

STAFFORD RECREATION COMMISSION
Regular Meeting
Zoom Video Conference Meeting
Meeting Minutes
Meeting Date: Thursday, December 3, 2020

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Members: Chairman - Dave Bachiochi, Secretary - Becky Murphy, Barron Utter, Harold Blake Hatch, Tom Topping, Todd Levesque, Richard Deary, Bill Utermarck

Members Present: Dave Bachiochi, Tom Topping, Harold Blake Hatch, Todd Levesque, Bill Utermarck, Barron Utter

Members Absent: Becky Murphy, Richard Deary

Recreation/Athletic Director: Damian Frassinelli

Guests: None

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 6:35 p.m. The number of board members present 6 constitutes a quorum (5 of 8 required).
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from last meeting were reviewed. A motion to accept the minutes with no noted changes was entered by Todd Levesque – Second by Barron Utter. Vote to accept minutes was unanimous.
- 3.) **Correspondence, letters & emails**
 - a. Request for 2021-2022 budget proposal and narratives
Proposal due to be submitted in January 2021 and subject of discussion below.
 - b. Request for 2021 meetings
Schedule of Regular Meetings for CY 2021 (1st Thursday except July and August)
Jan 7, Feb 4, Mar 4, Apr 1, May 6, Jun 3, Sep 2, Oct 7, Nov 4, Dec 2
- 4.) **Old Business** –
 - a. **Olympic Field STEAP grant status** – No substantial news at this time.
A state grant in the amount of \$128,000 was approved. This is to be accompanied by a \$93,000 commitment from Stafford. Further due diligence is underway.
 - b. **Major Improvements Opportunities & Priority** – An updated draft was reviewed and several changes were made to the Portable Ice Rink line item. The current state of recreation expenditure (lack of it) makes this modest investment much more viable this year. This topic will be revisited at the January Recreation Commission meeting. Tom Topping to assemble project alternatives and costs; Dave Bachiochi to alert Parks and Selectman.

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- c. **Youth Sports Return To Play, winter & spring forecast** - There will be no Recreation basketball. Travel basketball remains unlikely. Outdoor spring sports will require all the same protocols as the outdoor fall sports. Community transmission remains high.

5.) New Business –

a. 2021-2022 Budget proposal

Budget proposal maintained most line items at the amounts previously approved. We are assuming that the Summer Program will resume this upcoming year. We need to determine the appropriate amount for major improvement opportunities given the STEAP grant commitment.

b. Annual youth sports program updates – tabled.

c. Update from Recreation Director – Not in attendance.

6.) Adjourn – Motion: Blake Hatch moved to adjourn meeting.

Second: Bill Utermarck second the motion

Vote: The vote was unanimous and meeting was adjourned at 7:25 p.m.

Respectfully Submitted

Dave Bachiochi for Becky Murphy, Secretary

11/7/2021

Date



Signature