

STAFFORD RECREATION COMMISSION
Regular Meeting
Zoom Video Conference Meeting
Meeting Minutes
Meeting Date: Thursday December 2, 2021

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2022 FEB - 8 AM 11:46

2 pages
Town Clerk
TOWN CLERK

Members: Chairman - Dave Bachiochi, Secretary - Becky Murphy, Harold Blake Hatch, Tom Topping, Todd Levesque, Richard Deary, Bill Utermarck, Barron Utter

Members Present: Dave Bachiochi, Tom Topping, Richard Deary, Bill Utermarck, Barron Utter

Members Absent: Harold Blake Hatch, Becky Murphy, Todd Levesque

Recreation/Athletic Director: Damian Frassinelli

Guests: Mary DeNunzio

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 6:31pm via Zoom. The number of board members present 5 constitutes a quorum (5 of 8).
- 2.) **Review and Accept Minutes from previous meeting** – On a motion by Barron, second by Dick and with no discussion the minutes from the November 4 meeting were approved.
- 3.) **Correspondence, letters & emails** – Annual request for next fiscal year budget was received with proposal due back by January 15, 2022. Discussion follows in New Business. Our 2022 calendar of meetings request has been submitted following the same cadence as this year.
- 4.) **Old Business** –
 - a. **Olympic Field STEAP grant status** – No update. Initial steps are continuing.
 - b. **ARPA Update** – Dave provided an extensive review of the recreation projects associated with the American Rescue Plan Act (ARPA) commission. The initiatives include: a) Recreation Department and recreation programming; b) Security Camera Surveillance for outdoor recreation venues; c) portable ice skating rinks at Olympic Field; d) new skateboard park; e) Fitness Trail apparatus. One hockey rink received contingent approval to procure, pending affirmation that all expenses are eligible. The commission has met three times now and is focused on creating a list of eligible project ideas for prioritization and scoping. Gathering input from the general public is a key requisite for decision making.
 - c. **Major Improvements Priorities** – The commission completed its refinement of the major improvements priorities. Items from these priorities are the basis for input to the ARPA commission formed in Stafford. Items refined include the ice skating rink proposal, skatepark and fitness trail apparatus. Items added include AED devices and beach volleyball courts. Dave relayed a message from Blake advocating for lighting at the SHS Varsity soccer

Schedule of Regular Meetings for CY 2022 (1st Thursday except July and August):
Jan 6, Feb 3, Mar 3, Apr 7, May 5, Jun 2, Sep 1, Oct 6, Nov 3, Dec 1

field to protect the investment from the initial grant. Information was updated on this item as a result. Additional details on other projects will be provided as the proposals firm up.

- d. **Commission Membership** – We continue to seek and welcome additional members for the Recreation Commission.

5.) **New Business** –

- a. **Youth Sports Annual Metrics** – Dave shared the latest updates which included baseball, softball, and soccer. Each are showing declining enrollment with some recovery during the second year of the pandemic.
- b. **Budget** – Dave reviewed the line items included in the current budget year, which excluded the summer recreation program. This was restored for FY2022-2023 in our proposal. \$400 stipend targeted for youth lacrosse will be redirected to Other Programs. The major improvement line item was set at \$25K intended as half cost to repair the SHS track surface. Otherwise, all other existing line items are appropriate to carry forward unchanged. Dave was authorized to submit with the changes noted (and has since done so).
- c. **Update from Recreation Director** – Damian reported that youth basketball has been approved to play in the gyms and can conduct their recreation basketball season. Adam Murray is at the helm. We have received news that the youth lacrosse program has ceased operations. Damian and Dave will help to get the program equipment and funds secured.

- 6.) **Adjourn** – Motion: Tom Topping moved to adjourn meeting.
Second: Bill Utermarck seconded the motion.
Vote: The vote was unanimous, and meeting was adjourned at 7:54pm.

Respectfully Submitted

Dave Bachiochi

Dave Bachiochi for Becky Murphy, Secretary

2/4/2022
Date

David Bachiochi
Signature