special Meeting

Zoom Video Conference Meeting

Meeting Minutes

Meeting Date: Wednesday, December 7, 2022

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STAFFORD, CT

2022 DEC 15 AM 8:00

- 2 pages
TOWN CLERK

Members: Chairman - Dave Bachiochi, Secretary - open, Harold Blake Hatch, Tom Topping, Todd Levesque, Richard Deary, Bill Utermarck

Members Present: Dave Bachiochi, Tom Topping, Harold Blake Hatch, Richard Deary

Members Absent: Bill Utermarck, Todd Levesque

Recreation Director: (Open)

Athletic Director: Damian Frassinelli (not present)

Guests: Judy Geary, Adam Murray, Matt Martel

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 7:05 p.m. The number of board members present 4 constitutes a quorum (4 of 6).
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from last meeting were reviewed. A motion to accept the minutes with no noted changes was entered by Tom Topping – Second by Dave Bachiochi. Vote to accept minutes was 2-0 in favor with 2 abstentions.
- 3.) **Correspondence, letters & emails**
 - a. **2023 Meeting Schedule dates & start times** – The request from the Town Hall to set the calendar for 2023 regular meetings was received. Due to several conflicts, the 2023 calendar of meetings was changed to meet on the first Wednesdays noted below excluding July and August, starting at 7:00pm with the primary meeting forum being remote over Zoom. In-person meetings will be called only when the agenda topics dictate.
Schedule of Regular Meetings for CY 2023 (1st Wednesday except July and August):
Jan 4, Feb 1, Mar 1, Apr 5, May 3, Jun 7, Sep 6, Oct 4, Nov 1, Dec 6
 - b. **2023-24 Budget Submission request** – Request received from the Town Hall in November. Dave reviewed the budget worksheet adjustments in the New Business topic below.
- 4.) **Old Business** –
 - a. **American Rescue Plan Act commission update** – Dave reviewed the current state of projects in front of the ARPA commission. He emphasized the need to build a strategy around many of the various recreation-oriented projects, and the need to start that with a Recreation Director. It may be time to solicit support from the interested citizens to advocate for an improved recreation posture in town.

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- b. **Olympic Field STEAP grant activity update** – Same update as last month. Project is underway and behind schedule. Basketball court surface and new hoops have been installed. Irrigation project is delayed waiting for new well to be drilled. The new playground is waiting for equipment supply chain and labor backlog to clear. Delays likely to extend into new calendar year.

5.) New Business:

- a. **2023-24 Fiscal Budget discussion** – Dave pointed out that he is advocating for a formal Recreation Department that could tackle the overall administration for all our youth sports. This would be very well received by the citizenship and will likely be necessary for our programs to survive in the long run. This shows up as a new line item. Other changes were reviewed that reflect increased costs for summer recreation, basketball custodial services and a few other miscellaneous changes. Dave will finalize the proposed changes once he hears back from Jacquie Schors and the town hall. We will review in January prior to submission. A detailed narrative will be included for the Recreation Director / Department role.
- b. **Plan of Conservation and Development (PoCD) Implementation** – Dave B. submitted information to Dave P. volunteering himself and Blake Hatch to participate on the implementation team(s) that he expects to be formed. Dave P. acknowledged and no word back on when that will get started but assuming early in the new year.
- c. **Major Improvements** – We reviewed several items in the priorities list. Dave will update the letter for distribution in January to reflect changes for Recreation Department, skating at the Legion ice-skating rink, Levinthal Run and fitness path apparatus. We will review the updated draft at the January meeting.
- d. **Commission Membership** – We continue to seek additional members for the Recreation Commission.
- e. **Update from Recreation Director (open)** – Tabled until the Director position is filled.

6. Adjourn – Motion: Blake moved to adjourn meeting.

Second: Tom seconded the motion.

Vote: The vote was unanimous, and the meeting was adjourned at 8:23 p.m.

Next meeting is Wednesday January 4, 2023 at 7:00pm.

Respectfully Submitted

Dave Bachiochi, Acting Recording Secretary

12/13/2022
Date

David Bachiochi
Signature

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