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TOWN CLERK

**STAFFORD RECREATION COMMISSION**

**Special Meeting**

**Zoom Video Conference Meeting**

**Meeting Minutes**

**Meeting Date: Thursday November 4, 2021**

**Members:** Chairman - Dave Bachiochi, Secretary - Becky Murphy, Harold Blake Hatch, Tom Topping, Todd Levesque, Richard Deary, Bill Utermarck, Barron Utter

**Members Present:** Dave Bachiochi, Tom Topping, Richard Deary, Bill Utermarck, Barron Utter

**Members Absent:** Harold Blake Hatch, Becky Murphy, Todd Levesque

**Recreation/Athletic Director:** Damian Frassinelli (absent)

**Guests:** Jim Tantillo, Amber Whaley

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 6:58pm via Zoom. The number of board members present 5 constitutes a quorum (5 of 8).
- 2.) **Review and Accept Minutes from previous meeting** – On a motion by Dick, second by Bill and with no discussion the minutes from the May 6 meeting were approved. On a motion by Barron, second by Bill and with clarifying discussion by Dave, the minutes from the October 7 meeting were approved. The June meeting was cancelled and there was no quorum in September.
- 3.) **Correspondence, letters & emails** – None.
- 4.) **Old Business** –
  - a. **Olympic Field STEAP grant status** – Amber provided a verbal update. Creative Recreation has been selected as a vendor for the playground and basketball court projects (which is our current purveyor for various equipment across town and previously approved on the state big list). First phases include playground, basketball court and irrigation prep.
  - b. **Commission Membership** – We continue to seek and welcome additional members for the Recreation Commission.
- 5.) **New Business** –
  - a. **Schedule for 2022 meetings** – The body agreed to continue to meet on the 1<sup>st</sup> Thursday of the month via Zoom starting at 6:30pm. Dave will submit the request for regular meetings as follows:

**Schedule of Regular Meetings for CY 2022 (1st Thursday except July and August):**  
Jan 6, Feb 3, Mar 3, Apr 7, May 5, Jun 2, Sep 1, Oct 6, Nov 3, Dec 1

**Schedule of Regular Meetings for CY 2021 (1st Thursday except July and August):**  
Jan 7, Feb 4, Mar 4, Apr 1, May 6, Jun 3, Sep 2, Oct 7, Nov 4, Dec 2

- b. ARPA Update** – Dave reviewed the background and ground rules associated with the American Rescue Plan Act (ARPA) commission. The commission has met twice and is focused on creating a list of eligible project ideas for prioritization and scoping. Gathering input from the general public is a key requisite for decision making.
- c. Major Improvements Priorities** – The commission continues to refine the major improvements priorities as an input to the ARPA commission formed in Stafford. Items refined include the ice skating rink proposal, which is firmly ready to be proposed for purchase. Items added include AED devices and beach volleyball courts. Additional details on other projects will be provided as the proposals firm up.
- d. Update from Recreation Director** – No update.

**6.) Adjourn** – Motion: Bill Utermarck moved to adjourn meeting.  
Second: Tom Topping seconded the motion.  
Vote: The vote was unanimous, and meeting was adjourned at 8:20pm.

Respectfully Submitted

*Dave Bachiochi*

Dave Bachiochi for Becky Murphy, Secretary

11/8/21  
Date

*Dave Bachiochi*  
Signature